

**** The public will be able to view this meeting via the following YouTube link:**
<https://www.youtube.com/@monroetownship>

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**COMBINED AGENDA/REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

DECEMBER 20, 2023

1. **AGENDA MEETING CALLED TO ORDER.** (6:30 p.m.)

2. **SALUTE TO THE FLAG.**

3. **ROLL CALL:**

Councilman Charles Dipierro
Councilman Michael Markel
Councilwoman Rupa P. Siegel
Council Vice President Terence Van Dzura
Council President Miriam Cohen

4. Township Clerk Patricia Reid reads the **SUNSHINE LAW** into the record.

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 30, 2022 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and the **CRANBURY PRESS** on December 30, 2022;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. **PRESENTATIONS:**

Volunteer Appreciation Awards presented to:

Monroe Chorus	Sheila Werfel
Monroe Twp. Food Bank	Laurene Brown
Diwali Committee	Pushpa Agarawal, Anu Dasari, Mihir Majmundar, Neelam Malhotra, Rosie Mudhar, Hemant Patel, Shesha Patel, Savita Saxena, Nirali Shah, Prena Shah, Purnima Vallabhaneni

6. **ORDINANCE(S)** for **SECOND READING** at the December 20, 2023 Regular Meeting:

O-12-2023-027 **ORDINANCE AMENDING CHAPTER 3 OF THE CODE OF THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX, ENTITLED “ADMINISTRATION OF GOVERNMENT”, SPECIFICALLY SECTION 50 ENTITLED “DIVISION OF POLICE. (Increase from 5 to 6 Lieutenants)**

7. **RESOLUTIONS** for **CONSIDERATION** under **CONSENT AGENDA** at the December 20, 2023 Regular Meeting: (R-12-2023-272 – R-12-2023-315)

R-12-2023-272 **RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A CONTRACT BETWEEN GREENCHIP, INC. AND MONROE TOWNSHIP FOR ELECTRONIC WASTE RECYCLING SERVICES FOR CALENDAR YEAR 2024.**

R-12-2023-273 **RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONERS FOR THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND.**

- R-12-2023-274 RESOLUTION DESIGNATING THE SCHEDULE OF PUBLIC MEETINGS OF THE TOWNSHIP COUNCIL FOR THE YEAR 2024.**
- R-12-2023-275 RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR CALENDAR YEAR 2024.**
- R-12-2023-276 RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2024.**
- R-12-2023-277 RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2024.**
- R-12-2023-278 RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP'S BEHALF CONCERNING TAX APPEALS FOR CALENDAR YEAR 2024.**
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- R-12-2023-282 RESOLUTION AUTHORIZING THE RELEASE OF MAINTENANCE GUARANTEE FOR 311 SPOTSWOOD - ENGLISHTOWN ROAD – W&S 1102 – BA 5070-12 POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**
- R-12-2023-283 RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS WATER AND/OR SEWER PROFESSIONAL ENGINEERING SERVICES FOR CALENDAR YEAR 2024 FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**
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(Dispatch Software - \$51,093)
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- R-12-2023-286 RESOLUTION AUTHORIZING REFUND OF THIRD PARTY TAX LIEN PREMIUM PAYMENTS.**
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- R-12-2023-288 RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY D'AVELLINO CONSTRUCTION INC. IN CONNECTION WITH THE VARIOUS PARK IMPROVEMENTS – PATRIOTS & VETERANS PARK PROJECT. (Decrease of \$13,149.30)**

- R-12-2023-289** **RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEES POSTED BY D'AVELLINO CONSTRUCTION INC. UPON THE POSTING OF A MAINTENANCE GUARANTEE IN CONNECTION WITH THE VARIOUS PARK IMPROVEMENTS – PATRIOTS & VETERANS PARK PROJECT.**
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(Not to exceed \$159,120)

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(as needed basis per fee schedule)
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(Not to exceed \$116,000)
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(Not to exceed \$208,000)
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- R-12-2023-311** **RESOLUTION AUTHORIZING RENEWAL OF TOWING, CONTRACTORS LICENSES AND PLACEMENT ON A ROTATING LIST TO BE UTILIZED BY THE MONROE TOWNSHIP POLICE DEPARTMENT FOR YEARS 2024-2026.**

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- R-12-2023-313 RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS.**

- R-12-2023-314 RESOLUTION CANCELING GENERAL CAPITAL IMPROVEMENT APPROPRIATION BALANCES.**

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8. **Public Comments.** (Limited to **Agenda items only** - 5 Minutes per Speaker)

OPEN: MOTION: _____ SECOND: _____
CLOSE: MOTION: _____ SECOND: _____

9. **Agenda Meeting Adjournment.** Time: _____

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

DECEMBER 20, 2023

AGENDA

1. **REGULAR MEETING CALLED TO ORDER:** Time: _____
MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

2. **MOTION** to approve the payment of **CLAIMS** per run date **DECEMBER 15, 2023**.
MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

3. **ORDINANCE(S)** for **SECOND READING:**

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(Increase from 5 to 6 Lieutenants)

PUBLIC HEARING OPEN: MOTION: _____ SECOND: _____

PUBLIC HEARING CLOSE: MOTION: _____ SECOND: _____

ADOPTION: MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

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MOTION: _____ SECOND: _____

ROLL CALL: Ayes _____ Nays _____

5. **RESOLUTIONS removed** from consent agenda for **CONSIDERATION (if needed)**.
MOTION:_____SECOND:_____ ROLL CALL: Ayes____Nays____

6. **Administrator’s Report.**

7. **Engineer’s Report.**

8. **Council’s Reports.**

9. **Mayor’s Report.**

10. **Public Comments.** (5 Minutes per Speaker)
OPEN: MOTION:_____ SECOND:_____
CLOSE: MOTION:_____ SECOND:_____
11. **Adjournment.** MOTION:_____ SECOND:_____
Time: _____

**INAUGURAL SWEARING IN OF THE MAYOR AND COUNCIL
MONDAY, JANUARY 1, 2024 @ 3:00 P.M.
AT THE MONROE TWP. SENIOR CENER – 12 HALSEY REED ROAD**

**NEXT COUNCIL MEETING: REORGANIZATION MEETING AND
COMBINED AGENDA/REGULAR MEETING - WEDNESDAY, JANUARY 3, 2024 @ 6:30 P.M.**

COUNCIL MEETING MINUTES

MEETING OF THE MONROE TOWNSHIP COUNCIL – December 20, 2023

The Council of the Township of Monroe met at the Monroe Township Municipal Building, 1 Municipal Plaza, for the Combined Agenda/Regular Meeting.

The Combined Agenda/Regular Meeting was Called to Order at 6:30 p.m. by Council President Miriam Cohen with a Salute to the Flag.

UPON ROLL CALL by the Township Clerk, Patricia Reid, the following members of Council were present: Councilman Charles Dipierro, Councilman Michael Markel, Councilwoman Rupa P. Siegel, Council Vice-President Terence Van Dzura, and Council President Miriam Cohen.

ALSO PRESENT: Mayor Stephen Dalina, Business Administrator Alan M. Weinberg, Assistant Business Administrator Kevin McGowan, Utility Director Joseph Stroin, Township Attorney Sapana Shah, Engineer Mark Rasimowicz and Deputy Clerk Tanya Pannucci.

There were approximately thirty-five (35) members of the Public in attendance.

Township Clerk Patricia Reid read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 30, 2022 and remains posted at that location for public inspection.
2. Printed in the **HOME NEWS TRIBUNE** and noticed to the **CRANBURY PRESS** on December 30, 2022;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes rolling time unless further time is granted by the Council President.

Council President presented a plaque to Mrs. Sheila Werfel for originating the Monroe Chorus. She went on to share that Mrs. Werfel is her neighbor in Greenbriar and she has worked with her to integrate new residents of the community by hosting them at her home. Council President Cohen shared that she presents this plaque with great honor as Mrs. Werfel has a beautiful voice and has made a difference in the community and the Township. Mrs. Werfel thanked the Mayor and Council as it means a lot to her to be recognized; she shared that her father played piano and her mother sang and she studied at Julliard. She started the Greenbriar Chorus as she wanted a special chorus to help make a difference in the Township and noted that this is not just a chorus but a family. Former Mayor Tamburro renamed it the Monroe Township Chorus as we have performed at nursing homes, the Library and Veteran's events just to name a few. Mrs. Werfel shared that the Monroe Township Chorus is beginning its 11th year with practices scheduled for Tuesday mornings beginning in February.

Mayor Dalina presented a plaque to Laurene Brown who is a dedicated volunteer of the Monroe Township Food Bank; Ms. Brown has spent hours each month packing food, distributing and coordinating pickups, as well as, organizing large pickups to Middlesex County's REPLENISH program. Ms. Brown thanked the Mayor and Council for recognizing her tireless efforts stating that she is thankful for the opportunity to help her community.

Councilwoman Siegel presented a plaque to the Diwali Committee: Pushpa Agarawal, Anu Dasari, Mihir Majmundar, Neelam Malhotra, Rosie Mudhar, Hemant Patel, Shesha Patel, Savita Saxena, Nirali Shah, Prena Shah, Purnima Vallabhaneni for their efforts in hosting a Diwali event at the Senior Center that included many vendors and performances. She went on to say that this is an amazing group of volunteers.

A brief recess was taken for pictures with the meeting resuming at 6:52pm.

