

**TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX
NEW JERSEY**

**FINANCIAL STATEMENTS
AND
SUPPLEMENTARY DATA
AND INFORMATION**

**FOR THE YEARS ENDED
DECEMBER 31, 2013 AND 2012**

HODULIK & MORRISON, P.A.

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS
HIGHLAND PARK, N.J.

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

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MIDDLESEX COUNTY, NEW JERSEY

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MIDDLESEX COUNTY, NEW JERSEY

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TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

PART I
INDEPENDENT AUDITOR'S REPORT
FINANCIAL STATEMENTS

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REGISTERED MUNICIPAL ACCOUNTANTS OF N.J.

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members
of the Borough Council
Township of Monroe
County of Middlesex, New Jersey

Report on the Financial Statements

We have audited the accompanying balance sheets – regulatory basis of the various funds and governmental fixed assets of the Township of Monroe, County of Middlesex, New Jersey, as of and for the years ended December 31, 2013 and 2012 and the related statements of operations and changes in fund balance – regulatory basis for the years then ended and the related statement of revenues – regulatory basis and statement of expenditures – regulatory basis for the year ended December 31, 2013 and the related notes to the financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 2, these financial statements were prepared in conformity with accounting practices prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, United States of America, that demonstrate compliance with the modified accrual basis, with certain exceptions, and the budget laws of New Jersey, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. These prescribed principles are designed primarily for determining compliance with legal provisions and budgetary restrictions, and as a means of reporting on the stewardship of public officials with respect to public funds. Accordingly, the accompanying financial statements – regulatory basis are not intended to present financial position and results of operations in accordance with accounting principles generally accepted in the United States of America. The effect on the financial statements between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial positions of the Township of Monroe, County of Middlesex, New Jersey, as of December 31, 2013 and 2012, the changes in its financial position, or, where applicable, its cash flows for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements – regulatory basis referred to above present fairly, in all material respects, the financial position – regulatory basis of the various funds and governmental fixed assets of the Township of Monroe, County of Middlesex, New Jersey as of December 31, 2013 and 2012 and the results of operations and changes in fund balance – regulatory basis for the year then ended and the related statements of revenues – regulatory basis and statements of expenditures – regulatory basis of the various funds for the year ended December 31, 2013, on the basis of accounting described in Note 2.

Other Matters

Other Information

Our audit was made for the purpose of forming an opinion on the financial statements that collectively comprise of the Township of Monroe, County of Middlesex, New Jersey. The information included in Part II – Supplementary Schedules and Part III – Supplementary Data, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the financial statements of the Township of Monroe, County of Middlesex, New Jersey. The information included in Part II – the accompanying schedule of federal financial assistance are presented for the purpose of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and New Jersey Office of Management and Budget Circular 04-04, Single Audit Policy for Recipients of State Grants and State Aid and are also not a required part of the financial statements. The information included in Part II – the accompanying schedule of federal financial assistance and the Part III – Supplementary Schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements, or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements – regulatory basis taken as a whole. The schedules and information contained in Part III - Supplementary Data have not been subjected to auditing procedures applied in the audit of the financial statements and, accordingly we do not express an opinion, or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued a report dated August 27, 2014 on our consideration of the Township of Monroe's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Governmental Accounting Standards and should be considered in assessing the results of our audit.

Hodulik & Morrison, P.A.

HODULIK & MORRISON, P.A.
Certified Public Accountants
Registered Municipal Accountants
Public School Accountants



Andrew G. Hodulik
Registered Municipal Accountant
No. 406

Highland Park, New Jersey
August 17, 2014

FINANCIAL STATEMENTS

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
DECEMBER 31, 2013 AND DECEMBER 31, 2012

ASSETS	Ref.	BALANCE DEC. 31, 2013	BALANCE DEC. 31, 2012	LIABILITIES, RESERVES AND FUND BALANCE	Ref.	BALANCE DEC. 31, 2013	BALANCE DEC. 31, 2012
Cash and Investments - Treasurer	A-4	\$ 12,007,544.92	\$ 10,204,360.67	Liabilities:			
Cash - Change Fund	A	900.00	900.00	Appropriation Reserves	A-3,A-9	\$ 2,610,428.77	\$ 2,372,201.14
		<u>12,008,444.92</u>	<u>10,205,260.67</u>	Reserve for Encumbrances	A-3,A-9	1,214,775.88	1,136,076.96
Receivables With Offsetting Reserves:				Prepaid Taxes	A-6	795,092.23	888,147.41
Taxes Receivable	A-6	1,206,380.29	1,554,596.37	Various Payables	A-12	77,047.81	51,556.21
Tax Title Liens Receivable	A-6	252,556.88	227,285.51	Various Reserves	A-12	1,362,960.28	1,957,992.61
Property Acquired for Taxes (At Assessed Valuation)	A-6	1,087,200.00	1,087,200.00	Tax Overpayments	A-10	181,941.40	42,467.64
Revenue Accounts Receivable	A-7	25,343.47	29,886.73	Taxes Payable	A-11	1.00	0.50
		<u>2,571,480.64</u>	<u>2,898,968.61</u>	Due to State of N.J. per Ch. 20, P.L. 1976	A-5	24,633.30	15,643.35
				Interfunds Payable	A	393,507.72	492,647.56
Deferred Charges:						<u>8,438,288.39</u>	<u>9,224,023.69</u>
Emergency - (40A:4-47):	A-8	592,900.60	380,570.31				
Special Emergency - (40A:4-53):				Reserve for Receivables	Reserve	2,571,480.64	2,898,968.61
Revaluation	A-8	1,185,000.00	1,580,000.00	Fund Balance	A-1	<u>5,408,057.13</u>	<u>3,358,527.29</u>
Hurricane Irene	A-8		306,720.00				
Master Plan	A-8	60,000.00	110,000.00				
		<u>1,837,900.60</u>	<u>2,377,290.31</u>				
Total Current Fund		<u>16,417,826.16</u>	<u>15,481,519.59</u>	Total Current Fund		<u>16,417,826.16</u>	<u>15,481,519.59</u>
State and Federal Grant Fund:				State and Federal Grant Fund:			
Cash and Investments - Treasurer				Reserve for State and Federal Grants:			
Grants Receivable	A-13	378,212.53	384,271.88	Appropriated	A-14	758,849.50	474,783.62
Due from Current Fund	A-15	<u>392,472.33</u>	<u>106,740.85</u>	Unappropriated	A-16	6,322.42	
				Reserve for Encumbrances	A-14	<u>5,512.94</u>	<u>16,229.11</u>
Total State and Federal Grant Fund		<u>770,684.86</u>	<u>491,012.73</u>	Total State and Federal Grant Fund		<u>770,684.86</u>	<u>491,012.73</u>
		<u>\$ 17,188,511.02</u>	<u>\$ 15,972,532.32</u>			<u>\$ 17,188,511.02</u>	<u>\$ 15,972,532.32</u>

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND
CHANGE IN FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

<u>REVENUE AND OTHER INCOME REALIZED</u>	<u>YEAR 2013</u>	<u>YEAR 2012</u>
Fund Balance Utilized	\$ 2,200,000.00	\$ 1,252,562.00
Miscellaneous Revenues Anticipated	16,675,063.07	17,995,190.40
Receipts from Delinquent Taxes	1,237,584.50	1,053,087.03
Receipts from Current Taxes	157,139,329.17	155,305,214.16
Non-Budget Revenue	831,473.79	119,394.04
Other Credits to Income:		
Unexpended Balances of Approp. Reserves	1,256,409.67	1,211,537.81
Reserve for Grants Canceled	5,076.43	6,515.57
	<hr/>	<hr/>
Total Revenues	179,344,936.63	176,943,501.01
	<hr/>	<hr/>
<u>EXPENDITURES AND OTHER CHARGES</u>		
Budget Appropriations:		
Operating		
Salaries and Wages	18,391,157.00	18,236,985.05
Other Expenses	17,994,353.60	17,446,807.26
State and Federal Programs Off-Set by Revenue	298,522.54	539,610.57
Municipal Debt Service	6,158,960.36	8,804,953.82
Capital Improvements	100,000.00	200,000.00
Deferred Charges and Statutory Expend.-Mun.	5,003,028.31	4,705,787.76
County Tax	25,407,626.01	24,547,133.03
Local District School Taxes	90,721,889.00	89,727,867.50
Special District Taxes	9,145,919.00	8,680,069.00
Municipal Open Space Taxes	916,061.49	915,332.82
Prior Year Sr. Cit. & Vet. Deductions Disallowed	8,503.34	13,750.00
Refunds State Tax Appeals	1,502,171.87	560,723.08
Refund Prior Year Revenues	36,886.79	26,357.95
Grants Receivable Canceled	3,228.08	6,124.51
	<hr/>	<hr/>
Total Expenditures	175,688,307.39	174,411,502.35
	<hr/>	<hr/>
Excess in Revenue	3,656,629.24	2,531,998.66

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
 COMPARATIVE STATEMENT OF OPERATIONS AND
 CHANGE IN FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

<u>REVENUE AND OTHER INCOME REALIZED</u>		<u>YEAR 2013</u>	<u>YEAR 2012</u>
Adjustments to Income Before Fund Balance:			
Expenditures Included Above Which are by Statute			
Deferred Charges to Budgets of Succeeding Years		<u>592,900.60</u>	<u>455,570.31</u>
Statutory Excess to Fund Balance		4,249,529.84	2,987,568.97
<u>FUND BALANCE</u>	<u>Ref.</u>		
Balance - January 1	A	<u>3,358,527.29</u>	<u>1,623,520.32</u>
		7,608,057.13	4,611,089.29
Decreased by:			
Utilization as Anticipated Revenue		<u>2,200,000.00</u>	<u>1,252,562.00</u>
Balance - December 31	A	<u>\$ 5,408,057.13</u>	<u>\$ 3,358,527.29</u>

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

	ANTICIPATED 2013 BUDGET	APPROP. N.J.S.A. 40A:4-87	Total Budget	REALIZED	EXCESS OR (DEFICIT)
Fund Balance Anticipated	\$ 2,200,000.00		\$ 2,200,000.00	\$ 2,200,000.00	\$ -
Miscellaneous Revenues:					
Licenses:					
Alcoholic Beverages	\$ 15,000.00		\$ 15,000.00	\$ 31,385.90	\$ 16,385.90
Fees and Permits	200,000.00		200,000.00	311,747.53	111,747.53
Fines and Costs:					
Municipal Court	330,000.00		330,000.00	408,405.26	78,405.26
Interest and Costs on Taxes	219,000.00		219,000.00	278,875.85	59,875.85
Interest on Investments and Deposits	49,000.00		49,000.00	56,326.93	7,326.93
Franchise Tax-Cable Companies	277,765.00		277,765.00	277,765.84	0.84
Energy Receipts Taxes	2,263,503.00		2,263,503.00	2,263,503.00	-
Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17):					
Uniform Construction Code Fees	1,200,000.00		1,200,000.00	2,252,996.00	1,052,996.00
Shared Service Agreements Offset with Appropriations					
Interlocal Agreement (Fire Districts and Board)	67,000.00		67,000.00	70,099.00	3,099.00
Public and Private Revenues Offset with Approps.:					
Recycling Tonnage Grant		108,528.72	108,528.72	108,528.72	-
Drunk Driving Enforcement Fund		6,002.02	6,002.02	6,002.02	-
Municipal Court Alcohol Education Rehabilitation Program		580.52	580.52	580.52	-
Clean Communities Program		80,522.83	80,522.83	80,522.83	-
Municipal Alliance on Alcoholism and Drug Abuse	25,789.00		25,789.00	25,789.00	-
Middlesex County Area Wide Transportation	13,000.00		13,000.00	13,000.00	-
Senior Outreach	5,000.00		5,000.00	5,000.00	-
Recreational Opportunities for Individuals with Disabilities	10,000.00		10,000.00	10,000.00	-
Cultural Arts Council	5,850.00		5,850.00	5,850.00	-
Sustainable Jersey Small Grant		2,000.00	2,000.00	2,000.00	-
Occupant Protection - Click It or Ticket		4,000.00	4,000.00	4,000.00	-
Drive Sober or Get Pulled Over-2013		4,400.00	4,400.00	4,400.00	-
Drive Sober or Get Pulled Over End of Year Holiday Crackdown		4,400.00	4,400.00	4,400.00	-
Additional Revenues Offset with Appropriations					
Ambulance Fees	2,200,000.00		2,200,000.00	2,663,377.94	463,377.94
Clinical Training Fees	33,600.00		33,600.00	26,197.00	(7,403.00)
Other Special Items:					
Utility Operating Surplus of the Prior Year	6,800,000.00		6,800,000.00	6,800,000.00	-
Capital Fund Balance	600,000.00		600,000.00	600,000.00	-

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

	ANTICIPATED 2013 BUDGET	APPROP. N.J.S.A. 40A:4-87	Total Budget	REALIZED	EXCESS OR (DEFICIT)
Hotel and Motel Occupancy Tax, P.L. 2003, C. 115	80,000.00		80,000.00	110,446.53	30,446.53
Reserve for FEMA Reimbursement Hurricane Irene	253,863.20		253,863.20	253,863.20	-
Total Miscellaneous Revenues	<u>14,648,370.20</u>	<u>210,434.09</u>	<u>14,858,804.3</u>	<u>16,675,063.07</u>	<u>1,816,258.78</u>
Receipts from Delinquent Taxes	<u>1,000,000.00</u>		<u>1,000,000.00</u>	<u>1,237,584.50</u>	<u>237,584.50</u>
Subtotal General Revenues	<u>17,848,370.20</u>	<u>210,434.09</u>	<u>18,058,804.29</u>	<u>20,112,647.57</u>	<u>2,053,843.28</u>
Amount to be Raised by Taxes for Support of Municipal Budget:					
Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	<u>32,294,623.56</u>		<u>32,294,623.56</u>	<u>33,947,833.67</u>	<u>1,653,210.11</u>
Budget Totals	<u>50,142,993.76</u>	<u>210,434.09</u>	<u>50,353,427.85</u>	<u>54,060,481.24</u>	<u>\$ 3,707,053.39</u>
Non-Budget Revenues				<u>831,473.79</u>	
	<u>\$ 50,142,993.76</u>	<u>\$ 210,434.09</u>	<u>\$ 50,353,427.85</u>	<u>\$ 54,891,955.03</u>	

() Denotes Deficit

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

	2013 BUDGET	N.J.S.A. 40A:4-87	EMERGENCY APPROPRIATIONS	BUDGET AFTER MODIFICATION	PAID OR CHARGED	EXPENDED		UNEXPENDED BALANCE CANCELLED
						ENCUMBERED	RESERVED	
<u>OPERATIONS WITHIN "CAPS"</u>								
<u>GENERAL GOVERNMENT:</u>								
Office of the Mayor								
Salaries and Wages	\$ 13,500.00	\$ -	\$ -	\$ 13,500.00	\$ 13,500.00	\$ -	\$ -	\$ -
Other Expenses	10,050.00			10,050.00	6,092.57		3,957.43	
Township Council								
Salaries and Wages	27,450.00			27,450.00	27,450.00		-	
Other Expenses	17,300.00			17,300.00	15,505.50	424.58	1,369.92	
Office of the Township Clerk								
Salaries and Wages	334,100.00			336,100.00	322,853.23		13,246.77	
Other Expenses	52,000.00			52,000.00	31,519.40	8,880.38	11,600.22	
Elections								
Salaries and Wages	13,963.00			13,963.00	13,963.00		-	
Other Expenses	25,000.00			25,000.00	16,919.71		8,080.29	
Office of the Business Administrator								
Salaries and Wages	343,146.00			343,246.00	333,468.07		9,777.93	
Other Expenses	35,550.00			35,550.00	20,869.07	4,118.18	10,562.75	
Transportation								
Salaries and Wages	455,789.00			455,789.00	420,932.59		34,856.41	
Other Expenses	48,400.00			49,900.00	49,340.96	222.82	336.22	
Citizens Review Board								
Salaries and Wages	1,272.00			1,272.00	1,272.00		-	
General Liability	284,050.00			284,050.00	269,756.00	1,997.00	12,297.00	
Workers Compensation	335,050.00			335,050.00	332,418.00		2,632.00	
Employee Group Health	4,782,970.00			4,857,970.00	4,705,962.32	25.00	151,982.68	
Health Benefit Waiver	384,940.00			384,940.00	367,340.35		17,599.65	
Public Information and Public Advocacy								
Salaries and Wages	144,665.00			144,665.00	141,518.58		3,146.42	
Other Expenses	56,755.00			56,755.00	43,639.68	9,684.75	3,430.57	
Division of Recreation								
Salaries and Wages	985,164.00			986,164.00	968,312.26		17,851.74	
Other Expenses	218,150.00			218,150.00	197,190.60	8,879.89	12,079.51	
Division of Parks								
Salaries and Wages	266,485.00			266,485.00	253,648.63		12,836.37	
Other Expenses	67,300.00			67,300.00	54,295.18	7,148.68	5,856.14	
Division of Treasury								
Salaries and Wages	348,898.00			348,898.00	320,541.20		28,356.80	
Other Expenses:								
Annual Audit	36,000.00			36,000.00	-	36,000.00	-	
Special Accounting	25,000.00			25,000.00	-	-	25,000.00	
Data Processing	51,647.00			51,647.00	27,011.00	100.00	24,536.00	
Miscellaneous Other Expense	25,500.00			25,500.00	8,139.99	1,253.94	16,106.07	

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

	2013 BUDGET	N.J.S.A. 40A:4-87	EMERGENCY APPROPRIATIONS	BUDGET AFTER MODIFICATION	EXPENDED			UNEXPENDED BALANCE CANCELLED
					PAID OR CHARGED	ENCUMBERED	RESERVED	
Division of Revenue Collection								
Salaries and Wages	289,128.00			289,128.00	275,817.69		13,310.31	
Other Expenses:								
Tax Sale Costs	2,000.00			2,000.00	1,214.58		785.42	
Tax Lien Foreclosure	500.00			500.00	66.00		434.00	
Miscellaneous Other Expense	16,400.00			16,400.00	12,253.16	830.49	3,316.35	
Division of Assessment								
Salaries and Wages	371,581.00			371,581.00	345,078.06		26,502.94	
Other Expenses	72,550.00			76,550.00	63,519.55	3,585.76	9,444.69	
Tax Appeal Settlements			592,900.60	592,900.60	592,900.60		-	
Division of Ambulance Services								
Salaries and Wages	1,177,174.00			1,177,174.00	951,515.51		225,658.49	
Other Expenses	47,850.00			47,850.00	14,862.96	14,874.22	18,112.82	
Police								
Salaries and Wages	7,391,708.00			7,182,508.00	6,728,377.75		454,130.25	
Other Expenses	493,810.00			493,810.00	351,463.27	43,641.64	98,705.09	
Emergency Management Services								
Salaries and Wages	43,164.00			43,164.00	43,164.00		-	
Other Expenses	3,150.00			3,150.00	129.95		3,020.05	
Office of the Township Engineer								
Salaries and Wages	52,514.00			52,514.00	52,514.00		-	
Other Expenses:								
Maintenance of Tax Map	60,000.00			60,000.00	40,840.61	19,159.39	-	
Miscellaneous Other Expense	225,600.00			225,600.00	218,380.20	7,219.80	-	
Division of Streets and Roads								
Salaries and Wages	1,542,040.00			1,542,040.00	1,350,055.91		191,984.09	
Other Expenses	263,750.00			263,750.00	171,127.02	23,407.53	69,215.45	
Vehicle Maintenance								
Salaries and Wages	160,886.00			163,886.00	158,782.40		5,103.60	
Other Expenses	427,150.00			427,150.00	285,631.53	23,543.74	117,974.73	
Solid Waste and Recycling								
Other Expenses	42,250.00			42,250.00	36,307.00	984.42	4,958.58	
Landfill								
Other Expenses	110,000.00			110,000.00	91,509.19	8,008.62	10,482.19	
Buildings and Grounds								
Salaries and Wages	372,280.00			372,280.00	355,917.11		16,362.89	
Other Expenses	461,500.00			481,500.00	323,917.31	51,894.67	105,688.02	
Community Services Act								
Other Expenses	762,000.00			762,000.00	335,713.91	276,890.57	149,395.52	
Office of the Township Attorney								
Salaries and Wages	24,648.00			24,648.00	24,648.00		-	
Other Expenses	615,041.00			715,041.00	533,542.60	136,114.50	45,383.90	
Municipal Prosecutor								
Salaries and Wages	47,118.00			47,118.00	47,118.00		-	
Other Expenses	200.00			200.00	-		200.00	

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

	2013 BUDGET	N.J.S.A. 40A:4-87	EMERGENCY APPROPRIATIONS	BUDGET AFTER MODIFICATION	EXPENDED			UNEXPENDED BALANCE CANCELLED
					PAID OR CHARGED	ENCUMBERED	RESERVED	
Municipal Court								
Salaries and Wages	316,580.00			316,580.00	310,042.49		6,537.51	
Other Expenses	16,300.00			16,300.00	8,748.26	600.12	6,951.62	
Public Defender								
Salaries and Wages	21,816.00			21,816.00	21,816.00		-	
Animal Control								
Salaries and Wages	148,301.00			148,301.00	139,438.95		8,862.05	
Other Expenses	20,925.00			20,925.00	3,857.66	1,726.44	15,340.90	
Environmental Protection								
Salaries and Wages	78,957.00			78,957.00	76,309.72		2,647.28	
Other Expenses	3,850.00			3,850.00	2,455.00		1,395.00	
Contributions to:								
Kiddie Keep Well Camp(44:5-1)	1,000.00			1,000.00	1,000.00		-	
American Heart Association(40:13)	400.00			400.00	400.00		-	
Cerebral Palsy Association(40:13)	300.00			300.00	300.00		-	
South County Day Care Center-Contractual	1,500.00			1,500.00	1,500.00		-	
Building Demolition								
Other Expenses	300.00			300.00	-		300.00	
Municipal Land Use Law (NJSA 40:55D-1)								
Zoning Board of Adjustment								
Salaries and Wages	95,875.00			98,475.00	96,648.46		1,826.54	
Other Expenses	15,600.00			15,600.00	7,919.14	480.86	7,200.00	
Planning Board								
Salaries and Wages	7,348.00			7,348.00	7,348.00		-	
Other Expenses	124,400.00			124,400.00	103,344.52	14,351.78	6,703.70	
Division of Planning								
Salaries and Wages	244,932.00			244,932.00	235,839.39		9,092.61	
Other Expenses	17,850.00			17,850.00	10,639.50	908.36	6,302.14	
Shade Tree Commission								
Salaries and Wages	19,730.00			19,730.00	19,730.00		-	
Other Expenses	63,260.00			63,260.00	29,600.08	30,731.15	2,928.77	
Cultural Arts Commission								
Salaries and Wages	24,486.00			24,486.00	24,486.00		-	
Other Expenses	60,650.00			60,650.00	50,140.49	7,673.88	2,835.63	
Environmental & Con. Comm Commission								
Salaries and Wages	3,219.00			3,219.00	3,219.00		-	
Other Expenses	5,725.00			5,725.00	2,800.24	1,000.00	1,924.76	
Historic Preservation Commission								
Salaries and Wages	3,219.00			3,219.00	3,219.00		-	
Other Expenses	8,300.00			8,300.00	1,520.05	200.00	6,579.95	
Senior Services								
Salaries and Wages	510,009.00			510,009.00	490,350.00		19,659.00	
Other Expenses	39,900.00			39,900.00	32,460.56	3,447.57	3,991.87	
Recreation and Youth Advisory Board								
Salaries and Wages	3,219.00			3,219.00	3,219.00		-	
Other Expenses	5,750.00			5,750.00	3,239.97	63.00	2,447.03	
Human Relations Commission								
Salaries and Wages	3,219.00			3,219.00	3,219.00		-	
Other Expenses	1,750.00			1,750.00	1,403.50		346.50	

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

	2013 BUDGET	N.J.S.A. 40A:4-87	EMERGENCY APPROPRIATIONS	BUDGET AFTER MODIFICATION	PAID OR CHARGED	EXPENDED		UNEXPENDED BALANCE CANCELLED
						ENCUMBERED	RESERVED	
Open Space and Farmland Preservation								
Commission				-	-			
Salaries and Wages	3,219.00			3,219.00	3,219.00		-	
Other Expenses	750.00			750.00	41.24		708.76	
Celebration of Public Events				-	-			
Other Expenses	41,400.00			41,400.00	36,273.39		5,126.61	
UNIFORM CONSTRUCTION CODE - APPROPRIATIONS								
OFFSET BY DEDICATED REVENUES (N.J.A.C. 5:23-4.17):								
Uniform Construction Code								
Salaries & Wages	876,409.00			876,409.00	810,418.43		65,990.57	
Other Expenses	25,200.00			25,200.00	14,064.70	4,021.86	7,113.44	
Accumulated Absences	2,000.00			2,000.00			2,000.00	
Central Mailing	58,000.00			58,000.00	52,661.45		5,338.55	
Utilities	1,835,000.00			1,835,000.00	1,339,245.09	364,430.22	131,324.69	
Total Operations Within "CAPS"	29,176,734.00	-	592,900.60	29,769,634.60	26,321,965.04	1,118,525.81	2,329,143.75	-
Contingent	-			-			-	
Total Operations Including Contingent Within "CAPS"	29,176,734.00	-	592,900.60	29,769,634.60	26,321,965.04	1,118,525.81	2,329,143.75	-
DETAIL:								
Salaries and Wages	16,769,211.00	-	-	16,568,711.00	15,398,970.43	-	1,169,740.57	-
Other Expenses (Including Contingent)	12,407,523.00	-	592,900.60	13,200,923.60	10,922,994.61	1,118,525.81	1,159,403.18	-
DEFERRED CHARGES - MUNICIPAL WITHIN "CAPS"								
STATUTORY EXPENDITURES:								
Contribution to:								
Public Employees' Retirement System	1,292,246.00			1,292,246.00	1,272,246.00		20,000.00	
Social Security System (O.A.S.I.)	1,333,663.00			1,333,663.00	1,194,585.67		139,077.33	
Police & Firemen's Retirement System	1,169,829.00			1,169,829.00	1,169,829.00		-	
Unemployment Compensation Insurance (N.J.S)	60,000.00			60,000.00	60,000.00		-	
Deferred Compensation Retirement Plan	15,000.00			15,000.00	10,676.33		4,323.67	
Total Def. Charges and Statutory Expend. Munic	3,870,738.00	-		3,870,738.00	3,707,337.00	-	163,401.00	-
Cash Deficit of Preceeding Year	-			-	-		-	
Total General Appropriations for Municipal Purp	33,047,472.00	-	592,900.60	33,640,372.60	30,029,302.04	1,118,525.81	2,492,544.75	-

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

		N.J.S.A. 40A:4-87	EMERGENCY APPROPRIATIONS	BUDGET AFTER MODIFICATION	PAID OR CHARGED	EXPENDED		UNEXPENDED BALANCE CANCELLED
	2013 BUDGET					ENCUMBERED	RESERVED	
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>								
Employee Group Health Insurance(P.L. 2007, C.	137,843.00			137,843.00	137,843.00		-	
911 System								
Salaries and Wages	156,410.00			156,410.00	156,410.00		-	
Other Expenses	22,700.00			22,700.00	17,047.50	169.99	5,482.51	
Maintenance of Free Public Library	3,166,390.00			3,166,390.00	3,166,390.00		-	
					-			
NJPDES Stormwater Permit [N.J.S.A. 40A:4-45.3(cc)]:								
Division of Streets and Roads - Salaries and W	185,059.00			185,059.00	185,059.00		-	
Division of Streets and Roads - Other Expens	192,000.00			192,000.00	156,681.41	1,485.82	33,832.77	
Vehicle Maintenance - Salaries and Wages	3,777.00			3,777.00	3,777.00		-	
Vehicle Maintenance - Other Expenses	5,600.00			5,600.00	5,600.00		-	
Solid Waste and Recycling - Other Expenses	50,000.00			50,000.00	50,000.00		-	
Recycling Tax	6,000.00			6,000.00	4,369.41	1,130.59	500.00	
<u>SHARED SERVICE AGREEMENTS</u>								
Interlocal Agreement (Fire Districts and Board)								
Other Expenses	67,000.00			67,000.00	67,000.00		-	
Interlocal Agreement (Recycling)								
Other Expenses	305,000.00			305,000.00	231,364.83	68,825.17	4,810.00	
Interlocal Agreement (County Health)								
Other Expenses	84,497.00			84,497.00	84,496.80		0.20	
<u>ADDITIONAL APPROPRIATIONS OFFSET BY REVENUES</u>								
Ambulance Services								
Salaries and Wages	1,463,600.00			1,463,600.00	1,463,600.00		-	
Other Expenses	736,400.00			736,400.00	647,591.34	22,033.80	66,774.86	
Clinical Coordinator Training Fees								
Salaries and Wages	13,600.00			13,600.00	13,600.00		-	
Other Expenses	20,000.00			20,000.00	10,911.62	2,604.70	6,483.68	

