

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND CHANGES MAY BE MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**SPECIAL AND AGENDA MEETING**  
**OF THE MONROE TOWNSHIP COUNCIL**  
**FOR DECEMBER 26, 2012**

**AGENDA**

1. Call to Order. (7:00 p.m.)
  
2. Salute to the Flag.
  
3. **ROLL CALL:**  
Councilman Stephen Dalina  
Councilwoman Leslie Koppel  
Councilman Michael Leibowitz  
Council Vice-President Henry L. Miller  
Council President Gerald W. Tamburro \_\_\_\_\_

4. Council President Tamburro to request the following **SUNSHINE LAW** be read into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice of this meeting has been provided by the following:

1. Posted on January 6, 2012 on the Bulletin Board of the Office of the Township Clerk in the Municipal Building, 1 Municipal Plaza and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and **CRANBURY PRESS** on January 6, 2012;
3. Posted on January 6, 2012 on the Bulletin Boards within the Municipal Complex;
4. Posted on the Monroe Township website; and
5. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. **MOTION** to approve the payment of year-end **CLAIMS** per run date of **12/20/2012**.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

6. **MOTION** to approve the **MINUTES** of the **November 13, Agenda and Regular Meeting** and **November 26, 2012 Agenda Meeting** as written and presented.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

7. Second Reading Ordinance entitled: **ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX, CHAPTER 39 ENTITLED "FEES"**.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

**PUBLIC HEARING/DISCUSSION**

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

8. Second Reading Ordinance entitled: **ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX, CHAPTER 77 ENTITLED "PEDDLING AND SOLICITING"**.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

**PUBLIC HEARING/DISCUSSION**

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

9. Second Reading Ordinance entitled: **ORDINANCE AMENDING THE 2011 – 2014 SUPERVISORY SALARY AND WAGE ORDINANCE FOR THE TOWNSHIP OF MONROE.**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

**PUBLIC HEARING/DISCUSSION**

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

10. **RESOLUTIONS for CONSIDERATION under the CONSENT AGENDA:**
- a. **RESOLUTION REFUNDING TAX OVERPAYMENTS.**
  - b. **RESOLUTION REFUNDING THIRD PARTY TAX LIEN PREMIUM PAYMENTS.**
  - c. **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO JOEL L. SHAIN, ESQUIRE WITH THE FIRM OF SHAIN, SCHAFFER & RAFANELLO, P.C. FOR GENERAL LEGAL SERVICES WITHIN THE TOWNSHIP OF MONROE FOR CY 2013.**
  - d. **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO MARGUERITE M. SCHAFFER WITH THE FIRM OF SHAIN, SCHAFFER & RAFANELLO, P.C. AS ASSISTANT TOWNSHIP ATTORNEY WITHIN THE TOWNSHIP OF MONROE FOR CY 2013.**
  - e. **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO ERNEST FEIST WITH THE FIRM OF FEIST ENGINEERING, INC. FOR GENERAL ENGINEERING SERVICES WITHIN THE TOWNSHIP OF MONROE FOR CY 2013.**
  - f. **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FEIST ENGINEERING, INC. FOR MAINTENANCE OF TAX MAPS FOR THE TOWNSHIP OF MONROE FOR CY 2013.**
  - g. **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO HODULIK AND MORRISON, P.A. AS MUNICIPAL AUDITORS FOR THE TOWNSHIP OF MONROE FOR CY 2013.**
  - h. **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO RICHARD W. BENTZ, AS CERTIFIED TREE EXPERT FOR CY 2013.**
  - i. **RESOLUTION REFUNDING THE THIRD-PARTY TAX LIEN PREMIUM PAYMENTS FOR BLOCK 27.2, LOT 29 AND AUTHORIZING CANCELLATION OF THE TAX SALE CERTIFICATES.**
  - j. **RESOLUTION AUTHORIZING REDUCTION OF PERFORMANCE GUARANTEES POSTED FOR CLEARVIEW ESTATES.**

