

**** The public will be able to view this meeting via the following YouTube link:
<https://www.youtube.com/@monroetownship>**

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**COMBINED REORGANIZATION and AGENDA/REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

JANUARY 3, 2024

COUNCIL REORGANIZATION MEETING

1. Meeting Called to Order by the Township Clerk Patricia Reid (6:30 p.m.)

2. Salute to the Flag.

3. **ROLL CALL:**

- Councilwoman Miriam Cohen
- Councilman Charles Dipierro
- Councilman Michael Markel
- Councilwoman Rupa P. Siegel
- Councilman Terence Van Dzura

4. Township Clerk Patricia Reid reads the **SUNSHINE LAW** into the record.

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

- 1. Posted on the Bulletin Boards within the Municipal Building on December 29, 2023 and remains posted at that location for public inspection;
- 2. Printed in the **HOME NEWS TRIBUNE** and the **CRANBURY PRESS** on December 29, 2023;
- 3. Posted on the Monroe Township website; and
- 4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. **NOMINATIONS for the position of COUNCIL PRESIDENT to serve for a term of two (2) years:**

NOMINATION OF: _____ NOMINATION OF: _____

NOMINATION BY: _____ NOMINATION BY: _____

Request for Motion to Close the Nominations.

MOTION: _____ SECOND: _____

**CONSIDERATION of the following RESOLUTION of APPOINTMENT:
(2 year term January 1, 2024 until December 31, 2025)**

R-1-2024-001 RESOLUTION APPOINTING COUNCIL PRESIDENT

MOTION: _____ SECOND: _____

ROLL CALL: Ayes _____ Nays _____

OATH OF OFFICE administered to Council President.

6. Meeting is officially turned over to the Council President.
7. **NOMINATIONS for the position of COUNCIL VICE-PRESIDENT to serve for a term of two (2) years:**

NOMINATION OF: _____ NOMINATION OF: _____
NOMINATION BY: _____ NOMINATION BY: _____

Request for Motion to Close the Nominations.

MOTION: _____ SECOND: _____

CONSIDERATION of the following RESOLUTION of APPOINTMENT:
(2 year term January 1, 2024 until December 31, 2025)

R-1-2024-002 RESOLUTION APPOINTING COUNCIL VICE-PRESIDENT

MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

OATH OF OFFICE administered to Council Vice-President.

8. **Reorganization Meeting Adjournment.** MOTION: _____ SECOND: _____
Time: _____

AGENDA MEETING

1. **AGENDA MEETING CALLED TO ORDER by the Township Clerk:** Time: _____
MOTION: _____ SECOND: _____

2. **PRESENTATIONS:**

Recognizing Chief, Michael J. Biennas III, for his 36 Years of service and dedication to Monroe Township and the Monroe Township Police Department.

Oath of Office administered by the Township Clerk to:

- Chief Griffin M. Banos
- Captain Keith Saloom
- Lieutenant Joseph Silvestri
- Lieutenant George Olynyk
- Sergeant Brian Taylor Jr.

3. **ORDINANCE(S) for INTRODUCTION** at the January 3, 2024 Regular Meeting:

O-1-2024-001 SUPERVISORY PERSONNEL 2024 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.

**O-1-2024-002 BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$2,500,000 EXPECTED TO BE RECEIVED AS A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO SUPPLEMENT THE \$2,000,000 APPROPRIATED BY BOND ORDINANCE #O-6-2023-022, FINALLY ADOPTED AUGUST 7, 2023, TO PROVIDE FOR IMPROVEMENTS TO THE POLICE BUILDING AND THE EXPANSION OF THE PARKING LOT.
(2.5 million Grant from the State)**

4. **RESOLUTIONS** for **CONSIDERATION** under **CONSENT AGENDA** at the January 3, 2024 Regular Meeting: (R-1-2024-003 – R-1-2024-045)

- R-1-2024-003** **RESOLUTION APPROVING THE 2024 CASH MANAGEMENT PLAN.**
- R-1-2024-004** **RESOLUTION AUTHORIZING 2024 TEMPORARY BUDGET APPROPRIATIONS.**
- R-1-2024-005** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR DONNA LINKE AND GRANTING TENURE.**
- R-1-2024-006** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.**
- R-1-2024-007** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH LOMBARDI AS ACTING MUNICIPAL COURT JUDGE.**
- R-1-2024-008** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**
- R-1-2024-009** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF F. KEVIN LYNCH, COUNSELOR AT LAW AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**
- R-1-2024-010** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS DIRECTOR OF THE MONROE TOWNSHIP UTILITY DEPARTMENT.**
- R-1-2024-011** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF KEVIN MCGOWAN AS DIRECTOR FOR THE DEPARTMENT OF PLANNING AND ENVIRONMENTAL PROTECTION.**
- R-1-2024-012** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF ALAN WEINBERG AS DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE AND WHO SHALL SERVE AS BUSINESS ADMINISTRATOR.**
- R-1-2024-013** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF LOU RAINONE, ESQ. WITH THE LAW FIRM RAINONE, COUGHLIN, MINCHELLO, AS DIRECTOR OF THE DEPARTMENT OF LAW AND WHO SHALL SERVE AS TOWNSHIP ATTORNEY.**
- R-1-2024-014** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF WAYNE HORBATT, C.P.W.M. AS DIRECTOR OF PUBLIC WORKS FOR THE TOWNSHIP OF MONROE.**
- R-1-2024-015** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MARK RASIMOWICZ, P.E., C.M.E., C.P.W.M. AS DIRECTOR OF THE DEPARTMENT OF ENGINEERING AND WHO SHALL SERVE AS TOWNSHIP ENGINEER.**
- R-1-2024-016** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF LOUIS BUONOCORE AS DIRECTOR OF CONSTRUCTION FOR THE TOWNSHIP OF MONROE.**
- R-1-2024-017** **RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE AFFORDABLE HOUSING BOARD.** (Randy Beverly, Sr., Andrea Pellezzi and Arnold Riback)
- R-1-2024-018** **RESOLUTION AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES.** (2 refunds totaling \$435.00)

- R-1-2024-019** **RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.** (Louis Buonocore, Christopher Bevins and Kevin McGowan)
- R-1-2024-020** **RESOLUTION AUTHORIZING A CONTRACT WITH DONNELLY ENERGY, INC. FOR THE REPLACEMENT OF A CHILLER AIR COOLED PACKAGE AT THE SENIOR CENTER UNDER THE DIRECT INSTALL PROGRAM SPONSORED BY THE NEW JERSEY BOARD OF PUBLIC UTILITIES.** (total cost \$396,480.00, Township share \$114,890.44)
- R-1-2024-021** **RESOLUTION AUTHORIZING APPROVAL OF ANNUAL COMPENSATION FOR BOARDS OF FIRE COMMISSIONERS FOR THE YEAR 2024.** (FD#1 \$8,200; FD#2 \$8,000; FD#3 \$7,600)
- R-1-2024-022** **RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING RENEWAL OF DOG KENNEL LICENSES FOR THE 2024 LICENSE TERM.** (Puppy Paradise, Sycamore Acres, Raise the Woof)
- R-1-2024-023** **RESOLUTION AUTHORIZING RENEWAL OF AUTO WRECKING/JUNK YARD LICENSES FOR THE 2024 LICENSE TERM.** (Red & Black Auto Wreckers)
- R-1-2024-024** **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR THE MONROE TOWNSHIP PUBLICATION.** (per unit pricing)
- R-1-2024-025** **RESOLUTION AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE AND GRIFFIN M. BANOS WHO SHALL SERVE AS CHIEF OF POLICE.**
- R-1-2024-026** **RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.**
- R-1-2024-027** **RESOLUTION REJECTING THE BID OF NEILSEN OF MORRISTOWN, INC. FOR (2) TWO DODGE CHARGER POLICE AWD VEHICLES AS “NON-RESPONSIVE” AND AUTHORIZING THE PURCHASING MANAGER TO REBID THE VEHICLES.**
- R-1-2024-028** **RESOLUTION SETTING THE SALARY RANGES FOR THE OFFICE OF THE TOWNSHIP CLERK**
- R-1-2024-029** **RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH CENTER STATE ENGINEERING TO SERVE AS OWNERS REPRESENTATIVE/ MUNICIPAL ENGINEER IN CONNECTION WITH THE POLICE DEPARTMENT COMPLEX CONSTRUCTION.** (\$45,000)
- R-1-2024-030** **RESOLUTION REQUESTING AN EXTENSION OF TIME FOR THE AWARD OF A CONSTRUCTION CONTRACT FOR THE SOUTH MIDDLESEX INDUSTRIAL PARK ROADWAY IMPROVEMENTS PROJECT THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT).** (Deadline August 23, 2024)
- R-1-2024-031** **RESOLUTION AUTHORIZING MODIFICATION TO A PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH CME ENGINEERING, INC. FOR THE FINAL DESIGN AND CONSTRUCTION PHASE SERVICES IN CONNECTION WITH THE BFI LANDFILL LEACHATE FORCE MAIN AND PUMP STATION.** (Not to exceed \$160,529.00)
- R-1-2024-032** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE CULTURAL ARTS COMMISSION.** (Ellen Panzer Schwartz, Alessandro Graziano, Nancy R. Mitrocsak and Tanya Mulligan)
- R-1-2024-033** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ROBERT RUSSO OF THE FIRM CME ASSOCIATES AS PLANNING CONSULTANT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.**

- R-1-2024-034** **RESOLUTION APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT AND SETTING THE BID THRESHOLD.**

- R-1-2024-035** **RESOLUTION RE-APPOINTING LOUIS MASTERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
(Member - 4 year term – 1/1/2024 – 12/31/2027)

- R-1-2024-036** **RESOLUTION RE-APPOINTING MANMEET SINGH VIRDI TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
(Alternate 2 Member - 2 year term – 1/1/2024 – 12/31/2025)

- R-1-2024-037** **RESOLUTION RE-APPOINTING THOMAS KOLE TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
(Alternate 3 Member - 2 year term – 1/1/2024 – 12/31/2025)

- R-1-2024-038** **RESOLUTION APPOINTING KELLY CAREY TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
(Member - 4 year term – 1/1/2024 – 12/31/2027)

- R-1-2024-039** **RESOLUTION APPOINTING GERRY GUIDICE TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
(Alternate 4 Member - 2 year term – 1/1/2024 – 12/31/2025)

- R-1-2024-040** **RESOLUTION AUTHORIZING EXPENDITURE FROM THE TREE ESCROW FUND (6 Ash trees, \$3,200)**

- R-1-2024-041** **RESOLUTION RE-APPOINTING TERENCE VAN DZURA AS CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR 2024.**

- R-1-2024-042** **RESOLUTION RE-APPOINTING CHARLES DIPIERRO AS COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2024.**

- R-1-2024-043** **RESOLUTION AUTHORIZING THE AWARD OF BID TO TEKCON CONSTRUCTION, INC. FOR MONROE TOWNSHIP POLICE HEADQUARTERS ADDITION & ALTERATIONS PROJECT.**
(\$5,724,026)

- R-1-2024-044** **RESOLUTION AUTHORIZING A ONE YEAR CONTRACT EXTENSION WITH KANE COMMUNICATIONS FOR EMERGENCY TRAFFIC SIGNAL AND BEACON MAINTENANCE AND REPAIRS.**
(\$12,120)

- R-1-2024-045** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE RE-APPOINTMENT OF MEMBERS TO THE LIBRARY BOARD OF TRUSTEES. (Marilyn Gonyo, Bernadette Yannacci and Robert Isaacs)**

5. **Public Comments.** (Limited to **Agenda items only** - 5 Minutes per Speaker)

OPEN: MOTION: _____ SECOND: _____
CLOSE: MOTION: _____ SECOND: _____

6. **Agenda Meeting Adjournment.** MOTION: _____ SECOND: _____
Time: _____

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

JANUARY 3, 2024

AGENDA

1. **REGULAR MEETING CALLED TO ORDER by the Township Clerk:** Time: _____

MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

2. **ORDINANCE(S) for FIRST READING:**

O-1-2024-001 SUPERVISORY PERSONNEL 2024 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.

MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

**O-1-2024-002 BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$2,500,000 EXPECTED TO BE RECEIVED AS A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO SUPPLEMENT THE \$2,000,000 APPROPRIATED BY BOND ORDINANCE #O-6-2023-022, FINALLY ADOPTED AUGUST 7, 2023, TO PROVIDE FOR IMPROVEMENTS TO THE POLICE BUILDING AND THE EXPANSION OF THE PARKING LOT.
(2.5 million Grant from the State)**

MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

3. **RESOLUTIONS for CONSIDERATION under the CONSENT AGENDA:**
(R-1-2024-003– R-1-2024-045)

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- R-1-2024-041** **RESOLUTION RE-APPOINTING TERENCE VAN DZURA AS CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR 2024.**

COUNCIL MEETING MINUTES

MEETING OF THE MONROE TOWNSHIP COUNCIL – January 3, 2024

The Council of the Township of Monroe met at the Monroe Township Municipal Building, 1 Municipal Plaza, for the Combined Agenda/Regular Meeting.

The Combined Agenda/Regular Meeting was Called to Order at 6:30 p.m. by Council President Miriam Cohen with a Salute to the Flag.

UPON ROLL CALL by the Township Clerk, Patricia Reid, the following members of Council were present: Councilman Charles Dipierro, Councilman Michael Markel, Councilwoman Rupa P. Siegel, Council Vice-President Terence Van Dzura, and Council President Miriam Cohen.

ALSO PRESENT: Mayor Stephen Dalina, Business Administrator Alan M. Weinberg, Assistant Business Administrator Kevin McGowan, Utility Director Joseph Stroin, Township Attorney Louis Rainone, Engineer Mark Rasimowicz and Deputy Clerk Christine Robbins.

There were approximately one hundred (100) members of the Public in attendance.

Township Clerk Patricia Reid read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 30, 2022 and remains posted at that location for public inspection.
2. Printed in the **HOME NEWS TRIBUNE** and noticed to the **CRANBURY PRESS** on December 30, 2022;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes rolling time unless further time is granted by the Council President.

The Township Clerk announced Nominations were in order for the position of **COUNCIL PRESIDENT** to serve for a term of two (2) years.

Councilman Terence Van Dzura nominated Councilwoman Miriam Cohen to serve as Council President for a two (2) year term.

The Township Clerk asked if there were any further Nominations; there were none.

UPON MOTION made by Councilman Van Dzura and seconded by Councilman Markel, the **NOMINATIONS** for the position of **COUNCIL PRESIDENT** were closed; All were in favor, none opposed.

UPON MOTION made by Councilman Van Dzura and seconded by Councilwoman Siegel, the following entitled **RESOLUTION** of **APPOINTMENT** were adopted as herein below set forth:

R-1-2024-001 RESOLUTION APPOINTING COUNCIL PRESIDENT

WHEREAS, the Township Council, pursuant to Article II of the Code of the Township of Monroe, County of Middlesex, State of New Jersey, elects a President of the Council from among its members to serve for a term of two (2) years or until the election and qualification of a successor;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe in the County of Middlesex and State of New Jersey that Miriam Cohen is hereby elected as President of the Council of the Township of Monroe, Middlesex County, New Jersey and shall serve for a term of two (2) years or until the election and qualification of a successor.

ROLL CALL:	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Councilman Terence Van Dzura	Aye

The Township Clerk administered the **OATH OF OFFICE** to Councilwoman Miriam Cohen to serve as Council President for a term of two (2) years.

Council President Cohen thanked Councilman Van Dzura for his kind words and for all of Council for entrusting her in the roll as Council President.

The Township Clerk officially turned the meeting over to Council President Miriam Cohen.

Council President Cohen announced Nominations were in order for the position of **COUNCIL VICE-PRESIDENT** to serve for a term of two (2) years.

Council President Cohen Nominated Councilman Terence Van Dzura to serve as Council Vice-President for a two (2) year term.

Council President Cohen asked if there were any further Nominations, there were none.

UPON MOTION made by Councilman Markel and seconded by Councilwoman Siegel, the **NOMINATION** for the position of **COUNCIL VICE-PRESIDENT** was closed; All were in favor, none opposed.

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Markel, the following entitled **RESOLUTION** of **APPOINTMENT** were adopted as herein below set forth:

R-1-2024-002 RESOLUTION APPOINTING COUNCIL VICE-PRESIDENT

WHEREAS, the Township Council, pursuant to Article II of the Code of the Township of Monroe, County of Middlesex, State of New Jersey, elects a Vice President of the Council from among its members to serve for a term of two (2) years or until the election and qualification of a successor;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe in the County of Middlesex and State of New Jersey that Terence VanDzura is hereby elected as Vice President of the Council of the Township of Monroe, Middlesex County, New Jersey and shall serve for a term of two (2) years or until the election and qualification of a successor.

ROLL CALL:	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Councilman Terence Van Dzura	Aye

The Township Clerk administered the **OATH OF OFFICE** to Councilman Van Dzura to serve as Council Vice-President for a term of two (2) years.

Council Vice-President Van Dzura thanked everyone for their support.

UPON MOTION made by Councilman Markel and seconded by Councilwoman Siegel, the Reorganization Meeting was Adjourned at 6:39pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the Agenda Meeting was Called to Order at 6:39pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Mayor Dalina recognized Chief, Michael J. Biennas III, for his 36 Years of service and dedication to Monroe Township and the Monroe Township Police Department. He stated that we come together as a community for Chief Biennas' dedication of service to the Township and thanked him for his unwavering support and tireless hard work and stated that he is honored to have worked with him during his time both on Council and as Mayor.

Mayor Dalina read aloud and presented a plaque to now retired Chief Biennas' commemorating his 36 years of service. Chief Biennas thanked his department, Council and Mayor Dalina for their support, hard work and dedication is a testament to their professionalism and for that he is appreciative.

Mayor Dalina introduced Chief Griffin Banos, stating that he was hired with the Township back in 2004, working his way through the ranks of the department where now due to his hard work and dedication has promoted him to Chief. Township Clerk Patricia Reid called upon Chief Banos' wife and children who held the bible while she administered the Oath of Office to him. Chief Banos thanked retired Chief Biennas, as well as his department noting that he plans to continue to move the department forward with the utmost professionalism.

Chief Banos called upon Captain Keith Saloom, Lieutenant Joseph Silvestri, Lieutenant George Olynyk and Sergeant Brian Taylor Jr. who were joined by their families to be sworn in by Township Clerk Patricia Reid who administered the oath of office to each.

A brief recess was taken for pictures with the meeting resuming at 7:02pm.

Council President Cohen read the following entitled **ORDINANCES** for **INTRODUCTION** at the **WEDNESDAY, JANUARY 3, 2024** Regular Council Meeting:

- O-1-2024-001** **SUPERVISORY PERSONNEL 2024 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.**

- O-1-2024-002** **BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$2,500,000 EXPECTED TO BE RECEIVED AS A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO SUPPLEMENT THE \$2,000,000 APPROPRIATED BY BOND ORDINANCE #O-6-2023-022, FINALLY ADOPTED AUGUST 7, 2023, TO PROVIDE FOR IMPROVEMENTS TO THE POLICE BUILDING AND THE EXPANSION OF THE PARKING LOT.**
(2.5 million Grant from the State)

Council President Cohen read the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **WEDNESDAY, JANUARY 3, 2024** Regular Council Meeting: (R-1-2024-003 – R-1-2024-045)

- R-1-2024-003** **RESOLUTION APPROVING THE 2024 CASH MANAGEMENT PLAN.**

- R-1-2024-004** **RESOLUTION AUTHORIZING 2024 TEMPORARY BUDGET APPROPRIATIONS.**

- R-1-2024-005** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR DONNA LINKE AND GRANTING TENURE.**

- R-1-2024-006** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.**

- R-1-2024-007** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH LOMBARDI AS ACTING MUNICIPAL COURT JUDGE.**

- R-1-2024-008** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**

- R-1-2024-009** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF F. KEVIN LYNCH, COUNSELOR AT LAW AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**

- R-1-2024-010** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS DIRECTOR OF THE MONROE TOWNSHIP UTILITY DEPARTMENT.**

- R-1-2024-011** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF KEVIN MCGOWAN AS DIRECTOR FOR THE DEPARTMENT OF PLANNING AND ENVIRONMENTAL PROTECTION.
- R-1-2024-012** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF ALAN WEINBERG AS DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE AND WHO SHALL SERVE AS BUSINESS ADMINISTRATOR.
- R-1-2024-013** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF LOU RAINONE, ESQ. WITH THE LAW FIRM RAINONE, COUGHLIN, MINCHELLO, AS DIRECTOR OF THE DEPARTMENT OF LAW AND WHO SHALL SERVE AS TOWNSHIP ATTORNEY.
- R-1-2024-014** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF WAYNE HORBATT, C.P.W.M. AS DIRECTOR OF PUBLIC WORKS FOR THE TOWNSHIP OF MONROE.
- R-1-2024-015** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MARK RASIMOWICZ, P.E., C.M.E., C.P.W.M. AS DIRECTOR OF THE DEPARTMENT OF ENGINEERING AND WHO SHALL SERVE AS TOWNSHIP ENGINEER.
- R-1-2024-016** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF LOUIS BUONOCORE AS DIRECTOR OF CONSTRUCTION FOR THE TOWNSHIP OF MONROE.
- R-1-2024-017** RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE AFFORDABLE HOUSING BOARD. (Randy Beverly, Sr., Andrea Pellezzi and Arnold Riback)
- R-1-2024-018** RESOLUTION AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES. (2 refunds totaling \$435.00)
- R-1-2024-019** RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD. (Louis Buonocore, Christopher Bevins and Kevin McGowan)
- R-1-2024-020** RESOLUTION AUTHORIZING A CONTRACT WITH DONNELLY ENERGY, INC. FOR THE REPLACEMENT OF A CHILLER AIR COOLED PACKAGE AT THE SENIOR CENTER UNDER THE DIRECT INSTALL PROGRAM SPONSORED BY THE NEW JERSEY BOARD OF PUBLIC UTILITIES. (total cost \$396,480.00, Township share \$114,890.44)
- R-1-2024-021** RESOLUTION AUTHORIZING APPROVAL OF ANNUAL COMPENSATION FOR BOARDS OF FIRE COMMISSIONERS FOR THE YEAR 2024. (FD#1 \$8,200; FD#2 \$8,000; FD#3 \$7,600)
- R-1-2024-022** RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING RENEWAL OF DOG KENNEL LICENSES FOR THE 2024 LICENSE TERM. (Puppy Paradise, Sycamore Acres, Raise the Woof)
- R-1-2024-023** RESOLUTION AUTHORIZING RENEWAL OF AUTO WRECKING/JUNK YARD LICENSES FOR THE 2024 LICENSE TERM. (Red & Black Auto Wreckers)
- R-1-2024-024** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR THE MONROE TOWNSHIP PUBLICATION. (per unit pricing)
- R-1-2024-025** RESOLUTION AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE AND GRIFFIN M. BANOS WHO SHALL SERVE AS CHIEF OF POLICE.
- R-1-2024-026** RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.