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

	2013 BUDGET	N.J.S.A. 40A:4-87	EMERGENCY APPROPRIATIONS	BUDGET AFTER MODIFICATION	PAID OR CHARGED	EXPENDED		UNEXPENDED BALANCE CANCELLED
						ENCUMBERED	RESERVED	
<u>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES</u>								
SFSP Fire District Payment	8,757.00			8,757.00	8,757.00		-	
Drunk Driving Enforcement Fund		6,002.02		6,002.02	6,002.02		-	
Recycling Tonnage Grant		108,528.72		108,528.72	108,528.72		-	
Municipal Alliance Grant	32,236.25			32,236.25	32,236.25		-	
Clean Communities Program		80,522.83		80,522.83	80,522.83		-	
Municipal Court Alcohol Education Rehabilitation Program		580.52		580.52	580.52		-	
Middlesex County Area Wide Transportation	13,000.00			13,000.00	13,000.00		-	
Senior Outreach	16,000.00			16,000.00	16,000.00		-	
Recreational Opportunities for Individuals with Disabilities	12,245.20			12,245.20	12,245.20		-	
Cultural Arts Council	5,850.00			5,850.00	5,850.00		-	
Sustainable Jersey Small Grant		2,000.00		2,000.00	2,000.00		-	
Occupant Protection - Click It or Ticket		4,000.00		4,000.00	4,000.00		-	
Drive Sober or Get Pulled Over-2013		4,400.00		4,400.00	4,400.00		-	
Drive Sober or Get Pulled Over End of Year Holiday Crackdown		4,400.00		4,400.00	4,400.00		-	
Total Operations Excluded from "CAPS"	6,703,964.45	210,434.09	-	6,914,398.54	6,700,264.45	96,250.07	117,884.02	-
DETAIL:								
Salaries and Wages	1,851,446.00	-	-	1,851,446.00	1,844,448.02	-	-	-
Other Expenses	4,852,518.45	210,434.09	-	5,062,952.54	4,855,816.43	96,250.07	117,884.02	-
<u>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>								
Capital Improvement Fund	100,000.00			100,000.00	100,000.00		-	
Total Capital Improvements Excl. from "CAPS"	100,000.00	-	-	100,000.00	100,000.00	-	-	-
<u>MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"</u>								
Payment of Bond Principal	3,955,665.00			3,955,665.00	3,955,664.24		-	0.76
Payment of Bond Anticipation Notes and Capital							-	
Interest on Bonds	1,306,320.00			1,306,320.00	1,306,018.58		-	301.42
Interest on Notes	132,090.00			132,090.00	132,087.94		-	2.06
Green Trust Loan Program Principal and Interest	16,179.00			16,179.00	16,178.03		-	0.97
MCLA Revenue Bonds - Loans							-	
Principal	596,479.00			596,479.00	596,478.83		-	0.17
Interest	49,791.00			49,791.00	49,790.73		-	0.27
Capital Lease Obligations							-	
Principal	94,700.00			94,700.00	94,699.80		-	0.20
Interest	8,043.00			8,043.00	8,042.21		-	0.79
Total Municipal Debt Service - Excl. from "CAP"	6,159,267.00	-	-	6,159,267.00	6,158,960.36	-	-	306.64

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

	2013 BUDGET	N.J.S.A. 40A:4-87	EMERGENCY APPROPRIATIONS	BUDGET AFTER MODIFICATION	PAID OR CHARGED	EXPENDED		UNEXPENDED BALANCE CANCELLED
						ENCUMBERED	RESERVED	
<u>DEFERRED CHARGES - MUNICIPAL EXCLUDED FROM "CAPS"</u>								
Deferred Charges								
Emergency Authorization	380,570.31			380,570.31	380,570.31		-	
Special Emergency Authorizations - 5 Years (N	751,720.00			751,720.00	751,720.00		-	
Total Deferred Charges - Municipal Excluded from "CAPS"	1,132,290.31	-	-	1,132,290.31	1,132,290.31	-	-	-
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	14,095,521.76	210,434.09	-	14,305,955.85	14,091,515.12	96,250.07	117,884.02	306.64
Subtotal General Appropriations	47,142,993.76	210,434.09	592,900.60	47,946,328.45	44,120,817.16	1,214,775.88	2,610,428.77	306.64
Reserve for Uncollected Taxes	3,000,000.00			3,000,000.00	3,000,000.00		-	
Total General Appropriations	<u>\$ 50,142,993.76</u>	<u>\$ 210,434.09</u>	<u>\$ 592,900.60</u>	<u>\$ 50,946,328.45</u>	<u>\$ 47,120,817.16</u>	<u>\$ 1,214,775.88</u>	<u>\$ 2,610,428.77</u>	<u>\$ 306.64</u>
Ref.						A	A	
Adopted Budget				\$ 50,142,993.76				
Approp. by N.J.S.A. 40A:4-87				210,434.09				
Emergency Appropriation				592,900.60				
				<u>\$ 50,946,328.45</u>				
Disbursed					\$ 42,698,761.31			
Reserve for Uncollected Taxes					3,000,000.00			
Due to Grant Fund					289,765.54			
Deferred Charges - Emergency Authorizations					1,132,290.31			
					<u>\$ 47,120,817.16</u>			

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

TRUST FUNDS
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
DECEMBER 31, 2013 AND 2012

ASSETS	REF.	BALANCE DEC. 31, 2013	BALANCE DEC. 31, 2012	LIABILITIES, RESERVES AND FUND BALANCE	REF.	BALANCE DEC. 31, 2013	BALANCE DEC. 31, 2012
Animal Control Fund:				Animal Control Fund:			
Cash and Investments		\$ 44,317.37	\$ 38,227.68	Due to State of New Jersey - License Fees		\$ -	\$ -
				Reserve for Animal Control Expenditures		44,317.37	38,227.68
Total		44,317.37	38,227.68	Total		44,317.37	38,227.68
Trust-Other Fund:				Trust-Other Fund:			
Cash and Investments		3,558,105.26	3,487,025.53	Due to Water Sewer Operating			
Due From Water Sewer Operating		229,222.20	229,222.20	Reserve for Community Development		237,909.27	124,074.67
Due from Community				Reserve for Encumbrances		75,195.79	298,940.71
Development Grant		279,305.32	182,478.61	Due to Payroll Trust		14,842.00	14,842.00
				Due to General Capital			251,914.93
				Reserve for Various Deposits		3,738,685.72	3,208,954.03
Total		4,066,632.78	3,898,726.34	Total		4,066,632.78	3,898,726.34
Affordable Housing Trust Fund:				Affordable Housing Trust Fund:			
Cash and Investments		11,270,685.23	11,274,835.46	Reserve for Encumbrances		70,813.84	180,505.41
				Reserve for Affordable Housing Trust		11,199,871.39	11,094,330.05
Total		11,270,685.23	11,274,835.46	Total		11,270,685.23	11,274,835.46
Unemployment Trust Fund:				Unemployment Trust Fund:			
Cash and Investments		161,019.91	94,148.87	Reserve for Unemployment Trust		171,019.91	104,148.87
Due from Water Sewer Operating		10,000.00	10,000.00				
Total		171,019.91	104,148.87	Total		171,019.91	104,148.87
Payroll Trust				Payroll Trust			
Cash and Investments		244,279.42	264,210.49	Reserve for Payroll Deductions		259,089.40	279,025.94
Due From Other Trust		14,842.00	14,842.00	Due to Water-Sewer Operating		32.02	26.55
Total		259,121.42	279,052.49	Total		259,121.42	279,052.49
Developers' Escrow:				Developers' Escrow:			
Cash and Investments		7,865,829.25	6,893,319.84	Reserve for Encumbrances		17,958.86	12,268.57
Cash and Investments		4,897,864.23	5,310,905.68	Due to Water and Sewer Operating Fund		650,692.13	615,942.25
				Due to Water and Sewer Capital Fund		1,963.47	1,963.47
				Developers' Escrow Funds-Utility		4,245,208.63	4,692,999.96
				Developers' Escrow Funds		7,847,870.39	6,881,051.27
Total		12,763,693.48	12,204,225.52	Total		12,763,693.48	12,204,225.52

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

TRUST FUNDS
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
DECEMBER 31, 2013 AND 2012

ASSETS	REF.	BALANCE DEC. 31, 2013	BALANCE DEC. 31, 2012	LIABILITIES, RESERVES AND FUND BALANCE	REF.	BALANCE DEC. 31, 2013	BALANCE DEC. 31, 2012
Self Insurance:				Self Insurance:			
Cash and Investments		615,610.04	574,849.12	Reserve for Encumbrances		31,533.84	27,280.18
Due from Water Sewer operating		<u>193.31</u>	<u>197.14</u>	Reserve for Self Insurance		<u>584,269.51</u>	<u>547,766.08</u>
Total		<u>615,803.35</u>	<u>575,046.26</u>	Total		<u>615,803.35</u>	<u>575,046.26</u>
Open Space Trust Fund:				Open Space Trust Fund:			
Cash and Investments		3,906,573.95	3,487,287.97	Reserve for Encumbrances		6,194.81	7,548.81
				Due to General Capital Fund			300,000.00
				Reserve for Open Space		<u>3,900,379.14</u>	<u>3,179,739.16</u>
Total		<u>3,906,573.95</u>	<u>3,487,287.97</u>	Total		<u>3,906,573.95</u>	<u>3,487,287.97</u>
		<u>\$ 33,097,847.49</u>	<u>\$ 31,861,550.59</u>			<u>\$ 33,097,847.49</u>	<u>\$ 31,861,550.59</u>

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
DECEMBER 31, 2013 AND 2012

	Ref.	December 31	
		2013	2012
ASSETS			
Cash	C-2	\$ 13,451,686.79	\$ 13,657,008.92
Cash - affordable housing capital fund	C-2	1,600,283.29	1,598,683.87
Due from developer	C-3	2,055,500.00	2,200,000.00
Grants receivable	C-6	2,363,954.06	2,363,954.06
Due From Current Fund	C		377,771.32
Due from Other Trust	C		551,914.93
Deferred charges to future taxation:			
Funded	C-4	66,215,157.30	41,913,027.10
Unfunded	C-5	7,296,970.90	34,116,570.90
		<u>\$ 92,983,552.34</u>	<u>\$ 96,778,931.10</u>
LIABILITIES, RESERVES AND FUND BALANCE			
Green trust loan program	C-14	\$ 165,467.38	\$ 178,145.57
General serial bonds	C-13	64,167,151.31	39,887,815.55
Bond anticipation notes	C-12		28,235,000.00
MCIA Loan Program	C-14	1,668,760.69	1,607,129.46
MCIA Lease Purchase Agreements	C-14	213,777.92	239,936.52
Reserve for encumbrances	C-8	2,882,948.49	3,411,209.42
Improvement authorizations:			
Funded	C-9	13,156,499.53	5,864,350.52
Unfunded	C-9	4,637,506.48	11,184,459.35
Reserve for Receivable	Reserve	2,055,500.00	2,200,000.00
Reserve for affordable housing	C-7	1,600,283.29	1,598,683.87
Capital improvement fund	C-10	112,350.00	107,150.00
Miscellaneous reserves	C-11	464,723.22	461,285.54
Fund balance	C-1	1,858,584.03	1,803,765.30
		<u>\$ 92,983,552.34</u>	<u>\$ 96,778,931.10</u>
Bonds and Notes Authorized But Not Issued (Exhibit C-15)		<u>\$ 7,296,970.90</u>	<u>\$ 5,881,570.90</u>

Note: See Notes to the Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND
STATEMENT OF FUND BALANCE - REGULATORY BASIS
FOR YEARS ENDED DECEMBER 31, 2013 AND 2012

		December 31	
	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Balance, January 1	C	\$ 1,803,765.30	\$ 498,489.63
Increased by:			
Premium on Bond Anticipation Notes			326,670.17
Premium on Bonds		571,231.25	978,605.50
Canceled Fund Improvement Authorizations		<u>83,587.48</u>	
		654,818.73	<u>1,305,275.67</u>
		2,458,584.03	1,803,765.30
Decreased by:			
Appropriated to Budget Revenue		<u>600,000.00</u>	
Balance, December 31	C	<u>\$ 1,858,584.03</u>	<u>\$ 1,803,765.30</u>

Note: See Notes to the Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY FUND
BALANCE SHEET - REGULATORY BASIS
DECEMBER 31, 2013 and 2012

<u>ASSETS</u>	<u>REF.</u>	<u>BALANCE</u> <u>DEC. 31, 2013</u>	<u>BALANCE</u> <u>DEC. 31, 2012</u>	<u>LIABILITIES, RESERVES</u> <u>AND FUND BALANCES</u>	<u>REF.</u>	<u>BALANCE</u> <u>DEC. 31, 2013</u>	<u>BALANCE</u> <u>DEC. 31, 2012</u>
Operating Fund:				Operating Fund:			
Cash and Investments - Treasurer	D- 4	\$ 12,943,815.91	\$ 13,361,910.05	Liabilities:			
Due from Current Fund	D- 4	1,035.39	1,035.39	Appropriation Reserves	D- 3	\$ 932,855.54	\$ 1,119,817.71
Due from Developer Escrow	D	650,692.13	615,942.25	Reserve for Encumbrances	D- 3	663,568.84	472,230.37
Due from Payroll	D	-	26.55	Accounts Payable	D	55,263.31	547,459.77
Due From Water-Sewer Capital Fund	D	3,933,373.89	5,018,426.18	Various Reserves	D-8	259,476.09	141,866.84
				Due to Payroll	D	3,221.78	
		<u>17,528,917.32</u>	<u>18,997,340.42</u>	Due to Trust Fund	D	229,222.20	229,222.20
				Due to Unemployment Trust	D	10,000.00	10,000.00
				Due to Self Insurance Trust	D	193.31	197.14
				Accrued Interest Payable	D-7	388,261.08	178,428.77
				Bond Indenture Reserve	D-8	<u>2,291,000.00</u>	<u>2,291,000.00</u>
Receivables and Inventory With						4,833,062.15	4,990,222.80
Full Reserves:				Reserve for Receivables	Reserve	2,121,713.71	2,540,024.81
Due from MCUA	D-1	\$ 157,475.69	\$ 159,907.44	Fund Balance	D- 1	<u>12,695,855.17</u>	<u>14,007,117.62</u>
Consumer Accounts Receivable	D-6	1,964,238.02	2,380,117.37				
		<u>2,121,713.71</u>	<u>2,540,024.81</u>				
Total Operating Fund		<u>19,650,631.03</u>	<u>21,537,365.23</u>	Total Operating Fund		<u>19,650,631.03</u>	<u>21,537,365.23</u>

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY FUND
BALANCE SHEET - REGULATORY BASIS
DECEMBER 31, 2013 and 2012

<u>ASSETS</u>	<u>REF.</u>	<u>BALANCE</u> <u>DEC. 31, 2013</u>	<u>BALANCE</u> <u>DEC. 31, 2012</u>	<u>LIABILITIES, RESERVES</u> <u>AND FUND BALANCES</u>	<u>REF.</u>	<u>BALANCE</u> <u>DEC. 31, 2013</u>	<u>BALANCE</u> <u>DEC. 31, 2012</u>
Capital Fund:				Capital Fund:			
Cash and Investments - Treasurer	D- 5	\$ 9,827,932.97	\$ 12,170,032.21	Serial Bonds Payable	D-17	\$ 10,425,000.00	\$ 11,285,000.00
NJEIT Loan Receivable	D	138,325.00	2,398,304.00	Bond Anticipation Note Payable	D-16	14,685,000.00	14,765,000.00
Due from Current Fund	D		7,100.00	Loans Payable - NJEIT	D-18	1,986,225.01	2,243,520.00
Due from Developer Escrow	D	1,963.47	1,963.47	Reserve for Encumbrances	D-15	1,417,189.23	2,707,349.44
Fixed Capital	D-10	147,338,667.37	147,338,667.37	Retainage Payable	D	42,058.50	42,058.50
Fixed Capital Authorized and Uncompleted	D-11	<u>30,999,500.00</u>	<u>25,844,500.00</u>	Improvement Authorizations:			
				Funded	D-12		
				Unfunded	D-12	13,642,806.97	10,676,603.21
				Interfunds Payable	D	3,933,373.89	5,018,426.18
				Reserve for:			
				Capital Outlay	D-13	620,433.90	620,433.90
				Various Reserves	D	553,235.81	411,132.51
				Amortization	D	137,032,637.36	136,277,865.37
				Deferred Amortization	D	773,000.00	693,000.00
				Reserve for Debt Service	D	348,008.81	352,503.01
				Reserve for Bond Resolution	D-14	2,397,056.24	2,397,056.24
				Fund Balance	D	<u>450,363.09</u>	<u>270,618.69</u>
Total Capital Fund		<u>188,306,388.81</u>	<u>187,760,567.05</u>	Total Capital Fund		<u>188,306,388.81</u>	<u>187,760,567.05</u>
		<u>\$ 207,957,019.84</u>	<u>\$ 209,297,932.28</u>			<u>\$ 207,957,019.84</u>	<u>\$ 209,297,932.28</u>

There were Bonds and Notes Authorized but not Issued at December 31, 2013 in the amount of \$13,206,220.00 and December 31, 2012 in the amount of \$8,051,220.00 (See Exhibit D-19).

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY OPERATING FUND
STATEMENT OF OPERATIONS AND
CHANGE IN FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2013 and 2012

<u>REVENUE AND OTHER INCOME</u>	<u>REF</u>	<u>YEAR 2013</u>	<u>YEAR 2012</u>
Fund Balance Utilized		\$ -	\$ 240,000.00
Utility Service Charges		15,994,968.52	16,694,242.06
Miscellaneous Revenues		1,392,705.01	1,220,666.18
Insurance Proceeds			120,311.00
Non Budget Revenues		32,460.28	63,043.72
Other Credits to Income:			
Accounts Payable Canceled		491,762.88	
Due From MCUA Adjusted		2,431.75	
Unexpend. Balance of Appropriation Reserves		1,219,400.10	907,968.41
		<u>19,133,728.54</u>	<u>19,246,231.37</u>
Total Revenues			
<u>EXPENDITURES</u>			
Budget and Emergency Appropriations:			
Operating		11,024,849.00	11,101,110.19
Capital Improvements		300,000.00	420,000.00
Debt Service		1,802,458.99	2,427,509.53
Deferred Charges and Statutory Expend.		517,683.00	529,122.81
Due From MCUA			159,907.44
		<u>13,644,990.99</u>	<u>14,637,649.97</u>
Total Expenditures			
Excess/(Deficit) in Revenues		5,488,737.55	4,608,581.40
<u>FUND BALANCE</u>			
Balance - January 1,	D	<u>14,007,117.62</u>	<u>19,539,236.22</u>
		19,495,855.17	24,147,817.62
Decreased by:			
Utilized as Anticipated Revenue			240,000.00
Appropriated in Current Fund Budget		<u>6,800,000.00</u>	<u>9,900,700.00</u>
Balance - December 31,	D	<u>\$ 12,695,855.17</u>	<u>\$ 14,007,117.62</u>

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY OPERATING FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

	<u>REF.</u>	<u>2013 BUDGET</u>	<u>REALIZED</u>	<u>EXCESS OR (DEFICIT)</u>
Water-Sewer Utility Service Charges	D- 1	13,344,991.00	\$ 15,994,968.52	\$ 2,649,977.52
Miscellaneous Revenues	D-1	<u>300,000.00</u>	<u>1,392,705.01</u>	<u>1,092,705.01</u>
		\$ <u>13,644,991.00</u>	\$ <u>17,387,673.53</u>	\$ <u>3,742,682.53</u>

<u>REF.</u>	D- 3	D- 1
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Analysis of Realized Revenues:

Analysis of Water-Sewer Utility Charges:

Service Charges- Residential and Commercial	\$ 9,546,781.06
Service Charges- Schools,Municipal,Institution	395,246.52
Service Charges- Fire Protection	844,886.74
Service Charges-Interlocals	949,900.40
Service Charges Connection Fees	3,551,403.04
Service Charges-Review and Inspection	258,467.63
Service Charges-Cell Tower Lease	377,817.87
Service Charges-Miscellaneous	<u>70,465.26</u>

Miscellaneous Revenues	D- 4	\$ <u>15,994,968.52</u>
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Analysis of Miscellaneous Revenues:

Developer Fees Due from Water-Sewer Capital		\$	1,249,589.71
Interest on Investments	76,932.82		
Interest on Investments-payroll account	5.47		
Meter Purchase	11,216.49		
Miscellaneous	54,960.52		
	D- 4		
			<u>143,115.30</u>
		\$	<u>1,392,705.01</u>

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY OPERATING FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2013

	2013 BUDGET	BUDGET AFTER MODIFICATION	EXPENDED			UNEXPENDED BALANCE CANCELLED
			PAID OR CHARGED	ENCUMBERED	RESERVED	
Operating:						
Salaries and Wages	\$ 3,213,622.00	\$ 3,013,622.00	\$ 3,002,832.38	\$ -	\$ 10,789.62	\$ -
Other Expenses	7,811,227.00	8,011,227.00	6,730,175.18	537,739.84	743,311.98	
Capital Improvements:						
Capital Outlay	300,000.00	300,000.00	28,489.49	125,829.00	145,681.51	
Debt Service:						
Payment of Bond Principal	860,000.00	860,000.00	860,000.00			
Payment of Bond Anticipation Note Principal	80,000.00	80,000.00	80,000.00			
Interest on Bonds	464,732.00	464,732.00	464,732.00			
Interest on Notes	212,811.00	212,811.00	212,811.00			
NJEIT 2012 Loan	184,916.00	184,916.00	184,915.99			0.01
Statutory Expenditures:						
Contribution to:						
Public Employees' Retirement System	262,683.00	262,683.00	262,683.00			
Social Security System (O.A.S.I.)	245,000.00	245,000.00	211,935.36		33,064.64	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	10,000.00	10,000.00	9,992.21		7.79	
	<u>\$ 13,644,991.00</u>	<u>\$ 13,644,991.00</u>	<u>\$ 12,048,566.61</u>	<u>\$ 663,568.84</u>	<u>\$ 932,855.54</u>	<u>\$ 0.01</u>
	Ref.	D- 2	D- 1	D,D-1	D,D-1	D- 1
Disbursed	D- 4		\$ 11,301,823.81			
Due to Payroll Trust			3,253.80			
Accrued Interest on Notes	D-7		212,811.00			
Accrued Interest on Bonds	D-7		530,678.00			
			<u>\$ 12,048,566.61</u>			

Note: See Notes to Financial Statements.

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

STATEMENT OF GOVERNMENTAL FIXED ASSETS
 REGULATORY BASIS
DECEMBER 31, 2013 AND DECEMBER 31, 2012

	<u>BALANCE DEC. 31, 2013</u>	<u>BALANCE DEC. 31, 2012</u>
Governmental Fixed Assets:		
Land	\$ 3,769,000.00	\$ 3,769,000.00
Land Improvements	1,743,715.85	1,744,805.35
Buildings	12,787,383.16	12,832,383.16
Equipment	10,672,144.66	15,233,681.76
	<hr/>	<hr/>
Total Governmental Fixed Assets	<u><u>\$ 28,972,243.67</u></u>	<u><u>\$ 33,579,870.27</u></u>
Investment in Governmental Fixed Assets	<u><u>\$ 28,972,243.67</u></u>	<u><u>\$ 33,579,870.27</u></u>

Nots: See Notes to Financial Statements

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

NOTES TO FINANCIAL STATEMENTS
FOR YEARS ENDED DECEMBER 31, 2013 AND 2012

Note 1: FORM OF GOVERNMENT

The Township is managed under the Faulkner Act form of government authorized under NJSA: 40:69A-31 et. seq. Voters elect the Township Council of five (5) members to staggered, four-year terms. The Mayor is the chief executive and is directly elected to a four-year term. The Township Council is the legislative body of the municipality. The Mayor appoints department heads with Council approval. By ordinance, the business administrator supervises administration of departments, subject to the Mayor's direction.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Except as noted below, the financial statements of the Township of Monroe include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township of Monroe, as required by N.J.S.A. 40A: 5-5. Accordingly, the financial statements-regulatory basis of the Township of Monroe, do not include the operations of the local school board, municipal library and the local fire companies and the first aid squads.

B. Description of Funds

The accounting policies of the Township of Monroe conform to the accounting principles applicable to municipalities that have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of Monroe accounts for its financial transactions through the following separate funds:

Current Fund - resources and expenditures for governmental operations of a general nature, including Federal and State grant funds, except as otherwise noted.

Trust Fund - receipts, custodianship and disbursement of funds in accordance with the purposes for which each reserve was created.

General Capital Fund - resources, including Federal and State Grants in aid of construction, and expenditures for the acquisition of general capital facilities, other than those acquired through the Current Fund, including the status of bonds and notes authorized for said purposes.

Water and Sewer Utility Fund - resources and expenditures for the operations and acquisition of capital facilities of the municipally owned Water and Sewer Utility.

Governmental Fixed Assets - the Governmental Fixed Asset System is used to account for fixed assets used in governmental fund type operations for control purposes. All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available or any other reasonable basis, provided such basis is adequately disclosed in the financial statements. Donated fixed assets are valued at their estimated fair value on the date of donation. No depreciation is recorded on general fixed assets.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D):

C. Basis of Accounting and Measurement Focus

The Governmental Accounting Standards Board (GASB) is the accepted standards-setting body for establishing governmental accounting and financial reporting principles. GASB's Codification of Governmental Accounting and Financial Reporting Standards and subsequent GASB pronouncements are recognized as U.S. generally accepted accounting principles (GAAP) for state and local governments. GAAP provides for the issuance of entity-wide financial statements along with the presentation of separate fund financial statements that differ from the organization of funds prescribed under the regulatory basis of accounting utilized by the Township. The resultant presentation of financial position and results of operations in the form of financial statements is not intended to present the basic financial statement presentation required by GAAP.

As indicated above, the basis of accounting utilized by New Jersey municipalities is as prescribed by the Division of Local Government Services. The basis of accounting for operating funds is generally a modified cash basis for revenue recognition and a modified accrual basis for expenditures. The operating funds utilize a "current financial resources" measurement focus. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from generally accepted accounting principles (GAAP) applicable to local government units. The most significant is the reporting of entity-wide financial statements, which are not presented in the accounting principles prescribed by the Division. The other more significant differences are as follows:

Revenues – Revenues are recorded as received in cash except for statutory reimbursements and grant funds that are due from other governmental units. State and Federal grants, entitlements and shared revenues received for operating purposes are realized as revenues when anticipated in the Township budget. Receivables for property taxes and utility consumer charges are recorded with offsetting reserves within the Current Fund and Water and Sewer Utility Fund, respectively. Other amounts that are due to the Township, which are susceptible to accrual are recorded as receivables with offsetting reserves. These reserves are liquidated and revenues are recorded as realized upon receipt of cash. GAAP requires the recognition of revenues for general operations in the accounting period in which they become available and measurable, with the exception of utility consumer charges, which should be recognized in the period they are earned and become measurable.

Expenditures - For purposes of financial reporting, expenditures are recorded as "paid or charged" or "appropriation reserves". Paid or charged refers to the Township "budgetary" basis of accounting. Generally, these expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the encumbrance accounting system. Reserves for unliquidated encumbrances at the close of the year are reported as a cash liability. Encumbrances do not constitute expenditures under GAAP. Appropriation reserves refer to unexpended appropriation balances at the close of the year. Appropriation reserves are automatically created and recorded as a cash liability, except for amounts, which may be cancelled by the governing body. Appropriation reserves are available until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred and not recorded in the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Generally, unexpended balances of budget appropriations are not recorded as expenditures under GAAP.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

C. Basis of Accounting and Measurement Focus (Cont'd.)

For the purpose of calculating the results of Current Fund operations, the regulatory basis of accounting utilized by the Township requires that certain expenditures be deferred, and raised as items of appropriation in budgets of succeeding years. These deferred charges include the two general categories of over-expenditures and emergency appropriations. Over-expenditures occur when expenditures recorded as "paid or charged" exceed available appropriation balances. Emergency appropriations occur when, subsequent to the adoption of a balanced budget, the governing body authorizes the establishment of additional appropriations based on unforeseen circumstances or for other special purposes as defined by statute. Over-expenditures and emergency appropriations are deducted from total expenditures in the calculation of operating results and are established as assets for Deferred Charges on the Current Fund balance sheet. GAAP does not permit the deferral of over-expenditures to succeeding budgets. In addition, GAAP does not recognize expenditures based on the authorization of an appropriation. Instead, the authorization of special purpose expenditures, such as the preparation of tax maps or revaluation of assessable real property, would represent the designation of fund balance.

Compensated Absences - The Township records expenditures for payments of earned and unused vacation and sick leave in the accounting period in which the payments are made. GAAP requires that expenditures be recorded in the governmental (Current) fund in an amount that would normally be liquidated with available financial resources, and that expenditures be recorded in the enterprise (Utility) fund on a full accrual basis.

Property Acquired for Taxes - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the governmental fixed asset account group at the lower of cost or fair market value.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves, which are created by charges to operations. Income is recognized in the accounting period the receivables are liquidated. GAAP does not require the establishment of an offsetting reserve. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. Although the expenditure method of accounting for purchases of supplies is in accordance with GAAP, the cost of inventory on hand at the close of the year should be reported on the balance sheet with an offsetting reserve for conformity with GAAP.

