

MONROE TOWNSHIP, MIDDLESEX COUNTY

ORDINANCE NO.: O-12-2017-033

2018 WHITE COLLAR WORKER SALARY AND WAGE ORDINANCE

**ORDINANCE OF THE MONROE TOWNSHIP COUNCIL
FIXING THE SALARIES AND WAGES FOR VARIOUS OFFICIALS AND EMPLOYEES
OF THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX, AND
PROVIDING FOR THE MANNER OF PAYMENT THEREOF
AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS
PREVIOUSLY PAID**

BE IT ORDAINED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

SECTION 1. The following annual salaries, wages and fees shall be paid to the various members of the White Collar Workers of the Township of Monroe as hereinafter specified, to be effective January 1, 2018.

SECTION 2. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance shall be and the same are hereby repealed.

SECTION 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4. This Ordinance shall take effect upon final passage and publication as provided by law.

SO ORDAINED, as aforesaid.

STEPHEN DALINA, Council President

RECORDED VOTE – INTRODUCTION – December 4, 2017						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin						
Councilwoman Cohen						
Councilman Leibowitz						
Council V. President Schneider						
Council President Dalina						

NOTICE

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Monroe Township Council held on December 4, 2017. Said Ordinance will again be read and considered for final passage at the next scheduled meeting of the Monroe Township Council to be held on December 27, 2017 at 7:00 p.m. at the Monroe Township Municipal Building, 1 Municipal Plaza, Monroe Township, New Jersey 08831. At said time and place all persons having an interest in the foregoing Ordinance will be granted an opportunity to be heard concerning the same prior to consideration for final passage by the Council.

PATRICIA REID, Township Clerk

RECORDED VOTE – SECOND READING & FINAL ADOPTION – December 27, 2017						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin						
Councilwoman Cohen						
Councilman Leibowitz						
Council V. President Schneider						
Council President Dalina						

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MAYORAL APPROVAL

By virtue of the Optional Municipal Charter Law of 1950 and Chapter 3, Section 19 of the Code of the Township of Monroe, my approval of this Ordinance is effected by the affixing of my signature hereto.

GERALD W. TAMBURRO, Mayor

Date signed: _____

WHITE COLLAR SALARY AND WAGES

	Step1	Step2	Step3	Step 4
POSITION	2018	2018	2018	2018
Account Clerk	40,154	41,839	43,611	45,462
Senior Account Clerk	46,769	48,880	51,212	53,764
Principal Account Clerk	-	55,421	57,038	58,750
Principal Account Clerk/Purchasing w/ Rpps	58,385	59,207	60,030	60,848
Accounts Payable/Budget Clerk	41,840	43,612	45,474	47,447
Senior Account Payable/Budget Clerk	61,259	64,319	67,018	72,896
Animal Control Officer	43,977	53,512	63,051	72,587
Assistant Ambulance Billing Coord.	-	-	60,957	68,005
Bus Driver	41,433	43,182	45,020	47,728
Senior Bus Driver	48,371	50,646	53,145	55,799
Violations Clerk	42,413	44,210	46,096	48,089
Chief Violations Clerk	45,856	47,880	50,108	52,563
Chief Violations Clerk/Certified	-	-	-	58,007
Clerk	34,959	36,385	37,878	39,450
Senior Clerk	41,100	42,831	44,648	46,560
Clerk Typist	36,039	37,520	39,067	40,702
Senior Clerk Typist	42,413	44,210	46,096	48,089
DPW Office Coordinator	60,327	63,342	66,359	69,375
Office Coordinator/Secy.	55,484	58,127	60,350	64,169
Emergency Medical Technician	42,903	56,039	59,189	62,147
Sr. Emergency Medical Technician	-	-	60,957	68,005
Operations Co-ord/ Sr. EMT	70,996	74,282	77,568	80,853
Evidence Custodian - Permanent P.T.	28.36	-	-	-
Inter Library Loan/Hold Tech.	53,654	55,716	57,826	59,917
Library Computer Support/Hold Assistant	61,221	63,408	65,594	67,780
Library Print Media Services Assistant	61,221	63,408	65,594	67,780
Library Aide	13.46	14.01	14.56	15.12
Junior Library Assistant - P.T.	17.87	18.57	19.32	25.35
Library Assistant PT/Hourly	17.87	18.57	19.31	20.11
Library Assistant FT	40,609	41,569	44,116	46,004
Library Senior Assistant FT	44,581	46,411	48,358	50,341
Library Supervisory Assistant	53,654	55,716	57,826	59,917
Library Administrative Assistant	46,769	48,880	51,200	53,764
Library Senior Administrative Assistant	55,755	57,941	60,128	62,314
Outreach Coordinator	54,926	57,670	60,547	63,594

Payroll Clerk	43,347	45,196	47,135	50,731
Senior Payroll Clerk/Pensions & Benefits	60,327	63,342	66,359	72,275
Police Computer System Admin.	68,395	71,995	75,783	79,773
Records Clerk	38,919	40,548	42,254	44,038
Senior Records Clerk	45,277	47,241	49,413	51,806
Police Records Coordinator	55,484	58,127	60,350	64,169
Public Relations Coordinator	48,520	50,810	53,326	54,344
School Crossing Guard	18.60	21.01	23.26	26.39
Secretary II	41,433	43,188	45,020	46,940
Secretary I	46,811	48,932	51,265	53,830
Tax Clerk *	36,590	38,096	39,681	41,345
Tax Clerk Certified *	41,949	43,455	45,040	46,704
Senior Tax Clerk *	43,085	44,917	46,838	49,066
Senior Tax Clerk Certified *	48,444	50,275	52,197	54,424
Principal Tax Clerk Certified *	54,727	55,820	56,913	58,007
Tech. Assistant to Construction Official	55,484	58,127	60,350	64,169
Telecommunications Officer	56,317	59,100	62,026	66,916
Transportation Coordinator	49,661	52,076	54,679	57,416
Utility Accounting Clerk	46,769	48,880	51,212	53,764
Utility Accountant (CMFO Cert. Required)	-	64,066	65,960	67,852
Utility Sr. Accounting Clerk	-	54,401	57,265	60,279
Utility Bookkeeper Accounting Assistant	54,401	57,265	60,279	63,292
Utility Administrative Asst.	41,433	43,188	45,020	46,940
Utility Senior Administrative Asst.	-	48,932	51,265	53,830
Utility Engineering Administrative Asst.	60,327	63,342	66,359	69,375
Utility AP/Payroll Clerk	44,306	46,519	48,846	51,288
Utility Customer Service Representative	46,764	49,227	51,816	54,543
Utility Technical Engineering Assistant	42,925	48,395	53,010	57,620
Utility Senior Technical Engineering Assistant	62,235	66,846	71,461	76,080
Utility I.S. Technician	44,418	48,215	52,013	55,808
Utility I.S. Specialist	-	57,985	63,378	69,162
Utility Senior I.S. Specialist	71,929	78,889	84,690	90,490

* Tax Clerks and Tax Assessing Clerks shall be combined in title to Tax Clerks. Upon receiving their notice of certification, employees shall receive a \$5,000 stipend until they complete Step 4 of their current title.

Principal Tax Clerk Certified includes the \$5,000 stipend and the stipend shall not be paid on top of the above salary.

Tax Clerk shall proceed to Senior Tax Clerk after completing Step 4.

Senior Tax Clerk Certified shall proceed to Principal Tax Clerk Certified after completing Step 4.