Council President Cohen read the following entitled **ORDINANCES** for **SECOND READING** at the **WEDNESDAY, DECEMBER 20, 2023** Regular Council Meeting:

O-12-2023-027 **ORDINANCE AMENDING CHAPTER 3 OF THE CODE OF THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX, ENTITLED “ADMINISTRATION OF GOVERNMENT”, SPECIFICALLY SECTION 50 ENTITLED “DIVISION OF POLICE.**
(Increase from 5 to 6 Lieutenants)

Council President Cohen reads the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **WEDNESDAY, DECEMBER 20, 2023** Regular Council Meeting: (R-12-2023-272 – R-12-2023-315)

R-12-2023-272 **RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A CONTRACT BETWEEN GREENCHIP, INC. AND MONROE TOWNSHIP FOR ELECTRONIC WASTE RECYCLING SERVICES FOR CALENDAR YEAR 2024.**

R-12-2023-273 **RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONERS FOR THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND.**

R-12-2023-274 **RESOLUTION DESIGNATING THE SCHEDULE OF PUBLIC MEETINGS OF THE TOWNSHIP COUNCIL FOR THE YEAR 2024.**

R-12-2023-275 **RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR CALENDAR YEAR 2024.**

R-12-2023-276 **RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2024.**

R-12-2023-277 **RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2024.**

R-12-2023-278 **RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP’S BEHALF CONCERNING TAX APPEALS FOR CALENDAR YEAR 2024.**

R-12-2023-279 **RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS PROPERTY. (Federal Surplus)**

R-12-2023-280 **RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2024.**

R-12-2023-281 **RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER.**

R-12-2023-282 **RESOLUTION AUTHORIZING THE RELEASE OF MAINTENANCE GUARANTEE FOR 311 SPOTSWOOD - ENGLISHTOWN ROAD – W&S 1102 – BA 5070-12 POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

R-12-2023-283 **RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS WATER AND/OR SEWER PROFESSIONAL ENGINEERING SERVICES FOR CALENDAR YEAR 2024 FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (R3M Engineering Inc., Weston & Sampson, H2M Associates, CME Associates, as needed)**

R-12-2023-284 **RESOLUTION AUTHORIZING AN ANNUAL SOFTWARE MAINTENANCE AGREEMENT WITH QUEUES ENFORTH DEVELOPMENT, INC. (Q.E.D) FOR CALENDAR YEAR 2024 FOR THE MONROE TOWNSHIP POLICE DEPARTMENT. (Dispatch Software - \$51,093)**

- R-12-2023-285** **RESOLUTION AUTHORIZING THE TOWNSHIP OF MONROE THROUGH THE MONROE TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE 1033 PROGRAM, TO ENABLE THE MONROE TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT FOR CALENDAR YEAR 2024.**
- R-12-2023-286** **RESOLUTION AUTHORIZING REFUND OF THIRD PARTY TAX LIEN PREMIUM PAYMENTS.**
- R-12-2023-287** **RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF MARLBORO FOR USE OF THE MARLBORO COMMUTER PARKING FACILITY LOCATED ON TEXAS ROAD.**
- R-12-2023-288** **RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY D'AVELLINO CONSTRUCTION INC. IN CONNECTION WITH THE VARIOUS PARK IMPROVEMENTS – PATRIOTS & VETERANS PARK PROJECT. (Decrease of \$13,149.30)**
- R-12-2023-289** **RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEES POSTED BY D'AVELLINO CONSTRUCTION INC. UPON THE POSTING OF A MAINTENANCE GUARANTEE IN CONNECTION WITH THE VARIOUS PARK IMPROVEMENTS – PATRIOTS & VETERANS PARK PROJECT.**
- R-12-2023-290** **RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF NEW CARPET FOR THE MUNICIPAL BUILDING, 1 MUNICIPAL PLAZA FROM THE GILLESPIE GROUP USING THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ) COOPERATIVE PURCHASING PROGRAM. (\$173,392.88)**
- R-12-2023-291** **AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO AS TOWNSHIP ATTORNEY IN CONNECTION WITH GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (Director of Law - \$27,347; General Legal - \$195/hr not to exceed \$420,000)**
- R-12-2023-292** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DANIEL ANTONELLI, WITH THE FIRM ANTONELLI KANTOR AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (\$195/hr not to exceed \$55,000)**
- R-12-2023-293** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES P. NOLAN, WITH THE FIRM JAMES P. NOLAN AND ASSOCIATES, LLC. AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (\$195/hr not to exceed \$40,000)**
- R-12-2023-294** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO McMANIMON, SCOTLAND & BAUMANN, LLC. AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (as needed basis - per fee schedule)**
- R-12-2023-295** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ERIC E. TAMASZEWSKI, ESQ. OF THE FIRM McMANIMON, SCOTLAND & BAUMANN, LLC. AS SPECIAL ENVIRONMENTAL COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (\$195/hr not to exceed \$25,000)**
- R-12-2023-296** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RANDOLPH BRAUSE, ESQ. OF THE FIRM LEITNER TORT DEFAZIO AND BRUASE, P.C. AS WORKERS COMPENSATION ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (\$195/hr not to exceed \$5,000)**

- R-12-2023-297** **RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES AND AUTHORIZING THE AWARD OF CONTRACT TO BETTINA SHOLK FOR OPEN SPACE APPRAISALS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.**
(Sholk Appraisal, Sterling Disanto & Associates and Timothy Hoffman Inc. as needed; Sholk Appraisal - Open Space Appraisals not to exceed \$20,000)
- R-12-2023-298** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC. AS LICENSED TREE EXPERT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.** (not to exceed \$30,000)
- R-12-2023-299** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.** (Not to exceed \$159,120)
- R-12-2023-300** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PHOENIX ADVISORS, LLC AS FINANCIAL ADVISORS FOR TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.**
(as needed basis per fee schedule)
- R-12-2023-301** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PKF O’CONNOR DAVIES, LLP. AS MUNICIPAL AUDITORS TO PERFORM AUDITING SERVICES AND OTHER FINANCIAL ADVISORY SERVICES AS NEEDED FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.** (Not to exceed \$116,000)
- R-12-2023-302** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARK RASIMOWICZ OF THE FIRM CENTER STATE ENGINEERING ASSOCIATES, INC. AS TOWNSHIP ENGINEER IN CONNECTION WITH GENERAL ENGINEERING SERVICES AND TAX MAP MAINTENANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.** (Twp. Engineer not to exceed \$27,000; General Engineering Services and Tax Map Maintenance not to exceed \$316,000)
- R-12-2023-303** **RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR 2024 MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.** (CME, Delaware Raritan, Alaimo Group, Remington & Vernick, and Carroll Engineering)
- R-12-2023-304** **RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO R3M ENGINEERING INC. AS TOWNSHIP UTILITY DEPARTMENT ENGINEER FOR CALENDAR YEAR 2024.**
(Not to exceed \$208,000)
- R-12-2023-305** **RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO LOUIS RAINONE, WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO P.C. AS TOWNSHIP UTILITY DEPARTMENT ATTORNEY FOR CALENDAR YEAR 2024.**
(Not to exceed \$76,500)
- R-12-2023-306** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.** (Not to exceed \$54,122.00)
- R-12-2023-307** **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO DYNAMIC TESTING SERVICE FOR MEDICAL, EDUCATIONAL AND ADMINISTRATIVE SERVICES RELATED TO THE DEVELOPMENT OF THE TOWNSHIP’S SUBSTANCE AND ALCOHOL MISUSE POLICY FOR CALENDAR YEAR 2024.** (per unit pricing – as needed basis)

- R-12-2023-308** **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO BARNABAS HEALTH, INC. FOR OCCUPATIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2024.**
(per unit pricing – as needed basis)
- R-12-2023-309** **RESOLUTION AUTHORIZING THE BULK PURCHASE OF ROCK SALT WITH MORTON SALT INC. UNDER THE MIDDLESEX COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM.** (\$65.69/ton)
- R-12-2023-310** **RESOLUTION APPOINTING REGISTRAR, DEPUTY REGISTRAR AND ALTERNATE DEPUTY REGISTRARS OF VITAL STATISTICS.**
- R-12-2023-311** **RESOLUTION AUTHORIZING RENEWAL OF TOWING, CONTRACTORS LICENSES AND PLACEMENT ON A ROTATING LIST TO BE UTILIZED BY THE MONROE TOWNSHIP POLICE DEPARTMENT FOR YEARS 2024-2026.**
- R-12-2023-312** **RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF TEN (10) LICENSE PLATE READER CAMERAS FROM FLOCK GROUP INC. FOR THE MONROE TOWNSHIP POLICE DEPARTMENT.** (Annual Plan with an initial term of 24 months - Year 1: \$31,500 Year 2: \$31,000)
- R-12-2023-313** **RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS.**
- R-12-2023-314** **RESOLUTION CANCELING GENERAL CAPITAL IMPROVEMENT APPROPRIATION BALANCES.**
- R-12-2023-315** **RESOLUTION PROVIDING FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948).** (Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant - \$7,000)

Councilman Dipierro requested Resolutions R-12-2023-283, R-12-2023-291, R-12-2023-292, R-12-2023-299, R-12-2023-301 through R-12-2023-306 to be considered separately.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was opened. All were in favor, none opposed.

Public Comments:

No Public Comment.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

UPON MOTION made by Councilwoman Siegel and seconded by Councilwoman Dipierro, the Agenda Meeting was Adjourned at 6:56pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilwoman Siegel and seconded by Councilwoman Dipierro, the Regular Meeting was Called to Order at 6:56pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the **CLAIMS** per run date of **12/15/2023** were approved for payment as written and presented.

ROLL CALL:	Councilman Charles Dipierro	Abstain
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON ACTION made by the Council the following Ordinance was **moved on SECOND READING for FINAL ADOPTION** as follows:

O-12-2023-027 **ORDINANCE AMENDING CHAPTER 3 OF THE CODE OF THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX, ENTITLED “ADMINISTRATION OF GOVERNMENT”, SPECIFICALLY SECTION 50 ENTITLED “DIVISION OF POLICE.**
(Increase from 5 to 6 Lieutenants)

BE IT ORDAINED by the Township Council of the Township of Monroe, in the County of Middlesex, New Jersey as follows:

SECTION 1. Chapter 3-50 entitled “Division of Police” of the Code of the Township of Monroe, shall be amended as follows: (additions in blue deletions in red)

§3-50 Division of Police.

A. Establishment; Division head; appropriate authority; duties of the Chief of Police. There shall be a Division of Police, the head of which shall be the Chief of Police. Pursuant to N.J.S.A. 40A:14-118, the Mayor is the appropriate authority. The following titles and positions shall exist within the Police Department: One (1) Chief of Police, not to exceed Two (2) Captains, not to exceed ~~Five (5)~~ Six (6) Lieutenants, not to exceed Fourteen (14) Sergeants and not to exceed Fifty-five (55) Patrol Officers. The Chief of Police shall be directly responsible to the appropriate authority for the efficiency and routine day-to-day operations, and shall, pursuant to policies established by the appropriate authority:

SECTION 2. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance be and the same are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4. This Ordinance shall take effect twenty days after final passage, adoption and publication according to law.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the **PUBLIC HEARING for Ordinance O-12-2023-027** was **opened**. All were in favor, none opposed.

PUBLIC COMMENT:

No Public Comment.