Sale of Municipal Assets - Cash proceeds from the sale of Township owned property may be realized as revenue or reserved until utilized as an item of revenue in a subsequent year budget. Year-end balances of reserved proceeds are reported as a cash liability in the Current Fund. GAAP requires that revenue be recognized in the accounting period that the terms of the sales contracts become legally enforceable.

Fixed Assets - Property and equipment purchased by the Current and the General Capital Funds are recorded as expenditures at the time of purchase and are not capitalized. Property and equipment purchased by the Utility Fund are recorded in their capital accounts at cost and are adjusted for dispositions and abandonments. Contributions in aid of construction are not capitalized. The balances in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the Utility Capital Fund represent charges to operations for the costs of acquisitions of property, equipment and improvements, and costs funded from sources other than bonded debt of the utility. The utility does not record depreciation on fixed assets. GAAP does not require the establishment of a reserve for amortization for utility fixed assets, but does require the recognition of depreciation of these assets as an operating expense of the utility.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

C. Basis of Accounting and Measurement Focus (Cont'd.)

Governmental Fixed Assets – New Jersey Administrative Code 5:30-5.6 established a mandate for fixed asset accounting by municipalities, effective December 31, 1985. Fixed assets used in governmental operations are accounted for in the Governmental Fixed Assets. Public domain (“infrastructure”) general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets, sidewalks and drainage systems are not capitalized. All fixed assets have been valued at cost or estimated historical cost if the actual cost is not available, except for land and buildings at January 1, 1996, which have been valued at the assessed value.

Disclosures About Fair Value of Financial Instruments - The following methods and assumptions were used to estimate the fair value of each class of financial instruments for which it is practicable to estimate that value:

Cash and cash equivalents and short-term investments - The carrying amount approximates fair value because of the short maturity of those instruments.

Long-term debt - The Township’s long-term debt is stated at face value. The debt is not traded and it is not practicable to determine its fair value without incurring excessive cost. Additional information pertinent to the Township’s long-term debt is disclosed in Note 3 to the financial statements.

Recent Accounting Standards

GASB issued Statement No. 65, “Items Previously Reported as Assets and Liabilities” in March 2012. The objective of the Statement is to amend the financial statement element classification of certain items previously reported as assets and liabilities for consistency with the definitions included in Concepts Statement 4.

GASB issued Statement No. 66, “Technical Corrections-2012- an amendment of GASB Statements No. 10 and 62” in March 2012. The objective of this Statement is to improve accounting and financial reporting by resolving conflicting guidance that resulted from the issuance of two pronouncements.

GASB issued Statement No. 67, “Financial Reporting for Pension Plans – an amendment of GASB Statement No. 25” in June 2012. The objective of this Statement is to improve financial reporting by state and local governmental pension plans.

GASB issued Statement No. 68, “Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27” in June 2012. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions.

GASB issued Statement No. 69, “Government Combinations and Disposals of Government Operations in January 2013. This Statement establishes account and financial reporting standards related to government combinations and disposals of government operations.

GASB issued Statement No. 70, “Accounting and Financial Reporting for Non-exchange Financial Guarantees” in April 2013. This Statement establishes account and financial reporting standards related to government that extends non-exchange financial guarantees.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

C. Basis of Accounting and Measurement Focus (Cont'd.)

GASB issued Statement No. 71, "Pension Transition for Contribution Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68" in November 2013. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, *Accounting and Financial Reporting for Pensions*.

The Township does not prepare its financial statements in accordance with generally accepted accounting principles in the United States of America. The adoption of these new standards will not adversely effect the reporting on the Township's financial condition.

Use of Estimates – The preparation of the financial statements requires management of the Township to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Comparative Data - Comparative data for the prior year has been presented in order to provide an understanding of changes on the Township's financial position and operations. However, comparative data has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

Water and Sewer Utility Fund – Effective February 1, 2009, pursuant to N.J.S.A. 40A:5A-20, the adoption of local ordinances and resolutions and the approval of the Local Finance Board, Department of Community Affairs, State of New Jersey, the Monroe Township Municipal Utilities Authority (MUA) was dissolved and its operations were absorbed by the Township of Monroe. The activity of the utility operations are recorded and reported within the Water and Sewer Utility Fund section of the Township's financial statements. The MUA, the previous entity, operated as a separate authority and reported its financial statements in accordance with accounting principles generally accepted in the United States. Upon this transition, the Township Water and Sewer Utility Fund reports its financial statements for the period February 1, 2009 through December 31, 2009, under the OCBOA form of accounting as promulgated by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The primary differences between these accounting principles are as described above. In accordance with the establishment of the Water and Sewer Utility Fund, the Township converted the balance sheet reported by the MUA under the GAAP basis of accounting at January 31, 2009, to a balance sheet prepared by the Township as the Water and Sewer Utility Fund under the Township's OCBOA form of accounting as of February 1, 2009.

NOTES TO FINANCIAL STATEMENTS

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION

The Local Bond Law, Chapter 40A:2 et seq, governs the issuance of bonds to finance municipal capital expenditures. The Township's debt is summarized as follows:

A. Summary of Municipal Debt for Capital Projects

	<u>2013</u>	<u>2012</u>
<u>Issued:</u>		
General:		
Serial Bonds	\$ 64,167,151.31	\$ 39,887,815.55
Bond Anticipation Notes		28,235,000.00
Green Acres Trust Loans	165,467.38	178,145.57
Capital Lease Obligations	1,668,760.69	1,607,129.46
Water - Sewer Utility:		
Serial Bonds	10,425,000.00	11,285,000.00
Bond Anticipation Notes	<u>14,685,000.00</u>	<u>14,765,000.00</u>
Total Issued	<u>91,111,379.38</u>	<u>95,958,090.58</u>
Net Issued	<u>91,111,379.38</u>	<u>95,958,090.58</u>
<u>Authorized But Not Issued:</u>		
General:		
Bonds and Notes	7,296,970.90	5,881,270.90
Water - Sewer Utility:		
Bonds and Notes	<u>13,206,220.00</u>	<u>8,051,220.00</u>
Total Authorized But Not Issued	<u>20,503,190.90</u>	<u>13,932,490.90</u>
Net Bonds and Notes Issued and Authorized but not Issued	<u>\$ 111,614,570.28</u>	<u>\$ 109,890,581.48</u>

NOTES TO FINANCIAL STATEMENTS

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

A. Summary of Municipal Debt for Capital Projects (Cont'd.)

Summarized below are the Township's individual bond and loan issues which were outstanding at December 31, 2013 and 2012:

	<u>2013</u>	<u>2012</u>
<u>General Debt:</u>		
<u>Serial Bonds and Bond Anticipation Notes:</u>		
\$1,145,000, Pension Refunding Bonds - 2003 serial bond issued 2003 with final maturity 2009, remaining interest rates at 4.50% to 5.00%		\$ 1,030,000.00
\$12,000,000, General Obligation Bonds - 2003 serial bond issued 2003 with final maturity 2019, remaining interest rates at 3.50% to 4.00%		880,000.00
\$4,910,789.58, General Obligation Refunding Bonds - 2006 serial bond issued 2006 with final maturity 2021, remaining interest rates at 4.55% to 4.55%	\$ 3,163,751.31	3,491,115.55
\$2,035,000.00, Tax Appeal Refunding Bonds - 2011 serial bond issued 2011 with final maturity 2014, remaining interest rates at 3.750%	678,400.00	1,356,700.00
\$30,075,000, General Obligation Bonds - 2012 serial bond issued 2012 with final maturity 2027, remaining interest rates at 2.00% to 3.00%	27,075,000.00	28,075,000.00
\$5,055,000, General Obligation Refunding Bonds - 2012 serial bond issued 2012 with final maturity 2019, remaining interest rates at 2.00% to 3.00%	5,015,000.00	5,055,000.00
\$28,235,000, General Obligation Bonds - 2013 serial bond issued 2013 with final maturity 2033, remaining interest rates at 2.00% to 3.00%	28,235,000.00	
\$28,235,000, General Capital Bond Anticipation Notes issued 8/7/12, due on 2/6/13, interest 1.000%		28,235,000.00
Subtotal - Bonds and Bond Anticipation Notes	<u>64,167,151.31</u>	<u>68,122,815.55</u>
<u>Loans:</u>		
\$928,368.92, MCIA Loan Program issued 12/12/08 with final maturity 2013 interest 3.00% to 3.50%		195,494.38
\$682,613.44, MCIA Loan Program issued 9/30/09 with final maturity 2014 interest 1.00% to 2.50%	142,547.91	281,619.04
\$338,723.41, MCIA Loan Program issued 9/30/10 with final maturity 2014 interest 1.50% to 4.00%	139,780.06	207,167.35
\$459,737.03, MCIA Loan Program issued 9/30/11 with final maturity 2016 interest 1.20% to 3.00%	282,741.04	371,552.02
\$551,296.67, MCIA Loan Program issued 9/28/12 with final maturity 2017 interest 1.25% to 3.00%	445,581.62	551,296.67
\$658,110.06, MCIA Loan Program issued 10/28/13 with final maturity 2018 interest 2.00% to 4.00%	658,110.06	
\$265,600.16, N.J. Green Trust Loan issued 1/11/05 with final maturity 2025 interest 2.000%	165,467.38	178,145.57
Subtotal - Loans	<u>1,834,228.07</u>	<u>1,785,275.03</u>
Subtotal - General Debt	<u>66,001,379.38</u>	<u>69,908,090.58</u>

NOTES TO FINANCIAL STATEMENTS

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

A. Summary of Municipal Debt for Capital Projects (Cont'd.)

Summarized below are the Township's individual bond and loan issues which were outstanding at December 31, 2013 and 2012:

	<u>2013</u>	<u>2012</u>
<u>Water and Sewer Utility Debt:</u>		
<u>Serial Bonds:</u>		
\$6,370,000 Refunding Revenue Bonds - 2003 serial bond issued 2003 with final maturity 2017, remaining interest rates at 5.000% to 5.125%	1,130,000.00	1,660,000.00
\$8,910,000 Refunding Revenue Bonds - 2005 serial bond issued 2005 with final maturity 2025, remaining interest rates at 3.250% to 4.100%	8,010,000.00	8,340,000.00
\$1,285,000 Refunding Revenue Bonds - 2012 serial bond issued 2012 with final maturity 2017, remaining interest rates at 2.000% to 3.000%	1,285,000.00	1,285,000.00
\$14,685,000, General Capital Bond Anticipation Notes issued 2/6/13, due on 2/6/14, interest 1.000%	14,685,000.00	
\$14,765,000, General Capital Bond Anticipation Notes issued 8/7/12, due on 2/6/13, interest 1.000%		14,765,000.00
Subtotal - Water and Sewer Utility Debt	<u>25,110,000.00</u>	<u>26,050,000.00</u>
Total Outstanding Debt	<u>\$ 91,111,379.38</u>	<u>\$ 95,958,090.58</u>

NOTES TO FINANCIAL STATEMENTS

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

B. Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of:

<u>2013</u>	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 144,075,000.00	\$ 144,075,000.00	\$ -
Water - Sewer Utility Debt	40,440,770.01	40,440,770.01	-
General Debt	<u>73,298,350.28</u>	<u>9,723,727.00</u>	<u>63,574,623.28</u>
	<u>\$ 257,814,120.29</u>	<u>\$ 194,239,497.01</u>	<u>\$ 63,574,623.28</u>

Net Debt \$ 63,574,623.28 Divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended \$ 6,805,330,321.33 = 0.93%

<u>2012</u>	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 147,520,926.53	\$ 147,520,926.53	\$ -
Water - Sewer Utility Debt	36,344,740.00	36,344,740.00	-
General Debt	<u>75,889,661.48</u>	<u>11,447,027.00</u>	<u>64,442,634.48</u>
	<u>\$ 259,755,328.01</u>	<u>\$ 195,312,693.53</u>	<u>\$ 64,442,634.48</u>

Net Debt \$ 64,442,634.48 Divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended \$ 6,943,628,789.67 = 0.93%

The Borough's Borrowing Power Under N.J.S.A. 40A:2-6 as Amended, at December 31, was as follows:

	<u>2013</u>	<u>2012</u>
3 1/2% of Equalized Valuation Basis Municipal Net Debt	<u>\$ 238,186,561.25</u> <u>63,574,623.28</u>	<u>\$ 243,027,007.64</u> <u>64,442,634.48</u>
Remaining Borrowing Power	<u>\$ 174,611,937.97</u>	<u>\$ 178,584,373.16</u>

NOTES TO FINANCIAL STATEMENTS

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

B. Summary of Statutory Debt Condition - Annual Debt Statement

Calculation of "Self-Liquidating Purpose"
Water and Sewer Utility Per N.J.S.A. 40A: 2-45

The calculation of "Self-Liquidating Purpose" for the Water and Sewer Utility Fund per N.J.S.A. 40A: 2-45 is as follows:

Cash Receipts From Fees, Rents or Other Charges for the year	2013 \$ 18,609,505.38	2012 \$ 19,183,187.50
Deductions:		
Operating and Maintenance Costs	11,542,532.00	11,790,140.44
Debt Service	1,802,458.99	2,427,509.53
Total Deductions	13,344,990.99	14,217,649.97
Excess in Revenue	\$ 5,264,514.39	\$ 4,965,537.53

The differences between the excess revenues for debt statement purposes and the statutory cash basis for the Water and Sewer Utility Fund is as follows:

Excess in Revenues - Cash Basis (D-1)	2013 \$ 5,488,737.55	2012 \$ 4,608,581.40
Add: Capital Improvements	300,000.00	420,000.00
Other Deductions		
	5,788,737.55	5,028,581.40
Less: Non-Budget Revenue	32,460.28	63,043.72
Accounts Payable Cancelled	491,762.88	
	524,223.16	63,043.72
Excess in Revenue	\$ 5,264,514.39	\$ 4,965,537.68

C. Schedule of Annual Debt Service for Principal and Interest for the Bonded Debt Issued and Outstanding at December 31, 2013:

Calendar	General		Water - Sewer Utility		
Year	Principal	Interest	Principal	Interest	Total
2014	3,873,549.31	1,800,270.68	1,620,000.00	383,586.26	7,677,406.25
2015	4,122,326.10	1,700,223.90	985,000.00	334,648.76	7,142,198.76
2016	4,309,156.94	1,588,343.06	970,000.00	291,798.76	7,159,298.76
2017	4,500,553.58	1,451,271.42	945,000.00	253,480.01	7,150,305.01
2018	4,726,496.27	1,323,278.72	565,000.00	225,842.51	6,840,617.50
2019	4,741,964.35	1,188,860.64	590,000.00	203,891.26	6,724,716.25
2020	3,936,863.73	1,050,011.26	625,000.00	180,033.76	5,791,908.75
2021	3,956,241.03	945,133.96	650,000.00	154,533.76	5,705,908.75
2022	3,500,000.00	819,375.00	640,000.00	128,733.76	5,088,108.76
2023	3,500,000.00	740,000.00	670,000.00	102,533.76	5,012,533.76
2024	3,500,000.00	662,812.50	690,000.00	74,988.76	4,927,801.26
2025	3,500,000.00	562,500.00	725,000.00	45,890.63	4,833,390.63
2026	3,500,000.00	457,500.00	750,000.00	15,468.75	4,722,968.75
2027	3,500,000.00	352,500.00			
2028	1,500,000.00	247,500.00			
2029	1,500,000.00	112,500.00			
2030	1,500,000.00	180,000.00			
2031	1,500,000.00	135,000.00			
2032	1,500,000.00	90,000.00			
2033	1,500,000.00	45,000.00			
Total	\$ 64,167,151.31	\$ 15,452,081.14	\$ 10,425,000.00	\$ 2,395,430.74	\$ 78,777,163.19

The detail of the Township financings are contained within the supplementary schedules section included within this report.

As described previously within the Notes to the Financial Statements, effective February 1, 2009, the Township dissolved the Monroe Township Utilities Authority and created a Municipal Water and Sewer Utility. In connection with this transition, the Water and Sewer Utility assumed the responsibility for the MUA's previously issued debt. Pursuant to the 1977 General Bond Resolution, certain reserves are required to be maintained until the bonds are retired.

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

D. Loan Agreements:Loan Agreements - Middlesex County Improvement Authority

The Township has entered into various loan financings with the Middlesex County Improvement Authority for improvement programs. The improvement programs are financed through debt issued by the Middlesex County improvements Authority. During the year ended December 31, 2013, the Township made payments to the Middlesex County Improvement Authority with respect to the loan improvement programs in the amount of \$596,478.00.

New Jersey Green Trust Loan

The Township has contracted for the funding of Ballfield Improvements through the N.J. Green Trust Loan Program in the amount of \$265,600.16. Pursuant to the provisions of N.J.S.A. 40A: 2-1 et seq. the loan principal in the amount of \$165,467.38 and \$178,145.57 at December 31, 2013 and 2012 has been included in the calculation of the Township's statutory debt condition.

Schedule of Annual Debt Service for Principal and Interest for the
Loan Agreements Issued and Outstanding at December 31, 2013

Calendar Year	MCIA Loans		NJ Green Trust		Total
	Principal	Interest	Principal	Interest	
2014	536,729.63	54,025.10	12,933.01	3,245.00	606,932.74
2015	540,203.61	39,275.65	13,192.96	2,985.05	595,657.27
2016	340,780.79	31,230.73	13,458.14	2,719.87	388,189.53
2017	251,046.66	14,883.79	13,728.66	2,449.36	282,108.47
2018	-	-	14,004.60	2,173.42	16,178.02
2019	-	-	14,286.09	1,891.92	16,178.01
2020	-	-	14,573.24	1,604.77	16,178.01
2021	-	-	14,866.16	1,311.85	16,178.01
2022	-	-	15,164.97	1,013.04	16,178.01
2023	-	-	15,469.79	708.22	16,178.01
2024	-	-	15,780.73	397.29	16,178.02
2025	-	-	8,009.06	80.09	8,089.15
2026	-	-	-	-	-
Total	<u>\$ 1,668,760.69</u>	<u>\$ 139,415.27</u>	<u>\$ 165,467.41</u>	<u>\$ 20,579.88</u>	<u>\$ 1,994,223.25</u>

The payment schedules for the respective loan agreements are set forth in the General Capital section of this report.

E. Lease Agreements - Middlesex County Improvement Authority

The Township has entered into various lease/purchase agreements with the Middlesex County Improvement Authority for capital equipment. During the year ended December 31, 2013, the Township made principal lease payments in the amount of \$94,699.81. The lease payment schedules for the respective lease agreements are set forth in the General Capital section of this report. The following is a combined schedule of the future minimum lease payments under these capital leases and the present value of the net minimum lease payments at December 31, 2013:

Year Ended December 31:	
2014	\$ 94,048.55
2015	63,115.23
2016	35,425.56
2017	21,930.16
2018	15,169.58
Total minimum lease payments	229,689.08
Less amount representing interest	15,911.16
Present value of future minimum lease payments	<u>\$ 213,777.92</u>

As a result of legislation that impacted and provided for limitations on increases in tax levy amounts (P.L. 2007, c.62), the characterization of certain lease payment obligations have been modified as of July 1, 2007. As of and subsequent to that date, any lease obligations that involve asset acquisitions or projects with estimated lives of five (5) years or greater, those obligations due to the conduit issuer are to be classified as debt, in accordance with debt authorized under N.J.S.A. 40A:2-3 et seq. Lease obligations issued with respect to assets with estimated useful lives of less than five years and all lease obligations issued prior to July 1, 2007, are not considered debt of the local unit.

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

- F. On April 29, 2011, the Township issued \$2,035,000.00 in Tax Appeal Refunding Bonds, Series 2011, for the purpose of paying tax appeal judgments and settlements with various taxpayers in the amount of \$1,984,494 plus all costs associated with such appeals and issuance of the refunding bonds. Interest rate on the refunding bond is 3.750%.

The outstanding debt service with respect to the Township's 2011 Tax Appeal Refunding Bond Issued and Outstanding at December 31, 2012 is as follows:

Calendar Year	General	
	Principal	Interest
2014	678,400.00	12,720.00
Total	<u>\$ 678,400.00</u>	<u>\$ 12,720.00</u>

- G. On December 17, 2012, the Township issued \$6,340,000.00 in General Obligation Refunding Bonds, Series 2012, for the purpose of: (1) refunding on a current basis all of the Township's outstanding Revenue Bonds Series 2001, dated 4/4/01, maturing February 1 in the years 2013-2017, inclusive in the aggregate principal amount of \$3,230,000 (the "2001 Refunded Bonds"), such 2001 Refunded Bonds being originally issued by the Monroe Township Municipal Utilities Authority and assumed by the Township in accordance with N.J.S.A 40A:5A-20 and the Local Bond Law; (2) refunding on an advance basis all of the Township's outstanding General Obligation Bonds, Series 2003, dated 4/1/2003, maturing on April 1 in the years 2014-2019, inclusive in the aggregate principal amount of \$5,280,000 (the "2003 Refunded Bonds" and together with the 2001 Refunded Bonds, the "Refunded Bonds").

The outstanding debt service with respect to the Township's Refunding Callable 2003 Bonds Issued and Outstanding at December 31, 2012 is as follows:

Calendar Year	General	
	Principal	Interest
2014	855,000.00	148,675.00
2015	845,000.00	124,700.00
2016	840,000.00	99,475.00
2017	830,000.00	74,600.00
2018	825,000.00	45,800.00
2019	820,000.00	14,650.00
Total	<u>\$ 5,015,000.00</u>	<u>\$ 507,900.00</u>

The outstanding debt service with respect to the Township's Refunding Callable 2001 Bonds Issued and Outstanding at December 31, 2012 is as follows:

Calendar Year	General	
	Principal	Interest
2014	735,000.00	25,575.00
2015	160,000.00	13,100.00
2016	170,000.00	8,675.00
2017	220,000.00	3,200.00
Total	<u>\$ 1,285,000.00</u>	<u>\$ 50,550.00</u>

Note 4: FUND BALANCES APPROPRIATED

Fund balances at December 31, which were appropriated and included as anticipated revenue in their own respective funds for the succeeding years were as follows:

	<u>Fund Balance Dec. 31, 2013</u>	<u>Utilized in Succeeding Budget</u>	<u>Utilized in Current Fund Budget</u>
Current Fund	\$5,408,057.13	3,400,000.00-	N/A
Water -Sewer Utility Fund	\$12,695,855.17	- 0-	\$5,300,000.00

	<u>Fund Balance Dec. 31, 2012</u>	<u>Utilized in Succeeding Budget</u>	<u>Utilized in Current Fund Budget</u>
Current Fund	\$3,358,527.29	2,200,000.00	N/A
Water - Sewer Utility Fund	\$14,007,117.62	-0-	\$6,800,000.00

Note 5: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2013 and 2012, the Township of Monroe had the following deferred charges to be raised in succeeding budgets:

	<u>2013</u>	<u>2012</u>
Special Emergency – (40A:4-53):		
Master Plan	\$ 60,000.00	\$110,000.00
Stormwater Mapping		
Revaluation	1,185,000.00	1,580,000.00
Hurricane Irene		306,720.00
Emergency (40A:4-47):		
Tax Appeals*	592,900.60	380,570.31

Note 6: DEPOSITS AND INVESTMENTS

State statutes set forth deposit requirements and investments that may be purchased by local units and the Township deposits and invests its funds pursuant to its policies and an adopted cash management plan.

Deposits

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation (FDIC) or by any other agencies of the United States that insures deposits or the State of New Jersey Cash Management Fund. New Jersey statutes require public depositories to maintain collateral for deposit of public funds that exceed insurance limits to protect deposits from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey.

Note 6: DEPOSITS AND INVESTMENTS (CONT'D.)

N.J.S.A. 17:9-41 et. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan institutions, banks (both state and national banks) and savings banks the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five (5) percent of the average daily balance of collected public funds; or if the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent, to secure the deposits of governmental units.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

At December 31, 2013 and 2012, the cash and cash equivalents and investments of the Township on deposit and on-hand consisted of the following:

	<u>2013</u>	<u>2012</u>
Cash and Cash Equivalents	\$85,151,930.94	\$82,416,806.36
Change Funds (On-Hand)	<u>900.00</u>	<u>900.00</u>
Total	<u>\$85,152,830.94</u>	<u>\$82,417,706.36</u>

Based upon GASB criteria, the Township considers change funds, cash in banks and investments in certificates of deposit as cash and cash equivalents. At December 31, 2013, the carrying amount of the Township's deposits and investments was \$82,332,023.20 and the amount on deposit was \$85,151,930.94. Of the bank balance, \$1,500,000.00 was covered by Federal depository insurance and \$83,651,930.94 was covered under the provisions of NJGUDPA.

The Township has implemented the disclosure requirements of Governmental Accounting Standards Board Statement No. 40 "Deposits and Investment Risk Disclosures" (GASB 40) and accordingly the Township has assessed the Custodial Risk, the Concentration of Credit Risk and Interest Rate Risk of its cash and investments.

- (a) Custodial Credit Risk – The Township's deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are: uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the depositor-government's name. The deposit risk is that, in the event of the failure of a depository financial institution, the Township will not be able to recover deposits or will not be able to recover collateral securities that are in possession of an outside party. The Township's investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the Township and are held by either: the counterparty or the counterparty's trust department or agent but not in the Township's name. The investment risk is that, in the event of the failure of the counterparty to a transaction, the Township will not be able to recover the value of the investment or collateral securities that in possession of an outside party.

Note 6: DEPOSITS AND INVESTMENTS (CONT'D.)

- (b) Concentration of Credit Risk – This is the risk associated with the amount of investments that Township has with any one issuer that exceeds 5 percent or more of its total investments. Investment issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this requirement.
- (c) Credit Risk – GASB 40 requires that disclosure be made as to the credit rating of all debt security investments except for obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government. This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

In general, the Township does not have an investment policy regarding Credit Risk except to the extent outlined under the Township's investment policy. The New Jersey Cash Management Fund is not rated.

- (d) Interest Rate Risk - This is the risk that changes in interest rates will adversely affect the fair value of an investment. The Township does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from interest rate fluctuations.

As of December 31, 2013, based upon the insured balances provided by the FDIC and NJGUDPA coverage, no amount of the Township's bank balances was considered exposed to custodial credit risk.

Investments

New Jersey statutes establish the following securities as eligible for the investment of Township funds:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided such obligation bear a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Township or bonds or other obligations of school districts of which the Township is a part and within which the school district is located;
5. Bonds or other obligations having a maturity date of not more than 397 days from the date of purchase that are approved by the Division of Investment of the Department of Treasury for investment by local units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1997, c. 281 (C.52:18A-90.4); or

Note 6: DEPOSITS AND INVESTMENTS (CONT'D.)

8. Agreements for the repurchase of fully collateralized securities, if:

- a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3);
- b. the custody of collateral is transferred to a third party;
- c. the maturity of the agreement is more than 30 days; and
- d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.19:9-41) and for which a master repurchase agreement providing for the custody and security of the collateral is executed.

New Jersey Cash Management Fund – All investments in the Fund are governed by the regulations of the Investment Council, which prescribe specific standards designed to insure the quality of investments and to minimize the risks related to investments. In all the years of the Division of Investment's existence, the Division has never suffered a default of principal or interest on any short-term security held by it due to the bankruptcy of a securities issuer; nevertheless, the possibility always exists, and for this reason a reserve is being accumulated as additional protection for the "Other Than State" participants.

In addition to the Council regulations, the Division sets further standards for specific investments and monitors the credit of all eligible securities issuers on a regular basis. Based upon the existing deposit and investment practices, the Township is generally considered not exposed to credit risks, custodial credit risks, concentration of credit risks and interest rate risks for its investments nor exposed to foreign currency risks for its deposits and investments.

Note 7: ASSESSMENT AND COLLECTION OF PROPERTY TAXES

New Jersey statutes require that taxable valuation of real property be prepared by the Tax Assessor as of October 1 in each year and filed with the County Board of Taxation by January 10 of the following year. Upon the filing of certified adopted budgets by the Township, Local School District and County the tax rate is struck by the board based on the certified amounts in each of the taxing districts for collection to fund the budgets. Pursuant to statute, this process is to be completed on or before May 3, with a completed duplicate of the tax rolls to be delivered to the Tax Collector on or before May 13th.

Tax bills are prepared and mailed by the Collector of Taxes annually and set forth the final tax for the tax year. The bill contains a credit for preliminary amounts billed previously with the balance payable in equal installments on August 1st and November 1st of the tax year. In addition, the property owner receives a preliminary bill for the succeeding year based on one half of the prior year's tax. The preliminary payments are due and payable on February 1st and May 1st. The New Jersey Statutes allow a grace period of 10 days for each payment period and the Township granted this option to taxpayers. Taxes become delinquent if not paid on the installment dates and become subject to interest penalties of 8% to 18% of the amount delinquent, and if a delinquency (including interest) is in excess of \$10,000.00 and remains in arrears after December 31, an additional flat penalty of 6% may be charged against the delinquency. If taxes are delinquent on or after April 1st of the succeeding year, the delinquent amount is subject to "Tax Sale" which places a tax lien on the property allowing the holder to enforce the tax lien by collection or foreclosure. New Jersey property tax laws establish a tax lien on real estate as of January 1st of the current tax year even though the amount due is not known.