- R-1-2024-027** **RESOLUTION REJECTING THE BID OF NEILSEN OF MORRISTOWN, INC. FOR (2) TWO DODGE CHARGER POLICE AWD VEHICLES AS “NON-RESPONSIVE” AND AUTHORIZING THE PURCHASING MANAGER TO REBID THE VEHICLES.**
- R-1-2024-028** **RESOLUTION SETTING THE SALARY RANGES FOR THE OFFICE OF THE TOWNSHIP CLERK**
- R-1-2024-029** **RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH CENTER STATE ENGINEERING TO SERVE AS OWNERS REPRESENTATIVE/ MUNICIPAL ENGINEER IN CONNECTION WITH THE POLICE DEPARTMENT COMPLEX CONSTRUCTION. (\$45,000)**
- R-1-2024-030** **RESOLUTION REQUESTING AN EXTENSION OF TIME FOR THE AWARD OF A CONSTRUCTION CONTRACT FOR THE SOUTH MIDDLESEX INDUSTRIAL PARK ROADWAY IMPROVEMENTS PROJECT THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT). (Deadline August 23, 2024)**
- R-1-2024-031** **RESOLUTION AUTHORIZING MODIFICATION TO A PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH CME ENGINEERING, INC. FOR THE FINAL DESIGN AND CONSTRUCTION PHASE SERVICES IN CONNECTION WITH THE BFI LANDFILL LEACHATE FORCE MAIN AND PUMP STATION. (Not to exceed \$160,529.00)**
- R-1-2024-032** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE CULTURAL ARTS COMMISSION. (Ellen Panzer Schwartz, Alessandro Graziano, Nancy R. Mitrocsak and Tanya Mulligan)**
- R-1-2024-033** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ROBERT RUSSO OF THE FIRM CME ASSOCIATES AS PLANNING CONSULTANT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.**
- R-1-2024-034** **RESOLUTION APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT AND SETTING THE BID THRESHOLD.**
- R-1-2024-035** **RESOLUTION RE-APPOINTING LOUIS MASTERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT. (Member - 4 year term – 1/1/2024 – 12/31/2027)**
- R-1-2024-036** **RESOLUTION RE-APPOINTING MANMEET SINGH VIRDI TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT. (Alternate 2 Member - 2 year term – 1/1/2024 – 12/31/2025)**
- R-1-2024-037** **RESOLUTION RE-APPOINTING THOMAS KOLE TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT. (Alternate 3 Member - 2 year term – 1/1/2024 – 12/31/2025)**
- R-1-2024-038** **RESOLUTION APPOINTING KELLY CAREY TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT. (Member - 4 year term – 1/1/2024 – 12/31/2027)**
- R-1-2024-039** **RESOLUTION APPOINTING GERRY GUIDICE TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT. (Alternate 4 Member - 2 year term – 1/1/2024 – 12/31/2025)**
- R-1-2024-040** **RESOLUTION AUTHORIZING EXPENDITURE FROM THE TREE ESCROW FUND (6 Ash trees, \$3,200)**
- R-1-2024-041** **RESOLUTION RE-APPOINTING TERENCE VAN DZURA AS CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR 2024.**
- R-1-2024-042** **RESOLUTION RE-APPOINTING CHARLES DIPIERRO AS COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2024.**

- R-1-2024-043** **RESOLUTION AUTHORIZING THE AWARD OF BID TO TEKCON CONSTRUCTION, INC. FOR MONROE TOWNSHIP POLICE HEADQUARTERS ADDITION & ALTERATIONS PROJECT.**
(\$5,724,026)
- R-1-2024-044** **RESOLUTION AUTHORIZING A ONE YEAR CONTRACT EXTENSION WITH KANE COMMUNICATIONS FOR EMERGENCY TRAFFIC SIGNAL AND BEACON MAINTENANCE AND REPAIRS.**
(\$12,120)
- R-1-2024-045** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE RE-APPOINTMENT OF MEMBERS TO THE LIBRARY BOARD OF TRUSTEES.** (Marilyn Gonyo, Bernadette Yannacci and Robert Isaacs)

Councilman Dipierro requested Resolutions R-1-2024-021, R-1-2024-029, R-1-2024-031, R-1-2024-033 and R-1-2024-040 to be considered separately.

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, the **PUBLIC COMMENTS** portion of the Meeting was opened. All were in favor, none opposed.

Public Comments:

George Gunkelman, 5 Kelly Ct. – Mr. Gunkelman asked for clarification on R-1-2024-044; Attorney Rainone explained that until we adopt the 2024 budget we are on a temporary budget that gives us 3 months of last year’s budget for expenditure. Administrator Weinberg added that this also allows us to make the required statutory debt payments.

Mr. Gunkelman asked for clarification on R-1-2024-031 stating that he thought we were done with the BFI pump station so he is looking for an understanding as to what the final design means; Director Stroin explained that this is the most important public health and safety project that this Township has undertaken in quite some time. He went on to explain that CME did the work without being paid to ensure that the work was being done but as you know there was a long-extended period time where the easement for the pump station was not granted due to a longstanding negotiation process even though the design for the pump station had been completed. Based on a previously approved site plan, they did a ground penetrating study that highlighted different locations of the clay cut off wall and as a result they asked for a few changes to the design so that it would not disturb the clay. He went on to explain that the most important goal with this project is to make sure it was done prior to school letting out so the residents of Inwood Estates would not have to endure the smell and trucks going in and out of their development. Another reason for the delay was due to supply chain issues so collectively CME and MTUD came up with a back up design to prevent further delay and it would allow for the operation to be implemented and completed before school let out. He added that there has been ongoing litigation due to BFI being critical in supplying necessary information as well. Mr. Gunkelman asked if there is a scheduled time for it to be completed to which Director Stroin stated that hopefully within a month or so.

Hans Wilden, 24 Federal Rd. – Mr. Wilden questioned the cost of \$45,000 regarding R-1-2024-049 to Center State Engineering to oversee the construction of the police department addition; Administrator Weinberg responded that this is a very large construction project for the Township, and we do not have the technical expertise to oversee it so to make sure we stay on task the Engineer will oversee as the owner’s representative to keep us on schedule. He added that we do not have an in-house engineer.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the Agenda Meeting was Adjourned at 7:37pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilman Markel, the Regular Meeting was Called to Order at 7:38pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilman Dipierro and seconded by Council Vice-President Van Dzura, an Ordinance of which the following is the title was Introduced on First Reading for Final Passage:

O-1-2024-001 SUPERVISORY PERSONNEL 2024 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, an Ordinance of which the following is the title was Introduced on First Reading for Final Passage:

**O-1-2024-002 BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$2,500,000 EXPECTED TO BE RECEIVED AS A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO SUPPLEMENT THE \$2,000,000 APPROPRIATED BY BOND ORDINANCE #O-6-2023-022, FINALLY ADOPTED AUGUST 7, 2023, TO PROVIDE FOR IMPROVEMENTS TO THE POLICE BUILDING AND THE EXPANSION OF THE PARKING LOT.
(2.5 million Grant from the State)**

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolutions were moved for Adoption under the **CONSENT AGENDA:** (R-1-2024-003 – R-1-2024-045, with the exception of Resolutions R-1-2024-021, R-1-2024-029, R-1-2024-031, R-1-2024-033 and R-1-2024-040)

R-1-2024-003 RESOLUTION APPROVING THE 2024 CASH MANAGEMENT PLAN.

WHEREAS, P.L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S.A. 40A:5-2 has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies;

NOW, THEREFORE, BE IT RESOLVED that the 2024 Cash Management Plan, copy attached hereto and made a part hereof, be and is hereby adopted.

R-1-2024-004 RESOLUTION AUTHORIZING 2024 TEMPORARY BUDGET APPROPRIATIONS.

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2024 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, total appropriations in the 2023 budget, exclusive of appropriations made for interest, debt redemption charges, and Capital Improvement Fund is the sum of \$79,054,787.48; and

WHEREAS, 26.25% of the total appropriations in the 2023 budget, exclusive of appropriations made for interest, debt redemption charges and Capital Improvement Fund is the sum of \$20,751,881.71;

NOW, THEREFORE, BE IT RESOLVED the following appropriations shall be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for processing:

**TEMPORARY
 APPROPRIATION**

ACCOUNT NAME	AMOUNT
GENERAL GOVERNMENT:	
Mayor	
Salaries & Wages	\$5,000.00
Other Expenses	\$3,000.00
Council	
Salaries & Wages	\$9,000.00
Other Expenses	\$4,800.00
Township Clerk	
Salaries & Wages	\$115,000.00
Other Expenses	\$20,000.00
Elections	
Salaries & Wages	\$6,000.00
Other Expenses	\$6,000.00
ADMINISTRATION AND FINANCE:	
Administration	
Salaries & Wages	\$105,000.00
Other Expenses	\$20,000.00
Human Resources	
Salaries & Wages	\$79,000.00
Other Expenses	\$45,000.00
Transportation	
Salaries & Wages	\$170,000.00
Other Expenses	\$25,000.00
Citizens Review Board	
Salaries & Wages	\$500.00
Insurance	
General Liability	\$230,000.00
Recreation Insurance	\$16,100.00
Workers Compensation	\$200,000.00
Group Health	\$3,000,000.00
Group Health-Broker	\$40,000.00
Health Waiver	\$20,000.00
Public Information and Public Advocate	
Salaries & Wages	\$30,000.00
Other Expenses	\$37,000.00
Recreation	
Salaries & Wages	\$240,000.00
Other Expenses	\$55,000.00
Human Relations	
Salaries & Wages	\$750.00
Other Expenses	\$500.00
Economic Development Commission	
Salaries & Wages	\$750.00
Other Expenses	\$500.00

Parks	
Salaries & Wages	\$100,000.00
Other Expenses	\$15,000.00
Finance	
Salaries & Wages	\$135,000.00
Annual Audit	\$41,500.00
Data Processing	\$88,000.00
Other Expenses	\$6,000.00
Tax Collector	
Salaries & Wages	\$86,000.00
Tax Sale Cost	\$500.00
Other Expenses	\$7,000.00
Tax Assessor	
Salaries & Wages	\$100,000.00
Other Expenses	\$45,000.00
Ambulance Service	
Salaries & Wages	\$770,000.00
Other Expenses	\$15,000.00
Police Department	
Salaries & Wages	\$2,800,000.00
Other Expenses	\$330,000.00
Police Department-911	
Salaries & Wages	\$250,000.00
Other Expenses	\$5,000.00
Emergency Mgt.	
Salaries & Wages	\$11,000.00
Other Expenses	\$7,000.00
DEPARTMENT OF ENGINEERING:	
Township Engineer	
Other Expenses	\$150,000.00
DEPARTMENT OF PUBLIC WORKS:	
Streets and Roads	
Salaries & Wages	\$650,000.00
Other Expenses	\$120,000.00
Vehicle Maintenance	
Salaries & Wages	\$85,000.00
Other Expenses	\$120,000.00
Solid Waste and Recycling	
Other Expenses	\$12,000.00
Landfill	
Other Expenses	\$55,000.00
Building and Grounds	
Salaries & Wages	\$240,000.00
Other Expenses	\$250,000.00
Community Services Act	
Other Expenses	\$140,000.00
DEPARTMENT OF LAW:	
Department of Law:	
Other Expenses	\$250,000.00
Municipal Prosecutor	
Salaries & Wages	\$17,000.00
Other Expenses	\$100.00

DEPARTMENT OF HEALTH AND WELFARE:

Division of Health Contr.
Other Expenses **\$55,000.00**

Animal Control
Salaries & Wages **\$55,000.00**
Other Expenses **\$40,000.00**

OTHER TOWNSHIP AGENCIES:

Zoning Board
Salaries & Wages **\$40,000.00**
Other Expenses **\$20,000.00**

Planning Board
Salaries & Wages **\$2,800.00**
Other Expenses **\$40,000.00**

Division of Planning
Salaries & Wages **\$90,000.00**
Other Expenses **\$9,000.00**

Open Space and Farmland Preservation Commission

Salaries & Wages **\$750.00**
Other Expenses **\$200.00**

Shade Tree Commission
Salaries & Wages **\$6,000.00**
Other Expenses **\$40,000.00**

Environmental Commission
Salaries & Wages **\$1,100.00**
Other Expenses **\$1,400.00**

Cultural Arts Commission
Salaries & Wages **\$6,800.00**
Other Expenses **\$15,000.00**

Historic Pres. Commission
Salaries & Wages **\$2,000.00**
Other Expenses **\$3,000.00**

Health Advisory Board
Salaries & Wages **\$750.00**
Other Expenses **\$100.00**

Senior Services
Salaries & Wages **\$165,000.00**
Other Expenses **\$35,000.00**

Recreation Advisory Board
Salaries & Wages **\$1,000.00**
Other Expenses **\$1,200.00**

Construction Official
Salaries & Wages **\$375,000.00**
Other Expenses **\$11,000.00**

OTHER TOWNSHIP AGENCIES:

Extended Sick Leave Fund
Salaries & Wages **\$500.00**

Celeb. Pub. Event **\$10,000.00**

Utilities **\$575,000.00**

Central Mailing Equipment **\$22,000.00**

Unemployment Compensation **\$10,000.00**

Defined Contribution Retirement Plan **\$10,000.00**

Social Security System	\$460,000.00
Storm water Management	
Salaries & Wages	\$65,000.00
Other Expenses	\$50,000.00
Municipal Court	
Salaries & Wages	\$110,000.00
Other Expenses	\$4,000.00
Recycling Tax	\$2,500.00
Public Defender	
Salaries & Wages	\$8,000.00
Shared Services - Recycling	\$160,000.00
911	
Salaries & Wages	\$50,000.00
Other Expenses	\$12,000.00
Shared Services - Fire Dist. & Bd.	
Other Expenses	\$40,000.00
FD#3/EMS	\$32,500.00
Library	\$1,044,000.00
Ambulance Service	
Salaries & Wages	\$430,000.00
Other Expenses	\$200,000.00
Subtotal	\$15,697,600.00
Capital Improvement Fund	\$100,000.00
Bond Principal	\$3,600,000.00
Bond Interest	\$840,000.00
Green Trust Loans	\$16,179.00
Middlesex County Improvement Authority-Interest	
\$10,309.00	
Subtotal	\$4,566,488.00
Water-Sewer Operations	
Salaries & Wages	\$1,400,000.00
Other Expenses	\$3,546,000.00
Social Security	\$80,000.00
Bond Principal	\$2,050,000.00
Bond Interest	\$1,037,600.00
NJEIT Loan	\$34,000.00
Capital Outlay	\$100,000.00
Subtotal	\$8,247,600.00
TOTAL BUDGET	\$28,511,688.00

SO RESOLVED, as aforesaid.

**R-1-2024-005 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
REAPPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR
DONNA LINKE AND GRANTING TENURE.**

WHEREAS, pursuant to Resolution No. R-1-2022-028, adopted by the Monroe Township Council at its meeting held on January 5, 2022, Donna Linke, was duly appointed and confirmed to the position of Municipal Court Administrator for a two (2) year term in accordance with N.J.S.A. 2B:12-10 et seq.; and

WHEREAS, Donna Linke is and has been a Municipal Court Administrator for the Township of Monroe since May 1, 2008; and

WHEREAS, the Township Council is desirous of reappointing Donna Linke, as Municipal Court Administrator for the Township of Monroe; and

WHEREAS, this reappointment has occurred within sixty (60) days of the expiration of the two year term identified above;

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Council as follows:

1. Donna Linke is hereby reappointed to the position of Municipal Court Administrator in the Township of Monroe commencing January 1, 2024.
2. Donna Linke is and has upon this reappointment attained tenure pursuant to N.J.S.A. 2A:8-13.3 et seq.

SO RESOLVED, as aforesaid.

**R-1-2024-006 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY
MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP
OF MONROE.**

WHEREAS, , the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated November 28, 2023, has reappointed **CHRISTINE CAMPBELL** to serve as **DEPUTY MUNICIPAL COURT ADMINISTRATOR** for the Township of Monroe for a term of two (2) years, commencing January 1, 2024 and expiring December 31, 2025; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent to the reappointment of **CHRISTINE CAMPBELL** as **DEPUTY MUNICIPAL COURT ADMINISTRATOR** for a two (2) year term commencing January 1, 2024 and expiring December 31, 2025, *nunc pro tunc*.

SO RESOLVED, as aforesaid.

**R-1-2024-007 RESOLUTION GRANTING ADVICE AND CONSENT
TO THE APPOINTMENT OF JOSEPH LOMBARDI AS ACTING
MUNICIPAL COURT JUDGE.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated November 28, 2023, has appointed **JOSEPH A. LOMBARDI** to the position of **Acting Municipal Court Judge** for a one (1) year term expiring on December 31, 2024; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council of such appointment;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent to the appointment of **JOSEPH A. LOMBARDI** for a term commencing January 1, 2024 and expiring on December 31, 2024, *nunc pro tunc*;

SO RESOLVED, as aforesaid.

**R-1-2024-008 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS
MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated November 28, 2023, has appointed **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2024 and expiring on December 31, 2024; and

WHEREAS, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the reappointment of **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2024 and expiring on December 31, 2024, *nunc pro tunc*.

SO RESOLVED as aforesaid.

**R-1-2024-009 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF F. KEVIN LYNCH, COUNSELOR AT LAW AS
MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF
MONROE.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated November 28, 2023, has appointed **F. KEVIN LYNCH, COUNSELOR AT LAW** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2024 and expiring December 31, 2024; and

WHEREAS, the Code of the Township of Monroe requires the Advice and Consent of the Township Council for such an appointment;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the reappointment of **F. KEVIN LYNCH, COUNSELOR AT LAW** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2024 and expiring December 31, 2024, *nunc pro tunc*.

SO RESOLVED, as aforesaid.

**R-1-2024-010 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF JOSEPH STROIN AS DIRECTOR OF THE
MONROE TOWNSHIP UTILITY DEPARMENT.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article IX of the Code of the Township of Monroe has appointed Joseph Stroin as *Director of the Monroe Township Utility Department* (M.T.U.D.); and

WHEREAS, the appointment of *Director of the Monroe Township Utility Department* shall be effective January 1, 2024 and shall run coterminous with the term of Stephen Dalina, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of Joseph Stroin as *Director of the Monroe Township Utility Department*.

SO RESOLVED, as aforesaid.

**R-1-2024-011 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF KEVIN MCGOWAN AS DIRECTOR FOR THE
DEPARTMENT OF PLANNING AND ENVIRONMENTAL
PROTECTION.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article VIII of the Code of the Township of Monroe has appointed Kevin McGowan as *Director of the Department of Planning and Environmental Protection*; and

WHEREAS, the appointment of *Director of the Department of Planning and Environmental Protection* shall be effective January 1, 2024 and shall run coterminous with the term of Stephen Dalina, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent and confirms the appointment of **Kevin McGowan** to serve as **Director for the Department of Planning and Environmental Protection**.

SO RESOLVED, as aforesaid.

**R-1-2024-012 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF ALAN WEINBERG AS DIRECTOR OF THE
DEPARTMENT OF ADMINISTRATION AND FINANCE AND WHO
SHALL SERVE AS BUSINESS ADMINISTRATOR.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article VI of the Code of the Township of Monroe, has appointed Alan Weinberg as **Director of the Department of Administration and Finance** and shall thereby serve as Township **Business Administrator**; and

WHEREAS, the appointment as Director of the **Department of Administration and Finance** shall be effective January 1, 2024 and shall run coterminous with the term of Stephen Dalina, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the Administrative Code of the Township of Monroe requires the advice and consent of the Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of Alan Weinberg as **Director of the Department of Administration and Finance** and to thereby serve as the **Business Administrator** for the Township of Monroe.

SO RESOLVED, as aforesaid.

**R-1-2024-013 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF LOU RAINONE, ESQ. WITH THE LAW FIRM
RAINONE, COUGHLIN, MINCHELLO, AS DIRECTOR OF THE
DEPARTMENT OF LAW AND WHO SHALL SERVE AS
TOWNSHIP ATTORNEY.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40A:9-139 and Chapter 3, Articles V and XI of the Code of the Township of Monroe, has appointed Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello, as **Director of the Department of Law** and shall thereby serve as **Township Attorney**; and

WHEREAS, the appointment as **Director of the Department of Law** shall be effective January 1, 2024 and shall run coterminous with the term of Stephen Dalina, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of Louis Rainone, Esq. as **Director of Law** and to thereby serve as the **Township Attorney**;

SO RESOLVED, as aforesaid.

**R-1-2024-014 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF WAYNE HORBATT, C.P.W.M. AS DIRECTOR
OF PUBLIC WORKS FOR THE TOWNSHIP OF MONROE.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article VIIA of the Code of the Township of Monroe has appointed *Wayne Horbatt, C.P.W.M.*, as **Director of Public Works**; and

WHEREAS, the appointment as **Director of Public Works** shall be effective January 1, 2024 and shall run coterminous with the term of Stephen Dalina, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS the Administrative Code of the Township of Monroe requires the advice and consent of the Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey, that it has rendered its advice and hereby consents to the appointment of *Wayne Horbatt, C.P.W.M.*, as Director of the **Department of Public Works**; and

BE IT FURTHER RESOLVED by copy of a letter dated December 12, 2023, the term of appointment shall commence January 1, 2024 and expire on February 29, 2024.

SO RESOLVED, as aforesaid.

**R-1-2024-015 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF MARK RASIMOWICZ, P.E., C.M.E., C.P.W.M.
AS DIRECTOR OF THE DEPARTMENT OF ENGINEERING AND
WHO SHALL SERVE AS TOWNSHIP ENGINEER.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Articles V and XII of the Code of the Township of Monroe, has appointed *Mark Rasimowicz, P.E., C.M.E., C.P.W.M.*, as **Director of the Department of Engineering** and shall thereby serve as **Township Engineer**; and

WHEREAS, the appointment as **Director of the Department of Engineering** shall be effective January 1, 2024 and shall run coterminous with the term of Stephen Dalina, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of *Mark Rasimowicz, P.E., C.M.E., C.P.W.M.*, as **Director of the Department of Engineering** and to thereby serve as **Township Engineer**.

SO RESOLVED, as aforesaid.

**R-1-2024-016 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF LOUIS BUONOCORE AS DIRECTOR OF
CONSTRUCTION FOR THE TOWNSHIP OF MONROE.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, New Jersey, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article XX of the Code of the Township of Monroe has appointed **Louis Buonocore** as **Director of the Department of Construction**; and

WHEREAS, the appointment as **Director of the Department of Construction** shall be effective January 1, 2024 and shall run coterminous with the term of Stephen Dalina, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the Administrative Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of **Louis Buonocore** as **Director of the Department of Construction**;

SO RESOLVED, as aforesaid.

