

**MONROE TOWNSHIP AFFORDABLE HOUSING BOARD MEETING**

**MINUTES**

**WEDNESDAY, JANUARY 15, 2020 @ 7:00PM**

The Township of Monroe Affordable Housing Board met in the Municipal Building, 1 Municipal Plaza, for a meeting.

The meeting was called to order at 7:00 p.m. by Chairwoman, Miriam Cohen with a Salute to the Flag.

Chairwoman Miriam Cohen requested the Board Attorney to read the following **SUNSHINE LAW**:

In accordance with the Open Public Meeting Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice of this meeting has been provided by the following:

1. Posted on the Bulletin Board of the Office of the Township Clerk;
2. Posted on the Bulletin Boards within the Municipal Complex;
3. Printed in the Home News Tribune & Cranbury Press on January 3, 2020; and
4. Posted on the Monroe Township website

**UPON ROLL CALL** by the Board Secretary Alicia Gonzalez, the following members of the Board were present: Vice-Chairman Randy Beverly, Board Member Richard Lans, Board Member Hemant Patel Alternate I Board Member Richard Lans and Alternate II Board Member Hemant Patel with Board Member Kenneth Hilyard arriving at 7:12pm.

**ALSO PRESENT:** Board Attorney Jerome J. Convery, Board Planner Mark Remsa, and Board Engineer Mark Rasimowicz.

**ABSENT:** Board Member Glen Tucker

**Chairwoman Miriam Cohen confirmed that there is a five (5) minute standing rule that applies for the public portion of the meeting.**

(0) Members of the Public were in attendance.

**Re-Appointment of Board Attorney:**

**Jerome J. Convery, Esq.**

**UPON MOTION** made by Board Member Richard Lans and seconded by Board Member Hemant Patel, the **Re-Appointment of Board Attorney Jerome J. Convery, Esq.** was approved.

ROLL CALL:	Chairwoman Miriam Cohen	Aye
	Vice-Chairman Randy Beverly	Aye
	Board Member Glen Tucker	Absent
	Board Member Kenneth Hilyard	Absent
	Board Member Richard Lans	Aye
	Board Member, Hemant Patel	Aye

**Re-Appointment of Board Secretary:**

**Alicia Gonzalez**

**UPON MOTION** made by Board Member Hemant Patel and seconded by Board Member Richard Lans, the **Re-Appointment of Board Secretary Alicia Gonzalez** was approved.

ROLL CALL: Chairwoman Miriam Cohen Aye  
Vice-Chairman Randy Beverly Aye  
Board Member Glen Tucker Absent  
Board Member Kenneth Hilyard Absent  
Board Member Richard Lans Aye  
Board Member, Hemant Patel Aye

**Re-Appointment of Board Vice-Chairman:**

**Randy Beverly**

**UPON MOTION** made by Board Member Richard Lans and seconded by Board Member Hemant Patel, the **Re-Appointment of Board Vice-Chairman Randy Beverly** was approved.

ROLL CALL: Chairwoman Miriam Cohen Aye  
Vice-Chairman Randy Beverly Aye  
Board Member Glen Tucker Absent  
Board Member Kenneth Hilyard Absent  
Board Member Richard Lans Aye  
Board Member, Hemant Patel Aye

**Reorganization: Appointment of Board Planning Consultant:**

**Mark Remsa, PP**

**UPON MOTION** made by Vice-Chairman Randy Beverly and seconded by Board Member Richard Lans, the **Appointment of Board Planning Consultant Mark Remsa, PP** was approved.

ROLL CALL: Chairwoman Miriam Cohen Aye  
Vice-Chairman Randy Beverly Aye  
Board Member Glen Tucker Absent  
Board Member Kenneth Hilyard Absent  
Board Member Richard Lans Aye  
Board Member, Hemant Patel Aye

**Reorganization: Appointment of Consulting Engineer for Affordable Housing Rehabilitation: Center State Engineering, Mark Rasimowicz, PE**

**UPON MOTION** made by Board Member Richard Lans and seconded by Vice-Chairman Randy Beverly, the **Appointment of Consulting Engineer for Affordable Housing Rehabilitation – Center State Engineering, Mark Rasimowicz, PE** was approved.

ROLL CALL: Chairwoman Miriam Cohen Aye  
Vice-Chairman Randy Beverly Aye  
Board Member Glen Tucker Absent  
Board Member Kenneth Hilyard Absent  
Board Member Richard Lans Aye  
Board Member, Hemant Patel Aye

**Reorganization: Appointment of Consulting Engineer for Affordable Housing Services: Center State Engineering, Mark Rasimowicz, PE**

**UPON MOTION** made by Vice-Chairman Randy Beverly and seconded by Board Member Richard Lans, the **Appointment of Consulting Engineer for Affordable Housing Services – Center State Engineering, Mark Rasimowicz, PE** was approved.

ROLL CALL:	Chairwoman Miriam Cohen	Aye
	Vice-Chairman Randy Beverly	Aye
	Board Member Glen Tucker	Absent
	Board Member Kenneth Hilyard	Absent
	Board Member Richard Lans	Aye
	Board Member, Hemant Patel	Aye

**Reorganization: Appointment of Administrative Agent for Affordable Housing: Piazza & Associates**

Board Member Richard Lans inquired if it was competitive Bid and was told by Affordable Housing Coordinator, Tanya Pannucci, that Piazza and Associates was the only Administrative Agent to apply.

