

**** The public will be able to view this meeting via the following YouTube link: <https://youtu.be/DyMFrFpx2-8>**

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**COMBINED AGENDA and REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

FEBRUARY 5, 2024

1. **AGENDA MEETING CALLED TO ORDER.** (6:30 p.m.)

2. **SALUTE TO THE FLAG.**

3. **ROLL CALL:**

Councilwoman Miriam Cohen
Councilman Charles Dipierro
Councilman Michael Markel
Councilwoman Rupa P. Siegel
Councilman Terence Van Dzura

4. Township Clerk reads the **SUNSHINE LAW** into the record.

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 29, 2023 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and the **CRANBURY PRESS** on December 29, 2023;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. **CONSIDERATION of the following RESOLUTION of APPOINTMENT:
(3-year term February 1, 2024 until February 1, 2027)**

**R-2-2024-046 RESOLUTION APPOINTING CHRISTINE ROBBINS AS
MUNICIPAL CLERK FOR THE TOWNSHIP OF MONROE.**

MOTION: _____ SECOND: _____

ROLL CALL: Ayes ___ Nays ___

OATH OF OFFICE administered to Christine Robbins.

5. **PROCLAMATIONS and PRESENTATIONS:**

Proclamation: American Heart Month – February 2024

6. **PUBLIC HEARING: Application for Green Acres Funding**

- *2024 Jake's Law Playground Funding Application*
- *2024 Park Development Application*

PUBLIC HEARING OPEN: MOTION: _____ SECOND: _____

PUBLIC HEARING CLOSE: MOTION: _____ SECOND: _____

7. **ORDINANCE(S)** for **SECOND READING** at the February 5, 2024 Regular Meeting:

O-1-2024-001 **SUPERVISORY PERSONNEL 2024 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.**

O-1-2024-002 **BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$2,500,000 EXPECTED TO BE RECEIVED AS A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO SUPPLEMENT THE \$2,000,000 APPROPRIATED BY BOND ORDINANCE #O-6-2023-022, FINALLY ADOPTED AUGUST 7, 2023, TO PROVIDE FOR IMPROVEMENTS TO THE POLICE BUILDING AND THE EXPANSION OF THE PARKING LOT. (\$2.5 million Grant from the State for Police Department Expansion)**

8. **ORDINANCE(S)** for **INTRODUCTION** at the February 5, 2024 Regular Meeting:

O-2-2024-003 **AN ORDINANCE OF THE TOWNSHIP OF MONROE IN COUNTY OF MIDDLESEX, NEW JERSEY, TO AUTHORIZE A CONSERVATION RESTRICTION AGREEMENT FOR REAL PROPERTY KNOWN AND DESIGNATED AS TAX BLOCK 60, LOTS 28.4 AND 28.4QFARM, ALSO KNOWN AS 330 SCHOOLHOUSE ROAD ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MONROE FOR OPEN SPACE. (330 Schoolhouse Rd – 33.8 acres)**

O-2-2024-004 **BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$2,900,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$2,396,640 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF. (Primarily for Twp. wide paving)**

O-2-2024-005 **BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO APPLGARATH SCHOOL IN AND BY THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PURSUANT TO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP BOARD OF EDUCATION, APPROPRIATING \$5,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,761,900 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF. (Match for Applegarth School Improvements Grant)**

O-2-2024-006 **ORDINANCE APPROPRIATING \$4,300,000, \$2,300,000 OF WHICH IS FROM A STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT AND \$2,000,000 OF WHICH IS FROM THE MIDDLESEX COUNTY OPEN SPACE, RECREATION AND FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT FOR THE ACQUISITION OF PROPERTY FOR USE AS OPEN SPACE IN AND BY THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY. (Fully funded capital ordinance for 330 Schoolhouse Rd – 33.8 acres)**

9. **RESOLUTIONS** for **CONSIDERATION** under **CONSENT AGENDA** at the February 5, 2024 Regular Meeting: (R-2-2024-047 – R-2-2024-075)

R-2-2024-047 **RESOLUTION AUTHORIZING THE ADOPTION AND EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE AND MONROE TOWNSHIP BOARD OF EDUCATION IN CONNECTION WITH A PROJECT TO RENOVATE AND IMPROVE THE APPLGARATH SCHOOL LOCATED IN THE TOWNSHIP OF MONROE.**

R-2-2024-048 **RESOLUTION AUTHORIZING MODIFICATION TO A PROFESSIONAL SERVICE CONTRACT WITH LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO FOR 2023 GENERAL LEGAL SERVICES IN CONNECTION WITH ENVIRONMENTAL AND OTHER LITIGATION FOR THE TOWNSHIP MONROE. (Additional \$65,000)**

