

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**COMBINED AGENDA AND REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

JANUARY 8, 2020

AGENDA MEETING
AGENDA

1. Call to Order. (6:30 p.m.)
2. Salute to the Flag.
3. **ROLL CALL:**

Councilman Leonard Baskin
Councilman Stephen Dalina
Councilman Charles Dipierro
Council Vice-President Elizabeth Schneider
Council President Miriam Cohen
4. Council President Cohen to request the **SUNSHINE LAW** be read into the record.
5. **ORDINANCE(S)** for **INTRODUCTION** at the at the Monday, January 8, 2020 Regular Meeting:

O-1-2020-001 ORDINANCE AMENDING CHAPTER 122 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED “VEHICLES AND TRAFFIC”. (School speed limit on Perrineville Rd. - correcting verbiage for County)
6. **RESOLUTIONS** for **CONSIDERATION** under **CONSENT AGENDA** at the Monday, January 8, 2020 Regular Meeting: (R-1-2020-007 – R-1-2020-057)

R-1-2020-007 RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER.

R-1-2020-008 RESOLUTION FIXING THE INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2020.

R-1-2020-009 RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2020 WITH EXTENSIONS & ADDENDUMS.

R-1-2020-010 RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP’S BEHALF CONCERNING TAX APPEALS.

R-1-2020-011 RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2020.

R-1-2020-012 RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS PROPERTY.

R-1-2020-013 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF DONNA LINKE AS MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.

R-1-2020-014 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.

- R-1-2020-015** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.
- R-1-2020-016** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENTS OF HAROLD A. PARRA, ESQ. AND BENJAMIN H. ZILBERGELD, ESQ. AS ALTERNATE MUNICIPAL PROSECUTORS FOR THE TOWNSHIP OF MONROE.
- R-1-2019-017** RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF THOMAS P. ABODE, ESQ. AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.
- R-1-2020-018** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HODULIK AND MORRISON, P.A., A DIVISION OF PKF O'CONNOR DAVIES, AS MUNICIPAL AUDITOR FOR THE TOWNSHIP OF MONROE TO PERFORM AUDITING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$70,500)
- R-1-2020-019** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PHOENIX ADVISORS, LLC. AS FINANCIAL ADVISORS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (as needed basis per fee schedule)
- R-1-2020-020** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO WILENTZ, GOLDMAN & SPITZER, P.A., AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (as needed basis per fee schedule)
- R-1-2020-021** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC. AS LICENSED TREE EXPERTS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$30,000)
- R-1-2020-022** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO FOR GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (General Legal not to exceed \$286,560 annually; Township Attorney not to exceed \$27,347 annually)
- R-1-2020-023** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MAINTENANCE OF TAX MAPS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$63,000)
- R-1-2020-024** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$235,000)
- R-1-2020-025** RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR 2020 MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.
- R-1-2020-026** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$147,000)

- R-1-2020-027** RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020.
- R-1-2020-028** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO SHAIN SCHAFFER, P.C. FOR TAX APPEAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$195,000)
- R-1-2020-029** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$49,980)
- R-1-2020-030** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ARCARI & IOVINO ARCHITECTS, PC AS ARCHITECT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$5,000)
- R-1-2020-031** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARGUERITE SCHAFFER, ESQ. OF THE FIRM SHAIN SCHAFFER, P.C. AS ASSISTANT TOWNSHIP ATTORNEY/SPECIAL COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$130,000)
- R-1-2020-032** RESOLUTION AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE AND MICHAEL J. BIENNAS WHO SHALL SERVE AS CHIEF OF POLICE.
- R-1-2020-033** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF MARK RASIMOWICZ, P.E., C.M.E., C.P.W.M. AS DIRECTOR OF THE DEPARTMENT OF ENGINEERING AND SHALL THEREBY SERVE AS TOWNSHIP ENGINEER. (\$27,000)
- R-1-2020-034** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF LOUIS BUONOCORE AS DIRECTOR OF CONSTRUCTION FOR THE TOWNSHIP OF MONROE.
- R-1-2020-035** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF WAYNE HORBATT AS DIRECTOR OF PUBLIC WORKS FOR THE TOWNSHIP OF MONROE.
- R-1-2020-036** RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.
- R-1-2020-037** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF LOU RAINONE, ESQ. WITH THE LAW FIRM RAINONE, COUGHLIN, MINCHELLO, AS DIRECTOR OF THE DEPARTMENT OF LAW AND SHALL THEREBY SERVE AS TOWNSHIP ATTORNEY.
- R-1-2020-038** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF ALAN WEINBERG AS DIRECTOR OF THE DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE AND WHO SHALL SERVE AS BUSINESS ADMINISTRATOR.
- R-1-2020-039** RESOLUTION APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT AND SETTING THE BID THRESHOLD.
- R-1-2020-040** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS DIRECTOR OF THE MONROE TOWNSHIP UTILITY DEPARTMENT.

