

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND CHANGES MAY BE MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL
FOR JANUARY 4, 2012

AGENDA

1. Call to Order. (7:00 p.m.)

2. Salute to the Flag.

3. **ROLL CALL:**
Councilman Stephen Dalina
Councilwoman Leslie Koppel
Councilman Michael Leibowitz
Council Vice-President Henry L. Miller
Council President Gerald W. Tamburro _____

4. Council President Tamburro to request the following **SUNSHINE LAW** be read into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice of this meeting has been provided by the following:

1. Posted on December 19, 2011, on the Bulletin Board of the Office of the Township Clerk in the Municipal Building, 1 Municipal Plaza and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** on December 23, 2011 and communicated to the **CRANBURY PRESS** on December 19, 2011;
3. Posted on December 19, 2011 on the Bulletin Boards within the Municipal Complex;
4. Posted on the Monroe Township website; and
5. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. Introduction of an Ordinance entitled: **ORDINANCE RELEASING, VACATING AND EXTINGUISHING ANY AND ALL PUBLIC RIGHTS IN AND TO A PORTION OF A TWENTY-FIVE FOOT (25') CONSERVATION EASEMENT.**

MOTION: _____

SECOND: _____

ROLL CALL: Ayes _____ Nays _____

6. Introduction of an Ordinance entitled: **ORDINANCE AMENDING THE 2011 – 2014 SUPERVISORY PERSONNEL SALARY AND WAGE ORDINANCE FOR THE TOWNSHIP OF MONROE, MIDDLESEX COUNTY.**

MOTION: _____

SECOND: _____

ROLL CALL: Ayes _____ Nays _____

7. Introduction of an Ordinance entitled: **BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER O-8-2000-026 FINALLY ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY ON AUGUST 28, 2000 ENTITLED, "BOND ORDINANCE PROVIDING FOR VARIOUS 2000 CAPITAL IMPROVEMENTS, ALL LAWFUL AND PUBLIC PURPOSES, BY AND IN THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (THE "TOWNSHIP"); APPROPRIATING \$1,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,428,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF", AS AMENDED AND SUPPLEMENTED, TO AMEND THE DESCRIPTION SET FORTH THEREIN.**

MOTION: _____

SECOND: _____

ROLL CALL: Ayes _____ Nays _____

8. **CONSIDERATION of RESOLUTIONS under CONSENT AGENDA:**

- a. **RESOLUTION DESIGNATING THE SCHEDULE OF PUBLIC MEETINGS OF THE MONROE TOWNSHIP COUNCIL FOR CALENDAR YEAR 2012.** (Regular Meetings to be held the 1st Monday of each month at 7:00 p.m., Agenda Meetings to be held the last Monday of each month at 7:00 pm. Should any such day fall on a legal Holiday, or for any other good cause, the meeting will be held at the same time and place on the next Wednesday. The Regular Council Meetings in June and November will be held on the Wednesday immediately following the June Primary and November General Elections)
- b. **RESOLUTION DESIGNATING OFFICIAL TOWNSHIP NEWSPAPERS FOR CALENDAR YEAR 2012.** (Home News Tribune, Cranbury Press and Star Ledger)

