

**TOWNSHIP OF MONROE  
COUNTY OF MIDDLESEX  
NEW JERSEY**

**FINANCIAL STATEMENTS  
AND  
SUPPLEMENTARY DATA  
AND INFORMATION**

**FOR THE YEARS ENDED  
DECEMBER 31, 2015 AND 2014**

***HODULIK & MORRISON, P.A.***

CERTIFIED PUBLIC ACCOUNTANTS  
REGISTERED MUNICIPAL ACCOUNTANTS  
HIGHLAND PARK, N.J.

**TOWNSHIP OF MONROE**  
**MIDDLESEX COUNTY, NEW JERSEY**

**TABLE OF CONTENTS**

	<b><u>PAGE(S)</u></b>
<b><u>PART I</u></b>	1
Independent Auditor's Report	2 - 4
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards	5 - 6
<b><u>FINANCIAL STATEMENTS</u></b>	7
A    Current Fund - Comparative Balance Sheet - Regulatory Basis - December 31, 2015 and 2014	8
A- 1  Current Fund - Comparative Statement of Operations and Change in Fund Balance - Regulatory Basis	9 - 10
A- 2  Current Fund - Statement of Revenues - Regulatory Basis	11 - 12
A- 3  Current Fund - Statement of Expenditures - Regulatory Basis	13 - 19
B    Trust Fund - Comparative Balance Sheet - Regulatory Basis - December 31, 2015 and 2014	20 - 21
C    General Capital Fund - Comparative Balance Sheet - Regulatory Basis - December 31, 2015 and 2014	22
C- 1  General Capital Fund - Statement of Fund Balance - Regulatory Basis	23
D    Water-Sewer Utility Fund - Balance Sheet - Regulatory Basis - December 31, 2015	24 - 25
D- 1  Water-Sewer Utility Operating Fund - Statement of Operations and Change in Fund Balance - Regulatory Basis	26
D- 2  Water-Sewer Utility Capital Fund – Statement of Fund Balance	27
D- 3  Water-Sewer Utility Operating Fund - Statement of Revenues Regulatory Basis - December 31, 2015	28
D- 4  Water-Sewer Utility Operating Fund - Statement of Expenditures Regulatory Basis - December 31, 2015	29
E    Statement of Governmental Fixed Assets - Regulatory Basis	30
Notes to Financial Statements	31 - 61
<b><u>PART II – REQUIRED SUPPLEMENTARY INFORMATION</u></b>	62
Sch. 1  Schedule of the Township’s Share of the Net Pension Liability (PERS)	63
Sch. 2  Schedule of the Township’s Contributions (PERS)	64
Sch. 3  Schedule of the Township’s Share of the Net Pension Liability (PFRS)	65
Sch. 4  Schedule of the Township’s Contributions (PFRS)	66
Notes to Required Supplementary Pension Information	67
Sch. 5  Schedule of Post Employment Health Benefits	68

**TOWNSHIP OF MONROE**  
**MIDDLESEX COUNTY, NEW JERSEY**

**TABLE OF CONTENTS**

	<b><u>PAGE(S)</u></b>
<b><u>PART III - SUPPLEMENTARY SCHEDULES</u></b>	69
<b><u>Current Fund</u></b>	70
A- 4    Schedule of Cash - Current Fund	71
A- 5    Schedule of Due to/from State of New Jersey for Sr. Citizens and Veterans Deductions per Chapter 73, P.L. 1976	72
A- 6    Schedule of Property Taxes Receivable and Levy Analysis	73
A- 7    Schedule of NonBudget Revenues & Various Accounts Receivable	74
A- 8    Schedule of Deferred Charges	75
A- 9    Schedule of 2014 Appropriation Reserves	76 - 78
A-10    Schedule of Property Tax Overpayments	79
A-11    Schedule of Taxes Payable	80
A-12    Schedule of Changes in Various Accounts Payables & Reserves	81
A-13    Schedule of State and Federal Grants Receivable	82
A-14    Schedule of State and Federal Grants - Appropriated - Grant Fund	83
A-15    Schedule of Due from/to Current Fund - Grant Fund	84
A-16    Schedule of Unappropriated Reserves for State and Federal Grants	85
<b><u>Trust Fund</u></b>	86
B- 1    Schedule of Cash and Reserve Activity	87 - 88
<b><u>General Capital Fund</u></b>	89
C- 2    Schedule of General Capital Fund Cash	90
C- 3    Schedule of Capital Fund Cash and Investments	91 - 92
C- 4    Schedule of Due from Developer - General Capital Fund	93
C- 5    Schedule of Deferred Charges to Future Taxation - Funded	94
C- 6    Schedule of Deferred Charges to Future Taxation - Unfunded	95
C- 7    Schedule of Grants Receivable	96
C- 8    Schedule of Reserve for Affordable Housing Assistance	97
C- 9    Schedule of Improvement Authorizations	98 - 99
C-10    Schedule of Reserve for Capital Improvement Fund	100
C-11    Schedule of Miscellaneous Reserves	101
C-12    Schedule of Reserve for Debt Service	101
C-13    Schedule of Bond Anticipation Notes	102
C-14    Schedule of General Serial Bonds	103
C-15    Schedule of Loans and Lease Programs	104
C-16    Schedule of Bonds & Notes Authorized but not Issued	105 - 106
<b><u>Water-Sewer Utility Fund</u></b>	107
D- 5    Schedule of Cash and Investments	108
D- 6    Analysis of Cash Balance - Water-Sewer Utility Capital Fund	109
D- 7    Schedule of Consumer Accounts Receivable - Water-Sewer Utility Operating Fund	110

**TOWNSHIP OF MONROE**  
**MIDDLESEX COUNTY, NEW JERSEY**

**TABLE OF CONTENTS**

	<b><u>PAGE(S)</u></b>	
<b><u>Water-Sewer Utility Fund (Cont'd.)</u></b>		
D- 8	Schedule of Accrued Interest on Bonds and Notes - Water-Sewer Utility Operating Fund	110
D- 9	Schedule of Various Reserves - Water-Sewer Utility Operating Fund	111
D-10	Schedule of Appropriation Reserves	112
D-11	Schedule of Fixed Capital - Water-Sewer Utility Capital Fund	113
D-12	Schedule of Fixed Capital Authorized and Uncompleted	114
D-13	Schedule of Improvement Authorizations	115
D-14	Schedule of Capital Outlay - Water-Sewer Utility Capital Fund	116
D-15	Schedule of Reserve for Bond Resolution - Water-Sewer Utility Capital Fund	116
D-16	Schedule of Bond Anticipation Notes	117
D-17	Schedule of Water-Sewer Serial Bonds	118
D-18	Schedule of Water-Sewer NJEIT Loans	119
D-19	Schedule of Bond and Notes Authorized but not Issued	120
<b><u>PART IV - SUPPLEMENTARY DATA</u></b>		121
Combined Balance Sheet – Year ended December 31, 2015		122
Comparative Statement of Operations - Change in Fund Balance - Current Fund		123
Comparative Statement of Operations - Change in Fund Balance - Water-Sewer Operating Utility Fund		124
Comparative Schedule of Tax Rate Information		125
Comparison of Tax Levies and Collection Currently		126
Delinquent Taxes and Tax Title Liens		126
Property Acquired by Tax Title Lien Liquidation		126
Comparison of Water and Sewer Utility Levies and Collections		126
Comparative Schedule of Fund Balances		127
Officials in Office and Surety Bonds		128
<b><u>PART V - GENERAL COMMENTS AND RECOMMENDATIONS</u></b>		129
General Comments		130 - 135
Recommendations		136
Acknowledgment		136

**TOWNSHIP OF MONROE**  
**MIDDLESEX COUNTY, NEW JERSEY**



**PART I**  
**INDEPENDENT AUDITOR'S REPORT**  
**FINANCIAL STATEMENTS**

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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members  
of the Borough Council  
Township of Monroe  
County of Middlesex, New Jersey

Report on the Financial Statements

We have audited the accompanying balance sheets – regulatory basis of the various funds and governmental fixed assets of the Township of Monroe, County of Middlesex, New Jersey, as of and for the years ended December 31, 2015 and 2014 and the related statements of operations and changes in fund balance – regulatory basis for the years then ended and the related statement of revenues – regulatory basis and statement of expenditures – regulatory basis for the year ended December 31, 2015 and the related notes to the financial statements, which collectively comprise the Township of Monroe's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As more fully described in Note 2, these financial statements were prepared in conformity with accounting practices prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, United States of America, that demonstrate compliance with the modified accrual basis, with certain exceptions, and the budget laws of New Jersey, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. These prescribed principles are designed primarily for determining compliance with legal provisions and budgetary restrictions, and as a means of reporting on the stewardship of public officials with respect to public funds. Accordingly, the accompanying financial statements – regulatory basis are not intended to present financial position and results of operations in accordance with accounting principles generally accepted in the United States of America. The effect on the financial statements between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial positions of the Township of Monroe, County of Middlesex, New Jersey, as of December 31, 2015 and 2014, the changes in its financial position, or, where applicable, its cash flows for the year then ended.

### Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements – regulatory basis referred to above present fairly, in all material respects, the financial position – regulatory basis of the various funds and governmental fixed assets of the Township of Monroe, County of Middlesex, New Jersey as of December 31, 2015 and 2014 and the results of operations and changes in fund balance – regulatory basis for the year then ended and the related statements of revenues – regulatory basis and statements of expenditures – regulatory basis of the various funds for the year ended December 31, 2015, on the basis of accounting described in Note 2.

### Emphasis of Matter

As discussed in Note 2 to the financial statements, during the year ending December 31, 2015, the provisions of Statement Number 68 of the Governmental Accounting Standards Board (GASB 68) became applicable to governmental entities reporting under accounting principles generally accepted in the United States of America. Under the regulatory basis of accounting, the Township does not present entity-wide financial statements and, accordingly, does not present on the face of its financial statements its proportionate share of the net pension liability of the defined benefit plans in which its employees are enrolled. Information relating to the Township's participation in cost-sharing, multiple employer defined benefit plans, as defined in GASB 68, including its proportionate share of the net pension liability of such plans based, upon a measurement date of June 30, 2015, is presented in the notes to the financial statements.

### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that certain information, including the Notes thereto, (Required Supplementary Information – Part II), as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements is required by the Governmental Accounting Standards Board and is prescribed by the Division of Local Government Services, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing

the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

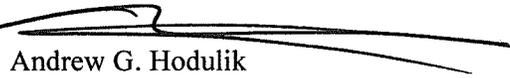
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise of the Township of Monroe, County of Middlesex, New Jersey. The information included in Part III – Supplementary Schedules and Part IV – Supplementary Data, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the financial statements of the Township of Monroe, County of Middlesex, New Jersey. The information included in Part III – Supplementary Schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements, or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements – regulatory basis taken as a whole. The schedules and information contained in Part IV - Supplementary Data have not been subjected to auditing procedures applied in the audit of the financial statements and, accordingly we do not express an opinion, or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued a report dated June 24, 2016 on our consideration of the Township of Monroe's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Governmental Accounting Standards in considering the Township of Monroe's internal control over financial reporting and compliance.



HODULIK & MORRISON, P.A.  
Certified Public Accountants  
Registered Municipal Accountants  
Public School Accountants



Andrew G. Hodulik  
Registered Municipal Accountant  
No. 406

Highland Park, New Jersey  
June 24, 2016

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REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members  
of the Borough Council  
Township of Monroe  
County of Middlesex, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements – regulatory basis, of the Township of Monroe, County of Middlesex as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Township of Monroe, County of Middlesex's financial statements and have issued our report thereon dated June 24, 2016. Our report was modified to reflect the departures from accounting principles generally accepted in the United States of America, as disclosed in Note 2, that are embodied in the Other Comprehensive Basis of Accounting utilized for financial statement presentations, and was unmodified based upon that Other Comprehensive Basis of Accounting.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township of Monroe's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township of Monroe's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Township of Monroe's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A

*significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township of Monroe's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

We noted certain matters we have reported to management of the Township of Monroe in the General Comments and Recommendations section of the Report of Audit.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



HODULIK & MORRISON, P.A.  
Certified Public Accountants  
Public School Accountants

Highland Park, New Jersey  
June 24, 2016

**HODULIK & MORRISON, P.A.**

**FINANCIAL STATEMENTS**

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND  
COMPARATIVE BALANCE SHEET - REGULATORY BASIS  
DECEMBER 31, 2015 AND DECEMBER 31, 2014

<u>ASSETS</u>	<u>Ref.</u>	<u>BALANCE</u> <u>DEC. 31,2015</u>	<u>BALANCE</u> <u>DEC. 31,2014</u>	<u>LIABILITIES, RESERVES</u> <u>AND FUND BALANCE</u>	<u>Ref.</u>	<u>BALANCE</u> <u>DEC. 31,2015</u>	<u>BALANCE</u> <u>DEC. 31,2014</u>
Cash and Investments - Treasurer	A-4	\$ 17,924,846.09	\$ 13,195,335.37	Liabilities:			
Cash - Change Fund	A	900.00	900.00	Appropriation Reserves	A-3,A-9	\$ 2,553,007.89	\$ 3,110,221.96
		<u>17,925,746.09</u>	<u>13,196,235.37</u>	Reserve for Encumbrances	A-3,A-9	1,416,065.62	737,948.52
Receivables With Offsetting Reserves:				Prepaid Taxes	A-6	901,536.73	860,403.72
Taxes Receivable	A-6	1,719,427.61	1,906,196.12	Various Payables	A-12	103,459.42	64,075.88
Tax Title Liens Receivable	A-6	291,819.62	262,369.43	Various Reserves	A-12	2,178,164.48	1,186,648.18
Property Acquired for Taxes (At Assessed Valuation)	A-6	1,087,200.00	1,087,200.00	Tax Overpayments	A-10	20,357.21	184,977.15
Prepaid Fire District Taxes	A	0.50	0.50	Taxes Payable	A-11	1.00	1.00
Revenue Accounts Receivable	A-7	32,174.54	35,125.16	Due to State of N.J. per Ch. 20, P.L. 1976	A-5	16,822.53	19,930.20
		<u>3,130,621.77</u>	<u>3,290,891.21</u>	Emergency Notes Payable	A	18,201.83	477,395.06
				Interfunds Payable	A	<u>18,201.83</u>	<u>175,265.45</u>
						7,207,615.71	6,816,867.12
Deferred Charges:				Reserve for Receivables	Reserve	3,130,621.77	3,290,891.21
Emergency - (40A:4-47):	A-8		320,395.06	Fund Balance	A-1	<u>10,748,130.38</u>	<u>6,902,273.80</u>
Special Emergency - (40A:4-53):							
Revaluation	A-8		157,510.49				
Master Plan	A-8	30,000.00	45,000.00				
		<u>30,000.00</u>	<u>522,905.55</u>				
Total Current Fund		<u>21,086,367.86</u>	<u>17,010,032.13</u>	Total Current Fund		<u>21,086,367.86</u>	<u>17,010,032.13</u>
State and Federal Grant Fund:				State and Federal Grant Fund:			
Grants Receivable	A-13	364,743.92	374,109.10	Reserve for State and Federal Grants:			
Due from Current Fund	A-15	18,201.83	175,265.45	Appropriated	A-14	201,985.02	237,857.37
		<u>382,945.75</u>	<u>549,374.55</u>	Unappropriated	A-16	92,698.69	110,047.64
				Reserve for Encumbrances	A-14	<u>88,262.04</u>	<u>201,469.54</u>
Total State and Federal Grant Fund		<u>382,945.75</u>	<u>549,374.55</u>	Total State and Federal Grant Fund		<u>382,945.75</u>	<u>549,374.55</u>
		<u>\$ 21,469,313.61</u>	<u>\$ 17,559,406.68</u>			<u>\$ 21,469,313.61</u>	<u>\$ 17,559,406.68</u>

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND  
COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE - REGULATORY BASIS  
FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014

<u>REVENUE AND OTHER INCOME REALIZED</u>	<u>YEAR 2015</u>	<u>YEAR 2014</u>
Fund Balance Utilized	\$ 3,580,000.00	\$ 3,200,000.00
Miscellaneous Revenues Anticipated	14,541,456.66	14,264,639.95
Receipts from Delinquent Taxes	1,564,553.39	979,585.10
Receipts from Current Taxes	176,441,270.86	164,996,792.82
Non-Budget Revenue	137,142.55	211,719.31
Other Credits to Income:		
Unexpended Balances of Approp. Reserves	1,647,637.46	1,334,673.86
Tax Overpayments Canceled	-	37.55
Prepaid Fire District Taxes	0.50	-
Reserve for Grants Canceled	15.39	22,270.64
	<hr/>	<hr/>
Total Revenues	197,912,076.81	185,009,719.23
	<hr/>	<hr/>
<u>EXPENDITURES AND OTHER CHARGES</u>		
Budget Appropriations:		
Operating		
Salaries and Wages	19,828,966.00	19,201,197.00
Other Expenses	18,087,423.00	18,166,001.06
State and Federal Programs Off-Set by Revenue	253,852.11	186,363.09
Municipal Debt Service	5,924,459.45	5,862,125.65
Capital Improvements	350,000.00	100,000.00
Deferred Charges and Statutory Expend.-Mun.	4,588,089.43	5,137,929.78
County Tax	29,938,397.75	26,370,191.04
Local District School Taxes	99,085,654.00	93,845,978.00
Special District Taxes	10,300,454.00	9,813,360.00
Municipal Open Space Taxes	1,825,284.97	1,773,294.69
Prior Year Sr. Cit. & Vet. Deductions Disallowed	6,941.77	6,891.79
Refunds State Tax Appeals	283,785.00	147,011.33
Refund Prior Year Revenues	11,593.48	8,016.75
Prepaid Fire District Taxes	-	0.50
Grants Receivable Canceled	1,319.27	17,536.94
	<hr/>	<hr/>
Total Expenditures	190,486,220.23	180,635,897.62
	<hr/>	<hr/>
Excess in Revenue	7,425,856.58	4,373,821.61

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND  
COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE - REGULATORY BASIS  
FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014

<u>REVENUE AND OTHER INCOME REALIZED</u>		<u>YEAR 2015</u>	<u>YEAR 2014</u>
Adjustments to Income Before Fund Balance:			
Expenditures Included Above Which are by Statute			
Deferred Charges to Budgets of Succeeding Years		-	320,395.06
		<hr/>	<hr/>
Statutory Excess to Fund Balance		7,425,856.58	4,694,216.67
<u>FUND BALANCE</u>	<u>Ref.</u>		
Balance - January 1	A	<u>6,902,273.80</u>	<u>5,408,057.13</u>
		14,328,130.38	10,102,273.80
Decreased by:			
Utilization as Anticipated Revenue		<u>3,580,000.00</u>	<u>3,200,000.00</u>
Balance - December 31	A	<u>\$ 10,748,130.38</u>	<u>\$ 6,902,273.80</u>

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY  
CURRENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	ANTICIPATED 2015 BUDGET	APPROP. N.J.S.A. 40A:4-87	Total Budget	REALIZED	EXCESS OR (DEFICIT)
Fund Balance Anticipated	\$ 3,580,000.00		\$ 3,580,000.00	\$ 3,580,000.00	\$ -
Miscellaneous Revenues:					
Licenses:					
Alcoholic Beverages	\$ 15,000.00		\$ 15,000.00	\$ 31,014.20	\$ 16,014.20
Fees and Permits	230,000.00		230,000.00	267,404.65	37,404.65
Fines and Costs:					
Municipal Court	350,000.00		350,000.00	459,891.12	109,891.12
Interest and Costs on Taxes	241,790.00		241,790.00	408,965.56	167,175.56
Interest on Investments and Deposits	48,000.00		48,000.00	78,473.95	30,473.95
Franchise Tax-Cable Companies	344,196.00		344,196.00	344,196.67	0.67
Energy Receipts Taxes	2,263,503.00		2,263,503.00	2,263,503.00	-
Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17):	1,804,000.00		1,804,000.00	2,170,694.00	366,694.00
Uniform Construction Code Fees			-		
Shared Service Agreements Offset with Appropriations			63,000.00	54,217.00	(8,783.00)
Shared Service Agreement (Fire Districts and Board)	63,000.00		63,000.00	54,217.00	(8,783.00)
Public and Private Revenues Offset with Approps.:					
Body Armor Replacement Grant		\$ 5,046.48	5,046.48	5,046.48	-
Drunk Driving Enforcement Fund		7,118.54	7,118.54	7,118.54	-
Municipal Court Alcohol Education Rehabilitation Program		1,296.53	1,296.53	1,296.53	-
Clean Communities Program		92,182.10	92,182.10	92,182.10	-
Recycling Tonnage Grant	110,047.64		110,047.64	110,047.64	-
Senior Outreach	5,000.00		5,000.00	5,000.00	-
ANJEC Buterfly Park at Community Garden		1,000.00	1,000.00	1,000.00	-
Cultural Arts Council	5,000.00		5,000.00	5,000.00	-
Drive Sober or Get Pulled Over End of Year Holiday Crackdown		5,000.00	5,000.00	5,000.00	-
Bulletproof Vest Partnership Program		11,160.82	11,160.82	11,160.82	-
Additional Revenues Offset with Appropriations					
Ambulance Fees	2,300,000.00		2,300,000.00	2,869,848.55	569,848.55
Clinical Training Fees	27,000.00		27,000.00	26,007.00	(993.00)
Other Special Items:					
Utility Operating Surplus of the Prior Year	4,300,000.00		4,300,000.00	4,300,000.00	-
Capital Fund Balance	600,000.00		600,000.00	600,000.00	-
Hotel and Motel Occupancy Tax, P.L. 2003, C. 115	80,000.00		80,000.00	96,788.85	16,788.85
Reserve for Debt Service	327,600.00		327,600.00	327,600.00	-
Total Miscellaneous Revenues	<u>13,114,136.64</u>	<u>122,804.47</u>	<u>13,236,941.11</u>	<u>14,541,456.66</u>	<u>1,304,515.55</u>

- 11 -

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY  
CURRENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	ANTICIPATED 2015 BUDGET	APPROP. N.J.S.A. 40A:4-87	Total Budget	REALIZED	EXCESS OR (DEFICIT)
Receipts from Delinquent Taxes	1,200,000.00		1,200,000.00	1,564,553.39	364,553.39
Subtotal General Revenues	17,894,136.64	122,804.47	18,016,941.11	19,686,010.05	1,669,068.94
Amount to be Raised by Taxes for Support of Municipal Budget:					
Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	32,012,985.82		32,012,985.82	36,288,606.53	4,275,620.71
Minimum Library Tax	2,402,873.61		2,402,873.61	2,402,873.61	
Total Amount to be Raised by Taxes for Support of Municipal Budget	34,415,859.43	-	34,415,859.43	38,691,480.14	4,275,620.71
- Budget Totals	52,309,996.07	122,804.47	52,432,800.54	58,377,490.19	<u>\$ 5,944,689.65</u>
- 12 - Non-Budget Revenues				137,142.55	
	<u>\$ 52,309,996.07</u>	<u>\$ 122,804.47</u>	<u>\$ 52,432,800.54</u>	<u>\$ 58,514,632.74</u>	

( ) Denotes Deficit  
Note: See Notes to Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 BUDGET	BUDGET AFTER MODIFICATION	EXPENDED			UNEXPENDED BALANCE CANCELLED
			PAID OR CHARGED	ENCUMBERED	RESERVED	
<u>OPERATIONS WITHIN "CAPS"</u>						
<u>GENERAL GOVERNMENT:</u>						
Office of the Mayor						
Salaries and Wages	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ -	\$ -	\$ -
Other Expenses	10,050.00	10,050.00	5,988.00	1,241.14	2,820.86	
Township Council						
Salaries and Wages	27,450.00	27,450.00	27,450.00	-	-	
Other Expenses	17,300.00	17,300.00	15,485.31	-	1,814.69	
Office of the Township Clerk						
Salaries and Wages	404,292.00	378,992.00	363,002.47		15,989.53	
Other Expenses	68,000.00	68,000.00	36,994.52	5,436.06	25,569.42	
Elections						
Salaries and Wages	14,527.00	14,527.00	14,527.00	-	-	
Other Expenses	25,000.00	25,000.00	19,875.15	-	5,124.85	
Office of the Business Administrator						
Salaries and Wages	371,284.00	371,284.00	356,931.08		14,352.92	
Other Expenses	35,550.00	35,550.00	24,178.55	795.14	10,576.31	
Transportation						
Salaries and Wages	496,085.00	481,085.00	468,437.42		12,647.58	
Other Expenses	61,400.00	61,400.00	60,722.20	81.66	596.14	
Citizens Review Board						
Salaries and Wages	1,323.00	1,323.00	551.25	-	771.75	
Insurance						
General Liability	349,853.00	349,853.00	334,818.80	-	15,034.20	
Workers Compensation	342,433.00	342,433.00	257,432.40	-	85,000.60	
Employee Group Health	5,094,162.00	5,094,162.00	4,894,249.37	14,608.19	185,304.44	
Health Benefit Waiver	385,233.00	415,233.00	394,818.83	-	20,414.17	
Public Information and Public Advocacy						
Salaries and Wages	91,947.00	92,247.00	90,974.07		1,272.93	
Other Expenses	53,555.00	53,555.00	31,560.47	1,862.85	20,131.68	
Division of Recreation						
Salaries and Wages	1,041,150.00	1,043,150.00	1,023,394.46		19,755.54	
Other Expenses	248,500.00	248,500.00	198,051.60	19,941.18	30,507.22	
Division of Parks						
Salaries and Wages	273,604.00	261,604.00	253,392.75		8,211.25	
Other Expenses	71,100.00	71,100.00	52,416.73	9,920.49	8,762.78	
Division of Treasury						
Salaries and Wages	376,225.00	366,225.00	353,826.38		12,398.62	
Other Expenses:						
Annual Audit	36,000.00	36,000.00	-	36,000.00	-	
Special Accounting	25,000.00	25,000.00	7,450.00	-	17,550.00	
Data Processing	51,647.00	51,647.00	38,532.04	10,585.15	2,529.81	
Miscellaneous Other Expense	25,500.00	25,500.00	7,746.72	687.97	17,065.31	

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND  
 STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 BUDGET	BUDGET AFTER MODIFICATION	EXPENDED		UNEXPENDED BALANCE CANCELLED
			PAID OR CHARGED	ENCUMBERED	
Division of Revenue Collection					
Salaries and Wages	295,747.00	298,047.00	292,373.92		5,673.08
Other Expenses:					
Tax Sale Costs	5,000.00	5,000.00	5,000.00	-	-
Tax Lien Foreclosure	500.00	500.00	-	-	500.00
Miscellaneous Other Expense	15,800.00	15,800.00	9,963.48	1,300.96	4,535.56
Division of Assessment					
Salaries and Wages	413,170.00	413,170.00	406,858.46		6,311.54
Other Expenses	92,150.00	92,150.00	38,951.97	12,267.63	40,930.40
Division of Ambulance Services					
Salaries and Wages	1,322,944.00	1,302,944.00	1,134,374.05		168,569.95
Other Expenses	47,650.00	47,650.00	22,719.56	10,236.55	14,693.89
Police					
Salaries and Wages	7,955,168.00	7,794,068.00	7,453,080.43		340,987.57
Other Expenses	466,350.00	466,350.00	271,081.10	52,445.21	142,823.69
Emergency Management Services					
Salaries and Wages	54,907.00	54,907.00	42,995.64		11,911.36
Other Expenses	8,950.00	8,950.00	5,625.00		3,325.00
Office of the Township Engineer					
Salaries and Wages	54,636.00	54,636.00	51,924.16		2,711.84
Other Expenses:					
Maintenance of Tax Map	60,000.00	60,000.00	33,531.91	26,468.09	-
Miscellaneous Other Expense	222,000.00	222,000.00	133,665.14	88,334.86	-
Division of Streets and Roads					
Salaries and Wages	1,728,400.00	1,728,400.00	1,637,909.90		90,490.10
Other Expenses	253,469.00	263,469.00	168,350.97	34,229.54	60,888.49
Vehicle Maintenance					
Salaries and Wages	178,339.00	178,339.00	169,426.25		8,912.75
Other Expenses	399,600.00	464,600.00	403,860.33	19,702.73	41,036.94
Solid Waste and Recycling					
Other Expenses	38,000.00	38,000.00	24,586.52	3,536.75	9,876.73
Landfill					
Other Expenses	110,000.00	130,000.00	113,297.20	6,702.80	10,000.00
Buildings and Grounds					
Salaries and Wages	394,110.00	412,110.00	403,935.41		8,174.59
Other Expenses	532,250.00	557,250.00	507,812.92	17,484.97	31,952.11
Community Services Act					
Other Expenses	830,000.00	830,000.00	80,185.94	525,357.60	224,456.46
Office of the Township Attorney					
Salaries and Wages	25,644.00	25,644.00	25,644.00		-
Other Expenses	645,006.00	695,006.00	588,490.42	41,029.30	65,486.28
Municipal Prosecutor					
Salaries and Wages	49,021.00	49,021.00	49,021.00		-
Other Expenses	200.00	200.00	-	-	200.00

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	EXPENDED		UNEXPENDED BALANCE CANCELLED
				ENCUMBERED	RESERVED	
Municipal Court						
Salaries and Wages	344,888.00	344,888.00	324,887.25		20,000.75	
Other Expenses	15,400.00	15,400.00	9,091.87	992.28	5,315.85	
Public Defender						
Salaries and Wages	22,697.00	22,697.00	22,697.00		-	
Animal Control						
Salaries and Wages	149,527.00	149,527.00	142,233.31		7,293.69	
Other Expenses	19,225.00	19,225.00	4,284.11	1,108.89	13,832.00	
Environmental Protection						
Salaries and Wages	84,455.00	84,455.00	82,131.39		2,323.61	
Other Expenses	3,850.00	3,850.00	2,255.00	200.00	1,395.00	
Contributions to:						
Kiddie Keep Well Camp(44:5-1)	1,000.00	1,000.00	1,000.00		-	
American Heart Association(40:13)	400.00	400.00	400.00		-	
Cerebral Palsy Association(40:13)	300.00	300.00	-	300.00	-	
South County Day Care Center-Contractual	1,500.00	1,500.00	1,500.00	-	-	
Building Demolition						
Other Expenses	300.00	300.00	-		300.00	
Municipal Land Use Law (NJSA 40:55D-1)						
Zoning Board of Adjustment						
Salaries and Wages	104,135.00	106,135.00	104,805.07		1,329.93	
Other Expenses	16,700.00	16,700.00	6,119.67	7,740.33	2,840.00	
Planning Board						
Salaries and Wages	7,645.00	7,645.00	7,645.00		-	
Other Expenses	128,300.00	128,300.00	104,482.91	16,737.09	7,080.00	
Division of Planning						
Salaries and Wages	249,660.00	249,660.00	242,346.78		7,313.22	
Other Expenses	20,750.00	20,750.00	11,124.42	2,283.44	7,342.14	
Shade Tree Commission						
Salaries and Wages	20,527.00	20,527.00	20,527.00		-	
Other Expenses	68,260.00	68,260.00	23,176.38	36,085.66	8,997.96	
Cultural Arts Commission						
Salaries and Wages	25,041.00	25,041.00	25,041.00		-	
Other Expenses	62,830.00	62,830.00	61,886.98	-	943.02	
Environmental & Con. Comm Commission						
Salaries and Wages	3,349.00	3,349.00	3,349.00		-	
Other Expenses	5,725.00	5,725.00	1,896.03	-	3,828.97	
Historic Preservation Commission						
Salaries and Wages	3,349.00	3,349.00	3,349.00		-	
Other Expenses	8,300.00	8,300.00	979.56	-	7,320.44	
Senior Services						
Salaries and Wages	567,519.00	567,519.00	555,963.73		11,555.27	
Other Expenses	43,775.00	43,775.00	34,330.95	3,048.07	6,395.98	

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	EXPENDED		UNEXPENDED BALANCE CANCELLED
				ENCUMBERED	RESERVED	
Recreation and Youth Advisory Board						
Salaries and Wages	3,349.00	3,349.00	3,349.00		-	
Other Expenses	5,850.00	5,850.00	1,385.35	213.15	4,251.50	
Human Relations Commission						
Salaries and Wages	3,349.00	3,349.00	3,349.00		-	
Other Expenses	1,750.00	1,750.00	1,709.57	-	40.43	
Open Space and Farmland Preservation Commission						
Salaries and Wages	3,349.00	3,349.00	3,349.00		-	
Other Expenses	750.00	750.00	42.48	-	707.52	
Celebration of Public Events						
Other Expenses	43,400.00	43,400.00	35,157.22	-	8,242.78	
 <u>UNIFORM CONSTRUCTION CODE - APPROPRIATIONS</u> <u>OFFSET BY DEDICATED REVENUES (N.J.A.C. 5:23-4.17):</u>						
Uniform Construction Code						
Salaries & Wages	968,599.00	933,599.00	902,191.11		31,407.89	
Other Expenses	28,200.00	37,000.00	34,224.54	2,283.86	491.60	
Accumulated Absences	2,000.00	2,000.00	-		2,000.00	
Central Mailing	58,000.00	58,000.00	55,461.09	-	2,538.91	
Utilities	1,905,000.00	1,905,000.00	1,210,046.18	270,046.75	424,907.07	
<b>Total Operations Within "CAPS"</b>	<b>31,213,684.00</b>	<b>31,168,684.00</b>	<b>27,468,741.20</b>	<b>1,281,296.34</b>	<b>2,418,646.46</b>	<b>-</b>
Contingent	-	-	-	-	-	-
<b>Total Operations Including   Contingent Within "CAPS"</b>	<b>31,213,684.00</b>	<b>31,168,684.00</b>	<b>27,468,741.20</b>	<b>1,281,296.34</b>	<b>2,418,646.46</b>	<b>-</b>
DETAIL:						
Salaries and Wages	18,146,911.00	17,893,111.00	17,080,743.74	-	812,367.26	-
Other Expenses (Including Contingent)	13,066,773.00	13,275,573.00	10,387,997.46	1,281,296.34	1,606,279.20	-
 <u>DEFERRED CHARGES - MUNICIPAL</u> <u>WITHIN "CAPS"</u>						
 DEFERRED CHARGES Prior Years Bills,:						
Renaissance at Monroe-Community Services Act - 2012	9,035.88	9,035.88	9,035.88		-	