- k. **RESOLUTION AUTHORIZING THE REDUCTION OF PERFORMANCE GUARANTEES POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") FOR CLEARVIEW ESTATES, W&S 988, BLOCK 35, LOTS 27 & 28 (PB-1029-06).**
- l. **RESOLUTION AUTHORIZING THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") TO PREPARE SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS FOR VARIOUS GOODS AND SERVICES.**
- m. **RESOLUTION AUTHORIZING EXTENSION OF CONTRACT NO. 400 "PUMP STATION AND WELL REPAIR SERVICES" AWARDED TO LONGO ELECTRICAL-MECHANICAL, INC. FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.)."**
- n. **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO GOVERNMENTAL RISK MANAGEMENT ASSOCIATES, INC. FOR INSURANCE CONSULTING & PRODUCER SERVICES FOR CY 2013.**
- o. **RESOLUTION WAIVING THE TIME PERIODS BETWEEN THE PASSAGE DATE AND THE EFFECTIVE DATE OF VARIOUS ORDINANCES OF THE TOWNSHIP OF MONROE.**
- p. **RESOLUTION AUTHORIZING MODIFICATION TO A CONTRACT AWARDED TO BARNICKEL ENGINEERING CORPORATION FOR ENGINEERING SERVICES RELATED TO THE CONSTRUCTION OF THE NEW SENIOR CENTER.**
- q. **RESOLUTION AUTHORIZING THE SUBORDINATION OF AFFORDABLE HOUSING LIEN ON 12 EVERGREEN TERRACE.**
- r. **RESOLUTION AUTHORIZING PAYMENT OF ADDITIONAL FEES TO SHAIN, SCHAFFER & RAFANELLO, P.C. RELATED TO REPRESENTATION OF THE TOWNSHIP IN VARIOUS MATTERS OF EXTRAORDINARY LITIGATION.**
- s. **RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT TO WILENTZ, GOLDMAN & SPITZER, P.A. AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CY 2013.**
- t. **RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT TO TIMOTHY HOFFMAN REAL ESTATE APPRAISERS, INC. FOR RESIDENTIAL AND COMMERCIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2013.**
- u. **RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT TO GAGLIANO APPRAISAL, LLC FOR RESIDENTIAL AND COMMERCIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2013.**
- v. **RESOLUTION AUTHORIZING BUDGET TRANSFERS.**
- w. **RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT TO MCR APPRAISALS FOR RESIDENTIAL PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2013.**

- x. **RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT TO BETTINA DURMASKIN SHOLK REAL ESTATE APPRAISAL SERVICES FOR FARMLAND PROPERTY REAL ESTATE APPRAISAL SERVICES FOR CALENDAR YEAR 2013.**
- y. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MEMBERS TO THE AFFORDABLE HOUSING BOARD.**
- z. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.**
- aa. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE RE-APPOINTMENT OF MEMBER TO THE AFFORDABLE HOUSING BOARD.**
- bb. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE RE-APPOINTMENT OF MEMBER TO THE LIBRARY BOARD OF TRUSTEES.**
- cc. **RESOLUTION APPROVING THE SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS PROFESSIONAL SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") FOR CALENDAR YEAR 2013.**
- dd. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF THOMAS P. ABODE, ESQ. AS ACTING MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**
- ee. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE RE-APPOINTMENT OF FRANK J. GUMINA, ESQ. AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**
- ff. **RESOLUTION APPROVING AN EMERGENCY CONTRACT WITH PLEASANT VIEW LANDSCAPING AND MAINTENANCE INC. FOR TREE REMOVAL & CLEAN UP SERVICES RELATED TO THE AFTERMATH OF HURRICANE SANDY.**
- gg. **RESOLUTION GRANTING ADVICE AND CONSENT TO THE RE-APPOINTMENT OF MARGUERITE M. SCHAFFER, ESQ. AS ASSISTANT TOWNSHIP ATTORNEY FOR THE TOWNSHIP OF MONROE.**
- hh. **RESOLUTION CANCELING GENERAL CAPITAL IMPROVEMENT APPROPRIATION BALANCES.**
- ii. **RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR HEALTHCARE INSURANCE WITH AETNA FOR CALENDAR YEAR 2013.**

- jj. **RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR DENTAL INSURANCE WITH DELTA DENTAL OF NEW JERSEY, INC. FOR CALENDAR YEAR 2013.**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

**PUBLIC DISCUSSION**

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

11. **MOTION to ADJOURN the SPECIAL MEETING and call to order the regularly scheduled AGENDA MEETING:**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

12. **RESOLUTIONS for CONSIDERATION at the Wednesday, January 2, 2013 Regular Meeting:**

- a. **RESOLUTION DESIGNATING THE SCHEDULE OF PUBLIC MEETINGS OF THE MONROE TOWNSHIP COUNCIL FOR CALENDAR YEAR 2013.** (Regular Meetings to be held the 1<sup>st</sup> Monday of each month at 7:00 p.m., Agenda Meetings to be held the last Monday of each month at 7:00 p.m. Should any such day fall on a legal Holiday, or for any other good cause, the meeting will be held at the same time and place on the next Wednesday. The Regular Council Meetings in June and November will be held on the Wednesday immediately following the June Primary and November General Elections)
- b. **RESOLUTION DESIGNATING OFFICIAL TOWNSHIP NEWSPAPERS FOR CALENDAR YEAR 2013.**
- c. **RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2013 WITH EXTENSIONS & ADDENDUMS.**
- d. **RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2013.**
- e. **RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR YEAR 2013.**

- f. **RESOLUTION APPROVING THE 2013 CASH MANAGEMENT PLAN.**
- g. **RESOLUTION APPROVING THE EXTENSION OF THE INTRODUCTION AND APPROVAL OF THE MONROE TOWNSHIP 2013 ANNUAL BUDGET TO FEBRUARY 4, 2013.**
- h. **RESOLUTION AUTHORIZING THE 2013 TEMPORARY BUDGET APPROPRIATIONS.**

13 Mayor's Report.

14. Administrator's Report.

15. Engineer's Report.

16. Council's Reports.

17. Public. (5 Minutes per Speaker)

18. Adjournment. ( P.M.)

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_