

\*\* The public will be able to fully participate in the meeting through their smart phone or computer by accessing this **Website:** <https://us04web.zoom.us/j/106827708>

Or you may call any of the following numbers with your phone. Meeting ID# **106 827 708**

+1 (312) 626 6799	+1 (301) 715 8592
+1 (929) 205 6099	+1 (346) 248 7799
+1 (253) 215 8782	+1 (669) 900 6833

**\*\* Please note: by calling in you will only be able to hear the meeting and will not be able to participate with any public comment.**

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**COMBINED AGENDA AND  
REORGANIZATION/REGULAR MEETING  
OF THE MONROE TOWNSHIP COUNCIL**

**JANUARY 11, 2021**

**AGENDA**

1. Agenda Meeting Called to Order. (6:30 p.m.)

2. Salute to the Flag.

3. **ROLL CALL:**

Councilman Leonard Baskin  
Councilman Stephen Dalina  
Councilman Charles Dipierro  
Council Vice-President Elizabeth Schneider  
Council President Miriam Cohen

4. Council President Cohen to request the **SUNSHINE LAW** be read into the record.

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 29, 2020 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and noticed to the **CRANBURY PRESS** on January 1, 2021;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

The Township of Monroe will be holding all public meetings **electronically only** via zoom until the State of Emergency has been lifted and further action has been taken by the Township Council authorizing the resumption of meetings in the Monroe Township Municipal Building.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. **Moment of Silence for Mayor Gerald W. Tamburro and Council Remembrance.**

6. **ORDINANCE(S)** for **INTRODUCTION** at the Monday, January 11, 2021 Reorganization/Regular Meeting:

<b>O-1-2021-001</b>	<b>ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MONROE CHAPTER 3-52.2 ENTITLED “USE OF TOWNSHIP RECREATION FACILITIES – POLICIES AND PROCEDURES” TO ADD A NEW SECTION 3-52.2(H) ENTITLED “ENFORCEMENT”.</b>
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7. **RESOLUTIONS** for **CONSIDERATION** under **CONSENT AGENDA** at the Monday, January 11, 2021 Reorganization/Regular Meeting: (R-1-2021-001 – R-1-2021-043)

- R-1-2021-001**            **RESOLUTION AUTHORIZING 2021 TEMPORARY BUDGET APPROPRIATIONS.**
- R-1-2021-002**            **RESOLUTION FIXING THE INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2021.**
- R-1-2021-003**            **RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2021 WITH EXTENSIONS & ADDENDUMS.**
- R-1-2021-004**            **RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER.**
- R-1-2021-005**            **RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP'S BEHALF CONCERNING TAX APPEALS.**
- R-1-2021-006**            **RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2021.**
- R-1-2021-007**            **RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS PROPERTY.**
- R-1-2021-008**            **RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS PROFESSIONAL SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.") FOR CALENDAR YEAR 2021.**
- R-1-2021-009**            **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO PENN MEDICINE FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES (EAP) FOR CALENDAR YEAR 2021.**  
(1 year Contract - \$5,425.00)
- R-1-2021-010**            **RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO H2M & ASSOCIATES, INC. FOR GENERAL ENGINEERING SERVICES IN RELATION TO HYDRAULIC MODELING SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D.").** (Not to exceed \$15,000)
- R-1-2021-011**            **RESOLUTION AUTHORIZING EXECUTION OF A SETTLEMENT AGREEMENT WITH REGARD TO CONDEMNATION OF A PORTION OF BLOCK 75 LOT 11 OWNED BY MIKE'S PLUMBING & HEATING INC.**  
(Located on Pergola Avenue - \$66,375.00; Necessary for traffic signal and intersection improvements on Spotswood-Gravel Hill Rd, and Matchaponix/Pergola Avenue)
- R-1-2021-012**            **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**
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(\$38.00 per carcass - Effective October 27, 2020 through October 26, 2022)
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(\$45.48 per ton - Effective December 1, 2020 through November 30, 2021)
- R-1-2021-019**                    **RESOLUTION AUTHORIZING THE CANCELATION OF TAX SALE CERTIFICATES IN CONNECTION WITH PROPERTIES LOCATED AT BLOCK 53, LOT 14.04; BLOCK 83, LOT 7.10; AND BLOCK 169, LOT 6.8 AND THE ISSUANCE OF A REFUND OF MONIES EXPENDED IN CONNECTION WITH THE TAX SALE CERTIFICATES.**
- R-1-2021-020**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (\$51,000)**
- R-1-2021-021**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PHOENIX ADVISORS, LLC AS FINANCIAL ADVISORS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (as needed basis per fee schedule)**
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(not to exceed \$30,000)
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(Sholk Appraisal, Timothy Hoffman Inc. and Pyramid Consulting Group - Open Space Appraisals not to exceed \$20,000)
- R-1-2021-026**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO McMANIMON, SCOTLAND & BAUMANN, LLC. AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (as needed basis per fee schedule)**

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(For future Ambulance Purchase)
- R-1-2021-031** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS ACTING DIRECTOR OF PLANNING AND ENVIRONMENTAL PROTECTION.  
(1/1/21 – 12/31/21)
- R-1-2021-032** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARK RASIMOWICZ, PE, PP, CME OF THE FIRM CENTER STATE ENGINEERING ASSOCIATES, INC. AS TOWNSHIP ENGINEER AND DIRECTOR OF ENGINEERING IN CONNECTION WITH GENERAL ENGINEERING SERVICES AND TAX MAP MAINTENANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (Director of Engineering not to exceed \$27,000; General Engineering Services and Tax Map Maintenance not to exceed \$298,000)
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MOTION:\_\_\_\_\_SECOND:\_\_\_\_\_

ROLL CALL: Ayes\_\_\_\_Nays\_\_\_\_

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(Not to exceed \$150,000)



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- R-1-2021-038** RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING AWARD OF CONTRACT TO JAMES P. NOLAN, ESQ. OF JAMES P. NOLAN & ASSOC. AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR 2021. (Not to exceed \$55,000)
- R-1-2021-039** RESOLUTION AUTHORIZING AMENDMENT TO A PROFESSIONAL SERVICES CONTRACT WITH H2M, INC. FOR PUBLIC OUTREACH CONSULTANT SERVICES IN CONNECTION WITH THE MASTER PLAN.  
(Adding Circulation Element within the Townships Master Plan - \$40,000)
- R-1-2021-040** RESOLUTION APPOINTING MEMBERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.
- R-1-2021-041** RESOLUTION SETTING DATE FOR A SPECIAL MEETING TO FILL THE VACANCY IN THE OFFICE OF THE MAYOR PURSUANT TO THE MUNICIPAL VACANCY LAW, N.J.S.A. 40A:16-1, et. seq.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_ Nays \_\_\_

5. **RESOLUTIONS removed** from consent agenda for **CONSIDERATION (if needed)**.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_ Nays \_\_\_

6. **Planning Board Nominations/Appointment:**

Nominations are in order for the position of a **Class III Council Member** on the **Planning Board** for a term of one (1) year, expiring on December 31, 2021.

1. NOMINATION OF: \_\_\_\_\_ 2. NOMINATION OF: \_\_\_\_\_  
NOMINATED BY: \_\_\_\_\_ NOMINATED BY: \_\_\_\_\_

*Request for **ROLL CALL** on the Nomination(s) for position of Class III Council Member to the Planning Board. (ONLY USE #2 IF NEEDED)*

1. ROLL CALL: Ayes \_\_\_ Nays \_\_\_ 2. ROLL CALL: Ayes \_\_\_ Nays \_\_\_

**Request for a Motion to close the Nominations.**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_ Nays \_\_\_

- R-1-2021-042** RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEAR 2021. (Nomination Process)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_ Nays \_\_\_

7. **Middlesex County Housing and Community Development Committee  
Nominations/Appointment:**

Nominations are in order for the position of **Council Member** to the **Middlesex County Housing and Community Development Committee** for a term of one (1) year, expiring on December 31, 2021.

1. NOMINATION OF: \_\_\_\_\_ 2. NOMINATION OF: \_\_\_\_\_  
NOMINATED BY: \_\_\_\_\_ NOMINATED BY: \_\_\_\_\_

*Request for **ROLL CALL** on the Nomination(s) for position of Council Member to the Middlesex County Housing and Community Development Committee. (ONLY USE #2 IF NEEDED)*

1. ROLL CALL: Ayes\_\_Nays\_\_ 2. ROLL CALL: Ayes\_\_Nays\_\_

**Request for a Motion to close the Nominations.**

MOTION:\_\_\_\_\_SECOND:\_\_\_\_\_ ROLL CALL: Ayes\_\_Nays\_\_

**R-1-2021-043 RESOLUTION APPOINTING A COUNCIL MEMBER TO THE  
MIDDLESEX COUNTY HOUSING AND COMMUNITY  
DEVELOPMENT COMMITTEE FOR YEAR 2021.  
(Nomination process)**

MOTION:\_\_\_\_\_SECOND:\_\_\_\_\_ ROLL CALL: Ayes\_\_Nays\_\_

8. Administrator's Report.

9. Engineer's Report.

10. Council's Reports.

11. Public Comments. (5 Minutes per Speaker)

OPEN: MOTION:\_\_\_\_\_ SECOND:\_\_\_\_\_

CLOSE: MOTION:\_\_\_\_\_ SECOND:\_\_\_\_\_

12. Adjournment. MOTION:\_\_\_\_\_ SECOND:\_\_\_\_\_

Time: \_\_\_\_\_

**TOWNSHIP OF MONROE**  
**COUNCIL MEETING MINUTES**  
**MEETING OF THE MONROE TOWNSHIP COUNCIL – JANUARY 11, 2021**

The Council of the Township of Monroe met remotely via Zoom for a Combined Agenda/Regular Meeting.

The Combined Agenda/Regular Meeting was Called to Order at 6:30 p.m. by Council President Miriam Cohen with a Salute to the Flag.

**UPON ROLL CALL** by the Deputy Township Clerk, Christine Robbins, the following members of Council were present: Councilman Leonard Baskin, Councilman Stephen Dalina, Councilman Charles Dipierro, Council Vice-President Elizabeth Schneider and Council President Miriam Cohen.

**ALSO, PRESENT:** Business Administrator Alan M. Weinberg, Township Attorney Lou Rainone, Engineer Mark Rasimowicz, Utility Director Joseph Stroin, Chief Michael Biennas and Deputy Township Clerk Tanya Pannucci.

There were approximately thirty-four (34) members of the Public who joined remotely.

Council President Miriam Cohen requested the Township Clerk to read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 29, 2020 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and noticed to the **CRANBURY PRESS** on January 1, 2021;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

The Township of Monroe will be holding all public meetings **electronically only** via zoom until the State of Emergency has been lifted and further action has been taken by the Township Council authorizing the resumption of meetings in the Monroe Township Municipal Building.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

Council President Cohen asked for a Moment of Silence for Mayor Gerald W. Tamburro, as well as, all who have lost their lives during the assault on the United States Capital, including Officer Brian Sicknick who was a resident of South River, New Jersey and lost his life due to the senseless violence.

Council President Cohen shared that she met Mayor Tamburro years ago and was neighbors with him for a long time and the way in which she wishes to remember him is that he was a good and decent man, as well as, the respect that he had for this office, Council and the Township. He believed in government in a time when many were losing their faith in government. He loved to stand up in the audience at various events, beaming from ear to ear, shouting “We Are Monroe”. She extended her sympathies to his family.

Council Vice-President Schneider stated she met Mayor Tamburro nine years ago when she ran with him for Council. He was a very dedicated man who was there for the people. He had an aura around him and it was always a privilege and honor to work with him. His concern was the Township and its residents. He was a great husband and loved his children immensely. She shared that in her last conversation she had with Mayor Tamburro at Christmas, he was excited to spend the holiday with his children but the spark from him seemed to be missing and she believes now he is in a better place. She added that she will miss him and extended her sympathies to his children.

Councilman Dipierro stated that he met Mayor Tamburro when he first became active in the Township; he extended his condolences to his family and children. He added that the drive-through services were beautiful and honored a good man fittingly. Councilman Dipierro suggested that maybe in the future a building or park could be named after him as a tribute for his dedication to the Township. He added that we all need to work together and come together for Monroe.

