



**CONSIDERATION of the following RESOLUTION of APPOINTMENT:**  
(2 year term January 1, 2022 until December 31, 2023)

**R-1-2022-001 RESOLUTION APPOINTING COUNCIL PRESIDENT**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**OATH OF OFFICE** administered to Council President.

6. Meeting is officially turned over to the Council President.

7. **NOMINATIONS for the position of COUNCIL VICE-PRESIDENT to serve for a term of two (2) years:**

NOMINATION OF: \_\_\_\_\_ NOMINATION OF: \_\_\_\_\_

NOMINATION BY: \_\_\_\_\_ NOMINATION BY: \_\_\_\_\_

Request for Motion to Close the Nominations.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

**R-1-2022-002 RESOLUTION APPOINTING COUNCIL VICE-PRESIDENT**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**OATH OF OFFICE** administered to Council Vice-President.

**AGENDA MEETING**

8. **PRESENTATIONS:**

*Recognizing Christopher Mullen for his 25 years with the Monroe Township Police Department*

*Recognizing Jennifer Sternberg for her 31 years with the Monroe Township Senior Center*

9. **ORDINANCE(S) for INTRODUCTION** at the January 5, 2022 Regular Meeting:

**O-1-2022-001 SUPERVISORY PERSONNEL 2022 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.**

**O-1-2022-002 REFUNDING BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF CERTAIN WATER-SEWER UTILITY BONDS, SERIES 2015 OF THE TOWNSHIP, APPROPRIATING \$24,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE BY THE TOWNSHIP OF WATER-SEWER UTILITY BONDS (FEDERALLY TAXABLE) IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$24,000,000 FOR FINANCING THE COST THEREOF. (enables the refinancing of existing debt at a lower interest rate)**

**O-1-2022-003 ORDINANCE AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "FEES" (MTUD Connection fees)**

10. **RESOLUTIONS** for **CONSIDERATION** under **CONSENT AGENDA** at the January 5, 2022 Regular Meeting: (R-1-2022-003 – R-1-2022-049)

- R-1-2022-003**                    **RESOLUTION APPROVING THE 2022 CASH MANAGEMENT PLAN.**
- R-1-2022-004**                    **RESOLUTION AUTHORIZING 2022 TEMPORARY BUDGET APPROPRIATIONS.**
- R-1-2022-005**                    **RESOLUTION FIXING THE INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2022.**
- R-1-2022-006**                    **RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2022 WITH EXTENSIONS & ADDENDUMS.**
- R-1-2022-007**                    **RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER.**
- R-1-2022-008**                    **RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP'S BEHALF CONCERNING TAX APPEALS.**
- R-1-2022-009**                    **RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2022.**
- R-1-2022-010**                    **RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS PROPERTY.**
- R-1-2022-011**                    **AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO AS TOWNSHIP ATTORNEY AND THE DIRECTOR OF THE DEPARTMENT OF LAW IN CONNECTION WITH GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(Director of Law - \$27,347; General Legal - \$195/hr. not to exceed \$373,830)
- R-1-2022-012**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DANIEL ANTONELLI, WITH THE FIRM ANTONELLI KANTOR AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (\$195/hr. not to exceed \$110,000)
- R-1-2022-013**                    **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES P. NOLAN, WITH THE FIRM JAMES P. NOLAN AND ASSOCIATES, LLC. AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(\$195/hr. not to exceed \$40,000)
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- R-1-2022-016**                    **RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES AND AUTHORIZING THE AWARD OF CONTRACT TO BETTINA SHOLK FOR OPEN SPACE APPRAISALS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(Sholk Appraisal, Timothy Hoffman Inc. and Pyramid Consulting Group as needed; Sholk Appraisal - Open Space Appraisals not to exceed \$20,000)

- R-1-2022-017**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC. AS LICENSED TREE EXPERT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (not to exceed \$30,000)
- R-1-2022-018**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (Not to exceed \$153,000)
- R-1-2022-019**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PHOENIX ADVISORS, LLC AS FINANCIAL ADVISORS FOR TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(as needed basis per fee schedule)
- R-1-2022-020**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LERCH, VINCI & HIGGINS, LLP. AS MUNICIPAL AUDITORS TO PERFORM AUDITING SERVICES AND OTHER FINANCIAL ADVISORY SERVICES AS NEEDED FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(Not to exceed \$91,500)
- R-1-2022-021**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARK RASIMOWICZ OF THE FIRM CENTER STATE ENGINEERING ASSOCIATES, INC. AS TOWNSHIP ENGINEER AND DIRECTOR OF ENGINEERING IN CONNECTION WITH GENERAL ENGINEERING SERVICES AND TAX MAP MAINTENANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (Director of Engineering not to exceed \$27,000; General Engineering Services and Tax Map Maintenance not to exceed \$304,000)
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- R-1-2022-023**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALIAMO GROUP AS ARCHITECT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(Not to exceed \$120,000 - Police Building Addition and Improvements - \$98,000; Municipal Building Design and Improvements - \$22,000)
- R-1-2022-024**      **RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO R3M ENGINEERING INC. AS TOWNSHIP UTILITY DEPARTMENT ENGINEER FOR CALENDAR YEAR 2022.**  
(Not to exceed \$200,000)
- R-1-2022-025**      **RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO LOUIS RAINONE, WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO P.C. AS TOWNSHIP UTILITY DEPARTMENT ATTORNEY FOR CALENDAR YEAR 2022.**  
(Not to exceed \$75,000)
- R-1-2022-026**      **RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM WATER AND/OR SEWER PROFESSIONAL ENGINEERING SERVICES FOR CALENDAR YEAR 2022 FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT.**  
(R3M, Weston & Sampson, H2M Associates, Jacobs Engineering Group, Remington & Vernick and Alaimo Group, as needed)
- R-1-2022-027**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (Not to exceed \$52,020.00)

- R-1-2022-028** RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF DONNA LINKE AS MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.
- R-1-2022-029** RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.
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- R-1-2022-031** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENTS OF HAROLD A. PARRA, ESQ. AS ALTERNATE MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.
- R-1-2022-032** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF F. KEVIN LYNCH, COUNSELOR AT LAW AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.
- R-1-2022-033** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE CULTURAL ARTS COMMISSION.
- R-1-2022-034** RESOLUTION RE-APPOINTING MEMBERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.
- R-1-2022-035** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO AMBASSADOR MEDICAL SERVICES, INC. FOR MEDICAL, EDUCATIONAL AND ADMINISTRATIVE SERVICES RELATED TO THE DEVELOPMENT OF THE TOWNSHIP'S SUBSTANCE AND ALCOHOL MISUSE POLICY FOR CALENDAR YEAR 2022. (As needed basis - \$65.00 per collection)
- R-1-2022-036** RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY P.M. CONSTRUCTION IN CONNECTION WITH THE 2021 ROADWAY IMPROVEMENTS PROJECT. (Adjusted contract by +0.46% (Additional \$5,220.62)
- R-1-2022-037** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO DIRECT URGENT CARE, INC. AND CARBON HEALTH MEDICAL GROUP, INC. FOR OCCUPATIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2022. (As needed basis per fee schedule)
- R-1-2022-038** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.
- R-1-2022-039** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO HACKENSACK MERIDIAN HEALTH OCCUPATIONAL HEALTH FOR PROFESSIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2022. (As needed basis per fee schedule)
- R-1-2022-040** RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT WITH POWER SAWS OF AMERICA INC. T/A RKD TREE SERVICE FOR MONROE TOWNSHIP TREE REMOVAL AND PRUNING. (Per unit pricing through 7/31/22)
- R-1-2022-041** RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.
- R-1-2022-042** RESOLUTION AUTHORIZING THE RELEASE OF THE REHABILITATED AFFORDABLE HOUSING AGREEMENT AND LIEN ON BLOCK 169.19, LOT 7.

