

COUNCIL OF THE TOWNSHIP OF MONROE

MINUTES

AGENDA MEETING - NOVEMBER 25, 2013

The Council of the Township of Monroe met in the Municipal Building, 1 Municipal Plaza, for an Agenda Meeting.

The Agenda Meeting was Called to Order at 7:00 p.m. by Council President Gerald W. Tamburro with a Salute to the Flag.

UPON ROLL CALL by Township Clerk, Sharon Doerfler, the following members of Council were present: Councilman Stephen Dalina, Councilwoman Leslie Koppel, Councilman Michael Leibowitz, Council Vice-President Henry L. Miller and Council President Gerald W. Tamburro.

ALSO PRESENT for Council was Business Administrator Wayne R. Hamilton, Township Attorney Joel L. Shain and Acting Township Engineer Mark Rasimowicz.

ABSENT: Mayor Richard Pucci

There were approximately five (5) members of the Public present in the audience.

Council President Tamburro requested the Township Clerk to read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice of this meeting has been provided by the following:

1. Posted on January 4, 2013 on the Bulletin Board of the Office of the Township Clerk in the Municipal Building, 1 Municipal Plaza and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and **CRANBURY PRESS** on January 4, 2013;
3. Posted on January 4, 2013 on the Bulletin Boards within the Municipal Complex;
4. Posted on the Monroe Township website; and
5. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

Council President Tamburro read the following entitled **ORDINANCES** for **SECOND READING** at the **MONDAY, DECEMBER 2, 2013** Regular Council Meeting:

- a. **ORDINANCE AMENDING CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "LAND DEVELOPMENT"**. (Block 35, Lots 6.01 and 6.02).
- b. **ORDINANCE PROVIDING FOR THE ACQUISITION OF CERTAIN PORTIONS OF PARCELS OF LAND IDENTIFIED AS BLOCK 77, LOT 11.02 ON THE TAX MAP OF MONROE TOWNSHIP.**
- c. **ORDINANCE AMENDING THE 2011-2014 SUPERVISORY PERSONNEL SALARY AND WAGE ORDINANCE.** (M.T.U.D. – Water Operations Field Mgr.)

Council President Tamburro requested the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **MONDAY, DECEMBER 2, 2013** Regular Council Meeting be reviewed and any questions will be addressed:

- a. **RESOLUTION AUTHORIZING THE TOWNSHIP BUSINESS ADMINISTRATOR / QPA TO PREPARE SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS FOR A ROLL-OFF TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS.**
- b. **RESOLUTION AUTHORIZING BUDGET TRANSFERS.**
- c. **RESOLUTION AUTHORIZING PAYMENT OF ADDITIONAL FEES TO SHAIN, SCHAFFER & RAFANELLO, P.C. TO HANDLE VARIOUS STATE TAX COURT APPEALS IN YEAR 2013 AS EXTRAORDINARY LITIGATION.**
- d. **RESOLUTION REFUNDING THIRD PARTY TAX LIEN PREMIUM PAYMENTS.**
- e. **RESOLUTION AUTHORIZING SHAIN, SCHAFFER & RAFANELLO, P.C. TO REPRESENT THE TOWNSHIP OF MONROE IN VARIOUS MATTERS OF EXTRAORDINARY LITIGATION.**
- f. **RESOLUTION AUTHORIZING MODIFICATION TO A PROFESSIONAL SERVICE CONTRACT WITH HESSER G. MCBRIDE, JR. ESQ. FOR LEGAL SERVICES RELATED TO ENERGY AGGREGATION FOR THE TOWNSHIP OF MONROE.**
- g. **RESOLUTION REFUNDING TAX OVERPAYMENTS.**
- h. **RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO ENTER INTO AN INTER-LOCAL SERVICES CONTRACT WITH THE COUNTY OF MIDDLESEX, DEPARTMENT OF PUBLIC SAFETY AND HEALTH, OFFICE OF HEALTH SERVICES.**
- i. **RESOLUTION AUTHORIZING AWARD OF CONTRACT NO. 424 – “PUMP STATION & WELL MAINTENANCE & REPAIR SERVICES” TO RAPID PUMP & METER SERVICE CO., INC. FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (M.T.U.D.).**
- j. **RESOLUTION AUTHORIZING APPROVAL OF CHANGE ORDER NO.1 SUBMITTED BY CRC GENERAL CONTRACTORS, INC. IN CONNECTION WITH ENCORE DRAINAGE IMPROVEMENTS, PHASE 3.**
- k. **RESOLUTION AUTHORIZING MODIFICATION TO A PROFESSIONAL SERVICE CONTRACT EXECUTED BY INSURANCE DESIGN ADMINISTRATORS.**
- l. **RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”) UPON THE POSTING OF A MAINTENANCE GUARANTEE FOR W&S 1074 – PRINCETON ORTHOPEDIC.**
- m. **RESOLUTION AUTHORIZING THE REDUCTION OF PERFORMANCE GUARANTEE POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”) FOR W&S 1021 – RIVER ROAD ESTATES, BLOCK 169.22, LOTS 2.01-2.04.**
- n. **RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEES POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”) FOR W&S 814 – WOODLANDS @ MONROE, PB#795-02.**
- o. **RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEES POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”) FOR W&S 714, HOBART HILLS, PB#723- 00.**