Note 8: FIXED ASSETS

The Township's fixed assets are reported as follows:

	Balance December 31, 2012	Increase	Decrease	Balance December 31, 2013
Land	\$3,769,000.00	\$ -	\$ -	\$3,769,000.00
Land Improvements	1,744,805.35	-	1,089.50	1,743,715.35
Buildings	12,832,383.16	-	45,000.00	12,737,383.16
Machinery & equipment	<u>15,233,681.76</u>	<u>383,693.26</u>	<u>5,132,208.26</u>	<u>10,485,166.06</u>
	<u>\$33,579,870.27</u>	<u>\$ 383,693.26</u>	<u>\$ 5,178,297.86</u>	<u>\$28,785,265.67</u>

Note 9: PENSION AND RETIREMENT PLANS

Employees of the Township of Monroe are enrolled in one of two cost sharing multiple-employer public employee retirement systems: the Public Employees Retirement System (PERS) or the Police and Firemen's Retirement System (PFRS). The Division of Pensions in the Department of Treasury, State of New Jersey, administers the PERS and PFRS plans. The plans are funded annually based on the projected benefit method with aggregate level normal cost and frozen initial unfunded accrued liability. The plans, which cover public employees throughout the state, do not maintain separate records for each reporting unit and, accordingly, the actuarial data for the employees of the Township who are members of the plan are not available. The Township contributions in for the years ended December 31, 2013 and 2012 to the employee retirement systems were \$2,724,758 and \$2,742,191.00 respectively.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits issues publicly available financial reports that include the financial statements and required supplementary information for PERS and PFRS. These financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295.

Note 10: POST-RETIREMENT HEALTH CARE BENEFITS

The Township provides medical, prescription drug and Medicare Part B reimbursement to retirees and their covered dependents, in accordance with applicable resolutions and collective bargaining agreements. The Township maintains a single-employer, defined benefit health plan with benefits provided through insurance carriers and by third party claims administrators. All active employees who retire from the Township and meet the eligibility criteria receive these benefits.

The Township currently funds the costs to provide postemployment benefits on a pay-as-you-go basis. The Township establishes and has the power to amend benefits and contribution obligations, subject to collective bargaining agreements.

In 2008, the Township adopted the disclosure provisions of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This statement establishes guidelines for reporting costs associated with "other the postemployment benefits" (OPEB). OPEB costs are actuarially calculated based on benefits (other than pensions), which current and retired employees have accrued as a result of their respective employment contracts.

Note 10: POST-RETIREMENT HEALTH CARE BENEFITS (CONT'D)

The Division of Local Government Services, Department of Community Affairs, State of New Jersey, issued Local Finance Notice 2007-15, *Implementing GASB 45: Disclosure of Liabilities for Other Post-Employment Benefits for Municipalities and Counties*, to address the implementation of GASB Statement No. 45. The Notice states that local units are not required to accrue and report the long-term liability on their balance sheet, however, they are required to calculate and disclose their obligation in accordance with GASB Statement No. 45.

As required by Local Finance Notice 2007-15, the Township must disclose its OPEB costs as determined by GASB Statement No. 45. In accordance with this standard, the Township's annual OPEB cost for the plan is based on the Annual Required Contribution (ARC), and amount actuarially determined in accordance with the parameters of GASB Statement No. 45, to include both the value of benefits earned during the year (Normal Cost) and an amortizing of the unfunded actuarially accrued liability over a period not to exceed thirty years. The amortization costs for the initial unfunded actuarial accrued liability is determined as the actuarial present value of the portion of projected benefits which is allocated to service before the current plan year, a level of percentage of payroll, for a period of 30 years, with an assumption that payroll increases by 3% per year.

The Township's ARC for the year ended December 31, 2012 was \$6,084,000, of which \$1,069,000 was calculated as funded by the amount expended for these benefits.

The Township's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation (NOO), which represents the difference between the amount contributed to the Plan by the Township, and the annual OPEB cost for fiscal year ended December 31, 2012, was as follows:

Net OPEB obligation-beginning of year	\$16,666,000
Annual required contribution	5,811,000
Less: Contributions	<u>1,069,000</u>
Net OPEB obligation – end of year	<u>\$21,408,000</u>
Contribution Percentage	18.40%

The funded status of the plan for the Township as of January 1, 2013 (the most recent actuarial valuation date), is as follows:

	<u>Total</u>
Actuarial accrued liability (AAL)	\$60,994,000
Actuarial value of plan assets	<u>- 0 -</u>
Unfunded actuarial accrued liability (UAAL)	<u>\$60,994,000</u>
Funded ratio (actuarial value of plan assets/AAL)	0.00%
Covered payroll (active plan members)	\$17,769,617
UAAL as a percentage of covered payroll	343.25%

Note 10: POST-RETIREMENT HEALTH CARE BENEFITS (CONT'D)

The projection of future benefits for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the health-care cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress presented as required supplementary information following the notes to the financial statements, presents trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the December 31, 2012 actuarial valuation, the projected unit credit method was used. A rate of 4.50% was utilized as the discount rate and an annual healthcare cost trend rate of 9.0% medical, grading down to a rate of 5% effective 2019 and thereafter. The unfunded accrued liability is being amortized as a level dollar amount using an open period of thirty (30) years. The Township's next actuarial evaluation of its OPEB costs is scheduled for the year ended December 31, 2014.

Note 11: ACCRUED SICK AND VACATION BENEFITS

The Township has permitted employees to accrue unused sick pay, which may be taken as time off or paid at a later date at an agreed upon rate. It is estimated that the cost of such unpaid sick and vacation pay would approximate \$2,702,368.61 and \$2,809,199.31 for 2013 and 2012. This amount represents the current value of all accumulations, and is not intended to portray amounts that would be recorded under GAAP. Expenditures for payment of accrued sick and vacation benefits are recorded in the period in which payments are made as part of the current year's operating budget appropriations.

Note 12: RISK MANAGEMENT

The Township is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; natural disasters; workers. The Township has obtained insurance coverage to guard against these events which will provide minimum exposure to the Township should they occur.

Effective August 1, 2010, the Township joined the Middlesex County Joint Insurance Funds covering risk of loss. The Fund, which is organized and operated pursuant to the regulatory authority of the Departments of Insurance and Community Affairs, State of New Jersey, provides for a pooling of risks, subject to established limits and deductibles. Payments to the Fund are calculated by the Fund's governing board based upon actuarial and budgetary requirements. Each participant in the Fund is jointly and severally obligated for any deficiency in the amount available to pay all claims. At December 31, 2012, the Fund reported for all years combined, total assets of \$34,178,794 liabilities and reserves of \$34,507,567, which includes case reserves of \$16,104,475 and IBNR of \$18,074,531 and a deficit fund balance for all years of \$1,375,177.

New Jersey Unemployment Compensation Insurance – The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State.

Note 13: DEFERRED COMPENSATION

The Township has instituted a Deferred Compensation Plan pursuant to section 457 of the Internal Revenue Code and P.L. 1977, C. 381; P.L. 1978, C. 39; P.L. 1980, C. 78; and P.L. 1997, C. 116 of the Statutes of New Jersey. The Plan is an arrangement whereby a public employer may establish a plan and permit its employees to voluntarily authorize a portion of their current salary to be withheld and invested in one or more of the types of investments permitted under the governing regulations. The Township has engaged a private contractor to administer the plan.

Note 14: TAX APPEALS

There are 65 tax appeals pending before the New Jersey Tax Court requesting a reduction of assessed valuation for 2013 and prior years. The aggregate assessed valuation of the properties under appeal totals \$224,011,706. Any reduction in assessed valuation will result in a refund of prior year's taxes in the year of settlement. In addition, there are 27 appeals outstanding for 2013 for residential properties. The Township has established a reserve for tax appeals that is funded by either budget appropriations or charges to the current year Current Fund operations. To the extent tax appeals exceed the amount of reserves established, appeals may be funded from the Township's tax levy, direct charges to the Township's operations or through the issuance of refunding bonds per N.J.S.A. 40A:2-51.

Note 15: COMMITMENTS AND CONTINGENCIES

The Township participates in several federal and state financial assistance grant programs. Entitlement to the funds is generally conditioned upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditures of funds for eligible purposes. These programs are also subject to compliance and financial audits by the grantors or their representatives. As of December 31, 2013, the Township does not believe that any material liabilities will result from such audits.

As of the date of this report, the Township has litigation pending that traditionally would be covered through the procurement of liability insurance coverage's.

Note 16: SUBSEQUENT EVENTS

The following bond ordinances were adopted subsequent to December 31, 2013:

<u>Date</u>	<u>Purpose</u>	<u>Amount</u>	<u>Debt Authorized</u>
	General Capital:		
07/07/14	Various 2013 Water & Sewer Utility Improvements	3,455,000	3,455,000
07/07/14	Various 2013 Capital Improvements	2,450,000	2,332,400

The following financing activity transpired subsequent to December 31, 2013:

Bond Anticipation

Notes:

<u>Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Reoffering Yield</u>	<u>Amount</u>
02/06/14	2/6/15	1.000%	0.240%	\$18,308,000

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

PART II
SUPPLEMENTARY SCHEDULES

SINGLE AUDIT SECTION

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NEW JERSEY SOCIETY OF CPAS
REGISTERED MUNICIPAL ACCOUNTANTS OF N.J.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Members
of the Borough Council
Township of Monroe
County of Middlesex, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements – regulatory basis, of the Township of Monroe, County of Middlesex as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Township of Carteret, County of Middlesex's financial statements and have issued our report thereon dated August 27, 2014. Our report was modified because of the departure from accounting principles generally accepted in the United States of America as disclosed in Note 2 and was unqualified based upon the Other Comprehensive Basis of Accounting financial statements presentation.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township of Monroe's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township of Monroe's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Township of Monroe's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township of Monroe's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



HODULIK & MORRISON, P.A.
Certified Public Accountants
Public School Accountants

Highland Park, New Jersey
August 27, 2014

HODULIK & MORRISON, P.A.

2 of 2

HODULIK & MORRISON, P.A.
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AMERICAN INSTITUTE OF CPAS
NEW JERSEY SOCIETY OF CPAS
REGISTERED MUNICIPAL ACCOUNTANTS OF N.J.

**REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON
INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY
OMB CIRCULAR A-133 AND NEW JERSEY OMB CIRCULAR 04-04**

Honorable Mayor and Members
of the Municipal Council
Township of Monroe
Middlesex County, New Jersey

Report on Compliance for Each Major Federal Program

We have audited Township of Monroe compliance with the types of compliance requirements described in the "U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement" and the New Jersey Compliance Manual "State Grant Compliance Supplement" that could have a direct and material effect on each of the Township of Monroe's major federal programs for the year ended December 31, 2013. The Township's major federal programs are identified in the "Summary of Auditor's Results Section" of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal and state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Township of Monroe's major federal programs based on our audit of the types of compliance requirements referred above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations" and New Jersey OMB Circular 04-04. Those standards and OMB circulars A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Township of Monroe's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the Township of Monroe's compliance.

Opinion on Each Major Federal Program

In our opinion, the Township of Monroe complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2013.

Report on Internal Control Over Compliance

The management of the Township of Monroe is responsible for establishing and maintaining effective internal control over compliance with the type of requirements referred to above. In planning and performing our audit of compliance, we considered the Township of Monroe's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Township of Monroe's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that the material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified

This purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



HODULIK & MORRISON, P.A.
Certified Public Accountants
Registered Municipal Accountants

Highland Park, New Jersey
August 27, 2014

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY

NOTES TO SCHEDULES OF EXPENDITURES OF
FEDERAL FINANCIAL ASSISTANCE
DECEMBER 31, 2013- REGULATORY BASIS

NOTE 1: GENERAL

The accompanying schedule of federal financial assistance presents the activity of all federal financial assistance programs of the Township of Monroe. The Township is defined in Note 1 to the financial statements - regulatory basis.

NOTE 2: BASIS OF ACCOUNTING

The accompanying schedules financial assistance is presented using the basis of accounting as described in Note 2 to the Township's financial statements.

NOTE 3: RELATIONSHIP TO FINANCIAL STATEMENTS

Amounts reported in the accompanying schedule agree with amounts reported in the Township's financial statements-regulatory basis.

NOTE 4: RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying schedules generally agree with the amounts reported in the related federal and state financial reports, where required.

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2013

<u>FEDERAL GRANTOR/ PROGRAM TITLE</u>	<u>FEDERAL CFDA NUMBER</u>	<u>PASS-THROUGH ACCOUNT NUMBER</u>	<u>GRANT PERIOD</u>	<u>PROGRAM OR AWARD AMOUNT</u>	<u>CASH RECEIPTS</u>	<u>DISBURSE- MENTS/ EXPENDITURES</u>	<u>CUMULATIVE EXPENDITURES AT DECEMBER 31, 2013</u>
<u>Indirect Programs:</u>							
Department of Homeland Security:							
Pass through State of New Jersey							
Disaster Grant - Public Assistance	97.036	66-1200-100-A9213	2013	833,455.82 (1)	425,738.20	456,881.89 (2)	456,881.89
Total Department of Homeland Security					425,738.20	456,881.89	456,881.89
Department of Housing & Urban Development:							
Pass through County of Middlesex, NJ							
CDBG - Entitlement Grants Cluster							
Community Development Block Grants/Entitlement Grants	14.218	86-0162-0-1-451	2011-2012	43,606.00		3,949.32	43,606.00
Community Development Block Grants/Entitlement Grants	14.218	86-0162-0-1-451	2012-2013	127,469.00		35,068.10	35,068.10
Community Development Block Grants ARRA/Entitlement Grants	14.253	86-0161-0-1-451	2009-2013	49,058.00		17,667.33	49,058.00
Total Comm. Development Block Grants/Entitlement Grants						56,684.75	127,732.10
Department of Health and Human Service:							
Pass through State of New Jersey and the County of Middlesex, NJ							
Aging Cluster							
Special Programs for the Aging - Title III, Part B-Grants for Supportive Services and Senior Centers	93.044	46-4275-100-262-12	2012	5,000.00	1,250.00		5,000.00
Special Programs for the Aging - Title III, Part B-Grants for Supportive Services and Senior Centers	93.044	46-4275-100-262-13	2013	5,000.00	3,750.00	5,000.00	5,000.00
Total Aging Cluster					5,000.00	5,000.00	10,000.00
Department of Transportation:							
Pass through State of New Jersey							
Highway Safety Cluster							
Alcohol Impaired Driving Countermeasures Incentive Grants 1	20.601	066-1160-100-057	2012	4,400.00	4,220.57	1,632.28	4,400.00
Alcohol Impaired Driving Countermeasures Incentive Grants 1	20.601	066-1160-100-057	2013	8,800.00	4,378.80	7,536.40	8,800.00
Occupant Protective Incentive Grants	20.602	066-1160-100-113	2013	4,000.00	3,995.40	3,995.43	4,000.00
Total Department of Transportation					12,594.77	13,164.11	17,200.00
Total Expenditures of Federal Awards					\$ 443,332.97	\$ 531,730.75	\$ 611,813.99

Footnotes:

* Denotes Cluster Program

(1) - Represents 90% of amount Obligated Approved - \$926,062.01

(2) Includes \$425,561.92 incurred in the Fiscal Year 2012

Grant Award/Amount Reflects Current Year Awards

NOTE: See accompanying Notes to Schedules of Expenditures of Awards. Also, see paragraph on the accompanying schedules of federal and state financial assistance with respect to a partial disclaimer of opinion, included within the independent auditor's report.

The Township's federal grants are presented within the Township's overall financial statements on the modified accrual basis of accounting in accordance with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a comprehensive basis of accounting other than generally accepted accounting principles.

N/A - Not Available or Not Applicable

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY

NOTES TO SCHEDULES OF EXPENDITURES OF
FEDERAL AWARDS
DECEMBER 31, 2013

NOTE 1: GENERAL

The accompanying schedule of federal financial assistance presents the activity of all federal financial assistance programs of the Township of Monroe. The Township is defined in Note 1 to the financial statements - regulatory basis.

NOTE 2: BASIS OF ACCOUNTING

The accompanying schedules financial assistance is presented using the basis of accounting as described in Note 2 to the Township's financial statements.

NOTE 3: RELATIONSHIP TO FINANCIAL STATEMENTS

Amounts reported in the accompanying schedule agree with amounts reported in the Township's financial statements-regulatory basis.

NOTE 4: RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying schedules generally agree with the amounts reported in the related federal and state financial reports, where required

NOTE 5: DISASTER GRANTS – PUBLIC ASSISTANCE – HURRICANE SANDY

Amounts reported as eligible reimbursable expenditures for Hurricane Sandy related costs are subject to additional audits by the DHS Office of the Inspector General and State auditors. Furthermore, amounts deemed eligible for reimbursement based upon these audits will be reduced by any insurance recoveries received by the Township. The amounts, if any of potential insurance recoveries has not been determined. Based on the OMB Circular A-133 grant compliance supplement issued in March 2014, entities must record expenditures on the SEFA when FEMA has approved the entity's Project Worksheet (PW) and the entity has incurred the eligible expenditures. The Township's PW and eligible expenditures were approved during 2013.

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2013

Section 1 – Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unmodified/(OCBOA)

Internal Control over financial reporting:

- 1) Material weakness(es) identified? _____ Yes X No
- 2) Significant deficiency(s) identified that
are not considered to be material weaknesses? _____ Yes X No

Noncompliance material to general-purpose financial
statements noted? _____ Yes X No

Federal Awards

Internal Control over major programs:

- 1) Material weakness(es) identified? _____ Yes X No
- 2) Significant deficiency(s) identified that
are not considered to be material
Weaknesses? _____ Yes X No

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported
in accordance with section.510(a) of Circular A-133? _____ Yes X No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
<u>97.036</u>	<u>Disaster Grants – Public Assistance</u>

Dollar threshold used to distinguish between type A and B programs: \$300,000.00

Auditee qualified as low-risk auditee? X Yes _____ No

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2013

Section II – Financial Statement Findings

This section identifies significant deficiencies, material weaknesses, and instances of noncompliance related to the general-purpose financial statements that are required to be reported in accordance with chapter 5.18 of *Governmental Auditing Standards*.

Significant Deficiency(s)/Material Weaknesses:

None noted

Non-Compliance:

None noted

**TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2013**

Section III – Federal and State Financial Assistance Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major state programs, as required by OMB circular A-133 and New Jersey OMB's circular 04-04.

Federal Award Programs:

Significant deficiency(s)/Material Weaknesses:

None noted.

Non Compliance:

None noted.

**TOWNSHIP OF MONORE
COUNTY OF MIDDLESEX, NEW JERSEY**

**SUMMARY SCHEDULE OF PRIOR FINDINGS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2013**

Section 1 – Summary of Prior Year Federal & State Findings

SUMMARY OF PRIOR YEAR FINDINGS

None

Current Fund

CURRENT FUND
SCHEDULE OF CASH

		CURRENT FUND	GRANT FUND
	<u>Ref.</u>		
Balance December 31, 2012.....	A	\$ 10,204,360.67	
Increased by Cash Receipts			
Miscellaneous Revenue Not Anticipated.....		831,473.79	
Due NJ Sr Citizens and Veterans Deductions.....		910,496.75	
Taxes Receivable.....		157,673,347.15	
Miscellaneous Anticipated Revenue.....		16,151,126.78	502,419.23
Interfunds.....		393,507.72	
Grant Reserves Canceled.....		5,076.43	
Emergency Notes Payable.....		1,777,900.00	
Various Accounts Payable & Reserves.....		138,815.00	
Tax Overpayments.....		<u>768,373.68</u>	
Total Cash Receipts.....		178,650,117.30	502,419.23
Decreased by Disbursements			
Budget Appropriations.....		42,698,761.31	214,839.40
Interfunds.....		512,340.01	287,579.83
Appropriation Reserves.....		2,186,289.16	
Tax Overpayments.....		798,154.55	
Taxes Payable.....		126,191,495.00	
Various A/P, & Reserves.....		650,315.97	
Refund State Tax Appeals.....		1,502,171.87	
Grant Receivables Canceled.....		3,228.08	
Emergency Notes Payable.....		2,267,290.31	
Prior Years' Revenue Refunded.....		<u>36,886.79</u>	
Total Cash Disbursements.....		176,846,933.05	502,419.23
Balance December 31, 2013.....	A	<u>12,007,544.92</u>	<u>-</u>

SCHEDULE OF DUE TO/FROM STATE OF NEW JERSEY -
FOR ALLOWABLE DEDUCTIONS PER CHAPTER 20, P.L. 1976
CURRENT FUND

REF.

Balance - December 31, 2012 (Due To)	A		\$ (15,643.35)
--------------------------------------	---	--	----------------

Increased by:

Allowable Deductions per			
Tax Billings		899,500.00	
2013 Sr. Citizens and Vet.			
Ded. Allowed by Collector		15,000.00	
2012 Sr. Citizens And Vet.			
Ded. Allowed by Collector (correction)		250.00	
			914,750.00
			899,106.65

Decreased by:

Collected		910,496.75	
2013 Sr. Citizens and Vet.			
Ded. Disallowed by Collector		4,739.86	
2012 Sr. Citizens and Vet.			
Ded. Disallowed by Collector		8,503.34	
			923,739.95

Balance - December 31, 2013 (Due To)	A		\$ <u><u>(24,633.30)</u></u>
--------------------------------------	---	--	------------------------------

Analysis of Sr. Citizens & Veterans
Deductions Allowed - 2013 Taxes

Per Tax Billings		\$ 899,500.00	
Allowed (Disallowed) by Tax Collector (Net)		10,260.14	
			\$ 909,760.14

CURRENT FUND
SCHEDULE OF PROPERTY TAXES RECEIVABLE AND LEVY ANALYSIS

	Total	CY 12 Prepaid	CY 13 Current	CY 12 Delinquent	Arrears	Tax Liens	Property Acquired for Taxes
Balance 12/31/2012.....	\$ 1,980,934.47	(888,147.41)	\$ -	\$ 1,332,234.52	\$ 222,361.85	\$ 227,285.51	\$ 1,087,200.00
Billings / Levy:							
Original Levy.....	158,172,300.56		158,172,300.56				
Added & Omitted.....	2,273,788.30		2,273,788.30				
Adjustments.....	13,981.29			13,981.29			
Canceled Taxes.....	(2,106,536.51)		(1,929,365.59)	(4,182.43)	(172,988.49)		
Transfers							
Tax Lien.....	-		(25,219.54)	(1,847.69)		27,067.23	
Tax Sale and Adjustments.....	435.32					435.32	
Revenue							
Sr.Citizens & Vets.....	(910,010.14)		(909,760.14)	(250.00)			
Cash Receipts.....	(157,673,347.15)	(795,092.23)	(155,641,419.55)	(1,234,104.19)	(500.00)	(2,231.18)	
Transferred (from)/to Overpayments.....	(501.20)		(2.07)	(499.13)			
Prepaid Applied.....	-	888,147.41	(888,147.41)				
Balance 12/31/2013.....	<u>\$ 1,751,044.94</u>	<u>\$ (795,092.23)</u>	<u>\$ 1,052,174.56</u>	<u>\$ 105,332.37</u>	<u>\$ 48,873.36</u>	<u>\$ 252,556.88</u>	<u>\$ 1,087,200.00</u>
<u>Ref.</u>		<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
<u>Analysis of 2013 Property Tax Levy:</u>		<u>Tax Levy:</u>	<u>Ref.</u>				
<u>Tax Yield:</u>		Local School District Tax	\$ 90,721,889.00	Current			
General Purpose Tax	\$ 158,172,300.56	County Tax	23,090,735.20	<u>Taxes Realized:</u>	<u>Ref.</u>		
Added Taxes	<u>2,273,788.30</u>	County Open Space	1,959,553.76	Sr. Citizens & Vets		\$ 909,760.14	
		Due County - Added & Omitted	357,337.05	Cash Receipts		155,641,419.55	
				Applied		2.07	
		Special District Taxes	9,145,919.00	Prepayments		<u>888,147.41</u>	
	<u>\$ 160,446,088.86</u>	Municipal Open Space	916,061.49				
				Subtotal		157,439,329.17	
				Res. For Uncoll. Tax		<u>3,000,000.00</u>	
						160,439,329.17	
						(300,000.00)	
		Local Tax for Municipal Purposes	A- 2	126,191,495.50	Reserve for Tax Appeals		
		Add: Additional Tax Levied		32,294,623.56	Allocated to School,		
				<u>1,959,969.80</u>	County and Fire Districts		<u>(126,191,495.50)</u>
				<u>\$ 160,446,088.86</u>		A- 2	<u>\$ 33,947,833.67</u>

CURRENT FUND
SCHEDULE OF NONBUDGET REVENUES & VARIOUS ACCOUNTS RECEIVABLES

		12/31/12	Cash Receipts - Prior Year Accruals	Current Year Accrued/ Adjustments	Cash Receipts - Current Year Accruals	- 12/31/13
Revenue Accounts Receivable:	<u>Ref.</u>					
Municipal Court - Fines and Costs		29,886.73	(29,886.73)	403,862.00	(378,518.53)	25,343.47
						-
	A-2	29,886.73	(29,886.73)	403,862.00	(378,518.53)	25,343.47
Non - Budget Revenue:						
Administrative Fee - Senior Citizens and Veterans			-	18,209.94	(18,209.94)	-
Prior Year Reimbursements			-	35,393.10	(35,393.10)	-
NSF Fees			-	600.00	(600.00)	-
Facility Rental Fees			-	1,400.00	(1,400.00)	-
NJ DMV Fines			-	5,796.50	(5,796.50)	-
Vending Machine			-	6,413.60	(6,413.60)	-
FEMA Reimbursement			-	222,238.20	(222,238.20)	-
Closeout Prior Year MCIA			-	56,392.85	(56,392.85)	-
Public Defender			-	7,175.00	(7,175.00)	-
Cell Tower Lease			-	20,877.39	(20,877.39)	-
Sale of Cell Tower			-	402,218.88	(402,218.88)	-
Voided Payments and Duplicates			-	1,520.35	(1,520.35)	-
Refunds			-	10,630.63	(10,630.63)	-
Canceled Tax Sale Premiums			-	3,900.00	(3,900.00)	-
Public Auction - Vehicles			-	35,705.00	(35,705.00)	-
Special Emergency Note Premium			-	1,400.00	(1,400.00)	-
Miscellaneous			-	1,602.35	(1,602.35)	-
	A-1, A-2, A-4	-	-	831,473.79	(831,473.79)	-
Total.....		\$ 29,886.73	\$ (29,886.73)	\$ 1,235,335.79	\$ (1,209,992.32)	\$ 25,343.47
	<u>Ref.</u>	A				A
	<u>Ref.</u>					
Analysis of Miscellaneous Revenues:						
Account Receivable Collections					\$ 29,886.73	
Current Year Collections					16,121,240.05	
Subtotal	A- 4				16,151,126.78	
Reserve for FEMA Reimbursement -Irene	A- 12				253,863.20	
Grants Realized - Grant Fund	A- 13				270,073.09	
	A-2				\$ 16,675,063.07	

SCHEDULE OF DEFERRED CHARGES

	<u>BALANCE</u> <u>DEC. 31, 2012</u>	<u>RAISED IN</u> <u>2013 BUDGET</u>	<u>AMOUNT</u> <u>RESULTING</u> <u>IN 2013</u>	<u>BALANCE</u> <u>DEC. 31, 2013</u>
Special Emergency(40A:4-53):				
Preparation of master plan	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -
Preparation of master plan	75,000.00	15,000.00		60,000.00
Revaluation	1,580,000.00	395,000.00		1,185,000.00
Hurricane Irene	306,720.00	306,720.00		-
Emergency(40A:4-47):				
Tax Appeal Settlements	380,570.31	380,570.31	592,900.60	592,900.60
	<u>\$ 2,377,290.31</u>	<u>\$ 1,132,290.31</u>	<u>\$ 592,900.60</u>	<u>\$ 1,837,900.60</u>

Ref.