- R-1-2022-043**            **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS ACTING DEPARTMENT DIRECTOR FOR THE DEPARTMENT OF PLANNING AND ENVIRONMENTAL PROTECTION.**
  
- R-1-2022-044**            **RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT ADVISORY BOARD.**
  
- R-1-2022-045**            **RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) 2022 FORD EXPLORERS FROM KOCH 33 FORD USING THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ) COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP POLICE DEPARTMENT.**  
(Vehicles -\$107,166 Equipment - \$46,218.15)
  
- R-1-2022-046**            **RESOLUTION AUTHORIZING THE SALE OF TAX SALE CERTIFICATE BY ASSIGNMENT. (Block 48.17 Lot 15)**
  
- R-1-2022-047**            **RESOLUTION AUTHORIZING THE PURCHASE OF NINE (9) COMPUTERS, MONITORS & SOUND BARS UNDER THE NEW JERSEY STATE CONTRACT FOR THE MONROE TOWNSHIP DEPARTMENT OF PUBLIC WORKS AND THE MONROE TOWNSHIP SENIOR CENTER. (\$10,412.20)**
  
- R-1-2022-048**            **RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEAR 2022.**
  
- R-1-2022-049**            **RESOLUTION APPOINTING A COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR YEAR 2022.**

11. **Public Comments.** (Limited to **Agenda items only** - 5 Minutes per Speaker)

OPEN:                            MOTION: \_\_\_\_\_                            SECOND: \_\_\_\_\_

CLOSE:                            MOTION: \_\_\_\_\_                            SECOND: \_\_\_\_\_

13. **Agenda Meeting Adjournment.**                            Time: \_\_\_\_\_

MOTION: \_\_\_\_ SECOND: \_\_\_\_                            ROLL CALL: Ayes \_\_\_\_ Nays \_\_\_\_

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**REGULAR MEETING  
OF THE MONROE TOWNSHIP COUNCIL**

**JANUARY 5, 2022**

**AGENDA**

1. **REGULAR MEETING CALLED TO ORDER by the Township Clerk:** Time: \_\_\_\_\_

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

2. **ORDINANCE(S) for FIRST READING:**

**O-1-2022-001 SUPERVISORY PERSONNEL 2022 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**O-1-2022-002 REFUNDING BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF CERTAIN WATER-SEWER UTILITY BONDS, SERIES 2015 OF THE TOWNSHIP, APPROPRIATING \$24,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE BY THE TOWNSHIP OF WATER-SEWER UTILITY BONDS (FEDERALLY TAXABLE) IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$24,000,000 FOR FINANCING THE COST THEREOF.**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**O-1-2022-003 ORDINANCE AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "FEES" (update – MTUD Connection fees)**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

3. **RESOLUTIONS for CONSIDERATION under the CONSENT AGENDA:** (R-1-2022-003–R-1-2022-049)

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- R-1-2022-043 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS ACTING DEPARTMENT DIRECTOR FOR THE DEPARTMENT OF PLANNING AND ENVIRONMENTAL PROTECTION.**
- R-1-2022-044 RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT ADVISORY BOARD.**
- R-1-2022-045 RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) 2022 FORD EXPLORERS FROM KOCH 33 FORD USING THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ) COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP POLICE DEPARTMENT. (Vehicles -\$107,166 Equipment - \$46,218.15)**
- R-1-2022-046 RESOLUTION AUTHORIZING THE SALE OF TAX SALE CERTIFICATE BY ASSIGNMENT. (Block 48.17 Lot 15)**
- R-1-2022-047 RESOLUTION AUTHORIZING THE PURCHASE OF NINE (9) COMPUTERS, MONITORS & SOUND BARS UNDER THE NEW JERSEY STATE CONTRACT FOR THE MONROE TOWNSHIP DEPARTMENT OF PUBLIC WORKS AND THE MONROE TOWNSHIP SENIOR CENTER. (\$10,412.20)**
- R-1-2022-048 RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEAR 2022.**

**R-1-2022-049                      RESOLUTION APPOINTING A COUNCIL MEMBER TO THE  
MIDDLESEX COUNTY HOUSING AND COMMUNITY  
DEVELOPMENT COMMITTEE FOR YEAR 2022.**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_                      ROLL CALL: Ayes \_\_\_ Nays \_\_\_

4.        **RESOLUTIONS removed** from consent agenda for **CONSIDERATION (if needed).**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_                      ROLL CALL: Ayes \_\_\_ Nays \_\_\_

5.        **Administrator’s Report.**

6.        **Engineer’s Report.**

7.        **Council’s Reports.**

8.        **Mayor’s Report.**

9.        **Public Comments.**        (5 Minutes per Speaker)

OPEN:                      MOTION: \_\_\_\_\_                      SECOND: \_\_\_\_\_

CLOSE:                      MOTION: \_\_\_\_\_                      SECOND: \_\_\_\_\_

10.       **Adjournment.**                      MOTION: \_\_\_\_\_                      SECOND: \_\_\_\_\_

Time: \_\_\_\_\_

**TOWNSHIP OF MONROE**  
**COUNCIL MEETING MINUTES**  
**COMBINED REORGANIZATION and AGENDA/REGULAR MEETING**  
**OF THE MONROE TOWNSHIP COUNCIL – JANUARY 5, 2022**

The Council of the Township of Monroe met remotely via Zoom for the Combined Reorganization and Agenda/Regular Meeting.

The Combined Reorganization and Agenda/Regular Meeting was Called to Order at 6:30 p.m. by Township Clerk Patricia Reid with a Salute to the Flag.

**UPON ROLL CALL** by the Deputy Township Clerk, Christine Robbins, the following members of Council were present: Councilwoman Miriam Cohen, Councilman Charles Dipierro, Councilwoman Elizabeth Schneider, Councilwoman Rupa P. Siegel, and Councilman Terence Van Dzura.

**ALSO, PRESENT:** Mayor Stephen Dalina, Township Attorney Lou Rainone, Utility Director Joseph Stroin, Engineer Mark Rasimowicz, and Business Administrator Alan M. Weinberg.

There were approximately twenty-nine (29) members of the Public who joined remotely.

Township Clerk Patricia Reid read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 29, 2021, and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and noticed to the **CRANBURY PRESS** on December 30, 2021;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes rolling time unless further time is granted by the Council President.

The Township Clerk announced Nominations were in order for the position of **COUNCIL PRESIDENT** to serve for a term of two (2) years.

Councilman Terence Van Dzura nominated Councilwoman Miriam Cohen to serve as Council President for a two (2) year term.

The Township Clerk asked if there were any further Nominations; there were none.

**UPON MOTION** made by Councilwoman Schneider and seconded by Councilman Van Dzura, the **NOMINATIONS** for the position of **COUNCIL PRESIDENT** were closed; All were in favor, none opposed.

**UPON MOTION** made by Councilman Van Dzura and seconded by Councilwoman Schneider, the following entitled **RESOLUTION** of **APPOINTMENT** were adopted as herein below set forth:

**R-1-2022-001                      RESOLUTION APPOINTING COUNCIL PRESIDENT**

**WHEREAS**, the Township Council, pursuant to Article II of the Code of the Township of Monroe, County of Middlesex, State of New Jersey, elects a President of the Council from among its members to serve for a term of two (2) years or until the election and qualification of a successor.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe in the County of Middlesex and State of New Jersey that Miriam Cohen is hereby elected as President of the Council of the Township of Monroe, Middlesex County, New Jersey and shall serve for a term of two (2) years effective January 1, 2022 through December 31, 2023, or until the election and qualification of a successor.

**SO RESOLVED**, as aforesaid.

ROLL CALL:	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Councilwoman Elizabeth Schneider	Aye
	Councilwoman Rupa P. Siegel	Aye
	Councilman Terence Van Dzura	Aye

The Township Clerk administered the **OATH OF OFFICE** to Councilwoman Miriam Cohen to serve as Council President for a term of two (2) years.

Council President Cohen thanked Councilman Van Dzura for his kind words and for all of Council for entrusting her in the roll as Council President.

The Township Clerk officially turned the meeting over to Council President Miriam Cohen.

Council President Cohen announced Nominations were in order for the position of **COUNCIL VICE-PRESIDENT** to serve for a term of two (2) years.

