

**COUNCIL OF THE TOWNSHIP OF MONROE**  
**MINUTES**  
**AGENDA MEETING - SEPTEMBER 28, 2015**

The Council of the Township of Monroe met in the Municipal Building, 1 Municipal Plaza, for an Agenda Meeting.

The Agenda Meeting was Called to Order at 7:00 p.m. by Council President Gerald W. Tamburro with a Salute to the Flag.

**UPON ROLL CALL** by Township Clerk, Sharon Doerfler, the following members of Council were present: Councilman Stephen Dalina, Councilman Michael Leibowitz, Councilwoman Elizabeth Schneider, Council Vice-President Leslie Koppel and Council President Gerald W. Tamburro.

**ALSO PRESENT:** Mayor Richard Pucci, Business Administrator Wayne R. Hamilton, Township Attorney Joel L. Shain, Township Engineer Mark Rasimowicz and Deputy Township Clerk Patricia Reid.

There were approximately fifteen (15) members of the Public present in the audience.

Council President Tamburro requested the Township Clerk to read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice of this meeting has been provided by the following:

1. Posted on January 2, 2015 on the Bulletin Board of the Office of the Township Clerk in the Municipal Building, 1 Municipal Plaza and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and **CRANBURY PRESS** on January 2, 2015;
3. Posted on January 2, 2015 on the Bulletin Boards within the Municipal Complex;
4. Posted on the Monroe Township website; and
5. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

Council President Tamburro read the following entitled **ORDINANCES** for **SECOND READING** at the **MONDAY, OCTOBER 5, 2015** Regular Council Meeting into the record:

- a. **ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MONROE, MIDDLESEX COUNTY, SPECIFICALLY CHAPTER 122 THEREOF ENTITLED, "VEHICLES AND TRAFFIC".**  
(No Parking – Applegarth, Federal, Halsey Reed, Englishtown and Possum Hollow Roads)
- b. **ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN PARCELS OF LAND FOR OPEN SPACE LOCATED AT 146 AND 148 PROSPECT PLAINS ROAD, AND APPEARING ON THE OFFICIAL MUNICIPAL TAX MAPS AS BLOCK 27.02, LOT 18.05 AND BLOCK 27.02, LOT 18.04.**

Council President Tamburro read the following entitled **ORDINANCES** for **INTRODUCTION** at the **MONDAY, OCTOBER 5, 2015** Regular Council Meeting:

- a. **ORDINANCE AMENDING CHAPTER 33 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "DOGS, CATS AND OTHER ANIMALS".**
- b. **ORDINANCE AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "FEES".** (Construction Fees)

Council President Tamburro requested the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **MONDAY, OCTOBER 5, 2015** Regular Council meeting be reviewed and any questions will be addressed:

- a. **RESOLUTION AUTHORIZING THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") TO PREPARE SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS FOR VARIOUS GOODS AND SERVICES FOR 2015-16.**
- b. **RESOLUTION AUTHORIZING THE MONROE TOWNSHIP UTILITY DEPARTMENT PURCHASING MANAGER TO PREPARE AND ADVERTISE REQUEST FOR QUALIFICATIONS FOR VARIOUS PROFESSIONAL SERVICES FOR CALENDAR YEAR 2016 FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.).**
- c. **RESOLUTION AUTHORIZING THE EXTENSION OF CONTRACT NO. 429 - "SYSTEM REPAIR SERVICES" AWARDED TO J. FLETCHER CREAMER & SON, INC. FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.).**
- d. **RESOLUTION AUTHORIZING THE EXTENSION OF CONTRACT NO. 430 - "WATER METERS" AWARDED TO WATER WORKS SUPPLY CO., INC. FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.).**
- e. **RESOLUTION GRANTING APPROVAL OF CHANGE ORDER NO. 2 SUBMITTED BY INDUSTRIAL CONTROLS, LLC IN CONNECTION WITH CONTRACT NO. 423 - "REMOTE WATER AND SEWER PLC AND WIRELESS SYSTEMS INSTALLATION AND UPGRADE OF EXISTING SCADA SYSTEM" FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.).**
- f. **RESOLUTION AUTHORIZING REDUCTION OF PERFORMANCE GUARANTEES POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") FOR W&S 1124 - COLT'S RUN, SECTION 1 WATER, PB-1109-11.**
- g. **RESOLUTION AUTHORIZING REDUCTION OF PERFORMANCE GUARANTEES POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT FOR W&S 1124 - COLT'S RUN, SECTION 2 WATER AND SEWER, PB-1109-11.**
- h. **RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEES AND ESTABLISHING MAINTENANCE GUARANTEES POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") FOR W&S 1094 - FRANCES E. PARKER MEMORIAL HOME, INC. PB-1106-11.**
- i. **RESOLUTION AUTHORIZING REDUCTION OF PERFORMANCE GUARANTEE POSTED FOR COLTS RUN AT MONROE – SECTION 2 (PB-1109-11).**
- j. **RESOLUTION AUTHORIZING EXTENSION OF CONTRACT WITH CIRCLE JANITORIAL SUPPLY, SOUTH FOR CALENDAR YEAR 2016.**
- k. **RESOLUTION AUTHORIZING AND APPROVING THE RENEWAL OF LIQUOR LICENSES FOR THE 2015-2016 LICENSE TERM.**
- l. **RESOLUTION AUTHORIZING THE TOWNSHIP BUSINESS ADMINISTRATOR/QPA TO PREPARE AND ADVERTISE A REQUEST FOR QUALIFICATIONS FOR A FINANCIAL ADVISOR FOR CALENDAR YEAR 2016.**
- m. **RESOLUTION AUTHORIZING ADDITIONAL 90-DAYS OF EXTENDED SICK LEAVE.**