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	EXPENDED		UNEXPENDED BALANCE CANCELLED
				ENCUMBERED	RESERVED	
<u>STATUTORY EXPENDITURES:</u>						
Contribution to:						
Public Employees' Retirement System	1,400,000.00	1,400,000.00	1,377,495.00		22,505.00	
Social Security System (O.A.S.I.)	1,304,148.00	1,349,148.00	1,308,696.02		40,451.98	
Police & Firemen's Retirement System	1,280,000.00	1,280,000.00	1,273,833.00		6,167.00	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	40,000.00	40,000.00	40,000.00		-	
Deferred Compensation Retirement Plan	17,000.00	17,000.00	12,249.03		4,750.97	
<b>Total Def. Charges and Statutory Expend. Municipal Within "CAPS"</b>	<b>4,050,183.88</b>	<b>4,095,183.88</b>	<b>4,021,308.93</b>	<b>-</b>	<b>73,874.95</b>	<b>-</b>
<b>Total General Appropriations for Municipal Purposes Within "CAPS"</b>	<b>35,263,867.88</b>	<b>35,263,867.88</b>	<b>31,490,050.13</b>	<b>1,281,296.34</b>	<b>2,492,521.41</b>	<b>-</b>
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>						
911 System						
Salaries and Wages	169,173.00	169,173.00	169,173.00		-	
Other Expenses	21,600.00	21,600.00	17,219.18	214.55	4,166.27	
Maintenance of Free Public Library	3,303,000.00	3,303,000.00	3,303,000.00		-	
NJPDES Stormwater Permit [N.J.S.A. 40A:4-45.3(cc)]:						
Division of Streets and Roads - Salaries and Wages	195,234.00	195,234.00	195,234.00		-	
Division of Streets and Roads - Other Expenses	191,500.00	191,500.00	175,166.28	1,000.60	15,333.12	
Vehicle Maintenance - Salaries and Wages	3,930.00	3,930.00	3,930.00		-	
Vehicle Maintenance - Other Expenses	5,600.00	5,600.00	5,600.00		-	
Solid Waste and Recycling - Other Expenses	60,000.00	60,000.00	50,025.60		9,974.40	
Recycling Tax	6,000.00	6,000.00	4,686.43	583.57	730.00	
<u>SHARED SERVICE AGREEMENTS</u>						
Interlocal Agreement (Fire Districts and Board)						
Other Expenses	63,000.00	63,000.00	59,089.13	3,910.87	-	
Interlocal Agreement (Recycling)						
Other Expenses	305,000.00	305,000.00	279,463.94	20,596.06	4,940.00	
Interlocal Agreement (County Health)						
Other Expenses	87,911.00	87,911.00	87,910.47		0.53	
<u>ADDITIONAL APPROPRIATIONS OFFSET BY REVENUES</u>						
Ambulance Services						
Salaries and Wages	1,557,518.00	1,557,518.00	1,557,518.00		-	
Other Expenses	742,482.00	742,482.00	609,198.52	108,066.43	25,217.05	
Clinical Coordinator Training Fees						
Salaries and Wages	10,000.00	10,000.00	10,000.00		-	
Other Expenses	17,000.00	17,000.00	16,477.69	397.20	125.11	

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	EXPENDED		UNEXPENDED BALANCE CANCELLED
				ENCUMBERED	RESERVED	
<u>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES</u>						
SFSP Fire District Payment	8,757.00	8,757.00	8,757.00	-	-	-
Drunk Driving Enforcement Fund		7,118.54	7,118.54	-	-	-
Recycling Tonnage Grant	110,047.64	110,047.64	110,047.64	-	-	-
Clean Communities Program		92,182.10	92,182.10	-	-	-
Municipal Court Alcohol Education Rehabilitation Program		1,296.53	1,296.53	-	-	-
Senior Outreach	16,000.00	16,000.00	16,000.00	-	-	-
ANJEC Butterfly Park at Community Garden		1,000.00	1,000.00	-	-	-
Cultural Arts Council	5,000.00	5,000.00	5,000.00	-	-	-
Bulletproof Vest Partnership Program		11,160.82	11,160.82	-	-	-
Body Armor Replacement Grant		5,046.48	5,046.48	-	-	-
Drive Sober or Get Pulled Over End of Year Holiday Crackdown		-	-	-	-	-
		5,000.00	5,000.00	-	-	-
<b>Total Operations Excluded from "CAPS"</b>	<b>6,878,752.64</b>	<b>7,001,557.11</b>	<b>6,806,301.35</b>	<b>134,769.28</b>	<b>60,486.48</b>	<b>-</b>
<u>DETAIL:</u>						
Salaries and Wages	1,951,855.00	1,951,855.00	1,951,855.00	-	-	-
Other Expenses	4,926,897.64	5,049,702.11	4,854,446.35	134,769.28	60,486.48	-
<u>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>						
Capital Improvement Fund	350,000.00	350,000.00	350,000.00	-	-	-
<b>Total Capital Improvements Excl. from "CAPS"</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<u>MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"</u>						
Payment of Bond Principal	3,775,786.00	3,777,570.36	3,777,569.46	-	-	0.90
Interest on Bonds	1,433,624.00	1,431,839.64	1,431,839.54	-	-	0.10
Interest on Notes	5,550.00	5,550.00	5,543.51	-	-	6.49
Green Trust Loan Program Principal and Interest	16,179.00	16,179.00	16,178.02	-	-	0.98
MCIA Revenue Bonds - Loans						
Principal	553,593.00	553,593.00	553,592.34	-	-	0.66
Interest	60,650.00	60,650.00	60,649.98	-	-	0.02
Capital Lease Obligations						
Principal	72,760.00	72,760.00	72,759.43	-	-	0.57
Interest	6,328.00	6,328.00	6,327.17	-	-	0.83
<b>Total Municipal Debt Service - Excl. from "CAPS"</b>	<b>5,924,470.00</b>	<b>5,924,470.00</b>	<b>5,924,459.45</b>	<b>-</b>	<b>-</b>	<b>10.55</b>

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	EXPENDED		UNEXPENDED BALANCE CANCELLED
				ENCUMBERED	RESERVED	
<b>DEFERRED CHARGES - MUNICIPAL EXCLUDED FROM "CAPS"</b>						
Deferred Charges						
Emergency Authorization	320,395.06	320,395.06	320,395.06		-	
Special Emergency Authorizations - 5 Years (N.J.S. 40A:4-55)	172,510.49	172,510.49	172,510.49		-	
Total Deferred Charges - Municipal Excluded from "CAPS"	492,905.55	492,905.55	492,905.55	-	-	-
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	13,646,128.19	13,768,932.66	13,573,666.35	134,769.28	60,486.48	10.55
Subtotal General Appropriations	48,909,996.07	49,032,800.54	45,063,716.48	1,416,065.62	2,553,007.89	10.55
Reserve for Uncollected Taxes	3,400,000.00	3,400,000.00	3,400,000.00		-	
Total General Appropriations	<u>\$ 52,309,996.07</u>	<u>\$ 52,432,800.54</u>	<u>\$ 48,463,716.48</u>	<u>\$ 1,416,065.62</u>	<u>\$ 2,553,007.89</u>	<u>\$ 10.55</u>
				A	A	
Adopted Budget		\$ 52,309,996.07				
Approp. by N.J.S.A. 40A:4-87		122,804.47				
		<u>\$ 52,432,800.54</u>				
Disbursed			\$ 44,316,958.82			
Reserve for Uncollected Taxes			3,400,000.00			
Due to Grant Fund			253,852.11			
Deferred Charges - Emergency Authorizations			492,905.55			
			<u>\$ 48,463,716.48</u>			

Ref.

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

TRUST FUNDS  
COMPARATIVE BALANCE SHEET - REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

ASSETS	REF.	BALANCE DEC. 31, 2015	BALANCE DEC. 31, 2014	LIABILITIES, RESERVES AND FUND BALANCE	REF.	BALANCE DEC. 31, 2015	BALANCE DEC. 31, 2014
Animal Control Fund:				Animal Control Fund:			
Cash and Investments		\$ 42,501.97	\$ 50,672.40	Reserve for Encumbrances		\$ 8,036.80	\$ 12,521.00
				Reserve for Animal Control Expenditures		34,465.17	38,151.40
Total		<u>42,501.97</u>	<u>50,672.40</u>	Total		<u>42,501.97</u>	<u>50,672.40</u>
Trust-Other Fund:				Trust-Other Fund:			
Cash and Investments		4,452,673.05	4,685,483.57	Reserve for Community Development		297,170.93	227,543.02
Due From Water Sewer Operating		161,488.15	161,488.15	Reserve for Encumbrances		216,656.99	209,685.49
Development Grant		504,384.75	376,915.75	Due to Payroll Trust		14,842.00	14,842.00
				Reserve for Various Deposits		4,589,876.03	4,771,816.96
Total		<u>5,118,545.95</u>	<u>5,223,887.47</u>	Total		<u>5,118,545.95</u>	<u>5,223,887.47</u>
Affordable Housing Trust Fund:				Affordable Housing Trust Fund:			
Cash and Investments		11,171,139.31	11,193,786.65	Reserve for Encumbrances		219,555.31	168,281.20
				Reserve for Affordable Housing Trust		10,951,584.00	11,025,505.45
Total		<u>11,171,139.31</u>	<u>11,193,786.65</u>	Total		<u>11,171,139.31</u>	<u>11,193,786.65</u>
Unemployment Trust Fund:				Unemployment Trust Fund:			
Cash and Investments		239,634.07	191,934.00	Reserve for Unemployment Trust		259,634.07	201,934.00
Due from Water Sewer Operating		20,000.00	10,000.00				
Total		<u>259,634.07</u>	<u>201,934.00</u>	Total		<u>259,634.07</u>	<u>201,934.00</u>
Payroll Trust:				Payroll Trust:			
Cash and Investments		257,906.16	266,105.97	Payroll Deductions Payable		275,399.37	283,605.71
Due from Water Sewer operating		2,651.21	2,657.74				
Due From Other Trust		14,842.00	14,842.00				
Total		<u>275,399.37</u>	<u>283,605.71</u>	Total		<u>275,399.37</u>	<u>283,605.71</u>
Developers' Escrow:				Developers' Escrow:			
Cash and Investments		9,065,456.36	8,803,493.53	Reserve for Encumbrances		27,185.63	36,644.19
Cash and Investments		4,134,899.33	3,900,770.27	Due to Water and Sewer Operating Fund		98,139.58	96,383.61
				Due to Water and Sewer Capital Fund		1,963.47	1,963.47
				Developers' Escrow Funds-Utility		4,034,796.28	3,802,423.19
				Developers' Escrow Funds		9,038,270.73	8,766,849.34
Total		<u>13,200,355.69</u>	<u>12,704,263.80</u>	Total		<u>13,200,355.69</u>	<u>12,704,263.80</u>
Self Insurance:				Self Insurance:			
Cash and Investments		782,501.80	898,338.84	Reserve for Encumbrances		18,751.32	26,679.96
Due from Water Sewer operating		196.84	200.43	Reserve for Self Insurance		763,947.32	871,859.31
Total		<u>782,698.64</u>	<u>898,539.27</u>	Total		<u>782,698.64</u>	<u>898,539.27</u>

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

TRUST FUNDS  
COMPARATIVE BALANCE SHEET - REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

<u>ASSETS</u>	<u>REF.</u>	BALANCE <u>DEC. 31.2015</u>	BALANCE <u>DEC. 31.2014</u>	LIABILITIES, RESERVES <u>AND FUND BALANCE</u>	<u>REF.</u>	BALANCE <u>DEC. 31.2015</u>	BALANCE <u>DEC. 31.2014</u>
Open Space Trust Fund:				Open Space Trust Fund:			
Cash and Investments		5,803,281.32	4,799,968.30	Reserve for Encumbrances		47,210.83	25,122.05
		5,803,281.32	4,799,968.30	Reserve for Open Space		5,756,070.49	4,774,846.25
Total		5,803,281.32	4,799,968.30	Total		5,803,281.32	4,799,968.30
		\$ 36,653,556.32	\$ 35,356,657.60			\$ 36,653,556.32	\$ 35,356,657.60

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND  
COMPARATIVE BALANCE SHEET - REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

	Ref.	December 31	
		2015	2014
<b>Assets</b>			
Cash	C-2	\$ 11,842,834.76	\$ 10,039,776.34
Cash - affordable housing capital fund	C-2	1,603,486.91	1,601,884.30
Due from developer	C-4	755,000.00	1,401,000.00
Grants receivable	C-7	4,428,114.06	3,028,114.06
Deferred charges to future taxation:			
Funded	C-5	58,481,690.34	62,574,567.01
Unfunded	C-6	22,244,570.94	17,740,470.90
		<u>\$ 99,355,697.01</u>	<u>\$ 96,385,812.61</u>
<b>Liabilities, reserves and fund balance</b>			
Green trust loan program	C-14	\$ 139,341.38	\$ 152,534.36
General serial bonds	C-13	56,135,000.00	60,293,602.00
Bond anticipation notes	C-12	7,500,000.00	-
MCIA loan program	C-14	1,968,405.09	1,928,752.29
MCIA lease purchase agreements	C-14	238,943.87	199,678.36
Reserve for encumbrances	C-9	7,363,601.66	3,510,321.61
Improvement authorizations:			
Funded	C-9	7,266,956.59	10,941,580.54
Unfunded	C-9	14,237,028.38	14,187,346.01
Reserve for receivables	Reserve	755,000.00	1,401,000.00
Reserve for affordable housing	C-8	1,603,486.91	1,601,884.30
Capital improvement fund	C-10	147,150.00	94,750.00
Miscellaneous reserves	C-11	508,716.51	481,472.03
Reserve for debt service	C-12	646,000.00	327,600.00
Fund balance	C-1	846,066.62	1,265,291.11
		<u>\$ 99,355,697.01</u>	<u>\$ 96,385,812.61</u>
Bonds and notes authorized but not issued (Exhibit C-15)		<u>\$ 14,744,570.94</u>	<u>\$ 17,740,470.90</u>

Note: See Notes to the Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND  
 STATEMENT OF FUND BALANCE - REGULATORY BASIS  
FOR YEARS ENDED DECEMBER 31, 2015 AND 2014

	Ref.	December 31	
		2015	2014
Balance, January 1	C	\$ 1,265,291.11	\$ 1,858,584.03
Increased by:			
Premium on Bond Anticipation Notes		121,425.00	-
Premium on Bonds		59,350.51	-
Canceled Fund Improvement Authorizations		-	6,707.08
		<u>180,775.51</u>	<u>6,707.08</u>
		\$ 1,446,066.62	\$ 1,865,291.11
Decreased by:			
Appropriated to Budget Revenue		<u>600,000.00</u>	<u>600,000.00</u>
Balance, December 31	C	<u>\$ 846,066.62</u>	<u>\$ 1,265,291.11</u>

Note: See Notes to the Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY FUND  
BALANCE SHEET - REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

<u>ASSETS</u>	<u>REF</u>	<u>BALANCE</u> <u>DEC. 31, 2015</u>	<u>BALANCE</u> <u>DEC. 31, 2014</u>	<u>LIABILITIES, RESERVES</u> <u>AND FUND BALANCES</u>	<u>REF</u>	<u>BALANCE</u> <u>DEC. 31, 2015</u>	<u>BALANCE</u> <u>DEC. 31, 2014</u>
Operating Fund:				Operating Fund:			
Cash and Investments - Treasurer	D- 5	\$ 9,004,350.11	\$ 11,366,700.63	Liabilities:			
Due from Developer Escrow	D, D-5	98,139.58	96,383.61	Appropriation Reserves	D- 4, D-10	\$ 1,109,784.62	\$ 609,335.34
Due From Water-Sewer Capital Fund	D, D-5	<u>3,965,970.89</u>	<u>3,933,750.42</u>	Reserve for Encumbrances	D- 4, D-10	613,464.44	623,978.51
		<u>13,068,460.58</u>	<u>15,396,834.66</u>	Accounts Payable	D, D-5, D-10	267,418.38	331,781.89
				Various Reserves	D-9	153,579.67	148,960.49
				Due to Payroll	D, D-5	2,651.21	2,657.74
				Due to Trust Fund	D, D-5	161,488.15	161,488.15
Receivables and Inventory With				Due to Unemployment Trust	D, D-5	20,000.00	10,000.00
Full Reserves:				Due to Self Insurance Trust	D, D-5	196.84	200.43
Consumer Accounts Receivable	D-7	1,206,333.53	\$ 1,238,135.72	Accrued Interest Payable	D-8	522,710.31	331,086.27
				Bond Indenture Reserve	D-9	<u>2,291,000.00</u>	<u>2,291,000.00</u>
		<u>1,206,333.53</u>	<u>1,238,135.72</u>			5,142,293.62	4,510,488.82
				Reserve for Receivables	Reserve	1,206,333.53	1,238,135.72
				Fund Balance	D- 1	<u>7,926,166.96</u>	<u>10,886,345.84</u>
Total Operating Fund		<u>14,274,794.11</u>	<u>16,634,970.38</u>	Total Operating Fund		<u>14,274,794.11</u>	<u>16,634,970.38</u>

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY FUND  
BALANCE SHEET - REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

<u>ASSETS</u>	<u>REF</u>	<u>BALANCE</u> <u>DEC. 31, 2015</u>	<u>BALANCE</u> <u>DEC. 31, 2014</u>	<u>LIABILITIES, RESERVES</u> <u>AND FUND BALANCES</u>	<u>REF</u>	<u>BALANCE</u> <u>DEC. 31, 2015</u>	<u>BALANCE</u> <u>DEC. 31, 2014</u>
Capital Fund:				Capital Fund:			
Cash and Investments - Treasurer	D- 5	\$ 15,347,232.34	\$ 11,403,503.76	Serial Bonds Payable	D-17	\$ 37,820,000.00	\$ 8,805,000.00
NJEIT Loan Receivable	D		65,500.00	Bond Anticipation Note Payable	D-16		18,308,000.00
Due from Developer Escrow	D	1,963.47	1,963.47	Loans Payable - NJEIT	D-18	1,738,285.03	1,862,255.02
Fixed Capital	D-11	147,338,667.37	147,338,667.37	Reserve for Encumbrances	D-13	1,874,550.63	4,375,563.58
Fixed Capital Authorized and Uncompleted	D-12	<u>53,229,500.00</u>	<u>39,954,500.00</u>	Retainage Payable	D	42,058.50	42,058.50
				Improvement Authorizations:			
				Funded	D-13	6,995,153.59	-
				Unfunded	D-13	17,776,388.51	17,282,934.60
				Interfunds Payable	D, D-5	3,965,970.89	3,933,750.42
				Reserve for:			
				Capital Outlay	D-14	620,433.90	620,433.90
				Various Reserves	D, D-5	531,897.69	473,877.69
				Amortization	D	139,885,577.34	138,776,607.35
				Deferred Amortization	D	1,181,000.00	950,000.00
				Reserve for Debt Service	D	348,008.81	348,008.81
				Reserve for Bond Resolution	D-15	2,397,056.24	2,397,056.24
				Fund Balance	D- 2	<u>740,982.05</u>	<u>588,588.49</u>
Total Capital Fund		<u>215,917,363.18</u>	<u>198,764,134.60</u>	Total Capital Fund		<u>215,917,363.18</u>	<u>198,764,134.60</u>
		<u>\$230,192,157.29</u>	<u>\$ 215,399,104.98</u>			<u>\$ 230,192,157.29</u>	<u>\$ 215,399,104.98</u>

There were Bonds and Notes Authorized but not Issued at December 31, 2015 in the amount of \$19,435,515.00 and December 31, 2014 in the amount of \$17,861,220.00 (See Exhibit D-19).

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY OPERATING FUND  
STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE - REGULATORY BASIS  
FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014

<u>REVENUE AND OTHER INCOME</u>	REF.	<u>YEAR 2015</u>	<u>YEAR 2014</u>
Utility Service Charges		\$ 15,281,033.08	\$ 16,312,097.50
Miscellaneous Revenues		835,701.24	1,303,559.01
Miscellaneous		13.28	140.19
Other Credits to Income:			
Accounts Payable Canceled		194,030.41	
Due From MCUA Adjusted			157,475.69
Unexpend. Balance of Appropriation Reserves		<u>481,315.92</u>	<u>593,727.70</u>
Total Revenues		<u>16,792,093.93</u>	<u>18,367,000.09</u>
 <u>EXPENDITURES</u>			
Budget and Emergency Appropriations:			
Operating		12,325,468.00	11,568,433.00
Capital Improvements		350,000.00	300,000.00
Debt Service		2,177,804.81	2,440,481.42
Deferred Charges and Statutory Expend.		599,000.00	564,300.00
Refund of Prior Year Revenues			<u>3,295.00</u>
Total Expenditures		<u>15,452,272.81</u>	<u>14,876,509.42</u>
Excess/(Deficit) in Revenues		1,339,821.12	3,490,490.67
 <u>FUND BALANCE</u>			
Balance - January 1,	D	<u>10,886,345.84</u>	<u>12,695,855.17</u>
		12,226,166.96	16,186,345.84
Decreased by:			
Appropriated in Current Fund Budget		<u>4,300,000.00</u>	<u>5,300,000.00</u>
Balance - December 31,	D	<u>\$ 7,926,166.96</u>	<u>\$ 10,886,345.84</u>

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY CAPITAL FUND  
 STATEMENT OF FUND BALANCE - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	REF.		
Balance - January 1, 2015	D	\$	588,588.49
Increased by:			
Premium on Sale of Bond Anticipation Notes			<u>275,913.56</u>
			864,502.05
Decrease by:			
Allocated to NJEIT reserve			123,520.00
Balance - December 31, 2015	D	<u>\$</u>	<u>740,982.05</u>

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY OPERATING FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 BUDGET	REALIZED	EXCESS OR (DEFICIT)
Water-Sewer Utility Service Charges	\$ 15,104,625.00	\$ 15,281,033.08	\$ 176,408.08
Miscellaneous Revenues	<u>350,000.00</u>	<u>835,701.24</u>	<u>485,701.24</u>
	<u>\$ 15,454,625.00</u>	<u>\$ 16,116,734.32</u>	<u>\$ 662,109.32</u>

Analysis of Realized Revenues:

Analysis of Water-Sewer Utility Charges:

Service Charges- Residential and Commercial	\$ 10,123,379.95
Service Charges- Schools, Municipal, Institution	402,910.03
Service Charges- Fire Protection	903,871.77
Service Charges-Interlocals	816,645.42
Service Charges Connection Fees	2,176,809.12
Service Charges-Review and Inspection	255,820.93
Service Charges-Cell Tower Lease	362,950.68
Service Charges-Miscellaneous	<u>218,751.06</u>

15,261,138.96

Overpayments Net	19,894.12
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Miscellaneous Revenues	<u>\$ 15,281,033.08</u>
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Analysis of Miscellaneous Revenues:

Developer Fees	\$ 706,337.00
Interest on Investments	80,899.22
Interest on Investments-payroll account	
Meter Purchase	10,478.50
Miscellaneous	<u>37,986.52</u>

835,701.24

Note: See Notes to Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

WATER-SEWER UTILITY OPERATING FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 BUDGET	BUDGET AFTER MODIFICATION	EXPENDED			UNEXPENDED BALANCE CANCELLED
			PAID OR CHARGED	ENCUMBERED	RESERVED	
Operating:						
Salaries and Wages	\$ 3,331,468.00	\$ 3,331,468.00	2,978,869.15		\$ 352,598.85	
Other Expenses	8,994,000.00	8,994,000.00	8,004,946.62	542,271.10	446,782.28	
Capital Improvements:						
Capital Outlay	350,000.00	350,000.00	37,284.61	71,193.34	241,522.05	
Debt Service:						
Payment of Bond Principal	985,000.00	985,000.00	985,000.00		-	-
Payment of Bond Anticipation Note Principal	231,000.00	231,000.00	231,000.00		-	-
Interest on Bonds	691,370.00	691,370.00	691,370.00		-	-
Interest on Notes	170,000.00	170,000.00	168,816.08			1,183.92
NJEIT 2012 Loan	102,787.00	102,787.00	101,618.73			1,168.27
Statutory Expenditures:						
Contribution to:						
Public Employees' Retirement System	307,000.00	307,000.00	304,694.00		2,306.00	
Social Security System (O.A.S.I.)	282,000.00	282,000.00	215,424.56		66,575.44	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	10,000.00	10,000.00	10,000.00	-	-	
	<u>\$ 15,454,625.00</u>	<u>\$ 15,454,625.00</u>	<u>\$ 13,729,023.75</u>	<u>\$ 613,464.44</u>	<u>\$ 1,109,784.62</u>	<u>\$ 2,352.19</u>

Ref.

D

D

Disbursed	\$ 12,837,596.00
Due to Unemployment	10,000.00
Accrued interest on notes	168,816.08
Interest on NJEIT Loan	21,241.67
Accrued interest on bonds	691,370.00
	<u>\$ 13,729,023.75</u>

Note: See Notes to Financial Statements.

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

STATEMENT OF GOVERNMENTAL FIXED ASSETS  
 REGULATORY BASIS  
DECEMBER 31, 2015 AND DECEMBER 31, 2014

	<u>BALANCE</u> <u>DEC. 31, 2015</u>	<u>BALANCE</u> <u>DEC. 31, 2014</u>
General Fixed Assets:		
Land	\$ 3,769,000.00	\$ 3,769,000.00
Land Improvements	1,660,872.85	1,743,715.85
Buildings	22,703,740.16	12,787,383.16
Equipment	<u>12,438,159.17</u>	<u>10,833,663.27</u>
Total General Fixed Assets	<u><u>\$ 40,571,772.18</u></u>	<u><u>\$ 29,133,762.28</u></u>
 Investment in General Fixed Assets	 <u><u>\$ 40,571,772.18</u></u>	 <u><u>\$ 29,133,762.28</u></u>

See Notes to Financial Statements

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

NOTES TO FINANCIAL STATEMENTS  
FOR YEARS ENDED DECEMBER 31, 2015 AND 2014

Note 1: FORM OF GOVERNMENT

The Township is managed under the Faulkner Act form of government authorized under NJSA: 40:69A-31 et. seq. Voters elect the Township Council of five (5) members to staggered, four-year terms. The Mayor is the chief executive and is directly elected to a four-year term. The Township Council is the legislative body of the municipality. The Mayor appoints department heads with Council approval. By ordinance, the business administrator supervises administration of departments, subject to the Mayor's direction.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Except as noted below, the financial statements of the Township of Monroe include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township of Monroe, as required by N.J.S.A. 40A: 5-5. Accordingly, the financial statements-regulatory basis of the Township of Monroe, do not include the operations of the local school board, municipal library and the local fire companies and the first aid squads.

B. Description of Funds

The accounting policies of the Township of Monroe conform to the accounting principles applicable to municipalities that have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of Monroe accounts for its financial transactions through the following separate funds:

Current Fund - resources and expenditures for governmental operations of a general nature, including Federal and State grant funds, except as otherwise noted.

Trust Fund - receipts, custodianship and disbursement of funds in accordance with the purposes for which each reserve was created.

General Capital Fund - resources, including Federal and State Grants in aid of construction, and expenditures for the acquisition of general capital facilities, other than those acquired through the Current Fund, including the status of bonds and notes authorized for said purposes.

Water and Sewer Utility Fund - resources and expenditures for the operations and acquisition of capital facilities of the municipally owned Water and Sewer Utility.

Governmental Fixed Assets - the Governmental Fixed Asset System is used to account for fixed assets used in governmental fund type operations for control purposes. All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available or any other reasonable basis, provided such basis is adequately disclosed in the financial statements. Donated fixed assets are valued at their estimated fair value on the date of donation. No depreciation is recorded on general fixed assets.

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D):

C. Basis of Accounting and Measurement Focus

The Governmental Accounting Standards Board (GASB) is the accepted standards-setting body for establishing governmental accounting and financial reporting principles. GASB's Codification of Governmental Accounting and Financial Reporting Standards and subsequent GASB pronouncements are recognized as U.S. generally accepted accounting principles (GAAP) for state and local governments. GAAP provides for the issuance of entity-wide financial statements along with the presentation of separate fund financial statements that differ from the organization of funds prescribed under the regulatory basis of accounting utilized by the Township. The resultant presentation of financial position and results of operations in the form of financial statements is not intended to present the basic financial statement presentation required by GAAP.

As indicated above, the basis of accounting utilized by New Jersey municipalities is as prescribed by the Division of Local Government Services. The basis of accounting for operating funds is generally a modified cash basis for revenue recognition and a modified accrual basis for expenditures. The operating funds utilize a "current financial resources" measurement focus. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from generally accepted accounting principles (GAAP) applicable to local government units. The most significant is the reporting of entity-wide financial statements, which are not presented in the accounting principles prescribed by the Division. The other more significant differences are as follows:

Revenues – Revenues are recorded as received in cash except for statutory reimbursements and grant funds that are due from other governmental units. State and Federal grants, entitlements and shared revenues received for operating purposes are realized as revenues when anticipated in the Township budget. Receivables for property taxes and utility consumer charges are recorded with offsetting reserves within the Current Fund and Water and Sewer Utility Fund, respectively. Other amounts that are due to the Township, which are susceptible to accrual are recorded as receivables with offsetting reserves. These reserves are liquidated and revenues are recorded as realized upon receipt of cash. GAAP requires the recognition of revenues for general operations in the accounting period in which they become available and measurable, with the exception of utility consumer charges, which should be recognized in the period they are earned and become measurable.

Expenditures - For purposes of financial reporting, expenditures are recorded as "paid or charged" or "appropriation reserves". Paid or charged refers to the Township "budgetary" basis of accounting. Generally, these expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the encumbrance accounting system. Reserves for unliquidated encumbrances at the close of the year are reported as a cash liability. Encumbrances do not constitute expenditures under GAAP. Appropriation reserves refer to unexpended appropriation balances at the close of the year. Appropriation reserves are automatically created and recorded as a cash liability, except for amounts, which may be cancelled by the governing body. Appropriation reserves are available until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred and not recorded in the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Generally, unexpended balances of budget appropriations are not recorded as expenditures under GAAP.

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

C. Basis of Accounting and Measurement Focus (Cont'd.)

For the purpose of calculating the results of Current Fund operations, the regulatory basis of accounting utilized by the Township requires that certain expenditures be deferred, and raised as items of appropriation in budgets of succeeding years. These deferred charges include the two general categories of over-expenditures and emergency appropriations. Over-expenditures occur when expenditures recorded as "paid or charged" exceed available appropriation balances. Emergency appropriations occur when, subsequent to the adoption of a balanced budget, the governing body authorizes the establishment of additional appropriations based on unforeseen circumstances or for other special purposes as defined by statute. Over-expenditures and emergency appropriations are deducted from total expenditures in the calculation of operating results and are established as assets for Deferred Charges on the Current Fund balance sheet. GAAP does not permit the deferral of over-expenditures to succeeding budgets. In addition, GAAP does not recognize expenditures based on the authorization of an appropriation. Instead, the authorization of special purpose expenditures, such as the preparation of tax maps or revaluation of assessable real property, would represent the designation of fund balance.

Compensated Absences - The Township records expenditures for payments of earned and unused vacation and sick leave in the accounting period in which the payments are made. GAAP requires that expenditures be recorded in the governmental (Current) fund in an amount that would normally be liquidated with available financial resources, and that expenditures be recorded in the enterprise (Utility) fund on a full accrual basis.

Property Acquired for Taxes - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the governmental fixed asset account group at the lower of cost or fair market value.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves, which are created by charges to operations. Income is recognized in the accounting period the receivables are liquidated. GAAP does not require the establishment of an offsetting reserve. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. Although the expenditure method of accounting for purchases of supplies is in accordance with GAAP, the cost of inventory on hand at the close of the year should be reported on the balance sheet with an offsetting reserve for conformity with GAAP.

Sale of Municipal Assets - Cash proceeds from the sale of Township owned property may be realized as revenue or reserved until utilized as an item of revenue in a subsequent year budget. Year-end balances of reserved proceeds are reported as a cash liability in the Current Fund. GAAP requires that revenue be recognized in the accounting period that the terms of the sales contracts become legally enforceable.

Fixed Assets - Property and equipment purchased by the Current and the General Capital Funds are recorded as expenditures at the time of purchase and are not capitalized. Property and equipment purchased by the Utility Fund are recorded in their capital accounts at cost and are adjusted for dispositions and abandonments. Contributions in aid of construction are not capitalized. The balances in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the Utility Capital Fund represent charges to operations for the costs of acquisitions of property, equipment and improvements, and costs funded from sources other than bonded debt of the utility. The utility does not record depreciation on fixed assets. GAAP does not require the establishment of a reserve for amortization for utility fixed assets, but does require the recognition of depreciation of these assets as an operating expense of the utility.

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

C. Basis of Accounting and Measurement Focus (Cont'd.)

Disclosures About Pension Liabilities – The Township has included information relating to its allocated shares of the net pension liabilities of the state sponsored, cost-sharing, multiple employer defined benefit pension plans in which it participates in the Notes to the Financial Statements and the accompanying required supplementary information. As the Township does not present entity-wide financial statements, it does not present on the face of its financial statements its proportionate share of the net pension liability of the defined benefit plans in which its employees are enrolled. GAAP requires the recognition of the net pension liability and associated deferred inflows and deferred outflows of financial resources in the entity-wide financial statements.

Governmental Fixed Assets – New Jersey Administrative Code 5:30-5.6 established a mandate for fixed asset accounting by municipalities, effective December 31, 1985. Fixed assets used in governmental operations are accounted for in the Governmental Fixed Assets. Public domain (“infrastructure”) general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets, sidewalks and drainage systems are not capitalized. All fixed assets have been valued at cost or estimated historical cost if the actual cost is not available, except for land and buildings at January 1, 1996, which have been valued at the assessed value.

Disclosures About Fair Value of Financial Instruments - The following methods and assumptions were used to estimate the fair value of each class of financial instruments for which it is practicable to estimate that value:

Cash and cash equivalents and short-term investments - The carrying amount approximates fair value because of the short maturity of those instruments.

Long-term debt - The Township’s long-term debt is stated at face value. The debt is not traded and it is not practicable to determine its fair value without incurring excessive cost. Additional information pertinent to the Township’s long-term debt is disclosed in Note 3 to the financial statements.

Recent Accounting Standards

GASB issued Statement No. 68, “Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27” in June 2012. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency and the Statement is effective for periods beginning after June 15, 2014.