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, the **PUBLIC HEARING for Ordinance O-12-2023-027** was **closed**. All were in favor, none opposed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilman Markel, an Ordinance of which the following is the title was passed on Second Reading and Final Adoption:

O-12-2023-027 **ORDINANCE AMENDING CHAPTER 3 OF THE CODE OF THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX, ENTITLED “ADMINISTRATION OF GOVERNMENT”, SPECIFICALLY SECTION 50 ENTITLED “DIVISION OF POLICE.**
(Increase from 5 to 6 Lieutenants)

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the following Resolutions were moved for Adoption under the **CONSENT AGENDA:**
(R-12-2023-272– R-12-2023-315, with the exception of Resolutions R-12-2023-283, R-12-2023-291, R-12-2023-292, R-12-2023-299, R-12-2023-301 through R-12-2023-306)

R-12-2023-272 RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A CONTRACT BETWEEN GREENCHIP, INC. AND MONROE TOWNSHIP FOR ELECTRONIC WASTE RECYCLING SERVICES FOR CALENDAR YEAR 2024.

WHEREAS, the Township of Monroe, hereinafter “Township”, has requested to enter into an Agreement with Greenchip, Inc. for the proper recycling of consumer electronics; and

WHEREAS effective January 1, 2011, recycling of certain consumer electronics is mandatory in the State of New Jersey; and

WHEREAS, in compliance with applicable Law, there are *no charges* for the services that Greenchip Inc. will provide to the Township; and

WHEREAS, Greenchip will issue a check to the Township within 10 days of pickup for payable weights on eligible material as set forth in the attached agreement; and

WHEREAS, this agreement will begin January 1, 2024 expiring December 31, 2024, with the option to renew for two additional one-year periods; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute a contract with Greenchip, Inc., 540 Kingsland Avenue, Brooklyn, N.Y. 11222 for a contract period effective January 1, 2024 through December 31, 2024, subject to the Township Attorney’s final review and/or revisions of the agreement proposed by Greenchip, Inc.

SO RESOLVED, as aforesaid.

R-12-2023-273 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONERS FOR THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND.

WHEREAS, the Township of Monroe in Middlesex County is a member of the Garden State Municipal Joint Insurance Fund; and

WHEREAS, it is required for the Township of Monroe to have representation on the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED on this 20th day of December 2023, by the Township Council of the Township of Monroe County of Middlesex, State of New Jersey that:

1. Alan Weinberg is hereby appointed as Fund Commissioner representing the Township of Monroe on the Garden State Municipal Joint Insurance Fund Board of Commissioners.
2. Kevin McGowan and Danielle Racioppi are hereby appointed as Alternate Fund Commissioners representing the Township of Monroe on the Garden State Municipal Joint Insurance Fund Board of Commissioners.

SO RESOLVED, as aforesaid.

R-12-2023-274 RESOLUTION DESIGNATING THE SCHEDULE OF PUBLIC MEETINGS OF THE TOWNSHIP COUNCIL FOR THE YEAR 2024.

BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that during the year 2024 the Combined Agenda and Regular meetings of the Township Council will be held each month at **6:30 p.m.** starting with the Agenda Meeting and Regular Meeting to immediately follow.

BE IT FURTHER RESOLVED, that all Township meetings will be held in the Monroe Township Municipal Building, 1 Municipal Plaza, Monroe Twp., New Jersey, as provided in the **2024 COUNCIL MEETING SCHEDULE**, attached hereto and made a part hereof.

BE IT FURTHER RESOLVED, that information regarding the proposed agenda is available on the Township of Monroe website www.monroetwp.com under the Mayor and Council tab/Council Minutes and Agendas.

SO RESOLVED, as aforesaid.

**R-12-2023-275 RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR CALENDAR YEAR 2024.**

BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey, that the **HOME NEWS TRIBUNE, CRANBURY PRESS AND/OR THE STAR LEDGER** are hereby designated as the official newspapers of the Township of Monroe for Year 2024; and

BE IT FURTHER RESOLVED that the Bulletin Boards within the Municipal Building, 1 Municipal Plaza, Monroe Township, NJ are hereby designated as the place where **ALL** official notices are to be posted.

SO RESOLVED, as aforesaid.

**R-12-2023-276 RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD
TAX SALES DURING CALENDAR YEAR 2024.**

BE IT RESOLVED by the Township Council of the Township of Monroe, that the Tax Collector is hereby authorized to conduct Tax Sales during Calendar Year 2024 for all prior year's delinquent taxes, pursuant to New Jersey Law, Chapter 99.

SO RESOLVED, as aforesaid.

**R-12-2023-277 RESOLUTION FIXING THE RATE OF INTEREST TO BE
CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR
2024.**

WHEREAS, *N.J.S.A. 54:4-67* permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessment, or other municipal liens or charges on or before the dates when they would become delinquent; and

WHEREAS, *N.J.S.A. 54:4-67* permits the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any delinquency in excess of \$1,500.00 to be calculated from the date the tax was payable until the date that actual payment to the Tax Collector is made, and if delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged.
- (2) A Delinquency shall mean the sum of all taxes, assessments, municipal liens and charges due on a given parcel of property covering any number of quarters or years.
- (3) Effective January 1, 2024, there will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.
- (4) Any payments not made in accordance with paragraph three of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

SO RESOLVED, as aforesaid.

**R-12-2023-278 RESOLUTION AUTHORIZING THE TOWNSHIP TAX
ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP'S
BEHALF CONCERNING TAX APPEALS FOR CALENDAR
YEAR 2024.**

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the Township of Monroe; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36 to set assessments for properties in the Township of Monroe under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

WHEREAS, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality.

WHEREAS, The Township of Monroe has tax appeals pending before the Tax Court of New Jersey and the Middlesex County Tax Board in the year 2024; and

WHEREAS, the Tax Assessor must be consulted on any settlement of a tax appeal pending in the Tax Court; and

WHEREAS, the Township Council of the Township of Monroe desires to grant the authority to the Township Tax Assessor to settle Tax Appeals on behalf of the Township of Monroe.

NOW, THEREFORE, BE IT RESOLVED by the Township of Monroe in the County of Middlesex in the State of New Jersey that the Monroe Township Tax Assessor is hereby authorized to act as agent for the Taxing District without further governing body approval to:

- (a) Determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regarding to any property located in the Township of Monroe and accordingly direct the attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate.
- (b) Resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the attorney for the Taxing District to formalize such settlement in the appropriate Courts and/or County Tax Board, so long as such settlement does not result in a refund in excess of \$100,000.00.

SO RESOLVED, as aforesaid.

**R-12-2023-279 RESOLUTION GRANTING AUTHORIZATION TO THE
BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF
MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR
THE PURCHASE OF SURPLUS PROPERTY. (Federal Surplus)**

WHEREAS, the Business Administrator of the Township of Monroe, requests authorization from the Mayor and Council to sign applications for eligibility to purchase surplus property from the NJ State Agency for Surplus Property; and

WHEREAS, the Mayor and Township Council agree this authorization is warranted;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey that it hereby grants authorization to Alan Weinberg, Business Administrator to acquire Federal Surplus Property and will comply with the terms, conditions, reservations and restrictions which will apply to the receipt and use of Federal Surplus Property by the Township of Monroe.

SO RESOLVED, as aforesaid.

**R-12-2023-280 RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS
MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE
COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2024.**

WHEREAS, various departments/divisions utilize open-ended contracts for routine, recurring items which may, in the aggregate, exceed \$44,000.00 per annum; and

WHEREAS, these purchases are permitted under N.J.S.A. 40A:11-12 of the New Jersey State Cooperative Purchasing Program; and

WHEREAS, these purchases are made on a unit price basis with the certification of availability of funds being provided by the Certified Municipal Finance Officer on each Purchase Order/Voucher for such items; and

WHEREAS, any contract for a purchase price of over \$44,000.00 must be approved by the Township Council;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Monroe authorizes purchases of various materials and services through the New Jersey State Cooperative Purchasing Program.

SO RESOLVED, as aforesaid.

R-12-2023-281 RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER.

WHEREAS, pursuant to regulations promulgated by the State of New Jersey, Department of the Treasury, Office of Administrative Action, the Township is required to appoint a Public Agency Compliance Officer on an annual basis; and

WHEREAS, said position shall act as the liaison official for matters concerning P.L. 1975, c.127 (N.J.A.C. 17:27) and must have the authority to make the appropriate corrections to the Township's contracting procedures; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council hereby appoints **Alan M. Weinberg, Business Administrator**, to the position Public Agency Compliance Officer, effective January 1, 2024 and expiring December 31, 2024;

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the State of New Jersey, Department of the Treasury, Office of Affirmative Action, CN 209, Trenton, New Jersey 08625-0209;

SO RESOLVED, as aforesaid.

R-12-2023-282 RESOLUTION AUTHORIZING THE RELEASE OF MAINTENANCE GUARANTEE FOR 311 SPOTSWOOD -ENGLISHTOWN ROAD – W&S 1102 – BA 5070-12 POSTED WITH THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).

WHEREAS, 311 Spotswood-Englishtown Rd. Realty, LLC has posted a cash Maintenance Guarantee with the Monroe Township Utility Department ("M.T.U.D.") for W&S 1102; and

WHEREAS, 311 Spotswood-Englishtown Rd. Realty, LLC has requested the release of cash Maintenance Guarantee; and

WHEREAS, as defined in N.J.S.A. 40:55Dd-53 et seq., the M.T.U.D. has inspected the work performed and the work to be completed and has recommended the Township Council approve the release of the cash Maintenance Guarantee as detailed in a letter dated December 1, 2023, a copy of which is attached hereto as Exhibit "A" and as shown herein below:

Cash Maintenance Guarantee in the amount of \$972.00 to be released in full to the developer.

WHEREAS, the Monroe Township Council has reviewed and hereby approves the recommendations of the M.T.U.D. Director;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that cash Maintenance Guarantee posted for W&S 1102 be released as reflected above and in the M.T.U.D. letter annexed hereto and,

BE IT FURTHER RESOLVED that the Monroe Township Utility Department is hereby authorized and directed to forward a certified copy of this Resolution to the developer, and to his attorney, if applicant has been represented by counsel in this matter.

SO RESOLVED, as aforesaid.