Councilwoman Elizabeth Schneider Nominated Councilman Terence Van Dzura to serve as Council Vice-President for a two (2) year term.

Council President Cohen asked if there were any further Nominations, there were none.

**UPON MOTION** made by Councilwoman Schneider and seconded by Councilwoman Siegel, the **NOMINATION** for the position of **COUNCIL VICE-PRESIDENT** was closed; All were in favor, none opposed.

**UPON MOTION** made by Councilwoman Schneider and seconded by Councilman Dipierro, the following entitled **RESOLUTION of APPOINTMENT** were adopted as herein below set forth:

**R-1-2022-002                      RESOLUTION APPOINTING COUNCIL VICE-PRESIDENT**

**WHEREAS**, the Township Council, pursuant to Article II of the Code of the Township of Monroe, County of Middlesex, State of New Jersey, elects a Vice President of the Council from among its members to serve for a term of two (2) years or until the election and qualification of a successor;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe in the County of Middlesex and State of New Jersey that Terence Van Dzura is hereby elected as Vice President of the Council of the Township of Monroe, Middlesex County, New Jersey and shall serve for a term of two (2) years effective January 1, 2022 through December 31, 2023, or until the election and qualification of a successor.

**SO RESOLVED**, as aforesaid.

ROLL CALL:	Councilwoman Miriam Cohen	Aye
	Councilman Charles Dipierro	Aye
	Councilwoman Elizabeth Schneider	Aye
	Councilwoman Rupa P. Siegel	Aye
	Councilman Terence Van Dzura	Aye

The Township Clerk administered the **OATH OF OFFICE** to Councilman Van Dzura to serve as Council Vice-President for a term of two (2) years.

Council Vice-President Van Dzura thanked everyone for their support.

Council President Cohen recognized Christopher Mullen for his 25 years with the Monroe Township Police Department and noted that due to his inability to attend tonight's meeting, the Chief of Police will be presenting his plaque to him.

Council President Cohen recognized Jennifer Sternberg for her 31 years with the Monroe Township Senior Center and introduced Senior Center Director Karen Theer who shared all of Mrs. Sternberg's accomplishments and responsibilities while at the Senior Center. She also wished her a very happy birthday. Mrs. Sternberg thanked everyone for their well wishes and noted that she will miss everyone at the Senior Center and in the Township. Council and Mayor Dalina all wished Mrs. Sternberg well in her retirement and stated that they will miss her and her smile.

Township Clerk Patricia Reid read the following entitled **ORDINANCES** for **INTRODUCTION** at the **WEDNESDAY, January 5, 2022** Regular Council Meeting:

- O-1-2022-001**            **SUPERVISORY PERSONNEL 2022 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.**
- O-1-2022-002**            **REFUNDING BOND ORDINANCE OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF CERTAIN WATER-SEWER UTILITY BONDS, SERIES 2015 OF THE TOWNSHIP, APPROPRIATING \$24,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE BY THE TOWNSHIP OF WATER-SEWER UTILITY BONDS (FEDERALLY TAXABLE) IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$24,000,000 FOR FINANCING THE COST THEREOF. (enables the refinancing of existing debt at a lower interest rate)**
- O-1-2022-003**            **ORDINANCE AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "FEES" (MTUD Connection fees)**

Council President Cohen read the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **WEDNESDAY, January 5, 2022** Regular Council Meeting (R-1-2022-003 – R-1-2022-049):

- R-1-2022-003**            **RESOLUTION APPROVING THE 2022 CASH MANAGEMENT PLAN.**
- R-1-2022-004**            **RESOLUTION AUTHORIZING 2022 TEMPORARY BUDGET APPROPRIATIONS.**
- R-1-2022-005**            **RESOLUTION FIXING THE INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2022.**
- R-1-2022-006**            **RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2022 WITH EXTENSIONS & ADDENDUMS.**
- R-1-2022-007**            **RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER.**
- R-1-2022-008**            **RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP'S BEHALF CONCERNING TAX APPEALS.**
- R-1-2022-009**            **RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2022.**
- R-1-2022-010**            **RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS PROPERTY.**
- R-1-2022-011**            **AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO AS TOWNSHIP ATTORNEY AND THE DIRECTOR OF THE DEPARTMENT OF LAW IN CONNECTION WITH GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(Director of Law - \$27,347; General Legal - \$195/hr. not to exceed \$373,830)
- R-1-2022-012**            **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DANIEL ANTONELLI, WITH THE FIRM ANTONELLI KANTOR AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022. (\$195/hr. not to exceed \$110,000)**

- R-1-2022-013**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES P. NOLAN, WITH THE FIRM JAMES P. NOLAN AND ASSOCIATES, LLC. AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(\$195/hr. not to exceed \$40,000)
- R-1-2022-014**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO McMANIMON, SCOTLAND & BAUMANN, LLC. AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (as needed basis - per fee schedule)
- R-1-2022-015**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RANDOLPH BRAUSE, ESQ. OF THE FIRM LEITNER TORT DEFAZIO AND BRUASE, P.C. AS WORKERS COMPENSATION ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (\$195/hr. not to exceed \$10,000)
- R-1-2022-016**      **RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES AND AUTHORIZING THE AWARD OF CONTRACT TO BETTINA SHOLK FOR OPEN SPACE APPRAISALS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(Sholk Appraisal, Timothy Hoffman Inc. and Pyramid Consulting Group as needed; Sholk Appraisal - Open Space Appraisals not to exceed \$20,000)
- R-1-2022-017**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC. AS LICENSED TREE EXPERT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (not to exceed \$30,000)
- R-1-2022-018**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (Not to exceed \$153,000)
- R-1-2022-019**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PHOENIX ADVISORS, LLC AS FINANCIAL ADVISORS FOR TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(as needed basis per fee schedule)
- R-1-2022-020**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LERCH, VINCI & HIGGINS, LLP. AS MUNICIPAL AUDITORS TO PERFORM AUDITING SERVICES AND OTHER FINANCIAL ADVISORY SERVICES AS NEEDED FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(Not to exceed \$91,500)
- R-1-2022-021**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARK RASIMOWICZ OF THE FIRM CENTER STATE ENGINEERING ASSOCIATES, INC. AS TOWNSHIP ENGINEER AND DIRECTOR OF ENGINEERING IN CONNECTION WITH GENERAL ENGINEERING SERVICES AND TAX MAP MAINTENANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** . (Director of Engineering not to exceed \$27,000; General Engineering Services and Tax Map Maintenance not to exceed \$304,000)
- R-1-2022-022**      **RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR 2022 MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.** (CME, Delaware Raritan and Remington & Vernick)
- R-1-2022-023**      **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALIAMO GROUP AS ARCHITECT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(Not to exceed \$120,000 - Police Building Addition and Improvements - \$98,000; Municipal Building Design and Improvements - \$22,000)

- R-1-2022-024**            **RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO R3M ENGINEERING INC. AS TOWNSHIP UTILITY DEPARTMENT ENGINEER FOR CALENDAR YEAR 2022.**  
(Not to exceed \$200,000)
- R-1-2022-025**            **RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO LOUIS RAINONE, WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO P.C. AS TOWNSHIP UTILITY DEPARTMENT ATTORNEY FOR CALENDAR YEAR 2022.**  
(Not to exceed \$75,000)
- R-1-2022-026**            **RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM WATER AND/OR SEWER PROFESSIONAL ENGINEERING SERVICES FOR CALENDAR YEAR 2022 FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT.**  
(R3M, Weston & Sampson, H2M Associates, Jacobs Engineering Group, Remington & Vernick and Alaimo Group, as needed)
- R-1-2022-027**            **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (Not to exceed \$52,020.00)
- R-1-2022-028**            **RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF DONNA LINKE AS MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.**
- R-1-2022-029**            **RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.**
- R-1-2022-030**            **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**
- R-1-2022-031**            **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENTS OF HAROLD A. PARRA, ESQ. AS ALTERNATE MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.**
- R-1-2022-032**            **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF F. KEVIN LYNCH, COUNSELOR AT LAW AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**
- R-1-2022-033**            **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE CULTURAL ARTS COMMISSION.**
- R-1-2022-034**            **RESOLUTION RE-APPOINTING MEMBERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
- R-1-2022-035**            **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO AMBASSADOR MEDICAL SERVICES, INC. FOR MEDICAL, EDUCATIONAL AND ADMINISTRATIVE SERVICES RELATED TO THE DEVELOPMENT OF THE TOWNSHIP'S SUBSTANCE AND ALCOHOL MISUSE POLICY FOR CALENDAR YEAR 2022.**  
(As needed basis - \$65.00 per collection)
- R-1-2022-036**            **RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY P.M. CONSTRUCTION IN CONNECTION WITH THE 2021 ROADWAY IMPROVEMENTS PROJECT.** (Adjusted contract by +0.46%  
(Additional \$5,220.62)