R-1-2024-017 RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE AFFORDABLE HOUSING BOARD. (Randy Beverly, Sr., Andrea Pellezzi and Arnold Riback)

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 12, 2023, has made the following appointments to serve on the **AFFORDABLE HOUSING BOARD**, commencing January 1, 2024 and expiring December 31, 2025, *nunc pro tunc*:

Randy R. Beverly Sr. – Member – 2 yr. term

Andrea Pellezzi – Alternate I – 2 yr. term

Arnold Riback – Alternate II – 2 yr. term

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent and confirms the appointment of **Randy R. Beverly Sr., Andrea Pellezzi and Arnold Riback** to serve on the **Affordable Housing Board** for a two (2) year term, commencing immediately and expiring on December 31, 2025.

SO RESOLVED, as aforesaid.

R-1-2024-018 RESOLUTION AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES. (2 refunds totaling \$435.00)

WHEREAS, the Construction Official, by copy of letter dated December 11, 2023 and December 19, 2023, copy of which are attached hereto as Exhibit “A”, has recommended the Council approve the following construction permit refunds:

Refund to:	Reason	Amount
Tesla Energy Operations, Inc. Permit #20231819 1001 Lower Landing Road Suite 601 Blackwood, NJ 08012	Requests refund due to permit cancelled. Homeowner at 388 Morning Glory Drive has cancelled solar panel installation.	\$410.00
Martha Malovany 161B Kalmia Plaza Monroe Twp., NJ 08831	Permit #20233473 Refund due to an overpayment on a permit for a chimney liner	\$ 25.00

WHEREAS, Council has reviewed the recommendation of the Construction Official and finds the request for the above refund to be reasonable;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the requests are hereby authorized and that refunds be made to **Tesla Energy Operations, Inc. in the amount of \$410.00 and Martha Malovany in the amount of \$25.00.**

SO RESOLVED, as aforesaid.

R-1-2024-019 RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD. (Louis Buonocore, Christopher Bevins and Kevin McGowan)

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 19, 2023 has appointed **LOUIS BUONOCORE, CHRISTOPHER BEVINS and KEVIN McGOWAN** to serve on the **PUBLIC OFFICERS BOARD** for a one (1) year term commencing January 1, 2024 and expiring December 31, 2024; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent and confirms the appointment of **LOUIS BUONOCORE, CHRISTOPHER BEVINS and KEVIN McGOWAN** to serve on the **PUBLIC OFFICERS BOARD** for a one (1) year term commencing January 1, 2024 and expiring December 31, 2024.

SO RESOLVED, as aforesaid.

R-1-2024-020 **RESOLUTION AUTHORIZING A CONTRACT WITH DONNELLY ENERGY, INC. FOR THE REPLACEMENT OF A CHILLER AIR COOLED PACKAGE AT THE SENIOR CENTER UNDER THE DIRECT INSTALL PROGRAM SPONSORED BY THE NEW JERSEY BOARD OF PUBLIC UTILITIES.** (total cost \$396,480.00, Township share \$114,890.44)

WHEREAS, the Board of Public Utilities has established the Direct Install Program (hereinafter called “the Program”) which provides energy efficiency grants which target small facilities with a peak demand of less than 250kw and provides up to 80% for the cost of eligible energy efficient upgrades; and

WHEREAS, the Program operates through participating contractors designated by the BPU who perform program services including the initial energy assessment to identify equipment to be replaced, arranging for program approval of the chosen improvements, and performing the actual equipment replacement pursuant to established and set pricing for all participating contractors; and

WHEREAS, Public Service Electric & Gas (PSE&G), has certified by letter dated May 11, 2022, a copy of which is attached hereto, that Donnelly Energy has been selected as the result of a competitive bid process, and is authorized to provide on site energy installation projects in Middlesex County; and

WHEREAS, the PSE&G approved contractor, Donnelly Energy, submitted a proposal for the replacement of a Chiller Air Cooled package at the Senior Center at a total cost of \$396,480.00; and

WHEREAS, the Township’s cost share for this project is \$114,890.44, to be paid at the rate of \$1,914.85 a month for a period of sixty (60) months with no interest.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Monroe that the Mayor and Township Clerk are authorized to execute a contract with Donnelly Energy, 557 Route 23 South, Wayne, N.J. 07470, for the replacement of a Chiller Air Cooled package at the Senior Center located at 12 Halsey Reed Road.

SO RESOLVED, as aforesaid.

R-1-2024-022 **RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING RENEWAL OF DOG KENNEL LICENSES FOR THE 2024 LICENSE TERM.** (Puppy Paradise, Sycamore Acres, Raise the Woof)

WHEREAS, pursuant to N.J.S.A. 4:19-15.8 the Township of Monroe is authorized to issue certain Dog Kennel Licenses on an annual basis; and

WHEREAS, the present Licensees have applied to the Office of the Township Clerk for renewal of these licenses; and

WHEREAS, license issuance is contingent upon the review of all applications by the Department of Health and the Zoning Officer and compliance with N.J.S.A. 4:19-15.8;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Monroe County of Middlesex, that the following Dog Kennel Licenses are hereby renewed for the 2024 License term:

Michelle Williams
t/a Sycamore Acres
454 Spotswood-Englishtown Road
Monroe Twp., NJ 08831

Michele Martin
t/a Puppy Paradise
150 Applegarth Road
Monroe Twp., NJ 08831

Melissa Rosa
t/a Raise the Woof
671 Spotswood-Englishtown Road
Monroe Twp., NJ 08831

SO RESOLVED, as aforesaid.

**R-1-2024-023 RESOLUTION AUTHORIZING RENEWAL OF AUTO
WRECKING/JUNK YARD LICENSES FOR THE 2024 LICENSE
TERM. (Red & Black Auto Wreckers)**

WHEREAS, pursuant to Chapter 58 of the Monroe Township Code, auto wrecking and junk yard activities are required to be licensed through the Office of the Township Clerk; and

WHEREAS, the following auto wrecking and junk yard licensees have filed for renewal of their licenses for the 2024 license term; and

WHEREAS, the aforesaid licensees have filed the appropriate application materials and paid the appropriate license fees to the Office of the Township Clerk; and

WHEREAS, a site visit was conducted by the Zoning Officer and no violations have been found.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Monroe, County of Middlesex, that it hereby renews the auto wrecking/junk yard licenses for the 2024 license term with no change in type and/or extent of operation for the following licensees:

RED & BLACK AUTO WRECKERS
P.O. Box 71
60 Lincoln Avenue
Monroe Township, NJ 08831

Block 89, Lot 2.2 & 2.3
Block 90, Lots 1-3
Block 91, Lots 1-2 & 5-6
Block 93, Lot 1.1
Block 94, Lot 1
Block 95, Lot 6
Block 103, Lot 19

SO RESOLVED, as aforesaid.

**R-1-2024-024 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO
JAFFE COMMUNICATIONS FOR THE MONROE TOWNSHIP
PUBLICATION. (per unit pricing)**

WHEREAS, on December 15, 2023 one (1) sealed proposal was received by Monroe Township for the Monroe Township Publication; and

WHEREAS, the Township Purchasing Manager recommends in a letter dated December 15, 2023, a copy of which is attached hereto as Exhibit "A", that a one (1) year contract with an optional one-year extension be awarded to **Jaffe Communications, Inc.** for the Monroe Township Publication at the unit pricing provided on the attached Proposal Form and Price Schedule; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-2400023, a copy of which is attached hereto as Exhibit "B"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1)The Mayor and Township Clerk are hereby authorized and directed to execute a two (2) year contract with **Jaffe Communications, 312 North Avenue E Suite 5, Cranford, N.J. 07016** in accordance with the proposal, a copy of which is attached hereto, said contract effective for 1 year from execution of contract with an option to renew for one additional year;

(2)The Certified Municipal Finance Officer is hereby authorized and directed to pay Invoices for services rendered by **Jaffe Communications** in accordance with the contract entered between the parties; and

(3) This contract is awarded in accordance with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.;

(4) This contract is being awarded with the further stipulation that **Jaffe Communications** shall submit evidence of appropriate affirmative action compliance and either a letter of federal approval of the affirmative action program or a Certificate of Employee Information Report or a completed Form AA302 within seven (7) days of notification of award of contract or risk being declared non-responsive and forfeiting the award.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

**R-1-2024-025 RESOLUTION AUTHORIZING THE EXECUTION OF AN
EMPLOYMENT AGREEMENT BY AND BETWEEN THE
TOWNSHIP OF MONROE AND GRIFFIN M. BANOS WHO SHALL
SERVE AS CHIEF OF POLICE.**

WHEREAS, the Township of Monroe and Griffin M. Banos have reached agreement on a contract pursuant to which Griffin M. Banos shall serve as the Chief of Police and shall perform those duties as are required by the laws of the State of New Jersey and shall receive an annual salary consistent with the Township Salary and Wage Ordinance; and

WHEREAS, a copy of the referenced Employment Agreement is annexed hereto as Exhibit “A” and made a part hereof; and

WHEREAS, this Agreement shall be effective from January 1, 2024, through and including December 31, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized and directed to execute the annexed Employment Agreement by and between the Township of Monroe and Police Chief Griffin M. Banos.

SO RESOLVED, as aforesaid.

R-1-2024-026 RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.

WHEREAS, the Tax Collector for the Township of Monroe has recommended this Council’s approval to make refunds for tax overpayments in the amount of Twenty Thousand Thirteen dollars and Seventy-Five cents (\$20,013.75) for the amounts described on Schedule A and attached hereto

WHEREAS, good cause has been shown

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe in the County of Middlesex and State of New Jersey that the Township’s Certified Municipal Finance Officer be and is hereby directed to draw a check from the General Account refunding the Tax overpayments described above to be distributed as set forth on the attached Schedule A:

SO RESOLVED, as aforesaid.

**R-1-2024-027 RESOLUTION REJECTING THE BID OF NEILSEN OF
MORRISTOWN, INC. FOR (2) TWO DODGE CHARGER POLICE
AWD VEHICLES AS “NON-RESPONSIVE” AND AUTHORIZING
THE PURCHASING MANAGER TO REBID THE VEHICLES.**

WHEREAS, on December 21, 2023, one (1) sealed bid was received for the two vehicles, required by the M.T.P.D; and

WHEREAS, upon review of Neilson of Morristown, Inc’s. bid, it was found to be non-responsive to the specifications of the required vehicles in that the additional optional equipment was listed in the exception sheet for vehicle options that were not requested or required by the M.T.P.D. for an estimated amount of \$4,600 per vehicle; and

WHEREAS, after consultation with the M.T.P.D., the Monroe Township Purchasing Manager has deemed the bid to be non-responsive, and should thusly be rejected, and the vehicles be re-bid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The bid submitted Neilson of Morristown, Inc. be rejected as non-responsive; and
- (2) The Purchasing Manager is authorized to rebid the vehicles.

SO RESOLVED, as aforesaid.

R-1-2024-028 RESOLUTION SETTING THE SALARY RANGES FOR THE OFFICE OF THE TOWNSHIP CLERK

WHEREAS, in accordance with the provisions of the Township’s Charter, N.J.S.A. 40:69A-et. seq., commonly known as The Faulkner Act Mayor-Council form, the authority to set salaries for employees in the Office of the Township Clerk rests with the Township Council (N.J.S.A. 40:69A-36(a)); and,

WHEREAS, the Township Council finds it appropriate to set the salary range for non-union employees of the Office of Township Clerk for the calendar year **2024**.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, Middlesex County, that the salary range for the employees of the Office of the Township Clerk, not subject to a Collective Bargaining Agreement, are as follows:

Township Clerk -	\$ 80,000	-	\$152,802
Deputy Clerk –	\$ 58,500	-	\$ 90,842
Township Records Management Coordinator –	\$ 40,000	-	\$ 61,846

SO RESOLVED, as aforesaid.

