



Township of Monroe

County of Middlesex

Shade Tree Commission
Municipal Complex
1 Municipal Plaza
Monroe Township, N.J. 08831
732-521-4400

MINUTES TOWNSHIP OF MONROE SHADE TREE COMMISSION

For Tuesday, July 5, 2016 Shade Tree Commission Meeting at 7:00 p.m.

- I. Call to order 7:15pm
 - II. Pledge of Allegiance
 - III. Roll Call:

Pamela Broskie, Secretary	Charles Petretti, Commissioner Absent
Lucille DiPasquale, Chairwomen	Michael Leibowitz, Council Liaison
Darren Kutz, Vice Chairman	Leonard Baskin, Alternate I
Phil Levy, Commissioner	Lorraine Sarhage, Alternate II
Nick Parente, Commissioner Absent	Gary Lovallo, Tree Assessor
Shaun Hluchy, Commissioner Absent	John Riggs, Conservation Officer Absent
Stanley Geltzeiler, Commissioner Absent	Peg Schaffer, Attorney Absent
	Sarah Fitzpatrick in place of Peg Schaffer
 - IV. **SUNSHINE LAW:** In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided by the following:
 - a. Posted on January 8, 2016 on the Bulletin Board of the Office of the Township Clerk in the Municipal Building, 1 Municipal Plaza and remains posted at that location for public inspection:
 - b. Printed in the HOME NEWS TRIBUNE and CRANBURY PRESS on January 8, 2016;
 - c. Posted on the Bulletin Boards within the Municipal Complex
 - d. Posted on the Monroe Township Website; and
 - e. Sent to those individuals who have requested personal notice.
 - IV Applications: None
 - V. Old Business/New Business:

Sarah Fitzpatrick drafted a resolution about the problem the Township will be having with the Emerald Ash Borer. There are many Ash Trees within the Township and we need to get an idea of how many and where they are located. This service will be provided by Gary Lovallo of Chestnut Arbicultural & Forestry Services, LLC. (Phil Levy made a motion and was 2nd by Lorraine Sarhage, all were in favor) See attached resolution.

Attendance policy was discussed and we are asking the council to amend the code so that it reads if a member misses more than 3 meetings or more than 6 weeks, they can be asked to leave the commission. (Phil Levy made a motion, and was 2nd by Len Baskin, All were in favor) Letters went out to two members that haven't attended meetings.
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Gary went over his report. (see attached)
Discussion about "give aways" for Octoberfest and Green Fair. The commission agreed that the residents look forward to the seedlings that we have given out in the past. Pam will look into other give a ways that we can personalize.

Our next meeting will be September 6, 2016 at 7:00pm

MONROE TOWNSHIP, MIDDLESEX COUNTY

RESOLUTION NO.: _____

**RESOLUTION OF THE MONROE TOWNSHIP COUNCIL
AUTHORIZING EXPENDITURE FROM THE TREE ESCROW FUND**

WHEREAS, by Ordinance No. O-9-98-039, repealed and replaced by Ordinance No. O-6-2001-026 (the "Tree Removal Ordinance"), a Tree Escrow Fund has been created to hold fees paid in lieu of tree replanting by developers or property owners removing trees; and

WHEREAS, the Fund is to be used to maintain, preserve and protect the municipal tree cover; and

WHEREAS, the Council believes that purpose is served by planting and maintaining trees on public property, educating and informing the public on the importance of trees and forests and their importance to a clean and healthy environment, and to fund community forestry projects designed by the Shade Tree Commission under The New Jersey Shade Tree and Community Forestry Program; and

WHEREAS, the emerald ash borer is a pernicious beetle whose larvae feed on the inner bark of ash trees, disrupting the tree's ability to transport water and nutrients, which has killed hundreds of millions of ash trees in North America since it was first detected in 2002; and

WHEREAS, the emerald ash borer has cost municipalities, property owners, nursery operators and forest products industries hundreds of millions of dollars; and

WHEREAS, according to the New Jersey Department of Agriculture, the emerald ash borer has been discovered in Middlesex County as of October of 2015, and the State of New Jersey now participates in a federal quarantine of ash trees and products; and