- R-1-2022-037**            **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO DIRECT URGENT CARE, INC. AND CARBON HEALTH MEDICAL GROUP, INC. FOR OCCUPATIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2022.** (As needed basis per fee schedule)
- R-1-2022-038**            **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.**
- R-1-2022-039**            **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO HACKENSACK MERIDIAN HEALTH OCCUPATIONAL HEALTH FOR PROFESSIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2022.** (As needed basis per fee schedule)
- R-1-2022-040**            **RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT WITH POWER SAWS OF AMERICA INC. T/A RKD TREE SERVICE FOR MONROE TOWNSHIP TREE REMOVAL AND PRUNING.** (Per unit pricing through 7/31/22)
- R-1-2022-041**            **RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.**
- R-1-2022-042**            **RESOLUTION AUTHORIZING THE RELEASE OF THE REHABILITATED AFFORDABLE HOUSING AGREEMENT AND LIEN ON BLOCK 169.19, LOT 7.**
- R-1-2022-043**            **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS ACTING DEPARTMENT DIRECTOR FOR THE DEPARTMENT OF PLANNING AND ENVIRONMENTAL PROTECTION.**
- R-1-2022-044**            **RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT ADVISORY BOARD.**
- R-1-2022-045**            **RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) 2022 FORD EXPLORERS FROM KOCH 33 FORD USING THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ) COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP POLICE DEPARTMENT.**  
(Vehicles -\$107,166 Equipment - \$46,218.15)
- R-1-2022-046**            **RESOLUTION AUTHORIZING THE SALE OF TAX SALE CERTIFICATE BY ASSIGNMENT.** (Block 48.17 Lot 15)
- R-1-2022-047**            **RESOLUTION AUTHORIZING THE PURCHASE OF NINE (9) COMPUTERS, MONITORS & SOUND BARS UNDER THE NEW JERSEY STATE CONTRACT FOR THE MONROE TOWNSHIP DEPARTMENT OF PUBLIC WORKS AND THE MONROE TOWNSHIP SENIOR CENTER.** (\$10,412.20)
- R-1-2022-048**            **RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEAR 2022.**
- R-1-2022-049**            **RESOLUTION APPOINTING A COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR YEAR 2022.**

Councilman Dipierro asked that resolution R-1-2022-040 be removed from the agenda and considered separately.

Councilman Dipierro commented he has noticed that some RFQ's were incomplete for review and some also had political contributions. He noted that in this resolution R-1-2022-011 the firm's RFP which was submitted was incomplete and commented that to be more transparent the contribution listing should be requested. Administrator Weinberg responded that the contribution listing is not required and on all the ones being awarded the checklist was vetted. Attorney Rainone added that in this procurement it was not asked for.

Councilman Dipierro asked regarding R-1-2022-043 if this position was going to be for a short period of time or for the whole year, as well as, if this is an annual salary as this person has performed this role all last year. He added that this gentleman should be kept on for training purposes and in his opinion for \$700 a month there is a lot of work and responsibility going on and we need to compensate the people doing this job. Administrator Weinberg commented that we have not yet found the right person and

Director Stroin will be acting at the same rate as last year. He noted that we recently resubmitted the posting to the league of municipalities, and we are soliciting for the position. He added that he will be receiving \$700-\$800 per month until the position is filled.

**UPON MOTION** made by Councilman Dipierro and seconded by Council Vice-President Van Dzura, the **PUBLIC COMMENTS** portion of the Meeting was opened. All were in favor, none opposed.

**PUBLIC COMMENTS:**

**Jennie Ludas, 38 Ridgeview Rd. Jamesburg** – Ms. Ludas wished everyone a happy New Year and congratulated Mayor Dalina and Council on their appointments. She also extended her appreciation and thanks for the work that they do for all the residents.

**Michael Olesky, 50 Mayberry Ave.** – Mr. Olesky commented regarding the professional services contracts, stating that it is standard to receive competitive bids and would appreciate some investigation as to why we do not seem to be receiving competitive bids.

**Laurie Ann Winter, 308 Federal Rd.** – Mrs. Winter stated that she was in negotiations with a seller for a parcel of land and found out that an investor bought the parcel and plans to build a house on this lot, she was advised this public portion was for agenda items only and she would have to hold her comments until the Regular meeting.

**UPON MOTION** made by Councilman Dipierro and seconded by Council Vice-President Van Dzura, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

**UPON MOTION** made by Councilman Dipierro and seconded by Councilwoman Schneider, the Agenda Meeting was Adjourned at 7:04pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilwoman Elizabeth Schneider	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

**UPON MOTION** made by Councilman Dipierro and seconded by Councilwoman Siegel, the Regular Meeting was Called to Order at 7:04pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilwoman Elizabeth Schneider	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

**UPON MOTION** made by Councilwoman Schneider and seconded by Councilman Dipierro, an Ordinance of which the following is the title was Introduced on First Reading for Final Passage:

**O-1-2022-001                      SUPERVISORY PERSONNEL 2022 SALARY AND WAGE  
ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX  
COUNTY.**

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilwoman Elizabeth Schneider	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.  
O-1-2022-001

**UPON MOTION** made by Councilman Dipierro and seconded by Council Vice-President Van Dzura, an Ordinance of which the following is the title was Introduced on First Reading for Final Passage:

**O-1-2022-002                      REFUNDING BOND ORDINANCE OF THE TOWNSHIP OF  
MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY,  
PROVIDING FOR THE REFUNDING OF ALL OR A PORTION  
OF CERTAIN WATER-SEWER UTILITY BONDS, SERIES 2015  
OF THE TOWNSHIP, APPROPRIATING \$24,000,000 THEREFOR  
AND AUTHORIZING THE ISSUANCE BY THE TOWNSHIP OF**

**WATER-SEWER UTILITY BONDS (FEDERALLY TAXABLE) IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$24,000,000 FOR FINANCING THE COST THEREOF.**

ROLL CALL: Councilman Charles Dipierro Aye  
 Councilwoman Elizabeth Schneider Aye  
 Councilwoman Rupa P. Siegel Aye  
 Council Vice-President Terence Van Dzura Aye  
 Council President Miriam Cohen Aye

Copy of Ordinance Duly Filed.  
 O-1-2022-002

**UPON MOTION** made by Councilman Dipierro and seconded by Councilwoman Schneider, an Ordinance of which the following is the title was Introduced on First Reading for Final Passage:

**O-1-2022-003 ORDINANCE AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED, "FEES" (update – MTUD Connection fees)**

ROLL CALL: Councilman Charles Dipierro Aye  
 Councilwoman Elizabeth Schneider Aye  
 Councilwoman Rupa P. Siegel Aye  
 Council Vice-President Terence Van Dzura Aye  
 Council President Miriam Cohen Aye

Copy of Ordinance Duly Filed.  
 O-1-2022-003

**UPON MOTION** made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel the following Resolutions were moved for Adoption under the **CONSENT AGENDA:** (R-1-2022-003 – R-1-2022-049 with the exception of Resolutions R-1-2022-040 which will be voted on separately)

**R-1-2022-003 RESOLUTION APPROVING THE 2022 CASH MANAGEMENT PLAN.**

**WHEREAS**, P.L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S.A. 40A:5-2 has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies;

**NOW, THEREFORE, BE IT RESOLVED** that the 2022 Cash Management Plan, copy attached hereto and made a part hereof, be and is hereby adopted.

