

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**REGULAR MEETING  
OF THE MONROE TOWNSHIP COUNCIL**

**JANUARY 8, 2018**

**AGENDA**

1. Call to Order. (7:00 p.m.)

2. Salute to the Flag.

3. **ROLL CALL:**

Councilman Leonard Baskin  
Councilwoman Miriam Cohen  
Councilman Charles Dipierro  
Council Vice-President Elizabeth Schneider  
Council President Stephen Dalina

4. Council President Dalina to request the following **SUNSHINE LAW** be read into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on January 2, 2018 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and **CRANBURY PRESS** on January 5, 2018;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. **APPROVAL OF MINUTES:**

**MOTION** to approve the **MINUTES** of the following Meeting as written and presented

- **December 4, 2017 Regular Meeting**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

6. Council President Dalina to announce Nominations are in order for the position of a **Class III Council Member** on the **Planning Board** for a term of one (1) year, expiring on December 31, 2018.

NOMINATION OF: \_\_\_\_\_ NOMINATION OF: \_\_\_\_\_

NOMINATED BY: \_\_\_\_\_ NOMINATED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

*Request for **ROLL CALL** on the Nominations for position of Class III Council Member to the Planning Board. (ONLY NEEDED IF MORE THAN ONE NOMINATION)*

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Request for a **Motion to close the Nominations.**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**R-1-2018-007 RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD. (1-year term)**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

7. Council President Dalina to announce Nominations are in order for the position of **Council Member** to the **Middlesex County Housing and Community Development Committee** for a term of one (1) year, expiring on December 31, 2018.

NOMINATION OF: \_\_\_\_\_ NOMINATION OF: \_\_\_\_\_

NOMINATED BY: \_\_\_\_\_ NOMINATED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

*Request for **ROLL CALL** on Nominations for the position of Council Member to the Middlesex County Housing and Community Development Committee. (ONLY NEEDED IF MORE THAN ONE NOMINATION)*

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Request for a **Motion to close the Nominations.**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**R-1-2018-008 RESOLUTION APPOINTING A COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR THE YEAR 2018. (1-year term)**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

8. Public portion for added Resolutions **R-1-2018-036, R-1-2018-037 AND R-1-2018-053 only**:

9. **R-1-2018-036 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MAINTENANCE OF TAX MAPS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$61,000)**

**R-1-2018-037 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$226,000)**

**R-1-2018-053 RESOLUTION SUPPORTING LEGISLATION TO ALLOW PROPERTY TAX PAYMENTS TO BE DEDUCTIBLE AS CHARITABLE CONTRIBUTIONS.**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

10. **RESOLUTIONS for CONSIDERATION under the CONSENT AGENDA:**

**R-1-2018-009 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE REPLACEMENT OF (3) THREE SEWAGE PUMPS TO MUNICIPAL MAINTENANCE CO. FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (\$39,500)**

**R-1-2018-010 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO UNIVAR USA, INC. FOR CONTRACT 468 “WATER TREATMENT CHEMICALS” LINE ITEM “1.1” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**R-1-2018-011 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO GEORGE S. COYNE CHEMICAL CO., INC. FOR CONTRACT 468 “WATER TREATMENT CHEMICALS” LINE ITEMS “1.2.1”, “1.2.2”, AND “1.3” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**R-1-2018-012 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO CHEMICAL EQUIPMENT LABS OF DE, INC. FOR CONTRACT 469 “SODIUM CHLORIDE” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**R-1-2018-013 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO GARDEN STATE LABORATORIES INC. FOR CONTRACT 471 “WATER & WASTEWATER LABORATORY ANALYSIS SERVICES” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**R-1-2018-014 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO WASTE MANAGEMENT OF NEW JERSEY, INC. FOR CONTRACT 473 “DISPOSAL OF SOLID WASTE” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**R-1-2018-015 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO EVOQUA WATER TECHNOLOGIES, LLC. FOR CONTRACT 467 “BIOXIDE” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**R-1-2018-016 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO QUALITY CONTROLS, INC. FOR CONTRACT 472 “COMBINATION AIR VALVES FOR WASTEWATER & APPURTENANCES” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (\$75,758)**

- R-1-2018-017 RESOLUTION AUTHORIZING A REDUCTION OF PERFORMANCE GUARANTEES POSTED FOR W&S 866.3 & 866.4, FOUR SEASONS @ MONROE, PB-1089-10 POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**
- R-1-2018-018 RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEES UPON THE POSTING AND ACCEPTANCE OF A MAINTENANCE GUARANTEE FOR COLTS RUN, SECTION 1 – W&S 1124 – PB-1109-11 POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**
- R-1-2018-019 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO WESTON & SAMPSON FOR PROFESSIONAL ENGINEERING SERVICES FOR PHASE 10A – PS#1 REDIRECT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (\$299,000)**
- R-1-2018-020 RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO UTILITY SERVICE AFFILIATES, INC. FOR UTILITY MANAGEMENT AND SUPPORT SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (6-month contract - \$213,500)**
- R-1-2018-021 RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS PROFESSIONAL SERVICES FOR CALENDAR YEAR 2018, FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**
- R-1-2018-022 RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER.**
- R-1-2018-023 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF DONNA LINKE AS MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.**
- R-1-2018-024 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.**
- R-1-2018-025 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**
- R-1-2018-026 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF THOMAS P. ABODE, ESQ. AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**
- R-1-2018-027 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOEL L. SHAIN, ESQ. AS DIRECTOR OF THE DEPARTMENT OF LAW AND WHO SHALL SERVE AS TOWNSHIP ATTORNEY WITH THE LAW FIRM SHAIN, SCHAFFER, P.C.**
- R-1-2018-028 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MARGUERITE M. SCHAFFER, ESQ. AS ASSISTANT TOWNSHIP ATTORNEY.**
- R-1-2018-029 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO JOEL L. SHAIN, ESQ. WITH THE FIRM OF SHAIN, SCHAFFER, P.C. FOR GENERAL LEGAL SERVICES WITHIN THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$267,840)**
- R-1-2018-030 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO MARGUERITE M. SCHAFFER, WITH THE FIRM OF SHAIN, SCHAFFER, P.C. AS ASSISTANT TOWNSHIP ATTORNEY WITHIN THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018.**

- R-1-2018-031 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO LOU RAINONE OF THE FIRM RAINONE, COUGHLIN, MINCHELLO AS LABOR ATTORNEY FOR GENERAL EMPLOYMENT LAW AND COLLECTIVE NEGOTIATIONS WITHIN THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$50,000)**
- R-1-2018-032 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO LOU RAINONE OF THE FIRM RAINONE, COUGHLIN, MINCHELLO AS CONFLICT/ALTERNATE ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$20,000)**
- R-1-2018-033 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR CALENDAR YEAR 2018. (\$142,800)**
- R-1-2018-034 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC AS TREE EXPERTS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$35,000)**
- R-1-2018-035 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO HODULIK AND MORRISON, P.A. AS MUNICIPAL AUDITORS FOR THE TOWNSHIP OF MONROE TO PERFORM AUDITING SERVICES IN CALENDAR YEAR 2018. (\$65,000)**
- R-1-2018-038 RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR MUNICIPAL ENGINEERING SERVICES WITHIN THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.**
- R-1-2018-039 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO WILENTZ, GOLDMAN & SPITZER, P.A., AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018.**
- R-1-2018-040 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO PHOENIX ADVISORS, LLC. AS FINANCIAL ADVISORS FOR CALENDAR YEAR 2018.**
- R-1-2018-041 RESOLUTION AUTHORIZING SHAIN SCHAFFER PC TO REPRESENT THE TOWNSHIP IN ACQUIRING REAL PROPERTY DESIGNATED AS BLOCK 25, LOTS 14.1 AND 16. (\$20,000.00)**
- R-1-2018-042 RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2018.**
- R-1-2018-043 RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2018.**
- R-1-2018-044 RESOLUTION APPOINTING REGISTRAR, DEPUTY REGISTRAR AND ALTERNATE DEPUTY REGISTRARS OF VITAL STATISTICS.**
- R-1-2018-045 RESOLUTION AUTHORIZING REDUCTION OF A PERFORMANCE GUARANTEE POSTED FOR GATEWAY AT MONROE – COMMERCIAL BA-5096-14.**
- R-1-2018-046 RESOLUTION AUTHORIZING REDUCTION OF A PERFORMANCE GUARANTEE POSTED FOR CHABAD HOUSE OF MONROE BA-767-06.**
- R-1-2018-047 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO STERLING DISANTO & ASSOCIATES FOR APPRAISAL SERVICES FOR CALENDAR YEAR 2018.**

**R-1-2018-048 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO PYRAMID CONSULTING GROUP, LLC. FOR APPRAISAL SERVICES FOR CALENDAR YEAR 2018.**

**R-1-2018-049 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO N.J. REALTY ADVISORY GROUP FOR APPRAISAL SERVICES FOR CALENDAR YEAR 2018.**

**R-1-2018-050 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO TIMOTHY HOFFMAN, INC. FOR APPRAISAL SERVICES FOR CALENDAR YEAR 2018.**

**R-1-2018-051 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO BETTINA DURMASKIN SHOLK FOR APPRAISAL SERVICES FOR CALENDAR YEAR 2018.**

**R-1-2018-052 RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2018 WITH EXTENSIONS AND ADDENDUMS.**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

- 11. Mayor's Report.
- 12. Administrator's Report.
- 13. Engineer's Report.
- 14. Council's Reports.
- 15. Public. (5 Minutes per Speaker)
- 16. Adjournment. Time: \_\_\_\_\_

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**TOWNSHIP OF MONROE**  
**COUNCIL MEETING MINUTES**  
**REGULAR MEETING - JANUARY 8, 2018**

The Council of the Township of Monroe met in the Municipal Building, 1 Municipal Plaza, for a Regular Meeting.

The Regular Meeting was Called to Order at 7:00 p.m. by Council President Stephen Dalina with a Salute to the Flag.

**UPON ROLL CALL** by the Township Clerk, Patricia Reid, the following members of Council were present: Councilman Leonard Baskin, Councilwoman Miriam Cohen, Councilman Charles Dipierro, Council Vice-President Elizabeth Schneider and Council President Stephen Dalina.

**ALSO, PRESENT:** Mayor Gerald W. Tamburro, Business Administrator Alan Weinberg, Township Attorney Joel Shain, Engineer Mark Rasimowicz and Deputy Township Clerk Christine Robbins.

