

**COUNCIL OF THE TOWNSHIP OF MONROE**

**MINUTES**

**AGENDA MEETING – OCTOBER 28, 2013**

The Council of the Township of Monroe met in the Municipal Building, 1 Municipal Plaza, for an Agenda Meeting.

The Agenda Meeting was Called to Order at 7:00 p.m. by Council President Gerald W. Tamburro with a Salute to the Flag.

**UPON ROLL CALL** by Deputy Clerk, Patricia Reid, the following members of Council were present: Councilman Stephen Dalina, Councilwoman Leslie Koppel, Councilman Michael Leibowitz, Council Vice-President Henry L. Miller and Council President Gerald W. Tamburro.

**ALSO PRESENT** for Council was: Mayor Richard Pucci, Business Administrator Wayne R. Hamilton, Township Attorney Joel L. Shain and Acting Township Engineer Mark Rasimowicz.

There were approximately ten (10) members of the Public present in the audience.

Council President Tamburro requested the Deputy Clerk to read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice of this meeting has been provided by the following:

1. Posted on January 4, 2013 on the Bulletin Board of the Office of the Township Clerk in the Municipal Building, 1 Municipal Plaza and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and **CRANBURY PRESS** on January 4, 2013;
3. Posted on January 4, 2013 on the Bulletin Boards within the Municipal Complex;
4. Posted on the Monroe Township website; and
5. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

The following **PROCLAMATION** of Mayor Richard Pucci was read into the record by title:

***DECA***  
***November 2013***

Council President Tamburro read the following entitled **ORDINANCES** for **SECOND READING** at the **WEDNESDAY, NOVEMBER 6, 2013** Regular Council Meeting:

- a. **ORDINANCE AMENDING CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "LAND DEVELOPMENT"**. (Block 35, Lots 6.01 and 6.02).
- b. **ORDINANCE PROVIDING FOR THE ACQUISITION OF PORTIONS OF, AND EASEMENTS ON, CERTAIN PARCELS OF LAND IDENTIFIED AS LOT 14.5 IN BLOCK 18, LOT 14.7 IN BLOCK 18 AND LOT 28 IN BLOCK 27.6 ON THE TAX MAP OF MONROE TOWNSHIP.**

Council President Tamburro read the following entitled **ORDINANCE** for **INTRODUCTION** at the **WEDNESDAY, NOVEMBER 6, 2013** Regular Council Meeting:

- a. **ORDINANCE PROVIDING FOR THE ACQUISITION OF CERTAIN PORTIONS OF PARCELS OF LAND IDENTIFIED AS BLOCK 77, LOT 11.02 ON THE TAX MAP OF MONROE TOWNSHIP.**

Council President Tamburro requested the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **WEDNESDAY, NOVEMBER 6, 2013** Regular Council Meeting be reviewed and any questions will be addressed:

- a. **RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE/MAINTENANCE GUARANTEES AND ESCROWS POSTED FOR VARIOUS CLOSED-OUT PROJECTS.**
- b. **RESOLUTION OF SUPPORT FOR THE FIRST PHASE OF IMPLEMENTATION PROJECTS OF THE WATERSHED PROTECTION AND RESTORATION PLAN FOR THE MANALAPAN BROOK WATERSHED.**
- c. **RESOLUTION AUTHORIZING SUBMISSION OF A PROGRAM GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX AND TOWNSHIP OF MONROE FOR CALENDAR YEAR 2014 FUNDING OF THE MONROE TOWNSHIP CULTURAL ARTS COMMISSION PROGRAMS, PROJECTS AND GENERAL OPERATING SUPPORT.**
- d. **RESOLUTION REFUNDING THIRD PARTY TAX LIEN PREMIUM PAYMENTS.**
- e. **RESOLUTION AUTHORIZING GABEL ASSOCIATES TO PREPARE SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF PROPOSALS (RFP'S) FOR ENERGY AGGREGATION PROVIDERS.**
- f. **RESOLUTION AUTHORIZING THE TOWNSHIP BUSINESS ADMINISTRATOR TO PREPARE PLANS, SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS FOR VARIOUS GOODS AND SERVICES FOR CALENDAR YEAR 2014.**
- g. **RESOLUTION AUTHORIZING EXTENSION OF AN INTERLOCAL SERVICES AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE AND TOWNSHIP OF CRANBURY FOR THE PROVISION OF SANITARY SEWER SERVICES.**
- h. **RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 SUBMITTED TO THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") BY DeMAIO ELECTRICAL COMPANY, INC. FOR CONTRACT NO. 402 - ASHALL AVENUE PUMP STATION #7 IMPROVEMENTS.**
- i. **RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE AND ESTABLISHING A MAINTENANCE GUARANTEE WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") FOR GUMP INDUSTRIES, W&S 1082.**
- j. **RESOLUTION AUTHORIZING REDUCTION OF PERFORMANCE GUARANTEES POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") FOR GREENBRIAR AT STONEBRIDGE, SECTIONS 4C & 9.**
- k.. **RESOLUTION AUTHORIZING THE PURCHASE OF A TRUCK USING THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D").**
- l. **RESOLUTION AUTHORIZING THE MONROE TOWNSHIP UTILITY DEPARTMENT PURCHASING MANAGER TO PREPARE AND ADVERTISE REQUESTS FOR QUALIFICATIONS ("RFQ's") FOR HYDROGEOLOGICAL SERVICES FOR CALENDAR YEAR 2014.**