WHEREAS, the Shade Tree Commission has recommended that an inventory of the ash trees on public property and easements within the Township be undertaken as a necessary first step toward projecting future costs to the Township of responding to the damage caused by the emerald ash borer; and

WHEREAS, the Township will incur professional fees and expenses payable to the Township's New Jersey Certified Tree Assessor, Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC, 151 Route 516 (P.O. Box 564), Old Bridge, NJ 08857, for the ash tree inventory, which services are outside the scope of Mr. Lovallo's professional services contract; and

WHEREAS, the Township Council believes that the costs, not to exceed \$15,000.00, are properly payable from the Tree Escrow Fund; and

WHEREAS, the Township's Treasurer has certified in Certification No. _____, a copy of which is attached, that sufficient funds are available in the Tree Escrow Fund; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Monroe authorizes the expenditure of up to \$15,000.00 from the Tree Escrow Fund for an inventory of the ash trees on public property and easements within the Township; and

BE IT FURTHER RESOLVED that the Township Treasurer is hereby authorized and directed to pay Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC, as invoices are rendered in accordance with the foregoing authorization, from the Tree Escrow Fund.

SO RESOLVED, as aforesaid.

LESLIE KOPPEL, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township council at its meeting held on _____.

SHARON DOERFLER, Township Clerk

	B	C	D	E	F	G	H	I	J	K	L	M	U
1	ST #	STREET	2016 TREE LOG	Blk	Lot	PERMIT	Comments/Actions	Fee	chr	rec'd	Replace fee		
2	19	Spruce Meadows Drive	Tushar Patel	68.5	25	16-01-01	clear yard for fence	\$25.00	\$25.00		\$25.00		
3	4	5777 Buclidean Avenue	George Malak	33	13.1	16-01-02	dead and damaged trees	\$25.00	\$25.00		\$25.00		
4	5	51 Gravel Hill Spotswood Rd	Marina Salvador	30	8.4	16-02-01	dead trees	\$25.00	\$25.00		\$25.00		
5	6	19 Yves Court	Rosa Vasquez	73	20.1	16-02-02	dangerous	\$25.00	\$25.00		\$25.00		
6	7	83 Forge Street	James McCabe	68	10	16-02-03	Tree Destroying driveway	\$25.00	\$25.00		\$25.00		
7	8	Applegarth Road	JMS Developers	41	2	16-02-04	Blocking Building	\$25.00	\$25.00		\$25.00		
8	348	Applegarth Road	Pavandeep S Kanina	14.02	1	16-02-05	Infestation of Japanese Beetles	\$25.00	\$25.00		\$25.00		
9	16	Orchard Grove	Nancy Namovitz	15.2	21	16-02-06	entangled in power lines	\$25.00	\$25.00		\$25.00		
10	43	Brunswick Av	Laura Takacs	56	4	16-03-01	Pool/usage for kids	\$25.00	\$25.00		\$25.00		\$325.00
11	16	Elena Court	Mutual 7 Condo Assoc	56	4	16-03-02	rotted trees	\$25.00	\$25.00		\$25.00		
12	253	Mystic Lane	Elaine Marsa	HD		16-03-03	close to house	\$25.00	\$25.00		\$25.00		
13	6	Michelle Street	JSM			16-03-04	wetland fill instal. Stormwater	\$25.00	\$25.00		\$25.00		\$1,254.00
14	Route #33					16-03-05	over power lines	\$25.00	\$25.00		\$25.00		
15	14	5th avenue	Chad Wentworth			16-03-06	Mutual 1 Assoc	\$25.00	\$25.00		\$25.00		
16	90A	Mutual 1	Mutual Condo Assoc	56	11	16-03-07	Mutual 4B	\$25.00	\$25.00		\$25.00		
17	302B	Mutual 4	John P Rocha	148	13	16-04-01	Dying to close to garage	\$25.00	\$25.00		\$25.00		