**R-12-2023-284 RESOLUTION AUTHORIZING AN ANNUAL SOFTWARE MAINTENANCE AGREEMENT WITH QUEUES ENFORTH DEVELOPMENT, INC. (Q.E.D) FOR CALENDAR YEAR 2024 FOR THE MONROE TOWNSHIP POLICE DEPARTMENT.
(Dispatch Software - \$51,093)**

WHEREAS, the Township of Monroe, County of Middlesex, had purchased Q.E.D. Software for the Monroe Township Police Department; and

WHEREAS, the Township of Monroe wishes to enter into an annual Maintenance Agreement with Queues Enforth Development, Inc. (Q.E.D.); and

WHEREAS, N.J.S.A. 40A:11-5(1)(dd) authorizes the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software, except that this provision shall not be utilized to acquire or upgrade non-proprietary hardware or to acquire or update non-proprietary software; and

WHEREAS, the actual cost of the Software Maintenance Agreement for calendar year 2024 shall not exceed Fifty One Thousand, Ninety three dollars (**\$51,093.00**); and

WHEREAS, the Township's Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-2400006, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, that the Software Maintenance Agreement, effective January 1, 2024 through December 31, 2024, with **Q.E.D., Inc., 400 Tradecenter Drive, Suite 5900, Woburn, MA 01801** in an amount not to exceed Fifty One Thousand, Ninety three dollars (**\$51,093.00**).

SO RESOLVED, as aforesaid.

R-12-2023-285 RESOLUTION AUTHORIZING THE TOWNSHIP OF MONROE THROUGH THE MONROE TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE 1033 PROGRAM, TO ENABLE THE MONROE TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT FOR CALENDAR YEAR 2024.

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program (the 1033 "Program") to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies ("LEAs"); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county law enforcement agencies to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to the municipal and county law enforcement agencies, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, and State of New Jersey, that the Monroe Township Police Department is hereby authorized to enroll in the 1033 Program for one year from January 1, 2024 through December 31, 2024.

BE IT FURTHER RESOLVED that the Monroe Township Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A" which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, storage devices and containers, tools, medial and first aid equipment and supplies, personal protection and supplies, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the Monroe Township Police Department, if it shall become available within the period of time for which this Resolution authorize, based on the needs of the Monroe Township Police Department, without restriction; and

BE IT FURTHER RESOLVED that the Monroe Township Police Department is hereby authorized to acquire the following (DEMIL B through Q" property, if it shall become available within the period of time for which this Resolutions authorizes without restriction; and

BE IT FURTHER RESOLVED that the property available through the Program, "DEMIL B through Q" is attached hereto; and

BE IT FURTHER RESOLVED that the Monroe Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Monroe Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire (1) "DEMIL A" property that may be available through the 1033 Program and (2) "DEMIL B through Q" property both of which that may be available through the 1033 Program during the time period for which this Resolution authorizes, with program participation and all property requests authorization terminating on December 31, 2024.

SO RESOLVED, as aforesaid.

**R-12-2023-286 RESOLUTION AUTHORIZING REFUND OF THIRD PARTY
TAX LIEN PREMIUM PAYMENTS.**

WHEREAS, Premiums have been paid for various properties for the purchase of Tax Lien Certificates for properties listed on the Tax Map of the Township of Monroe, in the amount of Seventeen Thousand Four-Hundred dollars and no cents (\$17,400.00),

WHEREAS, pursuant to N.J.S.A. 54: 5-33 said premiums must be returned to the purchasers upon redemption:

WHEREAS, The Tax Lien Certificates as outlined on Schedule A have been redeemed:

NOW, THEREFORE, BE IT RESOLVED by the Township of Monroe in the County of Middlesex in the State of New Jersey that the Township's Certified Municipal Financial Officer is hereby authorized and directed to draw a check from the Township's Trust Account in the amount listed on Schedule A and forward same to the Tax Collector for distribution to the purchasers.

SO RESOLVED, as aforesaid.

**R-12-2023-287 RESOLUTION AUTHORIZING A SHARED SERVICE
AGREEMENT WITH THE TOWNSHIP OF MARLBORO FOR
USE OF THE MARLBORO COMMUTER PARKING FACILITY
LOCATED ON TEXAS ROAD.**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., (the "Act") permits units of local government to share services for particular purposes and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, the Township of Marlboro ("Marlboro") and the Township of Monroe ("Monroe") are public bodies corporate and politic of the State of New Jersey and are authorized under New Jersey Law to enter into a Shared Services Agreement pursuant to the Act; and

WHEREAS, Monroe desires to enter into an agreement with Marlboro which will permit Monroe Township residents the use of the Marlboro Commuter parking facility located on Texas Road; and

WHEREAS, representatives of Monroe and Marlboro have negotiated a Shared Services Agreement, a copy of which is annexed hereto as Exhibit A, and the terms of which are incorporated into this resolution as if set forth at length herein; and

WHEREAS, the Township Council of the Township of Monroe has determined that the entry into the Shared Services Agreement is in the best interest of the residents and taxpayers of Monroe.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey as follows:

- 1- The Shared Services Agreement shall be open to public inspection in the Municipal Clerk's Office and shall take effect upon the adoption of a resolution and execution of the agreement by both parties.
- 2- The Mayor and Township Clerk are hereby authorized to execute the Shared Services Agreement annexed hereto as Exhibit A.

SO RESOLVED, as aforesaid.

R-12-2023-288 RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY D'AVELLINO CONSTRUCTION INC. IN CONNECTION WITH THE VARIOUS PARK IMPROVEMENTS – PATRIOTS & VETERANS PARK PROJECT. (Decrease of \$13,149.30)

WHEREAS, pursuant to Resolution No. R-6-2023-181, adopted by the Monroe Township Council at its meeting held on June 26, 2023, a contract was awarded to D'Avellino Construction Inc. in connection with the Various Park Improvements – Patriots & Veterans Park Project; and

WHEREAS, the original total contract amount was \$371,028.00; and

WHEREAS, the Township Engineer, in a letter dated November 29, 2023, requested approval of Change Order No. 1 and Final for the Various Park Improvements – Patriots & Veterans Park Project reflecting a **decrease of \$13,149.30** in the contract amount, as the result of lower contract quantities, as described in the attached change order; and

WHEREAS, the current contract price including this change order is **\$357,878.70**; and

WHEREAS, the Township Council has reviewed the request and has found same to be reasonable; and

WHEREAS, the Certified Municipal Finance Officer has certified in Certificate No. C-2300065, a copy of which is attached hereto, that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute Change Order No. 1 and Final, attached hereto and made a part hereof.

SO RESOLVED, as aforesaid.

R-12-2023-289 RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEES POSTED BY D'AVELLINO CONSTRUCTION INC. UPON THE POSTING OF A MAINTENANCE GUARANTEE IN CONNECTION WITH THE VARIOUS PARK IMPROVEMENTS – PATRIOTS & VETERANS PARK PROJECT.

WHEREAS, **D'Avellino Construction, Inc.** has posted Performance Guarantees for the Various Park Improvements – Patriots & Veterans Park Project; and

WHEREAS, **D'Avellino Construction, Inc** has requested a release of the Performance Guarantees posted for this project; and

WHEREAS, pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer, by copy of letter dated November 29, 2023, has recommended, release of the Performance Guarantees; and

WHEREAS, the Township Council has reviewed and hereby approves the recommendations of the Township Engineer;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Performance Guarantees posted for the Various Park Improvements – Patriots & Veterans Park Project, be released as reflected in the Township Engineer's letter dated November 29, 2023, attached hereto. This approval for release of the Performance Guarantees is conditioned upon the posting of a maintenance guarantee in the amount of **\$35,787.87**. Such maintenance guarantee shall run for a period of not less than two years from the date of memorialization of such action by the Council.

SO RESOLVED, as aforesaid.

R-12-2023-290 RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF NEW CARPET FOR THE MUNICIPAL BUILDING, 1 MUNICIPAL PLAZA FROM THE GILLESPIE GROUP USING THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ) COOPERATIVE PURCHASING PROGRAM. (\$173,392.88)

WHEREAS, Monroe Township has the need for the purchase and installation of new carpet in the Municipal Building located at 1 Municipal Plaza; and

WHEREAS, the State Approved Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program (Cooperative 65MCESCCPS-ESCNJ) has awarded a contract for new carpet under its contract number ESCNJ 23/24-14, to *The Gillespie Group, 5 Chris Court, Suite G Dayton, N.J. 08810*.

WHEREAS, a quote has been received from the Gillespie Group at a total cost of **\$173,392.88** of which is attached hereto as Exhibit "A"; and

WHEREAS, it is required by law that any "state contract" purchase which exceeds the bid threshold of the Township (\$40,000.00) in aggregate, be authorized by the governing body; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Financial Officer has certified availability of funds in Certificate No. C-23000084 copy of which is attached hereto as Exhibit "B"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) Authorizes the purchase of new carpet for the Municipal Building located at 1 Municipal Plaza by the Gillespie Group using the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program contract ESCNJ 23/24-14; and

(2) The Township Chief Financial Officer is hereby authorized and directed to pay invoices for said purchase, installation, removal as shown in the attached quote performed by The Gillespie Group; and

(3) The contracts are awarded through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program and are considered fair and open contracts in accordance with the Local Public Contracts Law, as well as being exempt from public bidding by the Township.

SO RESOLVED, as aforesaid.