There was approximately ten (10) members of the Public present in the audience.

Council President Dalina requested the Township Clerk to read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on January 2, 2018 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and **CRANBURY PRESS** on January 5, 2018;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public comment shall be limited to five (5) minutes unless further time is granted by the Council President.

**UPON MOTION** made by Councilwoman Cohen and seconded by Council Vice-President Schneider, the **MINUTES** of the **December 4, 2017 Regular Meeting** were approved as written and presented.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Abstain
	Council Vice-President Elizabeth Schneider	Aye
	Council President Stephen Dalina	Aye

Council President Dalina announced Nominations were in order for the position of **Class III Council Member** on the **Planning Board** to serve for a one (1) year term, expiring December 31, 2018.

Councilwoman Cohen Nominated Council Vice-President Schneider to serve as **Class III Council Member** on the **Planning Board** to serve for a one (1) year term, expiring December 31, 2018, seconded by Councilman Baskin.

Council President Dalina asked if there were any further Nominations, there being none, he requested a Motion to Close the Nominations.

**UPON MOTION** made by Councilwoman Cohen and seconded by Councilman Baskin, the **NOMINATION** for the position of **Class III Council Member** on the **Planning Board** was closed and a Roll Call Vote was taken on the Nomination of Elizabeth Schneider to serve as **Class III Council Member** on the **Planning Board**.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Council Vice President Elizabeth Schneider	Aye
	Council President Stephen Dalina	Aye

**UPON MOTION** made by Councilwoman Cohen and seconded by Councilman Baskin, the following entitled **RESOLUTIONS of APPOINTMENT** were adopted as herein below set forth:

**RESOLUTIONS** as follows:

**R-1-2018-007                    RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE  
MONROE TOWNSHIP PLANNING BOARD. (1-year term)**

**WHEREAS**, the Township Council, pursuant to N.J.S.A. 40:55-1 et seq., and Article XIII of the Code of the Township of Monroe, appoints a Class III member to the Planning Board from one of the members of the Township Council for a one (1) year term; and

**WHEREAS**, the Council entertained at its meeting held on January 8, 2018, nominations from its own members, for appointment as Class III Council Member to the Monroe Township Planning Board for Year 2018;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Monroe that **Council Vice President Elizabeth Schneider** be and is hereby appointed as the Class III member to the Planning Board for a one (1) year term effective January 1, 2018 and expiring on December 31, 2018 *nunc pro tunc*.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Stephen Dalina	Aye

Copy of Resolutions Duly Filed.

Council President Dalina announced Nominations were in order for the position of **Council Member** to the **Middlesex County Housing and Community Development Committee** to serve for a term of one (1) year, expiring December 31, 2018.

Councilwoman Cohen Nominated Councilman Dipierro to serve as **Council Member** to the **Middlesex County Housing and Community Development Committee** for a one (1) year term, expiring December 31, 2018, seconded by Councilwoman Cohen.

Council President Dalina asked if there were any further Nominations, there being none, he requested a Motion to Close the Nominations.

**UPON MOTION** made by Council Vice-President Schneider and seconded by Councilwoman Cohen, the **NOMINATION** for the position of **Council Member** to the **Middlesex County Housing and Community Development Committee** was closed and a Roll Call Vote was taken on the Nomination of Charles Dipierro to serve as **Council Member** to the **Middlesex County Housing and Community Development Committee**.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Council Vice President Elizabeth Schneider	Aye
	Council President Stephen Dalina	Aye

**UPON MOTION** made by Councilwoman Cohen and seconded by Councilman Baskin, the following entitled **RESOLUTIONS of APPOINTMENT** were adopted as herein below set forth:

**RESOLUTIONS** as follows:

**R-1-2018-008                    RESOLUTION APPOINTING A COUNCIL MEMBER TO THE  
MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT  
COMMITTEE FOR THE YEAR 2018. (1-year term)**

**WHEREAS**, each community in our Urban County Consortium is entitled to representation on the Middlesex County Housing and Community Development Committee; and

**WHEREAS**, Monroe Township is one of these communities; and



**WHEREAS**, such representation is filled by an appointment by the Mayor and Township Council; and

**WHEREAS**, the Council entertained at its meeting held on January 8, 2018, nominations from its own members, to make its appointment to the Middlesex County Housing and Community Development Committee for Year 2018; and

**WHEREAS**, the Council voted on the nomination(s) made;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that the following person has been appointed to fill the vacancy of **Council Representative** to the **Middlesex County Housing and Community Development Committee** for a one (1) year term expiring December 31, 2018:

**Councilman Charles Dipierro**

**SO RESOLVED**, as aforesaid.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Stephen Dalina	Aye

Copy of Resolutions Duly Filed.

Mayor Tamburro gave an overview of R-1-2018-053 and explained that this allows property tax payments to be deductible as charitable contributions ahead of the new proposed tax bill. He added that we should be in the forefront of this so we can give relief to the residents who can take advantage of this and because of the burden the Township has because we fully fund our school tax. He is a strong supporter of this and hopes the Council will be too.

Administrator Weinberg reiterated what Mayor Tamburro had stated adding that on Friday the Governor Elect and other leaders of the State came up with the idea of moving forward with legislation or a policy to allow people to take advantage of tax deductions that existed for many of the residents in New Jersey. The recent federal tax legislation limits some of those benefits so it is important to be at the forefront and fight to be treated fairly.

**Council President Dalina** announced that there will now be a public comment on Resolutions R-1-2018-036, R-1-2018-037 and R-1-2018-053 only.

No Public Comment.

**RESOLUTIONS for CONSIDERATION under the CONSENT AGENDA:**

**UPON MOTION** made by Council Vice-President Schneider and seconded by Councilman Baskin, the following Resolutions were moved for Adoption under the **CONSENT AGENDA:**

**R-1-2018-036            RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MAINTENANCE OF TAX MAPS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$61,000)**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-17 – TAX MAP MAINTENANCE**, for professional updating of the Township's tax maps required by the Township for Calendar Year 2018; and

**WHEREAS**, The Firm of **Center State Engineering Associates, Inc.** possesses the technical expertise required for such an engagement; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to **Center State Engineering Associates, Inc.** in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the fee for such services shall **not exceed \$61,000.00**; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-1800004, a copy of which is attached hereto as Exhibit "B"; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with the Firm of **Center State Engineering Associates, Inc.**, 481 Spotswood-Englishtown Road, Monroe Township, New Jersey 08831 in accordance with the agreement annexed hereto, commencing January 1, 2018 *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by the Firm of Center State Engineering Associates in an amount not to exceed \$61,000.

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Center State Engineering Associates' shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-037                    RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$226,000)**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-16 – MUNICIPAL ENGINEERING SERVICES**, for various professional engineering services required by the Township for Calendar Year 2018; and

**WHEREAS**, the Firm of Center State Engineering Associates, Inc. satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to Center State Engineering Associates, Inc; and

**WHEREAS**, the amount of the contract shall **not exceed \$226,000.00** for the twelve-month period commencing January 1, 2018, *nunc pro tunc*, and in accordance with the hourly rates as per the attached contract; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800005, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the award of contracts for "professional services" without competitive bids and further provides that the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Center State Engineering Associates, Inc. in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2018, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Center State Engineering Associates, Inc. accordance with the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Center State Engineering Associates, Inc. shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-053                    RESOLUTION SUPPORTING LEGISLATION TO ALLOW PROPERTY TAX PAYMENTS TO BE DEDUCTIBLE AS CHARITABLE CONTRIBUTIONS.**

**WHEREAS**, Congress and the President have adopted a revision to the federal tax code that caps the federal income tax deduction for state and local taxes;

**WHEREAS**, this deduction, which has been in place for more than 100 years, is heavily utilized by residents of our community and our State;

**WHEREAS**, New Jersey residents already pay more into the federal treasury than the federal government returns to New Jersey;

**WHEREAS**, the state and local tax deduction is a fundamental principle of federalism and without it our residents would be faced with double taxation as they would be forced to pay federal income taxes on the taxes they pay to state and local governments;

**WHEREAS**, this federal cost shift onto local governments would place extreme pressure on municipal budgets, including diminished revenue for essential local government investments, including public safety and public infrastructure; and

**WHEREAS**, increased federal taxation and reduced municipal services will harm our local housing market, decrease home values and erode our local tax base,

**WHEREAS**, Governor-Elect Phil Murphy has proposed a plan to permit taxpayers to make charitable, tax deductible, contributions to municipalities, counties and school boards which can then be used as a credit against property tax payments;

**WHEREAS**, this proposed legislation would allow taxpayers to regain the tax advantages lost when the Federal Government capped the deduction for local property taxes.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Council of the Township of Monroe express strong support for state legislation that will allow taxpayers to make charitable contributions to municipalities, counties and school boards and that will also allow such contributions to be credited against property tax bills

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted by the Township Clerk to Governor-Elect Phil Murphy, Senate President, Steven Sweeney, Speaker, Craig J. Coughlin and the Township's representatives in the State Legislature.

**SO RESOLVED**, as aforesaid.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Stephen Dalina	Aye

**RESOLUTIONS for CONSIDERATION under the CONSENT AGENDA:**

Councilman Dipierro questioned if R-1-2018-020 was a 6-month contract; Council President Dalina answered yes. He asked for further clarification stating that there are employees that hold various licenses and are sent to school and given comp time in return while taking the necessary courses. Administrator Weinberg responded that if the Department Director finds it to be in the best interest of the employee to attend certain courses then we support that effort. Mike Barnes further explained that he is the only one with a PE license as there is no other PE. He explained that it was also one of the main requirements of the job. He also holds a T4 and W4 license which is very hard to come by and at one point held the position of Director, Licensed Engineer and Superintendent but was only paid for one, saving the Township \$150,000 per year for each of those titles he held. He added that it is necessary to have employees with duplicate licenses since M.T.U.D. is a 24-hour operation and those who are dealing with chemicals and sewage need to have the appropriate licensing to do so. Councilman Dipierro asked for clarification on those employees with the titles of engineer but actually not being licensed engineers; Mike Barnes explained further.

Councilman Dipierro explained that he has a conflict with R-1-2018-032 and R-1-2018-045; Township Attorney Joel Shain explained that those resolutions can be removed from the Consent Agenda and be voted upon separately.