18	278	Machaponeix Avenue	Robert W. Monnt	154	13	16-04-02	hazard	\$25.00	\$25.00		\$25.00		
19	1	Brunswick Avenue	Mr. Porter	148	22	16-04-03	dead trees	\$25.00	\$25.00		\$25.00		
20	99	Helmetta Road	Anthony Desantis	148	22	16-04-05	dead trees	\$25.00	\$25.00		\$25.00		
21	29	Lori Street	Virginia Argana	148	60	16-04-10	dead trees	\$25.00	\$25.00		\$25.00		
22	2	Roma Court	Robert Mitchell	147.1	53.1	16-04-11	clear for new home	\$25.00	\$25.00		\$25.00		\$660.00
23	89	Kendall Drive	Eric Difrancesco	165	3	16-04-12	infestation of carpenter ants	\$25.00	\$25.00		\$25.00		
24	9	Edward Avenue	Alexandrina Josey	165	3	16-04-13	too close to house	\$25.00	\$25.00		\$25.00		
25	35	Tusdale Avenue	Mutual 9	56	66	16-04-14	dead trees	\$25.00	\$25.00		\$25.00		
26	429	Redding Lane	Mutual 4	56	31	16-04-15	dead trees	\$25.00	\$25.00		\$25.00		
27	8	Salem Lane	Mutual 12	56	81	16-04-16	dead trees	\$25.00	\$25.00		\$25.00		
28	619	Waverly Way	Philip Manzano	154	1.1	16-04-17	tree hanging over wire	\$25.00	\$25.00		\$25.00		
29	36	Drew Place	Mutual 9	56	66	16-04-18	lifting driveway	\$25.00	\$25.00		\$25.00		
30	428	Redding Lane	Mutual 9	56	66	16-05-01	Cracking the sidewalk	\$25.00	\$25.00		\$25.00		
31	428	Redding Lane	Praveen Yehukati	148.5	65	16-05-02	clean up plant new plants	\$25.00	\$25.00		\$25.00		
32	30	Venezia Drive	Rakesh Bansal	6	5.11	16-05-03	dead trees	\$25.00	\$25.00		\$25.00		
33	1	Horseshoe Court	Josephe Mariano	160.2	7	16-05-04	sidewalk damage	\$25.00	\$25.00		\$25.00		
34	4	Matano Court	Brian Toth			16-06-01	overgrown on power lines	\$25.00	\$25.00		\$25.00		
35	180	Old Forge Road	Mutual 12	56	30	16-06-02	dead	\$25.00	\$25.00		\$25.00		
36	Club house		Mutual 9	56	70	16-06-03	dead	\$25.00	\$25.00		\$25.00		
37	Redding Road		Mutual 10	56	72	16-06-04	dead	\$25.00	\$25.00		\$25.00		
38	various addresses		Mutual 12	56	79	16-06-05	dead	\$25.00	\$25.00		\$25.00		
39	570 Westport Lane		Mutual 14	56	85	16-06-06	dead	\$25.00	\$25.00		\$25.00		
40	various addresses		Ryan Dunn	148.6	26	16-06-07	dead	\$25.00	\$25.00		\$25.00		
41	7 Elizabeth Avenue		Raymond Boyce	147.1	1.1	16-06-08	tree falling on house	\$25.00	\$25.00		\$25.00		
42	15 Ellingham Avenue		L-nelle Djasquale	109	3.4,5	16-07-01	new houses	\$25.00	\$25.00		\$25.00		
43	70 Avenue K							\$25.00	\$25.00		\$25.00		



Chestnut Arboricultural & Forestry Services, LLC

A Tree Expert Company
Community Forest & Woodland Management Consultants

Monroe Tree Assessor's
Report
May & June 2016

May 2, 2016

Sent E-mail to D'onofrio – requesting contact to be made
Spoke with Diane from D'onofrio requested information on locations/
will contact me later with start date and any issues

May 4, 2016

Inspection @ Applegarth Matrix site re: partial cone barriers put in place
Inspection @ 5 Guinevere re: 2 trees both ash
Quick inventory of Ash trees on block

May 5, 2016

Spoke with Mr. Mitchell of 7th & Johnson re: fees, He is planting 8 evergreens therefore I
reduced his fees from \$ 980.00 to \$ 480.00 sent Mr. Riggs an email to confirm
Follow up at Applegarth Matrix – some concrete barriers installed

May 9, 2016

Arbor Day at Monroe Library

May 17, 2016

Email D'onofrio with response
Searched Nurseries for plants – email D'onofrio availability list to use for plant they can't
get
Spoke with Wayne and Mark R re: Stonebridge and dying plants