**SO RESOLVED**, as aforesaid.

**R-1-2022-004 RESOLUTION AUTHORIZING 2022 TEMPORARY BUDGET APPROPRIATIONS.**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2022 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, total appropriations in the 2021 budget, exclusive of appropriations made for interest, debt redemption charges, and Capital Improvement Fund is the sum of \$73,441,844.09; and

**WHEREAS**, 26.25% of the total appropriations in the 2021 budget, exclusive of appropriations made for interest, debt redemption charges and Capital Improvement Fund is the sum of \$19,278,484.07;

**NOW, THEREFORE, BE IT RESOLVED** the following appropriations shall be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for processing:

ACCOUNT NAME	TEMPORARY APPROPRIATION AMOUNT
<b>GENERAL GOVERNMENT:</b>	
Mayor	
Salaries & Wages	<b>\$5,000.00</b>
Other Expenses	<b>\$3,000.00</b>

<b>Council</b>	
Salaries & Wages	\$9,000.00
Other Expenses	\$4,800.00
<b>Township Clerk</b>	
Salaries & Wages	\$115,000.00
Other Expenses	\$20,000.00
<b>Elections</b>	
Salaries & Wages	\$6,000.00
Other Expenses	\$6,000.00
<b>ADMINISTRATION AND FINANCE:</b>	
<b>Administration</b>	
Salaries & Wages	\$105,000.00
Other Expenses	\$20,000.00
<b>Human Resources</b>	
Salaries & Wages	\$57,000.00
Other Expenses	\$20,000.00
<b>Transportation</b>	
Salaries & Wages	\$130,000.00
Other Expenses	\$20,000.00
<b>Citizens Review Board</b>	
Salaries & Wages	\$500.00
<b>Insurance</b>	
General Liability	\$205,000.00
Recreation Insurance	\$16,100.00
Workers Compensation	\$200,000.00
Group Health	\$3,000,000.00
Group Health-Broker	\$40,000.00
Health Waiver	\$20,000.00
<b>Public Information and Public Advocate</b>	
Salaries & Wages	\$30,000.00
Other Expenses	\$37,000.00
<b>Recreation</b>	
Salaries & Wages	\$240,000.00
Other Expenses	\$55,000.00
<b>Human Relations</b>	
Salaries & Wages	\$1,200.00
Other Expenses	\$500.00
<b>Economic Development Commission</b>	
Salaries & Wages	\$700.00
Other Expenses	\$500.00
<b>Parks</b>	
Salaries & Wages	\$100,000.00
Other Expenses	\$15,000.00
<b>Finance</b>	
Salaries & Wages	\$135,000.00
Annual Audit	\$41,400.00
Data Processing	\$88,000.00
Other Expenses	\$6,000.00
<b>Tax Collector</b>	
Salaries & Wages	\$86,000.00
Tax Sale Cost	\$500.00
Other Expenses	\$7,000.00
<b>Tax Assessor</b>	
Salaries & Wages	\$110,000.00
Other Expenses	\$45,000.00

<b>Ambulance Service</b>	
Salaries & Wages	\$550,000.00
Other Expenses	\$15,000.00
<b>Police Department</b>	
Salaries & Wages	\$2,400,000.00
Other Expenses	\$150,000.00
<b>Police Department-911</b>	
Salaries & Wages	\$240,000.00
Other Expenses	\$5,000.00
<b>Emergency Mgt.</b>	
Salaries & Wages	\$11,000.00
Other Expenses	\$7,000.00
<b>DEPARTMENT OF ENGINEERING:</b>	
<b>Township Engineer</b>	
Other Expenses	\$150,000.00
<b>DEPARTMENT OF PUBLIC WORKS:</b>	
<b>Streets and Roads</b>	
Salaries & Wages	\$650,000.00
Other Expenses	\$120,000.00
<b>Vehicle Maintenance</b>	
Salaries & Wages	\$75,000.00
Other Expenses	\$120,000.00
<b>Solid Waste and Recycling</b>	
Other Expenses	\$10,000.00
<b>Landfill</b>	
Other Expenses	\$55,000.00
<b>Building and Grounds</b>	
Salaries & Wages	\$190,000.00
Other Expenses	\$250,000.00
<b>Community Services Act</b>	
Other Expenses	\$140,000.00
<b>DEPARTMENT OF LAW:</b>	
<b>Department of Law:</b>	
Other Expenses	\$150,000.00
<b>Municipal Prosecutor</b>	
Salaries & Wages	\$17,000.00
Other Expenses	\$100.00
<b>DEPARMENT OF HEALTH AND WELFARE:</b>	
<b>Division of Health Contr.</b>	
Other Expenses	\$90,000.00
<b>Animal Control</b>	
Salaries & Wages	\$45,000.00
Other Expenses	\$5,000.00
<b>OTHER TOWNSHIP AGENCIES:</b>	
<b>Zoning Board</b>	
Salaries & Wages	\$60,000.00
Other Expenses	\$14,500.00
<b>Planning Board</b>	
Salaries & Wages	\$2,800.00
Other Expenses	\$40,000.00
<b>Division of Planning</b>	
Salaries & Wages	\$90,000.00
Other Expenses	\$9,000.00

**Open Space and Farmland Preservation Commission**

<b>Salaries &amp; Wages</b>	<b>\$700.00</b>
<b>Other Expenses</b>	<b>\$200.00</b>
<b>Shade Tree Commission</b>	
<b>Salaries &amp; Wages</b>	<b>\$6,000.00</b>
<b>Other Expenses</b>	<b>\$40,000.00</b>
<b>Environmental Commission</b>	
<b>Salaries &amp; Wages</b>	<b>\$1,000.00</b>
<b>Other Expenses</b>	<b>\$1,400.00</b>
<b>Cultural Arts Commission</b>	
<b>Salaries &amp; Wages</b>	<b>\$6,400.00</b>
<b>Other Expenses</b>	<b>\$10,000.00</b>
<b>Historic Pres. Commission</b>	
<b>Salaries &amp; Wages</b>	<b>\$1,000.00</b>
<b>Other Expenses</b>	<b>\$3,000.00</b>
<b>Senior Services</b>	
<b>Salaries &amp; Wages</b>	<b>\$165,000.00</b>
<b>Other Expenses</b>	<b>\$12,000.00</b>
<b>Recreation Advisory Board</b>	
<b>Salaries &amp; Wages</b>	<b>\$1,000.00</b>
<b>Other Expenses</b>	<b>\$1,200.00</b>
<b>Construction Official</b>	
<b>Salaries &amp; Wages</b>	<b>\$330,000.00</b>
<b>Other Expenses</b>	<b>\$11,000.00</b>
<b>OTHER TOWNSHIP AGENCIES:</b>	
<b>Extended Sick Leave Fund</b>	
<b>Salaries &amp; Wages</b>	<b>\$500.00</b>
<b>Celeb. Pub. Event</b>	<b>\$10,000.00</b>
<b>Utilities</b>	<b>\$390,000.00</b>
<b>Central Mailing Equipment</b>	<b>\$22,000.00</b>
<b>Unemployment Compensation</b>	<b>\$10,000.00</b>
<b>Defined Contribution Retirement Plan</b>	<b>\$6,000.00</b>
<b>Social Security System</b>	<b>\$420,000.00</b>
<b>Storm water Management</b>	
<b>Salaries &amp; Wages</b>	<b>\$55,000.00</b>
<b>Other Expenses</b>	<b>\$20,000.00</b>
<b>Municipal Court</b>	
<b>Salaries &amp; Wages</b>	<b>\$100,000.00</b>
<b>Other Expenses</b>	<b>\$4,000.00</b>
<b>Recycling Tax</b>	<b>\$2,500.00</b>
<b>Public Defender</b>	
<b>Salaries &amp; Wages</b>	<b>\$8,000.00</b>
<b>Shared Services - Recycling</b>	<b>\$100,000.00</b>
<b>911</b>	
<b>Salaries &amp; Wages</b>	<b>\$45,000.00</b>
<b>Other Expenses</b>	<b>\$12,000.00</b>
<b>Shared Services - Fire Dist. &amp; Bd.</b>	
<b>Other Expenses</b>	<b>\$40,000.00</b>
<b>FD#3/EMS</b>	<b>\$32,500.00</b>