GASB issued Statement No. 69, “Government Combinations and Disposals of Government Operations” in January 2013. This Statement establishes accounting and financial reporting standards related to government combinations and disposals of government operations. As used in this Statement, the term government combinations include a variety of transactions referred to as mergers, acquisitions, and transfers of operations and the Statement is effective for periods beginning after December 15, 2013.

GASB issued Statement No. 70, “Accounting and Financial Reporting for Nonexchange Financial Guarantees” in April 2013. Some governments extend financial guarantees for the obligations of another government, a not-for-profit entity, or a private entity without directly receiving equal or approximately equal value in exchange (a nonexchange transaction). As a part of this nonexchange financial guarantee, a government commits to indemnify the holder of the obligation if the entity that issued the obligation does

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

C. Basis of Accounting and Measurement Focus (Cont'd.)

not fulfill its payment requirements. Also, some governments issue obligations that are guaranteed by other entities in a nonexchange transaction. The objective of this Statement is to improve accounting and financial reporting by state and local governments that extend and receive nonexchange financial guarantees and is effective for reporting periods beginning after June 15, 2013.

GASB issued Statement No. 71, "Pension Transition for Contributions Made Subsequent to the Measurement Date" in November 2013. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, Accounting and Financial Reporting for Pensions. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or nonemployer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability and the Statement should be applied simultaneously with the provisions of Statement 68.

GASB issued Statement No. 72, "Fair Value Measurement and Application" in February 2015. The Statement addresses accounting and financial reporting issues related to fair value measurements and provides guidance for determining a fair value measurement for financial reporting purposes. Statement 72 is effective for periods beginning after June 15, 2015, with earlier application encouraged.

GASB issued Statement No. 73 "Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68" in June, 2015. The objective of this Statement is to improve the usefulness of information about pensions included in the general purpose external financial reports of state and local governments for making decisions and assessing accountability. This Statement establishes requirements for defined benefit pensions that are not within the scope of Statement No. 68, Accounting and Financial Reporting for Pensions, as well as for the assets accumulated for purposes of providing those pensions.

GASB issued Statement No. 74 "Financial Reporting For Postemployment Benefit Plans Other Than Pension Plans" in June 2015. This Statement replaces Statements No. 43, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, as amended, and No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans. It also includes requirements for defined contribution OPEB plans that replace the requirements for those OPEB plans in Statement No. 25, Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans, as amended, Statement 43, and Statement No. 50, Pension Disclosures.

GASB issued Statement No. 75 "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions" in June 2015. This Statement replaces the requirements of Statements No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, as amended, and No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans, for OPEB.

GASB issued Statement No. 76 "The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments" in June 2015. The objective of this Statement is to identify—in the context of the current governmental financial reporting environment—the hierarchy of generally accepted accounting principles (GAAP). This Statement supersedes Statement No. 55, The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments.

GASB issued Statement No. 77 "Tax Abatement Disclosures" in August 2015. The requirements of this Statement improve financial reporting by giving users of financial statements essential information that is not consistently or comprehensively reported to the public at present. Disclosure of information about the nature and magnitude of tax abatements will make these transactions more transparent to financial statement users.

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

C. Basis of Accounting and Measurement Focus (Cont'd.)

GASB issued Statement No. 78 “Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans” in December 2015. The objective of this Statement is to address a practice issue regarding the scope and applicability of Statement No. 68, Accounting and Financial Reporting for Pensions. This issue is associated with pensions provided through certain multiple-employer defined benefit pension plans and to state or local governmental employers whose employees are provided with such pensions.

GASB issued Statement No. 79 “Certain External Investment Pools and Pool Participants” in December 2015. This Statement will enhance comparability of financial statements among governments by establishing specific criteria used to determine whether a qualifying external investment pool may elect to use an amortized cost exception to fair value measurement.

The Township does not prepare its financial statements in accordance with generally accepted accounting principles in the United States of America. The adoption of these new standards will not adversely effect the reporting on the Township’s financial condition.

Use of Estimates – The preparation of the financial statements requires management of the Township to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Comparative Data - Comparative data for the prior year has been presented in order to provide an understanding of changes on the Township’s financial position and operations. However, comparative data has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

Water and Sewer Utility Fund – Effective February 1, 2009, pursuant to N.J.S.A. 40A:5A-20, the adoption of local ordinances and resolutions and the approval of the Local Finance Board, Department of Community Affairs, State of New Jersey, the Monroe Township Municipal Utilities Authority (MUA) was dissolved and its operations were absorbed by the Township of Monroe. The activity of the utility operations are recorded and reported within the Water and Sewer Utility Fund section of the Township’s financial statements. The MUA, the previous entity, operated as a separate authority and reported its financial statements in accordance with accounting principles generally accepted in the United States. Upon this transition, the Township Water and Sewer Utility Fund reports its financial statements for the period February 1, 2009 through December 31, 2009, under the OCBOA form of accounting as promulgated by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The primary differences between these accounting principles are as described above. In accordance with the establishment of the Water and Sewer Utility Fund, the Township converted the balance sheet reported by the MUA under the GAAP basis of accounting at January 31, 2009, to a balance sheet prepared by the Township as the Water and Sewer Utility Fund under the Township’s OCBOA form of accounting as of February 1, 2009.

NOTES TO FINANCIAL STATEMENTS

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION

The Local Bond Law, Chapter 40A:2 et seq, governs the issuance of bonds to finance municipal capital expenditures. The Township's debt is summarized as follows:

A. Summary of Municipal Debt for Capital Projects

	2015	2014
<u>Issued:</u>		
General:		
Serial Bonds	\$ 56,135,000.00	\$ 60,293,602.00
Bond Anticipation Notes	7,500,000.00	-
Green Acres Trust Loans	139,341.38	152,534.36
MCIA Loan Program	1,968,405.09	1,928,752.29
Water - Sewer Utility:		
Serial Bonds	37,820,000.00	8,805,000.00
NJEIT Loans	1,738,285.03	1,862,255.02
Bond Anticipation Notes	-	18,308,000.00
Total Issued	105,301,031.50	91,350,143.67
Net Issued	105,301,031.50	91,350,143.67
<u>Authorized But Not Issued:</u>		
General:		
Bonds and Notes	14,744,570.94	17,740,470.90
Water - Sewer Utility:		
Bonds and Notes	19,435,515.00	17,861,220.00
Total Authorized But Not Issued	34,180,085.94	35,601,690.90
Total Bonds and Notes Issued and Authorized but not Issued	\$ 139,481,117.44	\$ 126,951,834.57

NOTES TO FINANCIAL STATEMENTS

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)  
 A. Summary of Municipal Debt for Capital Projects (Cont'd.)

Summarized below are the Township's individual bond and loan issues which were outstanding at December 31, 2015 and 2014:

	<u>2015</u>	<u>2014</u>
<u>General Debt:</u>		
<u>Serial Bonds and Bond Anticipation Notes:</u>		
\$4,910,789.58, General Obligation Refunding Bonds - 2006 serial bond issued 2006 with final maturity 2021, remaining interest rates at 4.55% to 4.55%	\$ -	2,823,602.00
\$30,075,000, General Obligation Bonds - 2012 serial bond issued 2012 with final maturity 2027, remaining interest rates at 2.00% to 3.00%	23,925,000.00	25,825,000.00
\$5,055,000, General Obligation Refunding Bonds - 2012 serial bond issued 2012 with final maturity 2019, remaining interest rates at 2.94% to 4.00%	3,315,000.00	4,160,000.00
\$28,235,000, General Obligation Bonds - 2013 serial bond issued 2013 with final maturity 2033, remaining interest rates at 2.25% to 3.00%	26,460,000.00	27,485,000.00
\$2,435,000, General Obligation Refunding Bonds - 2015 serial bond issued 2015 with final maturity 2021, remaining interest rates at 3.00% to 4.00%	2,435,000.00	-
\$7,500,000, General Capital Bond Anticipation Notes - 2015 issued 8/6/15, due on 8/5/16, interest 2.00%	7,500,000.00	-
	<hr/>	<hr/>
Subtotal - Bonds and Bond Anticipation Notes	63,635,000.00	60,293,602.00
<u>Loans:</u>		
\$338,723.41, MCIA Loan Program issued 9/30/10 with final maturity 2014 interest 1.50% to 4.00%	-	69,297.27
\$459,737.03, MCIA Loan Program issued 9/30/11 with final maturity 2016 interest 1.20% to 3.00%	97,046.16	191,265.73
\$551,296.67, MCIA Loan Program issued 9/28/12 with final maturity 2017 interest 1.25% to 3.00%	229,374.32	339,075.56
\$658,110.06, MCIA Loan Program issued 10/28/13 with final maturity 2018 interest 2.00% to 4.00%	405,458.18	532,392.50
\$796,721.23, MCIA Loan Program issued 9/30/14 with final maturity 2019 interest 1.50% to 3.00%	643,281.29	796,721.23
\$593,245.14, MCIA Loan Program issued 9/17/15 with final maturity 2020 interest 1.50% to 4.00%	593,245.14	-
\$265,600.16, N.J. Green Trust Loan issued 1/11/05 with final maturity 2025 interest 2.000%	139,341.38	152,534.36
	<hr/>	<hr/>
Subtotal - Loans	2,107,746.47	2,081,286.65
	<hr/>	<hr/>
Subtotal - General Debt	65,742,746.47	62,374,888.65

NOTES TO FINANCIAL STATEMENTS

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

A. Summary of Municipal Debt for Capital Projects (Cont'd.)

Summarized below are the Township's individual bond and loan issues which were outstanding at December 31, 2015 and 2014:

	<u>2015</u>	<u>2014</u>
<u>Water and Sewer Utility Debt:</u>		
<u>Serial Bonds:</u>		
\$6,370,000 Refunding Revenue Bonds - 2003 serial bond issued 2003 with final maturity 2017, remaining interest rates at 5.000% to 5.125%	400,000.00	600,000.00
\$8,910,000 Refunding Revenue Bonds - 2005 serial bond issued 2005 with final maturity 2025, remaining interest rates at 3.250% to 4.100%	7,030,000.00	7,655,000.00
\$1,285,000 Refunding Revenue Bonds - 2012 serial bond issued 2012 with final maturity 2017, remaining interest rates at 2.000% to 3.000%	390,000.00	550,000.00
\$30,000,000, Water-Sewer Capital Revenue Bonds serial bond issued 2015 with final maturity 2039, remaining interest rates at 3.000% to 4.000%	30,000,000.00	-
\$18,308,000, General Capital Bond Anticipation Notes issued 2/6/14, due on 2/6/15, interest 1.000%	-	18,308,000.00
\$1,060,000, NJ Environmental Infrastructure Trust Loan issued 2012 with final maturity 8/1/28 remaining interest rates at 3.000% to 5.000%	915,000.00	965,000.00
\$1,060,000, NJ Environmental Infrastructure Trust Loan issued 2012 with final maturity 8/1/28 remaining interest rates at 0.000%	823,285.03	897,255.02
	<u>39,558,285.03</u>	<u>28,975,255.02</u>
Subtotal - Water and Sewer Utility Debt		
	<u>\$ 105,301,031.50</u>	<u>\$ 91,350,143.67</u>

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

B. Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of:

<u>2015</u>	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 132,840,000.00	\$ 132,840,000.00	\$ -
Water - Sewer Utility Debt	58,993,800.03	58,993,800.03	-
General Debt	<u>80,487,317.41</u>	<u>15,990,944.19</u>	<u>64,496,373.22</u>
	<u>\$ 272,321,117.44</u>	<u>\$ 207,824,744.22</u>	<u>\$ 64,496,373.22</u>

Net Debt \$ 64,496,373.22 Divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended \$ 7,254,379,081.33 = 0.89%

<u>2014</u>	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 140,040,000.00	\$ 140,040,000.00	\$ -
Water - Sewer Utility Debt	46,836,475.02	46,836,475.02	-
General Debt	<u>80,115,359.55</u>	<u>17,243,643.00</u>	<u>62,871,716.55</u>
	<u>\$ 266,991,834.57</u>	<u>\$ 204,120,118.02</u>	<u>\$ 62,871,716.55</u>

Net Debt \$ 62,871,716.55 Divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended \$ 6,829,497,000.33 = 0.92%

The Township's Borrowing Power Under N.J.S.A. 40A:2-6 as Amended, at December 31, was as follows:

	<u>2015</u>	<u>2014</u>
3 1/2% of Equalized Valuation Basis Municipal Net Debt	\$ 253,903,267.85	\$ 239,032,395.01
	<u>64,496,373.22</u>	<u>62,871,716.55</u>
Remaining Borrowing Power	<u>\$ 189,406,894.63</u>	<u>\$ 176,160,678.46</u>

NOTES TO FINANCIAL STATEMENTS

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

B. Summary of Statutory Debt Condition - Annual Debt Statement

Calculation of "Self-Liquidating Purpose"  
Water and Sewer Utility Per N.J.S.A. 40A: 2-45

The calculation of "Self-Liquidating Purpose" for the Water and Sewer Utility Fund per N.J.S.A. 40A: 2-45 is as follows:

Cash Receipts From Fees, Rents or Other Charges for the year	2015 \$ 16,598,050.24	2014 \$ 18,366,859.90
Deductions:		
Operating and Maintenance Costs	12,924,468.00	12,132,733.00
Debt Service	<u>2,177,804.81</u>	<u>2,440,481.42</u>
Total Deductions	<u>15,102,272.81</u>	<u>14,573,214.42</u>
Excess in Revenue	<u>\$ 1,495,777.43</u>	<u>\$ 3,793,645.48</u>

The differences between the excess revenues for debt statement purposes and the statutory cash basis for the Water and Sewer Utility Fund is as follows:

Excess in Revenues - Cash Basis (D-1)	2015 \$ 1,339,821.12	2014 \$ 3,490,490.67
Add: Capital Improvements	350,000.00	300,000.00
Other Deductions	-	3,295.00
	<u>1,689,821.12</u>	<u>3,793,785.67</u>
Less: Non-Budget Revenue	13.28	140.19
Refund of Prior year revenue		
Accounts Payable Cancelled	<u>194,030.41</u>	<u>-</u>
Excess in Revenue	<u>\$ 1,495,777.43</u>	<u>\$ 3,793,645.48</u>

C. Schedule of Annual Debt Service for Principal and Interest for the Bonded Debt Issued and Outstanding at December 31, 2015:

Calendar Year	General		Water - Sewer Utility*		Total
	Principal	Interest	Principal	Interest	
2016	4,320,000.00	1,560,311.11	1,720,000.00	1,217,356.67	8,817,667.78
2017	4,510,000.00	1,429,825.00	1,410,000.00	1,141,575.00	8,491,400.00
2018	4,730,000.00	1,307,525.00	1,320,000.00	1,104,175.00	8,461,700.00
2019	4,735,000.00	1,179,225.00	1,365,000.00	1,062,075.00	8,341,300.00
2020	3,915,000.00	1,042,975.00	1,390,000.00	1,006,875.00	7,354,850.00
2021	3,925,000.00	941,375.00	1,435,000.00	950,975.00	7,252,350.00
2022	3,500,000.00	819,375.00	1,455,000.00	893,875.00	6,668,250.00
2023	3,500,000.00	740,000.00	1,505,000.00	835,275.00	6,580,275.00
2024	3,500,000.00	662,812.50	1,555,000.00	774,775.00	6,492,587.50
2025	3,500,000.00	562,500.00	1,615,000.00	712,075.00	6,389,575.00
2026	3,500,000.00	457,500.00	1,670,000.00	663,350.00	6,290,850.00
2027	3,500,000.00	352,500.00	1,500,000.00	618,750.00	5,971,250.00
2028	1,500,000.00	247,500.00	1,500,000.00	573,750.00	3,821,250.00
2029	1,500,000.00	112,500.00	1,500,000.00	528,750.00	3,641,250.00
2030	1,500,000.00	180,000.00	1,500,000.00	483,750.00	3,663,750.00
2031	1,500,000.00	135,000.00	1,500,000.00	438,750.00	3,573,750.00
2032	1,500,000.00	90,000.00	1,500,000.00	393,750.00	3,483,750.00
2033	1,500,000.00	45,000.00	1,500,000.00	346,875.00	3,391,875.00
2034	-	-	1,500,000.00	300,000.00	1,800,000.00
2035	-	-	1,500,000.00	251,250.00	1,751,250.00
2036	-	-	1,500,000.00	202,500.00	1,702,500.00
2037	-	-	1,500,000.00	153,750.00	1,653,750.00
2038	-	-	1,500,000.00	103,125.00	1,603,125.00
2039	-	-	1,500,000.00	52,500.00	1,552,500.00
Total	<u>\$ 56,135,000.00</u>	<u>\$ 11,865,923.61</u>	<u>\$ 35,940,000.00</u>	<u>\$ 14,809,881.67</u>	<u>\$ 118,750,805.28</u>

The detail of the Township financings are contained within the supplementary schedules section included within this report.

\* Includes Water-Sewer Refunding bonds issued 2/10/16

As described previously within the Notes to the Financial Statements, effective February 1, 2009, the Township dissolved the Monroe Township Utilities Authority and created a Municipal Water and Sewer Utility. In connection with this transition, the Water and Sewer Utility assumed the responsibility for the MUA's previously issued debt. Pursuant to the 1977 General Bond Resolution, certain reserves are required to be maintained until the bonds are retired.

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

D. Loan Agreements:

Loan Agreements - Middlesex County Improvement Authority

The Township has entered into various loan financings with the Middlesex County Improvement Authority for improvement programs. The improvement programs are financed through debt issued by the Middlesex County improvements Authority. During the year ended December 31, 2015, the Township made payments to the Middlesex County Improvement Authority with respect to the loan improvement programs in the amount of \$553,592.34.

New Jersey Green Trust Loan

The Township has contracted for the funding of Ballfield Improvements through the N.J. Green Trust Loan Program in the amount of \$265,600.16. Pursuant to the provisions of N.J.S.A. 40A: 2-1 et seq. the loan principal in the amount of \$139,341.44 and \$152,534.40 at December 31, 2015 and 2014 has been included in the calculation of the Township's statutory debt condition.

Schedule of Annual Debt Service for Principal and Interest for the Loan Agreements Issued and Outstanding at December 31, 2015

Calendar Year	MCIA Loans		NJ Green Trust		Total
	Principal	Interest	Principal	Interest	
2016	609,149.62	63,829.09	13,458.14	2,719.87	689,156.72
2017	523,441.76	48,426.82	13,728.66	2,449.36	588,046.60
2018	420,618.16	30,625.75	14,004.60	2,173.42	467,421.93
2019	288,983.96	15,587.19	14,286.09	1,891.92	320,749.16
2020	126,211.59	5,048.46	14,573.24	1,604.77	147,438.06
2021	-	-	14,866.16	1,311.85	16,178.01
2022	-	-	15,164.97	1,013.04	16,178.01
2023	-	-	15,469.79	708.22	16,178.01
2024	-	-	15,780.73	397.29	16,178.02
2025	-	-	8,009.06	80.09	8,089.15
2026	-	-	-	-	-
2027	-	-	-	-	-
Total	\$ 1,968,405.09	\$ 163,517.31	\$ 139,341.44	\$ 14,349.83	\$ 2,285,613.67

The payment schedules for the respective loan agreements are set forth in the General Capital section of this report.

E. Lease Agreements - Middlesex County Improvement Authority

The Township has entered into various lease/purchase agreements with the Middlesex County Improvement Authority for capital equipment. During the year ended December 31, 2015, the Township made principal lease payments in the amount of \$72,759.43. The lease payment schedules for the respective lease agreements are set forth in the General Capital section of this report. The following is a combined schedule of the future minimum lease payments under these capital leases and the present value of the net minimum lease payments at December 31, 2015:

Year Ended December 31:	
2016	76,322.06
2017	62,753.64
2018	55,956.51
2019	40,684.32
2020	24,786.38
Total minimum lease payments	260,502.91
Less amount representing interest	21,559.04
Present value of future minimum lease payments	\$ 238,943.87

As a result of legislation that impacted and provided for limitations on increases in tax levy amounts (P.L. 2007, c.62), the characterization of certain lease payment obligations have been modified as of July 1, 2007. As of and subsequent to that date, any lease obligations that involve asset acquisitions or projects with estimated lives of five (5) years or greater, those obligations due to the conduit issuer are to be classified as debt, in accordance with debt authorized under N.J.S.A. 40A:2-3 et seq. Lease obligations issued with respect to assets with estimated useful lives of less than five years and all lease obligations issued prior to July 1, 2007, are not considered debt of the local unit.

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

F. Loan Agreements

Department of Environmental Protection  
Environmental Infrastructure Loans

The Township has contracted with the State of New Jersey, Department of Environmental Protection to fund a portion of the costs incurred for improvements to wells 17 and 19. Total final loan amount was \$2,612,985 which included \$522,595 of Principal Forgiveness. Information relating to these loans is as follows:

	<u>Loan #1</u>	<u>Loan #2</u>
Drawn down Date	11/21/16	11/21/16
Final Loan Amount	\$1,060,000.00	1,183,520.00
Interest Rates	Various	0.00%
Due Dates	Aug. 1 & Feb. 1	Feb. 1 & Aug. 1
Number of Payments	19	19
Final Payment Date	8/1/28	8/1/27

Pursuant to the provisions of N.J.S.A. 40A: 2-1 et seq. the combined outstanding principle of these loans has been included in the calculation of the Township's statutory debt condition within the Water and Sewer Utility.

G. Refinancing

On August 6, 2015 the Township issued refunding bonds. The Refunding Bonds are being issued to provide for (i) the refunding, on a current basis, of the Township's \$2,823,602.00 outstanding and callable Refunding General Obligation Bonds, Series 2006, dated November 14, 2006, maturing on September 15, 2015 through 2021, inclusive (the "Refunded Bonds"), originally issued in the aggregate principal amount of \$4,910,789.58, (ii) the payment of interest on the Refunded Bonds from March 15, 2015 to September 10, 2015 (the "Redemption Date"), (iii) the payment of the redemption price of the Refunded Bonds equal to one hundred two percent (102%) of the principal amount to be redeemed on the Redemption Date, and (iv) the payment of the costs of issuance with respect to the Refunding Bonds.

The Refunding Bonds bear interest from their date of delivery, which interest shall be payable semi-annually on the first day of February and August, commencing February 1, 2016, in each of the years and at the interest rates of 3.00% to 4.00%, while yields, which reflect premiums or discounts, ranged from 0.42% to 1.75%. Net Present value savings amounted to \$141,526.86 or 5.012% of the the Refunded Bonds. The Net Interest Cost (NIC) on the Refunding Bonds was 1.882%. The proceeds of the sale of \$2,594,227.32 includes a net premium of \$159,227.32 after deductions for underwriting fees and other costs associated with the issuance of the Refunding Bonds, for a net proceed amount, excluding additional proceeds of \$159,227.32, of \$2,594,227.32, which was used to payoff outstanding bonds.

The outstanding debt service with respect to the Township's Refunding Callable 2015 Bonds Issued and Outstanding at December 31, 2015 is as follows:

<u>Calendar Year</u>	<u>General</u>	
	<u>Principal</u>	<u>Interest</u>
2016	380,000.00	84,411.11
2017	395,000.00	74,200.00
2018	405,000.00	62,350.00
2019	415,000.00	50,200.00
2020	415,000.00	33,600.00
2021	425,000.00	17,000.00
Total	\$ 2,435,000.00	\$ 321,761.11

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (CONT'D.)

G. Refinancing

On January 20, 2016 the Township issued general obligation Water-Sewer Utility refunding bonds. The Bonds were issued to provide for, together with other available funds on hand in the debt service reserve funds for the hereinafter defined 2003 Bonds and the hereinafter defined 2005 Bonds: (i) the refunding, on a current basis, through the payment on the Redemption Date (as hereinafter defined) of the redemption price of the Refunded Bonds (as hereinafter defined) equal to one hundred percent (100%) of the principal amount to be redeemed, of (a) all of the Township's outstanding Revenue Bonds (2003 Refunding Series), dated February 1, 2003 (the "2003 Bonds"), maturing on February 1, 2017, in the aggregate principal amount of \$200,000 (the "2003 Refunded Bonds"), such 2003 Bonds being originally issued in the aggregate principal amount of \$6,370,000 by The Monroe Township Municipal Utilities Authority and assumed by the Township in accordance with the provisions of N.J.S.A. 40A:5A-20 and the Local Bond Law, and (b) all of the Township's outstanding Revenue Bonds (2005 Refunding Series), dated September 29, 2005 (the "2005 Bonds"), maturing on February 1 in the years 2017 through 2024, inclusive, and on February 1, 2026 in the aggregate principal amount of \$6,430,000 (the "2005 Refunded Bonds" and together with the 2003 Refunded Bonds, the "Refunded Bonds"), such 2005 Bonds being originally issued in the aggregate principal amount of \$8,910,000 by The Monroe Township Municipal Utilities Authority and assumed by the Township in accordance with the provisions of N.J.S.A. 40A:5A-20 and the Local Bond Law; (ii) the payment of accrued interest on the Refunded Bonds to March 16, 2016 (the "Redemption Date"); and (iii) the payment of the costs of issuance with respect to the Bonds.

The 2016 Refunding Bonds bear interest from their date of delivery, which interest shall be payable semi-annually on the first day of February and August, commencing August 1, 2016, in each of the years and at the interest rates of 2.00% to 4.00%, while yields, which reflect premiums or discounts, ranged from 0.68% to 2.08%. Net Present value savings amounted to \$693,951 or 10.467% of the Refunded Bonds. The Net Interest Cost (NIC) on the Refunding Bonds was 1.78%. The proceeds of the sale of \$6,661,667.72 includes a net premium of \$465,976.76 after deductions for underwriting fees and other costs associated with the issuance of the Refunding Bonds, for a net proceed amount, excluding additional proceeds of \$465,976.76, of \$6,661,677.72, which was used to payoff outstanding bonds.

The outstanding debt service with respect to the Township's Refunding Callable 2016 Bonds Issued and Outstanding at December 31, 2015 is as follows:

Calendar Year	General	
	Principal	Interest
2016	-	84,550.00
2017	390,000.00	174,100.00
2018	420,000.00	163,900.00
2019	440,000.00	148,800.00
2020	470,000.00	130,600.00
2021	485,000.00	111,500.00
2022	470,000.00	92,400.00
2023	490,000.00	73,200.00
2024	505,000.00	53,300.00
2025	530,000.00	32,600.00
2026	550,000.00	11,000.00
Total	\$ 4,750,000.00	\$ 1,075,950.00

Note 4: FUND BALANCES APPROPRIATED

Fund balances at December 31, which were appropriated and included as anticipated revenue in their own respective funds for the succeeding years were as follows:

	<u>Fund Balance</u> <u>Dec. 31, 2015</u>	<u>Utilized in</u> <u>Succeeding Budget</u>	<u>Utilized in</u> <u>Current Fund Budget</u>
Current Fund	\$10,748,130.38	5,500,000.00-	N/A
Water -Sewer Utility Fund	\$7,926,166.96	600,000.00-	\$2,300,000.00

	<u>Fund Balance</u> <u>Dec. 31, 2014</u>	<u>Utilized in</u> <u>Succeeding Budget</u>	<u>Utilized in</u> <u>Current Fund Budget</u>
Current Fund	\$6,902,273.80	\$3,580,000.00-	N/A
Water - Sewer Utility Fund	\$10,886,345.84	- 0-	\$4,300,000.00

Note 5: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2015 and 2014, the Township of Monroe had the following deferred charges to be raised in succeeding budgets:

	<u>2015</u>	<u>2014</u>
Special Emergency – (40A:4-53):		
Master Plan	\$ 30,000.00	\$ 45,000.00
Revaluation	- 0-	157,510.49
Emergency (40A:4-47):		
Tax Appeals*	- 0-	320,395.06

Note 6: DEPOSITS AND INVESTMENTS

State statutes set forth deposit requirements and investments that may be purchased by local units and the Township deposits and invests its funds pursuant to its policies and an adopted cash management plan.

Deposits

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation (FDIC) or by any other agencies of the United States that insures deposits or the State of New Jersey Cash Management Fund. New Jersey statutes require public depositories to maintain collateral for deposit of public funds that exceed insurance limits to protect deposits from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey.

Note 6: DEPOSITS AND INVESTMENTS (CONT'D.)

N.J.S.A. 17:9-41 et. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include Savings and Loan institutions, banks (both state and national banks) and savings banks the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five (5) percent of the average daily balance of collected public funds; or if the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent, to secure the deposits of governmental units.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

At December 31, 2015 and 2014, the cash and cash equivalents and investments of the Township on deposit and on-hand consisted of the following:

	<u>2015</u>	<u>2014</u>
Cash and Cash Equivalents	\$93,647,533.63	\$84,199,275.55
Change Funds (On-Hand)	<u>900.00</u>	<u>900.00</u>
Total	<u>\$93,648,433.63</u>	<u>\$84,200,175.55</u>

Based upon GASB criteria, the Township considers change funds, cash in banks and investments in certificates of deposit as cash and cash equivalents. At December 31, 2015, the carrying amount of the Township's deposits and investments was \$91,673,643.58 and the amount on deposit was \$93,647,533.63. As of December 31, 2015, with respect to Custodial Credit Risk for Township, the amounts reported were as follows; \$1,500,000.00 was covered by Federal depository insurance and \$92,147,533.63 was considered covered under the provisions of NJGUDPA.

The Township has implemented the disclosure requirements of Governmental Accounting Standards Board Statement No. 40 "Deposits and Investment Risk Disclosures" (GASB 40) and accordingly the Township has assessed the Custodial Risk, the Concentration of Credit Risk and Interest Rate Risk of its cash and investments.

- (a) Custodial Credit Risk – The Township's deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are: uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the depositor-governments name. The deposit risk is that, in the event of the failure of a depository financial institution, the Township will not be able to recover deposits or will not be able to recover collateral securities that are in possession of an outside party. The Township's investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the Township and are held by either: the counterparty or the counterparty's trust department or agent but not in the Township's name. The investment risk is that, in the event of the failure of the counterparty to a transaction, the Township will not be able to recover the value of the investment or collateral securities that in possession of an outside party.

## Note 6: DEPOSITS AND INVESTMENTS (CONT'D.)

- (b) Concentration of Credit Risk – This is the risk associated with the amount of investments that Township has with any one issuer that exceeds 5 percent or more of its total investments. Investment issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this requirement.
- (c) Credit Risk – GASB 40 requires that disclosure be made as to the credit rating of all debt security investments except for obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government. This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

In general, the Township does not have an investment policy regarding Credit Risk except to the extent outlined under the Township's investment policy. The New Jersey Cash Management Fund is not rated.

- (d) Interest Rate Risk - This is the risk that changes in interest rates will adversely affect the fair value of an investment. The Township does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from interest rate fluctuations.

The Township does not have a deposit policy for custodial risk. Based upon the existing deposit and investment practices, the Township is generally not exposed to credit risks, custodial credit risks (FDIC and NJGUDPA coverage's) for its deposits and investments; concentration of credit risks and interest rate risks for its investments; nor is it exposed to foreign currency risks for its deposits and investments.

#### Investments

New Jersey statutes establish the following securities as eligible for the investment of Township funds:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided such obligation bear a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Township or bonds or other obligations of school districts of which the Township is a part and within which the school district is located;
5. Bonds or other obligations having a maturity date of not more than 397 days from the date of purchase that are approved by the Division of Investment of the Department of Treasury for investment by local units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1997, c. 281 (C.52:18A-90.4); or

Note 6: DEPOSITS AND INVESTMENTS (CONT'D.)

8. Agreements for the repurchase of fully collateralized securities, if:
- a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3);
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is more than 30 days; and
  - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.19:9-41) and for which a master repurchase agreement providing for the custody and security of the collateral is executed.

New Jersey Cash Management Fund – All investments in the Fund are governed by the regulations of the Investment Council, which prescribe specific standards designed to insure the quality of investments and to minimize the risks related to investments. In all the years of the Division of Investment's existence, the Division has never suffered a default of principal or interest on any short-term security held by it due to the bankruptcy of a securities issuer; nevertheless, the possibility always exists, and for this reason a reserve is being accumulated as additional protection for the "Other Than State" participants.

In addition to the Council regulations, the Division sets further standards for specific investments and monitors the credit of all eligible securities issuers on a regular basis.

Note 7: ASSESSMENT AND COLLECTION OF PROPERTY TAXES

New Jersey statutes require that taxable valuation of real property be prepared by the Tax Assessor as of October 1 in each year and filed with the County Board of Taxation by January 10 of the following year. Upon the filing of certified adopted budgets by the Township, Local School District and County the tax rate is struck by the board based on the certified amounts in each of the taxing districts for collection to fund the budgets. Pursuant to statute, this process is to be completed on or before May 3, with a completed duplicate of the tax rolls to be delivered to the Tax Collector on or before May 13th.

Tax bills are prepared and mailed by the Collector of Taxes annually and set forth the final tax for the tax year. The bill contains a credit for preliminary amounts billed previously with the balance payable in equal installments on August 1<sup>st</sup> and November 1<sup>st</sup> of the tax year. In addition, the property owner receives a preliminary bill for the succeeding year based on one half of the prior year's tax. The preliminary payments are due and payable on February 1<sup>st</sup> and May 1<sup>st</sup>. The New Jersey Statutes allow a grace period of 10 days for each payment period and the Township granted this option to taxpayers. Taxes become delinquent if not paid on the installment dates and become subject to interest penalties of 8% to 18% of the amount delinquent, and if a delinquency (including interest) is in excess of \$10,000.00 and remains in arrears after December 31, an additional flat penalty of 6% may be charged against the delinquency. If taxes are delinquent on or after April 1<sup>st</sup> of the succeeding year, the delinquent amount is subject to "Tax Sale" which places a tax lien on the property allowing the holder to enforce the tax lien by collection or foreclosure. New Jersey property tax laws establish a tax lien on real estate as of January 1<sup>st</sup> of the current tax year even though the amount due is not known.

