

COUNCIL OF THE TOWNSHIP OF MONROE
MINUTES
SPECIAL & AGENDA MEETING – DECEMBER 30, 2013

The Council of the Township of Monroe met in the Municipal Building, 1 Municipal Plaza, for Special and Agenda Meetings.

The Special Meeting was Called to Order at 7:00 p.m. by Council President Gerald W. Tamburro with a Salute to the Flag.

UPON ROLL CALL by Township Clerk, Sharon Doerfler, the following members of Council were present: Councilman Stephen Dalina, Councilwoman Leslie Koppel, Councilman Michael Leibowitz, Council Vice-President Henry L. Miller and Council President Gerald W. Tamburro.

ALSO PRESENT for Council was: Mayor Richard Pucci, Business Administrator Wayne R. Hamilton, Township Attorney Joel L. Shain, and Engineer Mark Rasimowicz.

There were approximately ten (10) members of the Public present in the audience.

Council President Tamburro requested the following **SUNSHINE LAW** be read into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice of this meeting has been provided by the following:

1. Posted on December 18, 2013 on the Bulletin Board of the Office of the Township Clerk in the Municipal Building, 1 Municipal Plaza and remains posted at that location for public inspection;
2. Communicated to the **CRANBURY PRESS** on December 18, 2013 and printed in the **HOME NEWS TRIBUNE** on December 27, 2013;
3. Posted on the Bulletin Boards within the Municipal Complex;
4. Posted on the Monroe Township website; and
5. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

Council President Tamburro announced the Special Meeting is being Called to Order for the purpose of addressing the payment of year-end Claims, conducting Public Hearings on two (2) Second Reading Ordinances for final adoption, Consideration of various Resolutions and any other business that may come before the Council. The regularly scheduled Agenda Meeting will immediately follow.

UPON MOTION made by Councilman Leibowitz and seconded by Councilwoman Koppel, the **CLAIMS** per run date of **12/20/2013** were approved for payment as presented.

ROLL CALL: Councilman Stephen Dalina	Aye
Councilwoman Leslie Koppel	Aye
Councilman Michael Leibowitz	Aye
Council Vice-President Henry L. Miller	Aye
Council President Gerald W. Tamburro	Aye

UPON MOTION made by Councilman Dalina and seconded by Councilwoman Koppel, the **MINUTES** of the **December 2, 2013 Regular Meeting** were approved as written and presented.

ROLL CALL: Councilman Stephen Dalina	Aye
Councilwoman Leslie Koppel	Aye
Councilman Michael Leibowitz	Aye
Council Vice-President Henry L. Miller	Aye
Council President Gerald W. Tamburro	Aye

UPON MOTION made by Councilman Leibowitz and seconded by Councilwoman Koppel, an Ordinance of which the following is the title was moved on second reading for final passage: **ORDINANCE AMENDING CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "LAND DEVELOPMENT"**. (Re-zoning of Block 35, Lots 6.01 and 6.02)

Ordinance as follows (O-12-2013-025):

BE IT ORDAINED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey, that the Code of the Township of Monroe, Chapter 108 entitled, "Land Development" shall be amended as follows:

SECTION 1.

§ 108-6.2. Official Zoning Map.

- A. The "Official Zoning Map" of Monroe Township, New Jersey, dated March 30, 2012, and as amended from time to time thereafter, is hereby amended for the purpose of re-zoning portions of Lots 6.01 and 6.02 in Block 35, as set forth on Page 50 of the Monroe Township Tax Map, from the R3A Rural Residential zone to PD-SH Planned Development Senior Housing, while ensuring that the portions of said lots remaining as R3A maintain at least 3 acres in area to comply with minimum lot area requirements for the R3A zone.

SECTION 2.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 3.

If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4.

This Ordinance shall take effect upon final passage and publication as provided by law subject to a copy being filed with the Middlesex County Planning Board.

Council President Tamburro opened the Public Hearing to Council and Public discussion of this Ordinance.