<b>Library</b>	<b>\$950,000.00</b>
<b>Ambulance Service</b>	
Salaries & Wages	\$430,000.00
Other Expenses	\$200,000.00
Clinical Co-Ord Training-Salaries and Wages	\$1,000.00
Clinical Co-Ord Training-Other Expenses	\$1,000.00
<b>Subtotal</b>	<b>\$14,112,000.00</b>
<b>Capital Improvement Fund</b>	<b>\$100,000.00</b>
<b>Bond Principal</b>	<b>\$3,405,000.00</b>
<b>Bond Interest</b>	<b>\$400,000.00</b>
<b>Green Trust Loans</b>	<b>\$16,179.00</b>
<b>Middlesex County Improvement Authority Loans-Interest</b>	<b>\$4,000.00</b>
<b>Middlesex County Improvement Authority-Interest</b>	<b>\$30,000.00</b>
<b>Subtotal</b>	<b>\$3,955,179.00</b>
<b>Water-Sewer Operations</b>	
Salaries & Wages	\$1,300,000.00
Other Expenses	\$3,610,000.00
Social Security	\$76,000.00
Bond Principal	\$1,880,000.00
Bond Interest	\$800,000.00
NJEIT Loan	\$45,000.00
Capital Outlay	\$100,000.00
<b>Subtotal</b>	<b>\$7,811,000.00</b>
<b>TOTAL BUDGET</b>	<b>\$25,878,179.00</b>

SO RESOLVED, as aforesaid.

**R-1-2022-005                      RESOLUTION FIXING THE INTEREST TO BE CHARGED ON  
 DELINQUENT TAXES FOR CALENDAR YEAR 2022.**

**WHEREAS**, *N.J.S.A. 54:4-67* permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessment, or other municipal liens or charges on or before the dates when they would become delinquent; and

**WHEREAS**, *N.J.S.A. 54:4-67* permits the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any delinquency in excess of \$1,500.00 to be calculated from the date the tax was payable until the date that actual payment to the Tax Collector is made, and if delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged.

(2) A Delinquency shall mean the sum of all taxes, assessments, municipal liens and charges due on a given parcel of property covering any number of quarters or years.

(3) Effective January 1, 2022, there will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.

(4) Any payments not made in accordance with paragraph three of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

**SO RESOLVED**, as aforesaid.

**R-1-2022-006                    RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2022 WITH EXTENSIONS & ADDENDUMS.**

**WHEREAS**, various departments/divisions utilize open-ended contracts for routine, recurring items which may, in the aggregate, exceed \$44,000.00 per annum; and

**WHEREAS**, these purchases are permitted under N.J.S.A. 40A:11-12 of the New Jersey State Cooperative Purchasing Program; and

**WHEREAS**, these purchases are made on a unit price basis with the certification of availability of funds being provided by the Certified Municipal Finance Officer on each Purchase Order/Voucher for such items; and

**WHEREAS**, any contract for a purchase price of over \$44,000.00 must be approved by the Township Council;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Monroe authorizes purchases of various materials and services through the New Jersey State Cooperative Purchasing Program.

**SO RESOLVED**, as aforesaid.

**R-1-2022-007                    RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER.**

**WHEREAS**, pursuant to regulations promulgated by the State of New Jersey, Department of the Treasury, Office of Administrative Action, the Township is required to appoint a Public Agency Compliance Officer on an annual basis; and

**WHEREAS**, said position shall act as the liaison official for matters concerning P.L. 1975, c.127 (N.J.A.C. 17:27) and must have the authority to make the appropriate corrections to the Township's contracting procedures; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council hereby appoints **Alan M. Weinberg, Business Administrator**, to the position Public Agency Compliance Officer, effective January 1, 2022 and expiring December 31, 2022, *nunc pro tunc*;

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be forwarded to the State of New Jersey, Department of the Treasury, Office of Affirmative Action, CN 209, Trenton, New Jersey 08625-0209;

**SO RESOLVED**, as aforesaid.

**R-1-2022-008                    RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP'S BEHALF CONCERNING TAX APPEALS.**

**WHEREAS**, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the Township of Monroe; and

**WHEREAS**, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36 to set assessments for properties in the Township of Monroe under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

**WHEREAS**, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality.

**WHEREAS**, The Township of Monroe has tax appeals pending before the Tax Court of New Jersey and the Middlesex County Tax Board in the year 2022; and



**WHEREAS**, the Tax Assessor must be consulted on any settlement of a tax appeal pending in the Tax Court; and

**WHEREAS**, the Township Council of the Township of Monroe desires to grant the authority to the Township Tax Assessor to settle Tax Appeals on behalf of the Township of Monroe.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Monroe in the County of Middlesex in the State of New Jersey that the Monroe Township Tax Assessor is hereby authorized to act as agent for the Taxing District without further governing body approval to:

- (a) Determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regarding to any property located in the Township of Monroe and accordingly direct the attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate.
- (b) Resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the attorney for the Taxing District to formalize such settlement in the appropriate Courts and/or County Tax Board, so long as such settlement does not result in a refund in excess of \$100,000.00.

**SO RESOLVED**, as aforesaid.

**R-1-2022-009                      RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2022.**

**BE IT RESOLVED** by the Township Council of the Township of Monroe, that the Tax Collector is hereby authorized to conduct Tax Sales during Calendar Year 2022 for all prior year's delinquent taxes, pursuant to New Jersey Law, Chapter 99.

**SO RESOLVED**, as aforesaid.

**R-1-2022-010                      RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS PROPERTY.**

**WHEREAS**, the Business Administrator of the Township of Monroe, requests authorization from the Mayor and Council to sign applications for eligibility to purchase surplus property from the NJ State Agency for Surplus Property; and

**WHEREAS**, the Mayor and Township Council agree this authorization is warranted;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey that it hereby grants authorization to Alan Weinberg, Business Administrator to acquire Federal Surplus Property and will comply with the terms, conditions, reservations and restrictions which will apply to the receipt and use of Federal Surplus Property by the Township of Monroe.

**SO RESOLVED**, as aforesaid.

**R-1-2022-011                      AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO AS TOWNSHIP ATTORNEY AND THE DIRECTOR OF THE DEPARTMENT OF LAW IN CONNECTION WITH GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**

(Director of Law - \$27,347; General Legal - \$195/hr. not to exceed \$373,830)

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-1 – TOWNSHIP ATTORNEY- GENERAL LEGAL**, for various legal professional services required by the Township for Calendar Year 2022; and

**WHEREAS**, Louis Rainone, Esq. of Rainone, Coughlin, Minchello and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021,

has recommended Council approval and award of a professional service contract to Louis Rainone, Esq. and Rainone, Coughlin, Minchello in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the Director of Law, Township Attorney shall be paid **\$27,347.00 annually**; and

**WHEREAS**, the General legal fees shall not exceed **\$373,830.00 per year**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2200001 and C-2200002, copies of which are attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2022;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello, in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-012                      RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DANIEL ANTONELLI, WITH THE FIRM ANTONELLI KANTOR AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022. (\$195/hr. not to exceed \$110,000)**

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-3 – TOWNSHIP TAX APPEAL ATTORNEY**, for various legal tax appeal services required by the Township for Calendar Year 2022; and