Note 8: FIXED ASSETS

The Township’s fixed assets are reported as follows:

	<u>Balance</u> <u>December 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>December 31, 2015</u>
Land	\$3,769,000.00	\$ -	\$ -	\$3,769,000.00
Land Improvements	1,743,715.85	-	82,843.00	1,660,872.85
Buildings	12,787,383.16	9,916,357.00	-	22,703,740.16
Machinery & equipment	<u>10,833,663.27</u>	<u>1,996,495.90</u>	<u>392,000.00</u>	<u>12,438,159.17</u>
	<u>\$29,133,762.28</u>	<u>\$11,912,852.90</u>	<u>\$ 474,843.00</u>	<u>\$40,571,772.18</u>

Note 9. PENSION PLANS

Description of Plans - The State of New Jersey, Division of Pension and Benefits (the Division) was created and exists pursuant to N.J.S.A. 52:18A to oversee and administer the pension trust and other postemployment benefit plans sponsored by the State of New Jersey (the State). According to the State of New Jersey Administrative Code, all obligations of the Systems will be assumed by the State of New Jersey should the plans terminate. Each defined benefit pension plan’s designated purpose is to provide retirement, death and disability benefits to its members. The authority to amend the provision of plan rests with new legislation passed by the State of New Jersey. Pension reforms enacted pursuant to Chapter 78, P.L. 2011 included provisions creating special Pension Plan Design Committees for the Public Employees Retirement System (PERS) and the Police and Firemen’s Retirement System (PFRS), once a Target Funded Ratio (TFR) is met, that will have the discretionary authority to modify certain plan design features, including member contribution rate; formula for calculation of final compensation or final salary; fraction used to calculate a retirement allowance; age at which a member may be eligible and the benefits for service or early retirement; and benefits provided for disability retirement. The committee will also have the authority to reactivate the cost of living adjustment (COLA) on pensions. However, modifications can only be made to the extent that the resulting impact does not cause the funded ratio to drop below the TFR in any one year of a projection period. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for each of the plans. This report may be accessed via the Division of Pensions and Benefits website, at [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions), or may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625.

A. Public Employees' Retirement System (PERS) - The Public Employee Retirement System is a cost-sharing, multiple employer defined benefit pension plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the PERS Plan are as follows:

Note 9. PENSION PLANS (CONT'D.)

A. Public Employees' Retirement System (PERS) (Cont'd.)

*Plan Membership and Contributing Employers-* Substantially all full-time employees of the State of New Jersey or any county, municipality, school district or public agency are enrolled in PERS, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or other jurisdiction's pension fund. Membership and contributing employers of the defined benefit pension plans consisted of the following at June 30, 2015:

Inactive plan members or beneficiaries currently receiving benefits	166,637
Inactive plan members entitled to but not yet receiving benefits	703
Active plan members	<u>259,161</u>
 Total	 <u>426,501</u>

Contributing Employers – 1,710.

*Significant Legislation* – For State of New Jersey contributions to PERS, Chapter 1, P.L. 2010, effective May 21, 2010, required the State to resume making actuarially recommended contributions to the pension plan on a phased-in basis over a seven year period beginning in the fiscal year ended June 30, 2012. For State fiscal year 2015, the State was required to make a minimum contribution representing 4/7<sup>th</sup> of the actuarially determined contribution amount based on the July 1, 2013 actuarial valuation.

Chapter 19, P.L. 2009, effective March 17, 2009, provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State Fiscal Year 2009. Such an employer will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of PERS, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. Pursuant to the provision of Chapter 78, P.L. 2011, COLA increases were suspended for all current and future retirees of PERS.

For the year ended December 31, 2015 the Township's total payroll for all employees was \$23,447,983. Total PERS covered payroll was \$14,231,684. Covered payroll refers to all compensation paid by the Township to active employees covered by the Plan.

*Specific Contribution Requirements and benefit provisions* – The contribution policy is set by N.J.S.A 43:15 and requires contributions by active members and contributing employers. Members contribute at a uniform rate. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years beginning in July 2012. The member contribution rate was 6.78% in State fiscal year 2014 and increased to 6.92% for State fiscal year 2015, commencing July 1, 2015. The phase-in of the additional incremental member contribution rate takes place in July of each subsequent State fiscal year. Employer's contribution amounts are based on an actuarially determined rate. The annual employer contributions include funding for basic retirement allowances and noncontributory death benefits. The Township's cash basis contributions to the Plan for the years ended December 31, 2014 and 2015 were \$1,565,173 and \$1,678,134, respectively. Township Contributions are due and payable on April 1<sup>st</sup> in the second fiscal period subsequent to plan year for which the contribution requirements were calculated. Township payments to PERS for the years ending December 31, 2014 and 2015 consisted of the following:

Note 9. PENSION PLANS (CONT'D.)

A. Public Employees' Retirement System (PERS) (Cont'd.)

	<u>2014</u>	<u>2015</u>
Normal Cost	\$273,658	\$268,846
Amortization of Accrued Liability	<u>1,203,171</u>	<u>1,243,621</u>
Total Pension	1,476,829	1,512,467
NCGI Premiums	<u>25,116</u>	<u>102,439</u>
Total Regular Billing	1,501,945	1,614,906
Additional Billings:		
ERI	<u>63,228</u>	<u>63,228</u>
Total PERS Payment	<u>\$1,565,173</u>	<u>\$1,678,134</u>

When applicable, Ch. 19, P.L. 2009 billings reflect the recoupment of the 50% deferral of normal and accrued liability costs due on April 1, 2009. The law set a fifteen-year repayment schedule for the deferred amount, with additional annual adjustments to reflect the return on investment of actuarial net assets of the plan on deferred principal balances. The Township did not participate in the Ch. 19 program.

ERI billings reflect the recoupment of the additional costs of pensions and health benefits, plus interest, resulting from an entities participation in a sponsored early retirement program.

The Township recognizes liabilities to PERS and records expenditures for same in the fiscal period that bills become due.

The vesting and benefit provisions are set by N.J.S.A. 43:15. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007.
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

A service retirement benefit of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tier 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tier 1 and 2 members before reaching age 60, to tier 3 and 4 members before age 62 and tier 5 members with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the retirement age of his/her respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Note 9. PENSION PLANS (CONT'D.)

A. Public Employees' Retirement System (PERS) (Cont'd.)

*Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions* – The regulatory basis of accounting which is basis for the preparation of the Township’s basic financial statements does not require or permit the inclusion of entity-wide, full accrual basis financial statements. Accordingly, the Township does not recognize pension liabilities for any current or prior period until the fiscal period in which such payments will become due and payable.

At June 30, 2015, the PERS reported a liability of \$22,447,996,119 for its Non-State Employer Member Group. The Township’s proportionate share of the net pension liability for the Non-State Employer Group that is attributable to the Township was \$44,491,760 or 0.198199%. At June 30, 2014, the PERS reported a net pension liability of \$18,722,735,003 for its Non-State Employer Member Group. The proportionate share of the State of New Jersey’s net pension liability for the Non-State Employer Member Group that is attributable to the Township was \$36,676,354 or 0.195892%.

*Actuarial Assumptions-* The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.04%
Salary Increases (2012-2021)	2.15-4.40% Based on age
Thereafter	3.15-5.40% Based on age
Investment rate of return	7.90%

*Mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirement and beneficiaries of former members with adjustments for mortality improvements from the base year of 2012 based on Projection Scale AA. The RP-2000 Disabled Mortality Tables (setback 3 years for males and setback 1 year for females) are used to value disabled retirees.*

*The actuarial assumptions used in the July 1, 2014 valuation were based on the results of an actuarial experience study for the period July 1, 2008 to June 30, 2011. It is likely that future experiences will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.*

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rate of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic real rates of return for each major asset class included in the pension plans’ target asset allocation as of June 30, 2015 are summarized in the following table:

Note 9. PENSION PLANS (CONT'D.)

A. Public Employees' Retirement System (PERS) (Cont'd.)

<u>Asset Class</u>	
Cash	1.04%
U.S. Treasuries	1.64%
Investment Grade Credit	1.79%
Mortgages	1.62%
High Yield Bonds	4.03%
Inflation-Indexed Bonds	3.25%
Broad US Equities	8.52%
Developed Foreign Equities	6.88%
Emerging Market Equities	10.00%
Private Equity	12.41%
Hedge Funds/Absolute Return	4.72%
Real Estate (Property)	6.83%
Commodities	5.33%
Global Debt ex US	-0.40%
REIT	5.12%

*Discount Rate* – The discount rate used to measure the pension liabilities of PERS was 4.90%

*Sensitivity of Net Pension Liability* – the following presents the net pension liability of PERS calculated using the discount rates as disclosed above as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage rate higher than the current rate:

	<u>At 1% Decrease</u>	<u>At current discount rate</u>	<u>At 1% increase</u>
PERS	\$55,702,235,475	\$46,170,131,656	\$38,191,749,890

*Plan Fiduciary Net Position* – The plan fiduciary net position for PERS, including the State of New Jersey, at June 30, 2015 was \$28,553,566,906. Information regarding the portion of the Plan Fiduciary Net Position that was allocable to the Local (Non-State) Group was not available.

B. Police and Firemen's Retirement System (PFRS) - The Police and Firemen's Retirement System is a cost-sharing, multiple employer defined benefit pension plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the PFRS Plan are as follows:

*Plan Membership and Contributing Employers*- Substantially all full-time county and municipal police or firemen and state firemen or officer employees with police powers appointed after June 30, 1944 are enrolled in PFRS. Membership and contributing employers of the defined benefit pension plans consisted of the following at June 30, 2015:

Inactive plan members or beneficiaries currently receiving benefits	44,252
Inactive plan members entitled to but not yet receiving benefits	51
Active plan members	<u>40,359</u>
Total	<u>84,662</u>

Contributing Employers – 585.

Note 9. PENSION PLANS (CONT'D.)

B. Police and Firemen's Retirement System (PFRS) (Cont'd.)

In addition to the State, who is the sole payer of regular employer contributions to the fund, TPAF's contributing employers include boards of education who elected to participate in the Early Retirement Incentive Program and continue to pay towards their incurred liability.

*Significant Legislation* – For State of New Jersey contributions to PFRS, Chapter 1, P.L. 2010, effective May 21, 2010, required the State to resume making actuarially recommended contributions to the pension plan on a phased-in basis over a seven year period beginning in the fiscal year ended June 30, 2012. For State fiscal year 2015, the State was required to make a minimum contribution representing 4/7<sup>th</sup> of the actuarially determined contribution amount based on the July 1, 2013 actuarial valuation.

Pursuant to the provision of Chapter 78, P.L. 2011, COLA increases were suspended for all current and future retirees of PFRS.

For the year ended December 31, 2015 the Township's total payroll for all employees was \$23,447,983. Total PFRS covered payroll was \$6,009,412. Covered payroll refers to all compensation paid by the Township to active employees covered by the Plan.

Specific Contribution Requirements and benefit provisions – The contribution policy is set by N.J.S.A 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contributions rate increased from 8.5% of annual compensation to 10.0% in October 2011. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability. The annual employer contributions include funding for basic retirement allowances and noncontributory death benefits. The Township's cash basis contributions to the Plan for the years ended December 31, 2014 and 2015 were \$1,211,058 and \$1,273,833, respectively. Township Contributions are due and payable on April 1<sup>st</sup> in the second fiscal period subsequent to plan year for which the contribution requirements were calculated. Township payments to PFRS for the years ending December 31, 2014 and 2015 consisted of the following:

	<u>2014</u>	<u>2015</u>
Normal Cost	\$394,328	\$405,989
Amortization of Accrued Liability	<u>752,351</u>	<u>791,101</u>
Total Pension	1,146,679	1,197,090
NCGI Premiums	<u>46,155</u>	<u>57,972</u>
Total Regular Billing	1,192,834	1,255,062
Additional Billings:		
ERI	<u>18,224</u>	<u>18,771</u>
Total PFRS Payment	<u>\$1,211,058</u>	<u>\$1,273,833</u>

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement as well as death and disability benefits. All benefits vest after ten years of service, except disability benefits, which vest after four years of service.

Note 9. PENSION PLANS (CONT'D.)

B. Police and Firemen’s Retirement System (PFRS) (Cont’d.)

The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

*Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions* – The regulatory basis of accounting which is basis for the preparation of the Township’s basic financial statements does not require or permit the inclusion of entity-wide, full accrual basis financial statements. Accordingly, the Township does not recognize pension liabilities for any current or prior period until fiscal period in which such payments will become due and payable.

At June 30, 2015, the PFRS reported a net pension liability of \$16,656,514,197 for its Non-State, Non-Special Funding Situation Employer Member Group. The Township’s proportionate share of the net pension liability for the Non-State, Non-Special Funding Situation Employer Member Group was \$27,182,989 or 0.163197%. At June 30, 2014, the PFRS reported a net pension liability of \$12,579,072,492 for its Non-State, Non-Special Funding Situation Employer Member Group. The Township’s proportionate of the net pension liability for the Non-State Non-Special Funding Situation Employer Member Group was \$20,554,813 or 0.163405%.

*Actuarial Assumptions*- The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.04%
Salary Increases (2012-2021)	2.60-9.48% Based on age
Thereafter	3.60-10.48% Based on age
Investment rate of return	7.90%

Mortality rates were based on the RP-2000 Combined Healthy Mortality Tables projected one year using Projection Scale AA and one year using Projection Scale BB for male service retirements with adjustments for mortality improvements from the base year based on Projection Scale BB. Mortality rates were based on the RP-2000 Combined Healthy Mortality Tables projected fourteen years using Projection Scale BB for female service retirements and beneficiaries with adjustments for mortality improvements from the base year of 2014 based on Projection Scale BB.

The actuarial assumptions used in the July 1, 2014 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

Note 9. PENSION PLANS (CONT'D.)

B. Police and Firemen's Retirement System (PFRS) (Cont'd.)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rate of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2015 are summarized in the following table:

<u>Asset Class</u>	
Cash	1.04%
U.S. Treasuries	1.64%
Investment Grade Credit	1.79%
Mortgages	1.62%
High Yield Bonds	4.03%
Inflation-Indexed Bonds	3.25%
Broad US Equities	8.52%
Developed Foreign Equities	6.88%
Emerging Market Equities	10.00%
Private Equity	12.41%
Hedge Funds/Absolute Return	4.72%
Real Estate (Property)	6.83%
Commodities	5.32%
Global Debt ex US	-0.40%
REIT	5.12%

*Discount Rate* – The discount rate used to measure the pension liabilities of PFRS was 5.79%

*Sensitivity of Net Pension Liability* – the following presents the net pension liability of PFRS calculated using the discount rates as disclosed above as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage rate higher than the current rate:

	<u>At 1% Decrease</u>	<u>At current discount rate</u>	<u>At 1% increase</u>
PFRS	\$29,053,805,391	\$22,410,906,984	\$16,996,545,615

*Plan Fiduciary Net Position* – The plan fiduciary net position for PFRS, including the State of New Jersey, at June 30, 2015 was \$25,106,858,921.

C. Defined Contribution Retirement System (DCRP)

The Defined Contribution Retirement Plan (DCRP) is a multiple employer defined contribution plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the DCRP are as follows:

## Note 9. PENSION PLANS (CONT'D.)

C. Defined Contribution Retirement System (DCRP) (Cont'd.)

*Plan Membership and Contributing Employers-* Enrollment in the DCRP is required for state or local officials, elected or appointed on or after July 1, 2007; employees enrolled in TPAF or PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in TPAF or PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000 annually; and employees otherwise eligible to enroll in TPAF or PERS after May 21, 2010, who do not work the minimum number of hours per week required for tier 4 or tier 5 enrollment, but who earn salary of at least \$5,000 annually. At June 30, 2014, the membership in the DCRP, based on the information within the Division's database, was 28,270.

*Contribution Requirement and Benefit Provisions -* State and local government employers contribute 3% of the employees base salary. Active members contribute 5.5% of base salary.

Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

For the year ended December 31, 2015 the Township's total payroll for all employees was \$23,447,983. Total DCRP covered payroll was \$424,292. Covered payroll refers to all compensation paid by the Township to active employees covered by the Plan. Township and employee contributions to the DCRP for the year ended December 31, 2015 and 2014 were \$12,249 and \$13,792, respectively.

## Note 10: POST-RETIREMENT HEALTH CARE BENEFITS

The Township provides medical, prescription drug and Medicare Part B reimbursement to retirees and their covered dependents, in accordance with applicable resolutions and collective bargaining agreements. The Township maintains a single-employer, defined benefit health plan with benefits provided through insurance carriers and by third party claims administrators. All active employees who retire from the Township and meet the eligibility criteria receive these benefits.

The Township currently funds the costs to provide postemployment benefits on a pay-as-you-go basis. The Township establishes and has the power to amend benefits and contribution obligations, subject to collective bargaining agreements.

In 2008, the Township adopted the disclosure provisions of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This statement establishes guidelines for reporting costs associated with "other the postemployment benefits" (OPEB). OPEB costs are actuarially calculated based on benefits (other than pensions), which current and retired employees have accrued as a result of their respective employment contracts.

Note 10: POST-RETIREMENT HEALTH CARE BENEFITS (CONT'D)

The Division of Local Government Services, Department of Community Affairs, State of New Jersey, issued Local Finance Notice 2007-15, *Implementing GASB 45: Disclosure of Liabilities for Other Post-Employment Benefits for Municipalities and Counties*, to address the implementation of GASB Statement No. 45. The Notice states that local units are not required to accrue and report the long-term liability on their balance sheet, however, they are required to calculate and disclose their obligation in accordance with GASB Statement No. 45.

As required by Local Finance Notice 2007-15, the Township must disclose its OPEB costs as determined by GASB Statement No. 45. In accordance with this standard, the Township's annual OPEB cost for the plan is based on the Annual Required Contribution (ARC), and amount actuarially determined in accordance with the parameters of GASB Statement No. 45, to include both the value of benefits earned during the year (Normal Cost) and an amortizing of the unfunded actuarially accrued liability over a period not to exceed thirty years. The amortization costs for the initial unfunded actuarial accrued liability is determined as the actuarial present value of the portion of projected benefits which is allocated to service before the current plan year, a level of percentage of payroll, for a period of 30 years, with an assumption that payroll increases by 3% per year.

The Township's ARC for the year ended December 31, 2014 was \$6,342,000, of which \$1,465,000 was calculated as funded by the amount expended for these benefits.

The Township's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation (NOO), which represents the difference between the amount contributed to the Plan by the Township, and the annual OPEB cost for fiscal year ended December 31, 2014, was as follows:

Net OPEB obligation-beginning of year	\$25,677,000
Annual required contribution (ARC)	6,342,000
Interest on net OPEB obligation	1,155,000
ARC adjustments	-1,576,000
Contributions	<u>-1,465,000</u>
Net OPEB obligation – end of year	<u>\$30,133,000</u>
Contribution Percentage	18.10%

The funded status of the plan for the Township as of December 31, 2014 (the most recent actuarial valuation date), is as follows:

	<u>Total</u>
Actuarial accrued liability (AAL)	\$81,486,000
Actuarial value of plan assets	<u>- 0 -</u>
Unfunded actuarial accrued liability (UAAL)	<u>\$81,486,000</u>
Funded ratio (actuarial value of plan assets/AAL)	0.00%
Covered payroll (active plan members)	\$18,091,936
UAAL as a percentage of covered payroll	450.40%

## Note 10: POST-RETIREMENT HEALTH CARE BENEFITS (CONT'D)

The projection of future benefits for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the health-care cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress presented as required supplementary information following the notes to the financial statements, presents trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the December 31, 2014 actuarial valuation, the projected unit credit method was used. A rate of 4.50% was utilized as the discount rate and an annual healthcare cost trend rate of 9.0% medical, grading down to a rate of 5% effective 2019 and thereafter. The unfunded accrued liability is being amortized as a level dollar amount using an open period of thirty (30) years. The Township's next actuarial evaluation of its OPEB costs is schedule for the year ended December 31, 2016.

## Note 11: ACCRUED SICK AND VACATION BENEFITS

The Township has permitted employees to accrue unused sick pay, which may be taken as time off or paid at a later date at an agreed upon rate. It is estimated that the cost of such unpaid sick and vacation pay would approximate \$2,198,509.00 and \$3,249,518.67 for 2015 and 2014. This amount represents the current value of all accumulations, and is not intended to portray amounts that would be recorded under GAAP. Expenditures for payment of accrued sick and vacation benefits are recorded in the period in which payments are made as part of the current year's operating budget appropriations.

## Note 12: RISK MANAGEMENT

The Township is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; natural disasters; workers. The Township has obtained insurance coverage to guard against these events which will provide minimum exposure to the Township should they occur.

Effective August 1, 2010, the Township joined the Middlesex County Joint Insurance Funds covering risk of loss. The Fund, which is organized and operated pursuant to the regulatory authority of the Departments of Insurance and Community Affairs, State of New Jersey, provides for a pooling of risks, subject to established limits and deductibles. Payments to the Fund are calculated by the Fund's governing board based upon actuarial and budgetary requirements. Each participant in the Fund is jointly and severably obligated for any deficiency in the amount available to pay all claims. At December 31, 2013, the most recent report made available, the Fund reported for all years combined, total assets of \$31,518,323; liabilities and reserves of \$38,617,220; which includes case reserves of \$14,999,662 and IBNR of \$23,290,382 and a deficit fund balance for all years of \$7,098,897.

New Jersey Unemployment Compensation Insurance – The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the “Benefit Reimbursement Method”. Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State.

## Note 13: DEFERRED COMPENSATION

The Township has instituted a Deferred Compensation Plan pursuant to section 457 of the Internal Revenue Code and P.L. 1977, C. 381; P.L. 1978, C. 39; P.L. 1980, C. 78; and P.L. 1997, C. 116 of the Statutes of New Jersey. The Plan is an arrangement whereby a public employer may establish a plan and permit its employees to voluntarily authorize a portion of their current salary to be withheld and invested in one or more of the types of investments permitted under the governing regulations. The Township has engaged a private contractor to administer the plan.

## Note 14: TAX APPEALS

There are 182 tax appeals pending, requesting a reduction of assessed valuation for 2015 and prior years, of which 46 are considered to be small claim appeals and 136 non-small claim appeals. The aggregate assessed valuation of the properties under appeal totals \$593,350,800. Any reduction in assessed valuation will result in a refund of prior year's taxes in the year of settlement. The Township has established a reserve for tax appeals that is funded by either budget appropriations or charges to the current year Current Fund operations. To the extent tax appeals exceed the amount of reserves established, appeals may be funded from the Township's tax levy, direct charges to the Township's operations or through the issuance of refunding bonds per N.J.S.A. 40A:2-51.

## Note 15: COMMITMENTS AND CONTINGENCIES

The Township participates in several federal and state financial assistance grant programs. Entitlement to the funds is generally conditioned upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditures of funds for eligible purposes. These programs are also subject to compliance and financial audits by the grantors or their representatives. The Township does not believe that any material liabilities would result from such audits, should they occur.

As of the date of this report, the Township has litigation pending that traditionally would be covered through the procurement of liability insurance coverage's.

Note 16: SUBSEQUENT EVENTS

The following bond ordinances were adopted subsequent to December 31, 2015:

<u>Date</u>	<u>Purpose</u>	<u>Amount</u>	<u>Debt Authorized</u>
	General Capital:		
04/04/16	Various Improvements to Soccer Complex	\$600,000	\$ 571,000
06/08/16	Open Space and Farmland Preservation	3,640,000	3,466,600
08/03/15	Improvements Intersection Pergola Ave at Spotswood-Gravel Hill Road	125,000	119,000

The following financing activity transpired subsequent to December 31, 2015:

<u>Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Reoffering Yields</u>	<u>Amount</u>
Water-Sewer Refunding Bonds:				
01/20/16	08/01/2016-2026	2.000%-4.000%	0.680%-2.080%	2,435,000

**TOWNSHIP OF MONROE**  
**MIDDLESEX COUNTY, NEW JERSEY**



**PART II**  
**REQUIRED SUPPLEMENTARY INFORMATION**

TOWNSHIP OF MONROE  
 SCHEDULE OF THE TOWNSHIP'S SHARE OF THE NET PENSION LIABILITY  
PUBLIC EMPLOYEES RETIREMENT SYSTEM (Local Group)

Last 10 Fiscal Years\*

	<u>2014</u>	<u>2015</u>
Township's Proportion of the Net Pension Liability	0.195892%	0.198199%
Township's Proportionate Share of the Net Pension Liability	\$36,676,354	\$44,491,760
Township's Covered-Employee Payroll	\$13,947,050	\$ 14,231,684
Township's Proportionate Share of the Net Pension Liability as a percentage of the Covered-Employee Payroll	262.97%	312.62%
Plan Fiduciary Net Position as a percentage of the Total Pension Liability	48.72%	52.08%

\* Amounts presented for each year were determined as of June 30.

TOWNSHIP OF MONROE  
 SCHEDULE OF THE TOWNSHIP'S CONTRIBUTIONS  
PUBLIC EMPLOYEES RETIREMENT SYSTEM (Local Group)

Last 10 Fiscal Years\*

	<u>2014</u>	<u>2015</u>
Contractually Required Contribution	\$ 1,565,173	\$ 1,678,134
Contribution in Relation to Contractually Required Contribution	<u>\$ (1,565,173)</u>	<u>\$ (1,678,134)</u>
Contribution deficiency (excess)	\$ -	\$ -
Township's Proportionate Share of the Payroll	\$ 13,947,050	\$ 14,231,684
Contributions as a percentage of Covered Employee Payroll	11.22%	11.79%

\* Amounts presented for each year were determined as of June 30.

TOWNSHIP OF MONROE  
 SCHEDULE OF THE TOWNSHIP'S SHARE OF THE NET PENSION LIABILITY  
POLICE AND FIREMEN RETIREMENT SYSTEM  
 (Non-State, Non-Special Funding Situation Employer Member Group)

	<u>Last 10 Fiscal Years*</u>	
	<u>2014</u>	<u>2015</u>
Proportion of the Non-State, Non-Special Funding Situation Employer Group Net Pension Liability attributable to the Township	0.163405%	0.163197%
Share of the Liability of the State of New Jersey for the Net Pension Liability of the Non-State, Non-Special Funding Situation Employer Group	\$20,554,813	\$27,182,989
Township's Covered-Employee Payroll	\$5,889,224	\$6,009,412
Share of the Liability of the State of New Jersey for the Net Pension Liability of the Non-State, Non-Special Funding Situation Employer Group as a percentage of the Township's Covered-Employee Payroll	349.02%	452.34%
Plan Fiduciary Net Position as a percentage of the Total Pension Liability (See Note Below)	58.70%	64.41%

\* Amounts presented for each year were determined as of June 30.

Note: Percentages shown are Plan-wide, and include NPL and PFPN data that include employees of the State of New Jersey.

TOWNSHIP OF MONROE  
 SCHEDULE OF THE TOWNSHIP'S CONTRIBUTIONS  
POLICE AND FIREMEN RETIREMENT SYSTEM  
 (Non-State, Non-Special Funding Situation Employer Member Group)

Last 10 Fiscal Years\*

	<u>2014</u>	<u>2015</u>
Contractually Required Contribution	\$ 1,211,058	\$ 1,273,833
Contribution in Relation to Contractually Required Contribution	<u>\$ (1,211,058)</u>	<u>\$ (1,273,833)</u>
Contribution deficiency (excess)	\$ -	\$ -
Township's Proportionate Share of the Payroll	\$5,889,224	\$6,009,412
Contributions as a percentage of Covered Employee Payroll	20.56%	21.20%

\* Amounts presented for each year were determined as of June 30.

**TOWNSHIP OF MONROE**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

**NOTES TO REQUIRED SUPPLEMENTARY PENSION INFORMATION**  
**DECEMBER 31, 2015**

**NOTE 1. CHANGES IN ASSUMPTIONS**

Changes in Assumptions were applicable for current fiscal year.

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

REQUIRED SUPPLEMENTARY INFORMATION  
 POSTEMPLOYMENT HEALTH BENEFITS  
SCHEDULE OF FUNDING PROGRESS

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
12/31/14	\$ -	\$ 81,486,000	\$ 81,486,000	0.00%	\$ 18,091,936	450.40%
12/31/12	\$ -	\$ 60,994,000	\$ 60,994,000	0.00%	\$ 17,769,617	343.25%
12/31/10	\$ -	\$ 52,199,000	\$ 52,199,000	0.00%	\$ 17,230,895	302.94%

**TOWNSHIP OF MONROE**  
**MIDDLESEX COUNTY, NEW JERSEY**



**PART III**  
**SUPPLEMENTARY SCHEDULES**

**Current Fund**

CURRENT FUND  
SCHEDULE OF CASH

	CURRENT FUND	GRANT FUND
	<u>Ref.</u>	
Balance December 31, 2014.....	\$ 13,195,335.37	
Increased by Cash Receipts		
Miscellaneous Revenue Not Anticipated.....	137,142.55	
Due NJ Sr Citizens and Veterans Deductions.....	823,994.07	
Taxes Receivable.....	178,342,913.75	
Miscellaneous Anticipated Revenue.....	14,298,604.55	151,850.38
Interfunds.....	-	158,382.89
Grant Reserves Canceled.....	15.39	
Prepaid Fire District Taxes.....	0.50	
Various Accounts Payable & Reserves.....	161,798.00	92,698.69
Tax Overpayments.....	<u>786,539.26</u>	
Total Cash Receipts.....	194,551,008.07	402,931.96
Decreased by Disbursements		
Budget Appropriations.....	44,316,958.82	402,916.57
Interfunds.....	168,063.62	15.39
Appropriation Reserves.....	2,144,481.73	
Tax Overpayments.....	781,403.36	
Taxes Payable.....	141,149,791.72	
Various A/P, & Reserves.....	486,705.29	
Refund State Tax Appeals.....	283,785.00	
Grant Receivables Canceled.....	1,319.27	
Emergency Notes Payable.....	477,395.06	
Prior Years' Revenue Refunded.....	<u>11,593.48</u>	
Total Cash Disbursements.....	189,821,497.35	402,931.96
Balance December 31, 2015.....	<u>17,924,846.09</u>	<u>-</u>

SCHEDULE OF DUE TO/FROM STATE OF NEW JERSEY -  
FOR ALLOWABLE DEDUCTIONS PER CHAPTER 20, P.L. 1976  
CURRENT FUND

	<u>REF.</u>	
Balance - December 31, 2014 (Due To)	A	\$ (19,930.20)
Increased by:		
Allowable Deductions per		
Tax Billings	816,500.00	
2015 Sr. Citizens and Vet.		
Ded. Allowed by Collector	23,130.83	
2014 Sr. Citizens And Vet.		
Ded. Allowed by Collector(correction)	<u>250.00</u>	
		<u>839,880.83</u>
		819,950.63
Decreased by:		
Collected	823,994.07	
2015 Sr. Citizens and Vet.		
Ded. Disallowed by Collector	5,837.32	
2014 Sr. Citizens and Vet.		
Ded. Disallowed by Collector	<u>6,941.77</u>	
		<u>836,773.16</u>
Balance - December 31, 2015 (Due To)	A	<u><u>\$ (16,822.53)</u></u>
Analysis of Sr. Citizens & Veterans		
<u>Deductions Allowed - 2015 Taxes</u>		
Per Tax Billings		\$ 816,500.00
Allowed (Disallowed) by Tax Collector (Net)		<u>17,293.51</u>
		<u><u>\$ 833,793.51</u></u>



CURRENT FUND  
SCHEDULE OF NONBUDGET REVENUES & VARIOUS ACCOUNTS RECEIVABLES

	12/31/14	Cash Receipts - Prior Year Accruals	Current Year Accrued/ Adjustments	Cash Receipts - Current Year Accruals	-
					12/31/15
<b>Revenue Accounts Receivable:</b>					
Municipal Court - Fines and Costs	35,125.16	(35,125.16)	456,940.50	(424,765.96)	32,174.54
					-
	<u>35,125.16</u>	<u>(35,125.16)</u>	<u>456,940.50</u>	<u>(424,765.96)</u>	<u>32,174.54</u>
<b>Non - Budget Revenue:</b>					
Administrative Fee - Senior Citizens and Veterans	-	-	16,479.88	(16,479.88)	-
Prior Year Reimbursements	-	-	30,666.38	(30,666.38)	-
NSF Fees	-	-	820.00	(820.00)	-
Cell Tower Lease	-	-	28,640.50	(28,640.50)	-
Facility Rental Fees	-	-	10,200.00	(10,200.00)	-
Homestead Rebate Administrative Fee	-	-	4,573.20	(4,573.20)	-
NJ DMV Fines	-	-	3,032.51	(3,032.51)	-
Vending Machine	-	-	5,857.00	(5,857.00)	-
FEMA Reimbursement	-	-	4,693.70	(4,693.70)	-
Closeout Prior Year MCLIA	-	-	2,650.34	(2,650.34)	-
Public Defender	-	-	8,174.00	(8,174.00)	-
Tax Collector Penalties	-	-	1,406.37	(1,406.37)	-
Cell Tower Fees	-	-	2,750.00	(2,750.00)	-
Prior Year Settlement	-	-	10,997.95	(10,997.95)	-
State Hepatitis reimbursement	-	-	5,000.00	(5,000.00)	-
Miscellaneous	-	-	1,200.72	(1,200.72)	-
					-
			<u>137,142.55</u>	<u>(137,142.55)</u>	<u>-</u>
<b>Total.....</b>	<b>\$ 35,125.16</b>	<b>\$ (35,125.16)</b>	<b>\$ 594,083.05</b>	<b>\$ (561,908.51)</b>	<b>\$ 32,174.54</b>

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Analysis of Miscellaneous Revenues:

Account Receivable Collections	\$ 35,125.16
Current Year Collections	<u>14,263,479.39</u>
Subtotal	14,298,604.55
Grants Realized - Grant Fund	<u>242,852.11</u>
	<u>\$ 14,541,456.66</u>

SCHEDULE OF DEFERRED CHARGES

	<u>BALANCE</u> <u>DEC. 31, 2014</u>	<u>RAISED IN</u> <u>2015 BUDGET</u>	<u>BALANCE</u> <u>DEC. 31, 2015</u>
Special Emergency(40A:4-53):			
Preparation of master plan	\$ 45,000.00	\$ 15,000.00	\$ 30,000.00
Revaluation	157,510.49	157,510.49	-
Emergency(40A:4-47):			
Tax Appeal Settlements	320,395.06	320,395.06	-
	<hr/>	<hr/>	<hr/>
	<u>\$ 522,905.55</u>	<u>\$ 492,905.55</u>	<u>\$ 30,000.00</u>
<u>Ref.</u>	A		A