Council President Tamburro stated that this is the first time he has seen a developer and the residents within a community come together.

John Toth, 24 Kings Mill Rd. – thanked the Council Members for listening to the concerns of the residents and given the chance to come to an agreement with Toll Bros.

As Councilman Leibowitz and Councilwoman Koppel regularly moved and seconded the adoption, an Ordinance of which the following is the title was passed on Second Reading and Final Adoption: **ORDINANCE AMENDING CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "LAND DEVELOPMENT"**. (Re-zoning of Block 35, Lots 6.01 and 6.02)

ROLL CALL:	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Councilman Stephen Dalina	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

UPON MOTION made by Councilman Leibowitz and seconded by Councilwoman Koppel, an Ordinance of which the following is the title was moved on second reading for final passage: **ORDINANCE AMENDING THE 2011-2014 SUPERVISORY PERSONNEL SALARY AND WAGE ORDINANCE.**

Ordinance as follows (O-12-2013-026):

BE IT ORDAINED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey as follows:

SECTION 1. The annual salaries, wages and fees, as attached hereto and made a part hereof, shall be paid to the various members of the Supervisory Personnel of the Township of Monroe as hereinafter specified, effective January 1, 2014.

SECTION 2. The Supervisory Personnel of the Township of Monroe shall be entitled to the same payment of accumulated sick leave at the time of retirement as specified in Article 14 of the "Collective Bargaining Agreement between the Township of Monroe and United Service Workers of America, TCU, Local 255" and as stated hereinbelow:

At retirement, an employee will be paid fifty percent (50%) of his/her accumulated sick leave up to a maximum of \$15,000.00. Payment will be made at the rate of pay during the year in which the employee leaves. Any benefits conferred under the provision of this paragraph apply prospectively only, and accrue as of January 1, 1977. In order to reap the benefits of this paragraph, an employee must provide his Employer with one (1) year's prior notice of his intention to retire. The rules and regulations regarding retirement shall be consistent with those established by the Public Employee Retirement System.

SECTION 3. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance shall be and the same are hereby repealed.

SECTION 4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 5. This Ordinance shall take effect upon final passage and publication as provided by law.

SO ORDAINED, as aforesaid.

Council President Tamburro opened the Public Hearing to Council and Public discussion of this Ordinance.

There was no Council or Public discussion of this Ordinance.

As Councilman Leibowitz and Councilwoman Koppel regularly moved and seconded the adoption, an Ordinance of which the following is the title was passed on Second Reading and Final Adoption: **ORDINANCE AMENDING THE 2011-2014 SUPERVISORY PERSONNEL SALARY AND WAGE ORDINANCE.**

ROLL CALL:	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Councilman Stephen Dalina	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

Copy of Ordinance Duly Filed.
O-12-2013-025

Council President Tamburro asked the Council to review Resolutions a. thru ddd. listed under the Consent Agenda and will be happy to address any questions.

Councilman Dalina questioned Item #9.j. under the Consent Agenda - Resolution cancelling tax refunds and/or delinquencies of less than three dollars (\$3.00), asking if there is a certain amount that generates this Resolution.

Administrator Hamilton explained that the Township is following State Statute which allows a municipality to write off any tax refunds or delinquencies in the amount of \$3.00 or less.

UPON MOTION made by Councilwoman Koppel and seconded by Councilman Dalina, the following Resolutions were moved for adoption under the **CONSENT AGENDA**, as hereinbelow set forth:

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

RESOLUTIONS adopted under **CONSENT AGENDA** are as follows:

- R-12-2013-293** RESOLUTION AUTHORIZING RELEASE OF CASH PERFORMANCE GUARANTEES POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") FOR W & S 999, CAMAMIS FAMILY LP, BLOCK 16, LOTS 6.01.
- R-12-2013-294** RESOLUTION APPROVING CHANGE ORDER NO. 2 SUBMITTED TO THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") BY B&H CONTRACTING, INC. IN CONNECTION WITH CONTRACT NO. 307B - "PHASE II OF WELL 21 WATER TREATMENT PLANT".
- R-12-2013-295** RESOLUTION APPROVING CHANGE ORDER NO. 5 SUBMITTED TO THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") BY ALLIED CONSTRUCTION GROUP, INC. IN CONNECTION WITH CONTRACT NO. 307A - "WELL 21 AND WELL 8A IMPROVEMENTS".
- R-12-2013-296** RESOLUTION AUTHORIZING AWARD OF CONTRACTS TO AQUA PRO-TECH LABORATORIES, INC. AND QC LABORATORIES INC. FOR "WATER & WASTEWATER LABORATORY ANALYSIS SERVICES" FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.").
- R-12-2013-297** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LAYNE CHRISTENSEN CO. FOR WELL 21 ION EXCHANGE SYSTEM MAINTENANCE FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.").
- R-12-2013-298** RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN MONROE CENTER ASSOCIATES, LLC AND MONROE TOWNSHIP REGARDING PAYMENT OF EDU's ("EQUIVALENT DWELLING UNITS") FOR A CHANGE OF USE AT SUITE 5B, 337 APPLGARTH ROAD IN THE TOWNSHIP OF MONROE.
- R-12-2013-299** RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEES AND ESTABLISHING MAINTENANCE GUARANTEE FOR STONEBRIDGE - PHASE 1, SECTION 2.
- R-12-2013-300** RESOLUTION REFUNDING THIRD PARTY TAX LIEN PREMIUM PAYMENTS.
- R-12-2013-301** RESOLUTION REFUNDING TAX OVERPAYMENTS.
- R-12-2013-302** RESOLUTION CANCELLING TAX REFUNDS AND/OR DELINQUENCIES OF LESS THAN THREE (\$3.00) DOLLARS.

- R-12-2013-303 RESOLUTION CANCELLING A MUNICIPAL TAX SALE CERTIFICATE.
- R-12-2013-304 RESOLUTION REFUNDING 2013 TAXES TO THE WIDOW OF A TOTALLY AND PERMANENTLY DISABLED VETERAN.
- R-12-2013-305 RESOLUTION AUTHORIZING AND APPROVING A PLACE-TO-PLACE TRANSFER (EXPANSION OF PREMISES) OF LIQUOR LICENSE ISSUED TO NCGG, LLC d/b/a CIRO'S ITALIAN RESTAURANT.
- R-12-2013-306 RESOLUTION WAIVING THE TIME PERIOD BETWEEN THE PASSAGE DATE AND THE EFFECTIVE DATE OF THE AMENDMENT TO THE 2011 - 2014 SUPERVISORY PERSONNEL SALARY AND WAGE ORDINANCE FOR THE TOWNSHIP OF MONROE.
- R-12-2013-307 RESOLUTION AUTHORIZING THE PURCHASE OF BOOKS AND MATERIALS FROM BAKER & TAYLOR, INC. FOR THE MONROE TOWNSHIP LIBRARY.
- R-12-2013-308 RESOLUTION AUTHORIZING A MODIFICATION TO A CONTRACT AWARDED TO BARNICKEL ENGINEERING CORPORATION FOR ENGINEERING SERVICES RELATED TO THE MONROE TOWNSHIP SENIOR CENTER.
- R-12-2013-309 RESOLUTION AUTHORIZING MODIFICATION TO A CONTRACT WITH RFP SOLUTIONS FOR TELECOMMUNICATIONS AND A VOICE-MAIL SYSTEM FOR THE MONROE TOWNSHIP SENIOR CENTER.
- R-12-2013-310 RESOLUTION REQUESTING AN EXTENSION FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS TO FEDERAL ROAD.
- R-12-2013-311 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF PATRICK BRADSHAW, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.
- R-12-2013-312 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF RICHARD RAFANELLO, ESQ. AS ALTERNATE MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.
- R-12-2013-313 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF THOMAS P. ABODE, ESQ. AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.
- R-12-2013-314 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MARGUERITE M. SCHAFFER, ESQ. AS ASSISTANT TOWNSHIP ATTORNEY.
- R-12-2013-315 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.
- R-12-2013-316 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF THE DEPUTY COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.
- R-12-2013-317 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MEMBERS TO THE PUBLIC OFFICER BOARD.