**WHEREAS**, Daniel Antonelli of Antonelli Kantor and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, has recommended Council approval and award of a professional service contract to Daniel Antonelli of Antonelli Kantor in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the hourly rate shall be \$195.00/hour; not to exceed \$110,000 for various legal tax appeal services as may be assigned by the Township; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in **Certificate No. C-2200003**, a copy of which is attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Daniel Antonelli of the firm Antonelli Kantor, 354 Eisenhower Pkwy, Suite 100 Livingston, N.J., commencing January 1, 2022, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Daniel Antonelli of the firm Antonelli Kantor in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Daniel Antonelli of the firm Antonelli Kantor, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-013                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES P. NOLAN, WITH THE FIRM JAMES P. NOLAN AND ASSOCIATES, LLC. AS TAX APPEAL ATTORNEY FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(\$195/hr. not to exceed \$40,000)

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 22-3 – TAX APPEAL ATTORNEY**, for various tax appeal legal professional services required by the Township for Calendar Year 2022; and

**WHEREAS**, James P. Nolan, Jr., Esq. of the firm James P. Nolan & Associates, LLC satisfies the established criteria for said professional legal services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, has recommended Council approval and award of a professional service contract to James P. Nolan, Jr., Esq. of the firm James P. Nolan & Associates, LLC in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, legal services shall be billed at the rate of \$195.00 per hour not to exceed **\$40,000**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2200004, a copy of which is attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with James P. Nolan, Jr., Esq. of the firm James P. Nolan & Associates, 61 Green Street, Woodbridge, N.J. 07095 in accordance with the proposal attached hereto as Exhibit “B” commencing January 1, 2022, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by James P. Nolan, Jr., Esq. of James P. Nolan & Associates, LLC, in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that James P. Nolan & Associates, LLC, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-014                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
McMANIMON, SCOTLAND & BAUMANN, LLC. AS BOND  
COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR  
YEAR 2022. (as needed basis - per fee schedule)**

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-4 – MUNICIPAL BOND COUNSEL**, for various bond services required by the Township for Calendar Year 2022; and

**WHEREAS**, the Firm **McManimon, Scotland & Baumann, LLC.** satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, has recommended Council approval and award of a professional service contract to **McManimon, Scotland & Baumann, LLC.** and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2200005, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a professional service contract with **McManimon, Scotland & Baumann, LLC., 75 Livingston Avenue, Second Floor, Roseland, N.J. 07068**, effective January 1, 2022, *nunc pro tunc*, in accordance with the Agreement attached hereto, subject to P.L. 2005, Chapter 271, as approved and signed into law on January 3, 2007; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **McManimon, Scotland & Baumann, LLC.**, in accordance with the fee scheduled contained within the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **McManimon, Scotland & Baumann, LLC.**, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-015                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
RANDOLPH BRAUSE, ESQ. OF THE FIRM LEITNER TORT  
DEFAZIO AND BRUASE, P.C. AS WORKERS COMPENSATION  
ATTORNEY FOR THE TOWNSHIP OF MONROE FOR  
CALENDAR YEAR 2022. (\$195/hr. not to exceed \$10,000)**

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-8 WORKERS COMPENSATION ATTORNEY**, for various workers compensation claims as needed by the Township for Calendar Year 2022; and

**WHEREAS**, Randolph Brause, Esq. of the Firm **Leitner Tort DeFazio and Brause, P.C.** satisfies the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, has recommended Council approval and award of a professional service contract to Randolph Brause, Esq. of the firm **Leitner Tort DeFazio and Brause, P.C.**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2200006, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a professional service contract with Randolph Brause, Esq. of the firm **Leitner Tort DeFazio and Brause, P.C., 244 Fernwood Avenue, Edison, N.J. 08837**, effective January 1, 2022, *nunc pro tunc*, in accordance with the Agreement attached hereto, subject to P.L. 2005, Chapter 271, as approved and signed into law on January 3, 2007; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Randolph Brause, Esq. of the firm **Leitner Tort DeFazio and Brause, P.C.**, in accordance with the fee scheduled contained within the attached agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Leitner Tort DeFazio and Brause, P.C.**, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-016**                      **RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES AND AUTHORIZING THE AWARD OF CONTRACT TO BETTINA SHOLK FOR OPEN SPACE APPRAISALS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**  
(Sholk Appraisal, Timothy Hoffman Inc. and Pyramid Consulting Group as needed; Sholk Appraisal - Open Space Appraisals not to exceed \$20,000)

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-9 – APPRAISAL SERVICES**, for various real estate appraisal services required by the Township for Calendar Year 2022; and

**WHEREAS**, the review committee has, based on the judging criteria, thoroughly reviewed each proposal and made its selections for each solicitation; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, recommends the Council approve and qualify the following firms:

***Bettina Durmaskin Sholk Real Estate Appraisal - 5 Rosemary Road, East Brunswick, N.J. 08816***

***Timothy Hoffman, Inc. - P.O. Box 3030, Westfield, N.J. 07091***

***Pyramid Consulting Group, LLC. - 9 Claire Court, East Hanover, N.J. 07936***

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021 also recommends the award of contract for **Open Space Appraisals** to **Bettina Sholk Real Estate Appraisal**, 5 Rosemary Road, East Brunswick, N.J. 08816 in an amount not to exceed **\$20,000** to be paid out of the Open Space Trust Fund.

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-2200007, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that Monroe Township is hereby authorized to solicit proposals as necessary for various real estate appraisal services required by the Township from the above selected firms for Calendar Year 2022 and authorize the award of contract to Bettina Sholk Real Estate Appraisals for Open Space Appraisals, not to exceed \$20,000, out of the Open Space Trust Fund.

**SO RESOLVED**, as aforesaid.

**R-1-2022-017                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC. AS LICENSED TREE EXPERT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022. (not to exceed \$30,000)**

**WHEREAS**, for calendar year 2022, the Township and the Monroe Township Shade Tree Commission seek professional consultant services in connection with the survey and evaluation of dead trees and the selection, identification, and planting of new stock, the inspection of proposed new development sites, the examination of citizen requests for planting and removal of trees, for general advice at Commission meetings, and advice regarding the planting of trees on municipal property and in connection with the administration and enforcement of Chapter 97 of the Monroe Township Code governing the preservation, protection and removal of trees; and.

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-14 – LICENSED TREE EXPERT**, for various professional forestry/arboricultural advice and services required by the Township for Calendar Year 2022; and

**WHEREAS**, Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC, possesses professional expertise as a certified tree expert, holding State Certificate #273 and otherwise meets the established criteria; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, recommends that Council approve and award a professional service contract to Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC; and

**WHEREAS**, the annual fee shall not exceed \$30,000; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-2200008, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with **Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC, 151 Route 516 (P.O. Box 564), Old Bridge, NJ 08857**, in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2022, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC in an amount **not to exceed \$30,000.00**;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-018                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022. (Not to exceed \$153,000)**

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-15 INSURANCE CONSULTING SERVICES/INSURANCE PRODUCER SERVICES** for various general employment law and collective negotiation services required by the Township for Calendar Year 2022; and

**WHEREAS**, North American Insurance Management Corporation (hereinafter NAIMC), 1460 US Route 9 North, Suite 210, Woodbridge, NJ 07095 possesses the technical expertise required for such an engagement; and

**WHEREAS**, the Township Business Administrator, by copy of a letter dated December 20, 2021, recommends the Council approve and award the contract to **NAIMC**; and

**WHEREAS**, North American Insurance Management Corporation has indicated that the flat fee for their service will be **\$153,000.00**, payable in equal monthly installments; and

**WHEREAS**, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No.C-2200009, a copy of which is attached hereto as Exhibit "A";

**WHEREAS**, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds, for the Utility Department, in Certificate No.M-2200004, a copy of which is attached hereto as Exhibit "B";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a (1) one-year contract with NAIMC for Insurance Consulting & Producer Services, in accordance with the proposal attached hereto as Exhibit C, commencing January 1, 2022, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by NAIMC for the Township at a cost **not to exceed \$123,000.00** and **not to exceed \$30,000.00** for MTUD – **Totaling \$153,000.00** payable in equal monthly installments; and