**UPON MOTION** made by Councilwoman Cohen and seconded by Council Vice-President Schneider, the following Resolutions were moved for Adoption under the **CONSENT AGENDA excluding RESOLUTIONS R-1-2018-032 and R-1-2018-045:**

**R-1-2018-009                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE REPLACEMENT OF (3) THREE SEWAGE PUMPS TO MUNICIPAL MAINTENANCE CO. FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D."). (\$39,500)**

**WHEREAS**, the Monroe Township Utility Department has a need to acquire and install (3) three new Sewage Pumps as a non-fair and open contract pursuant to the provisions of *<N.J.S.A. 19:44A-20.4 or 20.5 as appropriate>*; and,

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, Municipal Maintenance Co. has submitted the lowest price of \$39,500.00 for the required services in their proposal dated November 22, 2017 a copy of which is attached hereto as Exhibit "B"; and

**WHEREAS**, Municipal Maintenance Co. has completed and submitted a Business Entity Disclosure Certification which certifies that Municipal Maintenance Co. has not made any reportable contributions to a political or candidate committee in the Township of Monroe in the previous one year, and that the contract will prohibit the Municipal Maintenance Co. from making any reportable contributions through the term of the contract a copy of which is attached hereto as Exhibit "C"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Finance Officer has certified availability of funds in Certificate No. **M-170036** a copy of which is attached hereto as Exhibit "A"; and

**NOW THEREFORE, BE IT RESOLVED** that the Council of the Monroe Township of Monroe authorizes the Purchasing Agent to enter into a contract with Municipal Maintenance Co. as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; *and*,

**BE IT FURTHER RESOLVED** A summary of this award shall be published in the Home News Tribune within ten (10) days after passage of same.

**SO RESOLVED**, as aforesaid.

**R-1-2018-010                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO UNIVAR USA, INC. FOR CONTRACT 468 “WATER TREATMENT CHEMICALS” LINE ITEM “1.1” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**WHEREAS**, on December 14, 2017 three (3) sealed bids were received, and publicly opened and read aloud, by the Monroe Township Utility Department for Contract 468, “WATER TREATMENT CHEMICALS”, required by the M.T.U.D.

**WHEREAS**, Univar USA, Inc. is the lowest responsible bidder for line item “1.1” Sodium Hydroxide, and

**WHEREAS**, under Section VIII(c). Method of Award and Contract Length of the Information to Bidders, the M.T.U.D. may elect to award contracts based on unit pricing: and

**WHEREAS**, the M.T.U.D. Purchasing Agent has recommended in a letter dated December 18, 2017, a one (1) year contract be awarded to the low bidder UNIVAR USA, INC. based on their unit price bid for line item 1.1 Sodium Hydroxide for year one based upon the unit pricing and estimated quantities contained within their bid documents, a copy of which is attached hereto as Exhibit “B”; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Municipal Finance Officer has certified availability of funds in Certificate No. M-180004 a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, Univar USA, Inc. has submitted all the required documents with their bid; and

**WHEREAS**, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of a contract to UNIVAR USA, INC. for “WATER TREATMENT CHEMICALS” line item 1.1 Sodium Hydroxide, for Monroe Township Utility Department; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year contract UNIVAR USA, INC. in accordance with their submitted bid;
- (2) The Township Chief Municipal Finance Officer is hereby authorized and directed to pay invoices for material delivered by UNIVAR USA, INC. in accordance with their bid;
- (3) The contracts are awarded through the competitive bidding process as a fair and open contract in accordance with the Local Public Contracts Law;
- (4) This contract is awarded with the stipulation that UNIVAR USA, INC. shall provide a properly executed certificate of insurance as required by the specifications.
- (5) Payments required in excess of the initial twelve (12) months are contingent upon necessary funds being appropriated in future budgets by the governing body.

**SO RESOLVED**, as aforesaid.

**R-1-2018-011                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO GEORGE S. COYNE CHEMICAL CO., INC. FOR CONTRACT 468 “WATER TREATMENT CHEMICALS” LINE ITEMS “1.2.1”, “1.2.2”, AND “1.3” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**WHEREAS**, on December 14, 2017 three (3) sealed bids were received, and publicly opened and read aloud, by the Monroe Township Utility Department for Contract 468, “WATER TREATMENT CHEMICALS”, required by the M.T.U.D.; and

**WHEREAS**, George S. Coyne Chemical Co., Inc. is the lowest responsible bidder for line items “1.2.1” Citric Acid 50% (1-3 drums), “1.2.2” Citric Acid 50% (4+ drums), and “1.3” Soda Ash Dense; and

**WHEREAS**, under Section VIII(c). Method of Award and Contract Length of the Information to Bidders, the M.T.U.D. may elect to award contracts based on unit pricing: and

**WHEREAS**, the M.T.U.D. Purchasing Agent has recommended in a letter dated December 18, 2017, a two (2) year contract be awarded to the low bidder GEORGE S. COYNE CHEMICAL CO., INC. based on their unit price bid for line items “1.2.1”, “1.2.2”, and “1.3” for year one and two based upon the unit pricing and estimated quantities contained within their bid documents, a copy of which is attached hereto as Exhibit “B”; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Municipal Finance Officer has certified availability of funds in Certificate No. M-180005 a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(d)(1)(ii), multi-year contracts entered into for periods in excess of twelve (12) months shall be certified and charged to the respective budgets in accordance with the time(s) at which the respective work or services are performed or liability for payment is otherwise incurred. Accordingly, commitments and payments required in excess of the initial twelve (12) months are contingent upon necessary funds being appropriated in future budgets by a subsequent governing body.

**WHEREAS**, George S. Coyne Chemical Co., Inc. has submitted all the required documents with their bid; and

**WHEREAS**, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of a one (1) year contract with an M.T.U.D. option for a an extension of an additional two (2) year term at the same price with the consent of the GEORGE S. COYNE CHEMICAL CO., INC. for WATER TREATMENT CHEMICALS, for line item “1.2.1”, “1.2.2”, and “1.3” for Monroe Township Utility Department; and

**WHEREAS**, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of a contract to GEORGE S. COYNE CHEMICAL CO., INC. for “WATER TREATMENT CHEMICALS” line item “1.2.1”, “1.2.2”, and “1.3”, for Monroe Township Utility Department; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year contract GEORGE S. COYNE CHEMICAL CO., INC. in accordance with their submitted bid;
- (2) The Township Chief Municipal Finance Officer is hereby authorized and directed to pay invoices for material delivered by GEORGE S. COYNE CHEMICAL CO., INC. in accordance with their bid;
- (3) The contracts are awarded through the competitive bidding process as a fair and open contract in accordance with the Local Public Contracts Law;
- (4) This contract is awarded with the stipulation that GEORGE S. COYNE CHEMICAL CO., INC. shall provide a properly executed certificate of insurance as required by the specifications.
- (5) Payments required in excess of the initial twelve (12) months are contingent upon necessary funds being appropriated in future budgets by the governing body.

**SO RESOLVED**, as aforesaid.

**R-1-2018-012                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO CHEMICAL EQUIPMENT LABS OF DE, INC. FOR CONTRACT 469 “SODIUM CHLORIDE” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**WHEREAS**, on December 14, 2017, two (2) sealed bids were received, and publicly opened and read, by the Monroe Township Utility Department for Contract 469, “Sodium Chloride”, required by the M.T.U.D.

**WHEREAS**, the M.T.U.D. Purchasing Agent by copy of a letter dated December 15, 2017 has recommended that a (1) one year open-ended contract be awarded to the low bidder Chemical Equipment Labs of DE, Inc. based on estimated quantities and their bid, a copy which is attached hereto as Exhibit "B"; and

**WHEREAS** the Township Council has reviewed the recommendations made by the M.T.U.D. Purchasing Agent regarding said bid; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Municipal Finance Officer has certified availability of funds in Certificate No. M-180003 a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(d)(1)(ii), multi-year contracts entered into for periods in excess of twelve (12) months shall be certified and charged to the respective budgets in accordance with the time(s) at which the respective work or services are performed or liability for payment is otherwise incurred. Accordingly, commitments and payments required in excess of the initial twelve (12) months are contingent upon necessary funds being appropriated in future budgets by a subsequent governing body.

**WHEREAS**, Chemical Equipment Labs of DE, Inc. has submitted all the required documents with their bid; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year contract with Chemical Equipment Labs of DE, Inc., in accordance with their bid;

(2) The Township Chief Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Chemical Equipment Labs of DE, Inc. in accordance with their bid;

(3) The contract is awarded through the competitive bidding process as a fair and open contract in accordance with the Local Public Contracts Law;

(4) This contract is awarded with the stipulation that Chemical Equipment Labs of DE, Inc. shall provide the required insurance certificate as required by the specifications.

**SO RESOLVED**, as aforesaid.

**R-1-2018-013                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO GARDEN STATE LABORATORIES INC. FOR CONTRACT 471 "WATER & WASTEWATER LABORATORY ANALYSIS SERVICES" FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.").**

**WHEREAS**, on January 14, 2015, One (1) sealed bid was received, and publicly opened and read, by the Monroe Township Utility Department for Contract 471, "WATER & WASTEWATER LABORATORY ANALYSIS SERVICES", required by the M.T.U.D.

**WHEREAS**, the M.T.U.D. Purchasing Agent by copy of a letter dated December 18, 2017 has recommended that a (1) one year open-ended contract be awarded to the low bidder Garden State Laboratories Inc. based on estimated quantities and their bid, a copy which is attached hereto as Exhibit "B"; and

**WHEREAS** the Township Council has reviewed the recommendations made by the M.T.U.D. Purchasing Agent regarding said bid; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Municipal Finance Officer has certified availability of funds in Certificate No. M-180002 a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(d)(1)(ii), multi-year contracts entered into for periods in excess of twelve (12) months shall be certified and charged to the respective budgets in accordance with the time(s) at which the respective work or services are performed or liability for payment is otherwise incurred. Accordingly, commitments and payments required in excess of the initial twelve (12) months are contingent upon necessary funds being appropriated in future budgets by a subsequent governing body.

**WHEREAS**, Garden State Laboratories Inc. has submitted all the required documents with their bid; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year contract with Garden State Laboratories Inc., in accordance with their bid;

(2) The Township Chief Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Garden State Laboratories Inc. in accordance with their bid;

(3) The contract is awarded through the competitive bidding process as a fair and open contract in accordance with the Local Public Contracts Law;

(4) This contract is awarded with the stipulation that Garden State Laboratories Inc. shall provide the required insurance certificate as required by the specifications.