**UPON MOTION** made by Vice-Chairman Randy Beverly and seconded by Board Member Hemant Patel, the **Appointment of Administrative Agent for Affordable Housing – Piazza & Associates** was approved.

ROLL CALL:	Chairwoman Miriam Cohen	Aye
	Vice-Chairman Randy Beverly	Aye
	Board Member Glen Tucker	Absent
	Board Member Kenneth Hilyard	Absent
	Board Member Richard Lans	Aye
	Board Member, Hemant Patel	Aye

**Approval of Minutes: MTAHB Meeting – October 1, 2019**

Vice-Chairman Randy Beverly stated MTAHB Meeting Minutes for October 1, 2019 were approved with the correction of the next meeting being January 8, 2020.

**UPON MOTION** made by Vice-Chairman Randy Beverly and seconded by Board Member Hemant Patel, the **MINUTES of the October 1, 2019 Monroe Township Affordable Housing Board Meeting** were approved.

ROLL CALL:	Chairwoman Miriam Cohen	Aye
	Vice-Chairman Randy Beverly	Aye
	Board Member Glen Tucker	Absent
	Board Member Kenneth Hilyard	Absent
	Board Member Richard Lans	Aye
	Board Member, Hemant Patel	Aye

***Board Attorney's Report, Jerome J. Convery, Esq.:***

Board Attorney Jerome J. Convery stated he had no report but would comment on Board Engineer's report.

***Board Planner's Report, Mark Remsa, PP:***

Board Planner Mark Remsa explained that the Veteran's Housing Review Committee had received four RFQ proposals and after all candidates were thoroughly vetted the Review Committee recommends Conifer Realty. The Veteran's Housing will be called Patriots Park that is on a less than 5 acres of land which will have 80 units with 37 units being dedicated only for veterans. The remaining amount of units will be 50% preference to veterans and 50% to any affordable housing families. Board Member Hemant Patel asked if there would be a meeting location for veterans (ex. VFW). Board Planner Mark Remsa stated there will be offices there to guide and help veterans for medical care.

***Board Engineer's Report, Mark Rasimowicz, Centerstate Engineering:***

- **RESOLUTION – AUTHORIZING AWARD OF REHABILITATION CONTRACT FOR MT-344-19**

**UPON MOTION** made by Board Member Kenneth Hilyard and seconded by Board Member Hemant Patel, the Resolution authorizing the Award of Rehabilitation Contract for MT-344-19 to Bogue Custom Builders, LLC was approved.

ROLL CALL:	Chairwoman Miriam Cohen	Aye
	Vice-Chairman Randy Beverly	Aye
	Board Member Glen Tucker	Absent
	Board Member Kenneth Hilyard	Aye
	Board Member Richard Lans	Aye
	Board Member Hemant Patel	Aye

Board Member Kenneth Hilyard expressed concern about Bogue Custom Builders, LLC being awarded both Rehabilitation contracts if they would be able to finish both within the sixty-day timeframe. Board Engineer Mark Rasimowicz stated he spoke with the contractor who had assured him that they can work on both projects within the required time frame.

- **RESOLUTION – AUTHORIZING AWARD OF REHABILITATION CONTRACT FOR PROJECT MT-345-19**

**UPON MOTION** made by Vice-Chairman Randy Beverly and seconded by Board Member Hemant Patel, the Resolution authorizing the Award of Rehabilitation Contract for Project MT-345-19 to Bogue Custom Builders, LLC was approved.

ROLL CALL:	Chairwoman Miriam Cohen	Aye
	Vice-Chairman Randy Beverly	Aye
	Board Member Glen Tucker	Absent

Board Member Kenneth Hilyard	Aye
Board Member Richard Lans	Aye
Board Member Hemant Patel	Aye

▪ **RESOLUTION – AUTHORIZING CHANGE ORDER #1 TO CONTRACT MT-341-19**

**UPON MOTION** made by Board Member Kenneth Hilyard and seconded by Vice-Chairman Randy Beverly, the Resolution authorizing the Change Order #1 to Contract MT-341-19 was approved.

ROLL CALL: Chairwoman Miriam Cohen	Aye
Vice-Chairman Randy Beverly	Aye
Board Member Glen Tucker	Absent
Board Member Kenneth Hilyard	Aye
Board Member Richard Lans	Aye
Board Member Hemant Patel	Aye

**New Business:**

- No New Business

**Old Business:**

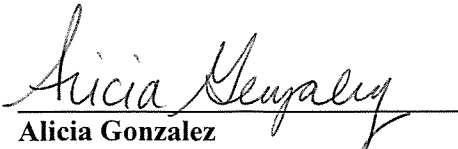
- No Old Business

**Public Comment:**

- No public present

**UPON MOTION** made by Vice-Chairman Randy Beverly and seconded by Board Member Hemant Patel the meeting was adjourned at 7:27 p.m.

ROLL CALL: Chairwoman Miriam Cohen	Aye
Vice-Chairman Randy Beverly	Aye
Board Member Glen Tucker	Absent
Board Member Kenneth Hilyard	Aye
Board Member Richard Lans	Aye
Board Member Hemant Patel	Aye

  
**Alicia Gonzalez**  
**Affordable Housing Board Secretary**

**NEXT MEETING: WEDNESDAY, APRIL 8, 2020**