A

A

SCHEDULE OF 2012 APPROPRIATION RESERVES

	Balance December 31, 2012		Balance After Transfers and Encumbrances	Paid or Charged	Balance Lapsed
	Appropriation Reserves	Encumbrances			
Office of the Mayor					
Other expenses	\$ 603.89	\$ 75.00	\$ 678.89	\$ 75.00	\$ 603.89
Township Council					
Other expenses	1,706.01	230.00	1,936.01		1,936.01
Office of the Township Clerk					
Salaries and wages	8,349.00		8,349.00	8,293.42	55.58
Other expenses	7,411.30	5,965.51	13,376.81	5,551.81	7,825.00
Elections					
Other expenses	2,284.37		2,284.37		2,284.37
Division of Administration					
Office of the Business					
Administrator					
Salaries and wages	8,243.81		8,243.81	8,242.91	0.90
Other expenses	7,302.15	2,132.90	9,435.05	500.05	8,935.00
Transportation					
Salaries and wages	11,250.80		11,250.80	9,217.05	2,033.75
Other expenses	3,513.11	990.02	4,503.13	990.02	3,513.11
Insurance					
General Liability	5,536.80		5,536.80	-	5,536.80
Employee Group Health	176,115.12		176,115.12	154,576.13	21,538.99
Workers Compensation	3,582.00	5,000.00	133,582.00	133,582.00	-
Health Benefit Waiver	484.33		484.33		484.33
Office of Information and					
Public Advocacy					
Salaries and wages	2,698.53		2,698.53	2,696.51	2.02
Other expenses	2,840.27	1,142.63	3,982.90	336.33	3,646.57
Division of Recreation					
Salaries and wages	15,946.39		15,946.39	15,831.73	114.66
Other expenses	46,384.56	19,763.28	66,147.84	20,568.62	45,579.22
Division of Parks					
Salaries and wages	8,958.35		8,958.35	6,008.24	2,950.11
Other expenses	6,956.28	7,987.83	14,944.11	1,259.23	13,684.88
Division of Treasury					
Salaries and wages	16,232.29	-	16,232.29	9,112.39	7,119.90
Other expenses:					
Annual audit		36,000.00	36,000.00	36,000.00	-
Special accounting services	24,931.00		4,931.00	4,931.00	-
Data processing	685.38	14,264.75	14,950.13	12,749.75	2,200.38
Miscellaneous other expenses	11,383.25	1,464.54	12,847.79	5,572.18	7,275.61
Division of Revenue Collection					
Salaries and wages	8,856.10		8,856.10	7,387.98	1,468.12
Division of Revenue Collection					
Other expenses:					
Tax sale costs	1,258.80		1,258.80		1,258.80
Tax lien foreclosure	500.00	-	500.00		500.00
Miscellaneous other expenses	7,798.96	351.57	8,150.53	301.57	7,848.96
Division of Assessments					
Salaries and wages	18,669.06		8,669.06	7,413.05	1,256.01
Other expenses	2,900.70	18,794.05	21,694.75	5,078.76	16,615.99
Division of First Aid					
Salaries and wages	161,650.25		86,650.25	67,803.99	18,846.26
Other expenses	24,364.21	6,690.00	22,054.21	187.50	21,866.71
Police					
Salaries and wages	243,009.14		193,009.14	169,501.29	23,507.85
Other expenses	30,755.79	25,210.29	55,966.08	28,690.11	27,275.97
Emergency Management Services					
Salaries and wages	2,580.80		2,580.80		2,580.80
Other expenses	4,438.35	30,586.94	35,025.29	31,319.97	3,705.32
Public Safety Study					
Other expenses	3,450.00	2,900.00	6,350.00	2,900.00	3,450.00

SCHEDULE OF 2012 APPROPRIATION RESERVES

	Balance December 31, 2012		Balance After	Paid or	Balance
	Appropriation	Encumbrances	Transfers and	Charged	Lapsed
	Reserves		Encumbrances		
DEPARTMENT OF ENGINEERING:					
Office of the Township Engineer					
Other expenses:					
Maintenance of tax map		2,902.07	2,902.07	2,876.40	25.67
Miscellaneous other expenses		16,365.95	28,365.95	27,765.45	600.50
DEPARTMENT OF PUBLIC WORKS:					
Division of Streets and Roads					
Salaries and wages	156,029.72		156,029.72	141,991.97	14,037.75
Other expenses	109,740.70	14,116.65	123,857.35	64,136.35	59,721.00
Vehicle Maintenance					
Salaries and wages	10,225.40		10,225.40	3,821.72	6,403.68
Other expenses	126,262.91	24,480.93	143,743.84	20,118.02	123,625.82
Solid Waste and Recycling					
Other expenses	5,669.50	2,714.72	8,384.22		8,384.22
Landfill					
Other expenses	64,935.00	1,203.40	66,138.40	7,103.58	59,034.82
Buildings and Grounds					
Salaries and wages	9,474.66		4,474.66	2,010.96	2,463.70
Other expenses	35,188.09	41,123.08	76,311.17	13,852.00	62,459.17
Community Services Act					
Other expenses	137,901.40	497,486.91	635,388.31	579,514.42	55,873.89
DEPARTMENT OF LAW:					
Office of the Township Attorney					
Other expenses	35,222.03	53,080.93	88,302.96	71,644.36	16,658.60
Municipal Prosecutor					
Salaries and wages	343.08		343.08		343.08
Other expenses	200.00		200.00		200.00
Municipal Court					
Salaries and wages	10,236.96		10,236.96	5,647.83	4,589.13
Other expenses	2,312.53	955.49	3,268.02	1,005.49	2,262.53
Public Defender					
Salaries and wages	468.00		468.00		468.00
DEPARTMENT OF HEALTH AND WELFARE:					
Animal Control					
Salaries and wages	6,161.30		6,161.30	3,025.93	3,135.37
Other expenses	1,790.00	2,907.04	4,697.04	3,085.04	1,612.00
Environmental Protection					
Salaries and wages	2,345.34		2,345.34	2,268.80	76.54
Other expenses	1,159.89	140.00	1,299.89		1,299.89
Contributions to:					
MCOS Nursing Services (44:5-2)		150.00	150.00		150.00
Building Demolition					
Other expenses	300.00		300.00		300.00
OTHER TOWNSHIP AGENCIES:					
Municipal Land Use Law					
(N.J.S.A. 40:55D-1)					
Zoning Board of Adjustment					
Salaries and wages	1,468.48		1,468.48	1,468.48	-
Other expenses	1,708.00	4,697.20	6,405.20	1,105.44	5,299.76
Planning Board					
Salaries and wages					-
Other expenses	6,795.42	9,869.94	16,665.36	14,411.98	2,253.38
Preparation of Master Plan					
	32,506.25	26,003.00	58,509.25	58,509.25	-
Division of Planning					
Salaries and wages	6,219.46		6,219.46	4,538.13	1,681.33
Other expenses	6,511.87	1,739.33	8,251.20	2,419.60	5,831.60
Shade Tree Commission					
Other expenses	15,325.00	7,036.25	22,361.25	15,250.75	7,110.50
Cultural Arts Commission					
Salaries and wages	3,650.00		3,650.00		3,650.00
Other expenses	25,438.50	516.30	40,254.80	30,274.35	9,980.45
Environmental and Conservation					
Commission (R.S. 40:56A-1)					
Other expenses	1,709.60	123.15	1,832.75	138.15	1,694.60
Historic Preservation Commission					
Other expenses	4,424.32	80.00	4,504.32	80.00	4,424.32

SCHEDULE OF 2012 APPROPRIATION RESERVES

	Balance December 31, 2012		Balance After	Paid or	Balance
	Appropriation	Encumbrances	Transfers and	Charged	Lapsed
	Reserves		Encumbrances		
Senior Citizens Comm. on Aging					
Salaries and wages	14,724.87		14,724.87	10,789.81	3,935.06
Other expenses	2,737.53	10,399.86	13,137.39	8,733.11	4,404.28
Recreational and Youth					
Advisory Bd.					
Other expenses	2,005.21	43.10	2,048.31	43.10	2,005.21
Human Relations Commission					
Other expenses	984.00		984.00		984.00
Open Space and Farmland					
Preservation Commission					
Other expenses	1,111.76		1,111.76		1,111.76
Celebration of Public Events					
Other expenses	4,241.95		4,241.95		4,241.95
State Uniform Construction Code					
(N.J.S.A. 52:270-120D et seq.)					
Salaries and wages	27,584.45		22,284.45	21,134.98	1,149.47
Other expenses	11,356.43	864.66	12,221.09	3,842.94	8,378.15
UNCLASSIFIED:					
Accumulated absences	-		30,000.00	30,000.00	-
Central mailing services	10,408.18	-	10,408.18	9,103.95	1,304.23
Utilities	342,301.09	159,579.08	501,880.17	166,062.84	335,817.33
Contribution to:					
Social Security System (O.A.S.I.)	79,008.77		79,008.77	32,938.97	46,069.80
Defined Contribution Retirement Plan	6,879.19		6,879.19	189.78	6,689.41
Public Employees Retirement System	1,914.00		1,914.00		1,914.00
System					
9-1-1 System					
Other expenses	3,896.41		3,896.41	500.00	3,396.41
NJPDES Stormwater Permit:					
Division of Streets and Roads					
Other expenses	27,275.01	1,249.11	28,524.12	1,588.00	26,936.12
Recycling Tax					
Other expenses	1,730.00	237.88	1,967.88	322.89	1,644.99
Interlocal Municipal Service					
Agreements					
Interlocal Agreement (Fire District)					
Other expenses	1,114.38		1,114.38		1,114.38
Interlocal Agreement (Recycling)					
Other expenses	55,000.00	23,094.35	78,094.35	57,814.08	20,280.27
Interlocal Agreement (Health)					
Other expenses	0.20		0.20		0.20
Ambulance Services					
(Increased Fee)					
Other expenses	69,679.18	53,317.27	122,996.45	73,526.94	49,469.51
Clinical Coord. Training Fees					
Other expenses	2,893.97	50.00	2,943.97	534.00	2,409.97
TOTAL GENERAL APPROPRIATIONS	\$ 2,372,201.14	\$ 1,136,076.96	\$ 3,508,278.10	\$ 2,251,868.43	\$ 1,256,409.67

A	A	
Accounts Payable	\$	42,068.02
Reserve for Master Plan		23,511.25
Cash Disbursements		2,186,289.16
	\$	2,251,868.43

CURRENT FUND
SCHEDULE OF PROPERTY TAX OVERPAYMENTS

	Total	Current Taxes	Prior Years
Balance - December 31, 2012.....	\$ 42,467.64	\$ -	42,467.64
Cash Receipts.....	768,373.68	763,526.94	4,846.74
Transfer from Tax Appeals.....	169,755.83		169,755.83
Overpayments Applied.....	(501.20)	(2.07)	(499.13)
Cash Payments - Refunds.....	(798,154.55)	(754,684.51)	(43,470.04)
Balance - December 31, 2013.....	<u>\$ 181,941.40</u>	<u>\$ 8,840.36</u>	<u>173,101.04</u>
<u>Ref.</u>	A	A	A

CURRENT FUND
SCHEDULE OF TAXES PAYABLE

	12/31/12	Taxes Levied	Cash Disbursements	12/31/13
County - General.....	\$ -	\$ 23,090,735.20	(23,090,735.20)	\$ -
County - Open Space.....		1,959,553.76	(1,959,553.76)	-
County - Added & Omitted.....		357,337.05	(357,337.05)	-
Local School District Taxes.....	0.50	90,721,889.00	(90,721,888.50)	1.00
Municipal Open Space Tax		916,061.49	(916,061.49)	-
Special District Taxes:				-
Fire District 1		1,209,415.00	(1,209,415.00)	-
Fire District 2		3,336,675.00	(3,336,675.00)	-
Fire District 3		4,599,829.00	(4,599,829.00)	-
Total.....	\$ 0.50	\$ 126,191,495.50	\$ (126,191,495.00)	\$ 1.00

Ref.

A

A

CURRENT FUND
SCHEDULE OF CHANGES IN VARIOUS ACCOUNTS PAYABLES & RESERVES

	12/31/12	Transfer from/(to) Budget	Cash Receipts	Cash Disbursements	Transfer to Tax Overpayments	Realized in Budget	12/31/13
Accounts Payable:							
N.J. Marriage/Civil Union License Filing Fees..... \$	-	\$ -	\$ 3,350.00	\$ (3,350.00)	\$ -	\$ -	-
N.J. State Building Code Enforcement Fees.....			135,465.00	(135,465.00)			-
Vendor Accounts Payable.....	33,556.21	40,068.02		(16,576.42)			57,047.81
Union Education Fund.....	18,000.00	2,000.00					20,000.00
Subtotal	51,556.21	42,068.02	138,815.00	(155,391.42)			77,047.81
Reserve for:							
Tax Appeals.....	283,000.00	300,000.00		(113,170.55)	(169,755.83)		300,073.62
FEMA Reimbursements - Hurricane Irene.....	253,863.20					(253,863.20)	-
Proceeds of Sale of Municipal Assets.....	35,316.71						35,316.71
Codification of Ordinances.....	17,867.00						17,867.00
Reserve for Master Plan.....	70,209.00	23,511.25		(3,754.00)			89,966.25
Reserve for Route 33 Master Plan.....	27,497.19						27,497.19
Reserve for Revaluation.....	1,270,239.51			(378,000.00)			892,239.51
Subtotal	1,957,992.61	323,511.25		(494,924.55)	(169,755.83)	(253,863.20)	1,362,960.28
Total.....	\$ 2,009,548.82	\$ 365,579.27	\$ 138,815.00	\$ (650,315.97)	\$ (169,755.83)	\$ (253,863.20)	\$ 1,440,008.09
Ref.	A					A-2	A

SCHEDULE OF STATE AND FEDERAL GRANTS RECEIVABLE
GRANT FUND

<u>GRANTS</u>	<u>BALANCE DECEMBER 31, 2012</u>	<u>BUDGET REVENUE REALIZED</u>	<u>CHP 159</u>	<u>CANCELLED</u>	<u>COLLECTED</u>	<u>BALANCE DECEMBER 31, 2013</u>
<u>2007</u>						
Middlesex County Homeland Security	\$ 5,310.00	\$ -	\$ -	\$ -	\$ -	\$ 5,310.00
<u>2010</u>						
NJDOT Perrineville Road Sidewalks	99,740.50					99,740.50
Middlesex County Area Senior Outreach-SAMS	94.00			94.00		-
<u>2012</u>						
Drive Sober or Get Pulled Over 2012	4,400.00			179.43	4,220.57	-
Middlesex County Quality of Life Grant	5,000.00			13.23	4,986.77	-
Middlesex County Area Wide Transportation	3,250.00				3,250.00	-
Middlesex County Area Senior Outreach	1,250.00				1,250.00	-
Middlesex County Municipal Alliance	14,152.38			2,915.62	11,236.76	-
Middlesex County Cultural Arts	1,075.00				1,075.00	-
NJ DOT - Federal Road	250,000.00					250,000.00
<u>2013</u>						
Clean Communities Program			80,522.83		80,522.83	-
NJ DEP Recycling Tonnage Grant			108,528.72		108,528.72	-
Drunk Driving Enforcement Fund			6,002.02		6,002.02	-
Occupant Protection Grant - Click It or Ticket		4,000.00		4.60	3,995.40	-
Drive Sober or Get Pulled Over 2013			4,400.00	21.20	4,378.80	-
Drive Sober or Get Pulled Over End of Year Holiday Crackdown			4,400.00			4,400.00
Sustainable New Jersey - Small Grant			2,000.00		2,000.00	-
Municipal Court Alcohol Education Rehabilitation Fund			580.52		580.52	-
Recreational Opportunities for Individuals with Disabilities		10,000.00			2,356.69	7,643.31
Middlesex County Area Wide Transportation		13,000.00			9,750.00	3,250.00
Middlesex County Area Senior Outreach		5,000.00			3,750.00	1,250.00
Middlesex County Municipal Alliance		25,789.00			20,633.28	5,155.72
Middlesex County Cultural Arts		5,850.00			4,387.00	1,463.00
						-
						-
	<u>\$ 384,271.88</u>	<u>\$ 63,639.00</u>	<u>\$ 206,434.09</u>	<u>\$ 3,228.08</u>	<u>\$ 272,904.36</u>	<u>\$ 378,212.53</u>
Ref	A	A-7	A-7			A

SCHEDULE OF STATE AND FEDERAL GRANTS - APPROPRIATED
GRANT FUND

Exhibit A-14

GRANT	BALANCE DECEMBER 31, 2012	ENC. DECEMBER 31 2012	TOTAL TRANSFERRED FROM 2013 BUDGET	CH 159	REFUNDS	CANCELLED	PAID OR CHARGED	ENC DECEMBER 31 2013	BALANCE DECEMBER 31, 2013
Drunk Driving Enforcement Fund	\$ 5,544.97	\$	\$ -	\$ 6,002.02	\$		\$ 3,366.94	\$ -	\$ 8,180.05
NJ DEP Recycling Tonnage Grant	161,236.38	13,822.39		108,528.72	203,500.00		31,020.33	32.00	456,035.16
Occupant Protection Grant - Click It or Ticket			4,000.00			4.57	3,995.43		-
Municipal Court Alcohol Education Rehabilitation Fund	1,558.47			580.52					2,138.99
Drive Sober or Get Pulled Over 2012	1,811.71					179.43	1,632.28		-
Drive Sober or Get Pulled Over 2013				4,400.00		21.20	4,378.80		-
Drive Sober or Get Pulled Over End of Year Holiday Crackdown				4,400.00			3,157.60		1,242.40
NJ DOT Perrineville Road Sidewalks	28,269.00								28,269.00
NJ DOT Federal Road	250,000.00								250,000.00
Body Armor Replacement Fund	6,236.04			-			6,236.04		-
Clean Communities	98.00			80,522.83			79,970.83		650.00
Middlesex County Area Wide Transportation			13,000.00				13,000.00		-
Middlesex County Area Senior Outreach			16,000.00				16,000.00		-
Middlesex County Cultural Arts			5,850.00				5,850.00		-
Comcast - Public Access Channel Equipment	1,232.17						1,232.17		-
Middlesex County Municipal Alliance -2012	13,143.65	2,406.72				4,858.00	10,692.37		-
Middlesex County Municipal Alliance -2013			32,236.25				26,042.88	1,900.00	4,293.37
Middlesex County Homeland Security	5,310.00								5,310.00
Middlesex County Quality of Life Grant	343.23					13.23	330.00		-
Recreational Opportunities for Individuals with Disabilities			12,245.20				7,933.73	3,580.94	730.53
Sustainable New Jersey - Small Grant				2,000.00					2,000.00
Ref.	\$ 474,783.62	\$ 16,229.11	\$ 83,331.45	\$ 206,434.09	\$ 203,500.00	\$ 5,076.43	\$ 214,839.40	\$ 5,512.94	\$ 758,849.50
	A	A					A	A	A

SCHEDULE OF DUE FROM/TO CURRENT FUND
GRANT FUND

	<u>Ref.</u>	
Balance - December 31, 2012 (Due from)	A	\$ 106,740.85
Increased by:		
Grants Received deposited into Current Fund	272,904.36	
Refunds	203,500.00	
Matching funds for Grants	19,692.45	
Reserve for Unappropriated Grants	6,322.42	
Grant Receivable Canceled	<u>3,228.08</u>	
		<u>505,647.31</u>
		612,388.16
Decreased by:		
Grant Appropriations Expended	214,839.40	
Reserve for Grants Canceled	<u>5,076.43</u>	
		<u>219,915.83</u>
Balance - December 31, 2013 (Due from)	A	<u>\$ 392,472.33</u>

SCHEDULE OF UNAPPROPRIATED RESERVES FOR STATE AND FEDERAL GRANTS
GRANT FUND

<u>GRANTS</u>	BALANCE <u>DECEMBER 31, 2012</u>	<u>RECEIVED</u>	BALANCE <u>DECEMBER 31, 2013</u>
Body Armor Grant	\$ -	\$ 6,322.42	\$ 6,322.42
	<hr/>	<hr/>	<hr/>
	<u>\$ -</u>	<u>\$ 6,322.42</u>	<u>\$ 6,322.42</u>
<u>Ref.</u>	A		A

Trust Fund

TRUST FUNDS
SCHEDULE OF CASH AND RESERVE ACTIVITY

	Balance 12/31/12	Encumbrances/ Adjustments 12/31/12	Cash Receipts	Disbursements	Adjustments	Balance 12/31/13
Animal Control:						
Due to NJ - State License Fees.....	\$ -	\$ -	\$ 5,606.40	\$ (5,606.40)	\$ -	\$ -
Animal Control Reserves.....	38,227.68		43,829.65	(37,739.96)		44,317.37
Total	38,227.68		49,436.05	(43,346.36)		44,317.37
Affordable Housing Trust:						
Reserve for Encumbrances.....	180,505.41	(180,505.41)			70,813.84	70,813.84
Reserves for Affordable Housing Trust.....	11,094,330.05	180,505.41	683,733.86	(687,884.09)	(70,813.84)	11,199,871.39
Total	11,274,835.46		683,733.86	(687,884.09)		11,270,685.23
Unemployment Trust:						
Reserves for Unemployment.....	104,148.87		113,610.25	(46,739.21)		171,019.91
Due from Water Sewer Operating Fund	(10,000.00)		10,000.00	(10,000.00)		(10,000.00)
Total	94,148.87	-	123,610.25	(56,739.21)	-	161,019.91
Payroll:						
Payroll and Payroll Deductions.....	241,638.44		28,234,299.57	(28,236,246.55)		239,691.46
Due from/to Trust Other.....	(14,842.00)					(14,842.00)
Due from/to Water-Sewer Operating.....	26.55		5.47		(3,253.80)	(3,221.78)
Utility Payroll.....	37,387.50		3,075,459.78	(3,093,449.34)	3,253.80	22,651.74
Total	264,210.49	-	31,309,764.82	(31,329,695.89)	-	244,279.42
Developers' Escrow:						
Reserve for Encumbrances.....	12,268.57	(12,268.57)			17,958.86	17,958.86
Performance Bond Deposits.....	5,318,093.46		2,131,887.22	(1,098,431.97)	-	6,351,548.71
Engineering Escrow Deposits.....	1,142,356.90	3,407.63	553,588.79	(723,763.08)	(4,061.17)	971,529.07
Professional Fees Deposits.....	420,600.91	8,860.94	429,926.16	(320,697.71)	(13,897.69)	524,792.61
Due to Water Sewer Operating.....	615,942.25		34,749.88			650,692.13
Due to Water Sewer Capital.....	1,963.47					1,963.47
Utility Escrow Deposits.....	4,692,999.96		1,296,390.50	(1,744,181.83)		4,245,208.63
Total	12,204,225.52	-	4,446,542.55	(3,887,074.59)	-	12,763,693.48
Self Insurance:						
Reserve for Encumbrances	27,280.18	(27,280.18)			31,533.84	31,533.84
Reserve for Self Insurance.....	546,042.56	27,280.18	393,431.79	(351,745.57)	(30,903.85)	584,105.11
Due from Water Sewer Operating.....	(197.14)		3.83			(193.31)
Reserve for Self Insurance Utility.....	1,723.52		5,000.00	(5,929.13)	(629.99)	164.40
Total	574,849.12	-	398,435.62	(357,674.70)	0.00	615,610.04
Open Space Trust:						
Reserve for Encumbrances.....	7,548.81	(7,548.81)			6,194.81	6,194.81
Due to General Capital Fund.....	300,000.00			(300,000.00)		-
Open Space Reserves.....	3,179,739.16	7,548.81	916,861.75	(197,575.77)	(6,194.81)	3,900,379.14
Total	3,487,287.97	-	916,861.75	(497,575.77)	-	3,906,573.95

TRUST FUNDS
SCHEDULE OF CASH AND RESERVE ACTIVITY

	Balance 12/31/12	Encumbrances/ Adjustments 12/31/12	Cash Receipts	Disbursements	Adjustments	Balance 12/31/13
Other Trust Funds:						
Due (from)/to Current Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due from Comm. Develop Grant	(182,478.61)		51,060.29	(147,887.00)		(279,305.32)
Reserve for Comm. Develop. Block Grant	124,074.67	24,253.83	147,887.00	(56,684.75)	(1,621.48)	237,909.27
Reserve for Encumbrances	298,940.71	(298,940.71)			75,195.79	75,195.79
Due from/to General Capital Fund	251,914.93			(251,914.93)		-
Due to Payroll Trust - Utility	14,842.00					14,842.00
Due to Water-Sewer Operating	(229,222.20)					(229,222.20)
Miscellaneous Reserves:						
Transportation Contribution	34.00					34.00
Environmental Disturbance Fund	18,500.00					18,500.00
DARE Program Contributions	11,985.23		160.00			12,145.23
Parking Offense Adjudication Act	1,098.01		112.00			1,210.01
Municipal Alliance Donations	273.13					273.13
Shade Tree Commission Donations	4,950.75					4,950.75
Street Vacation Escrow	10,956.85			(1,000.00)		9,956.85
Mining Escrow	12,102.89					12,102.89
Miscellaneous Donations	489.00					489.00
Police Donations	1,526.00			(1,368.96)		157.04
Public Defender	-		7,175.00	(7,175.00)		-
Recycling Trust	48,463.93		34,337.26	(37,753.38)		45,047.81
Police Forfeited Funds	18,706.36		2,028.79			20,735.15
Police Forfeited Funds	4,227.16		1,158.11			5,385.27
Other Escrows	101,288.09	237,481.81	7,000.00	(271,335.82)	(53,744.74)	20,689.34
Premium on Tax Sale	433,100.00	-	556,500.00	(204,100.00)		785,500.00
Shade Tree Replacement	393,903.64	23,763.57		(19,277.85)	(6,440.07)	391,949.29
Detention Basin Escrows	1,475,654.56	1,987.33	56,962.82	(2,478.81)	(1,987.33)	1,530,138.57
Cultural Arts Commission Donations	300.69					300.69
Historic Preservation Donations	4,065.14		1,200.00	(764.00)		4,501.14
Animal Control Donations	225.00					225.00
Charlotte Eder Bequest	-		130,000.00			130,000.00
Police Off-Duty Trust	161,239.43		261,593.20	(253,370.39)		169,462.24
Road Opening Deposits	19,263.11	11,454.17	11,901.00	(4,264.00)	(11,402.17)	26,952.11
Snow Removal	97,206.12		120,000.00	(15,552.87)		201,653.25
MTUD Payroll Prior	14,391.11					14,391.11
Accumulated Absences	175,014.74		30,000.00	(73,067.98)		131,946.76
Accumulated Absences-Utility	199,989.09					199,989.09
Subtotal Reserves	3,208,954.03	274,686.88	1,220,128.18	(891,509.06)	(73,574.31)	3,738,685.72
Total	3,669,504.14	-	1,419,075.47	(1,347,995.74)	-	3,837,410.58
Total	\$ 31,607,289.25	\$ -	\$ 39,347,460.37	\$ (38,207,986.35)	\$ 0.00	\$ 32,843,589.98

Ref.

B

B

Footnote:

Animal Control Reserve for Expenditures:

R.S. 4:19-15.11 - Any amount in this account which is in excess of the total amount paid into the Animal Control Account during the last two fiscal years next preceding shall be transferred to the Current Fund.