- R-2-2024-049** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF ALTERNATE I TO THE CULTURAL ARTS COMMISSION. (Dr. Rajinder Mudhar – 2 yr. term)
- R-2-2024-050** RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF MARLBORO FOR USE OF THE MARLBORO SWIM CLUB.
- R-2-2024-051** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO RWJ BARNABAS HEALTH ONE SOURCE FOR AN EMPLOYEE ASSISTANCE PROGRAM FOR CALENDAR YEAR 2024.
- R-2-2024-052** RESOLUTION AUTHORIZING AN APPLICATION TO THE NJCEP COMMUNITY ENERGY PLANNING GRANT PROGRAM.
(\$10,000 grant)
- R-2-2024-053** RESOLUTION AUTHORIZING REFUND OF THIRD PARTY TAX LIEN PREMIUM PAYMENTS.
- R-2-2024-054** RESOLUTION AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF THE PUBLIC LAWS OF 1997.
- R-2-2024-055** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO EMAGINIT LLC. dba PRINCETON TREE CARE FOR MONROE TOWNSHIP TREE REMOVAL AND PRUNING SERVICES.
(per unit pricing)
- R-2-2024-056** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO HERTRICH FLEET SERVICES FOR (2) 2023 DODGE CHARGERS AWD VEHICLES FOR THE MONROE TOWNSHIP POLICE DEPARTMENT. (2 Dodge Chargers - \$70,566)
- R-2-2024-057** RESOLUTION APPOINTING REGISTRAR AND DEPUTY REGISTRAR OF VITAL STATISTICS FOR THE TOWNSHIP OF MONROE. (Registrar-Christine Robbins, Deputy Registrar-Tanya Pannucci)
- R-2-2024-058** RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) FORD EXPLORERS FROM NIELSEN FORD USING THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ) COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP CONSTRUCTION AND RECREATION DEPARTMENTS. (3 Ford Explorers - \$113,706.84)
- R-2-2024-059** RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE FOR ROAD OPENING PERMIT ROP#23-11.
(306 Federal Rd)
- R-2-2024-060** RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY PIONEER GENERAL CONTRACTING CO. IN CONNECTION WITH THE 2023 CONCRETE IMPROVEMENTS PROJECT. (Decrease of \$849)
- R-2-2024-061** RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEES POSTED BY PIONEER GENERAL CONTRACTING CO. UPON THE POSTING OF A MAINTENANCE GUARANTEE IN CONNECTION WITH THE 2023 CONCRETE IMPROVEMENTS PROJECT.
- R-2-2024-062** RESOLUTION AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES.
- R-2-2024-063** RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN AGREEMENT WITH PIAZZA AND ASSOCIATES AS AFFORDABLE HOUSING ADMINISTRATIVE AGENT FOR CALENDAR YEAR 2024.
- R-2-2024-064** RESOLUTION RESCINDING APPROVAL OF LIQUOR LICENSE NO. 1213-32-005-006 HELD BY ANAYA SPIRITS, INC. (POCKET) FOR THE 2023– 2024 LICENSE TERM.

- R-2-2024-065** **RESOLUTION AUTHORIZING AND APPROVING THE RENEWAL OF LIQUOR LICENSE NO. 1213-32-005-006 HELD BY ANAYA SPIRITS, INC. (POCKET) FOR THE 2023– 2024 LICENSE TERM.**

- R-2-2024-066** **RESOLUTION AUTHORIZING THE APPLICATION TO THE DEPARTMENT OF COMMUNITY AFFAIRS (DCA) FOR A LOCAL RECREATION IMPROVEMENT GRANT.**
(\$100,000 Grant for new outdoor recreation area at Senior Center per Master Plan)

- R-2-2024-067** **RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) 2024 CHEVROLET TAHOES INCLUDING ALL EQUIPMENT FROM MALL CHEVROLET USING THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ) COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP POLICE DEPARTMENT.**
(3 Chevy Tahoes - \$188,153.64)

- R-2-2024-068** **RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO MUNICIPAL MAINTENANCE COMPANY FOR BID #527 PUMP STATION #14 IMPROVEMENTS PROJECT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (\$275,947)**

- R-2-2024-069** **RESOLUTION REJECTING ALL BIDS FOR CONTRACT NO. 529 PUMP STATION NO. 2 BUILDING REHABILITATION - ROOF, DOOR AND WINDOW REPLACEMENT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).**

- R-2-2024-070** **RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO H2M ARCHITECTS + ENGINEERS FOR ENGINEERING SERVICES IN CONNECTION WITH WELL 25 FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D”). (not to exceed \$67,500)**

