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**MINUTES OF THE MONROE TOWNSHIP
LIBRARY BOARD OF TRUSTEES MEETING**

Tuesday, January 20, 2026

ATTENDING:

Members

Ben Baum (virtual)

Lisa Chen

Marilyn Gonyo (virtual)

Bob Isaacs (virtual)

Chris Ryan

Kelly Strenkowski

Bernadette Yannacci

Rupa Siegel, Township Council President

Staff

Karen Klapperstuck

Lynnette Fucci

Guest: Jerry Stankiewicz, CPA

Allan Marain

The meeting of the Monroe Township Library Board of Trustees was called to order at 6:31 p.m. by Ben Baum.

STATEMENT OF COMPLIANCE

It was noted that this meeting was in compliance with the Open Public Meetings Act.

MINUTES OF THE DECEMBER 16 MEETING

The minutes from the December 16 meeting of the Library Board of Trustees were presented. Lisa Chen noted that under "Transfers" the amount transferred from Furniture/Equipment to Maintenance Supplies should read \$2,153.00.

Bob Isaacs moved to approve the minutes of the December meeting as presented. The motion was seconded by Lisa Chen. All were in favor.

DIRECTOR'S REPORT

BOOK VENDOR UPDATE

Karen reports that staff continue to order books through Ingram. The Library remains in the queue to establish an account with Brodart; however, it has been communicated that new accounts may not be enabled until the second half of 2026. In the meantime, Lynnette has been working with a newer vendor, Libraria, to establish logins and accounts for book ordering.

AARP TAX PREPERATION

The Library anticipates receiving information from AARP by January 20 regarding the number of tax preparation appointments that can be accommodated this year. Appointments are expected to become available on or around January 26.

2026 BUDGET

Karen reported that work on the 2026 budget is ongoing. As of the date of this report, a meeting is being scheduled with Township Business Administrator Kevin McGowan and Township CFO Lori Olah. Primary concerns include Township reimbursement levels due to the anticipated increase in health benefit rates.

REMOTE LOCKERS

Installation of the remote lockers has been paused until the spring, as Bibliotheca does not deliver equipment during cold weather.

ASSISTANT DIRECTOR'S REPORT

LIBRARIA

Lynnette Fucci has been working with Libraria (formerly Children's Plus) to onboard the Library and establish cataloging and processing specifications. This process has taken longer than initially anticipated. Once onboarding is complete, Libraria will be available as an additional vendor for purchasing materials, providing increased flexibility for the Library's collection development efforts moving forward.

REV250

Lynnette Fucci has been collaborating with the Township and the Historical Preservation Committee to plan events themed around REV250. Additional details will be shared as plans are finalized.

STAFF COMMUNICATION

A text message notification system through Remind has been implemented for staff. This system will be used in conjunction with the When I Work chat to communicate important information, including weather-related delays, closures, and other time-sensitive updates.

FINANCIAL REPORT

Karen Klapperstuck discussed the financial report. Karen reminded the Board that this is the year-end report for 2025.

COMMITTEE REPORTS

There were no committee reports.

TOWNSHIP COUNCIL REPORT

Marilyn Gonyo submitted the mayor's report on behalf of Mayor Steve Dalina. Mayor Dalina will attend the gubernatorial inauguration of Governor Mikie Sherrill on Tuesday, January 20.

Planning is underway for America's 250th anniversary celebration. Monroe will host a weeklong series of events, including concerts, educational programs, a drone show and the celebration will culminate with the Township's traditional Fourth of July fireworks.

In addition, the Township Council has selected new leadership. Michael Markel has been appointed Council Vice President, and Rupa Sigel has been appointed Council President.

FRIENDS OF THE LIBRARY

Marilyn Gonyo reported that the Friends will meet next month to begin discussions for 2026. She noted that the Friends are planning a Black History Month program focused on Harriet Tubman and will also be co-sponsoring the Rosie the Riveter program, as well as a large book sale in the spring.

LIBRARY FOUNDATION

The next Library Foundation is scheduled for Thursday, January 22 at 7:00 p.m.

MONROE TOWNSHIP SCHOOL ADMINISTRATOR

Kelly Roselle submitted her report. Kelly reported that the Board of Education held its reorganization meeting on Monday, January 5th. The next board of education meeting is scheduled for Wednesday, January 22nd at 6:15 PM.