Councilman Baskin shared that he remembers Mayor Tamburro at the Rec Center shouting “We Are Monroe”; he agreed with Councilman Dipierro that a park should be named after him. He added that Mayor Tamburro always gave him great advice and in his past profession of being a banker he was always

financially astute which has benefitted our Township. He was a very enthusiastic supporter of all of our sports, recreation programs and the residents of the Township.

Councilman Dalina shared that he met Mayor Tamburro years ago; he was always a well-dressed, first class and determined man who he had the honor of serving with on Council. He shared that in working with him on Council he saw the passion and feistiness Mayor Tamburro had for the Township and in fighting for the right thing which was a beautiful thing. He added that he was a true public servant taking that quality a step further when he became Mayor. He also had a soft side, in particular, the mock DWI crash at the High School, where they shared a moment of crying together. Councilman Dalina ended by saying that he knows Carole was waiting for him and now they can play endless games of bocce ball up there together.

Deputy Township Clerk Christine Robbins read the following entitled **ORDINANCES** for **INTRODUCTION** at the **MONDAY, January 11, 2021** Regular Council Meeting:

**O-1-2021-001                    ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MONROE CHAPTER 3-52.2 ENTITLED “USE OF TOWNSHIP RECREATION FACILITIES – POLICIES AND PROCEDURES” TO ADD A NEW SECTION 3-52.2(H) ENTITLED “ENFORCEMENT”.**

Council President Cohen read the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **MONDAY, January 11, 2021** Regular Council Meeting (R-1-2021-001 – R-1-2021-043):

**R-1-2021-001                    RESOLUTION AUTHORIZING 2021 TEMPORARY BUDGET APPROPRIATIONS.**

**R-1-2021-002                    RESOLUTION FIXING THE INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2021.**

**R-1-2021-003                    RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2021 WITH EXTENSIONS & ADDENDUMS.**

**R-1-2021-004                    RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER.**

**R-1-2021-005                    RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP’S BEHALF CONCERNING TAX APPEALS.**

**R-1-2021-006                    RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2021.**

**R-1-2021-007                    RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS PROPERTY.**

**R-1-2021-008                    RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS PROFESSIONAL SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”) FOR CALENDAR YEAR 2021.**

**R-1-2021-009                    RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO PENN MEDICINE FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES (EAP) FOR CALENDAR YEAR 2021.**  
(1 year Contract - \$5,425.00)

**R-1-2021-010                    RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO H2M & ASSOCIATES, INC. FOR GENERAL ENGINEERING SERVICES IN RELATION TO HYDRAULIC MODELING SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (Not to exceed \$15,000)**

- R-1-2021-011**                    **RESOLUTION AUTHORIZING EXECUTION OF A SETTLEMENT AGREEMENT WITH REGARD TO CONDEMNATION OF A PORTION OF BLOCK 75 LOT 11 OWNED BY MIKE'S PLUMBING & HEATING INC.**  
(Located on Pergola Avenue - \$66,375.00; Necessary for traffic signal and intersection improvements on Spotswood-Gravel Hill Rd, and Matchaponix/Pergola Avenue)
- R-1-2021-012**                    **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**
- R-1-2021-013**                    **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF HAROLD A. PARRA, ESQ. AS ALTERNATE MUNICIPAL PROSECUTORS FOR THE TOWNSHIP OF MONROE.**
- R-1-2021-014**                    **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF THOMAS P. ABODE, ESQ. AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**
- R-1-2021-015**                    **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO AMBASSADOR MEDICAL SERVICES, INC. FOR MEDICAL, EDUCATIONAL AND ADMINISTRATIVE SERVICES RELATED TO THE DEVELOPMENT OF THE TOWNSHIP'S SUBSTANCE AND ALCOHOL MISUSE POLICY FOR CALENDAR YEAR 2021. (\$65.00 per collection)**
- R-1-2021-016**                    **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO MY INSTADOC URGENT CARE FOR OCCUPATIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2021.**
- R-1-2021-017**                    **RESOLUTION AUTHORIZING AN AGREEMENT FOR DEER CARCASS REMOVAL WITHIN THE TOWNSHIP OF MONROE WITH KELLY WINTHROP, LLC. UNDER THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM.**  
((\$38.00 per carcass - Effective October 27, 2020 through October 26, 2022)
- R-1-2021-018**                    **RESOLUTION AUTHORIZING THE BULK PURCHASE OF ROCK SALT WITH MORTON SALT INC., UNDER THE MIDDLESEX COUNTY COOPERATIVE PRICING SYSTEM.**  
((\$45.48 per ton - Effective December 1, 2020 through November 30, 2021)
- R-1-2021-019**                    **RESOLUTION AUTHORIZING THE CANCELATION OF TAX SALE CERTIFICATES IN CONNECTION WITH PROPERTIES LOCATED AT BLOCK 53, LOT 14.04; BLOCK 83, LOT 7.10; AND BLOCK 169, LOT 6.8 AND THE ISSUANCE OF A REFUND OF MONIES EXPENDED IN CONNECTION WITH THE TAX SALE CERTIFICATES.**
- R-1-2021-020**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (\$51,000)**
- R-1-2021-021**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PHOENIX ADVISORS, LLC AS FINANCIAL ADVISORS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (as needed basis per fee schedule)**
- R-1-2021-022**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL AND FORESTRY SERVICES LLC. AS LICENSED TREE EXPERT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021.**  
(not to exceed \$30,000)
- R-1-2021-023**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ARCARI & IOVINO ARCHITECTS P.C. AS ARCHITECT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (not to exceed \$20,000)**

- R-1-2021-024**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021.** (Not to exceed \$150,000)
- R-1-2021-025**                    **RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES AND AUTHORIZING THE AWARD OF CONTRACT TO BETTINA SHOLK FOR OPEN SPACE APPRAISALS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021.** (Sholk Appraisal, Timothy Hoffman Inc. and Pyramid Consulting Group - Open Space Appraisals not to exceed \$20,000)
- R-1-2021-026**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO McMANIMON, SCOTLAND & BAUMANN, LLC. AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021.** (as needed basis per fee schedule)
- R-1-2021-027**                    **RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR 2021 MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.**
- R-1-2021-028**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HODULIK AND MORRISON, P.A., A DIVISION OF PKF O’CONNOR DAVIES, AS MUNICIPAL AUDITOR FOR THE TOWNSHIP OF MONROE TO PERFORM AUDITING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021.** (Not to exceed \$71,500)
- R-1-2021-029**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RANDOLPH BRAUSE, ESQ. OF THE FIRM LEITNER TORT DEFAZIO AND BRAUSE, P.C. AS WORKERS COMPENSATION ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021.** (Not to exceed \$10,000)
- R-1-2021-030**                    **RESOLUTION AUTHORIZING PARTICIPATION IN, AND PURCHASE OF VARIOUS GOODS AND/OR SERVICES THROUGH THE NATIONAL COOPERATIVE - HOUSTON-GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PURCHASING PROGRAM KNOWN AS HGACBuy.**  
(For future Ambulance Purchase)
- R-1-2021-031**                    **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS ACTING DIRECTOR OF PLANNING AND ENVIRONMENTAL PROTECTION.**  
(1/1/21 – 12/31/21)
- R-1-2021-032**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARK RASIMOWICZ, PE, PP, CME OF THE FIRM CENTER STATE ENGINEERING ASSOCIATES, INC. AS TOWNSHIP ENGINEER AND DIRECTOR OF ENGINEERING IN CONNECTION WITH GENERAL ENGINEERING SERVICES AND TAX MAP MAINTENANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021.** (Director of Engineering not to exceed \$27,000; General Engineering Services and Tax Map Maintenance not to exceed \$298,000)
- R-1-2021-033**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO AS TOWNSHIP ATTORNEY AND THE DIRECTOR OF THE DEPARTMENT OF LAW IN CONNECTION WITH GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021.** (Director of Department of Law not to exceed \$27,347; General Legal not to exceed \$366,560)
- R-1-2021-034**                    **RESOLUTION AUTHORIZING REFUND OF THIRD PARTY TAX LIEN PREMIUM PAYMENTS.**



**UPON MOTION** made by Councilman Baskin and seconded by Councilman Dipierro, the Regular Meeting was Called to Order at 6:50pm.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

**UPON MOTION** made by Council Vice-President Schneider and seconded by Councilman Dipierro, the **MINUTES** of the **December 28, 2020 Agenda/Regular Combined Meeting** were approved as written and presented.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

**UPON MOTION** made by Councilman Dalina and seconded by Councilman Dipierro, an Ordinance of which the following is the title was Introduced on First Reading for Final Passage:

**O-1-2021-001            ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MONROE CHAPTER 3-52.2 ENTITLED “USE OF TOWNSHIP RECREATION FACILITIES – POLICIES AND PROCEDURES” TO ADD A NEW SECTION 3-52.2(H) ENTITLED “ENFORCEMENT”.**

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Stephen Dalina	Aye

Copy of Ordinance Duly Filed.  
O-1-2021-001

Attorney Rainone explained the Mayor’s vacancy process stating that the Council President takes over as Acting Mayor; three names must be submitted by the Democratic Party within 15 days of potential individuals to fill the vacancy. The Council will then pick one of those individuals within 30 days with the newly elected individual serving in the position of Mayor through November at which point a Special Election will be held. He explained further that a Special Meeting will be held to select one of the three individuals, which will be the only order of business conducted. He suggested that Council President Cohen pick a meeting date next week to which she noted that the Special Meeting is scheduled for January 20, 2021 at 6:30pm as she is confident the Democratic Party will have the three names submitted by Friday, January 15<sup>th</sup>. Attorney Rainone and Council President Cohen directed Deputy Township Clerk Robbins to advertise accordingly and update the website with the Special Meeting information as well.

Councilman Dipierro clarified that Council could expect the three individual names by Friday and asked if the Special Meeting will only be for the picking of one of those names and no other business and if it will be advertised accordingly to which Council President confirmed.

Councilman Baskin asked if the date was the 15<sup>th</sup> or the 14<sup>th</sup>; Attorney Rainone and Council President Cohen confirmed the date is the 15<sup>th</sup>, adding that it is 15 days following the vacancy.

Councilman Dipierro had questions regarding the Consent Agenda, in particular Resolution R-2-2021-031, in which he stated that he reviewed last year’s budget and ordinance and the Planning Administrator was a paid position therefore he wanted to know if this too will be a paid position and will we have another individual as administrator for the Planning Department; Administrator Weinberg explained this is a Faulkner Act position/Department Head position and this person will oversee everything under Planning and Environmental Protection adding that it is an unpaid position; Councilman Dipierro asked about the Planning Administrator to which Administrator Weinberg stated that it can be done in house or with an outside agency and is being discussed with the Director currently. Councilman Dipierro asked to see all the proposals for the Planning and Zoning professionals, not just the successful bidders, to which Administrator Weinberg answered that once a recommendation is made to the Boards and they choose who they want, the proposals will be available for review. Attorney Rainone clarified further and stated at their next meetings they will appoint the professionals at that time and the proposals will be made available once that process is done being deliberated.