**SO RESOLVED**, as aforesaid.

**R-1-2018-014                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO  
WASTE MANAGEMENT OF NEW JERSEY, INC. FOR CONTRACT 473  
“DISPOSAL OF SOLID WASTE” FOR THE MONROE TOWNSHIP  
UTILITY DEPARTMENT (“M.T.U.D.”).**

**WHEREAS**, on December 15, 2017 one (1) sealed bid was received, and publicly opened and read aloud, by the Monroe Township Utility Department for Contract 473, “Disposal of Solid Waste”, required by the M.T.U.D.

**WHEREAS**, the M.T.U.D. Purchasing Agent has recommended in a letter dated December 18, 2017, a one (1) year contract be awarded to the low bidder Waste Management of New Jersey, Inc. based upon the unit pricing and estimated quantities contained within their bid documents, a copy of which is attached hereto as Exhibit “B”;; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Municipal Finance Officer has certified availability of funds in Certificate No. M-180007 a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(d)(1)(ii), multi-year contracts entered into for periods in excess of twelve (12) months shall be certified and charged to the respective budgets in accordance with the time(s) at which the respective work or services are performed or liability for payment is otherwise incurred. Accordingly, commitments and payments required in excess of the initial twelve (12) months are contingent upon necessary funds being appropriated in future budgets by a subsequent governing body.

**WHEREAS**, Waste Management of New Jersey, Inc. has submitted all the required documents with their bid; and

**WHEREAS**, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of a contract to Waste Management of New Jersey, Inc. for Disposal of Solid Waste”, for Monroe Township Utility Department; and

**WHEREAS**, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of a one (1) year contract with an M.T.U.D. option for a an extension of an additional two (2) year term at the prices set forth in their proposal, with the consent of the Waste Management of New Jersey, Inc.for Disposal of Solid Waste for Monroe Township Utility Department; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year contract Waste Management of New Jersey, Inc. in accordance with their submitted bid;



(2) The Township Chief Municipal Finance Officer is hereby authorized and directed to pay invoices for material delivered by Waste Management of New Jersey, Inc.. in accordance with their bid;

(3) The contracts are awarded through the competitive bidding process as a fair and open contract in accordance with the Local Public Contracts Law;

(4) This contract is awarded with the stipulation that Waste Management of New Jersey, Inc. shall provide a properly executed certificate of insurance as required by the specifications.

**SO RESOLVED**, as aforesaid.

**R-1-2018-015                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO  
EVOQUA WATER TECHNOLOGIES, LLC. FOR CONTRACT 467  
“BIOXIDE” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT  
 (“M.T.U.D.”).**

**WHEREAS**, on December 14, 2017 one (1) sealed bid was received, and publicly opened and read aloud, by the Monroe Township Utility Department for Contract 467, “BIOXIDE”, required by the M.T.U.D.

**WHEREAS**, the M.T.U.D. Purchasing Agent has recommended in a letter dated December 15, 2017, a two (2) year contract be awarded to the low bidder EVOQUA WATER TECHNOLOGIES, LLC based upon the unit pricing and estimated quantities contained within their bid documents, a copy of which is attached hereto as Exhibit “B”;; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Municipal Finance Officer has certified availability of funds in Certificate No. M-180001 a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(d)(1)(ii), multi-year contracts entered into for periods in excess of twelve (12) months shall be certified and charged to the respective budgets in accordance with the time(s) at which the respective work or services are performed or liability for payment is otherwise incurred. Accordingly, commitments and payments required in excess of the initial twelve (12) months are contingent upon necessary funds being appropriated in future budgets by a subsequent governing body.

**WHEREAS**, EVOQUA WATER TECHNOLOGIES, LLC has submitted all the required documents with their bid; and

**WHEREAS**, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of a two (2) year contract with an M.T.U.D. option for a an extension of an additional one (1) year term with the consent of the EVOQUA WATER TECHNOLOGIES, LLC for BIOXIDE for Monroe Township Utility Department; and

**WHEREAS**, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of a contract to EVOQUA WATER TECHNOLOGIES, LLC for “BIOXIDE”, for Monroe Township Utility Department; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a two (2) year contract EVOQUA WATER TECHNOLOGIES, LLC in accordance with their submitted bid;

(2) The Township Chief Municipal Finance Officer is hereby authorized and directed to pay invoices for material delivered by EVOQUA WATER TECHNOLOGIES, LLC in accordance with their bid;

(3) The contracts are awarded through the competitive bidding process as a fair and open contract in accordance with the Local Public Contracts Law;

(4) This contract is awarded with the stipulation that EVOQUA WATER TECHNOLOGIES, LLC shall provide a properly executed certificate of insurance as required by the specifications.

(5) Payments required in excess of the initial twelve (12) months are contingent upon necessary funds being appropriated in future budgets by the governing body.

**SO RESOLVED**, as aforesaid.

**R-1-2018-016                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO QUALITY CONTROLS, INC. FOR CONTRACT 472 “COMBINATION AIR VALVES FOR WASTEWATER & APPURTENANCES” FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (\$75,758)**

**WHEREAS**, on December 15, 2017 one (1) sealed bid was received, and publicly opened and read aloud, by the Monroe Township Utility Department for Contract 472, “Combination Air Valves for Wastewater & Appurtenances”, required by the M.T.U.D.

**WHEREAS**, the M.T.U.D. Purchasing Agent has recommended in a letter dated December 18, 2017, a one (1) year contract be awarded to the low bidder Quality Controls, Inc. based upon their bid of \$75,758.00 contained within their bid documents, a copy of which is attached hereto as Exhibit “B”;; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Municipal Finance Officer has certified availability of funds in Certificate No. M-180006 a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, Quality Controls, Inc. has submitted all the required documents with their bid; and

**WHEREAS**, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of a contract to Quality Controls, Inc. for Combination Air Valves for Wastewater & Appurtenances”, for Monroe Township Utility Department; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year contract Quality Controls, Inc. in accordance with their submitted bid;
- (2) The Township Chief Municipal Finance Officer is hereby authorized and directed to pay invoices for material delivered by Quality Controls, Inc. in accordance with their bid;
- (3) The contracts are awarded through the competitive bidding process as a fair and open contract in accordance with the Local Public Contracts Law;
- (4) This contract is awarded with the stipulation that Quality Controls, Inc. shall provide a properly executed certificate of insurance as required by the specifications.

**SO RESOLVED**, as aforesaid.

**R-1-2018-017                    RESOLUTION AUTHORIZING A REDUCTION OF PERFORMANCE GUARANTEES POSTED FOR W&S 866.3 & 866.4, FOUR SEASONS @ MONROE, PB-1089-10 POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**WHEREAS**, K. Hovnanian @ Monroe has posted Performance Guarantees for 4 Seasons @ Monroe, Phase 2 water and sewer (866.3 – 866.4); and

**WHEREAS**, K. Hovnanian @ Monroe has requested a 70% reduction in the Performance Guarantees posted for the project; and

**WHEREAS**, defined in 40:55d-53 et seq., the Monroe Township Utility Department (MTUD) has inspected the work performed and the work to be completed and has recommended that the Township Council approve the request for a 70% reduction in the bond, as detailed in a letter dated December 8, 2017, a copy of which is attached hereto as Exhibit "A":

Performance Bond #1082843 for water in the amount of \$637,200.00 to be reduced to \$191,160.00.  
Cash Performance Guarantee in the amount of \$70,800.00 to be reduced to \$21,240.00.

Performance Bond #1082844 for sewer (Ph 1) in the amount of \$609,120 to be reduced to \$182,736.00.  
Cash Performance Guarantee in the amount of \$67,680.00 to be reduced to \$20,304.00.

Performance Bond #1082845 for sewer (Ph 2) in the amount of \$147,960 to be reduced to \$44,388.00.  
Cash Performance Guarantee in the amount of \$16,440.00 to be reduced to \$4,932.00.

**WHEREAS**, the Township Council has reviewed and hereby approves the MTUD Director's recommendations;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that Cash Performance Guarantees posted for Four Seasons @ Monroe be reduced as reflected above and the MTUD letter annexed hereto. This approval for a 70% Reduction is conditioned upon the provision of replacement guarantees and/or riders and the resolution of any outstanding balances attached to project escrow accounts; and

**BE IT FURTHER RESOLVED** that the Monroe Township Utility Department is hereby authorized and directed to forward a certified copy of this Resolution to the developer, and to his attorney, if applicant has been represented by counsel in this matter.

**SO RESOLVED**, as aforesaid.

**R-1-2018-018                    RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEES UPON THE POSTING AND ACCEPTANCE OF A MAINTENANCE GUARANTEE FOR COLTS RUN, SECTION 1 – W&S 1124 – PB-1109-11 POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

**WHEREAS**, Toll NJ II, LP has posted a Performance Guarantee with the Monroe Township Utility Department (“M.T.U.D.”) for W&S 1124, Section 1; and

**WHEREAS**, Toll NJ II, LP has requested the release of the Performance Guarantee upon posting and acceptance of a Maintenance Guarantee for water and sewer; and

**WHEREAS**, as defined in N.J.S.A. 40:55Dd-53 et seq., the M.T.U.D. has inspected the work performed and the work to be completed and has recommended the Township Council approve the release of the performance guarantee as detailed in a letter dated December 4, 2017, a copy of which is attached hereto as Exhibit "A" and as shown herein below:

Reduced Performance Bond #105973647 for water in the amount of \$39,204.00 to be released and replaced with a maintenance guarantee in the amount of \$19,602.00. (15% of original bond).  
Cash Performance Guarantee in the amount of \$4,356.00 for water to be returned in full to the developer.

Reduced Performance Bond #105973646 for sewer Ph. 1 in the amount of \$38,232.00 to be released and replaced with a maintenance guarantee in the amount of \$19,116.00. (15% of original bond).  
Cash Performance Guarantee in the amount of \$4,248.00 for Ph. 1 sewer to be returned in full to the developer.