- R-1-2020-041** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENTS TO THE CABLE TELEVISION ADVISORY COMMITTEE (CTAC).
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- R-1-2020-043** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO R3M ENGINEERING, INC. AS TOWNSHIP UTILITY DEPARTMENT ENGINEER FOR CALENDAR YEAR 2020.
- R-1-2020-044** RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENTS SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS PROFESSIONAL SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT FOR CALENDAR YEAR 2020.
- R-1-2020-045** RESOLUTION AUTHORIZING THE BULK PURCHASE OF ROCK SALT UNDER THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM FOR CALENDAR YEAR 2020. (\$57.57 per ton)
- R-1-2020-046** RESOLUTION AUTHORIZING THIRD PARTY TAX LIEN PREMIUM PAYMENTS.
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- R-1-2020-048** RESOLUTION AUTHORIZING THE DISCHARGE OF AFFORDABLE HOUSING LIEN GIVEN ON 1144 MORNING GLORY DRIVE.
- R-1-2020-049** RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE UPON THE ACCEPTANCE OF A MAINTENANCE GUARANTEE POSTED FOR BLOCK 17 ASSOCIATES – HIDDEN POND – PB-1132-13.
- R-1-2020-050** RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY Z BROTHERS IN CONNECTION WITH THE SCHOOLHOUSE ROAD IMPROVEMENTS PROJECT. (Decrease of \$64,511.99)
- R-1-2020-051** RESOLUTION RELEASE OF PERFORMANCE GUARANTEES POSTED BY Z BROTHERS IN CONNECTION WITH THE SCHOOLHOUSE ROAD IMPROVEMENTS PROJECT UPON THE POSTING OF A MAINTENANCE GUARANTEE.
- R-1-2020-052** RESOLUTION AUTHORIZING THE EXECUTION OF A DEVELOPERS AGREEMENT WITH COUNTRYSIDE DEVELOPERS, INC.
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- R-1-2020-054** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBER TO THE LIBRARY BOARD OF TRUSTEES.
- R-1-2020-055** RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR 2020. (Nomination process)
- R-1-2020-056** RESOLUTION APPOINTING COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2020. (Nomination process)

R-1-2020-057 RESOLUTION APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT. (Nomination process)

7. Public Portion.
In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL

JANUARY 8, 2020

AGENDA

1. **PROCLAMATIONS and PRESENTATIONS:**

- Honoring Hometown Heroes – Mikey Nichols and Joseph Rooney for their fundraising efforts for the Reeve Foundation and their New York City Marathon achievement.

2. **APPROVAL OF MINUTES:**

MOTION to approve the **MINUTES** of the following Meeting as written and presented

December 10, 2019 – Regular Meeting

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

3. **ORDINANCE(S) for INTRODUCTION:**

O-1-2020-001 ORDINANCE AMENDING CHAPTER 122 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED “VEHICLES AND TRAFFIC”. (School speed limit on Perrineville Rd. - correcting verbiage for County)

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

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- R-1-2020-054** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBER TO THE LIBRARY BOARD OF TRUSTEES.

MOTION: _____ SECOND: _____

ROLL CALL: Ayes ___ Nays ___

5. **Planning Board Nominations/Appointment:**

Council President Dalina to announce Nominations are in order for the position of a **Class III Council Member** on the **Planning Board** for a term of one (1) year, expiring on December 31, 2020.

NOMINATION OF: _____ NOMINATION OF: _____

NOMINATED BY: _____ NOMINATED BY: _____

SECONDED BY: _____ SECONDED BY: _____

*Request for **ROLL CALL** on the Nominations for position of Class III Council Member to the Planning Board. (ONLY NEEDED IF MORE THAN ONE NOMINATION)*

ROLL CALL: Ayes ___ Nays ___

Request for a **Motion to close the Nominations.**

MOTION: _____ SECOND: _____

ROLL CALL: Ayes ___ Nays ___

R-1-2020-055 RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR 2020. (Nomination process)

MOTION: _____ SECOND: _____

ROLL CALL: Ayes ___ Nays ___

6. **Middlesex County Housing and Community Development Committee Nominations/Appointment:**

Council President Dalina to announce Nominations are in order for the position of **Council Member** to the **Middlesex County Housing and Community Development Committee** for a term of one (1) year, expiring on December 31, 2020.

NOMINATION OF: _____ NOMINATION OF: _____

NOMINATED BY: _____ NOMINATED BY: _____

SECONDED BY: _____ SECONDED BY: _____

*Request for **ROLL CALL** on Nominations for the position of Council Member to the Middlesex County Housing and Community Development Committee. (ONLY NEEDED IF MORE THAN ONE NOMINATION)*

ROLL CALL: Ayes ___ Nays ___

Request for a **Motion to close the Nominations.**

MOTION: _____ SECOND: _____

ROLL CALL: Ayes ___ Nays ___

R-1-2020-056 RESOLUTION APPOINTING COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2020. (Nomination process)

MOTION: _____ SECOND: _____

ROLL CALL: Ayes ___ Nays ___

7. **Zoning Board Nominations/Appointments:**

Nominations are in order for the position of **Alternate 3** member on the Zoning Board of Adjustment.

NOMINATION OF: _____ NOMINATION OF: _____

NOMINATED BY: _____ NOMINATED BY: _____

SECONDED BY: _____ SECONDED BY: _____

If no further Nominations, request for a **Motion** to Close the Nominations for position of **Alternate No. 3** member.

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

Request for a **ROLL CALL** on the Nomination of **Alternate No. 3** member on the Zoning Board of Adjustment. **(ONLY NEEDED IF MORE THAN ONE NOMINATION)**

ROLL CALL: Ayes ___ Nays ___

Nominations are in order for the position of **Alternate 4** member on the Zoning Board of Adjustment.

NOMINATION OF: _____ NOMINATION OF: _____

NOMINATED BY: _____ NOMINATED BY: _____

SECONDED BY: _____ SECONDED BY: _____

If no further Nominations, request for a **Motion** to Close the Nominations for position of **Alternate No. 4** member.

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

Request for a **ROLL CALL** on the Nomination of **Alternate No. 4** member on the Zoning Board of Adjustment. **(ONLY NEEDED IF MORE THAN ONE NOMINATION)**

ROLL CALL: Ayes ___ Nays ___

R-1-2020-057 RESOLUTION APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT. (Nomination process)

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

8. **RESOLUTIONS removed** from consent agenda for **CONSIDERATION (if needed)**
9. Mayor's Report.
10. Administrator's Report.
11. Engineer's Report.
12. Council's Reports.
13. Adjournment. Time: _____

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___