**R-12-2023-293 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
JAMES P. NOLAN, WITH THE FIRM JAMES P. NOLAN AND
ASSOCIATES, LLC. AS TAX APPEAL ATTORNEY FOR THE
TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.
(\$195/hr not to exceed \$40,000)**

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 24-3 – TAX APPEAL ATTORNEY**, for various tax appeal legal professional services required by the Township for Calendar Year 2024; and

WHEREAS, James P. Nolan, Jr., Esq. of the firm James P. Nolan & Associates, LLC satisfies the established criteria for said professional legal services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, has recommended Council approval and award of a professional service contract to James P. Nolan, Jr., Esq. of the firm James P. Nolan & Associates, LLC in accordance with the hourly rates and fees outlined within the attached Agreement; and

WHEREAS, legal services shall be billed at the rate of \$195.00 per hour not to exceed **\$40,000**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2400010, a copy of which is attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with James P. Nolan, Jr., Esq. of the firm James P. Nolan & Associates, 61 Green Street, Woodbridge, N.J. 07095 in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2024;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by James P. Nolan, Jr., Esq. of James P. Nolan & Associates, LLC, in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that James P. Nolan & Associates, LLC, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-12-2023-294 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO McMANIMON, SCOTLAND & BAUMANN, LLC. AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (as needed basis - per fee schedule)

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 24-4 – MUNICIPAL BOND COUNSEL**, for various bond services required by the Township for Calendar Year 2024; and

WHEREAS, the Firm **McManimon, Scotland & Baumann, LLC.** satisfy the established criteria for said professional services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, has recommended Council approval and award of a professional service contract to **McManimon, Scotland & Baumann, LLC.** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2400011, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a professional service contract with **McManimon, Scotland & Baumann, LLC., 75 Livingston Avenue, Second Floor, Roseland, N.J. 07068**, effective January 1, 2024, in accordance with the Agreement attached hereto; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **McManimon, Scotland & Baumann, LLC.**, in accordance with the fee scheduled contained within the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **McManimon, Scotland & Baumann, LLC.**, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-12-2023-295 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ERIC E. TAMASZEWSKI, ESQ. OF THE FIRM McMANIMON, SCOTLAND & BAUMANN, LLC. AS SPECIAL ENVIRONMENTAL COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (\$195/hr not to exceed \$25,000)

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 24-5 – SPECIAL ENVIRONMENTAL COUNSEL**, for Special Environmental Counsel as required by the Township for Calendar Year 2024; and

WHEREAS, Eric E. Tamaszewski., Esq. of the firm **McManimon, Scotland & Baumann LLC** satisfies the established criteria for said professional legal services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, has recommended Council approval and award of a professional service contract to Eric E. Tamaszewski., Esq. of the firm McManimon, Scotland & Baumann LLC in accordance with the hourly rates and fees outlined within the attached Agreement; and

WHEREAS, legal services shall be billed at the rate of \$195.00 per hour not to exceed **\$25,000**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2400012, a copy of which is attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Eric E. Tamaszewski., Esq. of the firm McManimon, Scotland & Baumann LLC, 75 Livingston Avenue Second Floor Roseland, N.J. 07068 in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2024;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Eric E. Tamaszewski., Esq. of the firm McManimon, Scotland & Baumann LLC, in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Eric E. Tamaszewski., Esq. of the firm McManimon, Scotland & Baumann LLC, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-12-2023-296 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RANDOLPH BRAUSE, ESQ. OF THE FIRM LEITNER TORT DEFAZIO AND BRUASE, P.C. AS WORKERS COMPENSATION ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (\$195/hr not to exceed \$5,000)

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 24-9 WORKERS COMPENSATION ATTORNEY**, for various workers compensation claims as needed by the Township for Calendar Year 2024; and

WHEREAS, Randolph Brause, Esq. of the Firm **Leitner Tort Defazio and Brause, P.C.** satisfies the established criteria for said professional services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, has recommended Council approval and award of a professional service contract to Randolph Brause, Esq. of the firm **Leitner Tort Defazio and Brause, P.C.**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2400013 a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a professional service contract with Randolph Brause, Esq. of the firm **Leitner Tort Defazio and Brause, P.C., 244 Fernwood Avenue, Edison, N.J. 08837**, effective January 1, 2024, in accordance with the Agreement attached hereto; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Randolph Brause, Esq. of the firm **Leitner Tort Defazio and Brause, P.C.**, in accordance with the fee scheduled contained within the attached agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Leitner Tort Defazio and Brause, P.C.**, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-12-2023-297 RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES AND AUTHORIZING THE AWARD OF CONTRACT TO BETTINA SHOLK FOR OPEN SPACE APPRAISALS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.
(Sholk Appraisal, Sterling Disanto & Associates and Timothy Hoffman Inc. as needed; Sholk Appraisal - Open Space Appraisals not to exceed \$20,000)

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 24-10 – APPRAISAL SERVICES**, for various real estate appraisal services required by the Township for Calendar Year 2024; and

WHEREAS, the review committee has, based on the judging criteria, thoroughly reviewed each proposal and made its selections for each solicitation; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, recommends the Council approve and qualify the following firms:

Bettina Durmaskin Sholk Real Estate Appraisal - 5 Rosemary Road, East Brunswick, N.J. 08816

Sterling Disanto & Associates – 145 W. End Avenue, Somerville, N.J. 08876

Timothy Hoffman, Inc. - P.O. Box 3030, Westfield, N.J. 07091

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023 also recommends the award of contract for **Open Space Appraisals** to **Bettina Sholk Real Estate Appraisal**, 5 Rosemary Road, East Brunswick, N.J. 08816 in an amount not to exceed **\$20,000** to be paid out of the Open Space Trust Fund.

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No.C-2400014, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that Monroe Township is hereby authorized to solicit proposals as necessary for various real estate appraisal services required by the Township from the above selected firms for Calendar Year 2024 and authorize the award of contract to Bettina Sholk Real Estate Appraisals for Open Space Appraisals, not to exceed \$20,000, out of the Open Space Trust Fund.

SO RESOLVED, as aforesaid.

R-12-2023-298 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC. AS LICENSED TREE EXPERT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (not to exceed \$30,000)

WHEREAS, for calendar year 2024, the Township and the Monroe Township Shade Tree Commission seek professional consultant services in connection with the survey and evaluation of dead trees and the selection, identification, and planting of new stock, the inspection of proposed new development sites, the examination of citizen requests for planting and removal of trees, for general advice at Commission meetings, and advice regarding the planting of trees on municipal property and in connection with the administration and enforcement of Chapter 97 of the Monroe Township Code governing the preservation, protection and removal of trees; and

WHEREAS, on December 1, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 24-15 – LICENSED TREE EXPERT**, for various professional forestry/arbicultural advice and services required by the Township for Calendar Year 2024; and

WHEREAS, Gary Lovallo, of Chestnut Arbicultural & Forestry Services, LLC, possesses professional expertise as a certified tree expert, holding State Certificate #273 and otherwise meets the established criteria; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, recommends that Council approve and award a professional service contract to Gary Lovallo, of Chestnut Arbicultural & Forestry Services, LLC; and

WHEREAS, the annual fee shall not exceed \$30,000; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-2400015, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with **Gary Lovallo, of Chestnut Arbicultural & Forestry Services, LLC, 151 Route 516 (P.O. Box 564), Old Bridge, NJ 08857**, in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2024;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Gary Lovallo, of Chestnut Arbicultural & Forestry Services, LLC in an amount **not to exceed \$30,000.00**;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Gary Lovallo, of Chestnut Arbicultural & Forestry Services, LLC shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

**R-12-2023-300 RESOLUTION AUTHORIZING AWARD OF CONTRACT
TO PHOENIX ADVISORS, LLC AS FINANCIAL ADVISORS
FOR TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.
(as needed basis per fee schedule)**

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 24-18 - FINANCIAL ADVISOR SERVICES** for various financial advisory services required by the Township for Calendar Year 2024; and

WHEREAS, **Phoenix Advisors, LLC**. satisfy the established criteria for said professional financial advisory services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, has recommended Council approval and award of a professional service contract to **Phoenix Advisors, LLC**, in accordance with the fee schedule contained within the Agreement attached hereto as Exhibit "A"; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2400017, a copy of which is attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with **Phoenix Advisors, LLC**, 625 Farnsworth Avenue, Bordentown, N.J. 08505 commencing January 1, 2024;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Phoenix Advisors, LLC**, on an as needed basis in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Phoenix Advisors, LLC shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-12-2023-307 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO DYNAMIC TESTING SERVICE FOR MEDICAL, EDUCATIONAL AND ADMINISTRATIVE SERVICES RELATED TO THE DEVELOPMENT OF THE TOWNSHIP’S SUBSTANCE AND ALCOHOL MISUSE POLICY FOR CALENDAR YEAR 2024.
(per unit pricing – as needed basis)

WHEREAS, the Township of Monroe has a need to acquire medical, educational and administrative services related to the Township's compliance with Federal laws and regulations in the development of its Substance and Alcohol Misuse policy and testing, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Dynamic Testing Service has submitted a proposal indicating the fees for such services shall be in accordance with the attached fee schedule and payment for such services shall be made on an “as needed” basis; and

WHEREAS, Dynamic Testing Service has completed and submitted a Business Entity Disclosure which certifies that Dynamic Testing Service has not made any reportable contributions to a political or candidate committee in the Township of Monroe in the previous one year, and that the contract will prohibit Dynamic Testing Service from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township’s Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2400022, a copy of which is attached hereto as Exhibit “A”; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Utility Finance Officer has certified the availability of funds in Certificate No. _____, a copy of which is attached hereto as Exhibit “B”; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract with **Dynamic Testing Service, 230 Main St., Toms River, NJ 08753** in accordance with the proposal annexed hereto as Exhibit “C”, effective January 1, 2024 to December 31, 2024;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for as-needed services rendered by Dynamic Testing Service on a unit price, open-ended contract basis;

(3) This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a)(I) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that the Dynamic Testing Service contract shall include mandatory Affirmative Action language, New Jersey Business Registration Certificate and shall submit to the Township of Monroe all appropriate documentation within the time period prescribed by law;

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-12-2023-308 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO BARNABAS HEALTH, INC. FOR OCCUPATIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2024.
(per unit pricing – as needed basis)

WHEREAS, the Township of Monroe has a need to acquire Occupational Medical Services for its Employees under the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the term of this contract shall be one (1) year; and

WHEREAS, **Barnabas Health, Inc., d/b/a RWJBH Corporate Services, Inc.** has submitted a proposal indicating the fee schedule for such services and payment for such services shall be made on an “as needed” basis; and

WHEREAS, pursuant to *N.J.A.C. 5:30-5.4*, the Township’s Certified Municipal Finance Officer has certified the availability of funds in Certificate No. _____, a copy of which is attached hereto as Exhibit “A”; and

WHEREAS, pursuant to *N.J.A.C. 5:30-5.4*, the Township’s Certified Municipal Finance Officer has certified the availability of funds for the Township Utility Dept. in Certificate No. _____, copy of which is attached hereto as Exhibit “B”;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract for occupational medical services with **Barnabas Health, Inc., d/b/a RWJBH Corporate Services, Inc., 95 Old Short Hills Road West Orange, N.J. 07052** in accordance with the proposal annexed hereto as Exhibit “B”, effective January 1, 2024 to December 31, 2024;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for as-needed services rendered by **Barnabas Health, Inc., d/b/a RWJBH Corporate Services, Inc.** on a per unit price, open-ended contract basis;