**UPON MOTION** made by Councilman Dalina and seconded by Councilman Dipierro the following Resolutions were moved for Adoption under the **CONSENT AGENDA:** (R-1-2021-001 – R-1-2021-041 with the exception of Resolutions R-1-2021-011 and R-1-2021-021 which will be voted on separately)

**R-1-2021-001                      RESOLUTION AUTHORIZING 2021 TEMPORARY BUDGET APPROPRIATIONS.**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2021 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, total appropriations in the 2020 budget, exclusive of appropriations made for interest, debt redemption charges, and Capital Improvement Fund is the sum of \$70,778,352.56; and

**WHEREAS**, 26.25% of the total appropriations in the 2020 budget, exclusive of appropriations made for interest, debt redemption charges and Capital Improvement Fund is the sum of \$18,579,317.55;

**NOW, THEREFORE, BE IT RESOLVED** the following appropriations shall be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for processing:

<b>ACCOUNT NAME</b>	<b>TEMPORARY APPROPRIATION AMOUNT</b>
<b>GENERAL GOVERNMENT:</b>	
<b>Mayor</b>	
Salaries & Wages	<b>\$5,000.00</b>
Other Expenses	<b>\$3,000.00</b>
<b>Council</b>	
Salaries & Wages	<b>\$9,000.00</b>
Other Expenses	<b>\$4,800.00</b>
<b>Township Clerk</b>	
Salaries & Wages	<b>\$111,000.00</b>
Other Expenses	<b>\$20,000.00</b>
<b>Elections</b>	
Salaries & Wages	<b>\$4,500.00</b>
Other Expenses	<b>\$6,000.00</b>
<b>ADMINISTRATION AND FINANCE:</b>	
<b>Administration</b>	
Salaries & Wages	<b>\$105,000.00</b>
Other Expenses	<b>\$20,000.00</b>
<b>Human Resources</b>	
Salaries & Wages	<b>\$57,000.00</b>
Other Expenses	<b>\$20,000.00</b>
<b>Transportation</b>	
Salaries & Wages	<b>\$130,000.00</b>
Other Expenses	<b>\$20,000.00</b>
<b>Citizens Review Board</b>	
Salaries & Wages	<b>\$500.00</b>
<b>Insurance</b>	
General Liability	<b>\$180,000.00</b>
Recreation Insurance	<b>\$16,100.00</b>
Workers Compensation	<b>\$219,000.00</b>
Group Health	<b>\$3,000,000.00</b>
Group Health-Broker	<b>\$40,000.00</b>
Health Waiver	<b>\$40,000.00</b>
<b>Public Information and Public Advocate</b>	
Salaries & Wages	<b>\$28,000.00</b>
Other Expenses	<b>\$37,000.00</b>
<b>Recreation</b>	
Salaries & Wages	<b>\$240,000.00</b>

<b>Other Expenses</b>	<b>\$55,000.00</b>
<b>Human Relations</b>	
Salaries & Wages	\$1,200.00
Other Expenses	\$500.00
<b>Parks</b>	
Salaries & Wages	\$100,000.00
Other Expenses	\$15,000.00
<b>Finance</b>	
Salaries & Wages	\$130,000.00
Annual Audit	\$41,400.00
Data Processing	\$35,000.00
Other Expenses	\$6,000.00
<b>Tax Collector</b>	
Salaries & Wages	\$86,000.00
Tax Sale Cost	\$500.00
Other Expenses	\$7,000.00
<b>Tax Assessor</b>	
Salaries & Wages	\$110,000.00
Other Expenses	\$45,000.00
<b>Ambulance Service</b>	
Salaries & Wages	\$550,000.00
Other Expenses	\$15,000.00
<b>Police Department</b>	
Salaries & Wages	\$2,300,000.00
Other Expenses	\$150,000.00
<b>Police Department-911</b>	
Salaries & Wages	\$240,000.00
Other Expenses	\$5,000.00
<b>Emergency Mgt.</b>	
Salaries & Wages	\$11,000.00
Other Expenses	\$7,000.00
<b>DEPARTMENT OF ENGINEERING:</b>	
<b>Township Engineer</b>	
Other Expenses	\$150,000.00
<b>DEPARTMENT OF PUBLIC WORKS:</b>	
<b>Streets and Roads</b>	
Salaries & Wages	\$650,000.00
Other Expenses	\$100,000.00
<b>Vehicle Maintenance</b>	
Salaries & Wages	\$70,000.00
Other Expenses	\$120,000.00
<b>Solid Waste and Recycling</b>	
Other Expenses	\$8,000.00
<b>Landfill</b>	
Other Expenses	\$55,000.00
<b>Building and Grounds</b>	
Salaries & Wages	\$190,000.00
Other Expenses	\$250,000.00
<b>Community Services Act</b>	
Other Expenses	\$140,000.00
<b>DEPARTMENT OF LAW:</b>	
<b>Department of Law:</b>	
Other Expenses	\$150,000.00
<b>Municipal Prosecutor</b>	
Salaries & Wages	\$17,000.00

<b>Other Expenses</b>	<b>\$100.00</b>
<b>DEPARTMENT OF HEALTH AND WELFARE:</b>	
<b>Division of Health Contr.</b>	
<b>Other Expenses</b>	<b>\$90,000.00</b>
<b>Animal Control</b>	
<b>Salaries &amp; Wages</b>	<b>\$45,000.00</b>
<b>Other Expenses</b>	<b>\$5,000.00</b>
<b>OTHER TOWNSHIP AGENCIES:</b>	
<b>Zoning Board</b>	
<b>Salaries &amp; Wages</b>	<b>\$60,000.00</b>
<b>Other Expenses</b>	<b>\$4,500.00</b>
<b>Planning Board</b>	
<b>Salaries &amp; Wages</b>	<b>\$2,800.00</b>
<b>Other Expenses</b>	<b>\$40,000.00</b>
<b>Master Plan</b>	
<b>Other Expenses</b>	<b>\$70,000.00</b>
<b>Division of Planning</b>	
<b>Salaries &amp; Wages</b>	<b>\$90,000.00</b>
<b>Other Expenses</b>	<b>\$9,000.00</b>
<b>Open Space and Farmland Preservation Commission</b>	
<b>Salaries &amp; Wages</b>	<b>\$1,200.00</b>
<b>Other Expenses</b>	<b>\$200.00</b>
<b>Shade Tree Commission</b>	
<b>Salaries &amp; Wages</b>	<b>\$6,000.00</b>
<b>Other Expenses</b>	<b>\$40,000.00</b>
<b>Environmental Commission</b>	
<b>Salaries &amp; Wages</b>	<b>\$1,200.00</b>
<b>Other Expenses</b>	<b>\$1,400.00</b>
<b>Cultural Arts Commission</b>	
<b>Salaries &amp; Wages</b>	<b>\$5,000.00</b>
<b>Other Expenses</b>	<b>\$10,000.00</b>
<b>Historic Pres. Commission</b>	
<b>Salaries &amp; Wages</b>	<b>\$1,200.00</b>
<b>Other Expenses</b>	<b>\$3,000.00</b>
<b>Senior Services</b>	
<b>Salaries &amp; Wages</b>	<b>\$165,000.00</b>
<b>Other Expenses</b>	<b>\$12,000.00</b>
<b>Recreation Advisory Board</b>	
<b>Salaries &amp; Wages</b>	<b>\$1,200.00</b>
<b>Other Expenses</b>	<b>\$1,200.00</b>
<b>Construction Official</b>	
<b>Salaries &amp; Wages</b>	<b>\$340,000.00</b>
<b>Other Expenses</b>	<b>\$11,000.00</b>
<b>OTHER TOWNSHIP AGENCIES:</b>	
<b>Extended Sick Leave Fund</b>	
<b>Salaries &amp; Wages</b>	<b>\$500.00</b>
<b>Celeb. Pub. Event</b>	<b>\$10,000.00</b>
<b>Utilities</b>	<b>\$390,000.00</b>
<b>Central Mailing Equipment</b>	<b>\$22,000.00</b>
<b>Unemployment Compensation</b>	<b>\$10,000.00</b>

<b>Defined Contribution Retirement Plan</b>	<b>\$6,000.00</b>
<b>Social Security System</b>	<b>\$415,000.00</b>
<b>Storm water Management</b>	
Salaries & Wages	\$55,000.00
Other Expenses	\$20,000.00
<b>Municipal Court</b>	
Salaries & Wages	\$100,000.00
Other Expenses	\$4,000.00
<b>Recycling Tax</b>	<b>\$1,500.00</b>
<b>Public Defender</b>	
Salaries & Wages	\$8,000.00
<b>Shared Services - Recycling</b>	<b>\$100,000.00</b>
<b>911</b>	
Salaries & Wages	\$45,000.00
Other Expenses	\$12,000.00
<b>Shared Services - Fire Dist. &amp; Bd.</b>	
Other Expenses	\$40,000.00
FD#3/EMS	\$32,500.00
<b>Library</b>	<b>\$950,000.00</b>
<b>Ambulance Service</b>	
Salaries & Wages	\$430,000.00
Other Expenses	\$200,000.00
Clinical Co-Ord Training-Salaries and Wages	\$6,500.00
Clinical Co-Ord Training-Other Expenses	\$4,000.00
<b>Subtotal</b>	<b>\$14,004,500.00</b>
<b>Capital Improvement Fund</b>	<b>\$100,000.00</b>
<b>Bond Principal</b>	<b>\$1,500,000.00</b>
<b>Bond Interest</b>	<b>\$400,000.00</b>
<b>Green Trust Loans</b>	<b>\$16,179.00</b>
<b>Middlesex County Improvement Authority Loans-Interest</b>	<b>\$15,000.00</b>
<b>Middlesex County Improvement Authority-Interest</b>	<b>\$40,000.00</b>
<b>Subtotal</b>	<b>\$2,071,179.00</b>
<b>Water-Sewer Operations</b>	
Salaries & Wages	\$1,000,000.00
Other Expenses	\$3,496,000.00
Social Security	\$75,000.00
Bond Principal	\$1,765,000.00
Bond Interest	\$800,000.00
NJEIT Loan	\$45,000.00
Capital Outlay	\$100,000.00
<b>Subtotal</b>	<b>\$7,281,000.00</b>
<b>TOTAL BUDGET</b>	<b>\$23,356,679.00</b>

**SO RESOLVED**, as aforesaid.

**R-1-2021-002                    RESOLUTION FIXING THE INTEREST TO BE CHARGED ON  
DELINQUENT TAXES FOR CALENDAR YEAR 2021.**

**WHEREAS**, *N.J.S.A. 54:4-67* permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessment, or other municipal liens or charges on or before the dates when they would become delinquent; and

**WHEREAS**, *N.J.S.A. 54:4-67* permits the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any delinquency in excess of \$1,500.00 to be calculated from the date the tax was payable until the date that actual payment to the Tax Collector is made, and if delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged.
- (2) A Delinquency shall mean the sum of all taxes, assessments, municipal liens and charges due on a given parcel of property covering any number of quarters or years.
- (3) Effective January 1, 2021, there will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.
- (4) Any payments not made in accordance with paragraph three of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

**SO RESOLVED**, as aforesaid.

**R-1-2021-003                    RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS  
MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE  
COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2021 WITH  
EXTENSIONS & ADDENDUMS.**

**WHEREAS**, various departments/divisions utilize open-ended contracts for routine, recurring items which may, in the aggregate, exceed \$44,000.00 per annum; and

**WHEREAS**, these purchases are permitted under N.J.S.A. 40A:11-12 of the New Jersey State Cooperative Purchasing Program; and

**WHEREAS**, these purchases are made on a unit price basis with the certification of availability of funds being provided by the Certified Municipal Finance Officer on each Purchase Order/Voucher for such items; and

**WHEREAS**, any contract for a purchase price of over \$44,000.00 must be approved by the Township Council;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Monroe authorizes purchases of various materials and services through the New Jersey State Cooperative Purchasing Program.

**SO RESOLVED**, as aforesaid.

**R-1-2021-004                    RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE  
OFFICER.**

**WHEREAS**, pursuant to regulations promulgated by the State of New Jersey, Department of the Treasury, Office of Administrative Action, the Township is required to appoint a Public Agency Compliance Officer on an annual basis; and

**WHEREAS**, said position shall act as the liaison official for matters concerning P.L. 1975, c.127 (N.J.A.C. 17:27) and must have the authority to make the appropriate corrections to the Township's contracting procedures; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council hereby appoints **Alan M. Weinberg, Business Administrator**, to the position Public Agency Compliance Officer, effective January 1, 2021 and expiring December 31, 2021, *nunc pro tunc*;

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be forwarded to the State of New Jersey, Department of the Treasury, Office of Affirmative Action, CN 209, Trenton, New Jersey 08625-0209;

**SO RESOLVED**, as aforesaid.

**R-1-2021-005                    RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR  
TO MAKE SETTLEMENTS ON THE TOWNSHIP'S BEHALF  
CONCERNING TAX APPEALS.**

**WHEREAS**, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the Township of Monroe; and

**WHEREAS**, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36 to set assessments for properties in the Township of Monroe under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

**WHEREAS**, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality.

**WHEREAS**, The Township of Monroe has tax appeals pending before the Tax Court of New Jersey and the Middlesex County Tax Board in the year 2021; and

**WHEREAS**, the Tax Assessor must be consulted on any settlement of a tax appeal pending in the Tax Court; and

**WHEREAS**, the Township Council of the Township of Monroe desires to grant the authority to the Township Tax Assessor to settle Tax Appeals on behalf of the Township of Monroe.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Monroe in the County of Middlesex in the State of New Jersey that the Monroe Township Tax Assessor is hereby authorized to act as agent for the Taxing District without further governing body approval to:

- (a) Determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regarding to any property located in the Township of Monroe and accordingly direct the attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate.
- (b) Resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the attorney for the Taxing District to formalize such settlement in the appropriate Courts and/or County Tax Board, so long as such settlement does not result in a refund in excess of \$100,000.00.

