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**MINUTES OF THE MONROE TOWNSHIP
LIBRARY BOARD OF TRUSTEES MEETING**

Tuesday, December 16, 2025

ATTENDING:

Members

Ben Baum

Lisa Chen

Marilyn Gonyo

Bob Isaacs (virtual)

Dr. Kelly Roselle (virtual)

Prena Shah

Kelly Strenkowski

Bernadette Yannacci

Staff

Karen Klapperstuck

Lynnette Fucci

Student Representative

Meghana Mopidevi (virtual)

Guest: Allan Marain

The meeting of the Monroe Township Library Board of Trustees was called to order at 6:32 p.m. by Ben Baum.

STATEMENT OF COMPLIANCE

It was noted that this meeting was in compliance with the Open Public Meetings Act.

MINUTES OF THE NOVEMBER 18 MEETING

The minutes from the November 18 meeting of the Library Board of Trustees were presented.

Lisa Chen moved to approve the minutes of the November 18 meeting as presented. The motion was seconded by Bernadette Yannacci. All were in favor.

DIRECTOR'S REPORT

BOOK VENDOR UPDATE

Karen reported that staff continue to order books through Ingram. The Library's queue to have an account established with Brodart has been delayed. Karen noted that the Library is in the process of onboarding with Libraria, formally Children's Plus, to purchase books.

REMOTE LOCKERS

Progress on the remote lockers project continues, with both concrete slabs now poured. Due to freezing temperatures, the Department of Public Works is unable to complete trenching for electrical and internet service, and Bibliotheca will not deliver the lockers at this time. As a result, the project will be placed on hold until March 2026.

2026 BUDGET

Work on the 2026 Budget is underway. Karen is awaiting information from Lori Olah, CFO, regarding the Township reimbursement the Library pays for shared services.

ASSISTANT DIRECTOR'S REPORT

YOUTH SERVICES

Lynnette Fucci reported that although she has only been in the Assistant Director role for just over one week, she focused on ensuring a smooth transition within the Youth Services Department. As her new responsibilities shift her away from daily departmental operations, continuity of service has been a priority.

Effective January 5, 2026, the following staffing changes were implemented:

- Rebecca Osowski was promoted to Principal Librarian.
- Robyn Thompson transitioned to a full-time position.

FINANCIAL REPORT

Karen Klapperstuck discussed the financial report. Karen reminded the Board that the periodicals line is overdrawn due to the change in the EBSCO renewal process. She also explained that the maintenance supply line is negative due to unexpected costs.

COMMITTEE REPORTS

There were no committee reports.

TOWNSHIP COUNCIL REPORT

Marilyn Gonyo submitted the mayor's report on behalf of Mayor Steve Dalina. The mayor reported on his visit to Ms. Corona's second-grade class at Barclay Brook School. During the visit, students shared their favorite places in Monroe, and he was pleased to hear that the Monroe Township Library was among them. One student's response was especially noteworthy:

"My Favorite Place in Monroe" by Adita T.:

You need to go to the Monroe Township Library! First, there are so many different books there. You can borrow games to take home and return. They have many activities like chess club, puppet shows, and craft-in-a-bag. There is even a guessing jar every month! The library is located at 4 Municipal Plaza and is open seven days a week. I hope you go, borrow books, and explore the Monroe Township Library!

The mayor also extended his holiday wishes to the Board and staff.

FRIENDS OF THE LIBRARY

Marilyn Gonyo reported the Friends' winter book sale was their most successful to date, generating \$4,800. This was the first year the sale was held in November rather than December and this schedule will be maintained going forward. The Friends are looking forward to working on the Membership Tea in the new year.

LIBRARY FOUNDATION

The next Library Foundation is scheduled for Thursday, January 22 at 6:00 p.m.

MONROE TOWNSHIP SCHOOL ADMINISTRATOR

Kelly Roselle reported that Applegarth Elementary School will move out of the Middle School and back into their building the week of December 22, 2025. Schools will be closed beginning the afternoon of December 23 (half-day) and reopen Monday, January 5th. The Board of Education reorganization meeting is scheduled for January 5th at 7:15 PM in the High School media center.

STUDENT REPRESENTATIVE

Student Representative Meghana Mopidevi reported that the high school held parent–teacher conferences on December 2 and December 4. Four-hour school days were scheduled on December 2 and December 5. Winter sports began on December 1. The Red Cross Club hosted its annual Winter Wonderland event on December 9 at the high school from 5:00 p.m. to 7:30 p.m. Winter break will run from December 24 through January 2.

UNFINISHED BUSINESS

Karen presented revisions to the Emergency Action Plan and Emergency Closing Policy reflecting feedback from the Trustees and input from the GSMJIF. The consideration of approval was tabled until the January Board meeting.

NEW BUSINESS

Karen Klapperstuck presented the 2024 audit for Board review and feedback. Karen will ask Jerry Stankiewicz, CPA and Monroe Township Library Auditor to attend the January 2026 Board meeting to address any questions regarding the audit.

TRANSFERS

AMOUNT	FROM	TO
\$7,000.00	Legal	Contractual
\$7,322.00	Furniture/Equipment	Contractual
\$16,982.00	Books	Periodicals
\$2,153.00	Furniture/Equipment	Maintenance Supplies

A motion to transfer funds was made by Lisa Chen and seconded by Kelly Strenkowski. All were in favor.

ACTION BILLS

Prena Shah moved the payment of December bills with checks #19535-19561 in the amount of \$1,095,043.62. Kelly Strenkowski seconded. All were in favor.

OTHER BUSINESS

The next meeting of the Monroe Township Library Board of Trustees is scheduled for Tuesday, January 20, 2026, Library Conference Room.

ADJOURNMENT

There being no other business, Bob Isaacs moved to adjourn the meeting. Prena Shah seconded the motion. The meeting adjourned at 7:33 p.m.

Respectfully submitted,

Lynnette Fucci