

**COUNCIL OF THE TOWNSHIP OF MONROE**

**MINUTES**

**REORGANIZATION & REGULAR MEETING - JANUARY 4, 2017**

The Council of the Township of Monroe met in the Municipal Building, 1 Municipal Plaza, for a Regular Meeting.

The Regular Meeting was Called to Order at 7:00 p.m. by Council President Leslie Koppel with a Salute to the Flag.

Township Clerk, Patricia Reid read the results from the November 8, 2016 General Election and administered the Oath of Office to Councilman Blaise Dipierro; the Council congratulated Councilman Dipierro stating that Ward 2 is very well represented and they are all very honored and privileged to be working with him.

Assemblyman Dan Benson congratulated Councilman Dipierro on a job well done and wished continued success to the Township, Mayor and Council, as well as, a happy New Year to all.

Councilman Dipierro thanked his friends and family for coming out and thanked the Mayor and Council for their continued support as he looks forward to another great year.

**UPON ROLL CALL** by the Township Clerk, Patricia Reid, the following members of Council were present: Councilman Michael Leibowitz, Councilman Blaise Dipierro, Councilwoman Elizabeth Schneider, Council Vice-President Stephen Dalina and Council President Leslie Koppel.

**ALSO PRESENT:** Mayor Gerald W. Tamburro, Business Administrator Wayne R. Hamilton, Township Attorney Joel L. Shain, Engineer Mark Rasimowicz and Deputy Township Clerk Christine Robbins.

There were approximately twelve (12) members of the Public present in the audience.

Council President Koppel requested a five-minute recess to allow pictures to be taken; the meeting reconvened at 7:10pm.

Council President Koppel to request the following **SUNSHINE LAW** be read into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 30, 2016 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** on December 26, 2016 and noticed to the **CRANBURY PRESS** on December 22, 2016;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

**UPON MOTION** made by Council Vice-President Dalina and seconded by Councilman Leibowitz, an Ordinance of which the following is the title was introduced on first reading for final passage: **O-1-2017-001 ORDINANCE ACCEPTING DEEDS OF DEDICATION FROM LUCILLE AND ANTHONY DIPASQUALE FOR BLOCK 106.95, LOT 20; BLOCK 106.46, LOTS 5,6,7,8,9,10 AND 11; BLOCK 106.89, LOT 31; AND BLOCK 110, LOT 1.05.**

ROLL CALL: Councilman Blaise Dipierro	Aye
Councilman Michael Leibowitz	Aye
Councilwoman Elizabeth Schneider	Aye
Council Vice-President Stephen Dalina	Aye
Council President Leslie Koppel	Aye

Copy of Ordinance Duly Filed.

UPON MOTION made by Councilman Dipierro and seconded by Council Vice-President Dalina, the following Resolutions were moved for Adoption under the **CONSENT AGENDA** as herein below set forth:

**R-1-2017-001                    RESOLUTION DESIGNATING THE SCHEDULE OF PUBLIC MEETINGS OF THE TOWNSHIP COUNCIL FOR THE YEAR 2017.**

**BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that during the year 2017 the meetings of the Township Council will be held each month at **7:00 p.m.** in the Monroe Township Municipal Building, 1 Municipal Plaza, Monroe Twp., New Jersey, as provided in the **2017 COUNCIL MEETING SCHEDULE**, attached hereto and made a part hereof.

**R-1-2017-002                    RESOLUTION DESIGNATING OFFICIAL TOWNSHIP NEWSPAPERS FOR CALENDAR YEAR 2017.**

**BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey, that the **HOME NEWS, CRANBURY PRESS** and **STAR LEDGER** be and the same are hereby designated as the official newspapers of the Township of Monroe for Year 2017; and

**BE IT FURTHER RESOLVED** that the Bulletin Boards within the Municipal Building, 1 Municipal Plaza, Monroe Township, NJ are hereby designated as the place where **ALL** official notices are to be posted.

**SO RESOLVED**, as aforesaid.

**R-1-2017-003                    RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2017.**

**BE IT RESOLVED** by the Township Council of the Township of Monroe, that the Tax Collector is hereby authorized to conduct Tax Sales during Calendar Year 2017 for all prior year's delinquent taxes, pursuant to New Jersey Law, Chapter 99.

**SO RESOLVED**, as aforesaid.

**R-1-2017-004                    RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR YEAR 2017.**

**WHEREAS**, *N.J.S.A. 54:4-67* permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessment, or other municipal liens or charges on or before the dates when they would become delinquent; and

**WHEREAS**, *N.J.S.A. 54:4-67* permits the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any delinquency in excess of \$1,500.00 to be calculated from the date the tax was payable until the date that actual payment to the Tax Collector is made, and if delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged.
- (2) A Delinquency shall mean the sum of all taxes, assessments, municipal liens and charges due on a given parcel of property covering any number of quarters or years.
- (3) Effective January 1, 2017, there will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.
- (4) Any payments not made in accordance with paragraph three of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

**SO RESOLVED**, as aforesaid.

**R-1-2017-005**

**RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2017 WITH EXTENSIONS & ADDENDUMS.**

**WHEREAS**, various departments/divisions utilize open-ended contracts for routine, recurring items which may, in the aggregate, exceed \$40,000.00 per annum; and

**WHEREAS**, these purchases are permitted under N.J.S.A. 40A:11-12 of the New Jersey State Cooperative Purchasing Program; and

**WHEREAS**, these purchases are made on a unit price basis with the certification of availability of funds being provided by the Certified Municipal Finance Officer on each Purchase Order/Voucher for such items; and

**WHEREAS**, any contract for a purchase price of over \$40,000.00 must be approved by the Township Council;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Monroe authorizes purchases of various materials and services through the New Jersey State Cooperative Purchasing Program.