**WHEREAS**, the Monroe Township Council has reviewed and hereby approves the recommendations of the M.T.U.D. Director;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that Performance Guarantees posted for Colt's Run, Section 1, be released upon establishment of maintenance guarantees as reflected above and in the M.T.U.D. letter annexed hereto. Release of the Performance Guarantee and acceptance of Maintenance Guarantee is conditioned upon the posting of a Maintenance Guarantee and the payment of any outstanding balances attached to the project escrow accounts; and

**BE IT FURTHER RESOLVED** that the Monroe Township Utility Department is hereby authorized and directed to forward a certified copy of this Resolution to the developer, and to his attorney, if applicant has been represented by counsel in this matter.

**SO RESOLVED**, as aforesaid.

**R-1-2018-019                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO WESTON & SAMPSON FOR PROFESSIONAL ENGINEERING SERVICES FOR PHASE 10A – PS#1 REDIRECT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (\$299,000)**

**WHEREAS**, the Monroe Township Utility Department (M.T.U.D.) need for Professional Engineering Services in relation to various improvements under its Wastewater Capital Improvement Masterplan; and

**WHEREAS**, on November 22, 2016 at 11:00AM, pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq, after advertisement on the M.T.U.D. website for not less than 10 days, Statements of Qualifications were publicly opened for calendar Year 2017; and

**WHEREAS**, after review of all the Statement of Qualifications by the review committee, Weston & Sampson was determined to be qualified to perform said services; and

**WHEREAS**, Weston & Sampson has completed and submitted their wastewater system assessment and submitted to the M.T.U.D. a Capital Improvement Masterplan; and

**WHEREAS**, Weston & Sampson has provided a proposal Phase 10A (comprised of sub-phases A through F) – PS#1 Redirect for dated December 11, 2017 to perform the required engineering service not to exceed a total of \$575,100.00:

**WHEREAS**, the Director, by copy of a letter dated December 20, recommends the Council approve and award a contract to Weston & Sampson for sub-phases “A” Preliminary Design (30%) @ (\$294,100.00) and “B” Funding (\$4,900.00) based on their proposal for a total amount of \$299,000.00, a copy of which is attached hereto as Exhibit "C"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Finance Officer has certified availability of funds in Certificate No. M-180008 a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to modify and enter into a contract with Weston & Sampson, for Professional Engineering Services, in accordance with the proposal;

(2) The Township Chief Finance Officer is hereby authorized and directed to pay invoices for services rendered by Weston & Sampson Engineers in accordance with the attached proposal;

(3) The contract is awarded without competitive bidding through a fair and open RFQ process as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) The contract award is subject to Weston & Sampson Engineers providing the required valid certificate of insurance and affirmative action forms.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-020                    RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO UTILITY SERVICE AFFILIATES, INC. FOR UTILITY MANAGEMENT AND SUPPORT SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (6 month contract - \$213,500)**

**WHEREAS**, the Township of Monroe, in accordance with N.J.A.C. 19:44A-20.5 and the Fair and Open Process requirements, advertised for Receipt for Qualifications (“RFQ’s”) in the November 16, 2017 edition of the Home News Tribune and on the Township’s website for Professional Management and Support Services for the Monroe Township Utility Department (“M.T.U.D.”); and

**WHEREAS**, on December 5, 2017 two (2) respondents submitted qualifications for the management and support services for the M.T.U.D.; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, attached hereto as Exhibit "A", recommends that a contract, effective January 1, 2018 thru June 30, 2018, *nunc pro tunc*, be awarded to **Utility Service Affiliates, Inc., 1500 Ronson Road, Iselin, NJ 08830-3020**, in accordance with the pricing proposal, attached hereto and made a part hereof; and

**WHEREAS**, the fees for such services will not exceed Two Hundred Thirteen Thousand Five Hundred Dollars (\$213,500.00); and

**WHEREAS**, the Township Council may reserve the right to extend the contract for a term of six months utilizing the same terms, conditions and pricing as per the original contract; and

**WHEREAS**, *Utility Service Affiliates, Inc.* possesses the technical expertise to provide the professional utility management and support services needed by the M.T.U.D.; and

**WHEREAS**, the M.T.U.D.'s Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. M-180000 a copy of which is attached hereto as Exhibit "B"; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) authorizes the award of contracts for "professional services" without competitive bids and further provides that the contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized and directed to execute a fair and open contract with ***Utility Service Affiliates, Inc., 1500 Ronson Road, Iselin, NJ 08831***;
- (2) The M.T.U.D.'s Finance Officer is hereby authorized and directed to pay invoices for services rendered by Utility Service Affiliates, Inc. in an amount not to exceed \$213,500.00;
- (3) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-021                    RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY  
DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM  
VARIOUS PROFESSIONAL SERVICES FOR CALENDAR YEAR 2018,  
FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT  
("M.T.U.D.").**

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.5, the Township of Monroe Utility Department, in the County of Middlesex, has solicited resumes setting forth qualifications for various professional services; and

**WHEREAS**, the review committee has, based on the judging criteria, thoroughly reviewed each proposal and made its selections for each solicitation; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Monroe Township Utility Department has selected the following firms for professional services as listed below:

- **Water & Sewer General Engineering Services**
  - R3M Engineering
  - Weston & Sampson
  - H2M Associates, Inc.
  - Johnson Mirmiran & Thompson (JMT)
  - Arcadis
  - Remington Vernick
  - Jacobs
- **Hydrogeologist**
  - Leggette, Brashears & Graham
  - Weston & Sampson
  - Remington Vernick

- **Safety & Health Training & Consulting (for MTUD & Township)**
  - Skyline Environmental, Inc.
- **Engineering – Water Tank Inspection & Consulting**
  - Mumford Bjorkman Associates
  - H2M Associates, Inc.
  - Weston & Sampson
  - Remington Vernick

; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Monroe Township Utility Department is hereby authorized to solicit proposals for required professional services from the selected firms, as necessary, during the 2018 calendar.

**SO RESOLVED**, as aforesaid.

**R-1-2018-022                      RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER.**

**WHEREAS**, pursuant to regulations promulgated by the State of New Jersey, Department of the Treasury, Office of Administrative Action, the Township is required to appoint a Public Agency Compliance Officer on an annual basis; and

**WHEREAS**, said position shall act as the liaison official for matters concerning P.L. 1975, c.127 (N.J.A.C. 17:27) and must have the authority to make the appropriate corrections to the Township's contracting procedures; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council hereby appoints **Alan M. Weinberg, Business Administrator**, to the position Public Agency Compliance Officer, effective January 1, 2018 and expiring December 31, 2018, *nunc pro tunc*;

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be forwarded to the State of New Jersey, Department of the Treasury, Office of Affirmative Action, CN 209, Trenton, New Jersey 08625-0209;

**SO RESOLVED**, as aforesaid.

**R-1-2018-023                      RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF DONNA LINKE AS MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.**

**WHEREAS**, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 21, 2017, has reappointed **DONNA LINKE** to serve as **MUNICIPAL COURT ADMINISTRATOR** for the Township of Monroe for a term of two (2) years, commencing January 1, 2018 and expiring December 31, 2019; and

**WHEREAS**, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the reappointment of **DONNA LINKE** as **MUNICIPAL COURT ADMINISTRATOR** for a two (2) year term commencing January 1, 2018 and expiring December 31, 2019, *nunc pro tunc*.

**SO RESOLVED**, as aforesaid.

**R-1-2018-024                    RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.**

**WHEREAS**, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 21, 2017, has reappointed **CHRISTINE CAMPBELL** to serve as **DEPUTY MUNICIPAL COURT ADMINISTRATOR** for the Township of Monroe for a term of two (2) years, commencing January 1, 2018 and expiring December 31, 2019; and

**WHEREAS**, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent to the reappointment of **CHRISTINE CAMPBELL** as **DEPUTY MUNICIPAL COURT ADMINISTRATOR** for a two (2) year term commencing January 1, 2018 and expiring December 31, 2019, *nunc pro tunc*.

**SO RESOLVED**, as aforesaid.

**R-1-2018-025                    RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**

**WHEREAS**, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 13, 2017, has appointed **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2018 and expiring on December 31, 2018; and

**WHEREAS**, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the reappointment of **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2018 and expiring on December 31, 2018, *nunc pro tunc*.

**SO RESOLVED** as aforesaid.

**R-1-2018-026                    RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF THOMAS P. ABODE, ESQ. AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**

**WHEREAS**, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated October 18, 2016, has appointed **THOMAS P. ABODE, ESQ.** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2018 and expiring December 31, 2018; and

**WHEREAS**, the Code of the Township of Monroe requires the Advice and Consent of the Township Council for such an appointment;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the reappointment of **THOMAS P. ABODE, ESQ.** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2018 and expiring December 31, 2018, *nunc pro tunc*; and

**SO RESOLVED**, as aforesaid.

**R-1-2018-027                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE  
APPOINTMENT OF JOEL L. SHAIN, ESQ. AS DIRECTOR OF THE  
DEPARTMENT OF LAW AND WHO SHALL SERVE AS TOWNSHIP  
ATTORNEY WITH THE LAW FIRM SHAIN, SCHAFFER, P.C.**

**WHEREAS**, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40A:9-139 and Chapter 3, Articles V and XI of the Code of the Township of Monroe, has appointed **Joel L. Shain, Esq.** as Director of the Department of Law and shall thereby act as Township Attorney; and

**WHEREAS**, the appointment as Director of the Department of Law and Township Attorney shall be for a term of one (1) year, effective January 1, 2018 and ending December 31, 2018, *nunc pro tunc*; and

**WHEREAS**, the appointments of Director of the Department of Law and Township Attorney require the advice and consent of the Township Council;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of **Joel L. Shain, Esq.** as Director of Law and to thereby serve as the Township Attorney;

**SO RESOLVED**, as aforesaid.

**R-1-2018-028                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE  
APPOINTMENT OF MARGUERITE M. SCHAFFER, ESQ. AS  
ASSISTANT TOWNSHIP ATTORNEY.**

**WHEREAS**, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to Article 3-70 *et seq.* of the Code of the Township of Monroe, has reappointed **Marguerite M. Schaffer, Esq.** as Assistant Township Attorney; and

**WHEREAS**, the appointment as Assistant Township Attorney shall be for a term of one (1) year, effective January 1, 2018 and ending December 31, 2018, *nunc pro tunc*; and

**WHEREAS**, the reappointment of Assistant Township Attorney requires the advice and consent of the Township Council;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of **Marguerite M. Schaffer, Esq.** to thereby serve as Assistant Township Attorney;