- m. **RESOLUTION PROVIDING FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948).** (Drunk Driving Enforcement Fund Grant - \$6,002.02)
- n. **RESOLUTION AUTHORIZING SUBMISSION OF FISCAL GRANT EXTENSION FOR THE MONROE TOWNSHIP MUNICIPAL ALLIANCE GRANT PERIOD JANUARY 1, 2014 TO JUNE 30, 2014 IN CONNECTION WITH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE.**
- o. **RESOLUTION AUTHORIZING EXPENDITURE FROM THE TREE ESCROW FUND.** (Bartlett Tree Experts in the amount of \$225.00)
- p. **RESOLUTION AUTHORIZING REFUND OF RAFFLE LICENSE FEES.**
- q. **RESOLUTION AUTHORIZING THE BUSINESS ADMINISTRATOR/QPA TO PREPARE QUALIFICATIONS AND ADVERTISE FOR RECEIPT OF RFP'S FOR THIRD PARTY AMBULANCE BILLING SERVICES.**
- r. **RESOLUTION AUTHORIZING EXPENDITURE FROM THE TREE ESCROW FUND.** (Andy Matt, Inc. – Fall tree planting of approx. 126 trees)
- s. **RESOLUTION DEMONSTRATING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY REGARDING THE 2012 ANNUAL AUDIT.**
- t. **BUDGET TRANSFERS**
- u. **RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE, A MUNICIPAL CORPORATION, AND THE COUNTY OF MIDDLESEX, A CORPORATION OF THE STATE OF NEW JERSEY, WITH REGARD TO TRAFFIC SIGNALIZATION AT THE INTERSECTION OF FORSGATE DRIVE (CR 612) AND APPLGARTH ROAD (CR 619) IN MONROE TOWNSHIP, MIDDLESEX COUNTY, NEW JERSEY.**
- v. **RESOLUTION AUTHORIZING FEIST ENGINEERING TO PREPARE PLANS, SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS IN CONNECTION WITH TRAFFIC SIGNALIZATION AT THE INTERSECTION OF FORSGATE DRIVE (CR 612) AND APPLGARTH ROAD (CR 619).**

**Mayor Pucci** – No Report.

**Administrator Hamilton** – explained there were two questions that came up at the last meeting:

- The first question pertained to the recycling tonnage grant. In the last five years we received and expended about \$349,000 in recycling tonnage grant funds. It was spent on a variety of expenses to assist and off-set the cost of our recycling program.
- The other question was regarding the amount expended on the Consultant for the Fire Consolidation Study - \$85,981.00.

**Engineer** – No Report

**Council:**

Councilman Leibowitz – No Report

Councilman Dalina – reported that the Oktoberfest and the Halloween Parade were both a great success with the largest crowd that has ever attended both. He also advised everyone to be careful on Halloween.

Councilwoman Koppel – No Report

Council Vice-President Miller – spoke about a letter he received from two Co-Presidents of the Stonebridge Womens Club. The Womens' Club is willing to do whatever they can on the "Dey Farm Improvements".

He reminded everyone of the Veterans Day Events on Monday, November 11<sup>th</sup> starting at 8:30am.

He then asked if a Mr. Landy was contacted and Administrator Hamilton responded that one of the Gasko properties is being offered for sale. Mr. Riggs, our Environmental Manager, is inquiring into the matter and it will be investigated for Open Space. The property is located across the street from Congress Hill Farms.

Council President Tamburro announced there will be a Special Meeting on November 14<sup>th</sup> at 7pm for the sole purpose of dealing with electric aggregation. Our consultants are taking bids that day, which closes at 2pm. They will review the bids and at the 7pm Special Meeting we will award the contract to the low bidder.

He also commented on the Halloween Parade and Oktoberfest as being the largest crowd ever. The weather was a contributing factor.

**Public:**

Gary Busman, 7 Monarch Road, Stonebridge – Questioned Item #8.j. asking the amount of the Bond Reduction. It is an M.T.U.D. bond reduction and Mr. Stoessler will review it with Mr. Busman after the meeting.

He next asked for an explanation of Budget Transfers – Item #8.t. which was explained by Administrator Hamilton.

Steve Gorbe, 113 Gravel Hill-Spotswood Rd. - asked about the Fire District Consolidation Study, in particular the amount of money paid since the Study and Administrator Hamilton responded "nothing more". He further explained that it was part of the recommendation that the Fire Districts use Public Safety Solutions - Leslie Adams, in their recruitment process for a township-wide Fire Chief. So far they have not acted on any aspects of the Report.

**UPON MOTION** made by Councilman Dalina and seconded by Councilman Leibowitz, the Agenda Meeting was Adjourned at 7:13pm.

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

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PATRICIA REID, Deputy Clerk

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GERALD W. TAMBURRO, Council President

Minutes were adopted on \_\_\_\_\_