

**\*\* The public will be able to view this meeting via the following YouTube link:  
<https://www.youtube.com/@monroetownship>**

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**COMBINED REORGANIZATION and AGENDA/REGULAR MEETING  
OF THE MONROE TOWNSHIP COUNCIL**

**JANUARY 3, 2024**

**COUNCIL REORGANIZATION MEETING**

1. Meeting Called to Order by the Township Clerk Patricia Reid (6:30 p.m.)

2. Salute to the Flag.

3. **ROLL CALL:**

Councilwoman Miriam Cohen  
Councilman Charles Dipierro  
Councilman Michael Markel  
Councilwoman Rupa P. Siegel  
Councilman Terence Van Dzura

4. Township Clerk Patricia Reid reads the **SUNSHINE LAW** into the record.

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 29, 2023 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and the **CRANBURY PRESS** on December 29, 2023;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. **NOMINATIONS for the position of COUNCIL PRESIDENT to serve for a term of two (2) years:**

NOMINATION OF: \_\_\_\_\_ NOMINATION OF: \_\_\_\_\_

NOMINATION BY: \_\_\_\_\_ NOMINATION BY: \_\_\_\_\_

Request for Motion to Close the Nominations.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

**CONSIDERATION of the following RESOLUTION of APPOINTMENT:**  
(2 year term January 1, 2024 until December 31, 2025)

**R-1-2024-001 RESOLUTION APPOINTING COUNCIL PRESIDENT**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**OATH OF OFFICE** administered to Council President.

6. Meeting is officially turned over to the Council President.
7. **NOMINATIONS for the position of COUNCIL VICE-PRESIDENT to serve for a term of two (2) years:**

NOMINATION OF: \_\_\_\_\_ NOMINATION OF: \_\_\_\_\_

NOMINATION BY: \_\_\_\_\_ NOMINATION BY: \_\_\_\_\_

Request for Motion to Close the Nominations.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

**CONSIDERATION of the following RESOLUTION of APPOINTMENT:**  
(2 year term January 1, 2024 until December 31, 2025)

**R-1-2024-002 RESOLUTION APPOINTING COUNCIL VICE-PRESIDENT**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**OATH OF OFFICE** administered to Council Vice-President.

8. **Reorganization Meeting Adjournment.** MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

Time: \_\_\_\_\_

**AGENDA MEETING**

1. **AGENDA MEETING CALLED TO ORDER by the Township Clerk:** Time: \_\_\_\_\_

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

2. **PRESENTATIONS:**

**Recognizing Chief, Michael J. Biennas III, for his 36 Years of service and dedication to Monroe Township and the Monroe Township Police Department.**

**Oath of Office administered by the Township Clerk to:**

Chief Griffin M. Banos  
Captain Keith Saloom  
Lieutenant Joseph Silvestri  
Lieutenant George Olynyk  
Sergeant Brian Taylor Jr.

3. **ORDINANCE(S) for INTRODUCTION at the January 3, 2024 Regular Meeting:**

**O-1-2024-001 SUPERVISORY PERSONNEL 2024 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.**

**O-1-2024-002 BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$2,500,000 EXPECTED TO BE RECEIVED AS A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO SUPPLEMENT THE \$2,000,000 APPROPRIATED BY BOND ORDINANCE #O-6-2023-022, FINALLY ADOPTED AUGUST 7, 2023, TO PROVIDE FOR IMPROVEMENTS TO THE POLICE BUILDING AND THE EXPANSION OF THE PARKING LOT.  
(2.5 million Grant from the State)**