- n. RESOLUTION AUTHORIZING THE PURCHASE OF AN EVENTIDE VOICE RECORDING SYSTEM FOR THE MONROE TOWNSHIP POLICE DEPARTMENT UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM.
- o. RESOLUTION AUTHORIZING SHAIN, SCHAFFER & RAFANELLO, P.C. TO HANDLE MATTERS RELATED TO THE ENERGY AGGREGATION PROGRAM.
- p. RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) VEHICLES FOR THE MONROE TOWNSHIP DEPARTMENT OF PUBLIC WORKS UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM.
- q. RESOLUTION REFUNDING THIRD PARTY TAX LIEN PREMIUM PAYMENT.
- r. RESOLUTION AUTHORIZING THE EXECUTION OF A FIFTH ADDENDUM TO AN AGREEMENT MADE BY AND BETWEEN THE COUNTY OF MIDDLESEX, A GOVERNMENTAL ENTITY OF THE STATE OF NEW JERSEY, THE TOWNSHIP OF MONROE, A MUNICIPAL CORPORATION IN THE COUNTY OF MIDDLESEX, AND TOLL II, L.P., A NEW JERSEY LIMITED PARTNERSHIP, WITH REGARDS TO PROPOSED IMPROVEMENTS TO BE MADE TO THE INTERSECTIONS OF COUNTY ROUTE 522 (A/K/A BUCKLEW AVENUE) AND MOUNTS MILLS ROAD, COUNTY ROUTE 613 (A/K/A SPOTSWOOD-ENGLISHTOWN ROAD) AND COUNTY ROUTE 613 (A/K/A SPOTSWOOD-ENGLISHTOWN ROAD) AND MOUNTS MILLS ROAD IN MONROE TOWNSHIP, MIDDLESEX COUNTY, NEW JERSEY.
- s. RESOLUTION AUTHORIZING CENTER STATE ENGINEERING TO HANDLE THE ENGINEERING SERVICES IN CONNECTION WITH DECLARATORY JUDGMENT ACTION REGARDING THE TOWNSHIP'S COAH COMPLIANCE.

Councilman Dalina requested clarification of the Ordinance for Introduction that amends Chapter 33, asking what the "other animals" are.

Administrator Hamilton responded goats and farm animals. It limits the amount allowed.

Council President Tamburro requested clarification of Resolution r. – Addendum to the Agreement with Toll Bros. in connection with the Intersection Improvements.

Administrator Hamilton responds, it stipulates who's responsible on an on-going basis.

Engineer Rasimowicz added that it's for the traffic signal at 522 and Spotswood-Englishtown Road. Essentially the County is responsible for maintenance of the traffic light; however, the electric meter would be the township's responsibility. The on-site work is completed, the light is operational and up and running. It still hasn't been signed off 100% by Middlesex County at this point.

#### **REPORTS:**

**Mayor Pucci** – No report

**Administrator Hamilton** –

- Annual Best Practices Checklist was included in your packets.
  - An acceptable rating is anything over 80%. Since they implemented this checklist we have exceeded that 80% threshold. If you fail to score less than 80% there is a state aid penalty.

Council President Tamburro commended Administrator Hamilton for following the Best Practices and for obtaining the acceptable average each year.

- Additional items of consideration possibly to be added to the October 5<sup>th</sup> Council Meeting Agenda:
  - Bond Ordinance for the Open Space funding for the soccer fields and tennis courts in conjunction with the Board of Education shared services agreement.
  - Resolution for an amendment to the South Brunswick Shared Services Agreement which we have for the hotel property which is currently being reviewed by our Attorney.
  - Resolution refunding some tax overpayments.

**Engineer Rasimowicz** – No report

**COUNCIL REPORTS:**

**Councilman Leibowitz** –

- On Saturday he attended an event at Stonebridge honoring Veterans. Over 300 people in attendance and they also had to turn people away. He read a Proclamation aloud from the Mayor. Four people from the U.S.O. from the New York area came and sang. It was a wonderful event!
- Asked Michael Barnes, Director, MTUD, for a drought report
- Mr. Barnes stated our water supply is ground water and we've seen no impact with the lack of rainfall. We are drilling two new wells so in case we do have an impact in the future it will be minimized.