## SCHEDULE OF 2014 APPROPRIATION RESERVES

	Balance December 31, 2014		Balance After Transfers and Encumbrances	Paid or Charged	Balance Lapsed
	Appropriation Reserves	Encumbrances			
Office of the Mayor					
Other expenses	\$ 1,850.11	\$ 2,984.89	\$ 4,835.00	\$ 2,984.89	\$ 1,850.11
Township Council					
Other expenses	1,047.76	-	1,047.76	-	1,047.76
Office of the Township Clerk					
Salaries and wages	17,038.87	-	17,038.87	12,061.07	4,977.80
Other expenses	12,962.83	3,533.12	16,495.95	5,598.51	10,897.44
Elections					
Other expenses	7,023.32	-	7,023.32	-	7,023.32
Division of Administration					
Office of the Business					
Administrator					
Salaries and wages	12,602.87	-	12,602.87	11,609.91	992.96
Other expenses	10,078.29	3,485.65	13,563.94	2,054.47	11,509.47
Transportation					
Salaries and wages	34,193.72	-	34,193.72	12,941.76	21,251.96
Other expenses	2,090.37	810.92	2,901.29	966.81	1,934.48
Insurance					
General Liability	16,668.80	-	16,668.80	-	16,668.80
Employee Group Health	240,313.79	-	240,313.79	100,000.00	140,313.79
Workers Compensation	10,872.00	-	60,872.00	50,000.00	10,872.00
Health Benefit Waiver	8,043.06	-	8,043.06	404.81	7,638.25
Office of Information and					
Public Advocacy					
Salaries and wages	7,301.92	-	7,301.92	1,907.41	5,394.51
Other expenses	23,901.68	811.93	24,713.61	769.78	23,943.83
Division of Recreation					
Salaries and wages	38,203.23	-	38,203.23	21,098.22	17,105.01
Other expenses	23,663.68	40,764.50	64,428.18	40,672.45	23,755.73
Division of Parks					
Salaries and wages	11,589.82	-	11,589.82	6,274.45	5,315.37
Other expenses	8,404.97	7,350.92	15,755.89	6,594.26	9,161.63
Division of Treasury					
Salaries and wages	31,281.10	-	31,281.10	13,257.79	18,023.31
Other expenses:					
Annual audit	-	36,000.00	36,000.00	36,000.00	-
Special accounting services	22,500.00	2,500.00	25,000.00	2,500.00	22,500.00
Data processing	21,257.87	6,884.56	28,142.43	4,334.56	23,807.87
Miscellaneous other expenses	17,101.39	1,062.29	18,163.68	3,496.19	14,667.49
Division of Revenue Collection					
Salaries and wages	22,381.00	-	22,381.00	8,297.74	14,083.26
Division of Revenue Collection					
Other expenses:					
Tax sale costs	1,752.64	247.36	2,000.00	487.36	1,512.64
Tax lien foreclosure	500.00	-	500.00	-	500.00
Miscellaneous other expenses	3,378.07	1,549.55	4,927.62	1,671.55	3,256.07
Division of Assessments					
Salaries and wages	14,456.97	-	14,456.97	11,641.56	2,815.41
Other expenses	17,272.93	19,887.68	37,160.61	10,443.73	26,716.88
Division of First Aid					
Salaries and wages	177,559.09	-	177,559.09	90,587.57	86,971.52
Other expenses	5,804.99	16,597.37	22,402.36	17,065.57	5,336.79
Police					
Salaries and wages	526,087.63	-	301,087.63	286,539.78	14,547.85
Other expenses	103,569.18	32,665.31	136,234.49	32,657.72	103,576.77
Emergency Management Services					
Salaries and wages	-	-	-	-	-
Other expenses	3,780.00	-	3,780.00	-	3,780.00

## SCHEDULE OF 2014 APPROPRIATION RESERVES

	Balance December 31, 2014		Balance After Transfers and Encumbrances	Paid or Charged	Balance Lapsed
	Appropriation Reserves	Encumbrances			
DEPARTMENT OF ENGINEERING:					
Office of the Township Engineer					
Other expenses:					
Maintenance of tax map		14,817.01	14,817.01	14,519.96	297.05
Miscellaneous other expenses		11,753.87	11,753.87	11,639.75	114.12
DEPARTMENT OF PUBLIC WORKS:					
Division of Streets and Roads					
Salaries and wages	210,758.72	-	310,758.72	278,227.24	32,531.48
Other expenses	56,675.89	30,991.29	87,667.18	55,980.92	31,686.26
Vehicle Maintenance					
Salaries and wages	9,616.04	-	9,616.04	5,458.83	4,157.21
Other expenses	34,158.57	39,747.57	73,906.14	21,287.62	52,618.52
Solid Waste and Recycling					
Other expenses	2,720.00	10,214.00	12,934.00	399.50	12,534.50
Landfill					
Other expenses	407.83	10,782.58	11,190.41	7,538.40	3,652.01
Buildings and Grounds					
Salaries and wages	20,620.93	-	20,620.93	16,938.15	3,682.78
Other expenses	43,514.71	25,237.63	68,752.34	29,272.94	39,479.40
Community Services Act					
Other expenses	218,091.82	95,616.55	313,708.37	275,075.07	38,633.30
DEPARTMENT OF LAW:					
Office of the Township Attorney					
Other expenses	72,588.21	100,109.72	172,697.93	102,021.77	70,676.16
Municipal Prosecutor					
Salaries and wages	-	-	-	-	-
Other expenses	200.00	-	200.00	-	200.00
Municipal Court					
Salaries and wages	15,965.88	-	15,965.88	7,752.02	8,213.86
Other expenses	5,172.35	1,637.33	6,809.68	1,394.89	5,414.79
Public Defender					
Salaries and wages	0.08	-	0.08	-	0.08
DEPARTMENT OF HEALTH AND WELFARE:					
Animal Control					
Salaries and wages	9,141.97	-	9,141.97	4,356.50	4,785.47
Other expenses	6,681.76	1,035.94	7,717.70	1,019.90	6,697.80
Environmental Protection					
Salaries and wages	3,085.59	-	3,085.59	3,085.58	0.01
Other expenses	1,395.00	200.00	1,595.00	200.00	1,395.00
Contributions to:					
MCOSS Nursing Services (44:5-2)					
Building Demolition	-	-	-	-	-
Other expenses	300.00	-	300.00	-	300.00
OTHER TOWNSHIP AGENCIES:					
Municipal Land Use Law (N.J.S.A. 40:55D-1)					
Zoning Board of Adjustment					
Salaries and wages	2,076.81	-	2,076.81	2,076.81	-
Other expenses	3,622.28	2,720.78	6,343.06	1,646.87	4,696.19
Planning Board					
Salaries and wages	-	-	-	-	-
Other expenses	6,113.00	9,613.19	15,726.19	9,244.04	6,482.15
Division of Planning					
Salaries and wages	13,159.03	-	13,159.03	6,532.46	6,626.57
Other expenses	9,836.99	1,061.43	10,898.42	2,582.18	8,316.24
Shade Tree Commission					
Other expenses	2,793.49	17,475.72	20,269.21	-	20,269.21
Cultural Arts Commission					
Salaries and wages	-	-	-	-	-
Other expenses	23.23	-	23.23	-	23.23
Environmental and Conservation Commission (R.S. 40:56A-1)					
Other expenses	3,135.11	2,054.89	5,190.00	2,224.00	2,966.00
Historic Preservation Commission					
Other expenses	6,572.30	58.94	6,631.24	58.94	6,572.30

## SCHEDULE OF 2014 APPROPRIATION RESERVES

	Balance December 31, 2014		Balance After Transfers and Encumbrances	Paid or Charged	Balance Lapsed
	Appropriation Reserves	Encumbrances			
Senior Citizens Comm. on Aging					
Salaries and wages	16,608.11		16,608.11	15,913.57	694.54
Other expenses	5,085.23	5,528.45	10,613.68	5,423.46	5,190.22
Recreational and Youth Advisory Bd.					
Other expenses	3,813.13	84.65	3,897.78	84.65	3,813.13
Human Relations Commission					
Other expenses	341.50	175.00	516.50	-	516.50
Open Space and Farmland Preservation Commission					
Other expenses	707.52	-	707.52	-	707.52
Celebration of Public Events					
Other expenses	9,803.52	-	9,803.52	-	9,803.52
State Uniform Construction Code (N.J.S.A. 52:270-120D et seq.)					
Salaries and wages	45,532.35		45,532.35	26,038.54	19,493.81
Other expenses	8,708.80	5,210.20	13,919.00	4,417.84	9,501.16
UNCLASSIFIED:					
Accumulated absences	-		75,000.00	75,000.00	-
Central mailing services	8,615.14	180.00	8,795.14	180.00	8,615.14
Utilities	368,795.07	88,136.77	456,931.84	221,326.28	235,605.56
Contribution to:					
		-	-	-	-
Social Security System (O.A.S.I.)	68,870.22	-	68,870.22	54,098.71	14,771.51
Defined Contribution Retirement Plan	1,238.31		1,238.31	214.95	1,023.36
Prior Year Bills					
Public Employees Retirement System	142,791.93		142,791.93	25,000.00	117,791.93
System					
Police and Firemens Retirement System	83,242.00		83,242.00		83,242.00
9-1-1 System					
Other expenses	4,984.00		4,984.00	437.50	4,546.50
NJPDES Stormwater Permit:					
Division of Streets and Roads					
Other expenses	461.54	1,995.19	2,456.73	394.00	2,062.73
Vehicle Maintenance					
Other expenses	-		-		-
Solid Waste and Recycling					
Other expenses	15,744.00		15,744.00	-	15,744.00
Recycling Tax					
Other expenses	1,000.00	282.80	1,282.80	314.10	968.70
Interlocal Municipal Service Agreements					
Interlocal Agreement (Fire District)					
Other expenses	-		-	-	-
Interlocal Agreement (Recycling)					
Other expenses	74,640.00	543.11	75,183.11	53,294.30	21,888.81
Interlocal Agreement (Health)					
Other expenses	0.26		0.26	-	0.26
Ambulance Services (Increased Fee)					
Other expenses	25,542.87	82,997.54	108,540.41	62,940.86	45,599.55
Clinical Coord. Training Fees					
Other expenses	7,527.72	550.32	8,078.04		8,078.04
Matching Funds for Grants	1,207.20		1,207.20		1,207.20
TOTAL GENERAL APPROPRIATIONS	\$ 3,110,221.96	\$ 737,948.52	\$ 3,848,170.48	\$ 2,200,533.02	\$ 1,647,637.46
	A	A			
Accounts Payable				\$ 54,051.29	
Reserve for Union Education Fund				2,000.00	
Cash Disbursements				<u>2,144,481.73</u>	
				<u>\$ 2,200,533.02</u>	

CURRENT FUND  
SCHEDULE OF PROPERTY TAX OVERPAYMENTS

	Total	Current Taxes	Prior Years
Balance - 12/31/2014.....	\$ 184,977.15	\$ -	184,977.15
Cash Receipts.....	786,539.26	776,901.25	9,638.01
Transfer To Tax Appeals	(169,755.84)		(169,755.84)
Cash Payments - Refunds.....	(781,403.36)	(765,802.64)	(15,600.72)
Balance - 12/31/2015.....	<u>\$ 20,357.21</u>	<u>\$ 11,098.61</u>	<u>9,258.60</u>
<u>Ref.</u>	A	A	A

CURRENT FUND  
SCHEDULE OF TAXES PAYABLE

	12/31/14	Taxes Levied	Cash Disbursements	12/31/15
County - General.....	\$ -	\$ 27,014,030.46	(27,014,030.46)	\$ -
County - Open Space.....	-	2,204,787.43	(2,204,787.43)	-
County - Added & Omitted.....	-	719,579.86	(719,579.86)	-
Local School District Taxes.....	1.00	99,085,654.00	(99,085,655.00)	-
Municipal Open Space Tax		1,825,284.97	(1,825,284.97)	-
Special District Taxes:				-
Fire District 1		1,850,748.00	(1,850,748.00)	-
Fire District 2		3,612,600.00	(3,612,600.00)	-
Fire District 3		4,837,106.00	(4,837,106.00)	-
Total.....	\$ 1.00	\$ 141,149,790.72	\$ (141,149,791.72)	\$ -

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CURRENT FUND  
SCHEDULE OF CHANGES IN VARIOUS ACCOUNTS PAYABLES & RESERVES

	12/31/14	Transfer from/(to) Budget	Cash Receipts	Cash Disbursements	12/31/15
<b>Accounts Payable:</b>					
N.J. Marriage/Civil Union License Filing Fees..... \$	-		\$ 2,700.00	\$ (2,700.00)	\$ -
N.J. State Building Code Enforcement Fees.....			149,098.00	(149,098.00)	-
Vendor Accounts Payable.....	42,075.88	54,051.29		(16,667.75)	79,459.42
Union Education Fund.....	22,000.00	2,000.00			24,000.00
Subtotal	64,075.88	56,051.29	151,798.00	(168,465.75)	103,459.42
<b>Reserve for:</b>					
Tax Appeals.....	1,001,375.03	1,130,000.00	169,755.84	(298,698.57)	2,002,432.30
Proceeds of Sale of Municipal Assets.....	35,316.71				35,316.71
Codification of Ordinances.....	17,867.00				17,867.00
Reserve for Master Plan.....	89,966.25				89,966.25
Reserve for Route 33 Master Plan.....	27,497.19				27,497.19
Reserve for Energy Aggregation	14,626.00		10,000.00	(19,540.97)	5,085.03
Subtotal	1,186,648.18	1,130,000.00	179,755.84	(318,239.54)	2,178,164.48
<b>Total.....</b>	<b>\$ 1,250,724.06</b>	<b>\$ 1,186,051.29</b>	<b>\$ 331,553.84</b>	<b>\$ (486,705.29)</b>	<b>\$ 2,281,623.90</b>

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SCHEDULE OF STATE AND FEDERAL GRANTS RECEIVABLE  
GRANT FUND

<u>GRANTS</u>	<u>BALANCE DECEMBER 31, 2014</u>	<u>BUDGET REVENUE REALIZED</u>	<u>CHP 159</u>	<u>CANCELLED</u>	<u>COLLECTED</u>	<u>BALANCE DECEMBER 31, 2015</u>
<u>2010</u>						
NJDOT Perrineville Road Sidewalks	\$ 99,740.50				\$ -	\$ 99,740.50
<u>2012</u>						
NJ DOT - Federal Road	250,000.00					250,000.00
<u>2014</u>						
Drive Sober or Get Pulled Over End of Year Holiday Crackdown	7,500.00			5.36	7,494.64	-
USDOJ Bulletproof Vest Partnership Program	6,897.60				6,897.60	-
Recreational Opportunities for Individuals with Disabilities	5,471.00			1,313.91	4,157.09	-
Middlesex County Area Wide Transportation	3,250.00				3,250.00	-
Middlesex County Area Senior Outreach	1,250.00				1,250.00	-
<u>2015</u>						
Clean Communities Program			92,182.10		92,182.10	-
NJ DEP Recycling Tonnage Grant		110,047.64			110,047.64	-
Drunk Driving Enforcement Fund			7,118.54		7,118.54	-
ANJEC Grant Butterfly Park at Community Garden			1,000.00		665.00	335.00
Drive Sober or Get Pulled Over End of Year Holiday Crackdown			5,000.00		-	5,000.00
Body Armor Program			5,046.48		5,046.48	-
USDOJ Bulletproof Vest Partnership Program			11,160.82		3,992.40	7,168.42
Municipal Court Alcohol Education Rehabilitation Fund			1,296.53		1,296.53	-
Middlesex County Area Senior Outreach		5,000.00			3,750.00	1,250.00
Middlesex County Cultural Arts		5,000.00			3,750.00	1,250.00
	<u>\$ 374,109.10</u>	<u>\$ 120,047.64</u>	<u>\$ 122,804.47</u>	<u>\$ 1,319.27</u>	<u>\$ 250,898.02</u>	<u>\$ 364,743.92</u>

Ref.

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Unappropriated Reserves  
Receipts

\$ 110,047.64  
140,850.38  
\$ 250,898.02

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SCHEDULE OF STATE AND FEDERAL GRANTS - APPROPRIATED  
GRANT FUND

Exhibit A-14

<u>GRANT</u>	BALANCE DECEMBER 31 2014	ENC. DECEMBER 31 2014	TOTAL TRANSFERRED FROM 2015 BUDGET	<u>CH 159</u>	<u>CANCELLED</u>	PAID OR <u>CHARGED</u>	ENC DECEMBER 31 2015	BALANCE DECEMBER 31 2015
Drunk Driving Enforcement Fund	\$ 7,735.84	\$	\$	\$ 7,118.54	\$	\$ 7,193.75	\$	\$ 7,660.63
NJ DEP Recycling Tonnage Grant	150,029.36	199,098.32	110,047.64	-		278,065.74	53,652.04	127,457.54
Municipal Court Alcohol Education Rehabilitation Fund	598.07		-	1,296.53		800.00		1,094.60
Drive Sober or Get Pulled Over End of Year Holiday Crackdown-2014	2,805.40				5.40	2,800.00		-
Drive Sober or Get Pulled Over End of Year Holiday Crackdown-2015				5,000.00		4,600.00		400.00
NJ DOT Perrineville Road Sidewalks	28,269.00							28,269.00
Body Armor Replacement Fund	5,303.54			5,046.48		5,303.54		5,046.48
USDOJ Bulletproof Vest Partnership Program	908.10			11,160.82		908.10		11,160.82
Clean Communities	39,698.84	500.00		92,182.10		77,878.49	34,610.00	19,892.45
Middlesex County Area Senior Outreach			16,000.00			16,000.00		-
Middlesex County Cultural Arts			5,000.00			5,000.00		-
Recreational Opportunities for Individuals with Disabilities	2,505.72	1,871.22				9.99	4,366.95	-
ANJEC Grant Butterfly Park at Community Garden				1,000.00				1,000.00
Sustainable New Jersey - Small Grant	3.50							3.50
	<u>\$ 237,857.37</u>	<u>\$ 201,469.54</u>	<u>\$ 131,047.64</u>	<u>\$ 122,804.47</u>	<u>\$ 15.39</u>	<u>\$ 402,916.57</u>	<u>\$ 88,262.04</u>	<u>\$ 201,985.02</u>

Ref.

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SCHEDULE OF DUE FROM/TO CURRENT FUND  
GRANT FUND

	<u>Ref.</u>	
Balance - December 31, 2014 (Due from)	A	\$ 175,265.45
Increased by:		
Grants Received deposited into Current Fund		140,850.38
Matching funds for Grants		11,000.00
Reserve for Unappropriated Grants		92,698.69
Grant Receivable Canceled		<u>1,319.27</u>
		<u>245,868.34</u>
		421,133.79
Decreased by:		
Grant Appropriations Expended		402,916.57
Reserve for Grants Canceled		<u>15.39</u>
		<u>402,931.96</u>
Balance - December 31, 2015 (Due from)	A	<u><u>\$ 18,201.83</u></u>

SCHEDULE OF UNAPPROPRIATED RESERVES FOR STATE AND FEDERAL GRANTS  
GRANT FUND

<u>GRANTS</u>	BALANCE <u>DECEMBER 31, 2013</u>	TRANSFERRED TO 2015 <u>BUDGET APPROPRIATIONS</u> <u>BUDGET</u>	<u>RECEIVED</u>	BALANCE <u>DECEMBER 31, 2015</u>
Recycling Tonnage Grant	\$ 110,047.64	\$ 110,047.64	\$ 92,698.69	\$ 92,698.69
	<hr/>	<hr/>	<hr/>	<hr/>
	<u>\$ 110,047.64</u>	<u>\$ 110,047.64</u>	<u>\$ 92,698.69</u>	<u>\$ 92,698.69</u>
<u>Ref.</u>	A			A

**Trust Fund**

TRUST FUNDS  
SCHEDULE OF CASH AND RESERVE ACTIVITY

	Balance 12/31/14	Encumbrances/ Adjustments 12/31/14	Cash.....		Adjustments	Balance 12/31/15
			Receipts	Disbursements		
<b>Animal Control:</b>						
Due to NJ - State License Fees..... \$	-	\$ -	\$ 4,834.80	\$ (4,834.80)	\$ -	\$ -
Reserve for Encumbrances.....	12,521.00	(12,521.00)			8,036.80	8,036.80
Animal Control Reserves.....	38,151.40	12,521.00	36,335.86	(44,506.29)	(8,036.80)	34,465.17
<b>Total</b>	<b>50,672.40</b>	<b>-</b>	<b>41,170.66</b>	<b>(49,341.09)</b>	<b>-</b>	<b>42,501.97</b>
<b>Affordable Housing Trust:</b>						
Reserve for Encumbrances.....	168,281.20	(168,281.20)			219,555.31	219,555.31
Reserves for Affordable Housing Trust.....	11,025,505.45	168,281.20	807,823.33	(830,470.67)	(219,555.31)	10,951,584.00
<b>Total</b>	<b>11,193,786.65</b>	<b>-</b>	<b>807,823.33</b>	<b>(830,470.67)</b>	<b>-</b>	<b>11,171,139.31</b>
<b>Unemployment Trust:</b>						
Reserves for Unemployment.....	201,934.00		117,404.21	(59,704.14)		259,634.07
Due from Water Sewer Operating Fund	(10,000.00)			(10,000.00)		(20,000.00)
<b>Total</b>	<b>191,934.00</b>	<b>-</b>	<b>117,404.21</b>	<b>(69,704.14)</b>	<b>-</b>	<b>239,634.07</b>
<b>Payroll:</b>						
Payroll and Payroll Deductions.....	264,412.40		31,220,535.36	(31,228,666.80)		256,280.96
Due from/to Trust Other.....	(14,842.00)					(14,842.00)
Due from/to Water-Sewer Operating.....	(2,657.74)		6.53			(2,651.21)
Utility Payroll.....	19,193.31		3,050,448.91	(3,050,523.81)		19,118.41
<b>Total</b>	<b>266,105.97</b>	<b>-</b>	<b>34,270,990.80</b>	<b>(34,279,190.61)</b>	<b>-</b>	<b>257,906.16</b>
<b>Developers' Escrow:</b>						
Reserve for Encumbrances.....	36,644.19	(36,644.19)			27,185.63	27,185.63
Performance Bond Deposits.....	7,356,100.07		1,670,261.36	(1,856,041.65)		7,170,319.78
Engineering Escrow Deposits.....	840,962.63	13,184.76	1,002,955.42	(655,358.89)	(12,750.81)	1,188,993.11
Professional Fees Deposits.....	569,786.64	23,459.43	459,993.70	(359,847.11)	(14,434.82)	678,957.84
Due to Water Sewer Operating.....	96,383.61		1,755.97			98,139.58
Due to Water Sewer Capital.....	1,963.47					1,963.47
Utility Escrow Deposits.....	3,802,423.19		951,266.91	(718,893.82)		4,034,796.28
<b>Total</b>	<b>12,704,263.80</b>	<b>-</b>	<b>4,086,233.36</b>	<b>(3,590,141.47)</b>	<b>-</b>	<b>13,200,355.69</b>
<b>Self Insurance:</b>						
Reserve for Encumbrances	26,679.96	(26,679.96)			18,751.32	18,751.32
Reserve for Self Insurance.....	868,831.05	26,679.96	202,754.68	(317,838.53)	(18,751.32)	761,675.84
Due from Water Sewer Operating.....	(200.43)		3.59			(196.84)
Reserve for Self Insurance Utility.....	3,028.26		2,500.00	(3,256.78)		2,271.48
<b>Total</b>	<b>898,338.84</b>	<b>-</b>	<b>205,258.27</b>	<b>(321,095.31)</b>	<b>-</b>	<b>782,501.80</b>
<b>Open Space Trust:</b>						
Reserve for Encumbrances.....	25,122.05	(25,122.05)			47,210.83	47,210.83
Due to General Capital Fund.....	-					-
Open Space Reserves.....	4,774,846.25	25,122.05	1,826,135.24	(822,822.22)	(47,210.83)	5,756,070.49
<b>Total</b>	<b>4,799,968.30</b>	<b>-</b>	<b>1,826,135.24</b>	<b>(822,822.22)</b>	<b>-</b>	<b>5,803,281.32</b>

TRUST FUNDS  
SCHEDULE OF CASH AND RESERVE ACTIVITY

	Balance 12/31/14	Encumbrances/ Adjustments 12/31/14	Cash		Adjustments	Balance 12/31/15
			Receipts	Disbursements		
<b>Other Trust Funds:</b>						
Due from Comm. Develop Grant .....	\$ (376,915.75)			(127,469.00)		\$ (504,384.75)
Reserve for Comm. Develop. Block Grant.....	227,543.02	129,064.00	127,469.00	(54,072.59)	(132,832.50)	297,170.93
Reserve for Encumbrances.....	209,685.49	(209,685.49)			216,656.99	216,656.99
Due to Payroll Trust - Utility.....	14,842.00					14,842.00
Due to Water-Sewer Operating.....	(161,488.15)					(161,488.15)
<b>Miscellaneous Reserves:</b>						
Accumulated Absences-Utility.....	132,255.04					132,255.04
Accumulated Absences.....	94,211.30		75,000.00	(98,035.41)		71,175.89
Animal Control Donations.....	225.00					225.00
Charlotte Eder Bequest.....	690,073.49	21,042.50		(45,184.40)	(1,900.00)	664,031.59
Cultural Arts Commission Donations.....	300.69					300.69
Detention Basin Escrows.....	1,642,196.12	1,412.33	85,259.40	(23,024.07)	(1,412.33)	1,704,431.45
Environmental Disturbance Fund.....	18,500.00					18,500.00
Historic Preservation Donations.....	5,163.14		633.00			5,796.14
LEAD Program Contributions.....	8,821.82		280.00	(1,095.37)		8,006.45
Mining Escrow.....	11,407.89			(2,047.00)		9,360.89
Miscellaneous Donations.....	489.00					489.00
MTUD Payroll Prior	14,391.11					14,391.11
Municipal Alliance Donations.....	273.13					273.13
Other Escrows.....	23,372.55	24,455.71	6,250.00	(13,210.87)	(24,348.81)	16,518.58
Parking Offense Adjudication Act.....	1,252.01		58.00			1,310.01
Police Donations.....	177.04					177.04
Police Forfeited Funds.....	20,755.88		20.75			20,776.63
Police Forfeited Funds.....	5,390.66		5.03	(1,153.05)		4,242.64
Police Off-Duty Trust.....	195,159.02		441,552.50	(434,619.02)		202,092.50
Premium on Tax Sale.....	1,202,700.00		741,700.00	(928,500.00)		1,015,900.00
Public Defender.....	672.00		7,502.00	(8,174.00)		-
Recreation Camp Trips			136,847.00	(136,847.00)		-
Recycling Trust.....	67,906.20	1,951.71	24,705.54	(6,033.76)	(11,970.11)	76,559.58
Road Opening Deposits.....	37,764.27	11,102.17	5,049.00	(7,560.00)	(11,596.17)	34,759.27
Shade Tree Commission Donations.....	9,690.75					9,690.75
Shade Tree Replacement.....	407,097.29	7,657.07	61,230.00	(11,903.00)	(11,347.07)	452,734.29
Snow Removal.....	169,280.71	13,000.00	225,000.00	(271,943.20)	(21,250.00)	114,087.51
Street Vacation Escrow.....	12,256.85			(500.00)		11,756.85
Transportation Contribution.....	34.00					34.00
<b>Subtotal Reserves</b>	<b>4,771,816.96</b>	<b>80,621.49</b>	<b>1,811,092.22</b>	<b>(1,989,830.15)</b>	<b>(83,824.49)</b>	<b>4,589,876.03</b>
<b>Total</b>	<b>4,685,483.57</b>	<b>-</b>	<b>1,938,561.22</b>	<b>(2,171,371.74)</b>	<b>-</b>	<b>4,452,673.05</b>
<b>Total</b>	<b>\$ 34,790,553.53</b>	<b>\$ -</b>	<b>\$ 43,293,577.09</b>	<b>\$ (42,134,137.25)</b>	<b>\$ -</b>	<b>\$ 35,949,993.37</b>

Ref. B B

Footnote:

Animal Control Reserve for Expenditures:

R.S. 4:19-15.11 - Any amount in this account which is in excess of the total amount paid into the Animal Control Account during the last two fiscal years next preceding shall be transferred to the Current Fund.

Year	Amount
2012	\$ 43,829.65
2013	41,917.34
	<u>\$ 85,746.99</u>

**General Capital Fund**

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND  
SCHEDULE OF GENERAL CAPITAL FUND CASH

	<u>Ref.</u>		
Balance, December 31, 2014	C	\$	11,641,660.64
Increased by Receipts:			
Current Fund Appropriations:			
Capital Improvement Fund			350,000.00
Due from Developer			646,000.00
Bonds Issued			3,143,876.81
Bond Anticipation Notes			7,500,000.00
Open Space Trust Fund			58,000.00
Premium on Bonds			59,350.51
Premium on Bond Anticipation Notes			121,425.00
Interest-Affordable Housing Capital			1,602.61
Miscellaneous Reserves			27,244.48
Subtotal			23,549,160.05
Decreased by:			
Improvement Authorizations			9,175,238.38
Anticipated Revenue - Current Fund:			327,600.00
Anticipated Revenue - Current Fund:			600,000.00
Sutotal			10,102,838.38
		\$	13,446,321.67
Balance, December 31, 2015			
Cash	C	\$	11,842,834.76
Cash - Affordable Housing Fund	C		1,603,486.91
		\$	13,446,321.67

Township of Monroe  
County of Middlesex, New Jersey  
General Capital Fund

Schedule of Capital Fund Cash and Investments

	Balance Dec. 31, 2014	Receipts			Disbursements		From	To	Balance Dec. 31, 2015
		Budget Appropriation	Bond Anticipation	Miscellaneous	Miscellaneous	I/A			
Fund balance	\$ 1,265,291.11	\$ -	\$ -	\$ 180,775.51	\$ 600,000.00	\$ -	\$ -	\$ -	\$ 846,066.62
Capital improvement fund	94,750.00	350,000.00	-	58,000.00	-	-	355,600.00	-	147,150.00
Reserve for encumbrances	3,510,321.61	-	-	-	-	-	-	7,363,601.66	7,363,601.66
Miscellaneous Reserves	481,472.03	-	-	27,244.48	-	-	3,510,321.61	-	72,952.30
Reserve for Debt Service	327,600.00	-	-	646,000.00	327,600.00	-	-	-	508,716.51
	-	-	-	-	-	-	-	-	646,000.00
Ord. No.	Improvement Authorizations								
	Purpose								
2001-20	Affordable housing 2001	20,033.71	-	-	-	-	-	-	20,033.71
2002-24	Affordable housing 2002	13,420.39	-	-	-	-	-	-	13,420.39
2003-21	Affordable housing 2003	2,447.60	-	-	-	-	-	-	2,447.60
2004-27	Affordable housing 2004	72,952.30	-	-	-	-	-	-	72,952.30
2005-35	Affordable housing 2005	187,295.26	-	-	-	-	-	-	187,295.26
1994-16	Cultural and Heritage Museum	-	-	-	-	-	683.78	683.78	-
1998-24D	Historical site improvements	-	-	-	-	-	199.05	199.05	-
1998-24E	Farmland preservation	47,869.15	-	-	-	-	877.56	877.56	47,869.15
2002-40	Intersection of Prospect Plains and Applegarth Road	10,704.76	-	-	-	-	-	-	10,704.76
1999-17	Recreation and open space	91,200.50	-	-	-	-	-	-	91,200.50
2000-12	Municipal Complex improvements	95,260.36	-	-	-	26,956.65	877.56	26,516.65	93,942.80
2000-26A	Recreation and open space	1,723,016.57	-	1,500,000.00	-	-	1,751,366.00	12,168.00	1,459,482.57
2000-26B	Farmland Preservation	594,666.05	-	-	-	-	-	-	594,666.05
2000-26C	Historic site improvements	-	-	-	-	-	63,546.90	5,855.80	69,402.70
2000-26A	Applegarth Roadway improvements	10,486.32	-	-	-	-	-	-	10,486.32
2001-09B	Intersection of Prospect Plains/ Whittingham/Concordia Circle	(500.00)	-	-	-	-	-	-	(500.00)
2001-24	Intersection of Gravelhill/ Union Valley Roads	14,755.99	-	-	-	-	-	-	14,755.99
2002-17B	Intersection of Forsgate Dr/ Applegarth Rd./Possum Hollow Rd.	(315,977.76)	-	-	-	-	145,391.93	12,570.57	(315,977.76)
2002-17E	Curbs and sidewalks Spotswood Englishtown Road	26,739.97	-	-	-	-	-	-	26,739.97
2002-17F	Improvements to Outcalt Park	5,359.54	-	-	-	-	-	-	5,359.54
2003-11D	Perrineville Road bridge replacement	310.78	-	-	-	-	-	-	310.78
2003-11E	Traffic light at Pervul & Schoolhouse	(196,628.96)	-	-	-	-	-	-	(196,628.96)
2003-11F	Traffic light at Pervul & Union Valley	137,869.54	-	-	-	-	7,698.75	7,698.75	137,869.54
2003-11G	2003 Forest Park drainage program	146,289.16	-	-	-	-	-	-	146,289.16
2003-35	Construction of EMS and firehouse	-	-	-	-	-	-	-	-
2003-46	Various Applegarth Road Intersections	7,653.98	-	-	-	40,890.25	1,534.00	42,424.25	7,653.98
2004-24D	Demolition of Old Police Station	(200.00)	-	-	-	-	4,540.00	4,540.00	(200.00)
2004-24E	Federa/N Bergin Mills/Monmouth/ Spotswood-Englishtown	32,272.04	-	-	-	1,300.00	3,142.10	3,142.10	30,972.04
2004-24F	Woodcrest Circle Improvements	84,787.75	-	-	-	-	-	-	84,787.75
2004-40	Purchase of computers	2,971.84	-	-	-	-	2,764.18	-	2,077.66
2005-32B	2005 road paving and sidewalk program	(250,000.00)	-	-	-	-	4,483.50	5,000.00	(250,000.00)
2005-32E	Recreation facilities improvements	-	-	-	-	-	-	-	-
2006-10A	Library expansion	4,274.36	-	-	-	19,055.00	-	19,055.00	4,274.36
2006-10B	Community Center addition	39,544.50	-	-	-	-	-	-	39,544.50
2006-10C	New Senior Center	64,456.53	-	-	-	20,395.97	16,644.72	27,263.02	54,678.86
2006-14B	2006 road paving and sidewalk	335.00	-	-	-	-	-	-	335.00
2006-14C	Daniel P. Ryan Field restrooms	137,847.40	-	-	-	-	3,232.88	3,232.88	137,847.40
2006-14D	2006 drainage program	208,381.34	-	-	-	-	92,981.00	-	115,400.34
2006-14E	Dey Farm England House	1,624.99	-	-	-	240,000.00	1,341.87	241,341.87	1,624.99
2007-03	James Monroe Park improvements	19,356.56	-	-	-	-	51,263.56	51,263.56	19,356.56
2007-25A	Expansion of Park and Ride	62,609.88	-	-	-	-	3,397.60	3,397.60	62,609.88
2007-25C	2007 paving and sidewalks	6,623.59	-	-	-	-	-	-	6,623.59
2007-25B	Construction of EMS Fire Facility Fire District 2	28,823.08	-	-	-	-	-	-	28,823.08
2007-25D	Farmland Preservation	20,679.11	-	-	-	-	-	-	20,679.11
2007-29E	Links Drive and Forsgate Drive	(65,853.15)	-	70,200.00	-	-	37,003.60	-	4,199.85
2008-08	Signal Applegarth Rd / Cranbury Station Rd/ Union Valley Rd	(258,320.40)	-	-	-	-	1,988.37	1,988.37	(258,320.40)
2008-09	Open Space Acquisition	383,887.53	-	-	-	-	70,554.33	27,473.13	288,887.53
2008-10A	Purchase of Library Books	-	-	-	-	-	-	-	-
2008-10B	2008 Paving and Sidewalks	874.42	-	-	-	-	-	-	874.42
2008-10C	Improvements to Municipal Facilities	134,847.97	-	-	-	-	16,729.11	-	118,118.86
2008-10D	Purchase of Radio Equipment	18,517.85	-	-	-	-	-	-	18,517.85
2008-23	MCIA Revenue Bonds Equipment	632.47	-	-	-	-	-	-	632.47
2009-10	Veterans Park Phase II	3,027,636.40	-	-	-	-	1,372,573.05	1,687,843.83	40,961.88
2009-11	Computer Equipment/Software	2,203.00	-	-	-	-	-	1,001.89	1,001.89
2009-20	Applegarth/Clearbrook Traffic Light	(125,937.99)	-	-	-	-	81.00	81.00	(125,937.99)
2009-21	2009 Roads and Sidewalks Program	44,831.74	-	-	-	-	-	-	44,831.74
2009-22	Forge Road Drainage Improvements	119,867.05	-	-	-	-	2,157.33	2,157.33	119,867.05
2009-23A	Fuel Management System	15,553.00	-	-	-	-	-	-	15,553.00
2009-23B	Applegarth Park and Ride	122,685.22	-	-	-	-	-	-	122,685.22
2009-23C	Library Books	-	-	-	-	-	-	-	-
2009-23D	Perrineville Road Sidewalks	78,405.00	-	-	-	-	-	-	78,405.00
2009-23E	Drainage/Stormwater/GIS	93,797.50	-	-	-	-	-	-	93,797.50
2009-27	2009 MCIA Revenue Bonds Equipment	3,135.11	-	-	-	-	-	-	3,135.11
2009-33	Oak Tree Baseball Field	11,254.41	-	-	-	-	-	-	11,254.41
2010-01	LED Lights Municipal Parking Lot	-	-	-	-	-	2,342.19	2,342.19	-