- R-12-2013-318 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MEMBERS TO THE AFFORDABLE HOUSING BOARD.**
- R-12-2013-319 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MEMBERS TO THE LIBRARY BOARD OF TRUSTEES.**
- R-12-2013-320 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MEMBERS TO THE CULTURAL ARTS COMMISSION.**
- R-12-2013-321 RESOLUTION DESIGNATING THE SCHEDULE OF PUBLIC MEETINGS OF THE MONROE TOWNSHIP COUNCIL FOR CALENDAR YEAR 2014.** (Regular Meetings to be held the 1st Monday of each month at 7:00 p.m., except in Feb. the Regular Meeting will be held the 2nd Mon.; Agenda Meetings to be held the last Monday of each month at 7:00 p.m., except in December when the Agenda Meeting will be combined with a Special Meeting. Should any such day fall on a legal Holiday, or for any other good cause, the meeting will be held at the same time and place on the next Wednesday. The Regular Council Meetings in June and November will be held on the Wednesday immediately following the June Primary and November General Elections)
- R-12-2013-322 RESOLUTION DESIGNATING OFFICIAL TOWNSHIP NEWSPAPERS FOR CALENDAR YEAR 2014.**
- R-12-2013-323 RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT TO PRINCETON HEALTHCARE FOR OCCUPATIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2014.**
- R-12-2013-324 RESOLUTION AUTHORIZING A 60-DAY EXTENSION OF THE CONTRACT FOR MONROE TOWNSHIP DISPOSABLE CUSTODIAL PRODUCTS.**
- R-12-2013-325 RESOLUTION AUTHORIZING A 60-DAY EXTENSION OF THE CONTRACT FOR MONROE TOWNSHIP HVAC MAINTENANCE AND REPAIR SERVICES.**
- R-12-2013-326 RESOLUTION AUTHORIZING A 60-DAY EXTENSION OF THE CONTRACT FOR THIRD PARTY BILLING.**
- R-12-2013-327 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HODULIK AND MORRISON, P.A. AS MUNICIPAL AUDITORS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2014.**
- R-12-2013-328 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC AS TREE EXPERTS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2014.**
- R-12-2013-329 RESOLUTION AMENDING RESOLUTION R-11-2013-255 ENTITLED "RESOLUTION AUTHORIZING SUBMISSION OF FISCAL GRANT EXTENSION FOR THE MONROE TOWNSHIP MUNICIPAL ALLIANCE GRANT PERIOD JANUARY 1, 2014 TO JUNE 30, 2014 IN CONNECTION WITH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE".**
- R-12-2013-330 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JOEL L. SHAIN, ESQ. WITH THE FIRM OF SHAIN, SCHAFFER & RAFANELLO, P.C. FOR GENERAL LEGAL SERVICES WITHIN THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX FOR CALENDAR YEAR 2014.**