**SO RESOLVED**, as aforesaid.

**R-1-2018-029                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO  
JOEL L. SHAIN, ESQ. WITH THE FIRM OF SHAIN, SCHAFFER, P.C.  
FOR GENERAL LEGAL SERVICES WITHIN THE TOWNSHIP OF  
MONROE FOR CALENDAR YEAR 2018. (\$267,840)**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 *et seq.*, the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-1 – TOWNSHIP ATTORNEY**, for various legal professional services required by the Township for Calendar Year 2018; and

**WHEREAS**, Joel L. Shain and Shain Schaffer P.C. and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to Joel L. Shain and Shain Schaffer, P.C. in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the monthly fee shall not exceed **\$22,320.00** and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800001, a copy of which is attached hereto as Exhibit "A";



**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Joel L. Shain, Esq., with the firm of Shain Schaffer, P.C. in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2018, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Joel L. Shain, Esq., with the firm of Shain Schaffer, P.C., in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Joel L. Shain, Esq., with the firm of Shain Schaffer, P.C., shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-030                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO MARGUERITE M. SCHAFFER, WITH THE FIRM OF SHAIN, SCHAFFER, P.C. AS ASSISTANT TOWNSHIP ATTORNEY WITHIN THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018.**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-2 – ASSISTANT TOWNSHIP ATTORNEY**, for various legal professional services required by the Township for Calendar Year 2018; and

**WHEREAS**, Marguerite Schaffer, with the firm of Shain Schaffer, P.C. satisfy the established criteria for said professional legal services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to Marguerite Schaffer, with the firm of Shain Schaffer, P.C., in accordance with the hourly rates and fees outlined within the attached Agreement; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one year professional service contract with Marguerite M. Schaffer, Esq., with the firm of Shain Schaffer, P.C., commencing January 1, 2018 *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Marguerite M. Schaffer, Esq., with the firm of Shain Schaffer, P.C., in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Marguerite M. Schaffer, Esq., with the firm of Shain Schaffer, P.C., shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-031 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO LOU RAINONE OF THE FIRM RAINONE, COUGHLIN, MINCHELLO AS LABOR ATTORNEY FOR GENERAL EMPLOYMENT LAW AND COLLECTIVE NEGOTIATIONS WITHIN THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$50,000)**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-7 AND ID # 18-8 - LABOR ATTORNEY** for various general employment law and collective negotiation services required by the Township for Calendar Year 2018; and

**WHEREAS**, Lou Rainone and Rainone, Coughlin, Minchello P.C. and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to Lou Rainone and Rainone, Coughlin, Minchello P.C. in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the hourly rate shall be \$195.00/hour; not to exceed \$50,000.; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No.C-1800002, a copy of which is attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one year professional service contract with Lou Rainone from the firm Rainone, Coughlin, Minchello P.C., 1 Woodbridge Center, Suite 515, Woodbridge Twp., N.J. 07095, commencing January 1, 2018 *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Lou Rainone with the firm Rainone, Coughlin, Minchello P.C, in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Lou Rainone with the firm Rainone, Coughlin, Minchello P.C, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-033 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR CALENDAR YEAR 2018. (\$142,800)**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-13**

**INSURANCE CONSULTING SERVICES/INSURANCE PRODUCER SERVICES** for various general employment law and collective negotiation services required by the Township for Calendar Year 2018; and

**WHEREAS**, North American Insurance Management Corporation (hereinafter NAIMC), 1460 US Route 9 North, Suite 210, Woodbridge, NJ 07095 possesses the technical expertise required for such an engagement; and

**WHEREAS**, the Township Business Administrator, by copy of a letter dated December 19, 2017, recommends the Council approve and award the contract to NAIMC; and

**WHEREAS**, North American Insurance Management Corporation has indicated that the flat fee for their service will be **\$142,800**. payable in equal monthly installments; and

**WHEREAS**, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800006, a copy of which is attached hereto as Exhibit "A";

**WHEREAS**, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds, for the Utility Department, in Certificate No. M-180010, a copy of which is attached hereto as Exhibit "B";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a (1) one year contract with NAIMC for Insurance Consulting & Producer Services, in accordance with the proposal attached hereto as Exhibit C, commencing January 1, 2018, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by NAIMC for the Township at a cost **not to exceed \$118,320**. and **not to exceed \$24,480**. for MTUD – **Totaling \$142,800**. payable in equal monthly installments; and

(3) The contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that North American Insurance Management Corporation shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-034                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC AS TREE EXPERTS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$35,000)**

**WHEREAS**, for calendar year 2018, the Township and the Monroe Township Shade Tree Commission seek professional consultant services in connection with the survey and evaluation of dead trees and the selection, identification, and planting of new stock, the inspection of proposed new development sites, the examination of citizen requests for planting and removal of trees, for general advice at Commission meetings, and advice regarding the planting of trees on municipal property and in connection with the administration and enforcement of Chapter 97 of the Monroe Township Code governing the preservation, protection and removal of trees; and

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-12 – SHADE TREE CONSULTING SERVICES**, for various professional forestry/arboreal advice and services required by the Township for Calendar Year 2018; and

**WHEREAS**, Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC, possesses professional expertise as a certified tree expert, holding State Certificate #273 and otherwise meets the established criteria; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, recommends that Council approve and award a professional service contract to Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC; and

**WHEREAS**, the annual fee shall not exceed \$35,000; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-1800007, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one year professional service contract with **Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC, 151 Route 516 (P.O. Box 564), Old Bridge, NJ 08857**, in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2018 *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC in an amount **not to exceed \$35,000.00**;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**R-1-2018-035                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO HODULIK AND MORRISON, P.A. AS MUNICIPAL AUDITORS FOR THE TOWNSHIP OF MONROE TO PERFORM AUDITING SERVICES IN CALENDAR YEAR 2018. (\$65,000)**

**WHEREAS**, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1, et seq., requires the Township Council to cause an annual audit of its books, accounts and financial transactions to be made and completed within six (6) months after the close of its fiscal year, and for that purpose to employ a registered municipal accountant of New Jersey; and

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-15 – MUNICIPAL AUDITOR SERVICES** for auditing services required by the Township for Calendar Year 2018; and

**WHEREAS, Hodulik & Morrison, P.A.**, satisfy the established criteria for said professional auditing services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, recommends the Council approve and award this contract to **Hodulik & Morrison, P.A., 1102 Raritan Avenue, P.O. Box 1450, Highland Park, NJ 08904** in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the annual fee shall not exceed **\$65,000.00**; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-1800008, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available for the Utility Department, as set forth in Certificate No. M-180011, a copy of which is attached hereto as Exhibit "B"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one year professional service contract with Hodulik & Morrison, P.A., commencing January 1, 2018 *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is authorized and directed to pay invoices for services rendered by Hodulik & Morrison, P.A. in an amount not to exceed **\$65,000.00**; and

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Hodulik & Morrison, P.A., shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-038**

**RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR MUNICIPAL ENGINEERING SERVICES WITHIN THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.**

**WHEREAS**, the Township of Monroe desires to create a pool of qualified professionals to serve as Township Conflict or Alternate Engineer for the Township as the need arises, using a fair and open process pursuant to the provisions of P.L. 2004, c19 (N.J.S.A. 19:44A-20.5 et seq; and

**WHEREAS**, the Township of Monroe (the "Township") received and reviewed statements of qualifications from engineering firms determined to pre-qualify those firms that possess the professional and administrative capabilities to provide such services and that they offer the terms and conditions determined by the Township to provide the greatest benefit to the taxpayers of the Township, so that the Township may engage any one or more of the Qualified Firms when the need for such services arises; and

**WHEREAS**, such services are to be performed and rendered by a person or persons licensed and authorized to practice in the State of New Jersey and accordingly constitute professional series exempt from public bidding pursuant to the Local Public Contracts law, specifically N.J.S.A. 40A:11-5(1)(a); and

**WHEREAS**, certification of available funds shall be made by the Chief Financial Officer at the time that services, if any, are requested from the qualified professional; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, that the following qualified firms are hereby approved to provide Conflict or Alternate Engineering Services:

**CME Associates**  
3141 Bordentown Avenue  
Parlin, N.J. 08859

**Suburban Consulting**  
96 US Hwy 206  
Suite 101  
Flanders, NJ 07836

**Remington, Vernick & Vena**  
3 Jocama Boulevard  
Suite 300-400  
Old Bridge, NJ 08857

;and

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey that:

- 1- The Mayor and Township Clerk are hereby authorized and directed to execute contracts by and between the Township and the Qualified Firms, which contracts shall set forth the terms and conditions of, among other things, payment for Services at such time as the Firms are called upon by the Township to render services; and
- 2- That the Contracts shall be awarded without competitive bidding as professional services in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a); and
- 3- That a copy of this resolution and the Contracts upon the execution shall be placed on file with the Municipal Clerk; and
- 4- That a notice in accordance with the Local Public Contracts Law shall be published in a local newspaper within (10) days of passage of this resolution.