Following is a list of known State Contract items, however, this list should not be limiting to future purchases of materials, supplies and equipment not enumerated below:

<u>CONTRACT NO.</u>	<u>TITLE</u>
T1609 13-X-22284	Asphaltic Concrete, Std HP Cold Patch & Voc-Compliant HP Cold Patch
T0097 12-x-21974	Automatic Lubricants: Engine/Gear Oils, Greases, ATF, Tractor Fluid & Hyd. Oils
T0002 14-X-22935	Bottled Water/Cooler Rental
T0121 15-x-23415	Breakaway U-Post Sign Support
T0148 14-x-22999	Catch Basin Castings, Inlets & Manholes
T437A 06-x-37720	Copiers – Cost per Copy
M7000 15-r-23681	Data Communications Equipment
T437C 07-x-37986	Digital Color Copiers and Color Copier/Printers-Cost Per Copy
T2946 14-x-23305	Elevator Maintenance Repair, Testing & Inspection Services
T0109 13-x-22183	Radio Communication Equipment & Accessories
T1786 12-x-22313	Equipment Acquisition & Installation for Marked and Unmarked Police Vehicles
T0208 14-x-23149	Fabricated & Prefabricated Structures: Portable Sanitation Units
T0170 16-x-23853	Fertilizer: Farm, Lawn and Garden Use
T0076 15-x-23563	Flares, Traffic
T0077 12-x-22269	Fuel Oil #2 – Heating

<b><u>CONTRACT NO.</u></b>	<b><u>TITLE</u></b>
G-2075 16-5-24223	Copiers, Maintenance and Supplies
G2004 12-r-22677	Furniture: Office, Lounge
T0108 12-x-21311	Gas, Propane
T0083 12-x-22122	Gasoline, Automotive
T0155 14-x-23009	Hot Mix Asphalt (MHA), Pick-Up DOT
M0002 12-r-22299	Industrial/MRO Supplies & Equip
T2760 11-x-21682	OEM Automotive Parts and Accessories for Light Duty Vehicles (T-2760)
T0052 15-x-23609	Office Supplies & Recycled Copy Paper
T0106 13-x-22630	Police and Homeland Security Equipment & Supplies (Supplemental Proposal)
T0106 12x21817	Police and Homeland Security Equipment & Supplies – Statewide
T2776 15-x-23919 / 15-x-23642	Police Vehicles: Sedans and Sport Utility Vehicles
T2848 12-x-22489	Preventative Maintenance and Testing of Emergency Standby Generators
T1128 12-x-22001	Record Storage and Retrieval (DARM)
T-2665 16-x-23994	Solid Waste Collection - Statewide
T0142 14-x-23008	Road & Highway Building Materials: Crushed Stone, Sand & Gravel
T2250 14-x-23267	Safety Vests
T0085 15-x-23425	Snow Plow Parts, and Grader and Loader Blades
M0003 16-r-24052	Software License & Related Ser
T0118 16-x-24078	Sporting Goods – Statewide
T1316 11-x-21415	Telecommunications Equipment & Services
M-8000 13-r-22770	Tires, Tubes and Services
T0465 12-x-22219	Tree Trimming, Pruning & Removal Services
T1845 13-x-22463	Ultra Low Sulfur Diesel and Biodiesel Fuel
T2103 15-x-23634	Vehicles, Cargo Vans, Minivan/Class 1/2/3, Regular/Extended
T2006 15-x-23627 / 13-x-22695	Vehicles, Passenger Vans, 7/8/12/15 – Passenger
M0483 16-r-24098	NASPO Valuepoint Computer
G1219 13-r-23083	Classroom & Library Furniture
T-0200 16-x-24117	Mailroom Equipment & Maintenance

<u>CONTRACT NO.</u>	<u>TITLE</u>
T-2871 12-x-22580	Trailer Mounted Generators
T-2100 15-x-23639	Vehicles, Trucks, Class 2, Pickup/Utility with Snow Plow Option
T-2101 15-x-23640	Vehicles Trucks, Class 3, Pickup/Utility/Dump with Snow Plow Option.
T-0213 16-x-24035	Rock Salt and Treated Salt for Roadways Statewide
G2005 12-r-22690	Carpet/Flooring Supply & Install
G2021 15-r-23759	Riding Mower
M8001 13-r-22891	Walk-In Building Supplies
T0099 14-x-23264	Vehicles, Automobiles, Sedans/Crossover
T0114 12-x-21721	Library Supplies, School Supplies & Teaching Aids
T0136 14-x-23366	Signs Blanks – Aluminum
T2102 15-x-23641	Vehicles, Trucks, Class 4, Utility/Dump, with Snow Plow Option
T2108 15-x-23440	Maintenance & Repair for Heavy Duty Vehicles (Class 5 or higher, over 15,000 lb. GVWR)
T216A 12-x-22315	Wireless Devices & Services
T2188 14-x-23107	Parts & Repairs for Road Maintenance Equipment
T2761 14-x-22600	Non-OEM Automotive Parts & Accessories for Light Duty Vehicles
T2877 13-x-22634	Utility Truck, 29,000 lb GVWR C&C w/11' Body 41' W.H. HYD Platform Lift & Acc.

**SO RESOLVED**, as aforesaid.

**R-1-2017-006                      RESOLUTION APPROVING THE 2017 CASH MANAGEMENT PLAN.**

**WHEREAS**, P.L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S.A. 40A:5-2 has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies;

**NOW, THEREFORE, BE IT RESOLVED** that the 2017 Cash Management Plan, copy attached hereto and made a part hereof, be and is hereby adopted.