4. **RESOLUTIONS for CONSIDERATION under CONSENT AGENDA at the January 3, 2024 Regular Meeting: (R-1-2024-003 – R-1-2024-045)**
  - R-1-2024-003 RESOLUTION APPROVING THE 2024 CASH MANAGEMENT PLAN.**
  - R-1-2024-004 RESOLUTION AUTHORIZING 2024 TEMPORARY BUDGET APPROPRIATIONS.**
  - R-1-2024-005 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR DONNA LINKE AND GRANTING TENURE.**
  - R-1-2024-006 RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.**
  - R-1-2024-007 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH LOMBARDI AS ACTING MUNICIPAL COURT JUDGE.**
  - R-1-2024-008 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**
  - R-1-2024-009 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF F. KEVIN LYNCH, COUNSELOR AT LAW AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**
  - R-1-2024-010 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS DIRECTOR OF THE MONROE TOWNSHIP UTILITY DEPARTMENT.**
  - R-1-2024-011 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF KEVIN MCGOWAN AS DIRECTOR FOR THE DEPARTMENT OF PLANNING AND ENVIRONMENTAL PROTECTION.**
  - R-1-2024-012 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF ALAN WEINBERG AS DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE AND WHO SHALL SERVE AS BUSINESS ADMINISTRATOR.**
  - R-1-2024-013 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF LOU RAINONE, ESQ. WITH THE LAW FIRM RAINONE, COUGHLIN, MINCHELLO, AS DIRECTOR OF THE DEPARTMENT OF LAW AND WHO SHALL SERVE AS TOWNSHIP ATTORNEY.**
  - R-1-2024-014 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF WAYNE HORBATT, C.P.W.M. AS DIRECTOR OF PUBLIC WORKS FOR THE TOWNSHIP OF MONROE.**
  - R-1-2024-015 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MARK RASIMOWICZ, P.E., C.M.E., C.P.W.M. AS DIRECTOR OF THE DEPARTMENT OF ENGINEERING AND WHO SHALL SERVE AS TOWNSHIP ENGINEER.**
  - R-1-2024-016 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF LOUIS BUONOCORE AS DIRECTOR OF CONSTRUCTION FOR THE TOWNSHIP OF MONROE.**
  - R-1-2024-017 RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE AFFORDABLE HOUSING BOARD BOARD. (Randy Beverly, Sr., Andrea Pellezzi and Arnold Riback)**
  - R-1-2024-018 RESOLUTION AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES. (2 refunds totaling \$435.00)**

- R-1-2024-019**                    **RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.** (Louis Buonocore, Christopher Bevins and Kevin McGowan)
- R-1-2024-020**                    **RESOLUTION AUTHORIZING A CONTRACT WITH DONNELLY ENERGY, INC. FOR THE REPLACEMENT OF A CHILLER AIR COOLED PACKAGE AT THE SENIOR CENTER UNDER THE DIRECT INSTALL PROGRAM SPONSORED BY THE NEW JERSEY BOARD OF PUBLIC UTILITIES.** (total cost \$396,480.00, Township share \$114,890.44)
- R-1-2024-021**                    **RESOLUTION AUTHORIZING APPROVAL OF ANNUAL COMPENSATION FOR BOARDS OF FIRE COMMISSIONERS FOR THE YEAR 2024.** (FD#1 \$8,200; FD#2 \$8,000; FD#3 \$7,600)
- R-1-2024-022**                    **RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING RENEWAL OF DOG KENNEL LICENSES FOR THE 2024 LICENSE TERM.** (Puppy Paradise, Sycamore Acres, Raise the Woof)
- R-1-2024-023**                    **RESOLUTION AUTHORIZING RENEWAL OF AUTO WRECKING/JUNK YARD LICENSES FOR THE 2024 LICENSE TERM.** (Red & Black Auto Wreckers)
- R-1-2024-024**                    **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR THE MONROE TOWNSHIP PUBLICATION.** (per unit pricing)
- R-1-2024-025**                    **RESOLUTION AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE AND GRIFFIN M. BANOS WHO SHALL SERVE AS CHIEF OF POLICE.**
- R-1-2024-026**                    **RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.**
- R-1-2024-027**                    **RESOLUTION REJECTING THE BID OF NEILSEN OF MORRISTOWN, INC. FOR (2) TWO DODGE CHARGER POLICE AWD VEHICLES AS “NON-RESPONSIVE” AND AUTHORIZING THE PURCHASING MANAGER TO REBID THE VEHICLES.**
- R-1-2024-028**                    **RESOLUTION SETTING THE SALARY RANGES FOR THE OFFICE OF THE TOWNSHIP CLERK**
- R-1-2024-029**                    **RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH CENTER STATE ENGINEERING TO SERVE AS OWNERS REPRESENTATIVE/ MUNICIPAL ENGINEER IN CONNECTION WITH THE POLICE DEPARTMENT COMPLEX CONSTRUCTION.** (\$45,000)
- R-1-2024-030**                    **RESOLUTION REQUESTING AN EXTENSION OF TIME FOR THE AWARD OF A CONSTRUCTION CONTRACT FOR THE SOUTH MIDDLESEX INDUSTRIAL PARK ROADWAY IMPROVEMENTS PROJECT THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT).** (Deadline August 23, 2024)
- R-1-2024-031**                    **RESOLUTION AUTHORIZING MODIFICATION TO A PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH CME ENGINEERING, INC. FOR THE FINAL DESIGN AND CONSTRUCTION PHASE SERVICES IN CONNECTION WITH THE BFI LANDFILL LEACHATE FORCE MAIN AND PUMP STATION.** (Not to exceed \$160,529.00)
- R-1-2024-032**                    **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE CULTURAL ARTS COMMISSION.** (Ellen Panzer Schwartz, Alessandro Graziano, Nancy R. Mitrocsak and Tanya Mulligan)
- R-1-2024-033**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ROBERT RUSSO OF THE FIRM CME ASSOCIATES AS PLANNING CONSULTANT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.**