Township of Monroe  
County of Middlesex, New Jersey  
General Capital Fund

Schedule of Capital Fund Cash and Investments

	Balance Dec. 31, 2014	Budget Appropriation	Receipts		Disbursements		Disbursements		Balance Dec. 31, 2015
			Bond Sale	Miscellaneous	Miscellaneous	I/A	From	To	
2010-13A Purchase of Computers	17,500.00	-	-	-	-	5,931.56	-	-	11,568.44
2010-13C 2010 Paving/Sidewalk Program	5,623.42	-	-	-	-	7,364.40	11,723.33	19,087.73	5,623.42
2010-13D 2010 Drainage Program	79,110.00	-	-	-	-	-	-	-	79,110.00
2010-13E Public Safety Base Station	42,963.20	-	-	-	-	-	-	-	42,963.20
2010-13F Daniel P. Ryan Field Restrooms	-	-	-	-	-	-	50,000.00	50,000.00	-
2010-13G Recreation Radio/Sound System	26,000.00	-	-	-	-	-	-	-	26,000.00
2010-16 2010 MCIA Revenue Bonds Equipment	14,124.21	-	-	-	-	-	-	-	14,124.21
2011-17A Library Books	(186,399.68)	-	190,400.00	-	-	-	-	-	4,000.32
2011-17B 2010 Paving/Sidewalk Program	(557,760.61)	-	571,000.00	-	-	1,818.36	1,888.40	1,888.40	11,421.03
2011-17C 2010 Drainage Program	(22,800.00)	-	142,800.00	-	-	-	-	-	120,000.00
2011-17D Traffic Signal Perrineville Rd and Federal Rd	(298,200.00)	-	333,200.00	-	-	66,202.15	65,634.33	120,940.48	24,104.00
2011-17E Traffic Signal Route 522 and Regency	(213,650.00)	-	238,000.00	-	-	1,766.80	57,897.90	59,032.70	23,718.00
2011-17F Improvements to Disbrow Hill Road	(21,000.00)	-	25,000.00	-	-	500.00	24,010.25	24,510.25	4,000.00
2011-17G Municipal Facility Improvements	(149,575.23)	-	271,000.00	-	-	720.00	22,900.04	22,900.04	120,704.77
2011-17H Intersection Improv. - Prospect Plains and Applegarth Road	-	-	20,000.00	-	-	-	-	-	20,000.00
2011-19 Dey Farm Homestead Property Improvements	107,279.90	-	-	-	-	-	21,625.00	21,625.00	4,000.00
2011-29 2011 MCIA Revenue Bonds Equipment	40,393.11	-	-	-	-	541,434.62	461,855.48	997,410.10	101,399.90
2012-26 2012 MCIA Revenue Bonds Equipment	27,921.00	-	-	-	-	-	4,450.00	-	35,943.11
2012-29A Library Books	(186,400.00)	-	190,400.00	-	-	10,000.00	-	10,000.00	27,921.00
2012-29B 2012 Paving/Sidewalk Program	(534,491.00)	-	571,000.00	-	-	61,777.83	4,005.38	47,821.21	18,547.00
2012-29C 2012 Drainage Program	(22,800.00)	-	142,800.00	-	-	299.00	-	-	119,701.00
2012-29D Narrow Banding Radio Upgrades	(228,522.49)	-	235,000.00	-	-	14,125.50	109,665.00	13,632.50	(103,680.49)
2013-11A Library Books	(139,929.36)	-	142,800.00	-	-	18,206.08	-	17,889.53	2,554.09
2013-11B 2013 Paving/Sidewalk Program	(202,352.58)	-	476,000.00	-	-	20,892.19	259,930.00	22,523.47	14,348.70
2013-11C 2013 Drainage Program	(22,800.00)	-	142,800.00	-	-	8,212.50	4,218.88	12,132.38	119,701.00
2013-11D Cedar Pond Improvements	(95,200.00)	-	95,200.00	-	-	7,706.75	91,428.25	99,135.00	-
2013-11E Municipal Facility Improvements	14,400.00	-	285,600.00	-	-	15,485.00	-	-	284,515.00
2013-11F Generators Senior Center/Community Center	(341,536.00)	-	499,800.00	-	-	270,749.36	43,890.49	309,134.35	152,758.50
2013-11G Perrineville Rd/Union Valley Road Traffic Signal	12,000.00	-	-	-	-	-	-	-	12,000.00
2013-19 2013 MCIA Revenue Bonds Equipment	241,173.26	-	-	-	-	215,928.79	224,799.00	210,132.00	10,577.47
2014-01 Generators Sr. Center/Comm. Center Grant	-	-	-	-	-	-	-	-	-
2014-12A Library Books	(138,900.00)	-	142,800.00	-	-	109,439.67	360.20	128,490.96	22,591.09
2014-12B 2014 Paving/Sidewalk Program	(105,050.00)	-	405,000.00	-	-	132,297.95	652,234.68	131,903.63	(352,679.00)
2014-12C 2014 Drainage Program	4,800.00	-	-	-	-	-	-	-	4,800.00
2014-12D Federal/Perrineville Rd Land Acq.	19,200.00	-	-	-	-	-	-	-	19,200.00
2014-12E Municipal Facilities Improvements	12,000.00	-	238,000.00	-	-	499.00	9,900.00	-	239,601.00
2014-12F 9-1-1 System Upgrades/Reverse 9-1-1	14,400.00	-	285,600.00	-	-	244,184.00	-	-	55,816.00
2014-12G Soccer Field Lighting	4,400.00	-	285,600.00	-	-	9,203.25	458.25	9,062.50	289,401.00
2014-16 2014 MCIA Revenue Bonds Equipment	393,790.13	-	-	-	-	559,156.82	225,355.97	429,309.87	38,587.21
2014-35 Refunding Bond Ordinance	-	-	2,534,876.81	-	-	2,534,876.81	-	-	-
2015-10A Library Books	-	-	-	-	-	46,249.86	97,555.77	7,200.00	(136,605.63)
2015-10B 2015 Paving/Sidewalk Program	-	-	-	-	-	2,519.20	102,480.80	38,000.00	(67,000.00)
2015-10C 2015 Drainage and GIS Mapping	-	-	-	-	-	375.00	39,625.00	4,800.00	(35,200.00)
2015-10D Radio System Upgrades	-	-	-	-	-	-	2,714,137.57	144,000.00	(2,570,137.57)
2015-10E Perrineville Road and Federal Road Traffic Signal	-	-	-	-	-	-	-	72,000.00	72,000.00
2015-10F Matchaponix and Spotswood Gravel Hill Road - Traffic Signal	-	-	-	-	-	4,263.65	95,736.35	4,800.00	(95,200.00)
2015-10G Sidewalks and Curbs Improvements	-	-	-	-	-	-	10,000.00	5,300.00	(4,700.00)
2015-10H Soccer Field Fence	-	-	-	-	-	974.25	47,525.75	2,400.00	(46,100.00)
2015-10I Walkable Community - Bike Routes	-	-	-	-	-	-	-	4,800.00	4,800.00
2015-15 2015 MCIA Revenue Bonds Equipment	-	-	609,000.00	-	-	55,468.48	59,755.11	-	493,776.41
2015-21A Soccer Complex Improvements	-	-	-	-	-	-	-	58,000.00	58,000.00
2015-21B Tennis Courts at High School	-	-	-	-	-	300,000.00	-	14,300.00	(285,700.00)
	\$ 10,039,776.34	\$ 350,000.00	\$ 10,643,876.81	\$ 912,019.99	\$ 927,600.00	\$ 9,175,238.38	\$ 11,230,400.83	\$ 11,230,400.83	\$ 11,842,834.76

- 92 -

( ) Denotes Deficit

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND  
SCHEDULE OF DUE FROM DEVELOPER

	<u>Ref.</u>		
Balance, December 31, 2014	C	\$	1,401,000.00
Decreased by:			
Received from Developer			646,000.00
Balance, December 31, 2015	C	\$	755,000.00

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND  
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

	Ref.	Total	Serial Bonds	MCIA Loans	Green Trust Loans	MCIA Lease Purchase Agreements
3Balance, December 31, 2014	C	\$ 62,574,567.01	\$ 60,293,602.00	\$ 1,928,752.29	\$ 152,534.36	\$ 199,678.36
Increased by:						
Obligations Issued		3,140,270.08	2,435,000.00	593,245.14	-	112,024.94
		<u>65,714,837.09</u>	<u>62,728,602.00</u>	<u>2,521,997.43</u>	<u>152,534.36</u>	<u>311,703.30</u>
Decreased by:						
Obligations Paid		7,233,146.75	6,593,602.00	553,592.34	13,192.98	72,759.43
		<u>7,233,146.75</u>	<u>6,593,602.00</u>	<u>553,592.34</u>	<u>13,192.98</u>	<u>72,759.43</u>
Balance, December 31, 2015	C	<u>\$ 58,481,690.34</u>	<u>\$ 56,135,000.00</u>	<u>\$ 1,968,405.09</u>	<u>\$ 139,341.38</u>	<u>\$ 238,943.87</u>

Township of Monroe  
 County of Middlesex, New Jersey  
 General Capital Fund

Schedule of Deferred Charges to Future Taxation - Unfunded

Ord. No.	Improvement Description	Analysis of Balance						Unexpended Balance of Improvement Authorizations	
		Balance Dec. 31, 2014	Authorized 2015	Bonds Issued	Canceled	Balance Dec. 31, 2015	Bond Anticipation Notes		Expenditures
2002-40G	Intersection of Prospect Plains Rd. and Applegarth Rd.	\$ 158,790.00	\$ -	\$ -	\$ -	\$ 158,790.00	\$ -	\$ -	\$ 158,790.00
2000-12	Municipal Complex Improvements	423.15	-	-	423.15	-	-	-	-
2000-26A	Recreation and Open Space	5,238,000.00	-	-	-	5,238,000.00	1,500,000.00	-	3,738,000.00
2000-26D	Applegarth Roadway Improvements	75,233.00	-	-	-	75,233.00	-	-	75,233.00
2001-09B	Intersection of Prospect Plains/Whittingham/Concordia Circle	94,000.00	-	-	-	94,000.00	-	500.00	93,500.00
2001-24A	Intersection of Gravel Hill/ Union Valley Road	173,000.00	-	-	-	173,000.00	-	-	173,000.00
2002-17E	Curbs and Sidewalks on Spotswood Englishtown Road	59,833.75	-	-	-	59,833.75	-	-	59,833.75
2002-17F	Improvements to Outcalt Park	73,931.00	-	-	-	73,931.00	-	-	73,931.00
2003-11D	Perrineville Road Bridge Replacement	13,000.00	-	-	-	13,000.00	-	-	13,000.00
2003-11E	Traffic Light at Perrineville Road and Schoolhouse Road	150,559.00	-	-	-	150,559.00	-	2,204.79	148,354.21
2004-24D	Demolition of Old Police Station	20,200.00	-	-	-	20,200.00	-	200.00	20,000.00
2004-24F	Woodcrest Circle Improvements	46,034.00	-	-	-	46,034.00	-	-	46,034.00
2006-10C	New Senior Center	-	-	-	-	-	-	-	-
2007-03	James Monroe Park Improvements	165,000.00	-	-	-	165,000.00	-	-	165,000.00
2007-25A	Expansion of Park and Ride	33,094.00	-	-	-	33,094.00	-	-	33,094.00
2007-29E	Links Drive and Forsgate Drive	70,200.00	-	-	-	70,200.00	70,200.00	-	-
2009-10	Veterans Park Phase II	92,073.00	-	-	-	92,073.00	-	-	92,073.00
2011-17A	Library Books	190,400.00	-	-	-	190,400.00	190,400.00	-	-
2011-17B	2010 Paving/Sidewalk Program	571,200.00	-	-	-	571,200.00	-	-	200.00
2011-17C	2010 Drainage Program	142,800.00	-	-	-	142,800.00	-	-	-
2011-17D	Traffic Signal Perrineville Rd and Federal Rd	333,200.00	-	-	-	333,200.00	-	-	-
2011-17E	Traffic Signal Route 522 and Regency	238,000.00	-	-	-	238,000.00	-	-	-
2011-17F	Improvements to Disbrow Hill Road	171,000.00	-	-	-	171,000.00	-	-	146,000.00
2011-17G	Municipal Facility Improvements	271,000.00	-	-	-	271,000.00	-	-	-
2011-17H	Intersection Improv. - Prospect Plains and Applegarth Road	476,000.00	-	-	-	476,000.00	20,000.00	-	456,000.00
2012-29A	Library Books	190,400.00	-	-	-	190,400.00	-	-	-
2012-29B	2012 Paving/Sidewalk Program	571,200.00	-	-	-	571,200.00	-	-	200.00
2012-29C	2012 Drainage Program	142,800.00	-	-	-	142,800.00	-	-	-
2012-29D	Narrow Banding Radio Upgrades	566,500.00	-	-	-	566,500.00	-	103,680.49	227,819.51
2013-11A	Library Books	142,800.00	-	-	-	142,800.00	-	-	-
2013-11B	2013 Paving/Sidewalk Program	476,000.00	-	-	-	476,000.00	-	-	-
2013-11C	2013 Drainage Program	142,800.00	-	-	-	142,800.00	-	-	-
2013-11D	Cedar Pond Improvements	95,200.00	-	-	-	95,200.00	-	-	-
2013-11E	Municipal Facility Improvements	285,600.00	-	-	-	285,600.00	-	-	-
2013-11F	Generators Senior Center/Community Center	499,800.00	-	-	-	499,800.00	-	-	-
2013-11G	Perrineville Rd/Union Valley Road Traffic Signal	238,000.00	-	-	-	238,000.00	-	-	238,000.00
2014-12A	Library Books	142,800.00	-	-	-	142,800.00	142,800.00	-	-
2014-12B	2014 Paving/Sidewalk Program	904,400.00	-	-	-	904,400.00	405,000.00	352,679.00	146,721.00
2014-12C	2014 Drainage Program	95,200.00	-	-	-	95,200.00	-	-	95,200.00
2014-12D	Federal/Perrineville Rd Land Acq.	380,800.00	-	-	-	380,800.00	-	-	380,800.00
2014-12E	Municipal Facilities Improvements	238,000.00	-	-	-	238,000.00	-	-	-
2014-12F	9-1-1 System Upgrades/Reverse 9-1-1	285,600.00	-	-	-	285,600.00	-	-	-
2014-12G	Soccer Field Lighting	285,600.00	-	-	-	285,600.00	-	-	-
2014-16	2014 MCIA Revenue Bonds Equipment	-	-	-	-	-	-	-	-
2014-30	Refunding Bond Ordinance	3,200,000.00	-	-	-	665,123.19	-	-	665,123.19
2015-10A	Library Books	-	142,800.00	2,534,876.81	-	142,800.00	-	136,605.63	6,194.37
2015-10B	2015 Paving/Sidewalk Program	-	747,000.00	-	-	747,000.00	-	67,000.00	680,000.00
2015-10C	2015 Drainage and GIS Mapping	-	95,200.00	-	-	95,200.00	-	35,200.00	60,000.00
2015-10D	Radio System Upgrades	-	2,856,000.00	-	-	2,856,000.00	-	2,570,137.57	285,862.43
2015-10E	Perrineville Road and Federal Road Traffic Signal	-	1,428,000.00	-	-	1,428,000.00	-	-	1,428,000.00
2015-10F	Matchaponix and Spotswood Gravel Hill Road - Traffic Signal	-	95,200.00	-	-	95,200.00	-	95,200.00	-
2015-10G	Sidewalks and Curbs Improvements	-	104,700.00	-	-	104,700.00	-	4,700.00	100,000.00
2015-10H	Soccer Field Fence	-	47,600.00	-	-	47,600.00	-	46,100.00	1,500.00
2015-10I	Walkable Community - Bike Routes	-	95,200.00	-	-	95,200.00	-	-	95,200.00
2015-15	2015 MCIA Revenue Bonds Equipment	-	640,000.00	609,000.00	31,000.00	-	-	-	-
2015-21A	Soccer Complex Improvements	-	1,142,000.00	-	-	1,142,000.00	-	285,700.00	1,142,000.00
2015-21B	Tennis Courts at High School	-	285,700.00	-	-	285,700.00	-	-	-
		\$ 17,740,470.90	\$ 7,679,400.00	\$ 3,143,876.81	\$ 31,423.15	\$ 22,244,570.94	\$ 7,500,000.00	\$ 3,699,907.48	\$ 11,044,663.46

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- 95 -

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY  
GENERAL CAPITAL FUND  
SCHEDULE OF GRANTS RECEIVABLE

	Balance Dec. 31, 2014	Awarded	Received	Canceled	Balance Dec. 31, 2015
County of Middlesex:					
Intersection of Forsgate Dr./ Applegarth Rd./Possum Hollow Rd. (2002-17B)	\$ 680,000.00	\$ -	\$ -	\$ -	\$ 680,000.00
Traffic Light at Perrineville Rd. and Schoolhouse Rd. (2003-11E)	194,424.17	-	-	-	194,424.17
Traffic Light at Applegarth and Cranbury Station Rd. (2008-08)	\$ 682,029.89	\$ -	-	-	682,029.89
Applegarth/Clearbrook Traffic Light(2009-20)	\$ 400,000.00	-	-	-	-
Cedar Pond Improvements(2013-11D)	-	\$ 400,000.00	-	-	400,000.00
Soccer Complex Improvements(2015-21A)	-	\$ 1,000,000.00	-	-	-
	-	-	-	-	-
	<u>\$ 1,956,454.06</u>	<u>\$ 1,400,000.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,356,454.06</u>
Department of Transportation:					
Intersection of Gravelhill Rd. and Union Valley Rd. (2001-24)	\$ 187,500.00	\$ -	\$ -	\$ -	\$ 187,500.00
Traffic Light at Perrineville Rd. and Union Valley Rd. (2003-11F)	250,000.00	-	-	-	250,000.00
2005 Road Paving and Sidewalk Program (2005-32B)	250,000.00	-	-	-	250,000.00
	<u>\$ 687,500.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 687,500.00</u>
Due From FEMA:					
Generators (2014-1)	\$ 284,160.00	\$ -	-	-	\$ 284,160.00
Due From State:					
Senior Center (2006-14C)	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000.00
	<u>\$ 100,000.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,000.00</u>
	<u>\$ 3,028,114.06</u>	<u>\$ 1,400,000.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,428,114.06</u>
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TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND  
SCHEDULE OF RESERVE FOR AFFORDABLE HOUSING ASSISTANCE

	<u>Reference</u>		
Balance, December 31, 2014	C	\$	1,601,884.30
Increased by:			
Interest Earned			<u>1,602.61</u>
Balance, December 31, 2015	C	\$	<u><u>1,603,486.91</u></u>

Township of Monroe  
County of Middlesex, New Jersey  
General Capital Fund  
Schedule of Improvement Authorizations

Ord. No.	Improvement Description	Balance, Dec. 31, 2014		2014 Encumbered	Capital Improvement Fund	Deferred Charges to Future Taxation	Grants, Refunds and Other Contributions	Canceled	2015		Balance, Dec. 31, 2015	
		Funded	Unfunded						Encumbered	Expended	Funded	Unfunded
2001-20	Affordable Housing 2001	\$ 20,033.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,033.71	\$ -
2002-24	Affordable Housing 2002	13,420.39	-	-	-	-	-	-	-	-	13,420.39	-
2003-21	Affordable Housing 2003	2,447.60	-	-	-	-	-	-	-	-	2,447.60	-
2004-27	Affordable Housing 2004	72,952.30	-	-	-	-	-	-	-	-	72,952.30	-
2005-35	Affordable Housing 2005	187,295.26	-	-	-	-	-	-	-	-	187,295.26	-
1994-16	Cultural and Heritage Museum	-	-	683.78	-	-	-	-	683.78	-	-	-
1998-24D	Historic Site Improvements	-	-	199.05	-	-	-	-	199.05	-	-	-
1998-24E	Farmland Preservation	47,869.15	-	-	-	-	-	-	-	-	47,869.15	-
2002-40	Intersection of Applegarth Rd./ Prospect Plains Road	10,704.76	158,790.00	-	-	-	-	-	-	-	10,704.76	158,790.00
1999-17	Recreation and Open Space	91,200.50	-	-	-	-	-	-	-	-	91,200.50	-
2000-12	Municipal Complex Improvements	95,260.36	423.15	26,516.65	-	-	-	423.15	877.56	26,956.65	93,942.80	-
2000-26A	Recreation and Open Space	1,723,016.57	5,238,000.00	-	-	-	-	-	12,168.00	1,751,366.00	-	5,197,482.57
2000-26B	Farmland Preservation	594,666.05	-	-	-	-	-	-	-	-	594,666.05	-
2000-26C	Historic Site Improvements	-	-	69,402.70	-	-	-	-	5,855.80	63,546.90	-	-
2000-26D	Applegarth Roadway Improvements	10,486.32	75,233.00	-	-	-	-	-	-	-	10,486.32	75,233.00
2001-09B	Intersection of Prospect Plains/White/Concordia	-	93,500.00	-	-	-	-	-	-	-	-	93,500.00
2001-24	Intersection of Gravelhill/Union Valley Roads	202,255.99	-	-	-	-	-	-	-	-	202,255.99	-
2002-17B	Intersection of Forsgate Dr./Applegarth Rd./Possum Hollow Rd.	364,022.24	-	157,962.50	-	-	-	-	12,570.57	145,391.93	364,022.24	-
2002-17E	Curbs and Sidewalks on Spotswood Englishtown Road	26,739.97	59,833.8	-	-	-	-	-	-	-	26,739.97	59,833.75
2002-17F	Improvements to Outcalt Park	5,359.54	-	-	-	-	-	-	-	-	5,359.54	73,931.00
2003-11D	Perrineville Road Bridge Replacement	310.78	13,000.00	-	-	-	-	-	-	-	310.78	13,000.00
2003-11E	Traffic Light at Perrineville Road and Schoolhouse Rd.	-	148,354.21	-	-	-	-	-	-	-	-	148,354.21
2003-11F	Traffic Light at Union Valley Road and Perrineville Rd.	387,869.54	-	7,698.75	-	-	-	-	7,698.75	-	387,869.54	-
2003-11G	2003 & Forest Park Drainage Programs	146,289.16	-	-	-	-	-	-	-	-	146,289.16	-
2003-46	Various Applegarth Road Intersections	7,653.98	-	42,424.25	-	-	-	-	1,534.00	40,890.25	7,653.98	-
2004-24D	Demolition of Old Police Station	-	20,000.00	4,540.00	-	-	-	-	4,540.00	-	-	20,000.00
2004-24E	Federal/N Berquin Mills/Monmouth/Spotswood-Englishtown	32,272.04	-	3,142.10	-	-	-	-	3,142.10	1,300.00	30,972.04	-
2004-24F	Woodcrest Circle Improvements	84,787.75	46,034.00	-	-	-	-	-	-	2,764.18	84,787.75	46,034.00
2004-40	Purchase of Computers	2,971.84	-	-	-	-	-	-	-	207.66	2,764.18	-
2005-32B	2005 Road Paving & Sidewalk Program	-	-	5,000.00	-	-	-	-	516.50	19,055.00	-	-
2006-10A	Library Expansion	4,274.36	-	19,055.00	-	-	-	-	-	19,055.00	4,274.36	-
2006-10B	Community Center Addition	39,544.50	-	-	-	-	-	-	-	-	39,544.50	-
2006-10C	New Senior Center	164,456.53	-	27,263.02	-	-	-	-	16,644.72	20,395.97	154,678.86	-
2006-14B	2006 Road Paving & Sidewalk	335.00	-	-	-	-	-	-	-	-	335.00	-
2006-14C	Daniel P. Ryan Field Restrooms	137,847.40	-	3,232.88	-	-	-	-	3,232.88	-	137,847.40	-
2006-14D	2006 Drainage Program	208,381.34	-	-	-	-	-	-	-	92,981.00	115,400.34	-
2006-14E	Dey Farm England House	1,624.99	-	241,341.87	-	-	-	-	-	-	1,624.99	-
2007-03	James Monroe Park Improvements	19,356.56	165,000.00	51,263.56	-	-	-	-	51,263.56	240,000.00	19,356.56	165,000.00
2007-25A	Expansion of Park and Ride	62,609.88	33,094.00	3,397.60	-	-	-	-	3,397.60	-	62,609.88	33,094.00
2007-25C	2007 Paving and Sidewalks	6,623.59	-	-	-	-	-	-	-	-	6,623.59	-
2007-29B	Construction of EMS Fire Facility Fire District 2	28,823.08	-	-	-	-	-	-	-	-	28,823.08	-
2007-29D	Farmland Preservation	20,679.11	-	-	-	-	-	-	-	37,003.60	20,679.11	-
2007-29E	Links Drive and Forsgate Drive	-	4,346.85	36,856.60	-	-	-	-	-	-	-	4,346.85
2008-08	Signal Applegarth Rd./ Cranbury Station Rd./ Union Valley Rd	423,709.49	-	1,988.37	-	-	-	-	1,988.37	-	423,709.49	-
2008-09	Open Space Acquisition	383,887.53	-	3,027.46	-	-	-	-	27,473.13	70,554.33	288,887.53	-
2008-10B	2008 Paving and Sidewalks	874.42	-	-	-	-	-	-	-	-	874.42	-
2008-10C	Improvements to Municipal Facilities	134,847.97	-	-	-	-	-	-	-	16,729.11	118,118.86	-
2008-10D	Purchase of Radio Equipment	18,517.85	-	-	-	-	-	-	-	-	18,517.85	-
2008-23	MClA Revenue Bonds Equipment	632.47	-	-	-	-	-	-	-	-	632.47	-
2009-10	Veterans Park Phase II	3,027,636.40	92,073.00	40,961.88	-	-	-	-	1,687,843.83	1,372,573.05	8,181.40	92,073.00
2009-11	Computer Equipment/Software	2,203.00	-	1,001.89	-	-	-	-	1,001.89	-	2,203.00	-
2009-20	Applegarth/Clearbrook Traffic Light	274,062.01	-	81.00	-	-	-	-	81.00	-	274,062.01	-
2009-21	2009 Roads and Sidewalks Program	44,831.74	-	-	-	-	-	-	-	-	44,831.74	-
2009-22	Forge Road Drainage Improvements	119,867.05	-	2,157.33	-	-	-	-	2,157.33	-	119,867.05	-
2009-23A	Fuel Management System	15,553.00	-	-	-	-	-	-	-	-	15,553.00	-
2009-23B	Applegarth Park and Ride	122,685.22	-	-	-	-	-	-	-	-	122,685.22	-
2009-23D	Perrineville Road Sidewalks	78,405.00	-	-	-	-	-	-	-	-	78,405.00	-
2009-23E	Drainage/Stormwater/GIS	93,797.50	-	-	-	-	-	-	-	-	93,797.50	-
2009-27	2009 MClA Revenue Bonds Equipment	3,135.11	-	-	-	-	-	-	-	-	3,135.11	-
2009-33	Oak Tree Baseball Field	11,254.41	-	-	-	-	-	-	-	-	11,254.41	-
2010-01	LED Lights Municipal Parking Lot	-	-	2,342.19	-	-	-	-	2,342.19	-	-	-
2010-13A	Purchase of Computers	17,500.00	-	-	-	-	-	-	-	5,931.56	11,568.44	-
2010-13C	2010 Paving/Sidewalk Program	5,623.42	-	19,087.73	-	-	-	-	11,723.33	7,364.40	5,623.42	-
2010-13D	2010 Drainage Program	79,110.00	-	-	-	-	-	-	-	-	79,110.00	-
2010-13E	Public Safety Base Station	42,963.20	-	-	-	-	-	-	-	-	42,963.20	-
2010-13F	Daniel P. Ryan Field Restrooms	-	-	50,000.00	-	-	-	-	-	-	-	50,000.00
2010-13G	Recreation Radio/Sound System	26,000.00	-	-	-	-	-	-	-	-	26,000.00	-
2010-16	2010 MClA Revenue Bonds Equipment	14,124.21	-	-	-	-	-	-	-	-	14,124.21	-

Township of Monroe  
 County of Middlesex, New Jersey  
 General Capital Fund  
 Schedule of Improvement Authorizations