**Councilman Dalina** –

- Pleasure to attend the vintage baseball game. Congratulations to the Historical Commission for yet again pulling off a wonderful event.
- Octoberfest is Sunday, October 18<sup>th</sup> from noon to 4pm. This is an opportunity to recognize some of our wonderful volunteers.
- Halloween Parade will be held on October 31<sup>st</sup>

**Councilwoman Schneider** –

- Attended the graduation at the State Home for Boys. So impressed with three young men who spoke, so articulate. They are now graduates and is hoping they don't go back to what they were before. Wished them luck in their future endeavors.
- Attended two Eagle Scout honors for Gregory Gasko and Skyler Adams.
- Attended opening day for soccer which was remarkable. The program is for ages 3-16.
- The old time baseball game was an event that everyone should come out and see. It takes you back in time showing how they then played baseball.
- Bagged for Hunger at the Shop-Rite in Spotswood.

**Council Vice-President Koppel** –

- Thanked John Katerba along with former Councilman Hank Miller for the old time baseball game at Dey Farm. There was a wonderful turn out and it was a wonderful event.
- This weekend will be the Green Fair at Oak Tree School from 10-3. A wonderful event for the whole community.

**Council President Tamburro** –

- Attended the baseball game at Dey Farm; was asked to throw out the first pitch. Wonderful event. It's wonderful to see the old School House going up and the improvements that are happening by way of the Grant we received from Middlesex County. Thanked John Katerba for his dedication.

**PUBLIC:**

**Richard Lans, 87 Beth Page Drive** – requested clarification of Ordinance #5.b. - Acquisition of Land, and would like to know where the land is, who the land was acquired from and for how much.

Council President Tamburro responded that the land is located on Prospect Plains Rd and Half Acre Rd. across from the gas station. It consists of two parcels of land and the price for both parcels is \$585,000.00.

**Charlie Lerman, 11 Doral Drive** – requested clarification of Resolution r. – Amendment to Agreement with Toll Bros. for Intersection Improvements.

Engineer Rasimowicz responded there is one Agreement for all three intersections and this is an addendum to the original Agreement. It just clarifies what party is responsible for the maintenance, which is the County, and the party responsible for the electric, which is the Township and this is typical of all County traffic lights.

**Allan Kahn, 11 Crenshaw Court** – Feels that at Route 520/Spotswood-Englishtown Rd. they should look into making the right lane a right turning lane only. Too many aggressive drivers trying to pass with the way it is now.

**Michele Arminio, 9 Nathaniel Street** – Regarding Ordinance #5.b. – asked what the use of those two parcels will be and felt it seems like a lot of money for those two lots.

Council President Tamburro responded they will be incorporated into the Memorial Park. We've had certified appraisals done by a State certified appraiser. We have to purchase the land at the appraisal price.

Michele Arminio – requested an explanation on Resolution s. - RESOLUTION AUTHORIZING CENTER STATE ENGINEERING TO HANDLE THE ENGINEERING SERVICES IN CONNECTION WITH DECLARATORY JUDGMENT ACTION REGARDING THE TOWNSHIP'S COAH COMPLIANCE.

Council President Tamburro responded that this is the case we are pursuing in Court regarding the number of units we will be required to build under affordable housing. Engineer Rasimowicz has been brought in more than originally thought. The Judge ruled that the State did not have a position to take the affordable housing money that they wanted from us, so that much was in our favor. The case is being made that in spite of what fair share housing wants to do that there is a general rule of a cap of 1,000 units for any municipality and we are pursuing that.

Engineer Rasimowicz added that the additional cost is for mapping and survey type documentation on developable land.

**Mike Elgawly, 10 Sunny Court** - Is here in regards to a construction permit fee. Recently had a roof installed over his patio. When he spoke to the construction company building the patio and roof and the home inspectors he asked for an idea as to how much the permits would cost for the entire project. He was informed at that time that the roof is charged at .035 x cubic volume. When he received the permit he was charged \$18.00 per \$1000 cost of the entire project. Apparently the software at the Construction Dept. categorized this project as an alteration. The bill should have been \$47.00 instead of \$522.00. The Construction Dept. advised he should bring the matter before the Council.

Council President Tamburro advised Mr. Elgawly to give all his information to Administrator Hamilton and the issue will be looked into.

**UPON MOTION** made by Councilman Dalina and seconded by Councilman Leibowitz, the Agenda Meeting was Adjourned at 7:28pm.

ROLL CALL:	Councilman Stephen Dalina	Aye
	Councilman Michael Leibowitz	Aye
	Councilwoman Elizabeth Schneider	Aye
	Council Vice-President Leslie Koppel	Aye
	Council President Gerald W. Tamburro	Aye

---

SHARON DOERFLER, Township Clerk

---

GERALD W. TAMBURRO, Council President

Minutes were adopted on December 9, 2015