**SO RESOLVED**, as aforesaid.

**R-1-2021-006                    RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX  
SALES DURING CALENDAR YEAR 2021.**

**BE IT RESOLVED** by the Township Council of the Township of Monroe, that the Tax Collector is hereby authorized to conduct Tax Sales during Calendar Year 2021 for all prior year's delinquent taxes, pursuant to New Jersey Law, Chapter 99.

**SO RESOLVED**, as aforesaid.

**R-1-2021-007                    RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS  
ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON  
BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS  
PROPERTY.**

**WHEREAS**, the Business Administrator of the Township of Monroe, requests authorization from the Mayor and Council to sign applications for eligibility to purchase surplus property from the NJ State Agency for Surplus Property; and

**WHEREAS**, the Mayor and Township Council agree this authorization is warranted;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey that it hereby grants authorization to Alan Weinberg, Business Administrator to acquire Federal Surplus Property and will comply with the terms, conditions,

reservations and restrictions which will apply to the receipt and use of Federal Surplus Property by the Township of Monroe.

**SO RESOLVED**, as aforesaid.

**R-1-2021-008                    RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY  
DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM  
VARIOUS PROFESSIONAL SERVICES FOR THE MONROE  
TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”) FOR CALENDAR  
YEAR 2021.**

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.5, the Township of Monroe Utility Department, in the County of Middlesex, has solicited resumes setting forth qualifications for various professional services; and

**WHEREAS**, the review committee has, based on the judging criteria, thoroughly reviewed each proposal and made its selections for each solicitation; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Monroe Township Utility Department has selected the following firms for professional services as listed below:

- **Water & Sewer General Engineering Services**
  - R3M Engineering
  - Weston & Sampson
  - H2M Associates, Inc.
  - Jacobs

; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Monroe Township Utility Department is hereby authorized to solicit proposals for required professional services from the selected firms, as necessary, during the 2021 calendar.

**SO RESOLVED**, as aforesaid.

**R-1-2021-009                    RESOLUTION AUTHORIZING THE AWARD OF CONTRACT  
TO PENN MEDICINE FOR EMPLOYEE ASSISTANCE  
PROGRAM SERVICES (EAP) FOR CALENDAR YEAR 2021.  
(1 year Contract - \$5,425.00)**

**WHEREAS**, the Township of Monroe has a need to acquire Employee Assistance Services for its Employees under the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the term of this contract shall be one (1) year; and

**WHEREAS**, Penn Medicine Princeton EAP has submitted a proposal indicating the fees for such services which shall be in accordance with the attached fee schedule; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township’s Certified Municipal Finance Officer has certified the availability of funds in **Certificate No. C-2100001**, a copy of which is attached hereto as Exhibit “A”; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township’s Certified Municipal Finance Officer has certified the availability of funds for the Township Utility Dept. in **Certificate No. M-210008**, copy of which is attached hereto as Exhibit “B”;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract for occupational medical services with **Penn Medicine Princeton EAP, 1000 Herrontown Road Princeton, N.J. 08540** in accordance with the proposal annexed hereto as Exhibit “B”, effective January 1, 2021 to December 31, 2021;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for as-needed services rendered by Penn Medicine Princeton EAP on a unit price, open-ended contract basis;

(3) This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a)(I) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that the Penn Medicine Princeton EAP contract shall include mandatory Affirmative Action language, New Jersey Business Registration Certificate and shall submit to the Township all appropriate documentation within the time period prescribed by law;

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-010 RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO H2M & ASSOCIATES, INC. FOR GENERAL ENGINEERING SERVICES IN RELATION TO HYDRAULIC MODELING SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D."). (Not to exceed \$15,000)**

**WHEREAS**, the Monroe Township Utility Department (M.T.U.D.) may have at times, during the year, a need for Professional Engineering Services in relation to performing hydraulic modeling services on our water and sewer systems; and

**WHEREAS**, on November 24, 2020 at 10:00 AM, pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq, after advertisement on the M.T.U.D. website for not less than 10 days, Statements of Qualifications were publicly opened by the Township Business Administrator for calendar Year 2021; and

**WHEREAS**, after review of all the Statement of Qualifications by the review committee, H2M & Associates, Inc. was determined to be qualified to perform said engineering services; and

**WHEREAS**, H2M & Associates, Inc. has provided a proposal dated December 16, 2020 for the performance of hydraulic modeling services for an amount not to exceed \$15,000.00, a copy of which is attached hereto as Exhibit B; and

**WHEREAS**, the Purchasing Agent has reviewed the proposal with the Director of the M.T.U.D., and abased on their discussion has recommended that a contract be awarded to H2M & Associates, Inc. based on their proposal for the above referenced work in the amount not to exceed \$15,000.00, a copy of which is attached hereto as Exhibit C; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Finance Officer has certified availability of funds in Certificate No. M-210003, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to modify and enter into a contract with H2M & Associates, Inc., for Professional Engineering Services, in accordance with the proposal;

(2) The Township Chief Finance Officer is hereby authorized and directed to pay invoices for services rendered by H2M & Associates, Inc. in accordance with the attached proposal;

(3) The contract is awarded without competitive bidding through a fair and open RFQ process as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) The contract award is subject to H2M & Associates, Inc. providing the required valid certificate of insurance and affirmative action forms.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-012 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**



**WHEREAS**, the Honorable Miriam Cohen, Acting Mayor of the Township of Monroe, by copy of letter dated January 5, 2021, has appointed **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2021 and expiring on December 31, 2021; and

**WHEREAS**, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the reappointment of **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2021 and expiring on December 31, 2021, *nunc pro tunc*.

**SO RESOLVED** as aforesaid.

**R-1-2021-013                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE  
APPOINTMENT OF HAROLD A. PARRA, ESQ. AS ALTERNATE  
MUNICIPAL PROSECUTORS FOR THE TOWNSHIP OF MONROE.**

**WHEREAS**, the Honorable Miriam Cohen, Acting Mayor of the Township of Monroe, by copy of letter dated January 5, 2021, has appointed **HAROLD A. PARRA, ESQ.** as **ALTERNATE MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2021 and expiring on December 31, 2021; and

**WHEREAS**, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointment;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the appointment of **HAROLD A. PARRA, ESQ.** as **ALTERNATE MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term commencing January 1, 2021 and expiring on December 31, 2021.

**SO RESOLVED**, as aforesaid.

**R-1-2021-014                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE  
APPOINTMENT OF THOMAS P. ABODE, ESQ. AS MUNICIPAL  
PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**

**WHEREAS**, the Honorable Miriam Cohen, Acting Mayor of the Township of Monroe, by copy of letter dated January 5, 2021, has appointed **THOMAS P. ABODE, ESQ.** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2021 and expiring December 31, 2021; and

**WHEREAS**, the Code of the Township of Monroe requires the Advice and Consent of the Township Council for such an appointment;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the appointment of **THOMAS P. ABODE, ESQ.** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2021 and expiring December 31, 2021.

**SO RESOLVED**, as aforesaid.

**R-1-2021-015                    RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO  
AMBASSADOR MEDICAL SERVICES, INC. FOR MEDICAL,  
EDUCATIONAL AND ADMINISTRATIVE SERVICES RELATED TO  
THE DEVELOPMENT OF THE TOWNSHIP'S SUBSTANCE AND  
ALCOHOL MISUSE POLICY FOR CALENDAR YEAR 2021. (\$65.00 per  
collection)**

**WHEREAS**, the Township of Monroe has a need to acquire medical, educational and administrative services related to the Township's compliance with Federal laws and regulations in the development of its Substance and Alcohol Misuse policy and testing, under the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS, Ambassador Medical Services, Inc.** has submitted a proposal indicating the fees for such services shall be in accordance with the attached fee schedule and payment for such services shall be made on an “as needed” basis; and

**WHEREAS,** the fee for drug collection as-needed services shall be \$65.00 per collection; and

**WHEREAS,** the term of this contract is one (1) year; and

**WHEREAS,** pursuant to *N.J.A.C. 5:30-5.4*, the Township’s Certified Municipal Finance Officer has certified the availability of funds in **Certificate No. C-2100002**, a copy of which is attached hereto as Exhibit “A”; and

**WHEREAS,** pursuant to *N.J.A.C. 5:30-5.4*, the Township’s Certified Municipal Finance Officer has certified the availability of funds for the Township Utility Dept. in **Certificate No. M-210004**, copy of which is attached hereto as Exhibit “B”;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract with **Ambassador Medical Services, Inc. 651 Route 73 North, Suite 308, Marlton, N.J. 08053** in accordance with the proposal annexed hereto as Exhibit “C”, effective January 1, 2021 to December 31, 2021;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for as-needed services rendered by **Ambassador Medical Services, Inc.** on a unit price, open-ended contract basis;

(3) This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a)(I) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that the **Ambassador Medical Services, Inc.** contract shall include mandatory Affirmative Action language, New Jersey Business Registration Certificate and shall submit to the Township of Monroe all appropriate documentation within the time period prescribed by law;

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED,** as aforesaid.

**R-1-2021-016                    RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO MY INSTADOC URGENT CARE FOR OCCUPATIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2021.**

**WHEREAS,** the Township of Monroe has a need to acquire Occupational Medical Services for its Employees under the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS,** the term of this contract shall be one (1) year; and

**WHEREAS,** My Instadoc Urgent Care has submitted a proposal indicating the fees for such services which shall be in accordance with the attached fee schedule and payment for such services shall be made on an “as needed” basis; and

**WHEREAS,** pursuant to *N.J.A.C. 5:30-5.4*, the Township’s Certified Municipal Finance Officer has certified the availability of funds in **Certificate No. C-2100003**, a copy of which is attached hereto as Exhibit “A”; and

**WHEREAS,** pursuant to *N.J.A.C. 5:30-5.4*, the Township’s Certified Municipal Finance Officer has certified the availability of funds for the Township Utility Dept. in **Certificate No. M-210005**, copy of which is attached hereto as Exhibit “B”;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract for occupational medical services with **My Instadoc Urgent Care, 298 Applegarth Road, Monroe Twp., N.J. 08831** in accordance with the proposal annexed hereto as Exhibit “B”, effective January 1, 2021 to December 31, 2021;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for as-needed services rendered by My Instadoc Urgent Care on a unit price, open-ended contract basis;

(3) This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a)(I) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that the My Instadoc Urgent Care contract shall include mandatory Affirmative Action language, New Jersey Business Registration Certificate and shall submit to the Township all appropriate documentation within the time period prescribed by law;

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-017 RESOLUTION AUTHORIZING AN AGREEMENT FOR DEER CARCASS REMOVAL WITHIN THE TOWNSHIP OF MONROE WITH KELLY WINTHROP, LLC. UNDER THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM.**

(\$38.00 per carcass - Effective October 27, 2020 through October 26, 2022)

**WHEREAS**, the Township of Monroe, County of Middlesex, is a member of the Somerset County Cooperative Pricing System #2SOCCP; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Somerset entered into a two-year agreement for Deer Carcass Removal with Kelly Winthrop, LLC, 1110 New Parkview Place, West Palm Beach, FL 33417 effective October 27, 2020 through October 26, 2022; and

**WHEREAS**, the Township of Monroe wishes to utilize Kelly Winthrop, LLC for deer carcass removal effective immediately and expiring October 26, 2022, under the Somerset County Cooperative Pricing System Bid #2-SOCCP for the removal and sanitary disposal at a disposal facility licensed to receive carcasses as follows:

<u>Bid No.</u>	<u>Bid/Contract Title</u>	<u>Pricing Info.</u>
CC-0058-20	Deer Carcass Removal	\$38.00 per deer carcass

; and

**WHEREAS**, the purchase of goods and services by local contracting units without public bidding is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-11; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe that the Mayor and Municipal Clerk are hereby authorized to utilize Kelly Winthrop, LLC for deer carcass removal within the Township of Monroe, under the Somerset County Cooperative Pricing System effective immediately and expiring on October 26, 2022.