**R-1-2017-007                      RESOLUTION AUTHORIZING 2017 TEMPORARY BUDGET APPROPRIATIONS.**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2017 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, total appropriations in the 2016 budget, exclusive of appropriations made for interest, debt redemption charges, and Capital Improvement Fund is the sum of \$61,225,620.63; and

**WHEREAS**, 26.25% of the total appropriations in the 2016 budget, exclusive of appropriations made for interest, debt redemption charges and Capital Improvement Fund is the sum of \$16,071,725.42;

**NOW, THEREFORE, BE IT RESOLVED** the following appropriations shall be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for processing:

<b>ACCOUNT NAME</b>	<b>TEMPORARY APPROPRIATION AMOUNT</b>
<b>GENERAL GOVERNMENT:</b>	
Mayor	
Salaries & Wages	\$5,000.00
Other Expenses	\$3,000.00
Council	
Salaries & Wages	\$9,000.00
Other Expenses	\$4,800.00
Township Clerk	
Salaries & Wages	\$120,000.00
Other Expenses	\$18,000.00
Elections	
Salaries & Wages	\$4,500.00
Other Expenses	\$3,000.00
<b>ADMINISTRATION AND FINANCE:</b>	
Administration	
Salaries & Wages	\$105,000.00
Other Expenses	\$20,000.00
Human Resources	
Salaries & Wages	\$25,000.00
Other Expenses	\$20,000.00
Transportation	
Salaries & Wages	\$125,000.00
Other Expenses	\$20,000.00
Citizens Review Board	
Salaries & Wages	\$500.00
Insurance	
General Liability	\$240,000.00
Workers Compensation	\$134,000.00
Group Health	\$2,425,000.00
Group Health-Broker	\$40,000.00
Health Waiver	\$40,000.00
Public Information and Public Advocate	
Salaries & Wages	\$12,000.00
Other Expenses	\$15,000.00
Recreation	
Salaries & Wages	\$210,000.00
Other Expenses	\$55,000.00
Human Relations	
Salaries & Wages	\$1,200.00
Other Expenses	\$500.00
Parks	
Salaries & Wages	\$55,000.00
Other Expenses	\$12,000.00
Finance	
Salaries & Wages	\$130,000.00
Annual Audit	\$36,720.00
Data Processing	\$20,000.00
Other Expenses	\$5,000.00

Tax Collector	
Salaries & Wages	\$84,000.00
Tax Sale Cost	\$500.00
Other Expenses	\$7,000.00
Tax Assessor	
Salaries & Wages	\$115,000.00
Other Expenses	\$45,000.00
Ambulance Service	
Salaries & Wages	\$130,000.00
Other Expenses	\$15,000.00
Police Department	
Salaries & Wages	\$2,100,000.00
Other Expenses	\$10,000.00
Police Department-911	
Salaries & Wages	\$230,000.00
Other Expenses	\$5,000.00
Emergency Mgt.	
Salaries & Wages	\$25,000.00
Other Expenses	\$7,000.00
<b>DEPARTMENT OF ENGINEERING:</b>	
Township Engineer	
Salaries & Wages	\$22,000.00
Maintenance of Tax Maps	\$60,000.00
Other Expenses	\$200,000.00
<b>DEPARTMENT OF PUBLIC WORKS:</b>	
Streets and Roads	
Salaries & Wages	\$500,000.00
Other Expenses	\$100,000.00
Vehicle Maintenance	
Salaries & Wages	\$60,000.00
Other Expenses	\$120,000.00
Solid Waste and Recycling	
Other Expenses	\$8,000.00
Landfill	
Other Expenses	\$55,000.00
Building and Grounds	
Salaries & Wages	\$125,000.00
Other Expenses	\$250,000.00
Community Services Act	
Other Expenses	\$200,000.00
<b>DEPARTMENT OF LAW:</b>	
Department of Law:	
Salaries & Wages	\$10,000.00
Other Expenses	\$300,000.00
Municipal Prosecutor	
Salaries & Wages	\$17,000.00
Other Expenses	\$100.00
<b>DEPARMENT OF HEALTH AND WELFARE:</b>	
Division of Health Contr.	
Other Expenses	\$90,000.00
Animal Control	
Salaries & Wages	\$45,000.00
Other Expenses	\$5,000.00

**OTHER TOWNSHIP AGENCIES:**

Zoning Board		
Salaries & Wages	\$32,000.00	
Other Expenses	\$4,500.00	
Planning Board		
Salaries & Wages	\$2,800.00	
Other Expenses	\$40,000.00	
Division of Planning		
Salaries & Wages	\$75,000.00	
Other Expenses	\$8,000.00	
Open Space and Farmland Preservation Commission		
Salaries & Wages	\$1,200.00	
Other Expenses	\$200.00	
Shade Tree Commission		
Salaries & Wages	\$6,000.00	
Other Expenses	\$40,000.00	
Environmental Commission		
Salaries & Wages	\$1,200.00	
Other Expenses	\$1,400.00	
Cultural Arts Commission		
Salaries & Wages	\$9,000.00	
Other Expenses	\$20,000.00	
Historic Pres. Commission		
Salaries & Wages	\$1,200.00	
Other Expenses	\$3,000.00	
Senior Services		
Salaries & Wages	\$165,000.00	
Other Expenses	\$10,000.00	
Division of Environmental Protection		
Salaries & Wages	\$32,000.00	
Other Expenses	\$1,000.00	
Recreation Advisory Board		
Salaries & Wages	\$1,200.00	
Other Expenses	\$1,200.00	
Construction Official		
Salaries & Wages	\$290,000.00	
Other Expenses	\$11,000.00	
<b>OTHER TOWNSHIP AGENCIES:</b>		
Extended Sick Leave Fund		
Salaries & Wages	\$500.00	
Celeb. Pub. Event	\$20,000.00	
Utilities	\$400,000.00	
Central Mailing Equipment	\$22,000.00	
Unemployment Compensation	\$10,000.00	x
Defined Contribution Retirement Plan	\$5,000.00	
Social Security System	\$415,000.00	
Storm water Management		
Salaries & Wages	\$55,000.00	
Other Expenses	\$20,000.00	
Municipal Court		
Salaries & Wages	\$100,000.00	