May 19, 2015

Meeting with Ken at Center State Engineering – re: Stonebridge and rode to
Stonebridge to meet with Jim H Contractor

June 7, 2016

Returned call from Artie of Matrix – Applegarth – looking for status of review / follow up steps. Need revised plans/ will get back to him

June 9, 2016

Left message for Diane of D'onofrio's – need a start date
Emailed Diane of D'onofrio

June 13, 2016

Spoke with Sean Martin re: Park ? formerly Celebration Site -set up meeting on site
Emailed Riggs

June 14, 2016

Marking tree locations as per spreadsheet
Meeting at Edgewood Prop. JSM
Marking trees locations and making adjustments to list
Inspection at Harbor Ct for replacement trees that fell or are leaning

June 15, 2016

Revised list for D'onofrio

June 17, 2016

Emails re: D'onofrio
Spoke with Greg P – Recommendation to notify to proceed and remind of guarantee and risk they assume by planting late

June 23, 2016

Letter to Landscape Maintenance re: substitution requirement for Rocky Brook Est
Review letter for OmSri Temple – final approval
Drafted letter to Utilities re: Monroe Oak cable girdling limb

June 24, 2016

Spoke with Howard from Administration office re: Encore's soil sample – I have not seen payment or know of one

Emailed reply re: Kisver site on Mt Mill Rd to Riggs, Pam, and Obara of Delaware
Raritan Engineering
Reviewed landscaping sheet – no changes

2 A & B sections for replacements – partial list of inspections
160 Diamond Springs – nothing seen
158 Diamond Springs = dead Crabapple
156 Diamond Springs – dead River Birch
4 Steeple – Kousa Dogwood – dead top, basal sprouts
7 Turet – Dead Kousa Dogwood
66 Drawbridge – 50% dead Dogwood
17 Drawbridge – 50% dead Dogwood
17 Constitution – dead Cherry
21 Constitution – dead Ash
22 Constitution – dead Ash

Inspected new planting site on Lionheart 1 too deep – 1 too high
Ken to work on Township restrictions on planting dates Spring/Fall only
Marked trees to be removed on Federal Rd – 5 @ corner and 1 dead tree
Inspection @ Perrinville and Union Hill Rd rd: JCP&L pole relocation for intersection
Improvements
Inspection @14 Cheryl Ln – 2 dying trees

To Municipal Building

Spoke with Wayne with up dates on Stonebridge

Pam re: 2plans on Sri Temple & Matrix

Met with Sal and Riggs re: 9 Edwards and updates on inspections and site visits

Inspection @ 14 Aned re: email dead tree JCP&L issue

Emailed D'onfrio list of available trees with a nursery phone list

May 20, 2016

Spoke with Sean Martin re: Celebrations @ Monore – sending in permit and I will process once all approval are done

May 24, 2016

Prep for D'onfrio meeting today at 10:30 to go over planting specs, tree list, and schedule
Spoke with Mark Rasimowicz re: Stonebrige report / needs brief report inspections and results for conciel
Meeting at D'onfrio's – reviewed all address, substitution acceptable and provided cross streets for mark outs

June 3, 2016

Inspection @ 27 Stonegate re: email looking for trees to be replaced

5 Guinevere –

Planting inspection @ 35 Mc Fadden = 2 trees at curb

To Municipal building – pickup plans- Shared properties, JSM, OrmSri

Spoke with Pam & John re: Tree Board Survey – forwarded to Pam, fees due and updates, to clerk office and got copies of D'onofrio contract – not signed

Talamadge and Drummond infestation – Ash trees

Lorali and Andrew Inspection

June 27, 2016

Reviewed Kisver (Mt Mills Rd) – left voice message for Riggs
Replied to email from Obara re: Kisver
Spoke with JCP&L re: Monroe Oak. Gave the address and pole #, will get to line department to see who owns the line
Emailed Bulk Express re: Oak trees and barriers at Applegarth
Spoke with Bob of Bulk Express – he assured me he will fix only one out of line today
Emailed Obara on Kisver requirements
Left voice message for Gus D re: Matrix

June 28, 2016

Spoke with Gus D of Maser will correct plans with letter