- c. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF WAYNE R. HAMILTON AS DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE AND WHO SERVES AS BUSINESS ADMINISTRATOR/QUALIFIED PURCHASING AGENT.**
- d. **RESOLUTION APPROVING THE 2012 EMPLOYMENT AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE AND WAYNE R. HAMILTON AS DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE AND WHO SERVES AS BUSINESS ADMINISTRATOR.**
- e. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF WAYNE R. HAMILTON AS DIRECTOR OF PLANNING AND ENVIRONMENTAL PROTECTION.**
- f. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF JOEL L. SHAIN, ESQ. AS DIRECTOR OF THE DEPARTMENT OF LAW AND WHO SHALL SERVE AS TOWNSHIP ATTORNEY WITH THE LAW FIRM OF SHAIN, SCHAFFER & RAFANELLO, P.C.**
- g. **RESOLUTION APPROVING THE 2012 EMPLOYMENT AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE, JOEL L. SHAIN, ESQ., MARGUERITE M. SCHAFFER, ESQ. AND THE LAW FIRM OF SHAIN, SCHAFFER & RAFANELLO, P.C.**
- h. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MARGUERITE M. SCHAFFER, ESQ. AS ASSISTANT TOWNSHIP ATTORNEY.**
- i. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF ERNEST W. FEIST, P.E., C.M.E., C.P.W.M., AS DIRECTOR OF ENGINEERING AND WHO SHALL SERVE AS TOWNSHIP ENGINEER WITH THE FIRM OF FEIST ENGINEERING, INC.**
- j. **RESOLUTION APPROVING THE 2012 EMPLOYMENT AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE AND ERNEST W. FEIST, P.E., C.M.E., C.P.W.M., AND THE FIRM OF FEIST ENGINEERING, INC.**
- k. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF ERNEST W. FEIST, P.E., C.M.E., C.P.W.M. AS DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS FOR THE TOWNSHIP OF MONROE.**
- l. **RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A PROFESSIONAL SERVICES CONTRACT WITH FEIST ENGINEERING, INC. FOR 2012 GENERAL ENGINEERING SERVICES WITH THE TOWNSHIP OF MONROE.**
- m. **RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT TO FEIST ENGINEERING, INC. FOR MAINTENANCE OF TAX MAPS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2012.**

- n. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MICHAEL ROGERS AS DIRECTOR OF THE MONROE TOWNSHIP UTILITY DEPARTMENT.**
- o. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF ROBERT DOWNEY AS DIRECTOR OF CONSTRUCTION FOR THE TOWNSHIP OF MONROE.**
- p. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF BERNARD H. SHIHAR, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**
- q. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF RICHARD RAFANELLO, ESQ. AS ALTERNATE MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**
- r. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.**
- s. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP AT MONROE.**
- t. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MEMBERS TO THE PUBLIC OFFICER BOARD.**
- u. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF A MEMBER TO THE AFFORDABLE HOUSING BOARD.**
- v. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENTS OF MEMBERS TO THE AFFORDABLE HOUSING BOARD.**
- w. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENTS OF MEMBERS TO THE CULTURAL ARTS COMMISSION.**
- x. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF A MEMBER TO THE LIBRARY BOARD OF TRUSTEES.**
- y. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MARK REMSA AS PLANNING CONSULTANT TO THE OPEN SPACE AND FARMLAND PRESERVATION COMMISSION FOR THE TOWNSHIP OF MONROE.**
- z. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF A MEMBER TO THE OPEN SPACE AND FARMLAND PRESERVATION COMMISSION.**
- aa. **RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2012.**
- bb. **RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2012.**

- cc. **RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT TO RICHARD W. BENTZ, A CERTIFIED TREE EXPERT, FOR CALENDAR YEAR 2012.**
- dd. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF FRANK GUMINA, III, ESQ. AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**
- ee. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF THOMAS P. ABODE, ESQ., AS ACTING MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**
- ff. **RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE AND ESTABLISHING MAINTENANCE GUARANTEE WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") FOR SOLTYS, W&S 849, PB#936-04 – Blk. 68, Lot 6.**
- gg. **RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO HODULIK AND MORRISON, P.A. AS MUNICIPAL AUDITORS FOR THE TOWNSHIP OF MONROE.**
- hh. **RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO WILENTZ, GOLDMAN & SPITZER, P.A., AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2012.**
- ii. **RESOLUTION AUTHORIZING MODIFICATION TO A PROFESSIONAL SERVICE CONTRACT TO BARNICKEL ENGINEERING CORPORATION FOR ENGINEERING SERVICES RELATED TO CONSTRUCTION OF THE NEW SENIOR CENTER.**
- jj. **RESOLUTION AUTHORIZING THE TOWNSHIP ENGINEER TO PREPARE PLANS, SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS FOR THE DEMOLITION OF TOWNSHIP ACQUIRED FLOOD DAMAGED PROPERTIES.**
- kk. **RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR YEAR 2012 WITH EXTENSIONS AND ADDENDUMS.**
- ll. **RESOLUTION APPROVING THE 2012 CASH MANAGEMENT PLAN.**
- mm. **RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER FOR YEAR 2012.**
- nn. **RESOLUTION APPROVING EXTENSION OF THE INTRODUCTION AND APPROVAL OF THE MONROE TOWNSHIP 2012 ANNUAL BUDGET TO FEBRUARY 6, 2012.**
- oo. **RESOLUTION AUTHORIZING EXTENSION OF A CONTRACT WITH BLUMIG KENNELS FOR THE HOUSING AND FEEDING OF STRAY ANIMALS FOUND WITHIN THE TOWNSHIP OF MONROE FOR YEAR 2012.**