**SO RESOLVED**, as aforesaid.

**R-1-2018-039                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO  
WILENTZ, GOLDMAN & SPITZER, P.A., AS BOND COUNSEL FOR THE  
TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018.**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-3 – MUNICIPAL BOND COUNSEL**, for various bond services required by the Township for Calendar Year 2018; and

**WHEREAS**, the Firm **Wilentz, Goldman & Spitzer, P.A.** satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to **Wilentz, Goldman & Spitzer, P.A.**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800009, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a professional service contract with **Wilentz, Goldman & Spitzer, P.A., 90 Woodbridge Center, Woodbridge, NJ 07095-0958**, in accordance with the Agreement attached hereto, subject to P.L. 2005, Chapter 271, as approved and signed into law on January 3, 2007; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Wilentz, Goldman & Spitzer, P.A.**, in accordance with the fee scheduled contained within the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Wilentz, Goldman & Spitzer, P.A.** shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-040                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO PHOENIX ADVISORS, LLC. AS FINANCIAL ADVISORS FOR CALENDAR YEAR 2018.**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-14 - FINANCIAL ADVISOR SERVICES** for various financial advisory services required by the Township for Calendar Year 2018; and

**WHEREAS, Phoenix Advisors, LLC.** satisfy the established criteria for said professional financial advisory services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to **Phoenix Advisors, LLC**, in accordance with the fee schedule contained within the Agreement attached hereto as Exhibit "A"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800010, a copy of which is attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one year professional service contract with **Phoenix Advisors, LLC**, 4 West Park St., Bordentown, NJ, 08505 commencing January 1, 2018 *nunc pro tunc*;
- (2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Phoenix Advisors, LLC**, on an as needed basis in accordance with the attached Agreement;
- (3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;
- (4) This contract is awarded with the stipulation that Phoenix Advisors, LLC shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.
- (5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-041                    RESOLUTION AUTHORIZING SHAIN SCHAFFER PC TO REPRESENT THE TOWNSHIP IN ACQUIRING REAL PROPERTY DESIGNATED AS BLOCK 25, LOTS 14.1 AND 16. (\$20,000.00)**

**WHEREAS**, the Township Council of the Township of Monroe ("Township") has determined that it is in the public interest to acquire real property designated as Block 25, Lots 14.1 and 16, on the official tax map of the Township of Monroe, also known as 254 Applegarth Road (the "Property"); and

**WHEREAS**, Shain Schaffer PC possesses the expertise necessary to represent the Township in its efforts to acquire the Property by purchase or, if necessary, through condemnation proceedings; and

**WHEREAS**, the Township Council has determined that it would be appropriate to authorize Shain Schaffer PC to take any and all legal action reasonable and necessary to acquire the Property; and

**WHEREAS**, Shain Schaffer PC shall render legal services pursuant to authorization in the sum of \$20,000.00, pending further authorization from the Township Council; and

**WHEREAS**, the Township's Certified Municipal Finance Officer has determined that sufficient funds are available in the Township budget, as evidenced by Certificate No. C-1800011 a copy of which is annexed hereto as Exhibit "A";

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey, that Shain Schaffer PC is authorized to take any and all legal action reasonable and necessary to acquire the Property, *nunc pro tunc*.

**SO RESOLVED**, as aforesaid.

**R-1-2018-042                    RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2018.**

**BE IT RESOLVED** by the Township Council of the Township of Monroe, that the Tax Collector is hereby authorized to conduct Tax Sales during Calendar Year 2018 for all prior year's delinquent taxes, pursuant to New Jersey Law, Chapter 99.

**SO RESOLVED**, as aforesaid.

**R-1-2018-043                    RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2018.**

**WHEREAS**, *N.J.S.A. 54:4-67* permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessment, or other municipal liens or charges on or before the dates when they would become delinquent; and

**WHEREAS**, *N.J.S.A. 54:4-67* permits the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any delinquency in excess of \$1,500.00 to be calculated from the date the tax was payable until the date that actual payment to the Tax Collector is made, and if delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged.
- (2) A Delinquency shall mean the sum of all taxes, assessments, municipal liens and charges due on a given parcel of property covering any number of quarters or years.
- (3) Effective January 1, 2018, there will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.
- (4) Any payments not made in accordance with paragraph three of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

**SO RESOLVED**, as aforesaid.

**R-1-2018-044                    RESOLUTION APPOINTING REGISTRAR, DEPUTY REGISTRAR AND ALTERNATE DEPUTY REGISTRARS OF VITAL STATISTICS.**

**WHEREAS**, *N.J.S.A. 26:8-13* requires that each municipality designate one of its officers as the Township Registrar of Vital Statistics, a Deputy Registrar, and, in addition, two (2) Alternate Deputy Registrars of Vital Statistics;

**WHEREAS**, the term of office for these titles is three (3) years; and

**WHEREAS**, the terms of the Registrar, Deputy Registrar and Alternate Deputy Registrars currently expire on December 31, 2017; and



**WHEREAS**, the following appointments shall be made effective immediately:

Registrar	Patricia Reid	Expiring 12/31/2020
Deputy Registrar	Christine Robbins	Expiring 12/31/2020
Alternate Deputy Registrar	Tanya Pannucci	Expiring 12/31/2020
Alternate Deputy Registrar	Lorena Thompson	Expiring 12/31/2020

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Monroe, in the County of Middlesex, that it hereby appoints **PATRICIA REID** as Registrar, **CHRISTINE ROBBINS** as Deputy Registrar, **TANYA PANNUCCI** and **LORENA THOMPSON** as Alternate Deputy Registrars of Vital Statistics to fill the unexpired three (3) year terms, said terms ending on December 31, 2020;

**SO RESOLVED**, as aforesaid

**R-1-2018-046                      RESOLUTION AUTHORIZING REDUCTION OF A PERFORMANCE  
GUARANTEE POSTED FOR CHABAD HOUSE OF MONROE BA-767-06.**

**WHEREAS**, The Chabad House of Monroe posted Performance Guarantees in the amount of \$371,251.78 for the Chabad House of Monroe project (BA-767-06); and

**WHEREAS**, in correspondence Rabbi Spritzer has requested a second reduction in Performance Guarantees posted; and

**WHEREAS**, pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer has inspected the work performed and the work to be completed and has recommended the Township Council approve the second reduction of the Performance Guarantees, as detailed in his letter dated December 15, 2017, a copy of which is attached hereto as Exhibit A:

	<u>Bond Portion</u>	<u>Cash Portion</u>
Current	\$185,233.99	\$20,581.55
Reduce to	\$100,237.98	\$11,137.55

; and

**WHEREAS**, the Township Council has reviewed and hereby approves the recommendations of the Township Engineer;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that Performance Guarantees posted for **Chabad House of Monroe** be reduced, as reflected in the Township Engineer's letter annexed hereto. This approval for second reduction of Performance Guarantees is conditioned upon the provision of replacement guarantees and the resolution of any outstanding balances attached to project escrow accounts; and

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the developer, and to his attorney, if the applicant has been represented by counsel in this matter.

**SO RESOLVED**, as aforesaid.

**R-1-2018-047                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO  
STERLING DISANTO & ASSOCIATES FOR APPRAISAL SERVICES  
FOR CALENDAR YEAR 2018.**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-9 – APPRAISAL SERVICES**, for various professional real estate appraisal services required by the Township for Calendar Year 2018; and

**WHEREAS**, **Sterling DiSanto & Associates, LLC.** satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to **Sterling DiSanto & Associates, LLC** in accordance with the hourly rate and fee schedule contained within their proposal; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800012, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the award of contracts for "professional services" without competitive bids and further provides that the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract with **Sterling DiSanto & Associates, LLC, 145 West End Avenue, Somerville, NJ 08876**, in accordance with the proposal attached hereto as Exhibit "B";

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Sterling DiSanto & Associates, LLC**, for services rendered on an as needed basis;

(3) This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Sterling DiSanto & Associates, LLC** shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-048                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO  
PYRAMID CONSULTING GROUP, LLC. FOR APPRAISAL SERVICES  
FOR CALENDAR YEAR 2018.**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-9 – APPRAISAL SERVICES**, for various professional real estate appraisal services required by the Township for Calendar Year 2018; and

**WHEREAS**, **Pyramid Consulting Group, LLC** satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to **Pyramid Consulting Group, LLC** in accordance with the hourly rate and fee schedule contained within their proposal; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800013, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the award of contracts for "professional services" without competitive bids and further provides that the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract with **Pyramid Consulting Group, LLC, 9 Claire Court, East Hanover, N.J. 07936**, in accordance with the proposal attached hereto as Exhibit "B";

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Pyramid Consulting Group, LLC**, for services rendered on an as needed basis;

(3) This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Pyramid Consulting Group, LLC** shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-049 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO N.J. REALTY ADVISORY GROUP FOR APPRAISAL SERVICES FOR CALENDAR YEAR 2018.**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-9 – APPRAISAL SERVICES**, for various professional real estate appraisal services required by the Township for Calendar Year 2018; and

**WHEREAS**, **N.J. Realty Advisory Group, LLC** satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to **N.J. Realty Advisory Group, LLC** in accordance with the hourly rate and fee schedule contained within their proposal; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800014, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the award of contracts for "professional services" without competitive bids and further provides that the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract with **N.J. Realty Advisory Group, LLC, 178 Main Street, Woodbridge, N.J. 07095**, in accordance with the proposal attached hereto as Exhibit "B";

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **N.J. Realty Advisory Group, LLC**, for services rendered on an as needed basis;

(3) This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **N.J. Realty Advisory Group, LLC** shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

- (5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-050                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO  
TIMOTHY HOFFMAN, INC. FOR APPRAISAL SERVICES FOR  
CALENDAR YEAR 2018.**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-9 – APPRAISAL SERVICES**, for various professional real estate appraisal services required by the Township for Calendar Year 2018; and

**WHEREAS, Timothy Hoffman, Inc.** satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to **Timothy Hoffman, Inc.** in accordance with the hourly rate and fee schedule contained within their proposal; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800015, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the award of contracts for "professional services" without competitive bids and further provides that the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract with **Timothy Hoffman, Inc., P.O. Box 3030, Westfield, N.J. 07091**, in accordance with the proposal attached hereto as Exhibit "B";

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Timothy Hoffman, Inc.**, for services rendered on an as needed basis;

(3) This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Timothy Hoffman, Inc.** shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

- (5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-051                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO  
BETTINA DURMASKIN SHOLK FOR APPRAISAL SERVICES FOR  
CALENDAR YEAR 2018.**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-9 – APPRAISAL SERVICES**, for various professional real estate appraisal services required by the Township for Calendar Year 2018; and

**WHEREAS, Bettina Durmaskin Sholk Real Estate Appraisal** satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to **Bettina Durmaskin Sholk Real Estate Appraisal** in accordance with the hourly rate and fee schedule contained within their proposal; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800016, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the award of contracts for "professional services" without competitive bids and further provides that the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract with **Bettina Durmaskin Sholk Real Estate Appraisal, 5 Rosemary Road, East Brunswick, N.J. 08816**, in accordance with the proposal attached hereto as Exhibit "B";

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Bettina Durmaskin Sholk Real Estate Appraisal**, for services rendered on an as needed basis;

(3) This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Bettina Durmaskin Sholk Real Estate Appraisal** shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-052                      RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2018 WITH EXTENSIONS AND ADDENDUMS.**

**WHEREAS**, various departments/divisions utilize open-ended contracts for routine, recurring items which may, in the aggregate, exceed \$40,000.00 per annum; and

**WHEREAS**, these purchases are permitted under N.J.S.A. 40A:11-12 of the New Jersey State Cooperative Purchasing Program; and

**WHEREAS**, these purchases are made on a unit price basis with the certification of availability of funds being provided by the Certified Municipal Finance Officer on each Purchase Order/Voucher for such items; and

**WHEREAS**, any contract for a purchase price of over \$40,000.00 must be approved by the Township Council;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Monroe authorizes purchases of various materials and services through the New Jersey State Cooperative Purchasing Program.