**SO RESOLVED**, as aforesaid.

**R-1-2021-018 RESOLUTION AUTHORIZING THE BULK PURCHASE OF ROCK SALT WITH MORTON SALT INC., UNDER THE MIDDLESEX COUNTY COOPERATIVE PRICING SYSTEM.** (\$45.48 per ton - Effective December 1, 2020 through November 30, 2021)

**WHEREAS**, the Township of Monroe, County of Middlesex, is a member of the Middlesex County Cooperative Contract Purchasing System; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Middlesex entered into an agreement for Furnishing and Delivery of Treated Rock Salt with Morton Salt, Inc., 444 West Lake Street, Suite 3000, Chicago, IL. 60606, effective on December 1, 2020 through November 30, 2021; and

**WHEREAS**, the Township of Monroe wishes to utilize Morton Salt, Inc. for Furnishing and Delivery of Treated Rock Salt immediately and expiring November 20, 2021, under the Middlesex County Cooperative Contract Purchasing System Bid B-20-560 as follows:

<u>Bid No.</u>	<u>Bid/Contract Title</u>	<u>Pricing Info.</u>
B-20-560	Furnishing and Delivery of Treated Rock Salt	\$45.48 /ton

; and

**WHEREAS**, the purchase of goods and services by local contracting units without public bidding is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-11; and

**WHEREAS**, the Certified Municipal Financial Officer has determined that sufficient funds are available, as set forth in Certificate No. C-21000004, a copy of which is attached hereto as Exhibit "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe that the Mayor and Municipal Clerk are hereby authorized to enter into a contract with Morton Salt, Inc. for the bulk purchase of rock salt for the Township of Monroe effective immediately and expiring on November 30, 2021.

**SO RESOLVED**, as aforesaid.

**R-1-2021-019                    RESOLUTION AUTHORIZING THE CANCELTION OF TAX SALE CERTIFICATES IN CONNECTION WITH PROPERTIES LOCATED AT BLOCK 53, LOT 14.04; BLOCK 83, LOT 7.10; AND BLOCK 169, LOT 6.8 AND THE ISSUANCE OF A REFUND OF MONIES EXPENDED IN CONNECTION WITH THE TAX SALE CERTIFICATES.**

**WHEREAS**, the Township of Monroe held a Tax Sale on November 16, 2020 for the unpaid Municipal Water Charges, and various Tax sale Certificates were struck off and sold to the following Lien Holders, on the following Blocks and Lots on the official Tax Map of the Township of Monroe; and

**WHEREAS**, Tax Sale Certificate #20-00036, pertaining to Block 53, Lot 14.4, was sold to FIG Cust FIGNJ 19 LLC & Sec. Pty. for \$2,100.00 ("Tax Sale Certificate #20-00036"); and

**WHEREAS**, Tax Sale Certificate #20-00057, pertaining to Block 83, Lot 7.10, was sold to FIG Cust FIGNJ 19 LLC & Sec. Pty. for \$2,100.00 ("Tax Sale Certificate #20-00057"); and

**WHEREAS**, Tax Sale Certificate #20-00084, pertaining to Block 169, Lot 6.8, was sold to DSHC Enterprises for \$1,600.00 ("Tax Sale Certificate #20-00084"); and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey, that in accordance with Governor Murphy's Executive Order 190 the Township hereby authorizes the cancellation of Tax Sale Certificate #20-00036, Tax Sale Certificate #20-00057, and Tax Sale Certificate #20-00084; and

**BE IT FURTHER RESOLVED** that the Chief Financial Officer deliver checks to the Municipal Tax Collector to be delivered to the aforementioned Tax Sale Certificate Lien Holders, in the amounts listed above respectively, after proper notation of the refunds have been made on the tax records.

**SO RESOLVED**, as aforesaid.

**R-1-2021-020                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (\$51,000)**

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-30 – TOWNSHIP WEB HOSTING, MONITORING MAINTENANCE AND COMMUNICATION SERVICES** required by the Township for Calendar Year 2021; and

**WHEREAS**, Jaffe Communications satisfies the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 29, 2020, recommends the Council approve and award this contract to **Jaffe Communications, Inc. 312 North Ave. E, Suite 5, Cranford, N.J. 07016** in accordance with the attached Agreement; and

**WHEREAS**, the annual fee shall not exceed **\$51,000.00**; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C- 21000005, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with Jaffe Communications Inc., commencing January 1, 2021, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is authorized and directed to pay invoices for services rendered by Jaffe Communications Inc. in an amount not to exceed **\$51,000.00**; and

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Jaffe Communications Inc. shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-022                    RESOLUTION AUTHORIZING AWARD OF CONTRACT  
TO CHESTNUT ARBORICULTURAL AND FORESTRY SERVICES  
LLC. AS LICENSED TREE EXPERT FOR THE TOWNSHIP OF  
MONROE FOR CALENDAR YEAR 2021.  
(not to exceed \$30,000)**

**WHEREAS**, for calendar year 2021, the Township and the Monroe Township Shade Tree Commission seek professional consultant services in connection with the survey and evaluation of dead trees and the selection, identification, and planting of new stock, the inspection of proposed new development sites, the examination of citizen requests for planting and removal of trees, for general advice at Commission meetings, and advice regarding the planting of trees on municipal property and in connection with the administration and enforcement of Chapter 97 of the Monroe Township Code governing the preservation, protection and removal of trees; and

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 21-14 – LICENSED TREE EXPERT**, for various professional forestry/arboreal advice and services required by the Township for Calendar Year 2021; and

**WHEREAS**, Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC, possesses professional expertise as a certified tree expert, holding State Certificate #273 and otherwise meets the established criteria; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 29, 2020, recommends that Council approve and award a professional service contract to Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC; and

**WHEREAS**, the annual fee shall not exceed \$30,000; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-21000007, a copy of which is attached hereto as Exhibit “A”; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with **Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC, 151 Route 516 (P.O. Box 564), Old Bridge, NJ 08857**, in accordance with the proposal attached hereto as Exhibit “B” commencing January 1, 2021, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC in an amount **not to exceed \$30,000.00**;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid

**R-1-2021-023                    RESOLUTION AUTHORIZING AWARD OF CONTRACT  
TO ARCARI & IOVINO ARCHITECTS P.C. AS ARCHITECT FOR THE  
TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (not to exceed  
\$20,000)**

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-27 TOWNSHIP ARCHITECT**, for various architectural and construction services required by the Township for Calendar Year 2021; and

**WHEREAS**, the Firm **ARCARI & IOVINO ARCHITECTS, P.C.** satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 29, 2020, has recommended Council approval and award of a professional service contract to **Arcari & Iovino Architects, P.C.**; and

**WHEREAS**, the annual fee shall not exceed **\$20,000.00**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-21000008, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with **Arcari & Iovino Architects, P.C.; One Katherine Street Little Ferry, N.J. 07643**, commencing January 1, 2021, *nunc pro tunc*; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Arcari & Iovino Architects, P.C.**; in an amount not to exceed **\$20,000.00** in accordance with the fee scheduled contained within the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Arcari & Iovino Architects, P.C.**; shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-024                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION  
FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR  
COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE  
BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE  
FOR CALENDAR YEAR 2021. (Not to exceed \$150,000)**

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-15 INSURANCE CONSULTING SERVICES/INSURANCE PRODUCER SERVICES** for various general employment law and collective negotiation services required by the Township for Calendar Year 2021; and

**WHEREAS**, **North American Insurance Management Corporation (hereinafter NAIMC), 1460 US Route 9 North, Suite 210, Woodbridge, NJ 07095** possesses the technical expertise required for such an engagement; and

**WHEREAS**, the Township Business Administrator, by copy of a letter dated December 29, 2020, recommends the Council approve and award the contract to **NAIMC**; and

**WHEREAS**, North American Insurance Management Corporation has indicated that the flat fee for their service will be **\$150,000.00** payable in equal monthly installments; and

**WHEREAS**, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-21000009, a copy of which is attached hereto as Exhibit "A";

**WHEREAS**, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds, for the Utility Department, in Certificate No. M-210006, a copy of which is attached hereto as Exhibit "B";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a (1) one-year contract with NAIMC for Insurance Consulting & Producer Services, in accordance with the proposal attached hereto as Exhibit C, commencing January 1, 2021, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by NAIMC for the Township at a cost **not to exceed \$120,000.00** and **not to exceed \$30,000.00** for MTUD – **Totaling \$150,000.00** payable in equal monthly installments; and

(3) The contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that North American Insurance Management Corporation shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-025                    RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES AND AUTHORIZING THE AWARD OF CONTRACT TO BETTINA SHOLK FOR OPEN SPACE APPRAISALS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021.** (Sholk Appraisal, Timothy Hoffman Inc. and Pyramid Consulting Group Open Space Appraisals not to exceed \$20,000)

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-9 – APPRAISAL SERVICES**, for various real estate appraisal services required by the Township for Calendar Year 2021; and

**WHEREAS**, the review committee has, based on the judging criteria, thoroughly reviewed each proposal and made its selections for each solicitation; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 29, 2020, recommends the Council approve and qualify the following firms:

***Bettina Durmaskin Sholk Real Estate Appraisal - 5 Rosemary Road, East Brunswick, N.J. 08816***

***Timothy Hoffman, Inc. - P.O. Box 3030, Westfield, N.J. 07091***

***Pyramid Consulting Group, LLC. - 9 Claire Court, East Hanover, N.J. 07936***

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 29, 2020 also recommends the award of contract for **Open Space Appraisals** to **Bettina Sholk Real Estate Appraisal**, 5 Rosemary Road, East Brunswick, N.J. 08816 in an amount not to exceed **\$20,000** to be paid out of the Open Space Trust Fund.

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-21000010, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that Monroe Township is hereby authorized to solicit proposals as necessary for various real estate appraisal services required by the Township from the above selected firms for Calendar Year 2021 and authorize the award of contract to Bettina Sholk Real Estate Appraisals for Open Space Appraisals, not to exceed \$20,000, out of the Open Space Trust Fund.

**SO RESOLVED**, as aforesaid.

**R-1-2021-026                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
McMANIMON, SCOTLAND & BAUMANN, LLC. AS BOND COUNSEL  
FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (as  
needed basis per fee schedule)**

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-4 – MUNICIPAL BOND COUNSEL**, for various bond services required by the Township for Calendar Year 2021; and

**WHEREAS**, the Firm **McManimon, Scotland & Spitzer, LLC.** satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 29, 2020, has recommended Council approval and award of a professional service contract to **McManimon, Scotland & Spitzer, LLC.** and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-21000011, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a professional service contract with **McManimon, Scotland & Spitzer, LLC., 75 Livingston Avenue, Second Floor, Roseland, N.J. 07068**, effective January 1, 2021, *nunc pro tunc*, in accordance with the Agreement attached hereto, subject to P.L. 2005, Chapter 271, as approved and signed into law on January 3, 2007; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **McManimon, Scotland & Spitzer, LLC.**, in accordance with the fee scheduled contained within the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **McManimon, Scotland & Spitzer, LLC.**, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-027                    RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED  
FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR 2021  
MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF  
MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN  
AS NEEDED BASIS.**

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-19 TOWNSHIP CONFLICT/ALTERNATE ENGINEER**, for municipal engineering services as needed by the Township for Calendar Year 2021; and

**WHEREAS**, the Township of Monroe desires to create a pool of qualified professionals to serve as Township Conflict or Alternate Engineer for the Township as the need arises, using a fair and open process pursuant to the provisions of P.L. 2004, c19 (N.J.S.A. 19:44A-20.5 et seq; and

**WHEREAS**, the Township of Monroe (the "Township") received and reviewed statements of qualifications from engineering firms determined to pre-qualify those firms that possess the professional and administrative capabilities to provide such services and that they offer the terms and conditions determined by the Township to provide the greatest benefit to the taxpayers of the Township, so that the Township may engage any one or more of the Qualified Firms when the need for such services arises; and

**WHEREAS**, such services are to be performed and rendered by a person or persons licensed and authorized to practice in the State of New Jersey and accordingly constitute professional series exempt from public bidding pursuant to the Local Public Contracts law, specifically N.J.S.A. 40A:11-5(1)(a); and



**WHEREAS**, certification of available funds shall be made by the Chief Financial Officer at the time that services, if any, are requested from the qualified professional; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, that the following qualified firms are hereby approved to provide Conflict or Alternate Engineering Services:

**CME Associates**  
3141 Bordentown Avenue  
Parlin, N.J. 08859

**Delaware-Raritan Engineering**  
200 Daniels Way, Suite 230  
Freehold Twp., N.J. 07728

**Remington & Vernick**  
3 Jocama Blvd. Suite 300-400  
Old Bridge, N.J. 08857

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey that:

- 1- The Mayor and Township Clerk are hereby authorized and directed to execute contracts by and between the Township and the Qualified Firms, which contracts shall set forth the terms and conditions of, among other things, payment for services at such time as the Firms are called upon by the Township to render services; and
- 2- That the Contracts shall be awarded without competitive bidding as professional services in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a); and
- 3- That a copy of this resolution and the Contracts upon the execution shall be placed on file with the Municipal Clerk; and
- 4- That a notice in accordance with the Local Public Contracts Law shall be published in a local newspaper within (10) days of passage of this resolution.