(3) This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a)(I) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that the **Barnabas Health, Inc., d/b/a RWJBH Corporate Services, Inc.**, contract shall include mandatory Affirmative Action language, New Jersey Business Registration Certificate and shall submit to the Township all appropriate documentation within the time period prescribed by law;

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-12-2023-309 RESOLUTION AUTHORIZING THE BULK PURCHASE OF ROCK SALT WITH MORTON SALT INC. UNDER THE MIDDLESEX COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM.
(\$65.69/ton)

WHEREAS, the Township of Monroe, County of Middlesex, is a member of the Middlesex County Cooperative Contract Purchasing System; and

WHEREAS, the Board of Chosen Freeholders of the County of Middlesex entered into an agreement for Furnishing and Delivery of Treated Rock Salt with Morton Salt, Inc., 444 West Lake Street, Suite 3000, Chicago, IL. 60606, effective on December 1, 2023 through November 30, 2024; and

WHEREAS, the Township of Monroe wishes to utilize Morton Salt, Inc. for Furnishing and Delivery of Treated Rock Salt immediately and expiring November 30, 2024, under the Middlesex County Cooperative Contract Purchasing System Bid B-22-560 as follows:

Bid No.	Bid/Contract Title	Pricing Info.
B-23-560	Furnishing and Delivery of Treated Rock Salt	\$65.69 /ton

; and

WHEREAS, the purchase of goods and services by local contracting units without public bidding is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-11; and

WHEREAS, the Certified Municipal Financial Officer has determined that sufficient funds are available, as set forth in Certificate No. C-2300085 a copy of which is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe that the Mayor and Municipal Clerk are hereby authorized to enter into a contract with Morton Salt, Inc. for the bulk purchase of rock salt for the Township of Monroe effective immediately and expiring on November 30, 2024.

SO RESOLVED, as aforesaid.

R-12-2023-310 RESOLUTION APPOINTING REGISTRAR, DEPUTY REGISTRAR AND ALTERNATE DEPUTY REGISTRARS OF VITAL STATISTICS.

WHEREAS, N.J.S.A. 26:8-13 requires that each municipality designate one of its officers as the Township Registrar of Vital Statistics, a Deputy Registrar, and, in addition Alternate Deputy Registrars of Vital Statistics as needed;

WHEREAS, the term of office for these titles is three (3) years; and

WHEREAS, the terms of the Registrar, Deputy Registrar and Alternate Deputy Registrars currently expire on December 31, 2023; and

WHEREAS, the following appointments shall be made effective immediately:

Registrar	Patricia Reid	Expiring 12/31/2026
Deputy Registrar	Christine Robbins	Expiring 12/31/2026
Alternate Deputy Registrar	Tanya Pannucci	Expiring 12/31/2026
Alternate Deputy Registrar	Lorena Thompson	Expiring 12/31/2026

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Monroe, in the County of Middlesex, that it hereby appoints **PATRICIA REID** as Registrar, **CHRISTINE ROBBINS** as Deputy Registrar, **TANYA PANNUCCI, and LORENA THOMPSON** as Alternate Deputy Registrars of Vital Statistics to fill the three (3) year terms, said terms ending on December 31, 2026;

R-12-2023-311 RESOLUTION AUTHORIZING RENEWAL OF TOWING, CONTRACTORS LICENSES AND PLACEMENT ON A ROTATING LIST TO BE UTILIZED BY THE MONROE TOWNSHIP POLICE DEPARTMENT FOR YEARS 2024-2026.

WHEREAS, pursuant to Chapter 116 of the Monroe Township Code entitled, "Towing and Storing of Vehicles", towing contractors are required to be licensed through the Office of the Township Clerk; and

WHEREAS, the aforementioned Ordinance mandates that towing contractors must file for renewal of their licenses on or before November 1st of each year; and

WHEREAS, all towing contractors have filed for renewal of their licenses for the 2024 - 2026 license term; and

WHEREAS, the aforesaid licensees have filed the appropriate application materials and paid the appropriate license fees to the Office of the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Monroe, County of Middlesex, that it hereby renews the towing contractor's licenses for the 2024 - 2026 license term with no change in type and/or extent of operation for the following licensees and authorizes placement on a rotating list to be utilized by the Monroe Township Police Department:

Gabriella Giancola
t/a Monroe Auto Body Towing, LLC
31 Bordentown Tpk.
Monroe Twp., NJ 08831

Gerard Noonan
t/a Jerry Noonan's Auto Center, Inc.
251 Applegarth Rd.
Monroe Twp., NJ 08831

George Logan
t/a George Logan Towing Inc.
371 Old Georges Rd.
North Brunswick, NJ 08902

Harry Stasinis
t/a Cranbury Service Center
44 Hightstown-Cranbury Station Rd.
Cranbury, NJ 08512

Chris Filos
t/a Taylor's Towing & Recovery
1 Moore Rd.
North Brunswick, NJ 08902

Thomas DeFalco
t/a DeFalco Automotive Services
289 Route 33 East
Building C, Suite 7
Manalapan, NJ 07726
Dennis Boyce
t/a Dennis Boyce Towing, LLC
64 Route 9
Morganville, NJ 07751

SO RESOLVED, as aforesaid.

**R-12-2023-312 RESOLUTION AUTHORIZING THE PURCHASE AND
INSTALLATION OF TEN (10) LICENSE PLATE READER
CAMERAS FROM FLOCK GROUP INC. FOR THE MONROE
TOWNSHIP POLICE DEPARTMENT.**
(Annual Plan with an initial term of 24 months - Year 1: \$31,500, Year 2: \$31,000)

WHEREAS, the Township of Monroe previously purchased ten (10) license plate reader cameras from Flock Group on August 30, 2023 at a total cost of \$31,500; and

WHEREAS, the Township of Monroe has the need to purchase and install ten (10) additional license plate reader cameras that utilize Vehicle Fingerprint technology to capture vehicular attributes for the Monroe Township Police Department;

WHEREAS, the license plate cameras will be purchased and installed by Flock Group Inc. 1170 Howell Mill Road NW Suite 210 Atlanta, GA 30318; and

WHEREAS, Flock Group Inc. possesses the ability to provide said goods and services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(q) any contract the amount which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be approved by Resolution of the Township Council; and

WHEREAS, this purchase is an annual plan with an initial term of twenty four (24) months; and

WHEREAS, the pricing is as follow: Year 1: \$31,500.00 and Year 2 \$31,000.00; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-2300086, a copy of which is attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Monroe hereby authorizes the purchase and installation of (10) license plate reader cameras that utilize Vehicle Fingerprint technology from the Flock Group in the amount of \$31,500 for year one and \$31,000 for year 2.

SO RESOLVED, as aforesaid.

R-12-2023-313 RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS.

WHEREAS, there are certain 2023 budget appropriations of the Township of Monroe which may be insufficient to meet the requirements of the Township’s affairs; and

WHEREAS, there are certain other budget appropriations where there are unexpended balances which will not be used for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for the transfer from such accounts that have unexpended balances to those accounts which have deficiencies.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe that the transfers itemized below are hereby authorized among the following 2023 accounts:

CURRENT FUND TRANSFER FROM	TRANSFER AMOUNT
Streets and Roads OE	\$ 50,000.00
TOTAL CURRENT FUND:	\$ 50,000.00

TRANSFER TO:	AMOUNT
Vehicle Maintenance OE	\$ 10,000.00
Animal Control OE	\$ 10,000.00
Building & Grounds OE	\$ 30,000.00
TOTAL CURRENT FUND:	\$ 50,000.00

SO RESOLVED, as aforesaid.

R-12-2023-314 RESOLUTION CANCELING GENERAL CAPITAL IMPROVEMENT APPROPRIATION BALANCES.

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended unused debt authorizations may be canceled;

NOW, THEREFORE, BE IT RESOLVE, by the council of the Township of Monroe that the following unexpended and dedicated balances of General Capital Appropriations be canceled:

Ordinance No.	Project Description	Amount to be cancelled
GENERAL CAPITAL		
2002-17B	Intersection of Forsgate Dr./Applegarth Rd./Possum Hollow Rd.	358,262.97
2002-17E	Curbs and Sidewalks on Spotswood Englishtown Road	86,573.72
2002-17F	Improvements to Outcalt Park	0.01
2006-10C	New Senior Center	17,190.10
2008-08	Signal Applegarth Rd/Cranbury Station Rd/ Union Valley Rd	425,697.86

2009-20	Applegarth/Clearbrook Traffic Light	274,143.01
2009-22	Forge Road Drainage Improvements	122,024.38
2010-13E	Public Safety Base Station	1,500.00
2010-13G	Recreation Radio/Sound System	1,420.00
2011-17G	Municipal Facility Improvements	3,680.00
2013-11D	Cedar Pond Improvements	17,556.51
2015-10H	Soccer Field Fence	2,763.13
2016-22D	Police and EMS Building Preliminary Planning	40.00
2017-14C	Monmouth Road Pedestrian Improvements	135,359.19
2017-14I	Perrineville Road and Schoolhouse Road Intersection and ADA Improvement	250,000.00
2017-20	Acquisition of Real Property	4,946.91
2018-24P	Planning and Zoning Office Equipment	20.09
2018-24M	Replacement Lights - Recreation	480.00
	TOTAL	1,701,657.88

SO RESOLVED, as aforesaid.

