

COUNCIL OF THE TOWNSHIP OF MONROE
MINUTES
AGENDA MEETING - FEBRUARY 29, 2016

The Council of the Township of Monroe met in the Municipal Building, 1 Municipal Plaza, for an Agenda Meeting.

The Agenda Meeting was Called to Order at 7:00 p.m. by Council President Leslie Koppel with a Salute to the Flag.

UPON ROLL CALL by the Township Clerk, Sharon Doerfler, the following members of Council were present: Councilman Blaise Dipierro, Councilman Michael Leibowitz, Councilwoman Elizabeth Schneider, Council Vice-President Stephen Dalina and Council President Leslie Koppel.

ALSO PRESENT: Mayor Gerald W. Tamburro, Business Administrator Wayne R. Hamilton, Township Attorney Joel L. Shain, Engineer Mark Rasimowicz and Deputy Township Clerk Patricia Reid.

There were approximately ten (10) members of the Public present in the audience.

Council President Koppel requested the Township Clerk to read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice of this meeting has been provided by the following:

1. Posted on January 5, 2016 on the Bulletin Board of the Office of the Township Clerk in the Municipal Building, 1 Municipal Plaza and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and the **CRANBURY PRESS** on January 8, 2016;
3. Posted on the Bulletin Boards within the Municipal Complex;
4. Posted on the Monroe Township website; and
5. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

The following **PROCLAMATIONS** of Mayor Gerald W. Tamburro were read by Title into the record:

YOUTH ART MONTH
March 2016

READ ACROSS AMERICA
March 2, 2016

Council President Koppel read the following entitled **ORDINANCES** for **SECOND READING** at the **MONDAY, MARCH 7, 2016** Regular Council Meeting:

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| O-2-2016-003 | ORDINANCE AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "FEES" |
| O-2-2016-004 | ORDINANCE ACCEPTING THE DEDICATION OF LAND APPEARING ON THE OFFICIAL TAX MAP AS BLOCK 52, LOT 2.03, BLOCK 62, LOT 7.01 AND BLOCK 106.07, LOTS 9-24 & 30-45. |

Council President Koppel read the following entitled **ORDINANCES** for **INTRODUCTION** at the **MONDAY, MARCH 7, 2016** Regular Council Meeting:

- O-3-2016-005** **ORDINANCE ACKNOWLEDGING MONROE TOWNSHIP'S ACCEPTANCE OF THE TRAFFIC CONTROL SIGNAL LOCATED AT THE INTERSECTION OF APPLGARTH ROAD (CR 619) AND FORSGATE DRIVE (CR 612) AND LINKS DRIVE.**
- O-3-2016-006** **ORDINANCE AMENDING CHAPTER 35 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED "DRUG-FREE ZONES".**
- O-3-2016-007** **ORDINANCE ACCEPTING THE CONVEYANCE OF DEED OF EASEMENT AND ACCEPTING LAND TO BE DEDICATED FOR PURPOSES OF OPEN SPACE AND DETENTION BASINS IN THE WOODLANDS AT MONROE RESIDENTIAL SUBDIVISION FROM CENTEX HOMES, LLC.**
- O-3-2016-008** **ORDINANCE ACCEPTING DEED TO LAND IDENTIFIED AS BLOCK 22, LOTS 1 AND 3 ON THE TAX MAP OF MONROE TOWNSHIP DESIGNATING BLOCK 22, LOTS 1 AND 3 TAX EXEMPT.**
- O-3-2016-009** **ORDINANCE CREATING CHAPTER 23A ENTITLED, "CLOTHING DONATION BINS".**
- O-3-2016-010** **ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MONROE, SPECIFICALLY CHAPTER 131 ENTITLED, "AFFORDABLE HOUSING".**
- O-3-2016-011** **BOND ORDINANCE AMENDING AND SUPPLEMENTING BOND ORDINANCE NUMBER 0-11-2015-021 FINALLY ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (THE "TOWNSHIP") ON NOVEMBER 4, 2015 WHICH PROVIDES FOR VARIOUS IMPROVEMENTS TO THE SOCCER COMPLEX AND TENNIS COURTS), TO INCREASE THE APPROPRIATION THEREIN BY \$600,000, TO INCREASE THE AUTHORIZATION OF BONDS OR NOTES THEREIN BY \$571,000 AND TO INCREASE THE TOTAL DOWN PAYMENT THEREIN BY \$29,000.**

Council President Koppel requested the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **MONDAY, MARCH 7, 2016** Regular Council meeting be reviewed and any questions will be addressed:

- R-3-2016-090** **RESOLUTION APPROVING THE PRE-DISASTER MITIGATION PLAN PREPARED BY PRINCETON HYDRO, LLC ON BEHALF OF MIDDLESEX COUNTY AS REQUIRED BY THE OFFICE OF EMERGENCY MANAGEMENT AND PREPAREDNESS AND APPROVED BY THE DIVISION OF STATE POLICE, EMERGENCY MANAGEMENT BUREAU.**
- R-3-2016-091** **RESOLUTION AUTHORIZING EXECUTION OF AN AFFORDABLE HOUSING HOMEOWNERSHIP ASSISTANCE LOAN REPAYMENT AGREEMENT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BLOCK 14, LOT 12.51.**
- R-3-2016-092** **RESOLUTION AUTHORIZING EXECUTION OF AN AFFORDABLE HOUSING HOMEOWNERSHIP ASSISTANCE LOAN REPAYMENT AGREEMENT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BLOCK 14.11, LOT 1.**

- R-3-2016-093 RESOLUTION AUTHORIZING REDUCTION OF A PERFORMANCE GUARANTEE POSTED FOR COLTS RUN AT MONROE – SECTION 2 (PB-1109-11).
- R-3-2016-094 RESOLUTION AUTHORIZING THE PURCHASE OF A VEHICLE FOR THE MONROE TOWNSHIP POLICE DEPARTMENT UNDER THE CRANFORD POLICE COOPERATIVE PURCHASING PROGRAM.
- R-3-2016-095 RESOLUTION AUTHORIZING THE PURCHASE OF VEHICLE ACCESSORIES UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP POLICE DEPARTMENT.
- R-3-2016-096 RESOLUTION AUTHORIZING REDUCTION OF A PERFORMANCE GUARANTEE POSTED FOR MATRIX 259 LCE F, LLC. (PB-1166-15).
- R-3-2016-097 RESOLUTION REFUNDING CONSTRUCTION PERMIT FEES.
- R-3-2016-098 RESOLUTION REFUNDING THIRD PARTY TAX LIEN PREMIUM PAYMENTS.
- R-3-2016-099 RESOLUTION APPOINTING A REGISTRAR, DEPUTY REGISTRAR AND ALTERNATE REGISTRAR OF VITAL STATISTICS.
- R-3-2016-100 RESOLUTION AUTHORIZING THE TOWNSHIP BUSINESS ADMINISTRATOR TO PREPARE PLANS, SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS FOR A LAND LEASE AND INSTALLATION OF A MACRO CELL LATTICE TELECOMMUNICATIONS TOWER ON A PORTION OF BLOCK 48.40, LOT 10.
- R-3-2016-101 RESOLUTION REFUNDING TAX OVERPAYMENTS.
- R-3-2016-102 RESOLUTION APPROVING THE EXTENSION OF THE INTRODUCTION AND APPROVAL OF THE MONROE TOWNSHIP 2016 ANNUAL BUDGET TO APRIL 4, 2016.
- R-3-2016-103 RESOLUTION APPOINTING A MEMBER TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.
- R-3-2016-104 RESOLUTION AUTHORIZING THE TOWNSHIP ENGINEER TO PREPARE PLANS, SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS FOR SPRAY PARK IMPROVEMENTS AT VETERAN'S PARK.
- R-3-2016-105 RESOLUTION AUTHORIZING REDUCTION OF A PERFORMANCE GUARANTEE POSTED FOR BLOCK 17 ASSOCIATES, LLC / HIDDEN POND (PB-1132-13).
- R-3-2016-106 RESOLUTION AUTHORIZING THE PURCHASE OF A VEHICLE FOR THE MONROE TOWNSHIP EMERGENCY MEDICAL SERVICES DEPARTMENT UNDER THE STATE COOPERATIVE PURCHASING PROGRAM.
- R-3-2016-107 RESOLUTION AUTHORIZING AWARD OF BID FOR THE PURCHASE OF HEAVY DUTY STREET SWEEPER.
- R-3-2016-108 RESOLUTION AUTHORIZING AND APPROVING CHANGE ORDER NO. 3 SUBMITTED BY EAGLE CONSTRUCTION SERVICES, INC. IN CONNECTION WITH WELL NO. 22 ADDITIONAL TREATMENT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).