- R-12-2013-331 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARGUERITE M. SCHAFFER, WITH THE FIRM OF SHAIN, SCHAFFER & RAFANELLO, P.C. AS ASSISTANT TOWNSHIP ATTORNEY WITHIN THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX FOR CALENDAR YEAR 2014.
- R-12-2013-332 RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT WITH WILENTZ, GOLDMAN & SPITZER, P.A. AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2014.
- R-12-2013-333 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AETNA FOR HEALTHCARE INSURANCE FOR CALENDAR YEAR 2014.
- R-12-2013-334 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORP. FOR INSURANCE CONSULTING & PRODUCER SERVICES FOR CALENDAR YEAR 2014.
- R-12-2013-335 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF A MEMBER TO THE OPEN SPACE AND FARMLAND PRESERVATION COMMISSION.
- R-12-2013-336 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO STERLING DiSANTO & ASSOCIATES, LLC. FOR COMMERCIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2014.
- R-12-2013-337 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TIMOTHY HOFFMAN REAL ESTATE APPRAISERS, INC. FOR RESIDENTIAL AND COMMERCIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2014
- R-12-2013-338 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO GAGLIANO APPRAISAL, LLC. FOR RESIDENTIAL AND COMMERCIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2014
- R-12-2013-339 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MCR APPRAISALS FOR RESIDENTIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2014
- R-12-2013-340 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BETTINA DURMASKIN SHOLK REAL ESTATE APPRAISAL FOR FARMLAND PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2014
- R-12-2013-341 RESOLUTION AUTHORIZING BUDGET TRANSFERS.
- R-12-2013-342 RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT WITH NORTHSTAR VETS FOR MEDICAL CARE OF STRAY ANIMALS FOUND WITHIN THE TOWNSHIP OF MONROE FOR YEAR 2014.
- R-12-2013-343 RESOLUTION AUTHORIZING THE AWARD OF BID FOR THE MONROE TOWNSHIP 2014-2015 AMBULANCE MAINTENANCE, PARTS AND REPAIRS.
- R-12-2013-344 RESOLUTION AUTHORIZING THE AWARD OF BID FOR THE MONROE TOWNSHIP 2014-2015 CHARTER BUS TRANSPORTATION.
- R-12-2013-345 RESOLUTION CANCELING GENERAL CAPITAL IMPROVEMENT APPROPRIATION BALANCES.

- R-12-2013-346** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR GENERAL ENGINEERING SERVICES WITHIN THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX FOR CALENDAR YEAR 2014.
- R-12-2013-347** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR MAINTENANCE OF TAX MAPS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2014.
- R-12-2013-348** RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF JOEL L. SHAIN, ESQ. AS DIRECTOR OF THE DEPARTMENT OF LAW AND WHO SHALL SERVE AS TOWNSHIP ATTORNEY WITH THE LAW FIRM OF SHAIN, SCHAFFER & RAFANELLO, P.C.
- R-12-2013-349** RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEAR 2014.
- R-12-2013-350** RESOLUTION APPOINTING COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR YEAR 2014.

PUBLIC:

Hye Grossman, 15 Doral Dr., questioned the following Resolutions under Consent Agenda:

Item #9.p. – Modification of a Contract with Barnickel Engineering for the Senior Ctr., asking the amount and what it entailed.

Administrator Hamilton explained that it is in the additional amount of \$5,000 for design work for construction improvements to the boiler room.

Item #9.dd. - questioned the Resolution designating the “Home News” as the official Township Newspaper, stating he remembers there were past problems with this newspaper.

Council President Tamburro explained the problems have been resolved and that since it has the widest circulation in Monroe, it will continue as the official township newspaper for advertising.

Item #9.nn. - Award of Bond Counsel to Wilentz, Goldman & Spitzer, asking the anticipated amount of bonds for the coming year.

Administrator Hamilton explained it is still under review. There is a possibility of rolling some from the Utility and going out in August for a Bond Sale on the Utility part.

Item #9.tt. - Gagliano Appraisals and also Item #9.uu.

Administrator Hamilton explained there are five different appraisal companies that are used for tax appeals.

Regarding the Revaluation, Administrator Hamilton gave an updated report on the letters going out at the end of the week, stating there will be meetings set up where property owners can review their appraisal. These meetings will be held in the lower level of the Municipal Bldg. beginning Jan. 9th, 10th & 11th and again on Jan. 13th, 14th, 15th, 16th, 17th & 18th.

Michele Arminio, 9 Nathaniel St. – asked the amount of the following contracts:

Item #9.ll. – General Legal Services – Shain, Schaffer & Rafanello. Contract is in the amount of \$21,425 per month, totaling \$257,000.