**SO RESOLVED**, as aforesaid.

**R-1-2021-028                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HODULIK AND MORRISON, P.A., A DIVISION OF PKF O'CONNOR DAVIES, AS MUNICIPAL AUDITOR FOR THE TOWNSHIP OF MONROE TO PERFORM AUDITING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (Not to exceed \$71,500)**

**WHEREAS**, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1, et seq., requires the Township Council to cause an annual audit of its books, accounts and financial transactions to be made and completed within six (6) months after the close of its fiscal year, and for that purpose to employ a registered municipal accountant of New Jersey; and

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-17 MUNICIPAL AUDITOR SERVICES** for auditing services required by the Township for Calendar Year 2021; and

**WHEREAS, Hodulik & Morrison, P.A., a Division of PKF O'Connor Davies**, satisfy the established criteria for said professional auditing services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 29, 2020, recommends the Council approve and award this contract to **Hodulik & Morrison, P.A., a Division of PKF O'Connor Davies, 1102 Raritan Avenue, Highland Park, NJ 08904** in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the annual fee shall not exceed **\$71,500.00**; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-21000012, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available for the Utility Department, as set forth in Certificate No. M-210007, a copy of which is attached hereto as Exhibit "B"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with Hodulik & Morrison, P.A., a Division of PKF O'Connor Davies, commencing January 1, 2021, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is authorized and directed to pay invoices for services rendered by Hodulik & Morrison, P.A. in an amount not to exceed **\$71,500.00**; and

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Hodulik & Morrison, P.A., shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-029                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
RANDOLPH BRAUSE, ESQ. OF THE FIRM LEITNER TORT DEFAZIO  
AND BRAUSE, P.C. AS WORKERS COMPENSATION ATTORNEY FOR  
THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (Not to  
exceed \$10,000)**

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 21-8 WORKERS COMPENSATION ATTORNEY**, for various workers compensation claims as needed by the Township for Calendar Year 2021; and

**WHEREAS**, Randolph Brause, Esq. of the Firm **Leitner Tort Defazio and Brause, P.C.** satisfies the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated January 6, 2021, has recommended Council approval and award of a professional service contract to Randolph Brause, Esq. of the firm **Leitner Tort Defazio and Brause, P.C.**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-21000013, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a professional service contract with Randolph Brause, Esq. of the firm **Leitner Tort Defazio and Brause, P.C., 244 Fernwood Avenue, Edison, N.J. 08837**, effective January 1, 2021, *nunc pro tunc*, in accordance with the Agreement attached hereto, subject to P.L. 2005, Chapter 271, as approved and signed into law on January 3, 2007; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Randolph Brause, Esq. of the firm **Leitner Tort Defazio and Brause, P.C.**, in accordance with the fee scheduled contained within the attached agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Leitner Tort Defazio and Brause, P.C.**, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-030                    RESOLUTION AUTHORIZING PARTICIPATION IN, AND PURCHASE  
OF VARIOUS GOODS AND/OR SERVICES THROUGH THE NATIONAL  
COOPERATIVE - HOUSTON-GALVESTON AREA COUNCIL (H-GAC)  
COOPERATIVE PURCHASING PROGRAM KNOWN AS HGACBuy.  
(For future ambulance purchase)**

**WHEREAS**, P.L. 2011, c.139 allows for local contracting units to utilize national cooperative contracts as a method of procurement; and

**WHEREAS**, the Township of Monroe intends to use the HGACBuy Purchasing Program as an option to purchase various goods and/or services when it is found to be in the best interest of the Township, based on price and other factors; and

**WHEREAS**, the Township of Monroe will follow the guidance provided to contracting units seeking to implement the national cooperative contracting option issued in Local Finance Notice LFN 2012-10 to purchase any and all goods and services from this or other national cooperatives; and

**WHEREAS**, any contract which exceeds \$44,000.00 (the current bid threshold) in aggregate, per annum, must be authorized by resolution of the Township Council;

**NOW, THEREFORE, BE IT RESOLVED**, the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey, authorizes the joining, and participation in, the HGACBuy Purchasing Program as a contracting option for various goods and services pursuant to the provision of P.L. 2011, c.139; and

**SO RESOLVED**, as aforesaid.

**R-1-2021-031                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE  
APPOINTMENT OF JOSEPH STROIN AS ACTING DIRECTOR OF  
PLANNING AND ENVIRONMENTAL PROTECTION.  
(1/1/21 – 12/31/21)**

**WHEREAS**, the Honorable Miriam Cohen, Acting Mayor of the Township of Monroe, by copy of letter dated January 6, 2021, has appointed **Joseph Stroin** to serve as Acting Department Director for the Department of Planning and Environmental Protection, effective January 1, 2021 through December 31, 2021; and

**WHEREAS**, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

**THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent and confirms the appointment of **Joseph Stroin** to serve as Acting Department Director for the Department of Planning and Environmental Protection, effective January 1, 2021 through December 31, 2021.

**SO RESOLVED**, as aforesaid.

**R-1-2021-032                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARK  
RASIMOWICZ, PE, PP, CME OF THE FIRM CENTER STATE  
ENGINEERING ASSOCIATES, INC. AS TOWNSHIP ENGINEER AND  
DIRECTOR OF ENGINEERING IN CONNECTION WITH GENERAL  
ENGINEERING SERVICES AND TAX MAP MAINTENANCE FOR THE  
TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (Director of  
Engineering not to exceed \$27,000; General Engineering Services and Tax Map  
Maintenance not to exceed \$298,000)**

**WHEREAS**, on October 31, 2020 , in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-18 TOWNSHIP ENGINEER, ID #21-20 MUNICIPAL ENGINEERING SERVICES and ID #21-26 TAX MAP MAINTENANCE**, for various professional engineering services required by the Township for Calendar Year 2021; and

**WHEREAS**, Mark Rasimowicz of the Firm Center State Engineering Associates, Inc. satisfies the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated January 6, 2021, has recommended Council approval and award of a professional service contract to Mark Rasimowicz, PE, PP, CME of the firm Center State Engineering Associates, Inc; and

**WHEREAS**, the Director of Engineering, Township Engineer shall be paid **\$27,000.00 annually**; and

**WHEREAS**, the General engineering services and tax map maintenance fees shall not exceed **\$298,000.00 per year**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-21000014, and C-21000015, copies of which are attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Mark Rasimowicz, PE, PP, CME of the firm Center State Engineering Associates, Inc. in accordance with the agreement attached hereto as Exhibit "B" commencing January 1, 2021;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Mark Rasimowicz, PE, PP, CME of the firm Center State Engineering Associates, Inc. accordance with the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Center State Engineering Associates, Inc. shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-033                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO AS TOWNSHIP ATTORNEY AND THE DIRECTOR OF THE DEPARTMENT OF LAW IN CONNECTION WITH GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021.** (Director of Department of Law not to exceed \$27,347; General Legal not to exceed \$366,560)

**WHEREAS**, on October 31, 2020 , in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-1 – TOWNSHIP ATTORNEY- GENERAL LEGAL**, for various legal professional services required by the Township for Calendar Year 2021; and

**WHEREAS**, Louis Rainone, Esq. of Rainone, Coughlin, Minchello and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated January 6, 2021, has recommended Council approval and award of a professional service contract to Louis Rainone, Esq. and Rainone, Coughlin, Minchello in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the Director of Law, Township Attorney shall be paid **\$27,347.00 annually**; and

**WHEREAS**, the General legal fees shall not exceed **\$366,560.00 per year**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-21000016, and C-21000017, copies of which are attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2021;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello, in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-034 RESOLUTION AUTHORIZING REFUND OF THIRD PARTY TAX LIEN PREMIUM PAYMENTS.**

**WHEREAS**, Premiums have been paid for various properties for the purchase of Tax Lien Certificates for properties listed on the Tax Map of the Township of Monroe, in the amount of Fifty-Eight Thousand dollars and no cents (\$58,000.00),

**WHEREAS**, pursuant to N.J.S.A. 54: 5-33 said premiums must be returned to the purchasers upon redemption:

**WHEREAS**, The Tax Lien Certificates as outlined on Schedule A have been redeemed:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Monroe in the County of Middlesex in the State of New Jersey that the Township’s Certified Municipal Financial Officer is hereby authorized and directed to draw a check from the Township’s Trust Account in the amount listed on Schedule A and forward same to the Tax Collector for distribution to the purchasers.

**SO RESOLVED**, as aforesaid.

**R-1-2021-035 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO R3M ENGINEERING INC. AS TOWNSHIP UTILITY DEPARTMENT ENGINEER FOR CALENDAR YEAR 2021. (Not to exceed \$150,000)**

**WHEREAS**, on November 24, 2020 in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe solicited Statements of Qualifications **ID# 21-28 – TOWNSHIP UTILITY DEPARTMENT ENGINEER**, for various engineering professional services required by the Township Utility Department (“M.T.U.D.”) for Calendar Year 2021; and

**WHEREAS**, R3M ENGINEERING, INC. and other engineers within the firm, satisfy the established criteria for said professional engineering services; and

**WHEREAS**, after consulting with the M.T.U.D. Director, the M.T.U.D. Purchasing Manager, by copy of a letter dated December 21, 2020, has recommended the Council approval and award of a professional service contract to R3M ENGINEERING, INC. in accordance with the hourly rates and fees outlined within the attached Agreement, a copy of which is attached hereto as Exhibit “B”; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds for, for the Utility Department, in Certificate No. M-210001, a copy of which is attached hereto as Exhibit “A”; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with R3M ENGINEERING, INC., 1405 Route 18, Suite 208, Old Bridge, NJ, 08857, commencing January 11, 2021;
- (2) The certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by R3M ENGINEERING, INC. in accordance with the attached agreement;
- (3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contract Law;
- (4) This contract is awarded with the stipulation that R3M ENGINEERING, INC., shall include the mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Monroe Township Utility Department any appropriate Affirmative Action documents within the time period prescribed by law;

(5) A notice of this action will be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-036            RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO LOUIS RAINONE, WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO P.C AS TOWNSHIP UTILITY DEPARTMENT ATTORNEY FOR CALENDAR YEAR 2021.**  
(Not to exceed \$50,000)

**WHEREAS**, on November 24, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe solicited Statements of Qualifications for **ID# 21-29 – TOWNSHIP UTILITY DEPARTMENT ATTORNEY**, for various legal professional services required by the Township Utility Department (“M.T.U.D.”) for Calendar Year 2021; and

**WHEREAS**, Louis Rainone and Rainone, Coughlin, Minchello, P.C. and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

**WHEREAS**, after consulting with the M.T.U.D. Director, the M.T.U.D. Purchasing Manager, by copy of a letter dated December 21, 2020, has recommended the Council approval and award of a professional service contract to Louis Rainone and Rainone, Coughlin, Minchello P.C. in accordance with the hourly rates and fees outlined within the attached Agreement, a copy of which is attached hereto as Exhibit “B”; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds for, for the Utility Department, in Certificate No. M-210002, a copy of which is attached hereto as Exhibit “A”; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Louis Rainone and Rainone, Coughlin, Minchello P.C., 1 Woodbridge Center, Suite 515, Woodbridge Twp., N.J. 07095, commencing January 1, 2021;
- (2) The certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Louis Rainone and Rainone, Coughlin, Minchello P.C. in accordance with the attached agreement;
- (3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contract Law;
- (4) This contract is awarded with the stipulation that Louis Rainone and Rainone, Coughlin, Minchello P.C., shall include the mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Monroe Township Utility Department any appropriate Affirmative Action documents within the time period prescribed by law;
- (5) A notice of this action will be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-037            RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING THE AWARD OF A CONTRACT TO DANIEL ANTONELLI, ESQ., WITH THE FIRM OF ANTONELLI KANTOR AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021** (Not to exceed \$110,000)