Ord. No.	Improvement Description	Balance, Dec. 31, 2014		2014 Encumbered	Capital Improvement Fund	Deferred Charges to Future Taxation	Grants, Refunds and Other Contributions	Canceled	2015		Balance, Dec. 31, 2015	
		Funded	Unfunded						Encumbered	Expended	Funded	Unfunded
2011-17A	Library Books	-	4,000.32	-	-	-	-	-	-	-	-	4,000.32
2011-17B	2010 Paving/Sidewalk Program	-	13,439.39	1,888.40	-	-	-	-	1,888.40	1,818.36	-	11,621.03
2011-17C	2010 Drainage Program	-	120,000.00	-	-	-	-	-	-	-	-	120,000.00
2011-17D	Traffic Signal Perrineville Rd and Federal Rd	-	35,000.00	120,940.48	-	-	-	-	65,634.33	66,202.15	-	24,104.00
2011-17E	Traffic Signal Route 522 and Regency	-	24,350.00	59,032.70	-	-	-	-	57,897.90	1,766.80	-	23,718.00
2011-17F	Improvements to Disbrow Hill Road	-	150,000.00	24,510.25	-	-	-	-	24,010.25	500.00	-	150,000.00
2011-17G	Municipal Facility Improvements	-	121,424.77	22,900.04	-	-	-	-	22,900.04	720.00	-	120,704.77
2011-17H	Intersection Improv. - Prospect Plains and Applegarth Road	-	460,000.00	21,625.00	-	-	-	-	21,625.00	-	-	460,000.00
2011-19	Dey Farm Homestead Property Improvements	107,279.90	-	997,410.10	-	-	-	-	461,855.48	541,434.62	101,399.90	-
2011-29	2011 MCIA Revenue Bonds Equipment	40,393.11	-	-	-	-	-	-	4,450.00	-	35,943.11	-
2012-26	2012 MCIA Revenue Bonds Equipment	27,921.00	-	10,000.00	-	-	-	-	-	10,000.00	27,921.00	-
2012-29A	Library Books	-	4,000.00	219.08	-	-	-	-	-	618.08	-	3,601.00
2012-29B	2012 Paving/Sidewalk Program	-	36,709.00	47,821.21	-	-	-	-	4,005.38	61,777.83	-	18,747.00
2012-29C	2012 Drainage Program	-	120,000.00	-	-	-	-	-	-	299.00	-	119,701.00
2012-29D	Narrow Banding Radio Upgrades	-	337,977.51	13,632.50	-	-	-	-	109,665.00	14,125.50	-	227,819.51
2013-11A	Library Books	-	2,870.64	17,889.53	-	-	-	-	-	18,206.08	-	2,554.09
2013-11B	2013 Paving/Sidewalk Program	-	272,647.42	22,523.47	-	-	-	-	259,930.00	20,893.19	-	14,348.70
2013-11C	2013 Drainage Program	-	120,000.00	12,132.38	-	-	-	-	4,218.88	8,212.50	-	119,701.00
2013-11D	Cedar Pond Improvements	-	-	99,135.00	-	-	400,000.00	-	91,428.25	7,706.75	304,800.00	95,200.00
2013-11E	Municipal Facility Improvements	14,400.00	285,600.00	-	-	-	-	-	-	15,485.00	-	284,515.00
2013-11F	Generators Senior Center/Community Center	-	158,264.00	309,134.35	-	-	-	-	43,890.49	270,749.36	-	152,758.50
2013-11G	Perrineville Rd/Union Valley Road Traffic Signal	12,000.00	238,000.00	-	-	-	-	-	-	-	12,000.00	238,000.00
2013-19	2013 MCIA Revenue Bonds Equipment	241,173.26	-	210,132.00	-	-	-	-	224,799.00	215,928.79	10,577.47	-
2014-01	Generators Sr. Center/Comm. Center Grant	284,160.00	-	-	-	-	-	-	-	-	284,160.00	-
2014-12A	Library Books	-	3,900.00	128,490.96	-	-	-	-	360.20	109,439.67	-	22,591.09
2014-12B	2014 Paving/Sidewalk Program	-	799,350.00	131,903.63	-	-	-	-	652,234.68	132,297.95	-	146,721.00
2014-12C	2014 Drainage Program	4,800.00	95,200.00	-	-	-	-	-	-	-	4,800.00	95,200.00
2014-12D	Federal/Perrineville Rd Land Acq.	19,200.00	380,800.00	-	-	-	-	-	-	-	19,200.00	380,800.00
2014-12E	Municipal Facilities Improvements	12,000.00	238,000.00	-	-	-	-	-	9,900.00	499.00	-	238,000.00
2014-12F	9-1-1 System Upgrades/Reverse 9-1-1	14,400.00	285,600.00	-	-	-	-	-	-	244,184.00	1,601.00	55,816.00
2014-12G	Soccer Field Lighting	4,400.00	285,600.00	9,062.50	-	-	-	-	458.25	9,203.25	-	289,401.00
2014-16	2014 MCIA Revenue Bonds Equipment	393,790.13	-	429,309.87	-	-	-	-	225,355.97	559,156.82	38,587.21	-
2014-50	Refunding Bond Ordinance	-	3,200,000.00	-	-	-	-	-	-	2,534,876.81	-	665,123.19
2015-10A	Library Books	-	-	-	7,200.00	142,800.00	-	-	97,555.77	46,249.86	-	6,194.37
2015-10B	2015 Paving/Sidewalk Program	-	-	-	38,000.00	747,000.00	-	-	102,480.80	2,519.20	-	680,000.00
2015-10C	2015 Drainage and GIS Mapping	-	-	-	4,800.00	95,200.00	-	-	39,625.00	375.00	-	60,000.00
2015-10D	Radio System Upgrades	-	-	-	144,000.00	2,856,000.00	-	-	2,714,137.57	-	-	285,862.43
2015-10E	Perrineville Road and Federal Road Traffic Signal	-	-	-	72,000.00	1,428,000.00	-	-	-	-	72,000.00	1,428,000.00
2015-10F	Matchaponix and Spotswood Gravel Hill Road - Traffic Signal	-	-	-	4,800.00	95,200.00	-	-	95,736.35	4,263.65	-	-
2015-10G	Sidewalks and Curbs Improvements	-	-	-	5,300.00	104,700.00	-	-	10,000.00	-	-	100,000.00
2015-10H	Soccer Field Fence	-	-	-	2,400.00	47,600.00	-	-	47,525.75	974.25	-	1,500.00
2015-10I	Walkable Community - Bike Routes	-	-	-	4,800.00	95,200.00	-	-	-	-	4,800.00	95,200.00
2015-15	2015 MCIA Revenue Bonds Equipment	-	-	-	-	640,000.00	-	-	-	-	493,776.41	-
2015-21A	Soccer Complex Improvements	-	-	-	58,000.00	1,142,000.00	1,000,000.00	31,000.00	59,755.11	55,468.48	1,058,000.00	1,142,000.00
2015-21B	Tennis Courts at High School	-	-	-	14,300.00	285,700.00	-	-	-	300,000.00	-	-
		\$ 10,941,580.54	\$ 14,187,346.01	\$ 3,510,321.61	\$ 355,600.00	\$ 7,679,400.00	\$ 1,400,000.00	\$ 31,423.15	\$ 7,363,601.66	\$ 9,175,238.38	\$ 7,266,956.59	\$ 14,237,028.38

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TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND  
SCHEDULE OF RESERVE FOR CAPITAL IMPROVEMENT FUND

	<u>Ref.</u>		
Balance, December 31, 2014	C	\$	94,750.00
Increased by:			
Open Space Trust			58,000.00
2015 Budget Appropriation			<u>350,000.00</u>
		\$	502,750.00
Decreased by:			
Appropriated to Finance Improvement Authorizations			<u>355,600.00</u>
Balance, December 31, 2015	C	\$	<u><u>147,150.00</u></u>

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY  
 GENERAL CAPITAL FUND  
SCHEDULE OF MISCELLANEOUS RESERVES

	<u>Balance</u> <u>Dec.31,2014</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance</u> <u>Dec.31,2015</u>
Reserve for Roadway Improvements	\$ 481,472.03	\$ 27,244.48	\$ -	\$ 508,716.51
	-	-		-
	<u>\$ 481,472.03</u>	<u>\$ 27,244.48</u>	<u>\$ -</u>	<u>\$ 508,716.51</u>
	C	1-C	9-C	C

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY  
 GENERAL CAPITAL FUND  
SCHEDULE OF RESERVE FOR DEBT SERVICE

	<u>Balance</u> <u>Dec.31,2014</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance</u> <u>Dec.31,2015</u>
Reserve for Debt Service: Senior Center	\$ 327,600.00	\$ 646,000.00	\$ 327,600.00	\$ 646,000.00
	-	-	-	-
	<u>\$ 327,600.00</u>	<u>\$ 646,000.00</u>	<u>\$ 327,600.00</u>	<u>\$ 646,000.00</u>
	C	1-C	9-C	C

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND  
SCHEDULE OF BOND ANTICIPATION NOTES

Ord. No.	Description	Date of Ordinance	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2014	Increase	Balance Dec. 31, 2015	
2000-26	Recreation and Open Space	08/28/00	08/06/15	08/06/15	08/05/16	2.000%	-	1,500,000.00	1,500,000.00	
2007-29E	Links Drive and Forsgate Drive	07/25/07	08/06/15	08/06/15	08/05/16	2.000%	-	70,200.00	70,200.00	
2011-17A	Library Books	06/27/11	08/06/15	08/06/15	08/05/16	2.000%	-	190,400.00	190,400.00	
2011-17B	2010 Paving/Sidewalk Program	06/27/11	08/06/15	08/06/15	08/05/16	2.000%	-	571,000.00	571,000.00	
2011-17C	2010 Drainage Program	06/27/11	08/06/15	08/06/15	08/05/16	2.000%	-	142,800.00	142,800.00	
2011-17D	Traffic Signal Perrineville Rd and Federal Rd	06/27/11	08/06/15	08/06/15	08/05/16	2.000%	-	333,200.00	333,200.00	
2011-17E	Traffic Signal Route 522 and Regency	06/27/11	08/06/15	08/06/15	08/05/16	2.000%	-	238,000.00	238,000.00	
2011-17F	Improvements to Disbrow Hill Road	06/27/11	08/06/15	08/06/15	08/05/16	2.000%	-	25,000.00	25,000.00	
2011-17G	Municipal Facility Improvements	06/27/11	08/06/15	08/06/15	08/05/16	2.000%	-	271,000.00	271,000.00	
2011-17H	Intersection Improv.- Prospect Plains and Applegarth Road	06/27/11	08/06/15	08/06/15	08/05/16	2.000%	-	20,000.00	20,000.00	
2012-29A	Library Books	08/27/12	08/06/15	08/06/15	08/05/16	2.000%	-	190,400.00	190,400.00	
2012-29B	2012 Paving/Sidewalk Program	08/27/12	08/06/15	08/06/15	08/05/16	2.000%	-	571,000.00	571,000.00	
2012-29C	2012 Drainage Program	08/27/12	08/06/15	08/06/15	08/05/16	2.000%	-	142,800.00	142,800.00	
2012-29D	Narrow Banding Radio Upgrades	08/27/12	08/06/15	08/06/15	08/05/16	2.000%	-	235,000.00	235,000.00	
2013-11A	Library Books	07/01/13	08/06/15	08/06/15	08/05/16	2.000%	-	142,800.00	142,800.00	
2013-11B	2013 Paving/Sidewalk Program	07/01/13	08/06/15	08/06/15	08/05/16	2.000%	-	476,000.00	476,000.00	
2013-11C	2013 Drainage Program	07/01/13	08/06/15	08/06/15	08/05/16	2.000%	-	142,800.00	142,800.00	
2013-11D	Cedar Pond Improvements	07/01/13	08/06/15	08/06/15	08/05/16	2.000%	-	95,200.00	95,200.00	
2013-11E	Municipal Facility Improvements	07/01/13	08/06/15	08/06/15	08/05/16	2.000%	-	285,600.00	285,600.00	
2013-11F	Generators Senior Center/Community Center	07/01/13	08/06/15	08/06/15	08/05/16	2.000%	-	499,800.00	499,800.00	
2014-12A	Library Books	07/07/14	08/06/15	08/06/15	08/05/16	2.000%	-	142,800.00	142,800.00	
2014-12B	2014 Paving/Sidewalk Program	07/07/14	08/06/15	08/06/15	08/05/16	2.000%	-	405,000.00	405,000.00	
2014-12E	Municipal Facilities Improvements	07/07/14	08/06/15	08/06/15	08/05/16	2.000%	-	238,000.00	238,000.00	
2014-12F	9-1-1 System Upgrades/Reverse 9-1-1	07/07/14	08/06/15	08/06/15	08/05/16	2.000%	-	285,600.00	285,600.00	
2014-12G	Soccer Field Lighting	07/07/14	08/06/15	08/06/15	08/05/16	2.000%	-	285,600.00	285,600.00	
							\$	-	\$ 7,500,000.00	7,500,000.00
							C	C-2	C	

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY  
 GENERAL CAPITAL FUND  
SCHEDULE OF GENERAL SERIAL BONDS

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding December 31, 2014</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>					
General Obligation Refunding Bonds 2006	11/14/06	\$ 4,910,789.58				\$ 2,823,602.00	\$ -	\$ 2,823,602.00	\$ -
General Obligation Bonds 2012	08/01/12	\$ 30,075,000.00	12/15/16	1,950,000.00	3.000%	\$ 25,825,000.00	\$ -	\$ 1,900,000.00	\$ 23,925,000.00
			12/15/17	1,975,000.00	2.000%				
			12/15/18	2,000,000.00	2.000%				
			12/15/19	2,000,000.00	3.000%				
			12/15/20	2,000,000.00	2.000%				
			12/15/21	2,000,000.00	3.000%				
			12/15/22	2,000,000.00	2.000%				
			12/15/23	2,000,000.00	2.125%				
			12/15/24	2,000,000.00	3.000%				
			12/15/25	2,000,000.00	3.000%				
			12/15/26	2,000,000.00	3.000%				
			12/15/27	2,000,000.00	3.000%				
General Obligation Refunding Bonds 2012	12/07/12	\$ 5,055,000.00	02/01/16	840,000.00	2.940%	4,160,000.00	-	845,000.00	\$ 3,315,000.00
			02/01/17	830,000.00	2.950%				
			02/01/18	825,000.00	4.000%				
			02/01/19	820,000.00	3.570%				
General Obligation Bonds 2013	02/06/13	\$ 28,235,000.00	01/15/16	1,150,000.00	3.000%	\$ 27,485,000.00	\$ -	\$ 1,025,000.00	\$ 26,460,000.00
			01/15/17	1,310,000.00	3.000%				
			01/15/18	1,500,000.00	3.000%				
			01/15/19	1,500,000.00	3.000%				
			01/15/20	1,500,000.00	3.000%				
			01/15/21	1,500,000.00	3.000%				
			01/15/22	1,500,000.00	3.000%				
			01/15/23	1,500,000.00	2.250%				
			01/15/24	1,500,000.00	2.375%				
			01/15/25	1,500,000.00	3.000%				
			01/15/26	1,500,000.00	3.000%				
			01/15/27	1,500,000.00	3.000%				
			01/15/28	1,500,000.00	3.000%				
			01/15/29	1,500,000.00	3.000%				
			01/15/30	1,500,000.00	3.000%				
			01/15/31	1,500,000.00	3.000%				
			01/15/32	1,500,000.00	3.000%				
			01/15/33	1,500,000.00	3.000%				
General Obligation Refunding Bonds 2015	08/01/15	\$ 2,435,000.00	08/01/16	380,000.00	3.000%	-	2,435,000.00	-	\$ 2,435,000.00
			08/01/17	395,000.00	3.000%				
			08/01/18	405,000.00	3.000%				
			08/01/19	415,000.00	4.000%				
			08/01/20	415,000.00	4.000%				
			08/01/21	425,000.00	4.000%				
						<b>\$ 60,293,602.00</b>	<b>\$ 2,435,000.00</b>	<b>\$ 6,593,602.00</b>	<b>\$ 56,135,000.00</b>
						C			
									C

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY  
 GENERAL CAPITAL FUND  
SCHEDULE OF LOANS AND LEASE PROGRAM

Green Trust Loans:

<u>Purpose</u>	<u>Date</u>	<u>Amount</u>	<u>Schedule of Maturities</u>	<u>Interest Rate</u>				<u>Balance</u>
					<u>Dec. 31, 2014</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2015</u>
Ballfield Improvements	01/11/05	\$ 265,600.16	2013-2025	2.00%	\$ 152,534.36	\$ -	\$ 13,192.98	\$ 139,341.38
					C	C		

MCIA Program Loans:

	<u>Date</u>	<u>Amount</u>	<u>Maturities of Bonds Outstanding December 31, 2015</u>		<u>Interest Rate</u>				<u>Balance</u>
			<u>Date</u>	<u>Amount</u>		<u>Dec. 31, 2014</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2015</u>
MCIA Revenue Bonds 2010 Loan	09/30/10	\$ 338,723.41				69,297.27	-	69,297.27	-
MCIA Revenue Bonds 2011 Loan	09/29/11	\$ 459,737.03	07/15/16	97,046.16	3.000%	191,265.73	-	94,219.57	97,046.16
MCIA Revenue Bonds 2012 Loan	09/30/12	\$ 551,296.67	07/15/16 07/15/17	112,992.28 116,382.04	3.000% 3.000%	339,075.56	-	109,701.24	229,374.32
MCIA Revenue Bonds 2013 Loan	10/28/13	\$ 658,110.06	07/15/16 07/15/17 07/15/18	130,742.35 134,664.62 140,051.21	3.000% 4.000% 4.000%	532,392.50	-	126,934.32	405,458.18
MCIA Revenue Bonds 2014 Loan	09/30/14	\$ 796,721.23	07/15/16 07/15/17 07/15/18 07/15/19	154,906.09 158,004.21 162,744.33 167,626.66	2.000% 3.000% 3.000% 3.000%	796,721.23	-	153,439.94	643,281.29
MCIA Revenue Bonds 2015 Loan		\$ 593,245.14	07/15/16 07/15/17 07/15/18 07/15/19 07/15/20	113,462.74 114,390.89 117,822.62 121,357.30 126,211.59	1.500% 3.000% 3.000% 4.000% 4.000%	-	593,245.14	-	593,245.14
						\$ 1,928,752.29	\$ 593,245.14	\$ 553,592.34	\$ 1,968,405.09
					C	C			C

MCIA Equipment Lease Program:

	<u>Balance Dec. 31, 2014</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2015</u>
MCIA Equipment Lease Purchase Agreements - Principal	\$ 199,678.36	\$ 112,024.94	\$ 72,759.43	\$ 238,943.87
	C	C		C

TOWNSHIP OF MONROE  
MIDDLESEX COUNTY, NEW JERSEY

GENERAL CAPITAL FUND  
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

Ord. No.	Improvement Description	Balance Dec. 31, 2014	Authorized 2015	Bond Proceeds	Canceled	Bond Anticipation Notes Issued	Balance Dec. 31, 2015
2000-26	Recreation and Open Space	\$ 5,238,000.00	\$ -	\$ -	\$ -	\$ 1,500,000.00	\$ 3,738,000.00
2004-24D	Demolition of Old Police Station	20,200.00	-	-	-	-	20,200.00
2004-24F	Woodcrest Circle Improvements	46,034.00	-	-	-	-	46,034.00
2002-40G	Intersection Applegarth/Prospect Plains Rds.	158,790.00	-	-	-	-	158,790.00
2000-12	Municipal Complex Improvements	423.15	-	-	423.15	-	(0.00)
2000-26D	Applegarth Roadway Improvements	75,233.00	-	-	-	-	75,233.00
2001-09B	Intersection Prospect Plains/Whitt/Concordia Rds.	94,000.00	-	-	-	-	94,000.00
2001-24A	Intersection Gravelhill/Union Valley Roads	173,000.00	-	-	-	-	173,000.00
2002-17E	Curbs and Sidewalks Spotswood/Englishtown Road	59,833.75	-	-	-	-	59,833.75
2002-17F	Improvements to Outcalt Park	73,931.00	-	-	-	-	73,931.00
2003-11D	Perrineville Road Bridge Replacement	13,000.00	-	-	-	-	13,000.00
2003-11E	Traffic Light at Perrineville Road and Schoolhouse Road	150,559.00	-	-	-	-	150,559.00
2007-03	James Monroe Park Improvements	165,000.00	-	-	-	-	165,000.00
2007-25A	Expansion of Park and Ride	33,094.00	-	-	-	-	33,094.00
2007-29E	Links Drive and Forsgate Drive	70,200.00	-	-	-	70,200.00	-
2009-10	Veterans Park Phase II	92,073.00	-	-	-	-	92,073.00
2011-17A	Library Books	190,400.00	-	-	-	190,400.00	-
2011-17B	2010 Paving/Sidewalk Program	571,200.00	-	-	-	571,000.00	200.00
2011-17C	2010 Drainage Program	142,800.00	-	-	-	142,800.00	-
2011-17D	Traffic Signal Perrineville Rd and Federal Rd	333,200.00	-	-	-	333,200.00	-
2011-17E	Traffic Signal Route 522 and Regency	238,000.00	-	-	-	238,000.00	-
2011-17F	Improvements to Disbrow Hill Road	171,000.00	-	-	-	25,000.00	146,000.00
2011-17G	Municipal Facility Improvements	271,000.00	-	-	-	271,000.00	-
2011-17H	Intersection Improv.- Prospect Plains and Applegarth Road	476,000.00	-	-	-	20,000.00	456,000.00
2012-29A	Library Books	190,400.00	-	-	-	190,400.00	-
2012-29B	2012 Paving/Sidewalk Program	571,200.00	-	-	-	571,000.00	200.00
2012-29C	2012 Drainage Program	142,800.00	-	-	-	142,800.00	-
2012-29D	Narrow Banding Radio Upgrades	566,500.00	-	-	-	235,000.00	331,500.00
2013-11A	Library Books	142,800.00	-	-	-	142,800.00	-
2013-11B	2013 Paving/Sidewalk Program	476,000.00	-	-	-	476,000.00	-
2013-11C	2013 Drainage Program	142,800.00	-	-	-	142,800.00	-
2013-11D	Cedar Pond Improvements	95,200.00	-	-	-	95,200.00	-
2013-11E	Municipal Facility Improvements	285,600.00	-	-	-	285,600.00	-
2013-11F	Generators Senior Center/Community Center	499,800.00	-	-	-	499,800.00	-
2013-11G	Perrineville Rd/Union Valley Road Traffic Signal	238,000.00	-	-	-	-	238,000.00
2014-12A	Library Books	142,800.00	-	-	-	142,800.00	-
2014-12B	2014 Paving/Sidewalk Program	904,400.00	-	-	-	405,000.00	499,400.00
2014-12C	2014 Drainage Program	95,200.00	-	-	-	-	95,200.00
2014-12D	Federal/Perrineville Rd Land Acq.	380,800.00	-	-	-	-	380,800.00
2014-12E	Municipal Facilities Improvements	238,000.00	-	-	-	238,000.00	-
2014-12F	9-1-1 System Upgrades/Reverse 9-1-1	285,600.00	-	-	-	285,600.00	-
2014-12G	Soccer Field Lighting	285,600.00	-	-	-	285,600.00	-
2014-16	2013 MCIA Revenue Bonds Equipment	-	-	-	-	-	-



**Water & Sewer Utility Fund**

SCHEDULE OF WATER-SEWER UTILITY  
CASH AND INVESTMENTS - TREASURER

REF.	OPERATING FUND	CAPITAL FUND
Balance - January 1, 2014	\$ 11,366,700.63	\$ 11,403,503.76
Increased by Receipts:		
Water-Sewer Utility Service Charges	15,261,138.96	
Miscellaneous Revenues	835,701.24	
Due From Operating Fund/Capital Fund		32,220.47
Various Reserves	35,874.14	
Budget Appropriations		231,000.00
Bond Anticipation Notes		30,000,000.00
Bond Issued		30,000,000.00
Miscellaneous	13.28	
Fund Balance		275,913.56
	<u>16,132,727.62</u>	<u>60,539,134.03</u>
	27,499,428.25	71,942,637.79
Decreased by Disbursements:		
Budget Expenditures	12,837,596.00	
Fund Balance Transfer as Revenue-Current Fund	4,300,000.00	
Improvement Authorizations		8,287,405.45
Appropriation Reserves	605,128.55	
Various Reserves	11,360.84	
Due from Trust	1,755.97	
Accounts Payable	17,202.48	
Due from Capital Fund	32,220.47	
Accrued Interest on Bonds, Notes and Loans	689,803.71	
Due to Self Insurance	3.59	
Bond Anticipation Notes		48,308,000.00
Due from Payroll	6.53	
	<u>18,495,078.14</u>	<u>56,595,405.45</u>
Balance - December 31, 2014	<u>\$ 9,004,350.11</u>	<u>\$ 15,347,232.34</u>

WATER-SEWER UTILITY CAPITAL FUND  
ANALYSIS OF CASH BALANCE

	December 31, 2014	December 31, 2015
Reserve for Encumbrances	\$ 4,375,563.58	\$ 1,874,550.63
Retainage Payable	42,058.50	42,058.50
Various Reserves	24,107.69	24,107.69
Reserve for Debt Service	348,008.81	348,008.81
Reserve for Bond Resolution	2,397,056.24	2,397,056.24
Capital Outlay	620,433.90	620,433.90
Due (from)/to Water/Sewer Operating Fund	3,933,750.42	3,965,970.89
Due (from)/to Trust Fund	(1,963.47)	(1,963.47)
Fund Balance	588,588.49	740,982.05
 <u>Improvement Authorizations</u>		
2009-12 Computer Equipment, Software and Information Systems	67,334.90	7,485.97
2009-25 Various Water-Sewer Improvements	43,754.17	485.47
2009-34 Various Water-Sewer Improvements	(23,295.75)	112,654.72
2010-06 Improvements to Well No.s 20,21 and 23	(876,957.80)	(230,277.69)
2010-12 Various Water-Sewer Improvements	1,724,544.64	1,054,098.34
2011-18 Various Water-Sewer Improvements	633,566.63	818,626.71
2011-35 Imp to Wells No. 17 and 19	86,589.00	15,643.00
2012-15 Ashmall Pumping Station Improvements	(350,350.34)	(398,737.74)
2012-28 Various Water-Sewer Improvements	(813,362.06)	(913,957.06)
2013-17 Various Water Sewer Improvements	477,091.87	651,813.33
2014-11 Various Water Sewer Improvements	(283,015.66)	2,590,611.05
2014-23 Acq. Of Water Allocation Rights	(1,610,000.00)	99,750.00
2015-11 Various Water Sewer Improvements		(116,154.00)
2015-23 Refunding Bonds		
2015-24 Acq. Of Water Allocation Rights/Well 25 Imp		1,643,985.00
 Total	 \$ 11,403,503.76	 \$ 15,347,232.34
	D	D

SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE  
WATER-SEWER UTILITY OPERATING FUND

	<u>REF.</u>	
Balance -December 31, 2014	D	\$ 1,238,135.72
Increased by:		
Consumer Accounts Billed (Net)		<u>15,249,230.89</u>
		16,487,366.61
Decreased by:		
Collections		15,261,138.96
Overpayments Applied		<u>19,894.12</u>
		<u>15,281,033.08</u>
Balance - December 31, 2015	D	<u>\$ 1,206,333.53</u>

SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES  
WATER-SEWER UTILITY OPERATING FUND

	<u>REF.</u>	
Balance - December 31, 2014	D	\$331,086.27
Increased by:		
Charged to Budget		<u>881,427.75</u>
		1,212,514.02
Decreased by:		
Disbursed		<u>689,803.71</u>
Balance - December 31, 2015	D	<u>\$522,710.31</u>

Analysis of Accrued Interest December 31, 2015:

	Principal Outstanding Dec. 31, 2015	Interest Rate	From	To	Period	Amount
Serial Bonds						
400,000.00	400,000.00	5.125 to 5.25	8/1/15	12/31/15	5 Months	6,666.67
7,030,000.00	7,030,000.00	3.75 to 5.00	8/1/15	12/31/15	5 Months	119,218.23
390,000.00	390,000.00	2.00 to 3.00	8/1/15	12/31/15	5 Months	4,562.50
30,000,000.00	30,000,000.00	3.00 to 4.00	8/1/15	12/31/15	5 Months	<u>374,700.41</u>
Seial Bonds Total						<u>505,147.81</u>
Interest on Loans		3 to 5.0	8/1/15	12/31/15	5 Months	<u>17,562.50</u>
Total						<u>\$522,710.31</u>

**SCHEDULE OF VARIOUS RESERVES  
WATER-SEWER UTILITY OPERATING FUND**

	Balance December 31, 2014	Receipts	Disbursements	Applied	Balance December 31, 2015
Various Reserves:					
Refund Agreement - Old Bridge Township	\$ 26,100.00	\$ -	\$ -	\$ -	\$ 26,100.00
Developer Deposits Payable	99,671.37	10,301.94	4,235.14	-	105,738.17
Water-Sewer Overpayments	23,189.12	25,572.20	7,125.70	19,894.12	21,741.50
Subtotal - Various Reserves	<u>148,960.49</u>	<u>35,874.14</u>	<u>11,360.84</u>	<u>19,894.12</u>	<u>153,579.67</u>
Bond Indenture Reserve - 1977 General Bond Resolution	<u>2,291,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,291,000.00</u>
	<u>\$ 2,439,960.49</u>	<u>\$ 35,874.14</u>	<u>\$ 11,360.84</u>	<u>\$ 19,894.12</u>	<u>\$ 2,444,579.67</u>

Ref.

D

D

SCHEDULE OF APPROPRIATION RESERVES  
WATER-SEWER UTILITY OPERATING FUND

	<u>Balance December 31, 2014</u>		Balance After Transfers and Encumbrances	Paid or Charged	Balance Lapsed
	Appropriation Reserves	Encumbrances			
Operating:					
Salaries and Wages	\$ 333,076.07	\$ -	\$ 73,076.07	\$ 72,740.62	\$ 335.45
Other Expenses	185,786.42	440,285.51	943,071.93	504,979.73	438,092.20
Capital Outlay	31,462.80	183,693.00	215,155.80	174,277.58	40,878.22
Public Employees Retirement System	17,387.00		387.00		387.00
Social Security System (O.A.S.I.)	41,623.05		1,623.05		1,623.05
<b>TOTAL GENERAL APPROPRIATIONS</b>	<b>\$ 609,335.34</b>	<b>\$ 623,978.51</b>	<b>\$ 1,233,313.85</b>	<b>\$ 751,997.93</b>	<b>\$ 481,315.92</b>

D D

Accounts Payable	\$ 146,869.38
Cash Disbursements	605,128.55
	<u>\$ 751,997.93</u>

SCHEDULE OF FIXED CAPITAL  
WATER-SEWER UTILITY CAPITAL FUND

	<u>BALANCE</u> <u>DEC. 31, 2014</u>	<u>BALANCE</u> <u>DEC. 31, 2015</u>
Land	\$ 1,088,665.68	\$ 1,088,665.68
Building	1,274,312.39	1,274,312.39
Machinery and Equipment	3,427,705.81	3,427,705.81
Vehicles	579,472.61	579,472.61
Infrastructure	140,968,510.88	140,968,510.88
	\$ 147,338,667.37	-
	\$ 147,338,667.37	\$ 147,338,667.37
<u>Ref.</u>	D	D

The Fixed Capital as reported is taken from the municipal records and does not necessarily reflect the true condition of such Fixed Capital.

SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED  
WATER-SEWER UTILITY CAPITAL FUND

Exhibit D-12

ORD. NO.	<u>IMPROVEMENT DESCRIPTION</u>	<u>DATE</u>	BALANCE DECEMBER 31, <u>2014</u>	2015 FIXED CAPITAL AUTHORIZED- <u>REAPPROPRIATED.</u>	BALANCE DECEMBER 31, <u>2015</u>
<u>General Improvements:</u>					
2009-12	Computer Equipment, Software and Information Systems	5/04/09	\$ 350,000.00	\$ -	\$ 350,000.00
2009-25	Various Water-Sewer Improvements	6/29/09	675,000.00	(45,000.00)	630,000.00
2009-34	Various Water-Sewer Improvements	11/30/09	2,800,000.00	-	2,800,000.00
2010-06	Improvements to Well No.s 20,21 and 23	5/03/10	9,000,000.00	(694,000.00)	8,306,000.00
2010-12	Various Water Sewer Improvements	8/02/10	2,240,000.00	(471,000.00)	1,769,000.00
2011-18	Various Water Sewer Improvements	8/02/10	2,344,500.00	-	2,344,500.00
2011-35	Imp to Wells No. 17 and 19	8/02/10	4,900,000.00	(2,496,000.00)	2,404,000.00
2012-15	Ashmall Pumping Station Improvements	7/02/12	2,020,000.00	(925,000.00)	1,095,000.00
2012-28	Various Water Sewer Improvements	8/27/12	1,470,000.00	(250,000.00)	1,220,000.00
2013-17	Various Water Sewer Improvements	9/09/13	5,200,000.00	(919,000.00)	4,281,000.00
2014-11	Various Water Sewer Improvements	7/07/14	3,455,000.00	-	3,455,000.00
2014-23	Acq. Of Water Allocation Rights	11/05/14	5,500,000.00	-	5,500,000.00
2015-11	Various Water Sewer Improvements	7/06/15	-	5,275,000.00	5,275,000.00
2015-23	Refunding Bonds 2003 and 2005 MUA	12/28/15	-	8,000,000.00	8,000,000.00
2015-24	Acq. Of Water Allocation Rights/Well 25 Improvements	12/28/15	-	5,800,000.00	5,800,000.00
			<u>\$ 39,954,500.00</u>	<u>\$ 13,275,000.00</u>	<u>\$ 53,229,500.00</u>
			<u>Ref.</u>	D	D

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS  
WATER-SEWER UTILITY CAPITAL FUND

Exhibit D-13

ORD. NO.	IMPROVEMENT DESCRIPTION	ORDINANCE		BALANCE - DECEMBER 31, 2014		2015 AUTHOR.	ENCUMB DEC 31, 2014	PAID OR CHARGED	ENCUMB DEC 31, 2015	BALANCE - DECEMBER 31, 2015	
		DATE	AMOUNT	FUNDED	UNFUNDED					FUNDED	UNFUNDED
<u>General Improvements:</u>											
2009-12	Computer Equipment, Software and Information Systems	05/04/09	\$ 350,000.00	\$ -	\$ 67,334.90	\$ -	\$ -	\$ 59,848.93		7,485.97	
2009-25	Various Water-Sewer Improvements	06/29/09	675,000.00	-	43,754.17	(45,000.00)	24,392.40	22,661.10		485.47	
2009-34	Various Water-Sewer Improvements	11/30/09	2,800,000.00	-	276,704.25		41,949.47	61,224.18	144,774.82	112,654.72	
2010-06	Improvements to Well No.s 20,21 and 23	05/03/10	9,000,000.00	-	1,123,042.20	(694,000.00)	100,927.11	429,954.15	24,292.85		75,722.31
2010-12	Various Water Sewer Improvements	08/02/10	2,240,000.00	-	1,724,544.64	(471,000.00)	24,375.83	52,283.26	171,538.87	1,054,098.34	
2011-18	Various Water Sewer Improvements	06/07/11	2,344,500.00	-	978,066.63		25,796.73	71,419.54	37,317.11	818,626.71	76,500.00
2011-35	Imp to Wells No. 17 and 19	12/28/11	4,900,000.00	-	2,497,124.00	(2,496,000.00)	15,053.92	500.00	34.92	15,643.00	
2012-15	Ashmall Pumping Station Improvements	07/02/12	2,020,000.00	-	976,649.66	(925,000.00)	31,985.77	80,373.17			3,262.26
2012-28	Various Water Sewer Improvements	08/27/12	1,470,000.00	-	656,637.94	(250,000.00)	261,255.00	232,431.16	129,418.84		306,042.94
2013-17	Various Water Sewer Improvements	09/09/13	5,200,000.00	-	1,877,091.87	(919,000.00)	2,827,298.80	2,709,277.88	424,299.46	651,813.33	
2014-11	Various Water Sewer Improvements	07/07/14	3,455,000.00	-	3,171,984.34		162,528.55	566,419.36	177,482.48	2,590,611.05	
2014-23	Acq. Of Water Allocation Rights	11/05/14	5,500,000.00	-	3,890,000.00		860,000.00	4,000,362.72	649,887.28	99,750.00	
2015-11	Various Water Sewer Improvements	07/06/15	5,275,000.00			5,275,000.00		650.00	115,504.00		5,158,846.00
2015-23	Refunding Bonds 2003 and 2005 MUA	12/28/15	8,000,000.00			8,000,000.00					8,000,000.00
2015-24	Acq. Of Water Allocation Rights/Well 25 Improvements	12/28/15	5,800,000.00			5,800,000.00				1,643,985.00	4,156,015.00
			<u>\$ -</u>	<u>\$ 17,282,934.60</u>	<u>\$ (5,800,000.00)</u>	<u>\$ 4,375,563.58</u>	<u>\$ 8,286,755.45</u>	<u>\$ 1,759,046.63</u>	<u>\$ 5,351,168.59</u>	<u>\$ 461,527.51</u>	
		<u>Ref</u>		D	D		D		D		D