- pp. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO GOVERNMENTAL RISK MANAGEMENT ASSOCIATES, INC. FOR INSURANCE CONSULTING & PRODUCER SERVICES FOR CALENDAR YEAR 2012.
- qq. RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT TO STERLING DiSANTO & ASSOCIATES, LLC FOR COMMERCIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2012.
- rr. RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT TO GAGLIANO APPRAISAL, LLC FOR RESIDENTIAL AND COMMERCIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2012.
- ss. RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT TO MCR APPRAISALS FOR RESIDENTIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2012.
- tt. RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT TO BETTINA DURMASKIN SHOLK REAL ESTATE APPRAISAL FOR FARMLAND PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2012.
- uu. RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT TO TIMOTHY HOFFMAN REAL ESTATE APPRAISERS, INC. FOR RESIDENTIAL AND COMMERCIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2012.
- vv. RESOLUTION AUTHORIZING THE BUSINESS ADMINISTRATOR TO PREPARE PLANS, SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS FOR VARIOUS GOODS AND SERVICES.
- ww. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A PROFESSIONAL SERVICES CONTRACT WITH FEIST ENGINEERING, INC. FOR PROFESSIONAL SERVICES RELATED TO THE 2012 OPEN SPACE BUILDING DEMOLITIONS.
- xx. RESOLUTION AUTHORIZING EXTENSION OF A CONTRACT WITH NORTHSTAR VETS FOR MEDICAL CARE OF STRAY ANIMALS FOUND WITHIN THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2012.
- yy. RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT TO JOEL L. SHAIN, ESQUIRE, WITH THE FIRM OF SHAIN, SCHAFFER & RAFANELLO, P.C., FOR GENERAL LEGAL SERVICES WITHIN THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX FOR CALENDAR YEAR 2012.
- zz. RESOLUTION AUTHORIZING THE 2012 TEMPORARY BUDGET APPROPRIATIONS.

MOTION: _____

SECOND: _____

ROLL CALL: Ayes _____ Nays _____

9. Council President to announce Nominations are in order for the position of Class III Council Member to the Monroe Township Planning Board.

NOMINATION OF: _____ NOMINATION OF: _____

NOMINATION BY: _____ NOMINATION BY: _____

SECONDED BY: _____ SECONDED BY: _____

10. If no further Nominations, Motion to close the Nominations.

MOTION: _____

SECONDED: _____

ROLL CALL: Ayes _____ Nays _____

11. Consideration of a Resolution entitled: **RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD.**

MOTION: _____

SECONDED: _____

ROLL CALL: Ayes _____ Nays _____

12. Council President to announce Nominations are in order for the position of Council Member to the Middlesex County Housing and Community Development Committee.

NOMINATION OF: _____ NOMINATION OF: _____

NOMINATION BY: _____ NOMINATION BY: _____

SECONDED BY: _____ SECONDED BY: _____

13. If no further Nominations, Motion to Close the Nominations.

MOTION: _____

SECONDED: _____

ROLL CALL: Ayes _____ Nays _____

14. Consideration of a Resolution entitled: **RESOLUTION APPOINTING COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR YEAR 2012.**

MOTION: _____

SECOND: _____

ROLL CALL: Ayes _____ Nays _____

15. Mayor's Report.

16. Administrator's Report.

17. Engineer's Report.

18. Council's Reports.

19. Public. (5 Minutes per Speaker)

20. Adjournment. (p.m.)

MOTION: _____

SECOND: _____

ROLL CALL: Ayes _____ Nays _____