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 21-3 – TOWNSHIP TAX APPEAL ATTORNEY**, for various legal tax appeal services required by the Township for Calendar Year 2021; and

**WHEREAS**, Daniel Antonelli of Antonelli Kantor and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated January 6, 2021, has recommended Council approval and award of a professional service contract to Daniel Antonelli of Antonelli Kantor in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the hourly rate shall be \$195.00/hour; not to exceed \$110,000 for various legal tax appeal services as may be assigned by the Township; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in **Certificate No. C-21000018**, a copy of which is attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Daniel Antonelli of the firm Antonelli Kantor, 1000 Stuyvesant Ave, Union, NJ 07083, commencing January 1, 2021, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Daniel Antonelli of the firm Antonelli Kantor in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Daniel Antonelli of the firm Antonelli Kantor, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-038                    RESOLUTION OF THE MONROE TOWNSHIP COUNCIL  
AUTHORIZING AWARD OF CONTRACT TO JAMES P. NOLAN, ESQ.  
OF JAMES P. NOLAN & ASSOC. AS TAX APPEAL ATTORNEY FOR  
THE TOWNSHIP OF MONROE FOR CALENDAR 2021. (Not to exceed  
\$55,000)**

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-3 – TAX APPEAL ATTORNEY**, for various tax appeal legal professional services required by the Township for Calendar Year 2021; and

**WHEREAS**, James P. Nolan, Jr., Esq. of the firm James P. Nolan & Associates, LLC satisfies the established criteria for said professional legal services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated January 6, 2021, has recommended Council approval and award of a professional service contract to James P. Nolan, Jr., Esq. of the firm James P. Nolan & Associates, LLC in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, legal services shall be billed at the rate of \$195.00 per hour not to exceed **\$55,000**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-21000019, a copy of which is attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with James P. Nolan, Jr., Esq. of the firm James P. Nolan & Associates, 61 Green Street, Woodbridge, N.J. 07095 in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2021, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by James P. Nolan, Jr., Esq. of James P. Nolan & Associates, LLC, in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that James P. Nolan & Associates, LLC, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-039 RESOLUTION AUTHORIZING AMENDMENT TO A PROFESSIONAL SERVICES CONTRACT WITH H2M, INC. FOR PUBLIC OUTREACH CONSULTANT SERVICES IN CONNECTION WITH THE MASTER PLAN.**

(Adding Circulation Element within the Townships Master Plan - \$40,000)

**WHEREAS**, on December 7, 2020, the Township of Monroe and H2M Associates, Inc. entered into a Professional Services Contract per Resolution No. R-12-2020-277 for a public outreach consultant in connection with the Master Plan; and

**WHEREAS**, the fees for these services were not to exceed Sixty-six thousand dollars (**\$66,000.00**); and

**WHEREAS**, there is a need to amend the contract with H2M to include the Circulation Element within the Township's Master Plan; and

**WHEREAS**, the fees for such services will not exceed Forty Thousand Dollars (\$40,000) bringing the new contract total to One Hundred Six Thousand Dollars (\$106,000.00); and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds for such an engagement in Certificate No. C-2000067, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the Township Council, upon its review, authorizes the amendment to the Professional Services Contract with H2M Associates, Inc. to include the Circulation Element of the Township's Master Plan; and

**WHEREAS**, The Department of Finance is hereby authorized and directed to pay Invoices for services rendered by **H2M Associates, Inc.** for the professional services in connection with **Master Plan including the Circulation Element proposal** in an amount not to exceed One hundred and six thousand dollars (**\$106,000.00**); and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Acting Mayor and Township Clerk are hereby authorized and directed to execute the attached proposal for the Circulation Element within the Township's Master Plan.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, a notice of this action shall be printed in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2021-040 RESOLUTION APPOINTING MEMBERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**

**WHEREAS**, the 4-year term of Michael Maiolo expired on December 31, 2020 and he does not desire a reappointment, therefor creating a regular member vacancy; and

**WHEREAS**, the 4-year term of Rajani Karuturi expired on December 31, 2020 and is hereby reappointed for another four-year term as a regular member commencing immediately, expiring 12/31/2024; and

**WHEREAS**, current Alternate 1 member, Donato Tanzi shall move to fill the new 4-year term of the vacant regular member position effective immediately and expiring on 12/31/2024; and

**WHEREAS**, current Alternate 2 member, Richard Lans shall move to fill the new 2-year term of the Alternate 1 member position previously held by Donato Tanzi effective immediately and expiring 12/31/2022; and

**WHEREAS**, current Alternate 3 member, Arnold Jaffe shall move to fill the unexpired 2-year term of the Alternate 2 member position previously held by Richard Lans effective immediately and expiring 12/31/2021; and



**WHEREAS**, current Alternate 4 member, Nicholas Morolda shall move to fill the unexpired 2-year term of the Alternate 3 member position previously held by Arnold Jaffe effective immediately and expiring 12/31/2021; and

**WHEREAS**, a vacancy exists in the Alternate 4 Zoning Board position; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following membership of the Zoning Board of Adjustment have been duly moved, seconded and approved by the Monroe Township Council at its meeting held on January 11, 2021:

		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
Carol Damiani		01/01/2020	4 yrs.	12/31/2023
Louis Masters		01/01/2020	4 yrs.	12/31/2023
Marino Lupo		01/01/2019	4 yrs.	12/31/2022
Vincent LaFata		01/01/2018	4 yrs.	12/31/2021
Gary Busman		01/01/2018	4 yrs.	12/31/2021
Rajani Karuturi		01/01/2021	4 yrs.	12/31/2024
Donato Tanzi		01/01/2021	4 yrs.	12/31/2024
Richard Lans	-Alt. 1	01/01/2021	2 yrs.	12/31/2022
Arnold Jaffe	-Alt. 2	01/01/2020	2 yrs.	12/31/2021
Nicholas Morolda	-Alt. 3	01/01/2020	2 yrs.	12/31/2021
Vacant	-Alt. 4	01/01/2020	2 yrs.	12/31/2021

**SO RESOLVED**, as aforesaid.

**R-1-2021-041                    RESOLUTION SETTING DATE FOR A SPECIAL MEETING TO FILL THE VACANCY IN THE OFFICE OF THE MAYOR PURSUANT TO THE MUNICIPAL VACANCY LAW, N.J.S.A. 40A:16-1, et. seq.**

**WHEREAS**, due to the unfortunate and untimely death of Mayor Gerald W. Tamburro on December 31, 2020, a vacancy was created in the Office of the Mayor of Township of Monroe; and

**WHEREAS**, pursuant to N.J.S.A. 40A:9-131, Council President Miriam Cohen is serving as the lawful Acting Mayor; and

**WHEREAS**, the Municipal Vacancy Law, at N.J.S.A. 40A:16-11, sets forth the procedure for the selection of a mayor to serve during the period prior to a special election to fill the unexpired term.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey, that on January 20, 2021 the Township Council of the Township of Monroe will hold a special meeting to fill the vacancy in the Office of the Mayor until a special election is held and certified to fulfill the unexpired term; and

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

Council Vice-President Schneider asked if Engineer Rasimowicz would be reporting on Ordinance O-1-2021-001 to which Council President Cohen stated that her questions will be answered after voting on the Resolutions commenced.

**UPON MOTION** made by Councilman Dalina and seconded by Councilman Baskin, the following Resolutions were moved for Adoption and considered separately:

**R-1-2021-011                    RESOLUTION AUTHORIZING EXECUTION OF A SETTLEMENT AGREEMENT WITH REGARD TO CONDEMNATION OF A PORTION OF BLOCK 75 LOT 11 OWNED BY MIKE’S PLUMBING & HEATING INC.**

(Located on Pergola Avenue - \$66,375.00; Necessary for traffic signal and intersection improvements on Spotswood-Gravel Hill Rd, and Matchaponix/Pergola Avenue)

**WHEREAS**, on or about May 6, 2019, the Township of Monroe adopted an ordinance to acquire part of a parcel designated as Lot 11 in Block 75 on the official tax map of the Township of Monroe in the County of Middlesex (the “Property”), and owned by Mike’s Plumbing & Heating Inc., for the purpose of

widening the road and installing signal lights at the intersection of Pergola Avenue and Spotswood Gravel Hill Road; and

**WHEREAS**, on January 17, 2020, the Township of Monroe filed an action to condemn the Property; and

**WHEREAS**, on January 17, 2020, Monroe filed a Declaration of Taking of the Property thereby vesting title to the Property in Monroe; and

**WHEREAS**, on February 19, 2020, the Court entered an Order for Judgment and Appointing Commissioners (the "Order"); and

**WHEREAS**, pursuant to order, Monroe deposited the sum of \$62,750.00 into Court, being the money that Monroe offered in compensation for the Property;

**WHEREAS**, the parties to the action have agreed to settle the matter in accordance with the terms set forth in a Settlement Agreement, annexed hereto as **Exhibit "A"**; and

**WHEREAS**, pursuant to the Settlement Agreement, the property owners agree not to dispute the Township's lawful exercise of its eminent domain authority to acquire title to the Property; and

**WHEREAS**, pursuant to the Settlement Agreement, the mutually-agreeable sum of just compensation for the taking of the Property is \$66,375.00; and

**WHEREAS**, the settlement avoids the expense, distractions and inherent uncertainties associated with litigation by resolving any dispute as to ownership of the Property and setting forth the amount of just compensation; and

**WHEREAS**, the Township Council has reviewed the Settlement Agreement and deems it to be reasonable and in the best interests of the citizens of the Township of Monroe; and

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, Middlesex County, State of New Jersey, that it has rendered its advice and hereby consents to the settlement reached between the parties; and

**BE IT, FURTHER RESOLVED**, that the Township Council authorizes and directs the Mayor and Township Clerk to execute any and all documents necessary to effectuate the Settlement Agreement;

**SO RESOLVED**, as aforesaid.

**R-1-2021-021                      RESOLUTION AUTHORIZING AWARD OF CONTRACT  
TO PHOENIX ADVISORS, LLC AS FINANCIAL ADVISORS FOR THE  
TOWNSHIP OF MONROE FOR CALENDAR YEAR 2021. (as needed  
basis per fee schedule)**

**WHEREAS**, on October 31, 2020, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 21-16 - FINANCIAL ADVISOR SERVICES** for various financial advisory services required by the Township for Calendar Year 2021; and

**WHEREAS, Phoenix Advisors, LLC.** satisfy the established criteria for said professional financial advisory services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 29, 2020, has recommended Council approval and award of a professional service contract to **Phoenix Advisors, LLC**, in accordance with the fee schedule contained within the Agreement attached hereto as Exhibit "A"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C- 21000006, a copy of which is attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with **Phoenix Advisors, LLC**, 625 Farnsworth Avenue, Bordentown, N.J. 08505 commencing January 1, 2021, *nunc pro tunc*;
- (2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Phoenix Advisors, LLC**, on an as needed basis in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Phoenix Advisors, LLC shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Abstain
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

Council President Miriam Cohen announced Nominations were in order for the position of a **Class III Council Member** on the **Planning Board** for a term of one (1) year, expiring on December 31, 2021.

Councilman Dalina Nominated Council Vice-President Schneider to serve as a **Class III Member** on the **Planning Board** for a term of one (1) year, expiring on December 31, 2021.

Council President Miriam Cohen asked if there were any further Nominations, there being none, she requested a Motion to Close the Nominations.

**UPON MOTION** made by Councilman Baskin and seconded by Councilman Dalina, the **NOMINATIONS** were **closed**. All were in favor, none opposed

**UPON MOTION** made by Councilman Dalina and seconded by Councilman Dipierro, the Nomination of Elizabeth Schneider to serve as **Class III Member** on the **Planning Board** was approved.