- R-2-2024-071** **RESOLUTION AUTHORIZING GRANT APPLICATION TO THE STATE OF NEW JERSEY FOR FUNDING FROM THE 2024 GREEN ACRES JAKE’S LAW INCLUSIVE PLAYGROUND PROGRAM.**

- R-2-2024-072** **RESOLUTION AUTHORIZING GRANT APPLICATION TO THE STATE OF NEW JERSEY FOR FUNDING FROM THE 2024 GREEN ACRES PARKS DEVELOPMENT PROGRAM.**

- R-2-2024-073** **RESOLUTION AUTHORIZING MODIFICATION TO A PROFESSIONAL SERVICE CONTRACT WITH ALAIMO GROUP FOR 2023 ARCHITECTURAL SERVICES FOR THE TOWNSHIP OF MONROE IN CONNECTION WITH THE POLICE DEPARTMENT EXPANSION AND PARKING LOT PROJECT FOR THE TOWNSHIP OF MONROE.**
(Construction Administration Phase - additional \$450,000)

- R-2-2024-074** **RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATION TRANSFERS.**

- R-2-2024-075** **RESOLUTION AUTHORIZING RESERVE TRANSFERS.**

10. **Public Comments.** (Limited to **Agenda items only** - 5 Minutes per Speaker)

OPEN: MOTION: _____ SECOND: _____
CLOSE: MOTION: _____ SECOND: _____

11. **Agenda Meeting Adjournment.**

Time: _____

MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

FEBRUARY 5, 2024

AGENDA

1. **REGULAR MEETING CALLED TO ORDER:** Time: _____
MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

2. **MOTION** to approve the payment of **CLAIMS** per run date **JANUARY 31, 2024**.
MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

3. **APPROVAL OF MINUTES:**
MOTION to approve the **MINUTES** of the following meetings as written and presented:
December 4, 2023 - Agenda and Regular Combined Meeting
December 20, 2023 - Agenda and Regular Combined Meeting
MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

4. **ORDINANCE(S) for SECOND READING:**
**O-1-2024-001 SUPERVISORY PERSONNEL 2024 SALARY AND WAGE
ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.**
PUBLIC HEARING OPEN: MOTION: _____ SECOND: _____
PUBLIC HEARING CLOSE: MOTION: _____ SECOND: _____
ADOPTION: MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

**O-1-2024-002 BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE
COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING
\$2,500,000 EXPECTED TO BE RECEIVED AS A GRANT FROM
THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY
AFFAIRS TO SUPPLEMENT THE \$2,000,000 APPROPRIATED BY
BOND ORDINANCE #O-6-2023-022, FINALLY ADOPTED AUGUST
7, 2023, TO PROVIDE FOR IMPROVEMENTS TO THE POLICE
BUILDING AND THE EXPANSION OF THE PARKING LOT.
(\$2.5 million Grant from the State)**
PUBLIC HEARING OPEN: MOTION: _____ SECOND: _____
PUBLIC HEARING CLOSE: MOTION: _____ SECOND: _____
ADOPTION: MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

5. **ORDINANCE(S) for INTRODUCTION:**
**O-2-2024-003 AN ORDINANCE OF THE TOWNSHIP OF MONROE
IN COUNTY OF MIDDLESEX, NEW JERSEY, TO AUTHORIZE A
CONSERVATION RESTRICTION AGREEMENT FOR REAL
PROPERTY KNOWN AND DESIGNATED AS TAX BLOCK 60,
LOTS 28.4 AND 28.4QFARM, ALSO KNOWN AS 330
SCHOOLHOUSE ROAD ON THE OFFICIAL TAX MAP OF THE
TOWNSHIP OF MONROE FOR OPEN SPACE.**
MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

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6. **RESOLUTIONS for CONSIDERATION under the CONSENT AGENDA:**
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(Construction Administration Phase - additional \$450,000)

- R-2-2024-074** **RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATION TRANSFERS.**

- R-2-2024-075** **RESOLUTION AUTHORIZING RESERVE TRANSFERS.**

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

7. **RESOLUTIONS removed from consent agenda for CONSIDERATION (if needed).**

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

8. **Administrator’s Report.**

9. **Engineer’s Report.**

10. **Council’s Reports.**

11. **Mayor’s Report.**

12. **Public Comments.** (5 Minutes per Speaker)

OPEN: MOTION: _____ SECOND: _____

CLOSE: MOTION: _____ SECOND: _____

13. **Adjournment.** MOTION: _____ SECOND: _____

Time: _____