Year

Amount

2011	\$ 30,061.58
2012	30,350.40
	<u>\$ 60,411.98</u>

General Capital Fund

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF GENERAL CAPITAL FUND CASH

	<u>Ref.</u>		
Balance, December 31, 2012	C	\$	15,255,692.79
Increased by Receipts:			
Current Fund Appropriations:			
Capital Improvement Fund			100,000.00
Due from Developer			144,500.00
Grants Received			247,500.00
Bonds Issued			28,926,320.00
Due From Current Fund			377,771.32
Due From Trust Fund			551,914.93
Refund			7,546.00
Premium on Bonds			571,231.25
Interest-Affordable Housing Capital			1,599.42
Miscellaneous Reserves			3,437.68
			<hr/> 46,187,513.39
Decreased by:			
Improvement Authorizations			2,300,543.31
Bond Anticipation Notes paid from Bonds			28,235,000.00
Anticipated Revenue - Current Fund:			
Capital Fund Balance			<hr/> 600,000.00
		<u>\$</u>	<u>15,051,970.08</u>
Balance, December 31, 2013			
	C	\$	13,451,686.79
Cash - Treasurer	C		<hr/> 1,600,283.29
Cash - Affordable Housing Fund		<u>\$</u>	<u>15,051,970.08</u>

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL FUND CASH AND INVESTMENTS

		Balance Dec. 31, 2012	Balance Dec. 31, 2013
Fund balance		\$ 1,803,765.30	\$ 1,858,584.03
Capital improvement fund		107,150.00	112,350.00
Reserve for encumbrances		3,411,209.42	2,882,948.49
Miscellaneous Reserves		461,285.54	464,723.22
Due From Trust Fund		(551,914.93)	-
Due From Current Fund		(377,771.32)	-
Ord.			
No.	<u>Improvement Authorizations</u>		
	<u>Purpose</u>		
2001-20	Affordable housing 2001	20,033.71	20,033.71
2002-24	Affordable housing 2002	13,420.39	13,420.39
2003-21	Affordable housing 2003	2,447.60	2,447.60
2004-27	Affordable housing 2004	72,952.30	72,952.30
2005-35	Affordable housing 2005	186,343.66	187,295.26
2001-11	2001 road paving and sidewalk program	2,108.08	2,108.08
1998-24A	1998 drainage improvements	400.00	0.00
1998-24E	Farmland preservation	47,869.15	47,869.15
2002-40	Intersection of Prospect Plains and Applegarth Road	10,704.76	10,704.76
2001-10D	2001 drainage improvements	9,465.23	-
1999-19B	Forsgate/Rossmoor Drive Light	14,207.59	-
1999-17	Recreation and open space	91,200.50	91,200.50
2000-12	Municipal Complex improvements	122,189.01	120,189.01
2000-26A	Recreation and open space	2,713,623.57	1,963,623.57
2000-26B	Farmland Preservation	27,224.93	777,224.93
2000-26C	Historic site improvements	61,261.90	60,411.90
2000-26A	Applegarth Roadway improvements	11,136.32	11,136.32
2001-09B	Intersection of Prospect Plains/ Whittingham/Concordia Circle		(500.00)
2001-24	Intersection of Gravelhill/ Union Valley Roads	14,755.99	14,755.99
2002-17A	Purchase of library books	27.32	-
2002-17B	Intersection of Forsgate Dr./ Applegarth Rd./Possum Hollow Rd.	181,656.25	180,766.25
2002-17E	Curbs and sidewalks Spotswood Englishtown Road	26,739.97	26,739.97
2002-17F	Improvements to Outcalt Park	(240,105.36)	5,359.54
2003-11D	Perrineville Road bridge replacement	310.78	310.78
2003-11E	Traffic light at Pernvl. & Schoolhouse	(196,628.96)	(196,628.96)
2003-11F	Traffic light at Pernvl. & Union Valley	197,239.54	180,739.54
2003-11G	2003 Forest Park drainage program	146,289.16	146,289.16
2003-35	Construction of EMS and firehouse	3,516.94	3,516.94
2003-46	Various Applegarth Road Intersections	211,439.12	181,881.50
2004-24C	2004 drainage program		1,173.95
2004-24D	Demolition of Old Police Station	(200.00)	(200.00)
2004-24E	Federal/N Bergin Mills/Monmouth/ Spotswood-Englishtown	96,974.00	110,225.65
2004-24F	Woodcrest Circle improvements	88,887.59	84,787.75
2004-40	Purchase of computers	3,471.84	2,971.84
2005-32B	2005 road paving and sidewalk program	(244,204.80)	(244,204.80)
2005-32C	Matchaponix Extension improvements	14,630.31	-
2005-32E	Recreation facilities improvements	470.50	286.86
2006-10A	Library expansion	83,826.36	73,329.36
2006-10B	Community Center addition	78,391.58	244,186.50
2006-10C	New Senior Center	(296,532.45)	(293,513.62)
2006-14A	Purchase of library books	131.90	-
2006-14B	2006 road paving and sidewalk	1,484.18	335.00
2006-14C	Daniel P. Ryan Field restrooms	137,847.40	137,847.40
2006-14D	2006 drainage program	265,560.08	272,341.94
2006-14E	Dey Farm England House	241,624.99	241,624.99
2007-03	James Monroe Park improvements	27,795.91	19,356.56
2007-25A	Expansion of Park and Ride	62,609.88	62,609.88
2007-25B	Soccer Complex	3,925.56	-
2007-25C	2007 paving and sidewalks	109,320.46	21,866.54
2007-29A	Purchase of library books	1,631.93	

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL FUND CASH AND INVESTMENTS

		Balance Dec. 31, 2012	Balance Dec. 31, 2013
2007-29B	Construction of EMS Fire Facility Fire District 2	28,823.08	28,823.08
2007-29C	Woodland School Baseball	2,125.63	-
2007-29D	Farmland Preservation	20,679.11	20,679.11
2007-29E	Links Drive and Forsgate Drive	9,146.85	(593.15)
2008-08	Signal Applegarth Rd / Cranbury Station Rd/ Union Valley Rd	(168,020.40)	(168,020.40)
2008-09	Open Space Acquisition	390,050.03	383,887.53
2008-10A	Purchase of Library Books	3,506.62	2,639.64
2008-10C	Improvements to Municipal Facilities	143,969.97	140,569.97
2008-10D	Purchase of Radio Equipment	33,100.78	18,517.85
2008-23	MCIA Revenue Bonds Equipment	11,481.88	632.47
2009-10	Veterans Park Phase II	3,036,636.40	3,027,636.40
2009-11	Computer Equipment/Software	5,083.26	2,203.00
2009-20	Applegarth/Clearbrook Traffic Light	(125,937.99)	(125,937.99)
2009-21	2009 Roads and Sidewalks Program	58,317.83	95,582.45
2009-22	Forge Road Drainage Improvements	120,196.05	119,867.05
2009-23A	Fuel Management System	18,053.00	15,553.00
2009-23B	Applegarth Park and Ride	127,443.42	122,685.22
2009-23C	Library Books	2,842.24	842.24
2009-23D	Perrineville Road Sidewalks	81,905.00	78,405.00
2009-23E	Drainage/Stormwater/GIS	96,797.50	93,848.40
2009-27	2009 MCIA Revenue Bonds Equipment	3,135.11	3,135.11
2009-33	Oak Tree Baseball Field	14,486.71	11,254.41
2010-01	LED Lights Municipal Parking Lot	33,920.85	-
2010-13A	Purchase of Computers	24,217.92	17,500.00
2010-13B	Purchase of Library Books	2,944.97	-
2010-13C	2010 Paving/Sidewalk Program	184,100.79	5,623.42
2010-13D	2010 Drainage Program	79,110.00	79,110.00
2010-13E	Public Safety Base Station	74,166.90	42,963.20
2010-13G	Recreation Radio/Sound System	27,000.00	26,000.00
2010-13H	Recreation Awnings	500.00	-
2010-13I	Municipal Complex Roof Replacement	7,146.00	-
2010-16	2010 MCIA Revenue Bonds Equipment	17,616.82	16,370.16
2011-04	Refunding Bond Ordinance - Tax Appeals	19,129.10	-
2011-17A	Library Books	(186,324.02)	(186,399.68)
2011-17B	2010 Paving/Sidewalk Program	(347,198.66)	(551,983.01)
2011-17C	2010 Drainage Program	(22,800.00)	(22,800.00)
2011-17D	Traffic Signal Perrineville Rd and Federal Rd	(298,200.00)	(298,200.00)
2011-17E	Traffic Signal Route 522 and Regency	(213,650.00)	(213,650.00)
2011-17F	Improvements to Disbrow Hill Road	(21,000.00)	(21,000.00)
2011-17G	Municipal Facility Improvements	(145,125.23)	(145,125.23)
2011-17H	Intersection Improv.- Prospect Plains and Applegarth Road	(16,000.00)	(36,000.00)
2011-19	Dey Farm Homestead Property Improvements	1,069,550.00	1,069,550.00
2010-29	2011 MCIA Revenue Bonds Equipment	61,647.40	51,966.73
2012-26	2012 MCIA Revenue Bonds Equipment	512,361.43	52,486.03
2012-29A	Library Books	(144,881.56)	(156,161.35)
2012-29B	2012 Paving/Sidewalk Program	(106,200.00)	(256,037.60)
2012-29C	2012 Drainage Program	(22,800.00)	(22,800.00)
2012-29D	Narrow Banding Radio Upgrades	(129,246.55)	(154,045.99)
2013-11A	Library Books		(133,950.00)
2013-11B	2013 Paving/Sidewalk Program		(76,500.00)
2013-11C	2013 Drainage Program		(22,800.00)
2013-11D	Cedar Pond Improvements		(95,200.00)
2013-11E	Municipal Facility Improvements		14,400.00
2013-11F	Generators Senior Center/Community Center		(69,800.00)
2013-11G	Perrineville Rd/Union Valley Road Traffic Signal		12,000.00
2013-19	2013 MCIA Revenue Bonds Equipment		676,479.99
		\$ 13,657,008.92	\$ 13,451,686.79
		C	C

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TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF DUE FROM DEVELOPER

	<u>Ref.</u>	
Balance, December 31, 2012	C	\$ 2,200,000.00
Decreased by:		
Received from Developer		<u>\$ 144,500.00</u>
Balance, December 31, 2013	C	<u><u>\$ 2,055,500.00</u></u>

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

	Ref.	Total	Serial Bonds	MCIA Loans	Green Trust Loans	MCIA Lease Purchase Agreements
Balance, December 31, 2012	C	\$ 41,913,027.10	\$ 39,887,815.55	\$ 1,607,129.46	\$ 178,145.57	\$ 239,936.52
Increased by:						
Obligations Issued		28,961,651.27	28,235,000.00	658,110.06		68,541.21
		70,874,678.37	68,122,815.55	2,265,239.52	178,145.57	308,477.73
Decreased by:						
Obligations Paid		4,659,521.07	3,955,664.24	596,478.83	12,678.19	94,699.81
Balance, December 31, 2013	C	\$ 66,215,157.30	\$ 64,167,151.31	\$ 1,668,760.69	\$ 165,467.38	\$ 213,777.92

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED

Ord. No.	Improvement Description	Balance Dec. 31, 2012	Authorized 2013	Bonds Issued	Canceled	Grants Received	Developer Contribution	Balance Dec. 31, 2013	Analysis of Balance	
									Expenditures	Unexpended Balance of Improvement Authorizations
2002-40G	Intersection of Prospect Plains Rd. and Applegarth Rd.	\$ 158,790.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,790.00	\$ -	\$ 158,790.00
2000-12	Municipal Complex Improvements	423.15						423.15		423.15
2000-26A	Recreation and Open Space	3,000,233.00		3,000,233.00						
2000-26D	Applegarth Roadway Improvements	75,233.00						75,233.00		75,233.00
2001-09B	Intersection of Prospect Plains/Whittingham/Concordia Circle	94,000.00						94,000.00	500.00	93,500.00
2001-24A	Intersection of Gravel Hill/ Union Valley Road	173,000.00						173,000.00		173,000.00
2002-17E	Curbs and Sidewalks on Spotswood Englishtown Road	59,833.75						59,833.75		59,833.75
2002-17F	Improvements to Outcalt Park	321,431.00				247,500.00		73,931.00		73,931.00
2003-11D	Perrineville Road Bridge Replacement	13,000.00						13,000.00		13,000.00
2003-11E	Traffic Light at Perrineville Road and Schoolhouse Road	150,559.00						150,559.00	2,204.79	148,354.21
2004-24D	Demolition of Old Police Station	20,200.00						20,200.00	200.00	20,000.00
2004-24F	Woodcrest Circle Improvements	46,034.00						46,034.00		46,034.00
2004-25	Feasibility Study Senior Center and Community Center	35,200.00			35,200.00					
2006-10A	Library Expansion	93,800.00		93,800.00						
2006-10B	Community Center Addition	461,900.00		461,900.00						
2006-10C	New Senior Center	11,003,240.00		10,531,840.00			144,500.00	326,900.00	193,513.62	133,386.38
2007-03	James Monroe Park Improvements	665,000.00		500,000.00				165,000.00		165,000.00
2007-25A	Expansion of Park and Ride	33,094.00						33,094.00		33,094.00
2007-29C	Woodland School Baseball	22,600.00			22,600.00					
2007-29E	Links Drive and Forsgate Drive	70,200.00						70,200.00	593.15	69,606.85
2008-09	Open Space Acquisition	5,710,000.00		5,710,000.00						
2008-10C	Improvements to Municipal Facilities	74,600.00		74,600.00						
2008-10D	Purchase of Radio Equipment	238,000.00		238,000.00						
2009-10	Veterans Park Phase II	3,428,900.00		3,335,927.00				92,073.00		92,073.00
2009-11	Computer Equipment/Software	190,400.00		190,400.00						
2009-21	2009 Roads and Sidewalks Program	619,000.00		619,000.00						
2009-22	Forge Road Drainage Improvements	476,000.00		476,000.00						
2009-23A	Fuel Management System	71,400.00		71,400.00						
2009-23B	Applegarth Park and Ride	571,000.00		571,000.00						
2009-23C	Library Books	190,400.00		190,400.00						
2009-23D	Perrineville Road Sidewalks	95,200.00		95,200.00						
2009-23E	Drainage/Stormwater/GIS	190,400.00		190,400.00						
2009-33	Oak Tree Baseball Field	238,000.00		238,000.00						
2010-01	Improvements to Municipal Complex Parking Lot	76,000.00		76,000.00						
2010-13A	Purchase of Computers	95,200.00		95,200.00						
2010-13B	Purchase of Library Books	190,400.00		190,400.00						
2010-13C	2010 Paving/Sidewalk Program	857,000.00		857,000.00						
2010-13D	2010 Drainage Program	95,200.00		95,200.00						
2010-13E	Public Safety Base Station	88,000.00		88,000.00						
2010-13F	Daniel P. Ryan Field Restrooms	47,600.00		47,600.00						
2010-13G	Recreation Radio/Sound System	26,100.00		26,100.00						
2010-13H	Recreation Awnings	9,500.00		9,500.00						
2010-13I	Municipal Complex Roof Replacement	161,900.00		161,900.00						
2011-04	Refunding Bond Ordinance - Tax Appeals	15,000.00			15,000.00					
2011-17A	Library Books	190,400.00						190,400.00	186,399.68	4,000.32
2011-17B	2010 Paving/Sidewalk Program	571,200.00						571,200.00	551,983.01	19,216.99
2011-17C	2010 Drainage Program	142,800.00						142,800.00	22,800.00	120,000.00
2011-17D	Traffic Signal Perrineville Rd and Federal Rd	333,200.00						333,200.00	298,200.00	35,000.00
2011-17E	Traffic Signal Route 522 and Regency	238,000.00						238,000.00	213,650.00	24,350.00
2011-17F	Improvements to Disbrow Hill Road	171,000.00						171,000.00	21,000.00	150,000.00
2011-17G	Municipal Facility Improvements	271,000.00						271,000.00	145,125.23	125,874.77
2011-17H	Intersection Improv. - Prospect Plains and Applegarth Road	476,000.00						476,000.00	36,000.00	440,000.00
2012-29A	Library Books	190,400.00						190,400.00	156,161.35	34,238.65
2012-29B	2012 Paving/Sidewalk Program	571,200.00						571,200.00	256,037.60	315,162.40
2012-29C	2012 Drainage Program	142,800.00						142,800.00	22,800.00	120,000.00
2012-29D	Narrow Banding Radio Upgrades	566,500.00						566,500.00	154,045.99	412,454.01
2013-11A	Library Books		142,800.00					142,800.00	133,950.00	8,850.00
2013-11B	2013 Paving/Sidewalk Program		476,000.00					476,000.00	76,500.00	399,500.00
2013-11C	2013 Drainage Program		142,800.00					142,800.00	22,800.00	120,000.00
2013-11D	Cedar Pond Improvements		95,200.00					95,200.00	95,200.00	
2013-11E	Municipal Facility Improvements		285,600.00					285,600.00		285,600.00
2013-11F	Generators Senior Center/Community Center		499,800.00					499,800.00	69,800.00	430,000.00
2013-11G	Perrineville Rd/Union Valley Road Traffic Signal		238,000.00					238,000.00		238,000.00
2013-19	2013 MCIA Revenue Bonds Equipment		720,000.00	691,320.00	28,680.00					
		\$ 34,116,570.90	\$ 2,600,200.00	\$ 28,926,320.00	\$ 101,480.00	\$ 247,500.00	\$ 144,500.00	\$ 7,296,970.90	\$ 2,639,464.42	\$ 4,637,506.48

Ref.

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TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF GRANT RECEIVABLES

	Balance <u>Dec. 31, 2013 and 2012</u>
County of Middlesex:	
Intersection of Forsgate Dr./	
Applegarth Rd./Possum	
Hollow Rd. (2002-17B)	\$ 300,000.00
Traffic Light at Perrineville Rd.	
and Schoolhouse Rd. (2003-11E)	194,424.17
Traffic Light at Applegarth	
and Cranbury Station Rd. (2008-08)	682,029.89
Applegarth/Clearbrook	
Traffic Light(2009-20)	<u>400,000.00</u>
	<u>1,576,454.06</u>
Department of Transportation:	
Intersection of Gravelhill Rd.	
and Union Valley Rd. (2001-24)	187,500.00
Traffic Light at Perrineville Rd.	
and Union Valley Rd. (2003-11F)	250,000.00
2005 Road Paving and Sidewalk	
Program (2005-32B)	<u>250,000.00</u>
	<u>687,500.00</u>
Due From State:	
New Senior Center (2006-14C)	<u>100,000.00</u>
	<u>100,000.00</u>
	<u><u>\$ 2,363,954.06</u></u>

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TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR AFFORDABLE HOUSING ASSISTANCE

	<u>Reference</u>	
Balance, December 31, 2012	C	\$ 1,598,683.87
Increased by:		
Interest Earned	C-1	<u>1,599.42</u>
Balance, December 31, 2013	C	<u>\$ 1,600,283.29</u>

SCHEDULE OF RESERVE FOR ENCUMBRANCES

Balance, December 31, 2012	C	\$ 3,411,209.42
Increased by:		
Charged to Improvement Authorizations	C-9	<u>2,882,948.49</u>
		6,294,157.91
Decreased by:		
Transfer to Improvement Authorizations	C-9	<u>3,411,209.42</u>
Balance, December 31, 2013	C	<u>\$ 2,882,948.49</u>

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

Ord. No.	Improvement Description	Balance, Dec. 31, 2012		2012 Encumbered	2013 Authorizations				Amended	Canceled	2013		Balance, Dec. 31, 2013	
		Funded	Unfunded		Capital Improvement Fund	Deferred Charges to Future Taxation	Grants, Refunds and Other Contributions				Encumbered	Expended	Funded	Unfunded
2001-20	Affordable Housing 2001	\$ 20,033.71	\$ -	\$ -	\$ -	\$ -	\$ -						\$ 20,033.71	\$ -
2002-24	Affordable Housing 2002	13,420.39											13,420.39	
2003-21	Affordable Housing 2003	2,447.60											2,447.60	
2004-27	Affordable Housing 2004	72,952.30											72,952.30	
2005-35	Affordable Housing 2005	186,343.66		951.60									187,295.26	
1994-16	Cultural and Heritage Museum			683.78							683.78			
2001-11	2001/2002 Paving/Sidewalk	2,108.08											2,108.08	
1998-24A	1998-2000 Drainage Improvements	400.00								400.00				
1998-24D	Historic Site Improvements			199.05							199.05			
1998-24E	Farmland Preservation	47,869.15											47,869.15	
2002-40	Intersection of Applegarth Rd./ Prospect Plains Road	10,704.76	158,790.00										10,704.76	158,790.00
2001-10D	2001 Drainage Improvements	9,465.23										9,465.23		
1999-19B	Forgegate/Rossmore Drive Light	14,207.59								14,207.59				
1999-17	Recreation and Open Space	91,200.50											91,200.50	
2000-12	Municipal Complex Improvements	122,189.01	423.15	1,588.00							1,588.00	2,000.00	120,189.01	423.15
2000-26A	Recreation and Open Space		2,713,623.57						(750,000.00)				1,963,623.57	
2000-26B	Farmland Preservation	27,224.93							750,000.00				27,224.93	
2000-26C	Historic Site Improvements	61,261.90		8,990.80							8,990.80	850.00	60,411.90	
2000-26D	Applegarth Roadway Improvements	11,136.32	75,233.00	5,705.75							2,388.59	850.00	11,136.32	75,233.00
2001-09B	Intersection of Prospect Plains/Whitt/Concordia		94,000.00									500.00		93,500.00
2001-24	Intersection Gravelhill/Union Valley Roads	202,255.99	173,000.00										202,255.99	173,000.00
2002-17A	Purchase of Library Books	27.32											27.32	
2002-17B	Intersection of Forgegate Dr./Applegarth Rd./Possum Hollow Rd.	481,656.25		10,313.45									481,656.25	
2002-17C	Purchase of Generator											11,203.45		
2002-17E	Curbs and Sidewalks on Spotswood Englishtown Road	26,739.97	59,833.75										26,739.97	59,833.75
2002-17F	Improvements to Outcalt Park		81,325.64									2,035.10		73,931.00
2003-11C	Girls Softball Field and Parking Lot													
2003-11D	Pennineville Road Bridge Replacement	310.78	13,000.00										310.78	13,000.00
2003-11E	Traffic Light at Pennineville Road and Schoolhouse Rd.		148,354.21											148,354.21
2003-11F	Traffic Light at Union Valley Road and Pennineville Rd.	447,239.54									10,087.50	6,412.50	430,739.54	
2003-11G	2003 & Forest Park Drainage Programs	146,289.16											146,289.16	
2003-35	Construction of EMS and Firehouse	3,516.94											3,516.94	
2003-46	Various Applegarth Road Intersections	211,439.12		24,786.38			7,546.00				61,890.00		181,881.50	
2004-24A	Purchase of Library Books													
2004-24B	2004 Road Paving & Sidewalk Program													
2004-24C	2004 Drainage Program			9,490.50								8,316.55	1,173.95	
2004-24D	Demolition of Old Police Station		20,000.00	4,540.00							4,540.00			20,000.00
2004-24E	Federal/N Bergen Mills/Moconmouth/Spotswd-Englishtown	96,974.00		13,251.65									110,225.65	
2004-24F	Woodcrest Circle Improvements	88,887.59	46,034.00									4,099.84	84,787.75	46,034.00
2004-25	Feasibility Study Senior Center & Community Center		35,200.00											
2004-40	Purchase of Computers	3,471.84										500.00	2,971.84	
2005-32A	Purchase of Library Books													
2005-32B	2005 Road Paving & Sidewalk Program	5,795.20											5,795.20	
2005-32C	Matchaponix Extension Improvements	14,630.31								12,630.31		2,000.00		
2005-32E	Recreation Facilities Improvements	470.50												
2006-10A	Library Expansion		83,826.36										183.64	286.86
2006-10B	Community Center Addition		78,391.58	751,728.05									10,497.00	73,329.36
2006-10C	New Senior Center		274,867.55	985,391.56							529,317.05		585,933.13	244,186.50
2006-14A	Purchase of Library Books	131.90											131.90	
2006-14B	2006 Road Paving & Sidewalk	1,484.18										1,149.18	335.00	
2006-14C	Denial P. Ryan Field Restrooms	137,847.40		3,232.88							3,232.88		137,847.40	
2006-14D	2006 Drainage Program	265,560.08		12,114.13								5,332.27	277,241.94	
2006-14E	Dey Farm England House	241,624.99		3,741.87							3,741.87		241,624.99	
2007-03	James Monroe Park Improvements		192,795.91	51,263.56							51,263.56	8,439.35	19,356.56	165,000.00
2007-25A	Expansion of Park and Ride	62,609.88	33,094.00	3,397.60							3,397.60		62,609.88	33,094.00
2007-25B	Soccer Complex	3,925.56											3,925.56	
2007-25C	2007 Paving and Sidewalks	109,320.46									79,600.45		21,866.54	
2007-29A	Purchase of Library Books	1,631.93											7,853.47	
2007-29B	Construction of EMS Fire Facility Fire District 2	28,823.08											1,631.93	
2007-29C	Woodland School Baseball	2,125.63	22,600.00								24,725.63			
2007-29D	Farmland Preservation	20,679.11											20,679.11	
2007-29E	Links Drive and Forgegate Drive	9,146.85	70,200.00											
2007-29F	Garibaldi Rd and Old Forge Rd											9,740.00		69,606.85
2008-08	Signal Applegarth Rd / Cemetery Station Rd/ Union Valley Rd	514,009.49		2,378.37							2,378.37		514,009.49	
2008-09	Open Space Acquisition		390,050.03	6,621.18							9,633.68	3,150.00	383,887.53	
2008-10A	Purchase of Library Books	3,506.62										866.98	2,639.64	
2008-10B	2008 Paving and Sidewalks			874.42							874.42			
2008-10C	Improvements to Municipal Facilities	69,369.97	74,600.00										3,490.00	140,569.97
2008-10D	Purchase of Radio Equipment	33,100.78									3,741.95	10,849.98	18,517.85	
2008-23	MCIA Revenue Bonds Equipment	11,481.88		207.50								11,056.91	632.47	
2009-10	Veterans Park Phase II		3,128,709.40	94,111.98							94,044.48	9,067.50	3,027,636.40	92,073.00
2009-11	Computer Equipment/Software		5,083.26	1,001.89								2,880.26	2,203.00	
2009-20	Applegarth/Clearbrook Traffic Light	274,062.01		81.00								81.00	274,062.01	
2009-21	2009 Roads and Sidewalks Program		58,317.83	147,814.62							107,050.00	3,500.00	95,582.45	
2009-22	Forge Road Drainage Improvements		120,196.05	2,157.33							2,157.33	329.00	119,867.05	
2009-23A	Fuel Management System		18,053.00	56,250.00							11,250.00	47,500.00	15,553.00	
2009-23B	Applegarth Park and Ride		127,443.42	241.80								5,000.00	122,685.22	
2009-23C	Library Books		2,842.24									2,000.00	842.24	
2009-23D	Pennineville Road Sidewalks		81,903.00									3,500.00	78,405.00	
2009-23E	Drainage/Stormwater/ETIS		96,797.50	50.90								3,000.00	93,848.40	
2009-27	2009 MCIA Revenue Bonds Equipment	3,135.11		2,006.54								2,006.54	3,135.11	
2009-33	Oak Tree Baseball Field		14,486.71	135.70								3,368.00	11,254.41	
2010-01	LED Lights Municipal Parking Lot		33,920.85	2,342.19						31,388.85		2,342.19	2,532.00	
2010-13A	Purchase of Computers		24,217.92	706.20								134.47	7,289.65	17,500.00
2010-13B	Purchase of Library Books		2,944.97										2,944.97	
2010-13C	2010 Paving/Sidewalk Program		184,100.79	35.76							123,477.41	55,035.72	5,623.42	
2010-13D	2010 Drainage Program		79,110.00										79,110.00	
2010-13E	Public Safety Base Station		74,166.90									31,203.70	42,963.20	

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

Ord. No.	Improvement Description	2013 Authorizations										Balance, Dec. 31, 2013	
		Balance, Dec. 31, 2012		2012 Encumbered	Capital Improvement Fund	Deferred Charges to Future Taxation	Grants, Refunds and Other Contributions	Amended	Canceled	2013 Encumbered	Expended	Funded	Unfunded
		Funded	Unfunded										
2010-13F	Daniel P. Ryan Field Restrooms			50,000.00						50,000.00			
2010-13G	Recreation Radio/Sound System	900.00	26,100.00								1,000.00	26,000.00	
2010-13H	Recreation Awnings		500.00										
2010-13I	Municipal Complex Roof Replacement		7,146.00	1,560.00					3,706.00		5,000.00		
2010-16	2010 MCIA Revenue Bonds Equipment	17,616.82								259.18	987.48	16,370.16	
2011-04	Refunding Bond Ordinance - Tax Appeals	19,129.10	15,000.00						34,129.10				
2011-17A	Library Books		4,075.98	870.11							945.77		4,000.32
2011-17B	2010 Paving/Sidewalk Program		224,001.34	61,870.30						212,450.35	54,204.30		19,216.99
2011-17C	2010 Drainage Program		120,000.00	7,888.23							7,888.23		120,000.00
2011-17D	Traffic Signal Perrineville Rd and Federal Rd		35,000.00	249,592.00						149,231.00	100,361.00		35,000.00
2011-17E	Traffic Signal Route 522 and Regency		24,350.00	159,635.00						68,272.00	91,363.00		24,350.00
2011-17F	Improvements to Diabrow Hill Road		150,000.00	24,760.25						24,760.25			150,000.00
2011-17G	Municipal Facility Improvements		125,874.77	22,900.04						22,900.04			125,874.77
2011-17H	Intersection Improv. - Prospect Plains and Applegarth Road		460,000.00	40,000.00						41,625.00	18,375.00		440,000.00
2011-19	Dey Farm Homestead Property Improvements	1,069,550.00		75,040.80						73,250.80	1,790.00	1,069,550.00	
2011-29	2011 MCIA Revenue Bonds Equipment	61,647.40		1,971.00						8,730.67	2,921.00	51,966.73	
2012-26	2012 MCIA Revenue Bonds Equipment	512,361.43		52,926.93						418,280.86	94,521.47	52,486.03	
2012-29A	Library Books		45,518.44	131,060.22						133.14	142,206.87		34,238.65
2012-29B	2012 Paving/Sidewalk Program		465,000.00	135,000.00						201,829.99	83,007.61		315,162.40
2012-29C	2012 Drainage Program		120,000.00	30,000.00						11,296.88	18,703.12		120,000.00
2012-29D	Narrow Banding Radio Upgrades		437,253.45	157,746.55							182,545.99		412,454.01
2013-11A	Library Books				7,200.00	142,800.00				141,000.00	150.00		8,850.00
2013-11B	2013 Paving/Sidewalk Program				24,000.00	476,000.00				100,000.00	500.00		399,500.00
2013-11C	2013 Drainage Program				7,200.00	142,800.00				30,000.00			120,000.00
2013-11D	Cedar Pond Improvements				4,800.00	95,200.00				100,000.00			
2013-11E	Municipal Facility Improvements				14,400.00	285,600.00						14,400.00	285,600.00
2013-11F	Generators Senior Center/Community Center				25,200.00	499,800.00				95,000.00			430,000.00
2013-11G	Perrineville Rd/Union Valley Road Traffic Signal				12,000.00	238,000.00						12,000.00	238,000.00
2013-19	2013 MCIA Revenue Bonds Equipment					720,000.00			28,680.00	14,840.01		676,479.99	
		\$ 5,864,350.52	\$ 11,184,459.35	\$ 3,411,209.42	\$ 94,800.00	\$ 2,600,200.00	\$ 7,546.00		\$ 185,067.48	\$ 2,882,948.49	\$ 2,300,543.31	\$ 13,156,499.53	\$ 4,637,506.48
Ref.		C	C						C-5			C	C