**R-1-2021-042 RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEAR 2021. (Nomination Process)**

**WHEREAS**, the Township Council, pursuant to N.J.S.A. 40:55-1 *et seq.*, and Article XIII of the Code of the Township of Monroe, appoints a Class III member to the Planning Board from one of the members of the Township Council for a one (1) year term; and

**WHEREAS**, the Council considered at its meeting held on January 11, 2021, nominations from its own members, for appointment as Class III Council Member to the Monroe Township Planning Board for Year 2021;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Monroe that **Council Vice President Elizabeth Schneider** be and is hereby appointed as the Class III member to the Planning Board for a one (1) year term effective January 1, 2021 and expiring on December 31, 2021 *nunc pro tunc*.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

Copy of Resolution Duly Filed.

Council President Miriam Cohen announced Nominations were in order for the position of a **Council Member** to the **Middlesex County Housing and Community Development Committee** for a term of one (1) year, expiring on December 31, 2021.

Councilman Dalina Nominated Councilman Dipierro to serve as a **Council Member** to the **Middlesex County Housing and Community Development Committee** for a term of one (1) year, expiring on December 31, 2021.

Council President Miriam Cohen asked if there were any further Nominations, there being none, she requested a Motion to Close the Nominations.

**UPON MOTION** made by Council Vice-President Schneider and seconded by Councilman Dalina, the **NOMINATIONS** were **closed**. All were in favor, none opposed

**UPON MOTION** made by Council Vice-President Schneider and seconded by Councilman Dalina, Nomination of Charles Dipierro to serve as **Council Member** to the **Middlesex County Housing and Community Development Committee** was approved.

**R-1-2021-043                    RESOLUTION APPOINTING A COUNCIL MEMBER TO THE  
MIDDLESEX COUNTY HOUSING AND COMMUNITY  
DEVELOPMENT COMMITTEE FOR YEAR 2021.  
(Nomination process)**

**WHEREAS**, each community in our Urban County Consortium is entitled to representation on the Middlesex County Housing and Community Development Committee; and

**WHEREAS**, Monroe Township is one of these communities; and

**WHEREAS**, such representation is filled by an appointment by the Mayor and Township Council; and

**WHEREAS**, the Council considered at its meeting held on January 11, 2021 nominations from its own members, to make its appointment to the Middlesex County Housing and Community Development Committee for Year 2021; and

**WHEREAS**, the Council voted on the nomination(s) made;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that **Councilman Charles Dipierro** has been reappointed as **Council Representative** to the **Middlesex County Housing and Community Development Committee** for a one (1) year term expiring December 31, 2021:

**SO RESOLVED**, as aforesaid.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

Copy of Resolution Duly Filed.

**Administrator's Report** – Administrator Weinberg shared his memories of working with Mayor Tamburro; he agreed with Councilman Dalina in that there were times he was feisty but always a class act. He would speak with him dozens of times a day and in his early years of working with him he remembered Mayor Tamburro would drive around and report on the happenings of the Township which he took such pride in. He added that he was a great mentor and he will always appreciate everything learned from him. Lastly, he extended his condolences to the Mayor's children and family.

Administrator Weinberg gave an update on the BFI landfill sharing that over the Christmas weekend, the responsible party BFI did a poor job of managing the site over that weekend and there was an overflow. Immediately we called the DEP and EPA and the Mayor fired off a strong worded letter so they can step up. They have been stepping up since then and have responded saying they have all hands-on deck to remedy this issue. Updates have been made to the BFI webpage and we expect the DEP and EPA to step up and rise to the occasion to make sure that everything being done there is being done properly and safely.

Regarding Covid19, with the numbers rising significantly everyone is eager for the vaccine rollout. The effort is being led by the State, with the Federal government responsible for sending the vaccine to the States and the States dispersing based on what phase they are in. Administrator Weinberg noted that we are currently in Phase 1A with vaccinations being done at long term care facilities, as well as, healthcare workers, first responders, police and fire being vaccinated too. He noted that the goal is to have as many people vaccinated as possible which has been communicated to our County Officials. In addition, Administrator Weinberg stated that we are eager to have a facility opened in Monroe to administer the vaccine and we are continuing to fight to ensure we have our fair share. He added that we are still awaiting the Governor's direction for when the next phase will be rolled out as we are very eager to move forward.

Highlighted that we will be moving forward with the circulation component of the Master Plan within the next few weeks which is exciting.

Also, we have joined a national co-op for the future purchase of ambulances which is always a good thing. Lastly, Administrator Weinberg noted that the primary concern of the Township remains in getting and administering the Covid19 vaccine.

Council President Cohen invited Chief Biennas to add to the Covid19 update; Chief Biennas stated he has sat through a Zoom meeting with the Attorney General, follows the Governor daily and have had countless meetings with the County and we have made it very clear what our needs and wants are within the Township. He added that there is a lack of vaccine available but wants to ensure all the Township that we are doing everything to move forward with receiving and administering the vaccine.

**Engineer's Report** – Engineer Rasimowicz shared his memories of working with Mayor Tamburro which has spanned over 20 years; he stated that he is thankful for the time spent working with him and extended his condolences to the family.

Engineer Rasimowicz gave an overview of the status of Stonebridge/Lennar punchlist items, stating that they are still working on them.

The 2020 Roadway Improvement Project is wrapping up with the concrete work and weather permitting will begin installing the guiderails hoping to finish in 2-3 weeks. He added that in the Spring, he will have a punch list for the contractor to take care of any items that are not satisfactory.

The traffic signal improvement project at the intersection of Matchaponix Avenue/Pergola Avenue and Spotswood-Gravel Hill Road is still awaiting work to be completed by Verizon as they still have a utility pole and wires to move; he added that the electrical equipment needed was backordered but hopes to have in the next 2-3 weeks so the traffic signal can then be installed weather permitting with paving to take place in the Spring.

The County will be doing improvements at the intersection of Forsgate Drive and Rossmoor. The improvements include: traffic signal, drainage, curbing, ADA sidewalks and repaving. Middlesex County improvements to traffic signal, drainage curbing and ADA sidewalk, repaving and the bus shelter. They plan to start later this month.

Lastly, thanked the Administration and Council for support and looks forward to working together for remainder of year.

## **COUNCIL REPORTS:**

### **Council President Cohen –**

- Horrified by the events that took place at our Capital on Wednesday; we saw an assault on our democracy, loss of life and the threat of our country being torn apart. She stated that it is incumbent upon all of us to support what we love which is our democracy but shouting, screaming and wearing outlandish costumes is not the way. In thinking about this evenings meeting, this is not how we operate. Every town in our country is a microcosm of how we wish our nation would operate. She added that she looks forward to move forward thoughtfully and thanked everyone for the extra time to speak.

### **Council Vice-President Schneider –**

- Thankful that the vaccine has been rolled out; implored everyone to remain cautious and keep vigilant.
- Commented that what happened in Washington is not our country or our people; noted that she has been involved in politics for a long time and is still in shock with the events that took place. She added that what was done was pure evil and this world is not evil and will continue to hope and pray that the average person will not feed into this.

### **Councilman Baskin –**

- Extended condolences to Mayor Tamburro's family.
- Shared that the Historic Preservation Committee is having a meeting this evening and they have put together a virtual tour of the Dey Farm Schoolhouse and Farm on the website for those interested. The Committee is planning to put more virtual tours on the website in the Spring.
- In regard to the vaccine, both Administrator Weinberg and Chief Biennas gave a thorough update which is appreciated. Noted that he is very eager to be vaccinated.

**Councilman Dipierro –**

- Reported that the numbers are going in the wrong direction and stated it is imperative that the messages continue to go out to residents letting them know when the vaccine becomes available.
- Noted that the schools are planning to reopen on Tuesday and reminded all the importance of social distancing and being respectful of the buses and children.
- Matchaponix Avenue has manholes with a temporary patch around the sanitary sewer manholes which needs tending to as this poses a hazard if the snow plow comes through as someone can get hurt.
- Sent an email twice about the striping on January 2<sup>nd</sup> as he watched the Contractor work with no Engineer supervision on site. He requested that any payments be held as the work has been done incorrectly. He stated that he was informed by the Engineer that this will be on the punchlist but he feels that no payment should be made until this is addressed first as we should not wait for it to be corrected when it is on a punch list. He commented that he is still awaiting a phone call from the Engineer so they can walk the street together.
- Hopes that the Capital Improvement Projects for 2021 include an ADA park within the Township and ADA bathrooms at Veteran's Park on Avenue K.
- Thanked all of the departments including the Clerk's, Planning & Zoning, Construction and MTUD for all of their hard work especially during the end of the year. He stated that it is amazing to see how everyone works together, how responsive everyone is and how attentive the departments have all been to the residents. He added that he hopes to see everyone in 2021.
- Wished everyone a Happy New Year and reminded everyone to be respectful of the buses and children returning back to school on Tuesday.

Engineer Rasimowicz commented that it was his understanding that Councilman Dipierro spoke with his office today regarding the striping and 2020 Roadway Improvement Project and noted that the issues will be on the punch list as there are two areas on the striping and a small area of the asphalt that need to be remedied. He noted that the asphalt has been paid and there is retainage and performance bonds for the contractor. He has not been paid for striping as he has not submitted an invoice.

**Councilman Dalina –**

- Apologized for his connection as Verizon starts to get iffy around this time of night.
- Extended condolences to Mayor Tamburro's family.
- Fascinating to hear from our professionals regarding the vaccine rollout adding that it is important as a governing body to get the information out to our resident's crisp, clear and concise.
- In regard to Ordinance O-1-2021-001 this was born out of our recreation programs, specifically soccer, as some issues with nonresidents using fields without permits while we had permits have arisen. It was getting confrontational and this adds a layer of protection to our programs and gives the police some teeth to keep order for our fields as well as our residents.
- 2020 is behind us, looking forward to a great 2021 and working with a great team.

**UPON MOTION** made by Council Vice-President Schneider and seconded by Councilman Baskin, the **PUBLIC COMMENTS** portion of the Meeting was **opened**. All were in favor, none opposed.

**PUBLIC COMMENTS:**

**Daria Ludas, 38 Ridgeview Rd.** – Jamesburg Councilwoman, Mrs. Daria Ludas shared her deepest condolences for the loss of Mayor Tamburro. She added that she is looking forward to working with Monroe as always and wished everyone a happy and healthy New Year.

**Michelle Arminio, 9 Nathaniel St.** – Mrs. Arminio shared her condolences for the loss of Mayor Tamburro.

In regard to the BFI Landfill, Mrs. Arminio asked if it was indeed our property to which Attorney Rainone answered yes. Mrs. Arminio asked how many methane pipes are on the property and if they are burning/omitting; Attorney Rainone answered that we receive regular reports but defers to Engineer Rasimowicz; Engineer Rasimowicz stated that he did not know the answer but believes there is one. Mrs. Arminio stated that she had asked this question last month to Director Stroin and was hoping to get an answer at tonight's meeting, to which Council President Cohen responded that it is noted that an answer is being sought and Engineer Rasimowicz will have further answers at the next meeting answer.

**Andy Paluri, 16 St. James Pl.** – Mr. Paluri shared his condolences on the passing of Mayor Tamburro and commented on his incredible work ethic while on the Planning Board together.

In regard to the traffic signal projects on Matchaponix and the other on Rossmoor, Mr. Paluri asked what both projects entailed. Engineer Rasimowicz responded with his earlier report and noted that in regard to the difficulty in getting equipment, the County is having the same issues on projects they are working on as well. It is believed that the backorder is due to Covid.

Mr. Paluri shared his thoughts and innate fear after watching the chaos unfold at the Capital and remains concerned with the Inauguration on the 20<sup>th</sup>.

**UPON MOTION** made by Council Vice-President Schneider and seconded by Councilman Dipierro, the **PUBLIC COMMENTS** portion of the Meeting was **closed**. All were in favor, none opposed.

Councilman Dipierro commented on his dismay with the contractors work for the 2020 Roadway Improvement Project and thanked the Attorney for his monthly report and pointed out that he has been trying to get a similar report from the Engineer but they have failed to do so. He stated that Engineer Rasimowicz shared that he was notified today as to what is going on but that was only after two separate emails from him. He added that the Engineer's office is paid a lot and he should not be the one policing and patrolling these projects as that is what they are getting paid for.

**UPON MOTION** made by Councilman Dalina and seconded by Councilman Baskin, the Regular Meeting was Adjourned at 7:55pm.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

*Christine Robbins*  
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CHRISTINE ROBBINS, Township Deputy Clerk

*Miriam Cohen*  
\_\_\_\_\_  
MIRIAM COHEN, Council President

Minutes were adopted on: February 1, 2021.