**SO RESOLVED**, as aforesaid.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Stephen Dalina	Aye

**UPON MOTION** made by Council Vice-President Schneider and seconded by Councilman Baskin, the following Resolutions were moved for Adoption under the **CONSENT AGENDA**:

**R-1-2018-032                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO LOU RAINONE OF THE FIRM RAINONE, COUGHLIN, MINCHELLO AS CONFLICT/ALTERNATE ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2018. (\$20,000)**

**WHEREAS**, on November 16, 2017, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 18-1 – TOWNSHIP CONFLICT/ALTERNATE ATTORNEY**, for various legal professional services required by the Township for Calendar Year 2018; and

**WHEREAS**, Lou Rainone and Rainone, Coughlin, Minchello P.C. and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 19, 2017, has recommended Council approval and award of a professional service contract to Lou Rainone and Rainone, Coughlin, Minchello P.C. in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the hourly rate shall be \$195.00/hour; not to exceed \$20,000.; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-1800003, a copy of which is attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with Lou Rainone from the firm Rainone, Coughlin, Minchello P.C., 1 Woodbridge Center, Suite 515, Woodbridge Twp., N.J. 07095, commencing January 1, 2018 *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Lou Rainone with the firm Rainone, Coughlin, Minchello P.C. in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Lou Rainone with the firm Rainone, Coughlin, Minchello P.C. shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2018-045                    RESOLUTION AUTHORIZING REDUCTION OF A PERFORMANCE GUARANTEE POSTED FOR GATEWAY AT MONROE – COMMERCIAL BA-5096-14.**

**WHEREAS**, The Verde Group LLC. posted Performance Guarantees in the amount of \$1,713,737.20 for Gateway at Monroe - Commercial project (BA-5096-14); and

**WHEREAS**, in correspondence The Verde Group LLC. has requested a reduction in Performance Guarantees posted; and

**WHEREAS**, pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer has inspected the work performed and the work to be completed and has recommended the Township Council approve the second reduction of the Performance Guarantees, as detailed in his letter dated December 18, 2017, a copy of which is attached hereto as Exhibit A:

	<u>Bond Portion</u>	<u>Cash Portion</u>
Current	\$1,542,363.48	\$ 171,373.72
Reduce to	\$ 462,709.04	\$ 51,412.12

; and

**WHEREAS**, the Township Council has reviewed and hereby approves the recommendations of the Township Engineer;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that Performance Guarantees posted for **Gateway at Monroe – Commercial** be reduced, as reflected in the Township Engineer’s letter annexed hereto. This approval for second reduction of Performance Guarantees is conditioned upon the provision of replacement guarantees and the resolution of any outstanding balances attached to project escrow accounts; and

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the developer, and to his attorney, if the applicant has been represented by counsel in this matter.

**SO RESOLVED**, as aforesaid.

ROLL CALL: Councilman Leonard Baskin	Aye
Councilwoman Miriam Cohen	Aye
Councilman Charles Dipierro	Abstain
Council Vice-President Elizabeth Schneider	Aye
Council President Stephen Dalina	Aye

Copy of Resolutions Duly Filed.

**REPORTS:**

**Mayor’s Report** – Mayor Tamburro reported that DPW did a magnificent job with clearing the snow and preparing for the storm. He mentioned that we have entered into a Shared Services Agreement with the Township of East Brunswick for the purchase of brine. Fortunately, there were only a few accidents around town and he gave accolades to the Department Head Wayne Horbatt.

Reported that the Township became one of the very few towns who has received Silver Certification Status for Sustainable Jersey. We are now one of four towns that hold this status. Thanks to Councilwoman Cohen and Rene Hader for all of their work.

There is a special deduction available for Veterans on their State income taxes. The form will be available on the website and the deduction is \$3,000 for those veterans who qualify.

Thanked all of the new members of Council. The Re-Organization Meeting was great and added that we are a body who works for the betterment of the Township.

Wished everyone a Happy New Year and is looking forward in moving the Township forward in 2018.

**Administrator’s Report** – Reported that the professional service contracts were limited to a 0% or 2% increase. We negotiated very hard with our professionals to obtain that. We received \$170,000 in recycling grants this year and it is much appreciated for all of the excellent effort being made.

Mentioned that the Tax Office has worked very hard collecting taxes with the influx of residents coming into pay early due to the new tax law coming into effect and gave kudos to the DPW for a job well done during the storm.

NJ American Water is raising their rates anywhere from 18%-25%. Mike Barnes, the Mayor and Council have worked hard to keep our rates flat for many years. Kudos to Mike Barnes and George Lang for this achievement.

This year the Township has moved to having the 2<sup>nd</sup> lowest tax rate in the County.

**Engineer's Report** – A resident had come before the Council at a previous meeting with a concern of having a necessary guardrail put up on Perrineville Road. The County is reviewing the requirements to have a guardrail put up and our DPW has installed metal delineators with reflectors in the meantime.

Reported that there will be a pre-construction meeting for the bridge/culvert replacement on Perrineville Road near the Monroe Storage facility. The start date is anticipated to be around February 1<sup>st</sup> and will last anywhere from 6-8 months. Will report back further after the preconstruction meeting. The bridge has deteriorated and the County has been looking to replace for some time now. Several NJDEP permits were needed to be secured and the contract has been awarded.

## **COUNCIL REPORTS:**

### **Council Vice-President Schneider –**

- Reported that it was the 5<sup>th</sup> year the Senior Center held its Community Cares Thanksgiving Dinner. Over 160 people attended. A neighbor that would have been home alone attended and she had a wonderful time. Thanked all of the volunteers, the Cub Scouts, the Monroe Township High School Chorus and all of the people who contributed.
- Grandparent's Day had over 600 people who attended and those who were from out of town were amazed at what we offer our residents.
- Christmas tree pickup is ongoing until February 3<sup>rd</sup>. You can place your tree, free of ornaments and tinsel, curbside for pickup by our DPW.
- The Rabies Clinic will be held on March 3<sup>rd</sup> from 9am-2pm at the Community Center. The shots are free and you can also renew your animals license at the clinic as well. For more information, call the Clerk's Office.
- Wished everyone a Happy New Year and thanked all who voted for her.

### **Councilman Baskin –**

- Reported that himself along with Councilman Dipierro attended an orientation for newly elected officials, receiving a certificate of completion.
- The County advised that they have implemented a property alert service which is to protect against fraud. This service can be viewed on the County website and it will also be posted on the Township website.

### **Councilman Dipierro–**

- Thanked everyone and stated that he will try his best to do the best for the taxpayers. Everyone has been so helpful, extended thanks to the Clerk's Office for all of their help.
- Asked if it was possible to have double lanes for the bridge on Perrineville Road; Engineer Rasimowicz commented that he would be happy to share his plans as they are making it as wide as possible but are also restricted by the wetlands due to environmental impacts. He added that they are working to soften the curve too.
- Complimented the DPW for their efforts with the snowplowing. He added that everyone should keep in mind that it is very difficult with the wind and salt.
- MCIA was out on Sunday to pickup recyclables which was much appreciated.
- Santa came through town on Christmas Eve. The children all really appreciate it and it is a great thing that the Township does.
- Advised anyone residing in his Ward that he would like to be aware of any complaints they may have. Asked if Engineer Rasimowicz received any of these complaints he would share them with him.

### **Councilwoman Cohen–**

- Thanked all who voted for her and is looking forward to working with all.
- Attended the Menorah Lighting with Councilman Dipierro's wife. It was a very cold and blustery day with hot cider and donuts. It was very intriguing to watch.
- The Cultural Arts Committee will be hosting the NJ Symphony Orchestra on Saturday, January 27<sup>th</sup> at 3pm at the Marasco Center. The last show was cancelled due to the snow. Tickets can be purchased online.
- Snow removal went really well and thanked DPW for all of their hard work.
- Wished everyone a Happy New Year.



**Council President Dalina**–

- Thanked the PBA for their continued effort in holding their Annual Toy Drive. A windfall of toys and gifts were delivered to the children at Robert Wood Children’s Hospital.
- A fundraiser for the Police Unity Tour will be held on January 19<sup>th</sup> at the Wine & Design. The cost is \$45 per person and all proceeds will be going to the Police Unity Tour Fundraiser.
- Recycling pickup was on Sunday; it was very nice to see them come out. To view the recycling schedule, you can check it out on the MCIAUTH.com website.
- The Library will be holding a 3-D printer demonstration. Registration is required and those who are interested can reach out to the Library for more details.

**Public:**

**George Gunkelman, 5 Kelly Ct.** – Mr. Gunkelman stated that on R-1-2018-010 through R-1-2018-015 there are no dollar amounts listed and said it would be useful to identify previous year amounts or if there was an increase it be noted; Administrator Weinberg and Mike Barnes explained that because it is per unit pricing it is hard to list dollar amounts but did note that it could have the previous year’s amounts or increase listed. Mike Barnes added that he would be happy to show the charts of the unit pricing.

Mr. Gunkelman commented that in regards to the bridge construction he is surprised how long this has taken to get rolling. He added that in for this to be held up in a design aspect due to the wetlands in that area seems absurd and those considerations should be treated better. We have a lot of wetlands that we have acquired and maybe we can lend some to the County.

**Prakash Parab, 33 Dayna Dr.** – Wished everyone a Happy New Year.

Commented that the roads were very clear after the storm and a great job was done by our DPW. There were some troubled areas due to the snow drifts and suggested maybe having an 800 number where residents can call regarding troubled roads.

Asked where the Master Plan is discussed and how often is it updated; Council President Dalina answered that the Master Plan was recently updated to accommodate our Affordable Housing obligation. He explained further that it is reviewed every 5-10 years by a Master Plan Review Committee and when they make recommendations they go before the Planning Board and then it comes before Council.

**UPON MOTION** made by Councilwoman Cohen and seconded by Council Vice-President Schneider, the Regular Meeting was Adjourned at 7:50pm.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Stephen Dalina	Aye

*Patricia Reid*  
\_\_\_\_\_  
PATRICIA REID, Township Clerk

*Stephen Dalina*  
\_\_\_\_\_  
STEPHEN DALINA, Council President

Minutes were adopted on: February 5, 2018.