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR CAPITAL IMPROVEMENT FUND

	<u>Ref.</u>		
Balance, December 31, 2012	C	\$	107,150.00
Increased by:			
2013 Budget Appropriation			<u>100,000.00</u>
			207,150.00
Decreased by:			
Appropriated to Finance Improvement Authorizations			<u>94,800.00</u>
Balance, December 31, 2013	C	<u>\$</u>	<u>112,350.00</u>

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF MISCELLANEOUS RESERVES

	<u>Balance</u> <u>Dec.31,2012</u>		<u>Increased</u>		<u>Balance</u> <u>Dec.31,2013</u>
Reserve for Roadway Improvements	\$ 461,285.54	\$	3,437.68	\$	464,723.22
	<hr/>				
	\$ 461,285.54	\$	3,437.68	\$	464,723.22
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	C				C

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF BOND ANTICIPATION NOTES

<u>Ord. No.</u>	<u>Description</u>	<u>Date of Ordinance</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2012</u>	<u>Paid from Bond Sale</u>	<u>Balance Dec. 31, 2013</u>
2000-26A	Recreation and Open Space	08/28/00	02/24/04	08/07/12	02/06/13	1.000%	3,000,233.00	3,000,233.00	-
2006-10A	Library Expansion	03/27/06	07/03/08	08/07/12	02/06/13	1.000%	93,800.00	93,800.00	-
2006-10B	Community Center Addition	03/27/06	07/03/08	08/07/12	02/06/13	1.000%	461,900.00	461,900.00	-
2006-10C	New Senior Center	03/27/06	02/11/09	08/07/12	02/06/13	1.000%	10,531,840.00	10,531,840.00	-
2007-03	James Monroe Park Improvements	03/05/07	02/10/10	08/07/12	02/06/13	1.000%	500,000.00	500,000.00	-
2008-09	Open Space Acquisition	07/07/08	02/10/10	08/07/12	02/06/13	1.000%	5,710,000.00	5,710,000.00	-
2008-10C	Improvements to Municipal Facilities	07/07/08	02/11/09	08/07/12	02/06/13	1.000%	74,600.00	74,600.00	-
2008-10D	Purchase of Radio Equipment	07/07/08	02/11/09	08/07/12	02/06/13	1.000%	238,000.00	238,000.00	-
2009-10	Veterans Park Phase II	05/04/09	02/10/10	08/07/12	02/06/13	1.000%	3,335,927.00	3,335,927.00	-
2009-11	Computer Equipment/Software	05/04/09	02/10/10	08/07/12	02/06/13	1.000%	190,400.00	190,400.00	-
2009-21	2009 Roads and Sidewalks Program	06/03/09	02/10/10	08/07/12	02/06/13	1.000%	619,000.00	619,000.00	-
2009-22	Forge Road Drainage Improvements	06/29/09	02/10/10	08/07/12	02/06/13	1.000%	476,000.00	476,000.00	-
2009-23A	Fuel Management System	06/29/09	02/10/10	08/07/12	02/06/13	1.000%	71,400.00	71,400.00	-
2009-23B	Applegarth Park and Ride	06/29/09	02/10/10	08/07/12	02/06/13	1.000%	571,000.00	571,000.00	-
2009-23C	Library Books	06/29/09	02/10/10	08/07/12	02/06/13	1.000%	190,400.00	190,400.00	-
2009-23D	Perrineville Road Sidewalks	06/29/09	02/10/10	08/07/12	02/06/13	1.000%	95,200.00	95,200.00	-
2009-23E	Drainage/Stormwater/GIS	06/29/09	02/10/10	08/07/12	02/06/13	1.000%	190,400.00	190,400.00	-
2009-33	Oak Tree Baseball Field	11/30/09	02/10/10	08/07/12	02/06/13	1.000%	238,000.00	238,000.00	-
2010-01	Improvements to Municipal Complex Parking Lot			08/07/12	02/06/13	1.000%	76,000.00	76,000.00	-
2010-13A	Purchase of Computers	08/10/10	02/08/11	08/07/12	02/06/13	1.000%	95,200.00	95,200.00	-
2010-13B	Purchase of Library Books	08/10/10	02/08/11	08/07/12	02/06/13	1.000%	190,400.00	190,400.00	-
2010-13C	2010 Paving/Sidewalk Program	08/10/10	02/08/11	08/07/12	02/06/13	1.000%	857,000.00	857,000.00	-
2010-13D	2010 Drainage Program	08/10/10	02/08/11	08/07/12	02/06/13	1.000%	95,200.00	95,200.00	-
2010-13E	Public Safety Base Station	08/10/10	02/08/11	08/07/12	02/06/13	1.000%	88,000.00	88,000.00	-
2010-13F	Daniel P. Ryan Field Restrooms	08/10/10	02/08/11	08/07/12	02/06/13	1.000%	47,600.00	47,600.00	-
2010-13G	Recreation Radio/Sound System	08/10/10	02/08/11	08/07/12	02/06/13	1.000%	26,100.00	26,100.00	-
2010-13H	Recreation Awnings	08/10/10	02/08/11	08/07/12	02/06/13	1.000%	9,500.00	9,500.00	-
2010-13I	Municipal Complex Roof Replacement	08/10/10	02/08/11	08/07/12	02/06/13	1.000%	161,900.00	161,900.00	-
							<u>\$ 28,235,000.00</u>	<u>\$ 28,235,000.00</u>	<u>-</u>

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TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding December 31, 2013		Interest Rate	Balance Dec. 31, 2012	Increased	Decreased	Balance Dec. 31, 2013
			Date	Amount					
Pension Refunding Bonds 2003	02/15/03	\$ 1,145,000.00				\$ 1,030,000.00	\$ -	\$ 1,030,000.00	\$ -
General Obligation Bonds 2003	04/01/03	12,000,000.00				880,000.00		880,000.00	
General Obligation Refunding Bonds 2006	11/14/06	4,910,789.58	09/15/14	340,149.31	4.550%	3,491,115.55		327,364.24	3,163,751.31
			09/15/15	352,326.10	4.550%				
			09/15/16	369,156.94	4.550%				
			09/15/17	385,553.58	4.550%				
			09/15/18	401,496.27	4.550%				
			09/15/19	421,964.35	4.550%				
			09/15/20	436,863.73	4.550%				
			09/15/21	456,241.03	4.550%				
Tax Appeal Refunding Bonds 2011	04/29/11	2,035,000.00	05/01/14	678,400.00	3.750%	1,356,700.00		678,300.00	678,400.00
General Obligation Bonds 2012	08/01/12	30,075,000.00	12/15/14	1,250,000.00	2.000%	28,075,000.00		1,000,000.00	27,075,000.00
			12/15/15	1,900,000.00	2.000%				
			12/15/16	1,950,000.00	3.000%				
			12/15/17	1,975,000.00	2.000%				
			12/15/18	2,000,000.00	2.000%				
			12/15/19	2,000,000.00	3.000%				
			12/15/20	2,000,000.00	2.000%				
			12/15/21	2,000,000.00	3.000%				
			12/15/22	2,000,000.00	2.000%				
			12/15/23	2,000,000.00	2.125%				
			12/15/24	2,000,000.00	3.000%				
			12/15/25	2,000,000.00	3.000%				
			12/15/26	2,000,000.00	3.000%				
			12/15/27	2,000,000.00	3.000%				
General Obligation Refunding Bonds 2012	12/07/12	5,055,000.00	02/01/14	855,000.00	2.720%	5,055,000.00		40,000.00	5,015,000.00
			02/01/15	845,000.00	2.950%				
			02/01/16	840,000.00	2.940%				
			02/01/17	830,000.00	2.950%				
			02/01/18	825,000.00	4.000%				
			02/01/19	820,000.00	3.570%				
General Obligation Bonds 2013	02/06/13	28,235,000.00	01/15/14	750,000.00	2.000%		28,235,000.00		28,235,000.00
			01/15/15	1,025,000.00	3.000%				
			01/15/16	1,150,000.00	3.000%				
			01/15/17	1,310,000.00	3.000%				
			01/15/18	1,500,000.00	3.000%				
			01/15/19	1,500,000.00	3.000%				
			01/15/20	1,500,000.00	3.000%				
			01/15/21	1,500,000.00	3.000%				
			01/15/22	1,500,000.00	3.000%				
			01/15/23	1,500,000.00	2.250%				
			01/15/24	1,500,000.00	2.375%				
			01/15/25	1,500,000.00	3.000%				
			01/15/26	1,500,000.00	3.000%				
			01/15/27	1,500,000.00	3.000%				
			01/15/28	1,500,000.00	3.000%				
			01/15/29	1,500,000.00	3.000%				
			01/15/30	1,500,000.00	3.000%				
			01/15/31	1,500,000.00	3.000%				
			01/15/32	1,500,000.00	3.000%				
			01/15/33	1,500,000.00	3.000%				

\$	39,887,815.55	\$	28,235,000.00	\$	3,955,664.24	\$	64,167,151.31
	C		C-4		C-4		C

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF LOANS AND LEASE PROGRAMS

Green Trust Loans:

<u>Purpose</u>	<u>Date</u>	<u>Amount</u>	<u>Schedule of Maturities</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2012</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2013</u>
Ballfield Improvements	01/11/05	\$ 265,600.16	2013-2025	2.00%	\$ 178,145.57	\$ -	\$ 12,678.19	\$ 165,467.38
					C			C

MCIA Program Loans:

	<u>Date</u>	<u>Amount</u>	<u>Maturities of Bonds Outstanding December 31, 2011</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2012</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2013</u>
			<u>Date</u>	<u>Amount</u>					
MCIA Revenue Bonds 2008 Loan	12/12/08	\$ 928,368.92				195,494.38		195,494.38	-
MCIA Revenue Bonds 2009 Loan	09/15/09	\$ 682,613.44	07/15/14	142,547.91	2.500%	281,619.04		139,071.13	142,547.91
MCIA Revenue Bonds 2010 Loan	09/30/10	\$ 338,723.41	07/15/14	70,482.79	3.000%	207,167.35		67,387.29	139,780.06
			07/15/15	69,297.27	3.000%				
MCIA Revenue Bonds 2011 Loan	09/29/11	\$ 459,737.03	07/15/14	91,475.31	3.000%	371,552.02		88,810.98	282,741.04
			07/15/15	94,219.57	3.000%				
			07/15/16	97,046.16	3.000%				
MCIA Revenue Bonds 2012 Loan	09/30/12	\$ 551,296.67	07/15/14	106,506.06	3.000%	551,296.67		105,715.05	445,581.62
			07/15/15	109,701.24	3.000%				
			07/15/16	112,992.28	3.000%				
			07/15/17	116,382.04	3.000%				
MCIA Revenue Bonds 2013 Loan	10/28/13	\$ 658,110.06	07/15/14	125,717.56	2.000%		658,110.06		658,110.06
			07/15/15	126,934.32	3.000%				
			07/15/16	130,742.35	3.000%				
			07/15/17	134,664.62	4.000%				
			07/15/18	140,051.21	4.000%				
						\$ 1,607,129.46	\$ 658,110.06	\$ 596,478.83	\$ 1,668,760.69
						C			C

MCIA Equipment Lease Program:

	<u>Balance Dec. 31, 2012</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2013</u>
MCIA Equipment Lease Purchase Agreements - Principal	\$ 239,936.52	\$ 68,541.21	\$ 94,699.81	\$ 213,777.92
	C			C

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY
GENERAL CAPITAL FUND

SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

<u>Ord. No.</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2012</u>	<u>Authorized 2013</u>	<u>Bonds Issued</u>	<u>Canceled</u>	<u>Developer Proceeds</u>	<u>Grant Received</u>	<u>Balance Dec. 31, 2013</u>
2004-24D	Demolition of Old Police Station	\$ 20,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	20,200.00
2004-24F	Woodcrest Circle Improvements	46,034.00						46,034.00
2004-25	Feasibility Study Senior & Comm Center	35,200.00			35,200.00			
2002-40G	Intersection Applegarth/Prospect Plains Rds.	158,790.00						158,790.00
2000-12	Municipal Complex Improvements	423.15						423.15
2000-26D	Applegarth Roadway Improvements	75,233.00						75,233.00
2001-09B	Intersection Prospect Plains/Whitt/Concordia Rds.	94,000.00						94,000.00
2001-24A	Intersection Gravelhill/Union Valley Roads	173,000.00						173,000.00
2002-17E	Curbs and Sidewalks Spotswood/Englishtown Road	59,833.75						59,833.75
2002-17F	Improvements to Outcalt Park	321,431.00					247,500.00	73,931.00
2003-11D	Perrineville Road Bridge Replacement	13,000.00						13,000.00
	Traffic Light at Perrineville Road and Schoolhouse Road	150,559.00						150,559.00
2006-10C	New Senior Center	471,400.00				144,500.00		326,900.00
2007-03	James Monroe Park Improvements	165,000.00						165,000.00
2007-25A	Expansion of Park and Ride	33,094.00						33,094.00
2007-29C	Woodland School Baseball	22,600.00			22,600.00			
2007-29E	Links Drive and Forsgate Drive	70,200.00						70,200.00
2009-10	Veterans Park Phase II	92,073.00						92,073.00
2011-04	Refunding Bond Ordinance - Tax Appeals	15,000.00			15,000.00			
2011-17A	Library Books	190,400.00						190,400.00
2011-17B	2010 Paving/Sidewalk Program	571,200.00						571,200.00
2011-17C	2010 Drainage Program	142,800.00						142,800.00
2011-17D	Traffic Signal Perrineville Rd and Federal Rd	333,200.00						333,200.00
2011-17E	Traffic Signal Route 522 and Regency	238,000.00						238,000.00
2011-17F	Improvements to Disbrow Hill Road	171,000.00						171,000.00
2011-17G	Municipal Facility Improvements	271,000.00						271,000.00
2011-17H	Intersection Improv.- Prospect Plains and Applegarth Road	476,000.00						476,000.00
2012-29A	Library Books	190,400.00						190,400.00
2012-29B	2012 Paving/Sidewalk Program	571,200.00						571,200.00
2012-29C	2012 Drainage Program	142,800.00						142,800.00
2012-29D	Narrow Banding Radio Upgrades	566,500.00						566,500.00
2013-11A	Library Books		142,800.00					142,800.00
2013-11B	2013 Paving/Sidewalk Program		476,000.00					476,000.00
2013-11C	2013 Drainage Program		142,800.00					142,800.00
2013-11D	Cedar Pond Improvements		95,200.00					95,200.00
2013-11E	Municipal Facility Improvements		285,600.00					285,600.00
2013-11F	Generators Senior Center/Community Center		499,800.00					499,800.00
2013-11G	Perrineville Rd/Union Valley Road Traffic Signal		238,000.00					238,000.00
2013-19	2013 MCIA Revenue Bonds Equipment		720,000.00	691,320.00	28,680.00			
		<u>\$ 5,881,570.90</u>	<u>\$ 2,600,200.00</u>	<u>\$ 691,320.00</u>	<u>\$ 101,480.00</u>	<u>\$ 144,500.00</u>	<u>\$ 247,500.00</u>	<u>\$ 7,296,970.90</u>

Footnote C

Water & Sewer Utility Fund

SCHEDULE OF WATER-SEWER UTILITY
CASH AND INVESTMENTS - TREASURER

	<u>REF.</u>	<u>OPERATING FUND</u>	<u>CAPITAL FUND</u>
Balance - January 1, 2013	D	\$ 13,361,910.05	\$ 12,170,032.21
Increased by Receipts:			
Water-Sewer Utility Service Charges		15,994,968.52	
Miscellaneous Revenues		1,392,699.54	
Non-Budget Revenues		32,460.28	
Due From Operating Fund/Capital Fund		1,085,052.29	
Due From Current Fund			7,100.00
Various Reserves		120,588.11	
Budget Appropriations			80,000.00
Bond Anticipation Notes			14,685,000.00
Due from MCUA		2,431.75	
NJEIT Receivable			2,052,489.00
Fund Balance			179,744.40
		<u>18,628,200.49</u>	<u>17,004,333.40</u>
		31,990,110.54	29,174,365.61
Decreased by Disbursements:			
Budget Expenditures		11,301,823.81	
Fund Balance Transfer as Revenue-Current Fund		6,800,000.00	
Improvement Authorizations			3,470,040.45
Appropriation Reserves		367,038.18	
Various Reserves		2,978.86	12,929.70
Due from Trust		34,749.88	
Capital Outlay			8,916.00
Accounts Payable		6,043.38	
Accrued Interest on Bonds, Notes and Loans		533,656.69	
Due to Self Insurance		3.83	
Bond Anticipation Notes			14,765,000.00
Interfunds Receivable/Payable			1,085,052.29
Reserve for Debt Service			4,494.20
		<u>19,046,294.63</u>	<u>19,346,432.64</u>
Balance - December 31, 2013	D	<u>\$ 12,943,815.91</u>	<u>\$ 9,827,932.97</u>

WATER-SEWER UTILITY CAPITAL FUND
ANALYSIS OF CASH BALANCE

	December 31, 2012	Receipts	Bond Anticipation Notes	Expenditures	Disbursements	Transfers	December 31, 2013
Reserve for Encumbrances	\$ 2,707,349.44	\$ -	\$ -	\$ 1,417,189.23	\$ -	\$ (2,707,349.44)	\$ 1,417,189.23
Retainage Payable	42,058.50						42,058.50
Various Reserves	43,570.51				(12,929.70)		30,640.81
Reserve for Debt Service	352,503.01				(4,494.20)		348,008.81
Reserve for Bond Resolution	2,397,056.24						2,397,056.24
Capital Outlay	620,433.90				(8,916.00)	8,916.00	620,433.90
Due to Current Fund	(7,100.00)	7,100.00					
Due (from)/to Water/Sewer Operating Fund	5,018,426.18				(1,085,052.29)		3,933,373.89
Due (from)/to Trust Fund	(1,963.47)						(1,963.47)
Bond Anticipation Notes		80,000.00	14,685,000.00		(14,765,000.00)		
Fund Balance	270,618.69	179,744.40					450,363.09
<u>Improvement Authorizations</u>							
2009-12 Computer Equipment, Software and Information Systems	68,521.31				(948.52)		67,572.79
2009-25 Various Water-Sewer Improvements	47,830.22			(24,392.40)	(5,173.43)	26,052.79	44,317.18
2009-34 Various Water-Sewer Improvements	193,663.52			(67,964.47)	(230,680.34)	88,893.06	(16,088.23)
2010-06 Improvements to Well No.s 20,21 and 23	(743,038.99)			(174,998.35)	(1,154,992.63)	1,217,871.28	(855,158.69)
2010-12 Various Water-Sewer Improvements	1,706,936.77			(24,375.83)	(6,797.99)	50,714.80	1,726,477.75
2011-18 Various Water-Sewer Improvements	986,916.08			(97,900.78)	(651,175.41)	535,417.87	773,257.76
2011-35 Imp to Wells No. 17 and 19	(1,995,174.90)	2,052,489.00		(16,808.92)	(505,160.02)	549,488.84	84,834.00
2012-15 Ashmall Pumping Station Improvements	690,993.20			(555,458.82)	(371,817.16)	2,006.80	(234,275.98)
2012-28 Various Water-Sewer Improvements	(229,568.00)			(308,793.66)	(531,294.95)	227,988.00	(841,668.61)
2013-17 Various Water Sewer Improvements				(146,496.00)	(12,000.00)		(158,496.00)
Total	\$ 12,170,032.21	\$ 2,319,333.40	\$ 14,685,000.00	\$ -	\$ (19,346,432.64)	\$ -	\$ 9,827,932.97
	D						D

SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE
WATER-SEWER UTILITY OPERATING FUND

	<u>REF.</u>	
Balance -December 31, 2012	D	\$ 2,380,117.37
Increased by:		
Consumer Accounts Billed (Net)		<u>14,549,434.35</u>
		16,929,551.72
Decreased by:		
Collections	D-4	<u>14,965,313.70</u>
Balance - December 31, 2013	D	<u><u>\$ 1,964,238.02</u></u>

SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES
WATER-SEWER UTILITY OPERATING FUND

	<u>REF.</u>	
Balance - December 31, 2012	D	\$178,428.77
Increased by:		
Charged to Budget	D-3	<u>743,489.00</u>
		921,917.77
Decreased by:		
Disbursed	D-4	<u>533,656.69</u>
Balance - December 31, 2013	D	<u><u>\$388,261.08</u></u>

Analysis of Accrued Interest December 31, 2013

Principal Outstanding Dec. 31, 2013	Interest Rate	From	To	Period	Amount
Serial Bonds					<u><u>\$171,229.23</u></u>
Interest on Loans					<u><u>\$19,396.00</u></u>

SCHEDULE OF VARIOUS RESERVES
WATER-SEWER UTILITY OPERATING FUND

	Balance December 31, 2012	Receipts	Disbursements	Balance December 31, 2013
Various Reserves:				
Refund Agreement - Old Bridge Township	\$ 26,100.00	\$ -	\$ -	\$ 26,100.00
Developer Deposits Payable	92,067.64	8,428.00	2,978.86	97,516.78
Water-Sewer Overpayments	<u>23,699.20</u>	<u>112,160.11</u>	<u></u>	<u>135,859.31</u>
Subtotal - Various Reserves	<u>141,866.84</u>	<u>120,588.11</u>	<u>2,978.86</u>	<u>259,476.09</u>
 Bond Indenture Reserve - 1977 General Bond Resolution	 <u>2,291,000.00</u>	 <u></u>	 <u></u>	 <u>2,291,000.00</u>
	<u><u>\$ 2,432,866.84</u></u>	<u><u>\$ 120,588.11</u></u>	<u><u>\$ 2,978.86</u></u>	<u><u>\$ 2,550,476.09</u></u>
 <u>Ref.</u>	 D	 D-4	 D-4	 D

SCHEDULE OF 2012 APPROPRIATION RESERVES
WATER-SEWER UTILITY OPERATING FUND

	<u>Balance December 31, 2012</u>		Balance After Transfers and Encumbrances	Paid or Charged	Balance Lapsed
	Appropriation Reserves	Encumbrances			
Operating:					
Salaries and Wages	\$ 225,056.06	\$ -	\$ 225,056.06	\$ 10,080.39	\$ 214,975.67
Other Expenses	723,021.73	333,810.27	1,056,832.00	291,805.57	765,026.43
Capital Outlay	132,024.15	97,420.10	229,444.25	36,224.70	193,219.55
Capital Outlay-Pump Station 7 Engineer	1,100.00	41,000.00	42,100.00	34,537.32	7,562.68
Social Security System (O.A.S.I.)	38,615.77		38,615.77		38,615.77
Unemployment Compensation Insurance					
TOTAL GENERAL APPROPRIATIONS	\$ 1,119,817.71	\$ 472,230.37	\$ 1,592,048.08	\$ 372,647.98	\$ 1,219,400.10

D

D

D-1

Accounts Payable
Cash Disbursements

D
D-4

\$ 5,609.80
367,038.18
\$ 372,647.98

SCHEDULE OF FIXED CAPITAL
WATER-SEWER UTILITY CAPITAL FUND

	BALANCE <u>DEC. 31, 2012</u>	BALANCE <u>DEC. 31, 2013</u>
Land	\$ 1,088,665.68	\$ 1,088,665.68
Building	1,274,312.39	1,274,312.39
Machinery and Equipment	3,427,705.81	3,427,705.81
Vehicles	579,472.61	579,472.61
Infrastructure	140,968,510.88	140,968,510.88
	<hr/>	<hr/>
	<u>\$ 147,338,667.37</u>	<u>\$ 147,338,667.37</u>
<u>Ref.</u>	D	D

The Fixed Capital as reported is taken from the municipal records and does not necessarily reflect the true condition of such Fixed Capital.

SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED
WATER-SEWER UTILITY CAPITAL FUND

Exhibit D-11

ORD. NO.	IMPROVEMENT DESCRIPTION	DATE	BALANCE DECEMBER 31, 2012	2013 FIXED CAPITAL AUTHOR.	CANCELLED	BALANCE DECEMBER 31, 2013
<u>General Improvements:</u>						
2009-01	Disolution of Monroe Township Municipal Utilities Authority	1/05/09	\$ 45,000.00	\$ -	\$ 45,000.00	\$ -
2009-12	Computer Equipment, Software and Information Systems	5/04/09	350,000.00			350,000.00
2009-25	Various Water-Sewer Improvements	6/29/09	675,000.00			675,000.00
2009-34	Various Water-Sewer Improvements	11/30/09	2,800,000.00			2,800,000.00
2010-06	Improvements to Well No.s 20,21 and 23	5/03/10	9,000,000.00			9,000,000.00
2010-12	Various Water Sewer Improvements	8/02/10	2,240,000.00			2,240,000.00
2011-	Various Water Sewer Improvements	8/02/10	2,344,500.00			2,344,500.00
2011-18	Imp to Wells No. 17 and 19	8/02/10	4,900,000.00			4,900,000.00
2012-15	Ashmall Pumping Station Improvements	7/02/12	2,020,000.00			2,020,000.00
2012-28	Various Water Sewer Improvements	8/27/12	1,470,000.00			1,470,000.00
2013-17	Various Water Sewer Improvements	9/09/13		5,200,000.00		5,200,000.00
			<u>\$ 25,844,500.00</u>	<u>\$ 5,200,000.00</u>	<u>\$ 45,000.00</u>	<u>\$ 30,999,500.00</u>
<u>Ref.</u>			D	D-12	D-12	D

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
WATER-SEWER UTILITY CAPITAL FUND

Exhibit D-12

ORD. NO.	IMPROVEMENT DESCRIPTION	ORDINANCE		BALANCE - DECEMBER 31, 2012		2013 AUTHOR	ENCUMB DEC 31, 2012	PAID OR CHARGED	CANCELED	ENCUMB DEC 31, 2013	BALANCE - DECEMBER 31, 2013	
		DATE	AMOUNT	FUNDED	UNFUNDED						FUNDED	UNFUNDED
General Improvements:												
2009-01	Disolution of Monroe Township Municipal Utilities Authority	1/05/09	\$ 19,920,000.00	\$ -	\$ 45,000.00	\$ -	\$ -	\$ -	\$ 45,000.00	\$ -	-	\$ -
2009-12	Computer Equipment, Software and Information Systems	5/04/09	350,000.00		68,521.31			948.52				67,572.79
2009-25	Various Water-Sewer Improvements	6/29/09	675,000.00		47,830.22		26,052.79	5,173.43		24,392.40		44,317.18
2009-34	Various Water-Sewer Improvements	11/30/09	2,800,000.00		493,663.52		88,893.06	230,680.34		67,964.47		283,911.77
2010-06	Improvements to Well No.s 20,21 and 23	5/03/10	9,000,000.00		1,256,961.01		1,217,871.28	1,154,992.63		174,998.35		1,144,841.31
2010-12	Various Water Sewer Improvements	8/02/10	2,240,000.00		1,706,936.77		50,714.80	6,797.99		24,375.83		1,726,477.75
2011-18	Various Water Sewer Improvements	6/07/11	2,344,500.00		1,331,416.08		535,417.87	651,175.41		97,900.78		1,117,757.76
2011-	Imp to Wells No. 17 and 19	12/28/11	4,900,000.00		2,467,849.10		549,488.84	505,160.02		16,808.92		2,495,369.00
2012-15	Ashmall Pumping Station Improvements	7/02/12	2,020,000.00		2,017,993.20		2,006.80	371,817.16		555,458.82		1,092,724.02
2012-28	Various Water Sewer Improvements	8/27/12	1,470,000.00		1,240,432.00		227,988.00	531,294.95		308,793.66		628,331.39
2013-17	Various Water Sewer Improvements	9/09/13	5,200,000.00		-	5,200,000.00	-	12,000.00		146,496.00		5,041,504.00
			<u>\$ -</u>	<u>\$ 10,676,603.21</u>	<u>\$ 5,200,000.00</u>	<u>\$ 2,698,433.44</u>	<u>\$ 3,470,040.45</u>	<u>\$ 45,000.00</u>	<u>\$ 1,417,189.23</u>	<u>\$ -</u>	<u>\$ 13,642,806.97</u>	
	Ref.		D	D	D-11	D-15			D-11		D	D

Exhibit - D-13

SCHEDULE OF CAPITAL OUTLAY
WATER-SEWER CAPITAL UTILITY FUND

	<u>Balance</u> <u>December 31, 2012</u>	<u>2012</u> <u>Encumbrances</u>	<u>Expended</u>	<u>Balance</u> <u>December 31, 2013</u>
Capital Outlay	\$ 387,588.16	\$ 8,916.00	\$ 8,916.00	\$ 387,588.16
Route 613 Water Main	116,415.84		-	116,415.84
Collection System and Pump Station Replacement	116,429.90			116,429.90
	<u>\$ 620,433.90</u>	<u>\$ 8,916.00</u>	<u>\$ 8,916.00</u>	<u>\$ 620,433.90</u>
<u>Ref.</u>	D	D-15	D-1	D