Item #9.mm. – Contract to Marguerite M. Schaffer as Asst. Township Attorney – Administrator Hamilton explained that her contract would be covered under retainer work. Township Code requires the designation of an Asst. Township Attorney.

Item #9.bbb. – Contract for General Engineering Services, asking who received the award.

Administrator Hamilton stated the award is to Feist Engineering in the amount of \$225,600.00 for Municipal General Engineering. There were six (6) respondents to the RFQ. The hourly rates remain unchanged for the 7th consecutive year. Three people reviewed the submittals, George Lang, CFO, Mr. Hamilton, Business Administrator and Abby Goldman, Purchasing Manager.

She asked if Mr. Feist is still on unpaid leave to which Administrator Hamilton responded “yes”. He further advised that in Mr. Feist’s varying capacities, there are acting people in his place.

Item #9.ccc. – Award of Contract for the Maintenance of Tax Maps - Administrator Hamilton stated there were 6 respondents and the Award was made to Feist Engineering in the amount of \$60,000.

Item #9.aaa. – Resolution canceling General Capital Improvement Appropriation Balances - Administrator Hamilton explained that he and the CFO reviewed several capital balances. Upon the recommendation of the Audit, it was recommended that there is a need to go back and review and cancel the unexpended balances. The amount totals \$83,500. of funded balances and another \$101,000. in unfunded balances. These amounts will be shown as a credit to debt service in next years’ budget.

Tom Nothstein, 15 Nathaniel St. – questioned Item #9.ii. & 9.mm. – Award to Shain, Schaffer & Rafanello and the Appointment of Marguerite Schaffer as Asst. Township Attorney, asking if the \$257,000 represents an increase.

Administrator Hamilton responded that these rates have been the same for the past 7 years.

Item #9.ddd. – Appointment of Director of Law - asked if there is any money with this appointment and Administrator Hamilton advised \$25,141. He then asked if this also puts him in the pension & healthcare system and Administrator Hamilton responded pension, not healthcare.

Mr. Nothstein then stated that at the last meeting he mentioned it would be helpful to have more information provided when the agenda is posted on line. He asked the status.

Council President Tamburro stated that it will be addressed going forward.

Marianne Lester, 44 Avenue I – questioned Item #9.o. - Purchase of Books for the Library, asking the amount. Council President Tamburro responded \$105,000.

Regarding Feist Engineering, she did not hear the amount for Tax Maps. Council President Tamburro responded \$60,000.

Next, she asked if the Contracts would be given out and Council President Tamburro stated that they can be obtained through the Clerk’s Office.

Council President Tamburro announced Nominations are in order for the position of a **Class III Council Member** on the **Planning Board** for a term of two (2) years, expiring December 31, 2015.

Councilman Dalina nominated Councilman Michael Leibowitz, seconded by Councilwoman Koppel.

Council President Tamburro requested a **ROLL CALL** vote on the Nomination of Councilman Michael Leibowitz as the **Class III Council Member** on the **Planning Board**.

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

Council President Tamburro asked if there were any further nominations, there being none, he requested a Motion to close the Nominations.

UPON MOTION made by Councilwoman Koppel and seconded by Councilman Dalina, Nominations for a **Class III Council Member** on the **Planning Board** were **Closed**.

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

UPON MOTION made by Councilwoman Koppel and seconded by Councilman Dalina, a Resolution of which the following is the title was moved for adoption: **RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEAR 2014-2015**.

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

Copy of a Resolution Duly Filed.

R-12-2013-349 RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEARS 2014-2015.

Council President Tamburro announced Nominations are in order for the position of **Council Member** to the **Middlesex County Housing and Community Development Committee** for a one (1) year term expiring December 31, 2014.

Councilman Dalina nominated Councilman Michael Leibowitz, seconded by Councilwoman Koppel.

Council President Tamburro requested a **ROLL CALL** vote on the Nomination of Councilman Michael Leibowitz as **COUNCIL MEMBER** to the **MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE**.