- p. RESOLUTION AUTHORIZING REJECTION OF ALL BIDS RECEIVED IN CONNECTION WITH CONTRACT NO. 425 - "WATER & WASTEWATER LABORATORY TESTING SERVICES" AND AUTHORIZING THE REBID OF THE CONTRACT BY THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.").
- q. RESOLUTION AUTHORIZING AWARD OF CONTRACT NO. 410 - "SODIUM CHLORIDE" TO MORTON SALT, INC. FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.").
- r. RESOLUTION AUTHORIZING THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") TO PREPARE SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS FOR VARIOUS GOODS AND SERVICES FOR YEAR 2014.
- s. RESOLUTION PROVIDING FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)
Recycling Tonnage Grant - \$108,528.72
- t. RESOLUTION PROVIDING FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)
Drive Sober or Get Pulled Over Year-End Holiday Crackdown - \$4,400.00
- u. RESOLUTION PROVIDING FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)
2013 Sustainable Jersey Small Grant - \$2,000.00
- v. RESOLUTION REFUNDING COUNTY TAX COURT JUDGMENTS FOR YEAR 2013.

Mayor Pucci – Absent

Administrator Hamilton – spoke regarding the revaluation notices that will be sent out shortly by Realty Appraisal. The Assessor's Office is currently reviewing the results. Out of 18,000 homes, approximately 10,000 are going down.

Council President Tamburro added that the letter will detail what the resident needs to do to establish an appointment and who to contact at the appraisal company.

Administrator Hamilton further added that the letter is clear in showing the old tax rate and the old value/old tax rate & old value.

Engineer Rasimowicz: No Report

Council Reports:

Councilman Leibowitz – confirmed with Administrator Hamilton that the rates are going to be lower because the value is higher, to which Administrator Hamilton agreed.

Councilwoman Koppel – stated she and Council President Tamburro attended and enjoyed the Blues Bros. show at the Marasco Performing Arts Center. She also wished everyone a Happy Thanksgiving and Hanukkah.

Councilman Dalina - wished everyone a Happy Holiday / Happy Thanksgiving.

Council Vice-President Miller – mentioned that the Senior Center will be serving Thanksgiving Dinner to approximately 150 people with 60 people having volunteered to help. In order to take advantage of this Program you do need to be a member of the Office on Aging.

Council President Tamburro - wished everyone a Happy Thanksgiving & Happy Hanukkah.

Public: None

UPON MOTION made by Councilman Leibowitz and seconded by Councilman Dalina, the meeting was Adjourned at 7:08 PM.

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

SHARON DOERFLER, Township Clerk

GERALD W. TAMBURRO, Council President

Minutes were adopted on _____