SCHEDULE OF CAPITAL OUTLAY RESERVE  
WATER-SEWER CAPITAL UTILITY FUND

	Balance December 31, 2014	Balance December 31, 2015
Capital Outlay	\$ 387,588.16	\$ 387,588.16
Route 613 Water Main	116,415.84	116,415.84
Collection System and Pump Station Replacement	116,429.90	116,429.90
	\$ 620,433.90	\$ 620,433.90
<u>Ref.</u>	D	D

SCHEDULE OF RESERVE FOR BOND RESOLUTION  
WATER-SEWER CAPITAL UTILITY FUND

	Balance December 31, 2014	Balance December 31, 2015
Bond Reserve Account	\$ 1,397,056.24	\$ 1,397,056.24
Renewal and Replacement Account	1,000,000.00	1,000,000.00
	\$ 2,397,056.24	\$ 2,397,056.24
<u>Ref.</u>	D	D

SCHEDULE OF WATER-SEWER UTILITY BOND ANTICIPATION NOTES

<u>No.</u>	<u>Description</u>	<u>Date of Ordinance</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
2009-12	Computer Equipment, Software and Information Systems	05/04/09	02/10/10	02/06/15	08/06/15	1.00%	\$ 270,000.00	\$ 230,000.00	\$ 500,000.00	\$ -
2009-25	Various Water-Sewer Improvements	06/29/09	02/10/10	02/06/15	08/06/15	1.00%	639,000.00	621,000.00	1,260,000.00	-
2009-34	Various Water-Sewer Improvements	11/30/09	02/10/10	02/06/15	08/06/15	1.00%	2,426,000.00	2,674,000.00	5,100,000.00	-
2010-06	Improvements to Well No.s 20,21 and 23	05/03/10	02/08/11	02/06/15	08/06/15	1.00%	6,979,000.00	7,958,000.00	14,937,000.00	-
2010-12	Various Water-Sewer Improvements	08/02/10	02/08/11	02/06/15	08/06/15	1.00%	2,194,000.00	2,148,000.00	4,342,000.00	-
2011-18	Various Water-Sewer Improvements	06/07/11	08/07/12	02/06/15	08/06/15	1.00%	2,000,000.00	2,214,000.00	4,214,000.00	-
2013-17	Various Water-Sewer Improvements	09/09/13	02/06/14	02/06/15	08/06/15	1.00%	3,800,000.00	5,200,000.00	9,000,000.00	-
2014-11	Various Water-Sewer Improvements	07/07/14	02/06/15	02/06/15	08/06/15	1.00%	-	3,455,000.00	3,455,000.00	-
2014-23	Acquisition of Water Allocation Rights	11/05/14	02/06/15	02/06/15	08/06/15	1.00%	-	5,500,000.00	5,500,000.00	-
							<u>\$ 18,308,000.00</u>	<u>\$ 30,000,000.00</u>	<u>\$ 48,308,000.00</u>	<u>-</u>

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SCHEDULE OF WATER-SEWER SERIAL BONDS

DESCRIPTION	DATE OF ISSUE	AMOUNT OF ISSUE	MATURITIES OF BONDS		INTEREST RATE	BALANCE DEC. 31, 2014	INCREASED	DECREASED	BALANCE DEC. 31, 2015	
			DATE	AMOUNT						
2003 Refunding Revenue Bonds	2/1/03	\$ 6,370,000.00	2/1/16	200,000.00	5.250%	\$ 600,000.00	\$ -	\$ 200,000.00	\$ 400,000.00	
			2/1/17	200,000.00	5.125%					
				<u>400,000.00</u>						
2005 Refunding Revenue Bonds	8/1/05	\$ 8,910,000.00	2/1/16	600,000.00	5.000%	7,655,000.00		625,000.00	7,030,000.00	
			2/1/17	525,000.00	5.000%					
			2/1/18	565,000.00	3.750%					
			2/1/19	590,000.00	3.750%					
			2/1/20	625,000.00	3.850%					
			2/1/21	650,000.00	4.000%					
			2/1/22	640,000.00	4.000%					
			2/1/23	670,000.00	4.000%					
			2/1/24	690,000.00	4.000%					
			2/1/25	<u>1,475,000.00</u>	4.100%					
					<u>7,030,000.00</u>					
			2012 Refunding Revenue Bonds	12/7/12	\$ 1,285,000.00					2/1/16
2/1/16	115,000.00	3.000%								
2/1/17	20,000.00	2.000%								
2/1/17	<u>200,000.00</u>	3.000%								
		<u>390,000.00</u>								
2015 General Obligation Revenue Bonds	8/6/15	\$ 30,000,000.00	8/1/16	750,000.00	3.000%					
			8/1/17	800,000.00	3.000%					
			2/1/18	900,000.00	3.000%					
			2/1/19	925,000.00	4.000%					
			2/1/20	920,000.00	4.000%					
			2/1/21	950,000.00	4.000%					
			2/1/22	985,000.00	4.000%					
			2/1/23	1,015,000.00	4.000%					
			2/1/24	1,050,000.00	4.000%					
			2/1/25	1,085,000.00	2.500%					
			2/1/26	1,120,000.00	3.000%					
			2/1/27	1,500,000.00	3.000%					
			2/1/28	1,500,000.00	3.000%					
			2/1/29	1,500,000.00	3.000%					
			2/1/30	1,500,000.00	3.000%					
			2/1/31	1,500,000.00	3.000%					
			2/1/32	1,500,000.00	3.125%					
			2/1/33	1,500,000.00	3.125%					
			2/1/34	1,500,000.00	3.250%					
			2/1/35	1,500,000.00	3.250%					
2/1/36	1,500,000.00	3.250%								
2/1/37	1,500,000.00	3.375%								
2/1/38	1,500,000.00	3.375%								
2/1/39	<u>1,500,000.00</u>	3.500%								
		<u>30,000,000.00</u>								
				-	30,000,000.00	-	30,000,000.00			
				<u>\$8,805,000.00</u>	<u>\$30,000,000.00</u>	<u>\$985,000.00</u>	<u>\$37,820,000.00</u>			

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SCHEDULE OF WATER-SEWER NJEIT LOANS

<u>DESCRIPTION</u>	<u>DATE OF ISSUE</u>	<u>AMOUNT OF ISSUE</u>	<u>MATURITIES OF BONDS</u>		<u>INTEREST RATE</u>	<u>BALANCE DEC. 31, 2014</u>	<u>INCREASED</u>	<u>DECREASED</u>	<u>BALANCE DEC. 31, 2015</u>
			<u>DATE</u>	<u>AMOUNT</u>					
NJ Environmental Infrastructure Trust Loan	5/3/12	\$ 1,060,000.00	8/1/16	50,000.00	5.000%				
			8/1/17	55,000.00	5.000%				
			8/1/18	55,000.00	5.000%				
			8/1/19	60,000.00	5.000%				
			8/1/20	65,000.00	5.000%				
			8/1/21	65,000.00	5.000%				
			8/1/22	70,000.00	5.000%				
			8/1/23	75,000.00	5.000%				
			8/1/24	75,000.00	5.000%				
			8/1/25	80,000.00	5.000%				
			8/1/26	85,000.00	5.000%				
			8/1/27	90,000.00	3.000%				
			8/1/28	90,000.00	3.000%				
							<u>915,000.00</u>		\$ 965,000.00
NJ Environmental Infrastructure Fund Loan	5/3/12	\$ 1,183,520.00	2/1/2016-2/1/2026	24,656.66	0.000%				
			8/1/2016-8/1/2026	49,313.33	0.000%				
			2/1/27	9,615.14	0.000%				
						897,255.02		73,969.99	823,285.03
						<u>\$1,862,255.02</u>	<u>\$0.00</u>	<u>\$123,969.99</u>	<u>\$1,738,285.03</u>
					<u>Ref.</u>	D			D
					Budget			\$80,377.06	
					NJEIT credits			<u>\$43,592.93</u>	
								\$123,969.99	

SCHEDULE OF BONDS AND NOTES  
AUTHORIZED BUT NOT ISSUED

<u>ORD. NO.</u>	<u>DATE OF ORD.</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE DEC. 31, 2014</u>	<u>AUTHORIZED REAPPRPRIATED 2015</u>	<u>NJEIT ADJUSTMENT</u>	<u>NOTES ISSUED</u>	<u>BALANCE DEC. 31, 2015</u>
<u>General Improvements</u>							
2009-34	11/30/09	Various Water-Sewer Improvements	\$ 300,000.00	\$ -	\$	\$ 300,000.00	\$ -
2010-06	5/03/10	Improvements to Well No.s 20,21 and 23	2,000,000.00	(694,000.00)		1,000,000.00	306,000.00
2011-18	6/07/11	Various Water Sewer Improvements	344,500.00	-		268,000.00	76,500.00
2011-35	12/28/11	Imp to Wells No. 17 and 19	2,064,720.00	(2,287,015.00)	222,295.00		-
2012-15	7/02/12	Ashmall Pumping Station Improvements	1,327,000.00	(925,000.00)			402,000.00
2012-28	8/27/12	Various Water Sewer Improvements	1,470,000.00	(250,000.00)			1,220,000.00
2013-17	9/09/13	Various Water Sewer Improvements	1,400,000.00			1,400,000.00	-
2014-11	7/07/14	Various Water Sewer Improvements	3,455,000.00			3,455,000.00	-
2014-23	11/05/14	Acq. Of Water Allocation Rights	5,500,000.00			5,500,000.00	-
2015-11	7/06/15	Various Water Sewer Improvements		5,275,000.00			5,275,000.00
2015-23	12/28/15	Refunding Bonds		8,000,000.00			8,000,000.00
2015-24	12/28/15	Acq. Of Water Allocation Rights/Well 25 Imp		4,156,015.00			4,156,015.00
			<u>\$ 17,861,220.00</u>	<u>\$ 13,275,000.00</u>	<u>\$ 222,295.00</u>	<u>\$ 11,923,000.00</u>	<u>\$ 19,435,515.00</u>

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Footnote D

**TOWNSHIP OF MONROE**  
**MIDDLESEX COUNTY, NEW JERSEY**



**PART IV**  
**SUPPLEMENTARY DATA**

**TOWNSHIP OF MONROE  
COUNTY OF MIDDLESEX, NEW JERSEY**

**COMBINED BALANCE SHEET  
FOR THE YEAR ENDED DECEMBER 31, 2015**

	CURRENT FUND	TRUST FUND	GENERAL CAPITAL FUND	WATER-SEWER UTILITY FUND	GOVERNMENTAL FIXED ASSETS	MEMORANDUM ONLY TOTALS DEC. 31, 2015	MEMORANDUM ONLY TOTALS DEC. 31, 2014
<b>ASSETS</b>							
Cash and Investments	\$ 17,925,746.09	\$ 35,949,993.37	\$ 13,446,321.67	\$ 24,351,582.45		\$ 91,673,643.58	\$ 82,398,653.93
Accounts Receivable							
State and Federal Grants Receivable	364,743.92	504,384.75	4,428,114.06			5,297,242.73	3,467,723.16
Due from State of New Jersey	-					-	-
Taxes, Assessments, Liens & Utility Charges	2,011,247.23			1,206,333.53		3,217,580.76	3,406,701.27
Interfund Loans	18,201.83	199,178.20		4,066,073.94		4,283,453.97	4,773,467.02
Other Accounts Receivable	32,174.54		755,000.00			787,174.54	1,436,125.66
Property Acquired For Taxes at Assessed Valuation	1,087,200.00					1,087,200.00	1,087,200.00
Inventory						-	-
Fixed Assets - Governmental					40,571,772.18	40,571,772.18	29,133,762.28
Fixed Capital - Utility				147,338,667.37		147,338,667.37	147,338,667.37
Fixed Capital - Authorized and Uncompleted - Utility				53,229,500.00		53,229,500.00	39,954,500.00
Deferred Charges to Revenue of Succeeding Years	30,000.00					30,000.00	522,905.55
Deferred Charges to Future Taxation: General Capital Fund/Open Space Fund			80,726,261.28			80,726,261.28	80,315,037.91
<b>Total Assets</b>	<b>\$ 21,469,313.61</b>	<b>\$ 36,653,556.32</b>	<b>\$ 99,355,697.01</b>	<b>\$ 230,192,157.29</b>	<b>\$ 40,571,772.18</b>	<b>\$ 428,242,496.41</b>	<b>\$ 393,834,744.15</b>
<b>LIABILITIES, RESERVES AND FUND BALANCE</b>							
Bonds and Notes Payable			\$ 63,635,000.00	\$ 37,820,000.00		\$ 101,455,000.00	\$ 87,406,602.00
Leases and Loans Payable			2,346,690.34	1,738,285.03		4,084,975.37	4,143,220.03
Prepaid Taxes, Assessments, Utility Charges and Licenses	901,536.73					901,536.73	860,403.72
Tax, Assessment, Lien, License and Utility Charge Overpayments	20,357.21					20,357.21	184,977.15
Appropriation Reserves	2,847,691.60			1,109,784.62		3,957,476.22	4,067,462.31
Reserves for Encumbrances/ Accounts Payable	1,607,787.08	537,396.88	7,363,601.66	2,797,491.95		12,306,277.57	10,366,132.92
Due County for Added Taxes						-	-
Other Liabilities	16,822.53	275,399.37		522,710.31		814,932.21	1,112,017.24
Amounts Pledged to Specific Purposes	2,178,164.48	22,652,748.01	2,905,353.42	6,341,976.31		34,078,242.22	31,506,432.28
Interfund Loans	18,201.83	114,945.05		4,150,307.09		4,283,453.97	4,773,467.02
Escrow Funds		13,073,067.01				13,073,067.01	12,569,272.53
Improvement Authorizations			21,503,984.97	24,771,542.10		46,275,527.07	42,411,861.15
Investments in Governmental Fixed Assets					40,571,772.18	40,571,772.18	29,133,762.28
Reserve for Amortization of Costs of Fixed Capital Acquired or Authorized				141,066,577.34		141,066,577.34	139,726,607.35
Reserve for Certain Assets Acquired or Receivables & Inventories	3,130,621.77		755,000.00	1,206,333.53		5,091,955.30	5,930,026.93
Fund Balance	10,748,130.38		846,066.62	8,667,149.01		20,261,346.01	19,642,499.24
<b>Total Liabilities, Reserves and Fund Balance</b>	<b>\$ 21,469,313.61</b>	<b>\$ 36,653,556.32</b>	<b>\$ 99,355,697.01</b>	<b>\$ 230,192,157.29</b>	<b>\$ 40,571,772.18</b>	<b>\$ 428,242,496.41</b>	<b>\$ 393,834,744.15</b>

COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE - CURRENT FUND

Revenue and Other Income Realized	Year 2015		Year 2014	
	Amount	%	Amount	%
Fund Balance Utilized	\$ 3,580,000.00	1.81	\$ 3,200,000.00	1.73
Miscellaneous - From Other Than Local Property Tax Levies	16,326,252.56	8.25	15,833,341.31	8.56
Collection of Delinquent Taxes and Tax Title Liens	1,564,553.39	0.79	979,585.10	0.53
Collection of Current Tax Levy	176,441,270.86	89.15	164,996,792.82	89.18
<b>Total Income</b>	<b>197,912,076.81</b>	<b>100.00</b>	<b>185,009,719.23</b>	<b>100.00</b>
<b>Expenditures</b>				
Budget Expenditures:				
Municipal Purposes	49,032,789.99	25.74	48,653,616.58	26.93
County Taxes	29,938,397.75	15.72	26,370,191.04	14.60
Local School Taxes	99,085,654.00	52.02	93,845,978.00	51.95
Municipal Open Space Taxes	1,825,284.97	0.96	1,773,294.69	0.98
Special District Taxes	10,300,454.00		9,813,360.00	
Other Expenditures	303,639.52	0.16	179,457.31	0.10
<b>Total Expenditures</b>	<b>190,486,220.23</b>	<b>94.59</b>	<b>180,635,897.62</b>	<b>94.57</b>
Excess in Revenue	7,425,856.58		4,373,821.61	
Adjustment to Income Before Fund Balance:				
Expenditures Include Above Which are Statute Deferred Charges to Budgets of Succeeding Years			320,395.06	
Statutory Excess to Fund Balance	7,425,856.58		4,694,216.67	
Fund Balance January 1	6,902,273.80		5,408,057.13	
	14,328,130.38		10,102,273.80	
Less:				
Utilization as Anticipated Revenue	3,580,000.00		3,200,000.00	
<b>Fund Balance December 31</b>	<b>\$ 10,748,130.38</b>		<b>\$ 6,902,273.80</b>	

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE  
 IN FUND BALANCE - WATER AND SEWER OPERATING UTILITY FUND

Revenue and Other Income Realized	Year 2015		Year 2014	
	Amount	%	Amount	%
Fund Balance Utilized	\$ -		\$ -	
Utility Service Charge	15,281,033.08	91.00	16,312,097.50	88.81
Miscellaneous Revenues	835,701.24	4.98	1,303,699.20	7.10
Non Budget Revenues	-		-	
Other Credits to Income	675,359.61	4.02	751,203.39	4.09
<b>Total Income</b>	<b>16,792,093.93</b>	<b>100.00</b>	<b>18,367,000.09</b>	<b>100.00</b>
<u>Expenditures</u>				
Budget Expenditures:				
Operating	12,325,468.00	79.76	11,568,433.00	77.76
Capital Improvements	350,000.00	2.27	300,000.00	2.02
Debt Service	2,177,804.81	14.09	2,440,481.42	16.40
Deferred Charges and Statutory Expenditures	599,000.00	3.88	564,300.00	3.79
Refund of Prior Year Revenues	-		3,295.00	0.02
<b>Total Expenditures</b>	<b>15,452,272.81</b>	<b>100.00</b>	<b>14,876,509.42</b>	<b>100.00</b>
Excess in Revenue	1,339,821.12		3,490,490.67	
Fund Balance January 1	10,886,345.84		12,695,855.17	
	12,226,166.96		16,186,345.84	
Less:				
Appropriated in Current Fund Budget	4,300,000.00		5,300,000.00	
<b>Fund Balance December 31</b>	<b>\$ 7,926,166.96</b>		<b>\$ 10,886,345.84</b>	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION\*

	<u>2015</u>	<u>2014</u>	<u>2013</u>
<u>Tax Rate:</u>	<u>\$2.305</u>	<u>\$2.220</u>	<u>\$4.125</u>
<u>Apportionment of Tax Rate:</u>			
Municipal:	<u>0.448</u>	<u>0.449</u>	<u>0.833</u>
Municipal Open Space:	<u>0.025</u>	<u>0.025</u>	<u>0.025</u>
Municipal Library Tax	<u>0.033</u>	<u>0.031</u>	<u>0.061</u>
County:	<u>0.379</u>	<u>0.343</u>	<u>0.640</u>
Local School:	<u>1.389</u>	<u>1.344</u>	<u>2.511</u>
Open Space Tax - County	<u>0.031</u>	<u>0.028</u>	<u>0.055</u>
Special District			
Fire District No.1	<u>0.099</u>	<u>0.086</u>	<u>0.131</u>
Fire District No.2	<u>0.135</u>	<u>0.138</u>	<u>0.256</u>
Fire District No.3	<u>0.188</u>	<u>0.185</u>	<u>0.335</u>

Assessed Valuation:

2015	<u>\$ 7,138,136,772</u>	
2014**		<u>\$ 6,985,457,858</u>
2013		<u>\$ 3,612,108,775</u>

\*Per Abstract of Ratables, Middlesex County, NJ

\*\*Revaluation

Note: Under the provisions of Chapter 73, L.1976, the County Board of Taxation estimated the amount of approved Veterans and Senior Citizens Tax Deductions for 2015 to be \$816,500.00.

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Cash Collections</u>	<u>Percentage of Collection</u>
2015	179,262,667.29	177,571,270.86	99.06%
2014	167,986,501.43	165,996,792.82	98.82%
2013	160,446,088.86	157,139,329.17	97.94%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2015	\$ 291,819.62	\$ 1,719,427.61	\$ 2,011,247.23	1.12%
2014	262,369.43	1,906,196.12	2,168,565.55	1.29%
2013	252,556.88	1,206,380.29	1,458,937.17	0.91%

PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>	<u>Amount</u>
2015	\$ 1,087,200.00
2014	1,087,200.00
2013	1,087,200.00

COMPARISON OF WATER AND SEWER UTILITY LEVIES AND COLLECTIONS

<u>Year</u>	<u>Levy</u>	<u>Cash Collections*</u>
2015	\$ 15,249,230.89	\$ 15,281,033.08
2014	15,585,995.20	16,312,097.50
2013	14,413,575.04	14,965,313.70

\*Cash collections include amounts which were levied in prior years

COMPARATIVE SCHEDULE OF FUND BALANCES

	<u>Year</u> <u>Ended</u>		<u>Balance</u>		<u>Utilized in</u> <u>Budget of</u> <u>Succeeding</u> <u>Year</u>
Current Fund	2015	\$	10,748,130.38	\$	5,500,000.00
	2014		6,902,273.80		3,580,000.00
	2013		5,408,057.13		3,200,000.00
	2012		3,358,527.29		2,200,000.00
	2011		1,623,520.32		1,252,562.00
Water-Sewer Operating Utility Fund	2015	\$	7,926,166.96	\$	600,000.00
	2014		10,886,345.84		NONE
	2013		12,695,855.17		NONE
	2012		14,007,117.62		NONE
	2011		19,539,236.22		NONE

**OFFICIALS IN OFFICE AND SURETY BOND COVERAGES**

The following officials were in office as at December 31, 2015:

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT OF BOND</u>
Richard Pucci	Mayor	
Gerald W. Tamburro	Council President	
Leslie Koppel	Councilperson Vice-President	
Michael Leibowitz	Councilman	
Stephen Dalina	Councilman	
Elizabeth Schneider	Councilwoman	
Wayne Hamilton	Business Administrator	
George J. Lang	Chief Financial Officer	1,000,000.00 (A)
Luann McGraw-Russell	Tax Collector	1,000,000.00 (A)
Sharon Doerfler	Clerk	
Donna Linke	Court Administrator	1,000,000.00 (A)
George M. Boyd	Judge	1,000,000.00 (A)
Joel L. Shain, Esq	Township Attorney	
Lou Buonocore	Construction Code Official	
Mitchell Elias	Assessor	
Michael Lloyd	Chief of Police	

(A) Middlesex County Joint Insurance Fund

Comments related to the surety bond coverages are located in the General Comments section of the report.

**TOWNSHIP OF MONROE**  
**MIDDLESEX COUNTY, NEW JERSEY**



**PART V**  
**GENERAL COMMENTS AND RECOMMENDATIONS**

**TOWNSHIP OF MONROE**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

**GENERAL COMMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

GENERAL COMMENTS

An audit of the financial accounts and transactions of the Township of Monroe, County of Middlesex, New Jersey, for the year ended December 31, 2015, has been completed. The General Comments are herewith set forth:

Scope of Audit

The audit covered the financial transactions of the Finance Department and Outside Offices/Other Officials Collecting Fees of the Township of Monroe, County of Middlesex, New Jersey.

The audit did not and could not determine the character of services rendered for which payment had been made or for which reserves had been set up, nor could it determine the character, proper price or quantity of materials supplied for which claims had been passed. These details were necessarily covered by the internal review and control before approval of such claims by the Governing Body. Cash on hand was counted and cash and investment balances were reconciled with independent certifications obtained directly from the depositories. Revenues and receipts were established and verified as to source and amount insofar as the records permitted.

INTERNAL CONTROL MATTERS

In planning and performing our audit of the financial statements of the Township of Monroe, County of Middlesex, New Jersey as of and for the fiscal year ended December 31, 2015, in accordance with auditing standards generally accepted in the United States of America, we considered the Township's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis.

A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

With respect to the reporting of internal control matters, standards require that only a significant deficiency and/or a material weakness need be reported in writing to management and those charged with governance.

## GENERAL COMMENTS

### INTERNAL CONTROL MATTERS (Cont'd)

The deficiencies in internal control, as reported below, are not considered to be significant deficiencies nor material weaknesses. In addition, these deficiencies are not required to be reported in writing however, these deficiencies are presented to management and those charged with governance in this report as a means to present those matters identified in review of the Township's internal controls and as a means to inform management and those charged with governance as to the auditing standards requirements with respect to internal controls.

During our audit, we noted certain matters involving the internal control and other operational matters that have been discussed with management. These matters do not affect our report dated June 24, 2016 on the financial statements of the Township of Monroe. Our comments and recommendations, which have been discussed with appropriate members of management, are intended to improve internal control or result in other operating efficiencies.

We identified certain deficiencies in internal control, as follows:

#### Internal Control Deficiencies:

##### 2015-1 Segregation of Duties - Other Offices and Officials Collecting Fees

Conditions exist whereby the same individual may collect, record and deposit/remit cash receipts to the Finance Office in the following offices/departments: Township Clerk, Zoning/Planning, Construction Code Official, Police Department, Recreation/Parks Department and Clinical Coordinator.

## OTHER MATTERS

### Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4

N.J.S.A. 40A:11-4 states "every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidder therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder.

The governing body of the Township has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Township Council's opinion should be sought before a commitment is made.

On September 28, 2015, the Local Public Contracts Law was amended, effective on July 1, 2015. The amendment addresses the bid threshold (Section 7, N.J.S.A. 40A:11-3), thereby increasing the amount from \$36,000.00 to \$40,000.00 under which a contract may be awarded without public advertising for those municipalities that have appointed a Qualified Purchasing Agent.

The maximum bid threshold remains at \$17,500.00 for those municipalities that do not have a Qualified Purchasing Agent. As of December 31, 2015, the Township has a Qualified Purchasing Agent

The Township's official minutes indicate that bids were requested by public advertising for the following items tested:

## GENERAL COMMENTS

### Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4 (Cont'd)

#### Materials, Supplies, Construction, Repairs and Other Services:

Tree Removal and Pruning; Electrical Repair and Maintenance; Out-Side Snow & Ice Removal; Sodium Chloride; System Repair Services; Trash Liners; Compactor Bags.

#### State Approved Contracts for the Following Purchases:

On January 5, 2015 the Township Council approved a resolution approving purchases from multiple state contract vendors.

In as much as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

The testing of purchases did not reveal any individual payments, contracts or agreements over the \$36,000 or \$40,000 bid thresholds, "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertising or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A: 11-4.

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5.

Any interpretation as to possible violation of N.J.S.A. 40A:11-4 would be in the province of the Township solicitor.

#### Pay-to-Play and Business Registration Requirements

The threshold for Pay-to-Play is set at \$17,500, with no escalator provision. Any contract that does not meet "fair and open" standards requires the Township to obtain the necessary c. 271 documents. The provisions of c. 271 became effective on January 1, 2006.

A non-compliance would result with the issuance of purchase order exceeding \$17,500 during the fiscal period without a "fair and open" process, and without obtaining the requisite disclosures.

Tests of expenditures indicated the Township had the required documentation for compliance with P.L. 2005, c.271 for items tested.

## OTHER MATTERS

### Surety Bond Coverage

The "List of Officials", included as part of the Supplementary Data section of this report, discloses the status of surety bond coverage's in effect at December 31, 2015. A review of surety bond coverage as of December 31, 2015, disclosed compliance with requirements, as promulgated by the Local Finance Board, State of New Jersey, for the Municipal Court and Collector.

During July 1998 the Local Finance Board completed a readopting of the Board's general rules in the New Jersey Administrative Code. Based upon the new provisions of N.J.A.C. 5:30-8.3 and 8.4, local units are encouraged to utilize new recommended amounts in lieu of the minimum amounts in order to provide a higher level of security of public funds. We suggest that the Township review these revised regulations and determine their applicability and also determine if other positions should be bonded separately or covered with increased blanket coverage.

GENERAL COMMENTS

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body, on January 5, 2015 adopted a resolution authorizing interest to be charged on delinquent taxes.

An examination of the Tax Collector's records indicated that interest on delinquent accounts was calculated in accordance with the foregoing resolution for items tested.

Delinquent real estate taxes and tax title liens at December 31, 2015 are as follows:

<u>CATEGORY</u>	<u>AMOUNT</u>
Delinquent Taxes	\$ 1,719,427.61
Tax Title Liens	<u>291,819.62</u>
	<u>\$ 2,011,247.23</u>

Investment of Idle Funds

The Chief Financial Officer had the greater portion of the idle funds of the Township invested in interest-bearing investments or accounts during CY 2015. Earnings from the investments are shown as revenue in the various accounts of the Township for CY 2015.

The Township has adopted a formal cash management plan as required by state rules and regulations

Purchase Order System/ Encumbrance Accounting System and Payment of Claim

The Township's budgetary operation is on a full encumbrance accounting system. In addition, actions authorizing commitments on behalf of the Township should be preceded by the confirmation of availability of funds in all cases.

Claims were examined on a test basis for the year under review and voucher packages were found to be complete in all respects, primarily with respect to approval signatures and supporting documentation.

Municipal Court

The financial records maintained by the Municipal Court during the period were reviewed. The examination of the general account indicated that deposits were recorded and spread by receipt category and cash was reconciled monthly. The examination of the bail account's financial and supporting records maintained by the Municipal Court indicated that the analysis of outstanding bail was reconciled to the book balance.

The processing of traffic and criminal cases entered on the State's on-line computer system indicated no exceptions with respect to items tested.

Condition of Records – Outside Offices and Departments

Our reviews of records maintained by Outside Offices collecting fees were designed to determine that minimum levels of internal controls and accountability were met, that cash receipts were deposited or turned over to the Treasurer's accounts within a 48 hour period as required by N.J.S.A. 40A: 5-15, that amounts charged were in accordance with the provisions of the Township Code and that monthly financial reports are being submitted to the Finance Department on a timely basis.

## GENERAL COMMENTS

### OTHER MATTERS (CONT'D)

#### Condition of Records – Outside Offices and Departments (Cont'd)

The examination of the records of the various outside offices and departments indicated the following for the fiscal year ended December 31, 2015: The outside offices and departments maintain cashbooks and prepare and submit monthly reports to the Finance Department and no exceptions were noted for items tested.

#### Internal Control Documentation

Statement on Auditing Standards 115 identifies inadequate documentation of internal controls as a possible deficiency, significant deficiency or material weakness. As the Township has initiated the process of documenting its controls, we suggest the Township consider utilizing the framework established by the Committee of Sponsoring Organizations of the Treadway Commission (COSO) for its documentation, which includes the five components of internal controls, as follows: Control Environment; Risk Assessment; Control Activities; Information and Communication; and Monitoring. In addition, we suggest the documentation also include the internal controls that exist over grant compliance.

#### Water-Sewer Utility Fund

The result of operation for the Water-Sewer Utility Operating Fund is set forth in Exhibit "D-1" of this report. Realized revenues amounted to \$16,792,093.93 and expenditures amounted to \$15,452,272.81 resulting in excess revenues of \$1,339,821.12. The calculation of "Self-Liquidating Purpose" utility operations per N.J.S.A. 40A: 2-45 resulted in a statutory excess for debt statement purposes of \$1,495,777.43 which allows for the total deduction of Water-Sewer Utility Debt in the calculation of the statutory net debt of the Township at December 31, 2015. A reconciliation of the excess revenues from operations (Exhibit - D-1) and the excess in revenues for debt statement purposes is included in the Notes to the Financial Statements.

It was noted that the integration of the Utility's financial operations with that of the Township's operations continued during the period under review. In order to fully achieve the efficiencies expected of the consolidation, we suggest efforts continue to integrate the information processing systems along with various administrative and reporting functions pertaining to that of the Utility and Township.

#### Improvement Authorizations

There exist several improvement authorizations from previous years with no activity that should be reviewed as to their current status. In addition, improvement authorizations should be reviewed on a continuing basis to determine their status for consideration as to funding requirements.

#### Administration and Accounting of State & Federal Grants

The Township operated various programs during 2015, which were funded in whole or in part by State or Federal grant assistance. These programs often vary as to the application and approval process; matching funds requirements, grant periods, required approvals for modification of budgets and the timing and frequency of financial reporting. As part of the acceptance of these funds, the Township is required to make assurances to the grantor agency that it will comply, in its general operations as well as in the operation of grant funded programs, with various laws and regulations. In addition, the individual grant contracts impose specific compliance requirements for the operations of each program.

## GENERAL COMMENTS

### Administration and Accounting of State & Federal Grants (Cont'd)

The acceptance of grant funds also places additional requirements upon the Township with respect to the Township's system of internal controls. Based upon the matrix of requirements applicable to a specific grant, the Township's internal controls are required to include systems and policies and procedures designed to ensure compliance with the applicable requirements.

It was noted in the previous and current audit that there are certain grant receivables recorded within the Township's financial statements where no recent activity has occurred. We suggest that the Township review older receivable balances, including grants receivables, for their proper disposition within all Township funds, and in particular the Grant Fund and General Capital Fund.

### Compliance with N.J.A.C 5:30:

The Local Finance Board, State of New Jersey, adopted the following requirements, previously identified as "technical accounting directives", as codified in the New Jersey Administration Code as follows:

N.J.A.C. 5:30 – 5.2 - Encumbrance Accounting: This directive requires the development and implementation of accounting systems, which can reflect the commitment of funds at the point of commitment. The Township of Monroe is in compliance with this directive.

N.J.A.C. 5:30 – 5.6 - Fixed Asset Accounting: This directive requires the development and implementation of accounting systems which assign values to covered assets and can track additions, retirements and transfers of inventoried assets. The Township is in compliance with this directive.

N.J.A.C. 5:30 – 5.7 - General Ledger Accounting System: This directive requires the establishment and maintenance of a general ledger for, at least, the Current Fund. The Township is in compliance with this directive.

### Compliance with Local Finance Notices

In accordance with Local Finance Notice No. CFO-10, Uniform Construction Code, expenditure records were tested for compliance with N.J.A.C. 5:23.17(c)2 and no exceptions were noted for those items tested.

RECOMMENDATIONS

None.

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During the course of our audit we received the complete cooperation of the various officials of the Township of Monroe, and the courtesies extended to us were greatly appreciated.

Should any questions arise as to our comments or recommendations, or should you desire assistance in implementing our recommendations, please do not hesitate to contact us.

Very truly yours,

HODULIK & MORRISON, P.A.



Andrew G. Hodulik, CPA, RMA  
No. 406