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

Council President Tamburro asked if there were any further nominations, there being none, he requested a Motion to close the Nominations.

UPON MOTION made by Councilwoman Koppel and seconded by Councilman Dalina, nominations for the position of **COUNCIL MEMBER** to the **MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE**. be **Closed**.

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

UPON MOTION made by Councilwoman Koppel and seconded by Councilman Dalina, a Resolution of which the following is the title was moved for adoption: **RESOLUTION APPOINTING A COUNCIL MEMBER** to the **MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE**.

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

Copy of Resolution Duly Filed.

R-12-2013-350 RESOLUTION APPOINTING COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR YEAR 2014.

UPON MOTION made by Councilwoman Koppel and seconded by Councilman Dalina, the Special Meeting was Adjourned at 7:27 p.m. and the regularly scheduled Agenda Meeting was Called to Order.

ROLL CALL: Councilman Stephen Dalina	Aye
Councilwoman Leslie Koppel	Aye
Councilman Michael Leibowitz	Aye
Council Vice-President Henry L. Miller	Aye
Council President Gerald W. Tamburro	Aye

Council President Tamburro requested the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **MONDAY, JANUARY 6, 2014** Regular Council Meeting be reviewed and will be happy to address any questions:

- a. **RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR YEAR 2014 WITH EXTENSIONS & ADDENDUMS.**
- b. **RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2014.**
- c. **RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR YEAR 2014.**
- d. **RESOLUTION AUTHORIZING THE 2014 TEMPORARY BUDGET APPROPRIATIONS.**
- e. **RESOLUTION APPROVING THE 2014 CASH MANAGEMENT PLAN.**
- f. **RESOLUTION CONSENTING TO THE PROPOSED AMENDMENT TO THE MONMOUTH COUNTY WATER QUALITY MANAGEMENT (“WQM”) PLAN.**
- g. **RESOLUTION REFUNDING TAX OVERPAYMENTS.**
- h. **RESOLUTION REFUNDING THIRD PARTY TAX LIEN PREMIUM PAYMENTS.**
- i. **RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS PROFESSIONAL SERVICES FOR CALENDAR YEAR 2014 FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT.**

Mayor’s Report – Mayor Pucci wished everyone a Happy New Year and wished Michele Arminio and Tom Nothstein the best on the Board of Education. He welcomed Elizabeth Schneider to the Council effective January 1st.

Administrator’s Report - Administrator Hamilton commented on the early positive responses received on the Energy Aggregation Program. A lot of phone calls and e-mails have been received with positive comments.

Engineer’s Report – Engineer Rasimowicz wished everyone a Happy New Year.

Council Reports

Councilman Leibowitz wished everyone a Happy & Safe New Year. He stated he looks forward to seeing everyone on New Year’s Day. He congratulated Tom Nothstein and Michele Arminio, wishing them “Good Luck”.

Councilman Dalina wished all a Happy New Year.

Councilwoman Koppel asked how many phases they are doing on the re-val. Administrator Hamilton responded that they are doing it in waves. An extension has been received by the County Tax Board to certify the number sometime in March.

Council Vice-President Miller thanked his colleagues for their graciousness over these past years.

Council President Tamburro wished everyone a Happy New Year and reminded everyone that on Jan. 1st the Council Members will be sworn-in and there will be light refreshments served afterwards.

PUBLIC:

Hy Grossman – offered his experience with ConEd Solutions, stating he was very pleased. Also mentioned the 25th Anniversary of the Library in which the Mayor is going to be honored.

UPON MOTION made by Councilman Dalina and seconded by Councilman Leibowitz, the Agenda meeting was Adjourned at 7:35 pm.

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilwoman Leslie Koppel	Aye
	Councilman Michael Leibowitz	Aye
	Council Vice-President Henry L. Miller	Aye
	Council President Gerald W. Tamburro	Aye

SHARON DOERFLER, Township Clerk

GERALD W. TAMBURRO, Council President

Minutes were approved on February 10, 2014