- R-3-2016-109 RESOLUTION AUTHORIZING REDUCTION OF PERFORMANCE GUARANTEES POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”) FOR W & S 1099 – HIDDEN POND, PB#1116-12.
- R-3-2016-110 RESOLUTION AUTHORIZING THE EXTENSION OF CONTRACT NO. 438 “LIQUID ZINC PYROPHOSPHATE” AWARDED TO KLENZOID, INC. FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).
- R-3-2016-111 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR ENGINEERING SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).
- R-3-2016-112 RESOLUTION AUTHORIZING THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”) TO PREPARE SPECIFICATIONS AND ADVERTISE FOR RECEIPT OF BIDS FOR VARIOUS GOODS AND SERVICES FOR 2016.
- R-3-2016-113 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HATCH MOTT MACDONALD FOR PROFESSIONAL SERVICES FOR 2016 WATER SYSTEM MASTER PERMIT UPDATE FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).
- R-3-2016-114 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HATCH MOTT MACDONALD FOR PROFESSIONAL SERVICES FOR WATER SYSTEM HYDRAULIC MODELING OF PROPOSED DEVELOPMENTS FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).
- R-3-2016-115 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LEGGETTE, BRASHEARS & GRAHAM, INC. FOR GENERAL HYDRO-GEOLOGIC CONSULTING SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).
- R-3-2016-116 RESOLUTION AUTHORIZING MODIFICATION OF CONTRACT WITH LEGGETTE, BRASHEARS & GRAHAM, INC. FOR PROFESSIONAL HYDROGEOLOGICAL CONSULTING SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).
- R-3-2016-117 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LEGGETTE, BRASHEARS & GRAHAM, INC. FOR GENERAL HYDROGEOLOGICAL CONSULTING SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).
- R-3-2016-118 RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MONROE AND THE COUNTY OF MIDDLESEX PROVIDING FOR EMERGENCY PRE-EMPTION EQUIPMENT AT THE INTERSECTION OF PERRINEVILLE ROAD AND UNION VALLEY ROAD, MONROE, NEW JERSEY.
- R-3-2016-119 RESOLUTION AUTHORIZING BUDGET APPROPRIATION RESERVE TRANSFERS.
- R-3-2016-120 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITH CENTER STATE ENGINEERING FOR THE MONROE TOWNSHIP SPRAY PARK IMPROVEMENT PROJECT.
- R-3-2016-121 RESOLUTION AUTHORIZING EMERGENCY 2016 TEMPORARY BUDGET AMENDMENT.
- TITLE ONLY** R-3-2016-122 RESOLUTION ENDORSING THE 2016 PROJECT PROPOSALS AS RECOMMENDED BY THE HOUSING AND COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE.

REPORTS:

Mayor Tamburro –

- Attended Read Across America at the Learning Academy which is one of the most rewarding experiences. Also, will read to the children over at Oak Tree School.

Administrator Hamilton–

- In the process of preparing an Ordinance amendment to add some additional Open Space parcels.
- In the process of completing the 2016 Budget; the Workshops are scheduled for March 16th and March 17th at 6pm.

Engineer Rasimowicz–

- No Report.

COUNCIL REPORTS:

Councilwoman Schneider –

- Attended two Eagle Scout Courts of Honors which was a pleasure.
- Attended Cub Scouts Troop 105 moving up ceremony.
- Read at Applegarth School to the 4th and 5th graders; also will be reading at Oak Tree School.

Councilman Dipierro –

- Will also be reading at Oak Tree School for Read Across America on Friday.
- Visited Oak Tree School with Bonnie Watson-Coleman.
- Went to the Dey Farm – siding is complete; some other items need to be addressed but everything is coming along well and the Farm looks great.

Councilman Leibowitz –

- No Report.

Council Vice-President Dalina –

- Thanked everyone for their well wishes as it has been a month since his surgery and is undergoing physical therapy currently.

Council President Koppel –

- Hispanic Roots will be appearing at 1pm at the Monroe Township Library on March 8th.
- Patron of the Arts trip to Tanglewood is scheduled.
- Community Garden Meeting is March 10th at 7:00pm at the Senior Center. The tentative opening day will be April 1st.
- Will be reading for Read Across America as well.

PUBLIC:

- No Public Comment

UPON MOTION made by Council Vice-President Dalina and seconded by Councilwoman Schneider, the Regular Meeting was Adjourned at 7:12pm.

ROLL CALL:	Councilman Blaise Dipierro	Aye
	Councilman Michael Leibowitz	Aye
	Councilwoman Elizabeth Schneider	Aye
	Council Vice-President Stephen Dalina	Aye
	Council President Leslie Koppel	Aye

SHARON DOERFLER, Township Clerk

LESLIE KOPPEL, Council President

Minutes were adopted on April 4, 2016