R-1-2024-030 RESOLUTION REQUESTING AN EXTENSION OF TIME FOR THE AWARD OF A CONSTRUCTION CONTRACT FOR THE SOUTH MIDDLESEX INDUSTRIAL PARK ROADWAY IMPROVEMENTS PROJECT THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT). (Deadline August 23, 2024)

WHEREAS, at the November 4, 2020, Council meeting, Resolution No. R-11-2020-236 was adopted authorizing the submission of a grant application to the New Jersey Department of Transportation (NJDOT) for the NJDOT Local Aid FY 2021 Local Freight Impact Fund for a Grant Application identified as LFIF-2021-South Middlesex Industrial Park Roadway Improvements-00027; and

WHEREAS, in correspondence from the NJDOT, Monroe Township was informed that our community was selected to receive funding in the amount of \$550,000.00 for the above project; and

WHEREAS, the Township Engineer has prepared construction plans and specifications for proposed improvements, which are under review by the NJDOT Bureau of Railroad Engineering due to proximity of railroad tracks owned by Conrail; and

WHEREAS, the grant requires award of a construction contract prior to February 23, 2024, an extension of time may be required to receive and address forthcoming comments of the NJDOT Bureau of Railroad Engineering prior to advertisement of bids.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Monroe that we hereby respectfully request a six-month extension from the NJDOT for the award of a construction contract for improvements associated with the grant identified as LFIF-2021-South Middlesex Industrial Park Roadway Improvements-00027, making the new award deadline August 23, 2024; and

BE IT FURTHER RESOLVED that the Township Engineer is authorized to request the extension of time with the NJDOT.

SO RESOLVED, as aforesaid.

R-1-2024-032 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE CULTURAL ARTS COMMISSION. (Ellen Panzer Schwartz, Alessandro Graziano, Nancy R. Mitrocsak and Tanya Mulligan)

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 22, 2023, has appointed the following members:

Ellen Panzer Schwartz	Member/Chairperson	3 Year Term	1/1/2024 – 12/31/2026
Alessandro Graziano	Member	3 Year Term	1/1/2024 – 12/31/2026
Nancy R. Mitrocsak	Member	3-Year unexpired term of M. Naumik	1/1/2024 – 12/31/2024
Tanya Mulligan	Member	3 Year Term	1/1/2024 – 12/31/2026

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for the above appointment.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the above new appointments to the **CULTURAL ARTS COMMISSION**.

SO RESOLVED, as aforesaid.

R-1-2024-034 RESOLUTION APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT AND SETTING THE BID THRESHOLD.

WHEREAS, pursuant to N.J.S.A. 40A:11-9(b), contracting units that have appointed a Qualified Purchasing Agent are authorized to take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3, giving municipalities the ability to increase their bid threshold to **\$44,000.00**; and

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 12, 2023, has requested the advice and consent of the Township Council to appoint **Alan Weinberg**, as **Qualified Purchasing Agent**, commencing January 1, 2024; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Alan Weinberg possesses the designation of Qualified Purchasing Agent; and

WHEREAS, the Township Council is desirous of appointing Alan Weinberg as the Qualified Purchasing Agent for Monroe Township, hereby authorizing him to exercise the duties of purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Township of Monroe as well as granting him authorization to negotiate and award such contracts below the bid threshold; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, County of Middlesex, and State of New Jersey, that they hereby consent to the appointment of Alan Weinberg as Qualified Purchasing Agent for the Township of Monroe and the bid threshold shall be set at **\$44,000.00**.

BE IT FURTHER RESOLVED, in accordance with N.J.A.C. 5:34-5.2, the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the Director of the Division of Local Government Services.

SO RESOLVED, as aforesaid.

R-1-2024-035 RESOLUTION RE-APPOINTING LOUIS MASTERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.
(Member - 4 year term – 1/1/2024 – 12/31/2027)

WHEREAS, the term for member Louis Masters has expired and the Township Council, approves the **reappointment** of **Louis Masters** as a Member to fill a new four-year term commencing 1/1/2024, expiring 12/31/2027; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following membership of the Zoning Board of Adjustment have been duly moved, seconded and approved by the Monroe Township Council at its meeting held on January 3, 2024:

SO RESOLVED, as aforesaid.

**R-1-2024-036 RESOLUTION RE-APPOINTING MANMEET SINGH VIRDI TO THE
MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
(Alternate 2 Member - 2 year term – 1/1/2024 – 12/31/2025)

WHEREAS, the term for Alternate 2 member Manmeet Singh Virdi has expired and the Township Council, approves the **reappointment** of Manmeet Singh Virdi as an Alternate 2 Member to fill a new two-year term commencing 1/1/2024, expiring 12/31/2025; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following membership of the Zoning Board of Adjustment have been duly moved, seconded and approved by the Monroe Township Council at its meeting held on January 3, 2024:

SO RESOLVED, as aforesaid.

**R-1-2024-037 RESOLUTION RE-APPOINTING THOMAS KOLE TO THE
MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
(Alternate 3 Member - 2 year term – 1/1/2024 – 12/31/2025)

WHEREAS, the term for Alternate 3 member Thomas Kole has expired and the Township Council, approves the **reappointment** of Thomas Kole as an Alternate 3 Member to fill a new two-year term commencing 1/1/2024, expiring 12/31/2025; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following membership of the Zoning Board of Adjustment have been duly moved, seconded and approved by the Monroe Township Council at its meeting held on January 3, 2024:

SO RESOLVED, as aforesaid.

**R-1-2024-038 RESOLUTION APPOINTING KELLY CAREY TO THE MONROE
TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
(Member - 4 year term – 1/1/2024 – 12/31/2027)

WHEREAS, the term for member Carol Damiani has expired and the Township Council, approves the **appointment** of Kelly Carey as a Member to fill a new four-year term commencing 1/1/2024, expiring 12/31/2027; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following membership of the Zoning Board of Adjustment have been duly moved, seconded and approved by the Monroe Township Council at its meeting held on January 3, 2024:

SO RESOLVED, as aforesaid.

**R-1-2024-039 RESOLUTION APPOINTING GERRY GUIDICE TO THE MONROE
TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
(Alternate 4 Member - 2 year term – 1/1/2024 – 12/31/2025)

WHEREAS, the term for Alternate 4 member Alton Kinsey has expired and the Township Council, approves the **appointment** of Gerry Guidice as an Alternate 4 Member to fill a new two-year term commencing 1/1/2024, expiring 12/31/2025; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following membership of the Zoning Board of Adjustment have been duly moved, seconded and approved by the Monroe Township Council at its meeting held on January 3, 2024:

SO RESOLVED, as aforesaid.

R-1-2024-041 RESOLUTION RE-APPOINTING TERENCE VAN DZURA AS CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR 2024.

WHEREAS, the Township Council, pursuant to N.J.S.A. 40:55-1 et seq., and Article XIII of the Code of the Township of Monroe, appoints a Class III member to the Planning Board from one of the members of the Township Council for a one (1) year term; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Monroe that Terence Van Dzura be and is hereby appointed as the Class III member to the Planning Board for a one (1) year term effective January 1, 2024 and expiring on December 31, 2024.

SO RESOLVED, as aforesaid.

R-1-2024-042 RESOLUTION RE-APPOINTING CHARLES DIPIERRO AS COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2024.

WHEREAS, each community in our Urban County Consortium is entitled to representation on the Middlesex County Housing and Community Development Committee; and

WHEREAS, Monroe Township is one of these communities; and

WHEREAS, such representation is filled by an appointment by the Mayor and Township Council; and

WHEREAS, the Council's consideration from its own members, is to appoint Councilman Charles Dipierro to the Middlesex County Housing and Community Development Committee for Year 2024; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that Charles Dipierro has been reappointed as **Council Representative** to the **Middlesex County Housing and Community Development Committee** for a one (1) year term expiring December 31, 2024:

SO RESOLVED, as aforesaid.

R-1-2024-043 RESOLUTION AUTHORIZING THE AWARD OF BID TO TEKCON CONSTRUCTION, INC. FOR MONROE TOWNSHIP POLICE HEADQUARTERS ADDITION & ALTERATIONS PROJECT. (\$5,724,026)

WHEREAS, on December 12, 2023 five (5) sealed bid were received by Monroe Township for Monroe Township Police Headquarters Addition and Alterations Project; and

WHEREAS, the Township Purchasing Manager, by copy of letter dated December 15, 2023, attached hereto as Exhibit "A", has recommended *Tekcon Construction, Inc., 285 Davidson Avenue, Suite 201, Somerset, NJ 08873* to be awarded the Bid, based upon their bid submission in the amount of **\$5,724,026.00**; and

WHEREAS, the Township Council has reviewed and hereby consents to the recommendations made by the Township Business Administrator; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-_____, a copy of which is attached hereto as Exhibit "B"; and

WHEREAS, no contract that is subject to the requirements of Article 3 of the Affirmative Action Regulations pursuant to Public Law 1975, Chapter 127 (N.J.A.C. 17:27-1 et seq.) shall be awarded by the Township of Monroe, nor shall any monies be paid thereunder, to any contractor, subcontractor of business firm that has not agreed and guaranteed to comply with Affirmative Action Regulations and to afford equal opportunity in the performance of the contract in accordance with the affirmative action plan approved under the terms established in the above-cited regulations;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that it has rendered its advice and hereby consents to the award of bid to *Tekcon Construction, Inc.* for the Monroe Township Police Headquarters Addition and Alterations Project, at a total contract price of **\$5,724,026.00**; and

BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are hereby authorized and directed to execute contract with **Tekcon Construction, Inc.**; and

BE IT FURTHER RESOLVED, that the Certified Municipal Finance Officer is hereby authorized and directed to pay **Tekcon Construction, Inc.**, in accordance with the contract entered into between the parties; and

BE IT FURTHER RESOLVED that the contract is awarded with the stipulation that **Tekcon Construction, Inc.** shall comply with Affirmative Action Regulations, including revising their contracts as necessary to add mandatory affirmative action language, and submitting a completed AA-201, within seven (7) days of notification of award of the contract or risk being declared non-responsive and forfeiting the award.

BE IT FURTHER RESOLVED, thereafter, a completed AA-202, monthly project workforce report, must be submitted once a month for the duration of the contract to the Department of Labor and to the Monroe Township Public Agency Compliance Officer.

SO RESOLVED, as aforesaid.

**R-1-2024-044 RESOLUTION AUTHORIZING A ONE YEAR CONTRACT
EXTENSION WITH KANE COMMUNICATIONS FOR EMERGENCY
TRAFFIC SIGNAL AND BEACON MAINTENANCE AND REPAIRS.
(\$12,120)**

WHEREAS, on January 4, 2023 per Resolution No. R-1-2023-035, Kane Communications was awarded the Emergency Traffic Signal and Beacon Maintenance and Repairs contract for Monroe Township; and

WHEREAS, the current contract renewal expired on December 31, 2023 and the Township has an option to extend for two additional one-year periods; and

WHEREAS, the Township Engineer inquired as to the willingness of Kane Communications to extend their current contract; and

WHEREAS, the attached letter received December 29, 2023 indicates the willingness of Kane Communications to extend the current contract from January 1, 2024 thru December 31, 2024, under the same terms, conditions and pricing contained within their original bid specification and contract; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available as set forth in Certificate No C-2300027, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, the contract for Monroe Township Emergency Traffic Signal and Beacon Maintenance and Repairs is being extended one year to December 31, 2024 in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the one-year extension of contract with **Kane Communications** under the same terms, conditions and pricing within their original bid specification submitted for Monroe Township Emergency Traffic Signal and Beacon Maintenance and Repairs; and

BE IT FURTHER RESOLVED that the Finance Department is hereby authorized and directed to pay Invoices for the above referenced vendor in accordance with the original terms, conditions and pricing contained within their original 2023 contract entered into between the parties.