Other Expenses	\$4,000.00
Recycling Tax	\$1,000.00
Public Defender Salaries & Wages	\$8,000.00
Shared Services - Recycling	\$75,000.00
911 Salaries & Wages	\$30,000.00
Other Expenses	\$12,000.00
Shared Services - Fire Dist. & Bd. Other Expenses	\$50,000.00
Library	\$860,000.00
Ambulance Service Salaries & Wages	\$700,000.00
Other Expenses	\$100,000.00
Clinical Co-Ord Training-Salaries and Wages	\$6,500.00
Clinical Co-Ord Training-Other Expenses	\$5,200.00
Subtotal	\$12,510,920.00
Capital Improvement Fund	\$50,000.00
Bond Principal	\$2,140,000.00
Bond Interest	\$900,000.00
Green Trust Loans	\$16,179.00
Middlesex County Improvement Authority Loans-Principal	\$400,000.00
Middlesex County Improvement Authority Loans-Interest	\$40,000.00
Middlesex County Improvement Authority-Principal	\$62,000.00
Middlesex County Improvement Authority-Interest	\$6,000.00
Subtotal	\$3,614,179.00
Water-Sewer Operations Salaries & Wages	\$800,000.00
Other Expenses	\$2,700,000.00
Social Security	\$60,000.00
Bond Principal	\$610,000.00
Bond Interest	\$600,000.00
NJEIT Loan	\$53,000.00
Capital Outlay	\$100,000.00
Subtotal	\$4,923,000.00
<b>TOTAL BUDGET</b>	<b>\$21,048,099.00</b>

**R-1-2017-008**

**RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEES UPON THE POSTING AND ACCEPTANCE OF MAINTENANCE GUARANTEES FOR W&S 932 (PB 885-03 & W&S 948 (PB 960-05), MAJESTIC WOODS, POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D").**

**WHEREAS**, Majestic Woods, LLC has posted a Performance Guarantees with the Monroe Township Utility Department ("M.T.U.D.") for W&S 932 & 948; and

**WHEREAS**, Majestic Woods, LLC has requested the release of the Performance Guarantees upon posting and acceptance of Maintenance Guarantees for water and sewer; and

**WHEREAS**, as defined in N.J.S.A. 40:55Dd-53 et seq., the M.T.U.D. has inspected the work performed and the work to be completed and has recommended the Township Council approve the release of the performance guarantee as detailed in a letter dated December 8, 2016, a copy of which is attached hereto as Exhibit "A" and as shown herein below:

Reduced Performance Bond #5014996 for Ph. 1 water in the amount of \$14,253.00 to be released and replaced with a maintenance guarantee in the amount of \$7,126.35. (15% of original bond). Cash Performance Guarantee in the amount of \$1,554.00 to be returned in full to the developer.

Reduced Performance Bond #5014997 for sewer Ph. 1 in the amount of \$48,883.00 to be released and replaced with a maintenance guarantee in the amount of \$24,441.60. (15% of original bond). Cash Performance Guarantee in the amount of \$5,431.00 to be returned in full to the developer.

Reduced Performance Bond #5018564 for sewer Ph. 2 in the amount of \$ 29,937.00 to be released and replaced with a maintenance guarantee in the amount of \$14,968.50. (15% of original bond). Cash Performance Guarantee in the amount of \$3,326.40 to be returned in full to the developer.

Reduced Performance Bond #5018553 for water Ph. 2 in the amount of \$22,918.00 to be released and replaced with a maintenance guarantee in the amount of \$11,459.40. (15% of original bond). Cash Performance Guarantee in the amount of \$2,546.40 to be returned in full to the developer.

**WHEREAS**, the Monroe Township Council has reviewed and hereby approves the recommendations of the M.T.U.D. Director;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that Performance Guarantees posted for Majestic Woods, LLC be released upon establishment of maintenance guarantees as reflected above and in the M.T.U.D. letter annexed hereto. Release of the Performance Guarantees and acceptance of Maintenance Guarantees is conditioned upon the posting of a Maintenance Guarantees and the payment of any outstanding balances attached to the project escrow accounts; and

**BE IT FURTHER RESOLVED** that the Monroe Township Utility Department is hereby authorized and directed to forward a certified copy of this Resolution to the developer, and to his attorney, if applicant has been represented by counsel in this matter.

**SO RESOLVED**, as aforesaid.

**R-1-2017-009**

**RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO H2M ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR WELL NO. 25 FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.")**

**WHEREAS**, the Monroe Township Utility Department (M.T.U.D.) need for Professional Engineering Services including, but not limited to design, permitting, bid, and construction phase services for drilled Well No. 25 including; and

**WHEREAS**, on November 6, 2015 at 11:00AM, pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq, after advertisement on the M.T.U.D. website for not less than 10 days, Statements of Qualifications for General Water & Sewer Engineering Services were publicly opened for calendar Year 2016; and

**WHEREAS**, the Utility Department solicited and received proposals from (6) six "qualified firms" for said professional services; and

**WHEREAS**, H2M ASSOCIATES, INC.'s proposal was scored highest by the evaluation team, based on cost and other factors, a copy of proposal (partial) and scoring sheet is attached hereto as exhibit "B"; and

**WHEREAS**, the amount of the H2M, Inc proposal is \$282,200.00; and

**WHEREAS**, the Director by copy of a letter dated December 20, 2016, recommends based on results of the evaluation team's scoring, that the Council approve and award a contract to H2M ASSOCIATES, INC. based on their proposal, a copy of which is attached hereto as Exhibit "C"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Finance Officer has certified availability of funds in Certificate No. M-170001 a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to modify and enter into a contract with H2M ASSOCIATES, INC., for Professional Engineering Services, in accordance with the proposal;
- (2) The Township Chief Finance Officer is hereby authorized and directed to pay invoices for services rendered by H2M ASSOCIATES, INC. in accordance with the attached proposal;
- (3) The contract is awarded without competitive bidding through a fair and open RFQ process as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;
- (4) The contract award is subject to H2M ASSOCIATES, INC providing the required valid certificate of insurance and affirmative action forms.
- (5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2017-010                      RESOLUTION AUTHORIZING SHAIN, SCHAFFER &  
RAFANELLO, P.C. TO HANDLE VARIOUS STATE TAX COURT  
APPEALS IN YEAR 2017 AS EXTRAORDINARY LITIGATION.**