Exhibit - D-14

SCHEDULE OF RESERVE FOR BOND RESOLUTION
WATER-SEWER CAPITAL UTILITY FUND

	<u>Balance</u> <u>December 31, 2012</u>	<u>Increase</u>	<u>Balance</u> <u>December 31, 2013</u>
Bond Reserve Account	\$ 1,397,056.24	\$ -	\$ 1,397,056.24
Renewal and Replacement Account	1,000,000.00		1,000,000.00
	<u>\$ 2,397,056.24</u>	<u>\$ -</u>	<u>\$ 2,397,056.24</u>
<u>Ref.</u>	D		D

SCHEDULE OF RESERVE FOR ENCUMBRANCES
WATER-SEWER UTILITY CAPITAL FUND

	<u>REF.</u>	
Balance - December 31 , 2012	D	\$2,707,349.44
Increased by:		
Charged to Improvement Authorizations		<u>1,417,189.23</u>
		4,124,538.67
Decreased by:		
Transferred to Improvement Authorizations	D-12	2,698,433.44
Transferred to Capital Outlay	D-13	<u>8,916.00</u>
		<u>2,707,349.44</u>
Balance - December 31, 2013	D	<u><u>\$1,417,189.23</u></u>

Township of Monroe
County of Middlesex, New Jersey
Water-Sewer Capital Fund

Schedule of Bond Anticipation Notes

<u>No.</u>	<u>Description</u>	<u>Date of Ordinance</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2012</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2013</u>
2009-12	Computer Equipment, Software and Information Systems	05/04/09	02/10/10	02/06/13	02/06/14	1.50%	\$ 350,000.00	\$ 310,000.00	\$ 350,000.00	\$ 310,000.00
2009-25	Various Water-Sewer Improvements	06/29/09	02/10/10	02/06/13	02/06/14	1.50%	675,000.00	657,000.00	675,000.00	657,000.00
2009-34	Various Water-Sewer Improvements	11/30/09	02/10/10	02/06/13	02/06/14	1.50%	2,500,000.00	2,478,000.00	2,500,000.00	2,478,000.00
2010-06	Improvements to Well No.s 20,21 and 23	05/03/10	02/08/11	02/06/13	02/06/14	1.50%	7,000,000.00	7,000,000.00	7,000,000.00	7,000,000.00
2010-12	Various Water-Sewer Improvements	08/02/10	02/08/11	02/06/13	02/06/14	1.50%	2,240,000.00	2,240,000.00	2,240,000.00	2,240,000.00
2011-18	Various Water-Sewer Improvements	06/07/11	08/07/12	02/06/13	02/06/14	1.50%	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00
							-			
							\$ 14,765,000.00	\$ 14,685,000.00	\$ 14,765,000.00	14,685,000.00
							D			D

SCHEDULE OF WATER-SEWER SERIAL BONDS

<u>DESCRIPTION</u>	<u>DATE OF ISSUE</u>	<u>AMOUNT OF ISSUE</u>	<u>MATURITIES OF BONDS</u>		<u>INTEREST RATE</u>	<u>BALANCE DEC. 31, 2012</u>	<u>DECREASED</u>	<u>BALANCE DEC. 31, 2013</u>
			<u>DATE</u>	<u>AMOUNT</u>				
2003 Refunding Revenue Bonds	2/1/03	\$ 6,370,000.00	2/1/14	530,000.00	5.250%			
			2/1/15	200,000.00	5.250%			
			2/1/16	200,000.00	5.250%			
			2/1/17	200,000.00	5.125%			
				<u>1,130,000.00</u>		\$ 1,660,000.00	\$ 530,000.00	\$ 1,130,000.00
2005 Refunding Revenue Bonds	8/1/05	\$ 8,910,000.00	2/1/14	355,000.00	4.000%			
			2/1/15	625,000.00	4.000%			
			2/1/16	600,000.00	5.000%			
			2/1/17	525,000.00	5.000%			
			2/1/18	565,000.00	3.750%			
			2/1/19	590,000.00	3.750%			
			2/1/20	625,000.00	3.850%			
			2/1/21	650,000.00	4.000%			
			2/1/22	640,000.00	4.000%			
			2/1/23	670,000.00	4.000%			
			2/1/24	690,000.00	4.000%			
			2/1/25	<u>1,475,000.00</u>	4.100%			
				<u>8,010,000.00</u>		8,340,000.00	330,000.00	8,010,000.00
2012 Refunding Revenue Bonds	12/7/12	\$ 1,285,000.00	2/1/14	140,000.00	2.000%			
			2/1/14	595,000.00	3.000%			
			2/1/15	50,000.00	2.000%			
			2/1/15	110,000.00	3.000%			
			2/1/16	55,000.00	2.000%			
			2/1/16	115,000.00	3.000%			
			2/1/17	20,000.00	2.000%			
			2/1/17	<u>200,000.00</u>	3.000%			
				<u>1,285,000.00</u>		1,285,000.00		1,285,000.00
						<u>\$11,285,000.00</u>	<u>\$860,000.00</u>	<u>\$10,425,000.00</u>
					<u>Ref.</u>	D		D

SCHEDULE OF WATER-SEWER NJEIT LOANS

<u>DESCRIPTION</u>	<u>DATE OF ISSUE</u>	<u>AMOUNT OF ISSUE</u>	<u>MATURITIES OF BONDS DATE</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>BALANCE DEC. 31, 2012</u>	<u>DECREASED</u>	<u>BALANCE DEC. 31, 2013</u>
NJ Environmental Infrastructure Trust Loan	5/3/12	\$ 1,060,000.00	8/1/14	50,000.00	3.000%			
			8/1/15	50,000.00	5.000%			
			8/1/16	50,000.00	5.000%			
			8/1/17	55,000.00	5.000%			
			8/1/18	55,000.00	5.000%			
			8/1/19	60,000.00	5.000%			
			8/1/20	65,000.00	5.000%			
			8/1/21	65,000.00	5.000%			
			8/1/22	70,000.00	5.000%			
			8/1/23	75,000.00	5.000%			
			8/1/24	75,000.00	5.000%			
			8/1/25	80,000.00	5.000%			
			8/1/26	85,000.00	5.000%			
			8/1/27	90,000.00	3.000%			
			8/1/28	90,000.00	3.000%			
				<u>1,015,000.00</u>		\$ 1,060,000.00	\$ 45,000.00	\$ 1,015,000.00
NJ Environmental Infrastructure Fund Loan	5/3/12	\$ 1,183,520.00	2/1/2014-2/1/2026	24,656.66	0.000%			
			8/1/2014-8/1/2026	49,313.33	0.000%			
			2/1/27	9,615.14	0.000%			
				<u>1,183,520.00</u>		1,183,520.00	212,294.99	971,225.01
						<u>\$2,243,520.00</u>	<u>\$257,294.99</u>	<u>\$1,986,225.01</u>
					<u>Ref.</u>	D		D
					Budget		\$118,969.99	
					Loan Decreased		<u>\$138,325.00</u>	
							\$257,294.99	

SCHEDULE OF BONDS AND NOTES
AUTHORIZED BUT NOT ISSUED

ORD. NO.	DATE OF ORD.	IMPROVEMENT DESCRIPTION	BALANCE DEC. 31, 2012	AUTHORIZED 2013	IMPROV. AUTHS. CANCELLED	BALANCE DEC. 31, 2013
<u>General Improvements</u>						
2009-01	1/5/09	Disolution of Monroe Township Municipal Utilities Authority	\$ 45,000.00	\$	\$ 45,000.00	\$
2009-34	11/30/09	Various Water-Sewer Improvements	800,000.00			800,000.00
2010-06	5/03/10	Improvements to Well No.s 20,21 and 23	2,000,000.00			2,000,000.00
2010-12	8/02/10	Various Water Sewer Improvements				
2011-18	6/07/11	Various Water Sewer Improvements	344,500.00			344,500.00
2011-35	12/28/11	Imp to Wells No. 17 and 19	2,064,720.00			2,064,720.00
2012-15	7/02/12	Ashmall Pumping Station Improvements	1,327,000.00			1,327,000.00
2012-28	8/27/12	Various Water Sewer Improvements	1,470,000.00			1,470,000.00
2013-17	9/09/13	Various Water Sewer Improvements		5,200,000.00		5,200,000.00
			<u>\$ 8,051,220.00</u>	<u>\$ 5,200,000.00</u>	<u>\$ 45,000.00</u>	<u>\$ 13,206,220.00</u>

Ref.

Footnote C

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

PART III
SUPPLEMENTARY DATA

COMPARATIVE STATEMENT OF OPERATIONS AND
CHANGE IN FUND BALANCE - CURRENT FUND

Revenue and Other Income Realized	Year 2013		Year 2012	
	Amount	%	Amount	%
Fund Balance Utilized	\$ 2,200,000.00	1.23	\$ 1,252,562.00	0.71
Miscellaneous - From Other Than				
Local Property Tax Levies	18,768,022.96	10.47	19,332,637.82	10.93
Collection of Delinquent Taxes and Tax Title Liens	1,237,584.50	0.69	1,053,087.03	0.60
Collection of Current Tax Levy	157,139,329.17	87.62	155,305,214.16	87.77
Total Income	179,344,936.63	100.00	176,943,501.01	100.00
<u>Expenditures</u>				
Budget Expenditures:				
Municipal Purposes	47,946,021.81	27.29	49,934,144.46	28.63
County Taxes	25,407,626.01	14.46	24,547,133.03	14.07
Local School Taxes	90,721,889.00	51.64	89,727,867.50	51.45
Business Improvement District Taxes				
Municipal Open Space Taxes	916,061.49	0.52	915,332.82	0.52
Special District Taxes	9,145,919.00		8,680,069.00	
Other Expenditures	1,550,790.08	0.88	606,955.54	0.35
Total Expenditures	175,688,307.39	94.79	174,411,502.35	95.02
Excess in Revenue	3,656,629.24		2,531,998.66	
Adjustment to Income Before Fund Balance:				
Expenditures Include Above Which are Statute				
Deferred Charges to Budgets of Succeeding Years	592,900.60		455,570.31	
Statutory Excess to Fund Balance	4,249,529.84		2,987,568.97	
Fund Balance January 1	3,358,527.29		1,623,520.32	
	7,608,057.13		4,611,089.29	
Less:				
Utilization as Anticipated				
Revenue	2,200,000.00		1,252,562.00	
Fund Balance December 31	\$ 5,408,057.13		\$ 3,358,527.29	

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE
IN FUND BALANCE - WATER AND SEWER OPERATING UTILITY FUND

Revenue and Other Income Realized	Year 2013		Year 2012	
	Amount	%	Amount	%
Fund Balance Utilized			\$240,000.00	1.25
Utility Service Charge	15,994,968.52	83.60	16,694,242.06	86.74
Miscellaneous Revenues	1,392,705.01	7.28	1,220,666.18	6.34
Non Budget Revenues	32,460.28	0.17	63,043.72	0.33
Other Credits to Income	1,713,594.73	8.96	1,028,279.41	5.34
Total Income	19,133,728.54	100.00	19,246,231.37	100.00
<u>Expenditures</u>				
Budget Expenditures:				
Operating	11,024,849.00	80.80	11,101,110.19	75.84
Capital Improvements	300,000.00	2.20	420,000.00	2.87
Debt Service	1,802,458.99	13.21	2,427,509.53	16.58
Deferred Charges and Statutory Expenditures	517,683.00	3.79	529,122.81	3.61
Due from MCUA			159,907.44	1.09
Refund of Prior Year Revenues				
Total Expenditures	13,644,990.99	100.00	14,637,649.97	100.00
Excess in Revenue	5,488,737.55		4,608,581.40	
Fund Balance January 1	14,007,117.62		19,539,236.22	
	19,495,855.17		24,147,817.62	
Less:				
Utilization as Anticipated Revenue			240,000.00	
Appropriated in Current Fund Budget	6,800,000.00		9,900,700.00	
Fund Balance December 31	\$ 12,695,855.17		\$ 14,007,117.62	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION*

	<u>2013</u>	<u>2012</u>	<u>2011</u>
<u>Tax Rate:</u>	<u>\$4.125</u>	<u>\$4.091</u>	<u>\$3.696</u>
<u>Apportionment of Tax Rate:</u>			
Municipal:	<u>0.833</u>	<u>0.843</u>	<u>0.608</u>
Municipal Open Space:	<u>0.025</u>	<u>0.025</u>	<u>0.025</u>
Municipal Library Tax	<u>0.061</u>	<u>0.065</u>	<u>0.064</u>
County:	<u>0.640</u>	<u>0.615</u>	<u>0.546</u>
Local School:	<u>2.511</u>	<u>2.486</u>	<u>2.399</u>
Open Space Tax - County	<u>0.055</u>	<u>0.057</u>	<u>0.054</u>
Special District			
Fire District No.1	<u>0.131</u>	<u>0.112</u>	<u>0.110</u>
Fire District No.2	<u>0.256</u>	<u>0.257</u>	<u>0.210</u>
Fire District No.3	<u>0.335</u>	<u>0.312</u>	<u>0.294</u>

Assessed Valuation:

2013	<u>3,612,108,775.00</u>		
2012		<u>3,608,957,371.00</u>	
2011			<u>3,687,103,090.00</u>

*Per Abstract of Ratables, Middlesex County, NJ

Note: Under the provisions of Chapter 73, L.1976, the County Board of Taxation estimated the amount of approved Veterans and Senior Citizens Tax Deductions for 2012 to be \$934,750.

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Cash Collections</u>	<u>Percentage of Collection</u>
2013	160,446,088.86	157,139,329.17	97.94%
2012	158,572,414.00	155,305,214.16	97.94%
2011	146,208,396.65	141,245,367.09	96.61%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2013	\$ 252,556.88	\$ 1,206,380.29	\$ 1,458,937.17	0.91%
2012	227,285.51	1,554,596.37	1,781,881.88	1.12%
2011	209,000.57	1,253,007.92	1,462,008.49	1.00%

PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>	<u>Amount</u>
2013	\$ 1,087,200.00
2012	1,087,200.00
2011	1,087,200.00

COMPARISON OF WATER AND SEWER UTILITY LEVIES AND COLLECTIONS

<u>Year</u>	<u>Levy</u>	<u>Cash Collections*</u>
2013	\$ 14,413,575.04	\$ 14,965,313.70
2012	15,193,871.95	\$ 16,642,572.10
2011	15,806,748.42	\$ 13,831,907.41

*Cash collections include amounts which were levied in prior years

COMPARATIVE SCHEDULE OF FUND BALANCES

	<u>Year Ended</u>	<u>Balance</u>	<u>Utilized in Budget of Succeeding Year</u>
Current Fund	2013	\$ 5,408,057.13	\$ 3,200,000.00
	2012	3,358,527.29	\$ 2,200,000.00
	2011	1,623,520.32	1,252,562.00
	2010	375,253.57	NONE
	2009	2,675,253.57	2,300,000.00
Water-Sewer Operating Utility Fund	2013	12,695,855.17	NONE
	2012	14,007,117.62	NONE
	2011	19,539,236.22	NONE

OFFICIALS IN OFFICE AND SURETY BOND COVERAGES

The following officials were in office as at December 31, 2013:

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT OF BOND</u>
Richard Pucci	Mayor	
Gerald W. Tamburro	Council President	
Henry L. Miller	Councilperson Vice-President	
Leslie Koppel-Egierd	Councilwoman	
Michael Leibowitz	Councilman	
Stephen Dalina	Councilman	
Wayne Hamilton	Business Adminstrator	
George J. Lang	Chief Financial Officer	1,000,000.00 (A)
Luann McGraw-Russell	Tax Collector	1,000,000.00 (A)
Sharon Doerfler	Clerk	
Donna Linke	Court Adminstrator	1,000,000.00 (A)
George M. Boyd	Judge	1,000,000.00 (A)
Joel L. Shain, Esq	Township Attorney	
Robert Downey	Construction Code Official	
Mitchell Elias	Assessor	
Michael Lloyd	Chief of Police	

(A) Middlesex County Joint Insurance Fund

Comments related to the surety bond coverages are located in the General Comments section of the report.

TOWNSHIP OF MONROE
MIDDLESEX COUNTY, NEW JERSEY

PART IV
GENERAL COMMENTS AND RECOMMENDATIONS

TOWNSHIP OF MONROE
COUNTY OF MIDDLESEX, NEW JERSEY

GENERAL COMMENTS
FOR THE YEAR ENDED DECEMBER 31, 2013

GENERAL COMMENTS

An audit of the financial accounts and transactions of the Township of Monroe, County of Middlesex, New Jersey, for the year ended December 31, 2013, has been completed. The General Comments are herewith set forth:

Scope of Audit

The audit covered the financial transactions of the Finance Department and Outside Offices/Other Officials Collecting Fees of the Township of Monroe, County of Middlesex, New Jersey.

The audit did not and could not determine the character of services rendered for which payment had been made or for which reserves had been set up, nor could it determine the character, proper price or quantity of materials supplied for which claims had been passed. These details were necessarily covered by the internal review and control before approval of such claims by the Governing Body. Cash on hand was counted and cash and investment balances were reconciled with independent certifications obtained directly from the depositories. Revenues and receipts were established and verified as to source and amount insofar as the records permitted.

INTERNAL CONTROL MATTERS

In planning and performing our audit of the financial statements of the Township of Monroe, County of Middlesex, New Jersey as of and for the fiscal year ended December 31, 2013, in accordance with auditing standards generally accepted in the United States of America, we considered the Township's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis.

A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

With respect to the reporting of internal control matters, standards require that only a significant deficiency and/or a material weakness need be reported in writing to management and those charged with governance.

GENERAL COMMENTS

INTERNAL CONTROL MATTERS (Cont'd)

The deficiencies in internal control, as reported below, are not considered to be significant deficiencies nor material weaknesses. In addition, these deficiencies are not required to be reported in writing however, these deficiencies are presented to management and those charged with governance in this report as a means to present those matters identified in review of the Borough's internal controls and as a means to inform management and those charged with governance as to the auditing standards requirements with respect to internal controls.

During our audit, we noted certain matters involving the internal control and other operational matters that have been discussed with management. These matters do not affect our report dated August 27, 2014 on the financial statements of the Township of Monroe. Our comments and recommendations, which have been discussed with appropriate members of management, are intended to improve internal control or result in other operating efficiencies.

We identified certain deficiencies in internal control, as follows:

Internal Control Deficiencies:

2013-1 Segregation of Duties - Other Offices and Officials Collecting Fees

Conditions exist whereby the same individual may collect, record and deposit/remit cash receipts to the Finance Office in the following offices/departments: Township Clerk, Zoning/Planning, Construction Code Official, Police Department, Recreation/Parks Department and Clinical Coordinator.

OTHER MATTERS

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4

N.J.S.A. 40A:11-4 states "every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidder therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder.

The governing body of the Township has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Township Council's opinion should be sought before a commitment is made.

On June 9, 2010, the Local Public Contracts Law was amended, effective on July 1, 2010. The amendments address the bid threshold (Section 7, N.J.S.A. 40A:11-3), thereby increasing the amount from \$21,000.00 to \$26,000.00 under which a contract may be awarded without public advertising. Furthermore, if the Township's Purchasing Agent is "Qualified" the Board may increase the bid threshold from \$29,000.00 to \$36,000.00. On May 5, 2011, the Local Public Contracts Law was revised again pursuant to a statutorily permitted notice issued by the Governor of the State of New Jersey, effective January 1, 2011. The law eliminated the previous 'lower' non-QPA threshold of \$26,000. Thus a contracting unit without a Qualified Purchasing Agent now has a maximum bid threshold of \$17,500.00.

GENERAL COMMENTS

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4 (Cont'd)

The Township's official minutes indicate that bids were requested by public advertising for the following items:

Materials, Supplies and Equipment:

Bioxide; Sodium Hydroxide; Calcium Hydroxide; Grass Bags; Two (2) Pickup Truck; Furniture; Two (2) Ambulances; Various Bituminous Materials; Two (2) Motor Vehicles; Sodium Chloride; Books and Materials;

Construction, Repairs and Other Services:

Electrical Repair and Maintenance; HVAC Maintenance and Repair; Solid Waste Disposal; Safety and Health Training Services; Resin System Removal; Generator Maintenance and Repair; Landscaping Services; Ambulance Maintenance, Parts & Repairs; Maintenance and Firewall System; Cisco Telephone Upgrade; Repair and Reconstruction of Four Dug-Outs at James Monroe Park; Ashmall Pump Station #7 Improvements; Printing Services; Route 33 Improvement@ Renaissance Development; Maintenance and Repair of Treatment System; Maintenance Service for Cisco Telephone System; System Repair Services; Scada System Maintenance and Repair Service; Installation of Emergency Warning Beacons; Tree Removal and Pruning; Road Improvement; Pump Station and Well Maintenance and Repair Service; Waste Water Laboratories Analysis Service; Ion Exchange System Maintenance.

State Approved Contracts for the Following Purchases:

In January the Township Council approved a resolution approving purchases from multiple state contract vendors.

In as much as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

Audit evidence did not reveal any individual payments, contracts or agreements over the \$36,000 bid threshold, "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertising or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A: 11-4.

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5.

Any interpretation as to possible violation of N.J.S.A. 40A:11-4 would be in the province of the Township solicitor.

Pay-to-Play and Business Registration Requirements

Tests of expenditures for vendors with payments in excess of \$17,500 and less than applicable bid threshold for contracts not awarded through state contracts, through bidding or the "fair and open process," indicated that there were purchases made to three (3) vendors that required additional documents for compliance with P.L. 2005, c.271.

We suggest that the Township be more diligent in monitoring all purchases to ensure that required documentation for compliance with the requirements of P.L. 2005,c.271 is obtained.

GENERAL COMMENTS

OTHER MATTERS (CONT'D.)

Surety Bond Coverage

The "List of Officials", included as part of the Supplementary Data section of this report, discloses the status of surety bond coverage's in effect at December 31, 2013. A review of surety bond coverage as of December 31, 2013, disclosed compliance with requirements, as promulgated by the Local Finance Board, State of New Jersey, for the Municipal Court and Collector.

During July 1998 the Local Finance Board completed a readopting of the Board's general rules in the New Jersey Administrative Code. Based upon the new provisions of N.J.A.C. 5:30-8.3 and 8.4, local units are encouraged to utilize new recommended amounts in lieu of the minimum amounts in order to provide a higher level of security of public funds. We suggest that the Township review these revised regulations and determine their applicability and also determine if other positions should be bonded separately or covered with increased blanket coverage.

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body, on January 2, 2013 adopted a resolution authorizing interest to be charged on delinquent taxes.

An examination of the Tax Collector's records indicated that interest on delinquent accounts was calculated in accordance with the foregoing resolution for items tested.

Collection of Interest on Delinquent Taxes and Assessments (Cont'd)

Delinquent real estate taxes and tax title liens at December 31, 2013 are as follows:

<u>CATEGORY</u>	<u>AMOUNT</u>
Delinquent Taxes	\$ 1,206,380.29
Tax Title Liens	<u>252,556.88</u>
	<u>\$ 1,458,937.17</u>

Investment of Idle Funds

The Chief Financial Officer had the greater portion of the idle funds of the Township invested in interest-bearing investments or accounts during CY 2013. Earnings from the investments are shown as revenue in the various accounts of the Township for CY 2013.

The Township has adopted a formal cash management plan as required by state rules and regulations

Purchase Order System/ Encumbrance Accounting System and Payment of Claim

The Township's budgetary operation is on a full encumbrance accounting system. In addition, actions authorizing commitments on behalf of the Township should be preceded by the confirmation of availability of funds in all cases.

Claims were examined on a test basis for the year under review and voucher packages were found to be complete in all respects, namely with approval signatures and supporting documentation.

GENERAL COMMENTS

OTHER MATTERS (CONT'D.)

Municipal Court

The financial records maintained by the Municipal Court during the period were reviewed. The examination of the general account indicated that deposits were recorded and spread by receipt category and cash was reconciled monthly. The examination of the bail account's financial and supporting records maintained by the Municipal Court indicated that the analysis of outstanding bail was reconciled to the book balance.

The processing of traffic and criminal cases entered on the State's on-line computer system indicated no exceptions with respect to items tested.

Condition of Records – Outside Offices and Departments

Our reviews of records maintained by Outside Offices collecting fees were designed to determine that minimum levels of internal controls and accountability were met, that cash receipts were deposited or turned over to the Treasurer's accounts within a 48 hour period as required by N.J.S.A. 40A: 5-15, that amounts charged were in accordance with the provisions of the Township Code and that monthly financial reports are being submitted to the Finance Department on a timely basis.

The examination of the records of the various outside offices and departments indicated the following for the fiscal year ended December 31, 2013: The outside offices and departments maintain cashbooks and prepare and submit monthly reports to the Finance Department. Some minor differences were noted between the reporting by one outside office as compared to amounts recorded in the Finance Department, however subsequent reconciliations have addressed the matter.

Internal Control Documentation

Statement on Auditing Standards 115 identifies inadequate documentation of internal controls as a possible deficiency, significant deficiency or material weakness. As the Township has initiated the process of documenting its controls, we suggest the Township consider utilizing the framework established by the Committee of Sponsoring Organizations of the Treadway Commission (COSO) for its documentation, which includes the five components of internal controls, as follows: Control Environment; Risk Assessment; Control Activities; Information and Communication; and Monitoring. In addition, we suggest the documentation also include the internal controls that exist over grant compliance.

Water-Sewer Utility Fund

The result of operation for the Water-Sewer Utility Operating Fund is set forth in Exhibit "D-1" of this report. Realized revenues amounted to \$19,133,728.54 and expenditures amounted to \$13,644,990.99 resulting in excess revenues of \$5,488,737.55. The calculation of "Self-Liquidating Purpose" utility operations per N.J.S.A. 40A: 2-45 resulted in a statutory excess for debt statement purposes of \$5,264,514.39 which allows for the total deduction of Water-Sewer Utility Debt in the calculation of the statutory net debt of the Township at December 31, 2013. A reconciliation of the excess revenues from operations (Exhibit - D-1) and the excess in revenues for debt statement purposes is included in the Notes to the Financial Statements.

It was noted during our review that the full integration of the Utility's financial operations with that of the Township has not been fully completed. In order to fully achieve the efficiencies expected of the consolidation, we suggest efforts continue to integrate the information processing systems along with various administrative and reporting functions pertaining to that of the Utility and Township.

GENERAL COMMENTS

OTHER MATTERS (CONT'D.)

Improvement Authorizations

There exist several improvement authorizations from previous years with no activity that should be reviewed as to their current status. In addition, in relation to improvement authorizations, there exist Deferred Charges to Future Taxation-Unfunded that are in excess of five years old that also should be reviewed to determine their status for consideration as to funding requirements.

Administration and Accounting of State & Federal Grants

The Township operated various programs during 2013, which were funded in whole or in part by State or Federal grant assistance. These programs often vary as to the application and approval process; matching funds requirements, grant periods, required approvals for modification of budgets and the timing and frequency of financial reporting. As part of the acceptance of these funds, the Township is required to make assurances to the grantor agency that it will comply, in its general operations as well as in the operation of grant funded programs, with various laws and regulations. In addition, the individual grant contracts impose specific compliance requirements for the operations of each program.

The acceptance of grant funds also places additional requirements upon the Township with respect to the Township's system of internal controls. Based upon the matrix of requirements applicable to a specific grant, the Township's internal controls are required to include systems and policies and procedures designed to ensure compliance with the applicable requirements.

It was note in the previous and current audit that there are certain grants receivable recorded within the Township's financial statements where no recent activity has occurred. We suggest that the Township review these older grant receivable balances for their proper disposition.

Compliance with N.J.A.C 5:30:

The Local Finance Board, State of New Jersey, adopted the following requirements, previously identified as "technical accounting directives", as codified in the New Jersey Administration Code as follows:

N.J.A.C. 5:30 – 5.2 - Encumbrance Accounting: This directive requires the development and implementation of accounting systems, which can reflect the commitment of funds at the point of commitment. The Township of Monroe is in compliance with this directive.

N.J.A.C. 5:30 – 5.6 - Fixed Asset Accounting: This directive requires the development and implementation of accounting systems which assign values to covered assets and can track additions, retirements and transfers of inventoried assets. The Township is in compliance with this directive.

N.J.A.C. 5:30 – 5.7 - General Ledger Accounting System: This directive requires the establishment and maintenance of a general ledger for, at least, the Current Fund. The Township is in compliance with this directive.

Compliance with Local Finance Notices

In accordance with Local Finance Notice No. CFO-10, Uniform Construction Code, expenditure records were tested for compliance with N.J.A.C. 5:23.17(c)2 and no exceptions were noted for those items tested.

RECOMMENDATIONS

None.

* * * * *

During the course of our audit we received the complete cooperation of the various officials of the Township of Monroe, and the courtesies extended to us were greatly appreciated.

Should any questions arise as to our comments or recommendations, or should you desire assistance in implementing our recommendations, please do not hesitate to contact us.

Very truly yours,

HODULIK & MORRISON, P.A.



Andrew G. Hodulik, CPA, RMA
No. 406