

**MINUTES OF THE MONROE TOWNSHIP
LIBRARY BOARD OF TRUSTEES MEETING**

May 16, 2016

ATTENDING:

Members

Sylvie Feist (President)
Lillian Augustine, Vice- President
Ben Baum
Robert Isaacs
Lois Kane
Prena Shah

Staff

Irene Goldberg
Jennifer Scola

CALL TO ORDER

The meeting of the Monroe Township Library Board of Trustees was called to order at 6:30 p.m. by Sylvie Feist, Board President, presiding.

STATEMENT OF COMPLIANCE

It was noted that this meeting was in compliance with the Open Public Meetings Act.

MINUTES OF THE APRIL 18, 2016 MEETING

*Lillian Augustine moved that the minutes be accepted as presented.
Prena Shah seconded. The motion passed.*

DIRECTOR'S REPORT

Irene reported that the donation policy will be revised, directing monetary donations to the Library Foundation,

The Library has joined the local Chamber of Commerce. Irene, Leah and Karen have attended meetings. It was through the connections made at a recent meeting that enabled the Library find a person to teach a digital photography workshop.

The Metuchen Library is planning on renovating a part of their library and came to visit Monroe for ideas.

The Township has received a grant to upgrade the parking lot lights and other outdoor lighting.

The Library is able to move forward on a contract with Johnson Controls to update the HVAC controls in the building.

The NJLA (New Jersey Library Association) Conference is being held in Atlantic City this week. Several of the staff are attending and presenting. Irene will be on a panel on grooming the next generation of library leaders.

ASSISTANT DIRECTOR'S REPORT

We have located a good spot for the book return at the Senior Center.

April 13 was National Bookmobile Day. The Bookmobile stayed off the road that morning and was parked in the Library's lot and open to the public. It was a nice opportunity for people see the new vehicle.

The Library has received a \$600.00 Talk Story Grant from *Talk Story: A Joint Project between the Association of Indian Library Association and Asian/Pacific American Librarians Association*. The Children's department will enhance its Asian Indian collection and provide several cultural programs. Thanks go to Rebecca Osowski who submitted and will oversee the grant application.

FINANCIAL REPORT

The financial report was accepted as submitted.

COMMITTEE REPORTS

A copy of the Use of Library Space Policy was included in this month's packets and can be added to Board Member's Policy Manual.

FRIENDS OF THE LIBRARY

None

MONROE TOWNSHIP SCHOOL ADMINISTRATOR

None

STUDENT REPRESENTATIVE

None

FOUNDATION

The Art Show and Raffle is going on until the end of the month. Donations have been slow in coming in.

The Foundation thanks the Board of Trustees for their support with this event.

OLD BUSINESS

None

NEW BUSINESS

Irene noted that the Strategic Plan expires in 2017.

ACTION ON BILLS

Ben Baum moved the payment of bills with checks #15204– #15252, in the amount of \$185,350.85. Lois Kane seconded. The motion passed unanimously.

OTHER

The next meeting of the Monroe Township Library Board of Trustees is scheduled for ***Monday, June 20, 2016*** at 6:30 p.m.

ADJOURNMENT

There being no other business, Lillian Augustine moved that the meeting adjourn. Bob Isaacs seconded. The meeting adjourned at 7:00 p.m.

Respectfully submitted,


Jennifer Scola