**WHEREAS**, the Township of Monroe, Office of Tax Assessments, has the need for legal representation in connection with various Appeals filed in State Tax Court by property owners disputing the tax assessed on their property; and

**WHEREAS**, Shain, Schaffer & Rafanello, P.C. possesses the expertise necessary to defend against these Appeals on behalf of the Township; and

**WHEREAS**, the Mayor of the Township of Monroe has requested that Shain, Schaffer & Rafanello, P.C. defend the interests of the township and that these matters be treated as extraordinary litigation; and

**WHEREAS**, acknowledgment of the status of "extraordinary litigation" requires the advice and consent of the Township Council; and

**WHEREAS**, Shain, Schaffer & Rafanello, P.C. will render legal services at a cost not to exceed \$100,000.00, pending further authorization from the Township Council; and

**WHEREAS**, the Township's Certified Municipal Finance Officer has determined that sufficient funds are available in the budget, as evidenced by Certificate No. C-1700001 a copy of which is annexed hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that it has rendered its advice and hereby consents to the designation of the discovery, preparation for and trial of these various State Tax Court Appeals for Year 2017 as extraordinary litigation for which legal services may be provided by Shain, Schaffer & Rafanello, P.C. in an amount not to exceed \$100,000.00, pending further authorization from the Council.

**SO RESOLVED**, as aforesaid.

**R-1-2017-011**

**RESOLUTION AUTHORIZING SHAIN, SCHAFFER & RAFANELLO, P.C. TO HANDLE VARIOUS WORKERS' COMPENSATION CLAIMS IN YEAR 2017 AS EXTRAORDINARY LITIGATION.**

**WHEREAS**, the Township of Monroe has the need for legal representation in connection with various Workers' Compensation Claims; and

**WHEREAS**, Shain, Schaffer & Rafanello, P.C. possesses the expertise necessary to represent the Township in these matters; and

**WHEREAS**, the Mayor of the Township of Monroe has requested that Shain, Schaffer & Rafanello, P.C. defend the interests of the township and that these matters be treated as extraordinary litigation; and

**WHEREAS**, acknowledgment of the status of "extraordinary litigation" requires the advice and consent of the Township Council; and

**WHEREAS**, Shain, Schaffer & Rafanello, P.C. will render legal services at a cost not to exceed **\$15,000.00** pending further authorization from the Township Council; and

**WHEREAS**, the Township's Certified Municipal Finance Officer has determined that sufficient funds are available in the budget, as evidenced by Certificate No. **C-1700002**, a copy of which is annexed hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that it has rendered its advice and hereby consents to the designation of the preparation and legal representation involving the Township's Workers' Compensation Claims as extraordinary litigation for which legal services may be provided by Shain, Schaffer & Rafanello, P.C. in an amount not to exceed \$15,000.00 pending further authorization from the Council.

**SO RESOLVED**, as aforesaid.

**R-1-2017-012**

**RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEES AND ESTABLISHING MAINTENANCE GUARANTEE FOR STRATFORD AT MONROE – SECTION 2 (PB-717-00).**

**WHEREAS**, Section 108-13.9 of the Code of the Township of Monroe requires the Developer to furnish a two (2) year maintenance guarantee in an amount equal to fifteen percent (15%) of the original performance guarantee upon release of the performance guarantees by the Township Council upon the Township Engineer's written recommendation; and

**WHEREAS**, **Stratford Developers, LLC**, has posted Performance Guarantees in the amount of \$1,036,806.75; and

**WHEREAS**, a request has been made by James Harrington, of Lennar, to release the performance guarantees for **Stratford at Monroe – Section 2, PB-717-00**; and

**WHEREAS**, the Township Engineer's office, by copy of letter dated December 20, 2016, recommends release of the projects Performance Guarantees;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that release of the project performance guarantees shall be conditioned upon resolution of all outstanding escrow balances associated with the administration of this project by Township officials, as well as the posting of maintenance guarantees for 15% of the project total (\$1,036,806.75), or \$155,521.12. Such maintenance guarantee shall run for a period of not less than two years from the date of memorialization of such action by the Council;

**BE IT FURTHER RESOLVED**, in accordance with the Monroe Township Code, "The developer shall maintain funds in the engineering inspection escrow account in the amount of fifty percent (50%) of the original deposit". In lieu of this, the Township Engineer's Office recommends the developer post five thousand dollars (\$5,000.00) at this time, into the existing engineering escrow account, which is more than reasonable. Performance guarantees should not be released until the escrow account is brought up to date, as noted.

**R-1-2017-013**

**RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE  
GUARANTEE POSTED FOR ROAD OPENING PERMIT NO. 16-07.**

**WHEREAS, Toll Brothers, Inc.** posted a Performance Guarantee in the amount of **\$1,002.00** in connection with the issuance of Road Opening Permit No. 16-07 for the opening of the road in the area of **18 Belmont Court**; and

**WHEREAS,** the Township Engineer’s office, in response to a request for release of the performance guarantees, has inspected the site improvements completed for the referenced project; and

**WHEREAS,** the Township Engineer, by copy of letter dated December 19, 2016, has recommended the release of the performance guarantee;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that the Township Clerk be and is hereby authorized to release to **Toll Brothers, Inc.** the Performance Guarantee posted for **Road Opening Permit No. 16-07 – 18 Belmont Court** in the amount of **\$1,002.00**.