SO RESOLVED, as aforesaid.

**R-1-2024-045 RESOLUTION GRANTING ADVICE AND CONSENT TO THE RE-
APPOINTMENT OF MEMBERS TO THE LIBRARY BOARD OF
TRUSTEES. (Marilyn Gonyo, Bernadette Yannacci and Robert Isaacs)**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letters dated December 27, 2023, has re-appointed the following members to the **LIBRARY BOARD OF TRUSTEES** commencing January 1, 2024, *nunc pro tunc*;

Marilyn Gonyo	Mayor's Representative	4 year term	1/1/2024 to 12/31/2027 (co-terminus with the Mayor)
Bernadette Yannacci	Member	5 year term	1/1/2024 to 12/31/2028

Robert Isaacs **Member** **5 year term** **1/1/2024 to 12/31/2028**

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for the above appointment.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the re-appointments of **Marilyn Gonyo, Bernadette Yannacci and Robert Isaacs** to the **LIBRARY BOARD OF TRUSTEES** for their terms as defined above, commencing January 1, 2024, *nunc pro tunc*.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolutions was removed from the **CONSENT AGENDA** and considered separately:

R-1-2024-021 **RESOLUTION AUTHORIZING APPROVAL OF ANNUAL COMPENSATION FOR BOARDS OF FIRE COMMISSIONERS FOR THE YEAR 2024.** (FD#1 \$8,200; FD#2 \$8,000; FD#3 \$7,600)

WHEREAS, N.J.S.A. 40A:14-88 provides in pertinent part: “EACH MEMBER OF THE BOARD OF FIRE COMMISSIONERS SHALL RECEIVE AS COMPENSATION SUCH AMOUNT AS THE BOARD SHALL FIX SUBJECT TO REVIEW BY THE GOVERNING BODY WHEREIN THE FIRE DISTRICT IS LOCATED”; and

WHEREAS, the Board of Commissioners of the following Fire Districts have proposed Annual Compensation for various members of their Board of Fire Commissioners for 2024 as follows:

Fire District No. 1 - \$8,200.00 each
Fire District No. 2 - \$8,000.00 each
Fire District No. 3 - \$7,600.00 each; and

WHEREAS, the Township Council has carefully considered such proposed salaries; and

WHEREAS, the Township Council is of the opinion that the public interest would be best served by the approval of said proposed salaries;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that the Township Council does hereby approve payment of the 2024 Annual Compensation as follows: Fire District No. 1 \$8,200.00 each, Fire District No. 2 \$8,000.00 each and Fire District No. 3 \$7,600.00 each.

SO RESOLVED, as aforesaid.

R-1-2024-029 **RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH CENTER STATE ENGINEERING TO SERVE AS OWNERS REPRESENTATIVE/ MUNICIPAL ENGINEER IN CONNECTION WITH THE POLICE DEPARTMENT COMPLEX CONSTRUCTION.** (\$45,000)

WHEREAS, the Township of Monroe seeks professional engineering, surveying, environmental and planning services in connection with the *Owners Representative/Municipal Engineer Services for the Police Department Complex Construction*; and

WHEREAS, Center State Engineering possesses the technical expertise required to perform said professional engineering services for this project; and

WHEREAS, the fees for such services will not exceed forty-five thousand dollars (**\$45,000.00**); and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds for such an engagement in Certificate No. C-2400024, a copy of which is attached hereto as Exhibit “A”; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the award of contracts for “professional services” without competitive bids and further provides that the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk be and are hereby authorized and directed to execute the attached contract with *Center State Engineering, 481 Spotswood-Englishtown Road, Monroe Township, NJ 08831*, in accordance with the Agreement annexed hereto.
- (2) The Department of Finance is hereby authorized and directed to pay Invoices for services rendered by Center State Engineering for the professional engineering, surveying and planning services in connection with *Owners Representative/Municipal Engineer Service for the Police Department Complex Construction* in an amount not to exceed forty-five thousand dollars (**\$45,000.00**).
- (3) The Contract is awarded with the stipulation that *Center State Engineering* shall include within the Contract Mandatory Affirmative Action language and shall submit to the Township of Monroe any appropriate Affirmative Action document within the time period prescribed by law.
- (4) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2024-031 RESOLUTION AUTHORIZING MODIFICATION TO A PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH CME ENGINEERING, INC. FOR THE FINAL DESIGN AND CONSTRUCTION PHASE SERVICES IN CONNECTION WITH THE BFI LANDFILL LEACHATE FORCE MAIN AND PUMP STATION. (Not to exceed \$160,529.00)

WHEREAS, pursuant to Resolution No. R-12-2021-262, adopted by the Monroe Township Council at its meeting held on December 6, 2021, a professional engineering services contract with CME Engineering, Inc. for the Final Design & Construction Phase Services in connection with the BFI Landfill Leachate Force Main and Pump Station was awarded; and

WHEREAS, the Township of Monroe awarded professional engineering services contract to CME Engineering, Inc. for the Final Design & Construction Phase Services in connection with the BFI Landfill Leachate Force Main and Pump Station, not to exceed \$399,750.00; and

WHEREAS, the scope of work associated with the Final Design & Construction Phase Services in connection with the BFI Landfill Leachate Force Main and Pump Station has increased, as well as assisting the Township with ongoing litigation associated with the pump station contract and also regarding the landfill operator, BFI, CME Engineering, Inc. has requested authorization not to exceed an **additional \$160,529.00**, as described in the proposal attached hereto; and

WHEREAS, the Township Council has reviewed the request and has found same to be reasonable; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. M-_____, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that authorization is hereby given to modify said contract in the amount of One Hundred Sixty Thousand Five Hundred and Twenty Nine Dollars (\$160,529.00) and the Business Administrator is hereby authorized to sign the acceptance attached hereto.

SO RESOLVED, as aforesaid.

R-1-2024-033 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ROBERT RUSSO OF THE FIRM CME ASSOCIATES AS PLANNING CONSULTANT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2024.

WHEREAS, on November 28, 2023, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 24-11 PROFESSIONAL PLANNER SERVICES FOR PLANNING BOARD and 24-11 PROFESSIONAL PLANNER SERVICES FOR ZONING BOARD**, for various planning services required by the Township for Calendar Year 2024; and

WHEREAS, the Robert Russo of the firm CME Associates, satisfies the established criteria for said professional services; and

WHEREAS, the Assistant Township Business Administrator, by copy of a letter dated December 22, 2023, has recommended Council approval and award of a professional service contract to **Robert Russo of the firm CME Associates**; and

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of a letter dated December 26, 2023, has appointed Robert Russo as Planning Consultant for a term effective January 1, 2024 and expiring December 31, 2024; and

WHEREAS, the Planning Consultant services will be paid \$2,500.00 a month and shall not exceed **\$30,000.00 per year**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2400025, a copy of which is attached hereto; and

WHEREAS, the appointment as Planning Consultant shall be effective January 1, 2024 and shall expire on December 31, 2024; and

WHEREAS, the Planning Consultant shall serve pursuant to the terms and conditions set forth in the Contract annexed hereto as **Exhibit 1**, which shall be subject to the review and comment of the Township Attorney; and

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized to enter into professional service contract with Robert Russo of the firm CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859 in accordance with the Contract attached hereto as **Exhibit 1**.

SO RESOLVED, as aforesaid.

R-1-2024-040 RESOLUTION AUTHORIZING EXPENDITURE FROM THE TREE ESCROW FUND (6 Ash trees, \$3,200)

WHEREAS, in accordance with Chapter 96 of the Monroe Township Code entitled “Shade Trees and Shrubbery; Landscaping”, a Tree Escrow Fund has been created to hold and disburse fees paid in lieu of tree replanting by developers or property owners removing trees; and

WHEREAS, the Fund is to be used to maintain, preserve and protect the municipal tree cover; and

WHEREAS, the overall health and vitality of Monroe Township’s tree cover is at risk due to the Emerald Ash Borer infestation, which has spread to ash trees throughout the Township; and

WHEREAS, the Council believes that purposes of the Tree Escrow Fund are served by funding the removal of dead or diseased ash trees within the Township, which pose a danger to healthy trees and to the public; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds within the Tree Escrow Fund in Certificate No. C-2400026, a copy of which is attached hereto as Exhibit B; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Monroe authorizes the expenditure of not more than \$3,200.00 for the removal of approximately 6 Ash trees, when invoices are tendered by RKD, from the Tree Escrow Fund;

BE IT FURTHER RESOLVED, that the Finance Department is hereby authorized and directed to pay Power Saws of America, Inc. t/a RKD Tree Service from the Tree Escrow Fund, for the services provided.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Abstain
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

Administrator's Report – Administrator Weinberg reported that the HVAC system at the Senior Center is being upgraded and the HVAC system at the Construction Department is near completion.

The new entrance at the Library has been completed and looks beautiful.

Delivery of single axle dump truck coming in this week by Friday; salt dome is full and ready.

Noted that our Township Clerk, Patricia Reid will be retiring at the end of the month and it has been an honor and privilege to work with her. She has always been super fair and a great employee and she will be missed.

Engineer's Report – Engineer Rasimowicz reported that there were concerns raised at the last Council meeting regarding Old Bridge – Mounts Mills Road Traffic Signal Improvement Project so he went out to look and found no concerns as there are Township police on site daily.

Reported that the paving has been completed for the Emergency Services building on Halsey Reed Road.

Council's Reports –

Councilman Dipierro –

- Brought up at last month's meeting if trees can be cut back in the right of way at the intersection of Federal Road and Bergen Mills Road; Engineer Rasimowicz answered that the area has been cleared by the DPW.
- As liaison of the Economic Development Committee, he shared an idea to recognize long time business owners with a plaque to extend appreciation for their dedication in owning a business within the Township.
- Extended well wishes to Patty on her retirement; shared that the Clerk's Office is the heart of the Township that keeps everything together and they are always there for us. He thanked Patty for all of her hard work and dedication.
- Thanked MTUD for their work in fixing the water main break that occurred by Franklin Plaza on Christmas Eve.
- Advised that Mayor Dalina sent a letter to the BPU regarding the power surges and asked if there has been any response; Mayor Dalina commented that he has not received an official response yet.
- Regarding the 2024 budget, he asked for consideration for preservation of the following: Stillwell House at the Dey Farm, Yannitis Barn and the Meadowview Nursing Home.
- Asked if there was an update on the drainage study done on South Middlesex Boulevard; Administrator Weinberg answered that this is just getting underway and will share on the Township's website. Councilman Dipierro commented that with the continued flooding we need to earmark money in the 2024 budget to address.
- Inquired as to who the owner of the Pump Station on Mounts Mills Road is; Director Stroin answered that the developer is still the owner of the pump station. Councilman Dipierro commented that he believes that it was built on wetlands. Director Stroin stated that he cannot comment what has been addressed between the NJDEP and the developer but regarding the pump station there have been no issues.
- Asked if reflectors were going to be put down on Spotswood Englishtown Road, to which Engineer Rasimowicz answered that the roadway has just been paved and the County will get the reflectors done.
- Asked for an update on the roadway improvement project on Applegarth Road; Engineer Rasimowicz answered that we are still in the land acquisition phase for one parcel.
- Complimented the snowflakes that were put up along Spotswood Englishtown Road as it looks very nice for the holidays.

Councilman Markel –

- Extended thanks to Patty for all her help and guidance when he first started on Council as she will be missed.
- As liaison to the Human Relations Commission, he shared that January is Muslim Heritage Month. Touched on the influx of antisemitism and shared that Holocaust Remembrance Day is on Saturday, January 27th.

