

MONROE TOWNSHIP, MIDDLESEX COUNTY

ORDINANCE NO.: \_\_\_\_\_

ORDINANCE OF THE MONROE TOWNSHIP COUNCIL  
AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE  
ENTITLED "FEES"

BE IT ORDAINED by the Council of the Township of Monroe, County of Middlesex, State of New Jersey that Chapter 39 of the Code of the Township of Monroe is hereby amended as follows: [deleted] and added/revised

SECTION 1.

§ 39-1. Title.

§ 39-2. Purpose.

§ 39-3. Fees enumerated.

§ 39.4. Board of Education exemption.

§ 39-1. Title

This Chapter shall be known as the "Codification of Fees and Costs of the Township of Monroe."

§ 39-2. Purpose

This Chapter is adopted in order to advise the citizens of the township, and any and all persons doing business with the township, of the various fees charged for services rendered by the departments of township government and to provide ready access to any and all such information.

§ 39-3. Fees enumerated.

A. General Fees.

(1) Fees for copies of public records.

(a) Copying by page.

Letter size (8 ½ x 11) \$0.05

Legal size (8 ½ x 14) \$0.07

(b) Whenever the nature, format, manner or collation, or volume of a government record embodied in the form of printed matter to be inspected, examined, or copied is such that the record cannot be reproduced by ordinary document copying equipment in ordinary business size or involves an extraordinary expenditure of time and effort to accommodate the request, the township may charge, in addition to the actual cost of duplicating the record, a special service charge that shall be reasonable and shall be based upon the actual direct cost of providing the copy or copies.

(c) For motor vehicle accident reports which are requested other than in person, an additional fee of five dollars (\$5,) will be charged to cover the administrative costs of the report ~~[for the first three (3) pages and one dollar (\$1.) for each page thereafter]~~, as provided by N.J.S.A. 39:4-131.

(d) For all other police reports which are requested, other than in person, the fees for the reports will be as outlined in Section 39-3A. General Fees(1)(a), plus any and all postage fees.

(e) Dictaphone tapes - \$5.00 per copy.

- (f) Audio tapes - \$5.00 per copy.
- (g) Digital video discs (DVD's – \$.85 per copy.
- (h) Photographs.
  - [1] Complete sets - \$5.00 per picture.
  - [2] 8 x 10 enlargements - \$15.00 per enlargement.
  - [3] 8 x 12 enlargements - \$20.00 per enlargement.
  - [4] Compact disc/DVD – \$.57 per CD/DVD containing still digital photographs.
- (i) Diskette - \$5.00.
- (j) Compact Disc/CD – \$.57.

**SECTION 2.** All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance shall be and the same are hereby repealed.

**SECTION 3.** If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

**SECTION 4.** This Ordinance shall take effect twenty (20) days after passage, adoption and publication according to law.

**SO ORDAINED**, as aforesaid.

\_\_\_\_\_  
GERALD W. TAMBURRO, Council President

**NOTICE**

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Monroe Township Council held on October 6, 2014. Said Ordinance will again be read and considered for final passage at a meeting of the Monroe Township Council to be held on November 5, 2014 at 7:00 p.m. in the Monroe Township Municipal Complex, 1 Municipal Plaza, Monroe Township, New Jersey. At said time and place all persons having an interest in the foregoing Ordinance will be granted an opportunity to be heard concerning the same prior to its consideration for final passage by the Council.

\_\_\_\_\_  
SHARON DOERFLER, Township Clerk

**MAYORAL APPROVAL**

Pursuant to the Optional Municipal Charter Law of 1950 and Section 3-19 of the Monroe Township Code, my approval of this Ordinance is effected by the affixing of my signature hereto.

\_\_\_\_\_  
RICHARD PUCCI, Mayor

Date Signed: \_\_\_\_\_