R-12-2023-315 RESOLUTION PROVIDING FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948). (Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant - \$7,000)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Monroe, County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for Year 2023 in the sum of \$7,000.00, which is now available as a revenue from the Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant;

BE IT FURTHER RESOLVED that a like sum of \$7,000.00 is hereby appropriated under the caption:

**“2023 DRIVE SOBER OR GET PULLED OVER
 YEAR END HOLIDAY CRACKDOWN”**

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolution was removed from the **CONSENT AGENDA** and considered separately:

R-12-2023-283 RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS WATER AND/OR SEWER PROFESSIONAL ENGINEERING SERVICES FOR CALENDAR YEAR 2024 FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).
(R3M Engineering Inc., Weston & Sampson, H2M Associates, CME Associates, as needed)

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Monroe Utility Department, in the County of Middlesex, has solicited resumes setting forth qualifications for general water and sewer professional engineering services; and

WHEREAS, the review committee has, reviewed each proposal and the M.T.U.D. Director has recommended that each of the four (4) firms listed below be selected as qualified firms to perform water and/or sewer professional engineering services; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Monroe Township Utility Department has qualified the following firms for general water and sewer professional engineering services as listed below:

- **Water & Sewer General Engineering Services**
 - R3M Engineering, Inc.
 - Weston & Sampson Engineers, PC
 - H2M Associates, Inc.
 - CME Associates

; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Monroe Township Utility Department is hereby authorized to solicit proposals for required professional services from the selected firms, as necessary, during the 2024 calendar.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Councilwoman Siegel and seconded by Council Vice-President Van Dzura, the following Resolution was removed from the **CONSENT AGENDA** and considered separately:

R-12-2023-291 AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO AS TOWNSHIP ATTORNEY IN CONNECTION WITH GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.
(Director of Law - \$27,347; General Legal - \$195/hr not to exceed \$420,000)

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 24-1 – TOWNSHIP ATTORNEY- GENERAL LEGAL**, for various legal professional services required by the Township for Calendar Year 2024; and

WHEREAS, Louis Rainone, Esq. of Rainone, Coughlin, Minchello and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, has recommended Council approval and award of a professional service contract to Louis Rainone, Esq. and Rainone, Coughlin, Minchello in accordance with the hourly rates and fees outlined within the attached Agreement; and

WHEREAS, Township Attorney shall be paid **\$27,347.00 annually**; and

WHEREAS, the General legal fees shall not exceed **\$420,000.00 per year**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate Nos. C-2400007 and C-2400008, copies of which are attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2024;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello, in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolution was removed from the **CONSENT AGENDA** and considered separately:

R-12-2023-292 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DANIEL ANTONELLI, WITH THE FIRM ANTONELLI KANTOR AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.
(\$195/hr not to exceed \$55,000)

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 24-3 – TOWNSHIP TAX APPEAL ATTORNEY**, for various legal tax appeal services required by the Township for Calendar Year 2024; and

WHEREAS, Daniel Antonelli of Antonelli Kantor and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, has recommended Council approval and award of a professional service contract to Daniel Antonelli of Antonelli Kantor in accordance with the hourly rates and fees outlined within the attached Agreement; and

WHEREAS, the hourly rate shall be \$195.00/hour; not to exceed \$55,000 for various legal tax appeal services as may be assigned by the Township; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2400009, a copy of which is attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Daniel Antonelli of the firm Antonelli Kantor, 354 Eisenhower Pkwy, Suite 100 Livingston, N.J., commencing January 1, 2024;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Daniel Antonelli of the firm Antonelli Kantor in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Daniel Antonelli of the firm Antonelli Kantor, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilman Markel, the following Resolution was removed from the **CONSENT AGENDA** and considered separately:

R-12-2023-299 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.
(Not to exceed \$159,120)

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 24-16 INSURANCE CONSULTING SERVICES/INSURANCE PRODUCER SERVICES** for various general employment law and collective negotiation services required by the Township for Calendar Year 2024; and

WHEREAS, North American Insurance Management Corporation (hereinafter **NAIMC**), **1460 US Route 9 North, Suite 210, Woodbridge, NJ 07095** possesses the technical expertise required for such an engagement; and

WHEREAS, the Township Business Administrator, by copy of a letter dated December 1, 2023, recommends the Council approve and award the contract to **NAIMC**; and

WHEREAS, North American Insurance Management Corporation has indicated that the flat fee for their service will be **\$159,120.00**, payable in equal monthly installments; and

WHEREAS, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No.C-2400016, a copy of which is attached hereto as Exhibit “A”;

WHEREAS, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds, for the Utility Department, in Certificate No._____, a copy of which is attached hereto as Exhibit “B”;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a (1) one-year contract with **NAIMC** for Insurance Consulting & Producer Services, in accordance with the proposal attached hereto as Exhibit C, commencing January 1, 2024;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **NAIMC** for the Township at a cost **not to exceed \$127,500.00** and **not to exceed \$31,620.00** for MTUD – **Totaling \$159,120.00** payable in equal monthly installments; and

(3) The contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that North American Insurance Management Corporation shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolution was removed from the **CONSENT AGENDA** and considered separately:

**R-12-2023-301 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
PKF O’CONNOR DAVIES, LLP. AS MUNICIPAL AUDITORS TO
PERFORM AUDITING SERVICES AND OTHER FINANCIAL
ADVISORY SERVICES AS NEEDED FOR THE TOWNSHIP OF
MONROE FOR CALENDAR YEAR 2024.
(Not to exceed \$116,000)**

WHEREAS, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1, et seq., requires the Township Council to cause an annual audit of its books, accounts and financial transactions to be made and completed within six (6) months after the close of its fiscal year, and for that purpose to employ a registered municipal accountant of New Jersey; and

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the ownership of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 24-19 MUNICIPAL AUDITOR SERVICES** for auditing services required by the Township for Calendar Year 2024; and

WHEREAS, PKF O’Connor Davies, LLP., satisfy the established criteria for said professional auditing services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, recommends the Council approve and award this contract to **PKF O’Connor Davies, LLP., 300 Tices Blvd. Suite 315 Woodcliff Lake, N.J. 07677** in accordance with the hourly rates and fees outlined within the attached Agreement; and

WHEREAS, the annual fee shall not exceed **\$116,000.00**; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No.C-2400018, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available for the Utility Department, as set forth in Certificate No. _____, a copy of which is attached hereto as Exhibit “B”; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with **PKF O’Connor Davies, LLP.**, commencing January 1, 2024;

(2) The Certified Municipal Finance Officer is authorized and directed to pay invoices for services rendered by **PKF O’Connor Davies, LLP.** in an amount not to exceed **\$116,000.00**; and

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **PKF O’Connor Davies, LLP.** shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolution was removed from the **CONSENT AGENDA** and considered separately:

R-12-2023-302 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARK RASIMOWICZ OF THE FIRM CENTER STATE ENGINEERING ASSOCIATES, INC. AS TOWNSHIP ENGINEER IN CONNECTION WITH GENERAL ENGINEERING SERVICES AND TAX MAP MAINTENANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024. (Twp. Engineer not to exceed \$27,000; General Engineering Services and Tax Map Maintenance not to exceed \$316,000)

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 24-20 TOWNSHIP ENGINEER/MUNICIPAL ENGINEERING SERVICES and ID #24-25 TAX MAP MAINTENANCE**, for various professional engineering services required by the Township for Calendar Year 2024; and

WHEREAS, Mark Rasimowicz of the Firm Center State Engineering Associates, Inc. satisfies the established criteria for said professional services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, has recommended Council approval and award of a professional service contract to Mark Rasimowicz, PE, PP, CME of the firm Center State Engineering Associates, Inc; and

WHEREAS, the Township Engineer shall be paid **\$27,000.00 annually**; and

WHEREAS, the General engineering services and tax map maintenance fees shall not exceed **\$316,000.00 per year**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No.C-2400019, and C-2400020, copies of which are attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Mark Rasimowicz, PE, PP, CME of the firm Center State Engineering Associates, Inc. in accordance with the agreement attached hereto as Exhibit “B” commencing January 1, 2024;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Mark Rasimowicz, PE, PP, CME of the firm Center State Engineering Associates, Inc. accordance with the attached proposal;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Center State Engineering Associates, Inc. shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolution was removed from the **CONSENT AGENDA** and considered separately:

R-12-2023-303 **RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR 2024 MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.** (CME, Delaware Raritan, Alaimo Group, Remington & Vernick, and Carroll Engineering)

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 24-21 TOWNSHIP CONFLICT/ALTERNATE ENGINEER**, for municipal engineering services as needed by the Township for Calendar Year 2024; and

WHEREAS, the Township of Monroe desires to create a pool of qualified professionals to serve as Township Conflict or Alternate Engineer for the Township as the need arises, using a fair and open process pursuant to the provisions of P.L. 2004, c19 (N.J.S.A. 19:44A-20.5 et seq; and

WHEREAS, the Township of Monroe (the "Township") received and reviewed statements of qualifications from engineering firms determined to pre-qualify those firms that possess the professional and administrative capabilities to provide such services and that they offer the terms and conditions determined by the Township to provide the greatest benefit to the taxpayers of the Township, so that the Township may engage any one or more of the Qualified Firms when the need for such services arises; and

WHEREAS, such services are to be performed and rendered by a person or persons licensed and authorized to practice in the State of New Jersey and accordingly constitute professional series exempt from public bidding pursuant to the Local Public Contracts law, specifically N.J.S.A. 40A:11-5(1)(a); and

WHEREAS, certification of available funds shall be made by the Chief Financial Officer at the time that services, if any, are requested from the qualified professional; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, that the following qualified firms are hereby approved to provide Conflict or Alternate Engineering Services:

CME Associates 3141 Bordentown Avenue Parlin, N.J. 08859	Delaware-Raritan Engineering 200 Daniels Way, Suite 230 Freehold Twp., N.J. 07728	
Remington & Vernick 3 Jocama Blvd. Suite 300-400 Old Bridge, N.J. 08857	Alaimo Group 200 High Street Mt. Holly, N.J. 08060	Carroll Engineering 105 Raider Blvd. Suite 206 Hillsborough, N.J. 08844

BE IT FURTHER RESOLVED, by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey that:

- 1- The Mayor and Township Clerk are hereby authorized and directed to execute contracts by and between the Township and the Qualified Firms, which contracts shall set forth the terms and conditions of, among other things, payment for services at such time as the Firms are called upon by the Township to render services; and

- 2- That the Contracts shall be awarded without competitive bidding as professional services in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a); and
- 3- That a copy of this resolution and the Contracts upon the execution shall be placed on file with the Municipal Clerk; and
- 4- That a notice in accordance with the Local Public Contracts Law shall be published in a local newspaper within (10) days of passage of this resolution.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolution was removed from the **CONSENT AGENDA** and considered separately:

R-12-2023-304 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO R3M ENGINEERING INC. AS TOWNSHIP UTILITY DEPARTMENT ENGINEER FOR CALENDAR YEAR 2024.
(Not to exceed \$208,000)

WHEREAS, on November 28, 2023 in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe solicited Statements of Qualifications **ID# 24-27 – TOWNSHIP UTILITY DEPARTMENT ENGINEER**, for various engineering professional services required by the Township Utility Department (“M.T.U.D.”) for Calendar Year 2024; and

WHEREAS, R3M ENGINEERING, INC. and other engineers within the firm, satisfy the established criteria for said professional engineering services; and