**R-1-2017-014**

**RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE  
GUARANTEE POSTED FOR ROAD OPENING PERMIT NO. 16-04.**

**WHEREAS, Renaissance Properties, Inc.** posted a Performance Guarantee in the amount of **\$525.00** in connection with the issuance of Road Opening Permit No. 16-04 for the opening of the road in the area of **24 Cottonwood Court**; and

**WHEREAS,** the Township Engineer’s office, in response to a request for release of the performance guarantees, has inspected the site improvements completed for the referenced project; and

**WHEREAS,** the Township Engineer, by copy of letter dated December 21, 2016, has recommended the release of the performance guarantee;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that the Township Clerk be and is hereby authorized to release to **Renaissance Properties, Inc.** the Performance Guarantee posted for **Road Opening Permit No. 16-04 – 24 Cottonwood Court** in the amount of **\$525.00**.

**R-1-2017-015**

**RESOLUTION AUTHORIZING REDUCTION OF A  
PERFORMANCE GUARANTEE POSTED FOR MONROE  
PROPERTY INVESTMENT LLC/A-OK AUTO.**

**WHEREAS,** Monroe Property Investments LLC/A-OK Auto posted Performance Guarantees in the amount of \$996,053.69 for Block 3, Lot 24.04 project (BA-5047-11); and

**WHEREAS,** in correspondence Monroe Property Investments LLC/A-OK Auto has requested a reduction in Performance Guarantees posted; and

**WHEREAS,** pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer has inspected the work performed and the work to be completed and has recommended the Township Council approve the reduction of the Performance Guarantees, as detailed in his letter dated December 14, 2016, a copy of which is attached hereto as Exhibit A:

<u>Bond Portion</u>		<u>Cash Portion</u>
Current	\$ 896,448.32	\$ 99,605.37
Reduce to	\$ 561,138.74	\$ 62,348.75

; and

**WHEREAS,** the Township Council has reviewed and hereby approves the recommendations of the Township Engineer;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that Performance Guarantees posted for **Monroe Property Investments LLC/A-OK Auto** be reduced, as reflected in the Township Engineer’s letter annexed hereto. This approval for reduction of Performance Guarantees is conditioned upon the provision of replacement guarantees and the resolution of any outstanding balances attached to project escrow accounts; and

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the developer, and to his attorney, if the applicant has been represented by counsel in this matter.

**SO RESOLVED**, as aforesaid.

**R-1-2017-016                    RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF  
MONROE BOULEVARD FOR THE CULVERT REPLACEMENT 5-C-81.**

**WHEREAS**, Delaware – Raritan Engineering, Inc, by copy of letter received November 29, 2016, seeks the temporary closure of Monroe Boulevard for the installation of the culvert replacement for 5-C-81; and

**WHEREAS**, the temporary closure of Monroe Boulevard necessitates the detour of traffic, as shown on the Detour Plan prepared by Delaware – Raritan Engineering, Inc, a copy of which is attached hereto and made a part hereof; and

**WHEREAS**, the Township Engineer, by copy of letter dated December 20, 2016, recommends Council approval of the temporary road closure and detour route; and

**WHEREAS**, the Detour Plan, as presented by Delaware – Raritan Engineering, Inc, has been reviewed by the Monroe Township Police Department and by copy of letter dated December 13, 2016, have approved the Detour Plan as submitted;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that Monroe Boulevard shall be temporarily closed and traffic shall be detoured as per the attached Detour Plan.

ROLL CALL: Councilman Blaise Dipierro	Aye
Councilman Michael Leibowitz	Aye
Councilwoman Elizabeth Schneider	Aye
Council Vice-President Stephen Dalina	Aye
Council President Leslie Koppel	Aye

Council President Koppel asked for a motion to table R-1-2017-017 until the next Regular Council Meeting which is February 6, 2017. Attorney Joel Shain explained that Councilman Dipierro will recuse himself from the room.

Township Engineer, Mark Rasimowicz recommended that this resolution be tabled to the next regular council meeting.

**UPON MOTION** made by Council Vice-President Dalina and seconded by Councilman Leibowitz, **R-1-2017-017 RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE AND ESTABLISHING MAINTENANCE GUARANTEE POSTED FOR CLEARVIEW ESTATES (PB-1029-06) is Tabled to the February 6, 2017 Regular Meeting.**

**R-1-2017-017                    RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE  
GUARANTEE AND ESTABLISHING MAINTENANCE GUARANTEE  
POSTED FOR CLEARVIEW ESTATES (PB-1029-06).**

**WHEREAS, GMN Toms River, LLC.** posted Performance Guarantees in the amount of \$605,839.26 for the Clearview Estates project (PB-1029-06); and

**WHEREAS**, pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer has inspected the site improvements completed for the referenced projects and has recommended, by copy of letter dated December 20, 2016 release of the project’s Performance Guarantees, copy of which is attached hereto;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that upon resolution of all outstanding escrow balances associated with administration of this project by Township officials, as well as the posting of a Maintenance Guarantee for 15% of the original project total of (\$504,866.05), or **\$75,729.91**. Such Maintenance Guarantees shall run for a period of not less than two years from the date of memorialization of such action by Council;

**BE IT FURTHER RESOLVED**, in accordance with the Monroe Code, “the developer shall maintain funds in the engineering escrow account in the amount of fifty percent (50%) of the original deposit”, however, the Township Engineer’s office recommends that the developer post seven thousand five hundred

dollars (\$7,500.00) at this time into the existing engineering inspection escrow account, which is more reasonable. Performance guarantees shall not be released until the escrow account is brought up to date as noted.

**BE IT FURTHER RESOLVED**, as per the attached letter dated December 16, 2016 from the applicant's engineer, due to winter weather conditions, the infiltration basin will be monitored in the spring and any required repairs will be completed within the maintenance period.