- R-1-2024-034                    RESOLUTION APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT AND SETTING THE BID THRESHOLD.**
  
- R-1-2024-035                    RESOLUTION RE-APPOINTING LOUIS MASTERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.  
(Member - 4 year term – 1/1/2024 – 12/31/2027)**
  
- R-1-2024-036                    RESOLUTION RE-APPOINTING MANMEET SINGH VIRDI TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.  
(Alternate 2 Member - 2 year term – 1/1/2024 – 12/31/2025)**
  
- R-1-2024-037                    RESOLUTION RE-APPOINTING THOMAS KOLE TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.  
(Alternate 3 Member - 2 year term – 1/1/2024 – 12/31/2025)**
  
- R-1-2024-038                    RESOLUTION APPOINTING KELLY CAREY TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.  
(Member - 4 year term – 1/1/2024 – 12/31/2027)**
  
- R-1-2024-039                    RESOLUTION APPOINTING GERRY GUIDICE TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.  
(Alternate 4 Member - 2 year term – 1/1/2024 – 12/31/2025)**
  
- R-1-2024-040                    RESOLUTION AUTHORIZING EXPENDITURE FROM THE TREE ESCROW FUND (6 Ash trees, \$3,200)**
  
- R-1-2024-041                    RESOLUTION RE-APPOINTING TERENCE VAN DZURA AS CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR 2024.**
  
- R-1-2024-042                    RESOLUTION RE-APPOINTING CHARLES DIPIERRO AS COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2024.**
  
- R-1-2024-043                    RESOLUTION AUTHORIZING THE AWARD OF BID TO TEKCON CONSTRUCTION, INC. FOR MONROE TOWNSHIP POLICE HEADQUARTERS ADDITION & ALTERATIONS PROJECT.  
(\$5,724,026)**
  
- R-1-2024-044                    RESOLUTION AUTHORIZING A ONE YEAR CONTRACT EXTENSION WITH KANE COMMUNICATIONS FOR EMERGENCY TRAFFIC SIGNAL AND BEACON MAINTENANCE AND REPAIRS.  
(\$12,120)**
  
- R-1-2024-045                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE RE-APPOINTMENT OF MEMBERS TO THE LIBRARY BOARD OF TRUSTEES. (Marilyn Gonyo, Bernadette Yannacci and Robert Isaacs)**

5. **Public Comments.** (Limited to **Agenda items only** - 5 Minutes per Speaker)

OPEN:                                    MOTION: \_\_\_\_\_                                    SECOND: \_\_\_\_\_  
CLOSE:                                    MOTION: \_\_\_\_\_                                    SECOND: \_\_\_\_\_

6. **Agenda Meeting Adjournment.**                    MOTION: \_\_\_\_\_                                    SECOND: \_\_\_\_\_  
Time: \_\_\_\_\_

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**REGULAR MEETING  
OF THE MONROE TOWNSHIP COUNCIL**

**JANUARY 3, 2024**

**AGENDA**

1. **REGULAR MEETING CALLED TO ORDER** by the Township Clerk: Time: \_\_\_\_\_  
MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

2. **ORDINANCE(S) for FIRST READING:**

**O-1-2024-001 SUPERVISORY PERSONNEL 2024 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**O-1-2024-002 BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$2,500,000 EXPECTED TO BE RECEIVED AS A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO SUPPLEMENT THE \$2,000,000 APPROPRIATED BY BOND ORDINANCE #O-6-2023-022, FINALLY ADOPTED AUGUST 7, 2023, TO PROVIDE FOR IMPROVEMENTS TO THE POLICE BUILDING AND THE EXPANSION OF THE PARKING LOT.  
(2.5 million Grant from the State)**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

3. **RESOLUTIONS for CONSIDERATION** under the **CONSENT AGENDA:**  
(R-1-2024-003– R-1-2024-045)

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