STUDENT REPRESENTATIVE

Student Representative Meghana Mopidevi submitted her report. Meghana wished everyone a Happy New Year and reported that winter athletics are currently in full swing. The MTHS Drama Club will present its winter production, (Almost) Love Scenes, on January 23 and 24 at 7:00 p.m. in the MTHS Performing Arts Center. The MTHS Band Program will hold its Winter Band Concert on Thursday, January 15. Friday, January 16 will be half a day for students. There will be no school on January 19.

UNFINISHED BUSINESS

The Emergency Action Plan and related policy were tabled until next month. Lynnette will meet with the Policy Committee to discuss the matter further.

Jerry Stankiewicz, CPA, Monroe Township Library Auditor, attended the meeting virtually to address any questions regarding the 2024 audit that was presented at the December 2025 meeting. Mr. Stankiewicz reported that the audit resulted in an "unmodified opinion," indicating that the Library is in good financial position.

A motion to accept the audit was made by Bob Isaacs and seconded by Kelly Strenkowski. The motion carried, with all members in favor except Marilyn Gonyo, who abstained.

Karen Klapperstuck presented the 2026 budget to the Board and noted that the operating budget remains flat. In order to enter the figures into the Library's accounting software, the Board approved the budget as proposed, with the understanding that follow-up with the Business Administrator and CFO will occur to finalize reimbursement details.

A motion to approve the budget was made by Marilyn Gonyo and seconded by Bob Isaacs. All were in favor.

NEW BUSINESS

The Board of Trustees discussed the resolution for Dell product purchasing:

Resolution: 2026-3

Whereas the Monroe Township Public Library Board of Trustees wishes to purchase hardware from the Dell Company,

And whereas the Dell Company has established competitive prices with:

Contract Name: Dell NASPO Computer Equipment PA – New Jersey

Contract Code: C000001128033

Customer Agreement #: 23026 / M0483/24-TELE-71883

Now, therefore, be it resolved that the Monroe Township Public Library Board of Trustees does agree to purchase materials from the Dell Company in 2026 in an amount not to exceed \$50,000.

Marilyn Gonyo made a motion to adopt the resolution. Bernadette Yannacci seconded. All in favor.

The Board of Trustees discussed the resolution for payment to STELLA. The resolution had been presented to not exceed \$122,000 per year. After discussion, the amount was amended to \$116,000 to reflect the budgeted amount.

Resolution: 2026-4

Whereas the Monroe Township Public Library Board of Trustees wishes to contract with STELLA to provide automation services,

Now, therefore, be it resolved that the Monroe Township Public Library Board of Trustees does agree to contract for automation services with STELLA in 2026 in an amount not to exceed \$116,000.

Lisa Chen made a motion to adopt the resolution. Chis Ryan seconded. All in favor.

The Board of Trustees discussed the resolution for reimbursement payments to the Township of Monroe:

Res: 2026-2

Whereas the Monroe Township Public Library's reimbursement to the Township of Monroe has been increased to \$1,702,040.00 annually and,

Whereas the Monroe Township Public Library Board of Trustees wishes to adjust the Township Reimbursement line in the operating budget by \$326,545.00 from surplus to reflect the increase, Now, therefore, be it resolved that the Monroe Township Public Library Board of Trustees does agree to increase the Township Reimbursement line by \$326,545.00.

The 2025 payment schedule is listed below:

\$343,873.75- March
\$343,873.75- June
\$343,873.75- September
\$856,294.75- December (Adjustment Period)
-\$185,876.00- Credit Due to Library
\$1,702,040.00- Total Payment 2025

Bernadette Yannacci made a motion to approve. Lisa Chen seconded. All were in favor.

TRANSFERS

AMOUNT	FROM	TO
\$707.00	Programs	Conference
\$360.00	Furniture/Equipment	Contractual
\$492.00	Furniture/Equipment	Maintenance Supplies.

A motion to transfer funds was made by Bernadette Yannacci and seconded by Kelly Strenkowski. All were in favor.

ACTION BILLS

Bob Isaacs moved the payment of January bills with checks #19562-19596 in the amount of \$521,656.24. Kelly Strenkowski seconded. All were in favor.

OTHER BUSINESS

The next meeting of the Monroe Township Library Board of Trustees is scheduled for Tuesday, February 24, 2026.

ADJOURNMENT

There being no other business, Bob Isaacs moved to adjourn the meeting. Chris Ryan seconded the motion. The meeting adjourned at 7:43 p.m.

Respectfully submitted,

Lynnette Fucci