**SO RESOLVED**, as aforesaid.

ROLL CALL: Councilman Blaise Dipierro	Abstain
Councilman Michael Leibowitz	Aye
Councilwoman Elizabeth Schneider	Aye
Council Vice-President Stephen Dalina	Aye
Council President Leslie Koppel	Aye

Council President Koppel advised Council that Nominations are in order for the appointment of (1) **Member** to the **South Central Middlesex County Flood Control Commission** to fill the unexpired five (5) year term of John Riggs ending December 31, 2020.

Councilman Leibowitz nominated **Robert Hudak**, seconded by Council Vice-President Dalina.

Council President Koppel advised the Council that Nominations are in order for the position of an **Alternate 1 Representative** to the **South Central Middlesex County Flood Control Commission** to serve a one (1) year term ending December 31, 2017.

Councilwoman Schneider nominated **Wayne Horbatt**, seconded by Council Vice-President Dalina.

Council President Koppel asked if there were any further Nominations, there being none, she requested a Motion to close the Nominations.

**UPON MOTION** made by Councilman Dipierro and seconded by Councilwoman Schneider, **Nominations** for the appointment of a **Member** and an **Alternate 1 Representative** to the **South Central Middlesex County Flood Control Commission** were **Closed**.

ROLL CALL: Councilman Blaise Dipierro	Aye
Councilman Michael Leibowitz	Aye
Councilwoman Elizabeth Schneider	Aye
Council Vice-President Stephen Dalina	Aye
Council President Leslie Koppel	Aye

**UPON MOTION** made by Councilman Leibowitz and seconded by Council Vice-President Dalina, the following Resolution was moved for Adoption:

**R-1-2017-018                    APPOINTING MEMBERS AND AN ALTERNATE 1 REPRESENTATIVE TO THE SOUTH CENTRAL MIDDLESEX COUNTY FLOOD CONTROL COMMISSION.**

**WHEREAS**, the Council of the Township of Monroe has accepted nominations for the position of **Member** to the **South Central Middlesex County Flood Control Commission** for a five (5) year term; and

**WHEREAS**, at the January 4, 2016 council meeting, the name of **MARK RASIMOWICZ** was duly nominated, seconded and approved as a **Member** to the **South Central Middlesex County Flood Control Commission** to fill a five (5) year term, effective immediately and expiring December 31, 2020; and

**WHEREAS**, at the January 4, 2016 council meeting, the name of **JOHN L. RIGGS** was duly nominated, seconded and approved as a **Member** to the **South Central Middlesex County Flood Control Commission** to fill a five (5) year term, effective January 1, 2016 and expiring December 31, 2020; and

**WHEREAS**, due to John Riggs retirement, a nomination will be needed to fill his unexpired term; and

**WHEREAS**, the name of **ROBERT HUDAK** was duly nominated, seconded and approved as a **Member** to the **South Central Middlesex County Flood Control Commission** to fill the unexpired five (5) year term, effective immediately and expiring December 31, 2020; and

**WHEREAS**, the Council of the Township of Monroe again accepted nominations for the position of **First Alternate Representative** to the **South Central Middlesex County Flood Control Commission** for a one (1) year term expiring December 31, 2017; and

**WHEREAS**, the name of **WAYNE HORBATT** was duly nominated, seconded and approved as **First Alternate Representative** to the **South Central Middlesex County Flood Control Commission** to serve for a term of one (1) year effective immediately and expiring on December 31, 2017;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe that **MARK RASIMOWICZ** and **ROBERT HUDAK** are hereby appointed as Commission Members for a five (5) year term expiring December 31, 2020; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe that **WAYNE HORBATT** is hereby appointed **First Alternate Representative** to the **South Central Middlesex County Flood Control Commission** for a one (1) year term, effective Immediately and expiring December 31, 2017.

ROLL CALL: Councilman Blaise Dipierro	Aye
Councilman Michael Leibowitz	Aye
Councilwoman Elizabeth Schneider	Aye
Council Vice-President Stephen Dalina	Aye
Council President Leslie Koppel	

Council President Koppel advised Council that Nominations are in order for the appointment of **Council Representative** to the **Middlesex County Housing & Community Development Committee** to fill a one (1) year term ending December 31, 2017.

Councilman Dipierro nominated **Councilman Michael Leibowitz**, seconded by Council Vice-President Dalina.

Council President Koppel asked if there were any further Nominations, there being none, she requested a Motion to close the Nominations.

**UPON MOTION** made by Councilman Dipierro and seconded by Councilwoman Schneider, **Nominations** for the appointment of a **Council Representative** to the **Middlesex County Housing & Community Development Committee** were **Closed**.

ROLL CALL: Councilman Blaise Dipierro	Aye
Councilman Michael Leibowitz	Aye
Councilwoman Elizabeth Schneider	Aye
Council Vice-President Stephen Dalina	Aye
Council President Leslie Koppel	Aye

**UPON MOTION** made by Council Vice-President Dalina and seconded by Councilwoman Schneider, the following Resolution was moved for Adoption:

**R-1-2017-019                    APPOINTING COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING & COMMUNITY DEVELOPMENT COMMITTEE FOR THE YEAR 2017.**

**WHEREAS**, each community in our Urban County Consortium is entitled to representation on the Middlesex County Housing and Community Development Committee; and

**WHEREAS**, Monroe Township is one of these communities; and

**WHEREAS**, such representation is filled by an appointment by the Mayor and Township Council; and

**WHEREAS**, the Council entertained at its meeting held on January 4, 2017, nominations from its own members, to make its appointment to the Middlesex County Housing and Community Development Committee for Year 2017; and

**WHEREAS**, the Council voted on the nomination(s) made;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that the following person has been appointed to fill the vacancy of **Council Representative** to the **Middlesex County Housing and Community Development Committee** for a one (1) year term expiring December 31, 2017:

**Michael Leibowitz  
21 South Rhoda Street  
Monroe Twp., NJ 08831**



**SO RESOLVED**, as aforesaid.

ROLL CALL: Councilman Blaise Dipierro	Aye
Councilman Michael Leibowitz	Aye
Councilwoman Elizabeth Schneider	Aye
Council Vice-President Stephen Dalina	Aye
Council President Leslie Koppel	Aye

**UPON MOTION** made by Councilwoman Schneider and seconded by Council Vice-President Dalina, the following Resolution was moved for Adoption:

**R-1-2017-020 RESOLUTION OF THE MONROE TOWNSHIP COUNCIL  
REAPPOINTING MEMBERS TO THE MONROE TOWNSHIP ZONING  
BOARD OF ADJUSTMENT**

**WHEREAS**, the Township Council, unanimously approves the **reappointment** of **Mark Klein** as a Regular Member to fill a four (4) term ending December 31, 2020; and

**WHEREAS**, the Township Council, unanimously approves the **reappointment** of **Henry C. Sloan** as a Regular Member to fill a four (4) term ending December 31, 2020; and

**WHEREAS**, the Township Council, unanimously approves the **reappointment** of **Stanley J. Teller** as Alternate 1 Member to fill a two (2) year term ending December 31, 2018;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following membership of the Zoning Board of Adjustment have been duly moved, seconded and approved by the Monroe Township Council at its meeting held on January 4, 2017:

<b><u>Appointed</u></b>		<b><u>Term</u></b>	<b><u>Expiration</u></b>
Carol Damiani	01/01/2016	4 yrs.	12/31/2019
Joseph Gurney	01/01/2016	4 yrs.	12/31/2019
Marino Lupo	01/01/2015	4 yrs.	12/31/2018
Vincent LaFata	01/01/2014	4 yrs.	12/31/2017
Dhaval Patel	01/01/2014	4 yrs.	12/31/2017
Mark Klein	01/01/2017	4 yrs.	12/31/2020
Henry C. Sloan	01/01/2017	4 yrs.	12/31/2020
Stanley J. Teller, Alt. 1	01/01/2017	2 yrs.	12/31/2018
Jennifer Hluchy, Alt. 2	01/01/2016	2 yrs.	12/31/2017
Louis Masters, Alt. 3	01/01/2016	2 yrs.	12/31/2017
OPEN – Alt. 4			

**SO RESOLVED**, as aforesaid.

ROLL CALL: Councilman Blaise Dipierro	Aye
Councilman Michael Leibowitz	Aye
Councilwoman Elizabeth Schneider	Aye
Council Vice-President Stephen Dalina	Aye
Council President Leslie Koppel	Aye

**REPORTS:**

**Mayor's Report–**

- Mayor Tamburro wished everyone a Happy New Year.
- Grandparent's Day was held last week with over 600 people in attendance. Received a letter from Township resident Carolyn F. Wall who praised the Grandparent's Day program.

**Administrator's Report–**

- Business Administrator Hamilton explained that the resolution on tonight's agenda approving the temporary budget allows us to operate for the first three months of the year while closing out 2016. He will keep everyone posted as more information about the budget becomes available and added that budget workshops will be done in mid-March.

**Engineer's Report–**

- Township Engineer Mark Rasimowicz had no report; he extended congratulations to Councilman Blaise Dipierro.

**COUNCIL REPORTS:**

**Councilman Leibowitz** –

- Reported that a member of the community started a Yoga program. Classes will be available to those that are 6 years old and older and it will begin January 5<sup>th</sup> at 5:00pm at the library.

**Councilwoman Schneider** –

- Happy to hear people speak so highly of Grandparent’s Day as it is a wonderful program.
- Extended congratulations to the students in Key Club.
- Will attend Eagle Scout Justin Murray’s ceremony.

**Council Vice-President Dalina** –

- The Recreation Advisory Committee held its last meeting; they discussed a great topic on concussion protocol and are asking that all coaches get certified. We are also offering to those coaches and parents who participate and attend the games CPR training; Business Administrator Hamilton further discussed the importance of this training and gave an overview of the requirements of Janet’s Law.
- The library will be holding a cardiac health program on January 24<sup>th</sup> from 12:00-1:00pm; there will be cholesterol screenings as well. Also, on January 11<sup>th</sup> at 1:00pm the library will be holding aromatherapy and on January 17<sup>th</sup> at 6:30pm there will be singing crystal ball meditation.

**Council President Koppel** –

- Congratulated Councilman Blaise Dipierro and commented that she took a picture with Councilman Dipierro and Township Historian, John Katerba and reminded everyone that they went to kindergarten together. She added that Monroe Township is a great place to live and grow up.
- Council President Koppel added that today is her daughter Remme’s 18<sup>th</sup> birthday.

**PUBLIC:**

**Ajith Elavidon, 17 Belmont Court** – Wished the Mayor and Council a Happy New year and thanked them for their service.

Questioned the transferring of land to the Board of Education; Mayor Tamburro responded that we do not have the land yet from the developer but once we do receive it we can work out the conditions with the Board of Education of turning over the land if they need it.

**Michael Warren, 355 Hoffman Station Rd.** – Mr. Warren wished Councilman Dipierro a great year on Council and wished everyone a happy and healthy New Year.

**UPON MOTION** made by Council Vice-President Dalina and seconded by Councilman Dipierro, the Regular Meeting was Adjourned at 7:35pm.

ROLL CALL: Councilman Blaise Dipierro	Aye
Councilman Michael Leibowitz	Aye
Councilwoman Elizabeth Schneider	Aye
Council Vice-President Stephen Dalina	Aye
Council President Leslie Koppel	Aye

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PATRICIA REID, Township Clerk

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LESLIE KOPPEL, Council President

Minutes were adopted on February 6, 2017.