WHEREAS, after consulting with the M.T.U.D. Director, the Business Administrator, by copy of a letter dated December 1, 2023, has recommended the Council approval and award of a professional service contract to R3M ENGINEERING, INC. in accordance with the hourly rates and fees outlined within the attached Agreement, a copy of which is attached hereto as Exhibit “B”; and

WHEREAS, the services performed shall not exceed **\$208,000.00 per year** unless additional services are requested by the Township in writing and approved by Council; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds for, for the Utility Department, in Certificate No. _____, a copy of which is attached hereto as Exhibit “A”; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with R3M ENGINEERING, INC., 1405 Route 18, Suite 208, Old Bridge, NJ, 08857, commencing January 1, 2024;
- (2) The certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by R3M ENGINEERING, INC. in accordance with the attached agreement;
- (3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contract Law;
- (4) This contract is awarded with the stipulation that R3M ENGINEERING, INC., shall include the mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Monroe Township Utility Department any appropriate Affirmative Action documents within the time period prescribed by law;
- (5) A notice of this action will be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolution was removed from the **CONSENT AGENDA** and considered separately:

R-12-2023-305 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO LOUIS RAINONE, WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO P.C. AS TOWNSHIP UTILITY DEPARTMENT ATTORNEY FOR CALENDAR YEAR 2024.
(Not to exceed \$76,500)

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe solicited Statements of Qualifications for **ID# 24-28 – TOWNSHIP UTILITY DEPARTMENT ATTORNEY**, for various legal professional services required by the Township Utility Department (“M.T.U.D.”) for Calendar Year 2024; and

WHEREAS, Louis Rainone and Rainone, Coughlin, Minchello, P.C. and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

WHEREAS, after consulting with the M.T.U.D. Director, the Business Administrator, by copy of a letter dated December 1, 2023, has recommended the Council approval and award of a professional service contract to Louis Rainone and Rainone, Coughlin, Minchello P.C. in accordance with the hourly rates and fees outlined within the attached Agreement, a copy of which is attached hereto as Exhibit “B”; and

WHEREAS, legal fees shall not exceed **\$76,500.00 per year**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds for, for the Utility Department, in Certificate No. _____, a copy of which is attached hereto as Exhibit “A”; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Louis Rainone and Rainone, Coughlin, Minchello P.C., 1 Woodbridge Center, Suite 515, Woodbridge Twp., N.J. 07095, commencing January 1, 2024;
- (2) The certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Louis Rainone and Rainone, Coughlin, Minchello P.C. in accordance with the attached agreement;
- (3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contract Law;
- (4) This contract is awarded with the stipulation that Louis Rainone and Rainone, Coughlin, Minchello P.C., shall include the mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Monroe Township Utility Department any appropriate Affirmative Action documents within the time period prescribed by law;
- (5) A notice of this action will be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolution was removed from the **CONSENT AGENDA** and considered separately:

**R-12-2023-306 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING,
MONITORING, MAINTENANCE & COMMUNICATION
SERVICES FOR THE TOWNSHIP OF MONROE FOR
CALENDAR YEAR 2024. (Not to exceed \$54,122.00)**

WHEREAS, on November 28, 2022, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 24-29 – TOWNSHIP WEB HOSTING, MONITORING MAINTENANCE AND COMMUNICATION SERVICES** required by the Township for Calendar Year 2024; and

WHEREAS, Jaffe Communications satisfies the established criteria for said professional services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 1, 2023, recommends the Council approve and award this contract to **Jaffe Communications, Inc. 312 North Ave. E, Suite 5, Cranford, N.J. 07016** in accordance with the attached Agreement; and

WHEREAS, the annual fee shall not exceed **\$54,122.00**; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-2400021, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one year professional service contract with Jaffe Communications Inc., commencing January 1, 2024;
- (2) The Certified Municipal Finance Officer is authorized and directed to pay invoices for services rendered by Jaffe Communications Inc. in an amount not to exceed **\$54,122.00**; and
- (3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;
- (4) This contract is awarded with the stipulation that Jaffe Communications Inc. shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.
- (5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

Administrator's Report – No Report, will give a full report on 1/3/2024.

Engineer's Report – No Report, will give a full report on 1/3/2024.

Council's Reports –

Councilman Markel –

- Spoke about the rise in antisemitism that is going on throughout the country and noted that we are aware of the antisemitism here in Monroe Township as well.

Councilman Dipierro –

- Wished everyone a Happy Holiday.
- Asked if we have any part time employees receiving health benefits or the opt out; Administrator Weinberg answered no but he is unsure about Township wide.
- On December 17th he received an email regarding a bomb threat that was made at the Temple on Cornell Avenue and stated that unfortunately this level of hate is going around and it is important to let the residents know what it going on so they can stay alert.
- Sent information to the Mayor and Council regarding a program that offers benefits for volunteers; he added that this will help the community of volunteers as well as help gain additional volunteers explaining that it offers exemptions for permit fees and tax savings to name a few.
- Noted that at the intersection of Bergen Mills Road he spoke with the Engineer about trimming back the trees as it is very dangerous and suggested that the speed is reduced on that roadway.
- On December 13th a catalytic converter was stolen on Katherine Street and suggests that a police blotter is created so residents are informed. Administrator Weinberg stated that the police website shows the number of thefts per month for the public's interest.
- Thanked the DPW and MTUD for their work through the night during the heavy rain and flooding as we had over 3" of rain that closed roadways. He stated the importance of continuing to maintain and improve the basins.
- Regarding BFI, he has been receiving complaints about an odor and has sent numerous emails to the Administration along with residents who have not received a response back. He went on to suggest screening and berms and stated that the residents are taxpayers who deserve answers and not just that it is an active litigation.
- Noted that there was a water main break which was handled by our DPW and MTUD employees and he is very thankful and appreciative to have staff to address these types of issues.
- On December 1st he requested the list of employees who opted out of the 2023 health benefits to which he would like an answer.
- Sent an email on November 22nd regarding the hockey rink at the Recreation Center needing to be addressed as it is cracked, and the asphalt is in need of repair.
- Sent an email on November 9th regarding England Road.
- Reported there are dead trees at Veteran's Park.
- Received an email from a resident regarding concerns with the paving at Stonebridge and forward to Administrator Weinberg's attention, went on to ask to be copied on all responses.
- Reported that the construction on Mounts Mills Road and Old Bridge-Englishtown Road has no cones, no reflective anything and no signage and there is a 12"-18" drop. He stated that there needs to be proper signage.
- Shared that our first full-time firefighter, Mike Mangere, Station 51, who has been with us for 33 years is retiring. His walk out is scheduled for December 29th at 1:30pm.

Administrator Weinberg responded to Councilman Dipierro noting that we do a great job at maintaining basins. Regarding the BFI issue, the residents were responded to. He went on to say that there is a 100+ email chain that Councilman Dipierro is aware of and conversations are also done by phone with the residents as well. He answered that employees who work overnight do have to take a federally mandated 8+ hour break and went on to respond to the emails Councilman Dipierro noted he did not receive a response to.

Engineer Rasimowicz addressed concerns regarding the paving being done and stated that the issues brought up regarding the construction on Mounts Mills Road and Old Bridge-Englishtown Road is the first time he is hearing about them, and he will go out to take a look.

Councilwoman Siegel –

- Extended a warm welcome to Monroe Bagel & Pastry located on Spotswood-Englishtown Road.
- Reflected on the many accomplishments the Township has done this year from roadways, recreation, game fields, bathrooms etc., all of which enhance our quality of life.
- Wished everyone a Happy Holiday and prosperous New Year.

Council Vice-President Van Dzura –

- Shared fond memories of his Christmas's growing up in Woodbridge.
- Appreciates the Township, its employees, and volunteers.
- Mentioned how we are a diverse township and all the different upcoming holidays.
- Reminded everyone to wish their neighbors a happy holiday and to do something nice for someone while enjoying the holiday season with friends and family.

Council President Cohen –

- Touched on the uptick in antisemitism and anti-islamic happenings going around our country and stated that she felt much safer along with the patrons of the local temples because there was a police presence. We live in a wonderful Country and we will again.
- Stated that we receive a lot of information and we work hard to extend that information to our residents and let them know that we care and to keep them safe.

Mayor's Report – Mayor Dalina stated tis the season of naughty and nice, sharing that the Township held its annual toy drive where over 90+ local families benefitted from the generosity of those who donated.

Extended thanks to our OEM, Police Department, MTUD and DPW for their work during the storm.

Shared that our Grandparent's Day celebration is at max capacity and thanked the Recreation Center for putting this together as it is looked forward to every year.

Reminded all that the swearing in ceremony will be held at 3:00pm on January 1st at the Senior Center.

Wished all a happy and healthy new year.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was opened. All were in favor, none opposed.

Public Comments –

Naomi Holzer, 453 Bluebird Dr. – Ms. Holzer asked if there were part time positions with benefits to which Administrator Weinberg answered that in order to be eligible for benefits you would have to work more than 30 hours per week.

Anjan Karnati, 11 Preservation Dr. – Mr. Karnati asked if there were plans for additional cricket fields and/or a Recreation Center to be built on the south side of the Township; Administrator Weinberg answered that the Master Plan report lays out the recreation plan for the Township including cricket and recreation fields situated on the south side of the Township. He noted that this plan can be found on the Township's website and added that there are no plans for the building of a new recreation center.

Piyush Patel, 51 Violet Court North – Mr. Patel stated the same as Mr. Karnati in that there is a desperate need for recreational facilities on the south side of the Township.

Prakash Parab, 33 Dayna Dr. – Mr. Parab addressed the need for more recreational fields and facilities and is happy to hear that more will be built and added throughout the Township.

Was happy to see the additional flock cameras on the agenda and that juvenile criminals should have higher consequences.

We have freedom of Speech but Denounced hate speech.

Nancy Ferrante, 950 Route 33 – Ms. Ferrante addressed various issues she has with the land on Route 33 not being able to absorb water as Route 33 closed down recently due to flooding which was horrible and concerning since it is a major artery. Spoke of her opposition on closing down wetlands. The brooks get filled with rainwater and backup throughout her yard, something has to get done.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Markel, the Regular Meeting was Adjourned at 7:53pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Tanya Pannucci

TANYA PANNUCCI, Deputy Township Clerk

Miriam Cohen

MIRIAM COHEN, Council President