Councilwoman Siegel –

- Congratulated Patty on her retirement and extended thanks to her for taking her under her wing as she made her feel very comfortable in the new role of Councilwoman.

Council Vice-President Van Dzura –

- Stated that it was very nice to see all the officers here at tonight’s meeting and is confident that we are in good hands with the new Chief. He added that we are in the safest town in the northeastern United States and is very proud.
- Regarding Patty’s retirement he commented that she will be missed and noted that the Clerk’s Office is responsible for so much, especially during election time.
- Wished everyone a happy and healthy new year and hopes that the fighting in Ukraine stops.
- Added that he is very excited for the \$2.5 million grant received for the police department improvement and addition project.

Council President Cohen –

- Shared that her and Patty have worked closely together and the Clerk’s Office does it all. She noted that she is looking forward to honoring Patty at the March Council Meeting.

Mayor’s Report – Mayor Dalina reported that he was honored to attend the January 1st swearing in ceremony and extended congratulations to Council President Cohen and Council Vice-President Van Dzura for assuming responsibilities as they do a fair and impartial job and make the citizens at ease.

Mayor Dalina reported that when he became Mayor one of his top priorities was tax relief and on tonight’s agenda the grant for the police department improvements and addition will cover 40% of the cost and we have received a grant for the chiller.

Shared that he had the honor of playing Santa at Rossmoor delivering soup from Nancy “the soup lady” Fitchelberg. There was one resident who at 98 years old was watching “Santa Claus Is Coming to Town” while making the delivery and that is something he takes to heart as Mayor. He extended thanks to Nancy and the entire “soup lady” team.

Attended the Grandparent’s Day celebration at the Recreation Center which was very well attended.

Reminded everyone that the first Winter storm of the year gets everyone crazy and the DPW and MTUD employees are out there doing their job. He advised to stay home if possible, for not only your own safety but for the safety of those clearing the roads.

Wished Patty well in her retirement and told her he would not make her cry this time but to enjoy her last meeting and he cannot wait to present her plaque at the next Council meeting.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was opened. All were in favor, none opposed.

Public Comments –

Deepak Srinivasan, 37 Preakness Dr. – Mr. Srinivasan commented that with the changing geopolitical and geoeconomic forces the face of crime in and of itself has changed. He went on to share that there have been multiple break ins that have occurred in his neighborhood of Colts Run and he respectfully requests a flock camera be installed at the intersection of Old Church Road, Mount Road and Northland Court as his thought is this will help deter criminals who escape to the turnpike. He went on to request an additional flock camera be installed at the intersection of Federal Road and England Road, as well as, Old Church Road and Applegarth Road which is a terrible intersection. He went on to say that the residents need to feel Secure and safe in their homes and suggested that instead of spending money on open space and historical acquisitions the Township should hire more police adding that if taxes need to be modestly raised to fund these hirings then so be it. Mr. Srinivasan asked that the Council consider passing a resolution advocating that the State of New Jersey to close the catch and release loopholes for trying juveniles who commit crimes. He suggested that parents and guardians of these juveniles should also be considered on the hook for any crimes committed as that will help shift the change needed to stop these crimes from happening if they are also held accountable. Council President Cohen answered that we have ordered additional flock cameras but will not be stating in which locations they will be used per the Police Departments determination.

Anjan Karnati, 11 Preservation Dr. – Mr Karnati wished Township Clerk Patricia Reid well on her retirement.

Mr. Karnati stated that there needs to be a traffic light at the intersection of Old Church Road and Applegarth Road and asked when this would be completed; Engineer Rasimowicz answered that they are working on a traffic study to see if the signal is warranted.

Mr. Karnati stated that there is a need for additional recreational facilities on the south side area of the Township; Administrator Weinberg answered that there are additional plans for parks and passive recreation throughout the Township, as well as cricket and volleyball fields, all which can be found on the Township's website under the Master Plan.

Father Michael Sorial, 112 Dey Grove Rd. – Father Sorial extended his gratitude to Councilman Dipierro for having the trees trimmed back at the intersection of Bergen Mills Road and Federal Road as his wife was involved in a very serious accident. He requested that Council consider a four way stop to avoid another disaster from happening.

Wished all on behalf of St. Anianus Coptic Orthodox Church a very Merry Christmas and a Happy New Year.

Gyaneshwar Sadamastula, 283 Morning Glory Dr. - Mr. Sadamastula stated that they would like the Township to send out notifications regarding the recent break ins; Council President Cohen suggested if they have not signed up for Nixle alerts then they should do so.

Mr. Sadamastula stated that he would like to see additional recreation facilities to be built near the south side part of the Township as currently the nearest recreational facility in that area is located in East Windsor.

Shared that the Old Church Road intersection is very complicated and agrees with previous speakers that it needs to be corrected; Engineer Rasimowicz stated that the County is looking into this as they are the lead agency for this.

Thanked all for the pickleball court on Half Acre Road and shared that he would love to see something indoor as well closer to where he lives as the ones located in Thompson Park is a 20 minute drive.

Mark & Teresa Soryal, 10 Emily Ct. – The Soryal's asked for Council to release them from the restrictions of the conservation easement as it is a 25-foot-wide conservation easement that is 240 feet long lined with pine trees and there are 60-70 pitched pine trees that end at our property. Went on to say that behind the easement are homes where trees are spaced far apart with high branches and the trees are old and unmanaged and looking to exhibit signs of disease, adding that this creates challenges for us to maintain our lawn. Mr Soryal stated that they have put in a permit to remove the trees and the Township's arborist has come back to say that they cannot touch any trees that are in the easement. Stated that if allowed to remove these trees we would replace per arborists recommendations and new trees would give privacy. Engineer Rasimowicz stated that the trees provide a buffer which is what was approved by the Planning Board and regarding the concern about poison ivy that can be cleared. He also stated that if the tree is deceased and in danger of falling then it can be removed. Mrs. Soryal rebutted saying that the trees should provide a buffer and privacy which they are not doing. Attorney Rainone stated that easements are to prevent the disturbance of the area and Engineer Rasimowicz added that the Ordinance is pretty strict with buffers as we are a tree community. Council President Cohen added that unfortunately we cannot provide you with the permissions being requested as this was a Planning Board decision.

Prakash Parab, 33 Dana Dr. – Mr. Parab directed comments to Township Clerk Patricia Reid stating that he will miss her as she is always prompt and wished her well in her retirement. Extended congratulations to all who the directors appointed today by Council.

Mr. Parab inquired as to when the Prospect Plains Road and Applegarth Road improvements will be completed to which Engineer Rasimowicz answered that we are still in the condemnation process for the land acquisition.

Mr. Parab mentioned that there is a tree blocking the left hand turn on Deer Park and Half Acre Road.

Regarding the increase of crime there are cars being stolen and our police department does not announce to the public and he was told that unless a life is in danger there will be no announcements made. Mr. Parab asked if we were waiting for something bad to happen before the public is notified as the public should be made aware of what is happening. Administrator Weinberg answered that there are very few police departments that report all happenings that occur and Nixle's go out when it is important to notify all. Mayor Dalina added that we rely heavily on our command staff for outreach to the community and the police want everyone to be vigilant and they try to cover all sections to address safety issues. He reiterated that it is important to use your alarm systems and to not leave key fobs in vehicles and we have purchased additional flock cameras as well. Mr. Parab added that he is in the process of writing a letter to the police regarding his concerns and will share

Al Johnson, 35 Federal Rd., Hans Wilden, 24 Federal Rd. and Michael Smith, 43 Federal Rd. – Mr. Johnson along with Mr. Wilden and Mr. Smith shared their concerns regarding their properties flooding because of construction taking place causing extensive water issues and flooding. Shared that their properties have been owned since 2001 and they have never seen water issues as what has been seen this past year. Added that the Township has been notified and they have addressed some issues with piping but the bigger issue lies with a neighboring property that has excavating equipment seen all throughout their property. Mr. Smith added that there has been an accumulative flow of water that is beyond the norm and although DPW has been extremely helpful and professional unfortunately the issue is still not remediated and something is off with the excessive amount of water that is flowing. Mr. Wilden shared that he has

lived for 44 years on Federal Road and believes a few factors are contributing to this issue, such as road expansions, Countryview, New Beginnings, railroad pipes not large enough and the ditch not being cleaned. Engineer Rasimowicz responded that our DPW replaced a pipe across Mr. Smith’s driveway, as well as cleaned out the ditches in that area. He added that there is a 4-foot pipe under the railroad tracks which was designed to hold that amount of water underneath. The whole area is floodplains and wetlands, as it is a low-lying area, and it is situated in our rural residential farmland preservation zone. He added that at one time they had looked at Manalapan as they are the neighboring community to see what was happening there and it was determined there was nothing that would have caused a drastic increase but because it has been awhile, he noted that he would take another look to see if anything has significantly changed. Engineer Rasimowicz also noted that the NJDEP was involved with 21 Federal Road, as well as, our Zoning Officer and he will follow up for a status. Mr. Smith asked if there is any way an update could be provided as to whether something has been done to significantly change the scope of the surrounding lands which could explain why there has been such a drastic increase in flooding on his and his neighbor’s properties. Engineer Rasimowicz reiterated some of the findings from past inspections of the area and added that our Zoning Officer would be the best point of contact for any updates and additional findings.

Chrissy Skurbe, 21 Preakness Dr. – Mrs. Skurbe wished everyone a Happy New Year and congratulated the police officers who were honored earlier this evening.

Mrs. Skurbe commented regarding the recent break-ins on Preakness Drive, as well as neighboring streets, as she does not feel like we are a safe neighborhood because of such. She added that neighbors have started a “Neighborhood Watch” to keep an eye on what is going on at all times on their streets as there have been multiple break-ins, one of which on Christmas Eve where an officer apprehended a 13-year-old. Mrs. Skurbe shared that officers shared that juveniles are being used by crime rings because of their young age. Administrator Weinberg responded that legislation is enhancing some of the bills regarding minors and crimes to which Mrs. Skurbe suggested sending out warnings to the community as everyone needs to be made aware of what is going on.

Beth Dipierro, 404 Spotswood Gravel Hill Rd. – Mrs. Dipierro wished everyone a Happy New Year.

Mrs. Dipierro commented that a few meetings back a concerned resident asked for what the Township’s plan was regarding dealing with migrants to which there was no response. With that said, migrants did come to Edison and the Mayor of Edison stated that they were not welcome. Attorney Rainone rebutted stating that the busload of migrants were not dropped off in Edison but redirected from the Edison train station to other areas of the State. Mrs. Dipierro asked what the Township’s plan was or will this be laughed at once again. Administrator Weinberg responded that we have received a countless number of calls that migrants were here and living at the boy’s home and there were no migrants here and it was all untrue. There are 565 municipalities and this is something each town will need to plan for and we will wait for the State leaders to address how this should be issued as this is a national problem. Mrs. Dipierro rebutted that a plan is needed as she is afraid for her home and her family. Administrator Weinberg asked for suggestions as to what should be done; Mayor Dalina empathized with the concerns of Mrs. Dipierro and stated that living in fear allows for the politicians to win and is not warranted. He stated that this is not a political issue but a humanitarian issue. Council President Cohen added that every residents knows that we are just as much concerned about this issue.

Mayor Dalina wanted to add in regard to the lack of recreational facilities on the southern side of the Township, that there is James Monroe Park which is beautiful and often overlooked.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilman Dipierro, the Regular Meeting was Adjourned at 9:11pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Christine Robbins

CHRISTINE ROBBINS, Township Clerk

Miriam Cohen

MIRIAM COHEN, Council President

Minutes were adopted on March 4, 2024