(3) The contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that North American Insurance Management Corporation shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-019                      RESOLUTION AUTHORIZING AWARD OF CONTRACT  
TO PHOENIX ADVISORS, LLC AS FINANCIAL ADVISORS  
FOR TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.  
(as needed basis per fee schedule)**

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-16 - FINANCIAL ADVISOR SERVICES** for various financial advisory services required by the Township for Calendar Year 2022; and

**WHEREAS**, **Phoenix Advisors, LLC**, satisfy the established criteria for said professional financial advisory services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, has recommended Council approval and award of a professional service contract to **Phoenix Advisors, LLC**, in accordance with the fee schedule contained within the Agreement attached hereto as Exhibit "A"; and

**WHEREAS**, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No.C-2200010, a copy of which is attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with **Phoenix Advisors, LLC**, 625 Farnsworth Avenue, Bordentown, N.J. 08505 commencing January 1, 2022, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Phoenix Advisors, LLC**, on an as needed basis in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Phoenix Advisors, LLC shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-020                    RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
LERCH, VINCI & HIGGINS, LLP. AS MUNICIPAL AUDITORS  
TO PERFORM AUDITING SERVICES AND OTHER  
FINANCIAL ADVISORY SERVICES AS NEEDED FOR THE  
TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.  
(Not to exceed \$91,500)**

**WHEREAS**, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1, et seq., requires the Township Council to cause an annual audit of its books, accounts and financial transactions to be made and completed within six (6) months after the close of its fiscal year, and for that purpose to employ a registered municipal accountant of New Jersey; and

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 22-17 MUNICIPAL AUDITOR SERVICES** for auditing services required by the Township for Calendar Year 2022; and

**WHEREAS**, **Jerch, Vinci & Higgins, LLP.**, satisfy the established criteria for said professional auditing services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, recommends the Council approve and award this contract to **Jerch, Vinci & Higgins, LLP, 17-17 Route 208 Fair Lawn, N.J. 07410** in accordance with the hourly rates and fees outlined within the attached Agreement; and

**WHEREAS**, the annual fee shall not exceed **\$91,500.00**; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-2200011, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available for the Utility Department, as set forth in Certificate No. M-220003, a copy of which is attached hereto as Exhibit “B”; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with **Jerch, Vinci & Higgins, LLP.**, commencing January 1, 2022, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is authorized and directed to pay invoices for services rendered by **Jerch, Vinci & Higgins, LLP** in an amount not to exceed **\$91,500.00**; and

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Jerch, Vinci & Higgins, LLP** shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.



(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-021 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARK RASIMOWICZ OF THE FIRM CENTER STATE ENGINEERING ASSOCIATES, INC. AS TOWNSHIP ENGINEER AND DIRECTOR OF ENGINEERING IN CONNECTION WITH GENERAL ENGINEERING SERVICES AND TAX MAP MAINTENANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (Director of Engineering not to exceed \$27,000; General Engineering Services and Tax Map Maintenance not to exceed \$304,000)

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-18 TOWNSHIP ENGINEER, ID #22-20 MUNICIPAL ENGINEERING SERVICES and ID #22-26 TAX MAP MAINTENANCE**, for various professional engineering services required by the Township for Calendar Year 2022; and

**WHEREAS**, Mark Rasimowicz of the Firm Center State Engineering Associates, Inc. satisfies the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, has recommended Council approval and award of a professional service contract to Mark Rasimowicz, PE, PP, CME of the firm Center State Engineering Associates, Inc; and

**WHEREAS**, the Director of Engineering, Township Engineer shall be paid **\$27,000.00 annually**; and

**WHEREAS**, the General engineering services and tax map maintenance fees shall not exceed **\$304,000.00 per year**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No.C-2200012, and C-2200013, copies of which are attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Mark Rasimowicz, PE, PP, CME of the firm Center State Engineering Associates, Inc. in accordance with the agreement attached hereto as Exhibit "B" commencing January 1, 2022;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Mark Rasimowicz, PE, PP, CME of the firm Center State Engineering Associates, Inc. accordance with the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Center State Engineering Associates, Inc. shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-022 RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR 2022 MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.** (CME, Delaware Raritan and Remington & Vernick)

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-19 TOWNSHIP CONFLICT/ALTERNATE ENGINEER**, for municipal engineering services as needed by the Township for Calendar Year 2022; and

**WHEREAS**, the Township of Monroe desires to create a pool of qualified professionals to serve as Township Conflict or Alternate Engineer for the Township as the need arises, using a fair and open process pursuant to the provisions of P.L. 2004, c19 (N.J.S.A. 19:44A-20.5 et seq; and

**WHEREAS**, the Township of Monroe (the "Township") received and reviewed statements of qualifications from engineering firms determined to pre-qualify those firms that possess the professional and administrative capabilities to provide such services and that they offer the terms and conditions determined by the Township to provide the greatest benefit to the taxpayers of the Township, so that the Township may engage any one or more of the Qualified Firms when the need for such services arises; and

**WHEREAS**, such services are to be performed and rendered by a person or persons licensed and authorized to practice in the State of New Jersey and accordingly constitute professional series exempt from public bidding pursuant to the Local Public Contracts law, specifically N.J.S.A. 40A:11-5(1)(a); and

**WHEREAS**, certification of available funds shall be made by the Chief Financial Officer at the time that services, if any, are requested from the qualified professional; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, that the following qualified firms are hereby approved to provide Conflict or Alternate Engineering Services:

**CME Associates**  
3141 Bordentown Avenue  
Parlin, N.J. 08859

**Delaware-Raritan Engineering**  
200 Daniels Way, Suite 230  
Freehold Twp., N.J. 07728

**Remington & Vernick**  
3 Jocama Blvd. Suite 300-400  
Old Bridge, N.J. 08857

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey that:

- 1- The Mayor and Township Clerk are hereby authorized and directed to execute contracts by and between the Township and the Qualified Firms, which contracts shall set forth the terms and conditions of, among other things, payment for services at such time as the Firms are called upon by the Township to render services; and
- 2- That the Contracts shall be awarded without competitive bidding as professional services in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a); and
- 3- That a copy of this resolution and the Contracts upon the execution shall be placed on file with the Municipal Clerk; and
- 4- That a notice in accordance with the Local Public Contracts Law shall be published in a local newspaper within (10) days of passage of this resolution.

**SO RESOLVED**, as aforesaid.

**R-1-2022-023**

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALIAMO GROUP AS ARCHITECT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.**

(Not to exceed \$120,000 - Police Building Addition and Improvements - \$98,000; Municipal Building Design and Improvements - \$22,000)

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-27 TOWNSHIP ARCHITECT**, for various architectural and construction services required by the Township for Calendar Year 2022; and

**WHEREAS**, the Firm **ALIAMO GROUP** satisfy the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, has recommended Council approval and award of a professional service contract to **Alaimo Group**; and

**WHEREAS**, the Township of Monroe seeks professional Architectural Services for calendar year 2022 in connection with the Monroe Township Police Building Addition and Improvements Project, not to exceed **\$98,000.00, Municipal Building Design and Improvements Project**, not to exceed **\$22,000.00** and any other architectural services as needed by the Township; and

**WHEREAS**, the annual fee shall not exceed **\$120,000.00**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No.C-2200014, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with **Alaimo Group** 200 High Street Mt. Holly, N.J. 08060, commencing January 1, 2022, *nunc pro tunc*; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Alamo Group** in an amount not to exceed **\$120,000.00** in accordance with the fee scheduled contained within the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Alaimo Group** shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-024                      RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO R3M ENGINEERING INC. AS TOWNSHIP UTILITY DEPARTMENT ENGINEER FOR CALENDAR YEAR 2022.**  
(Not to exceed \$200,000)

**WHEREAS**, on December 2, 2021 in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe solicited Statements of Qualifications **ID# 22-28 – TOWNSHIP UTILITY DEPARTMENT ENGINEER**, for various engineering professional services required by the Township Utility Department ("M.T.U.D.") for Calendar Year 2022; and

**WHEREAS**, R3M ENGINEERING, INC. and other engineers within the firm, satisfy the established criteria for said professional engineering services; and

**WHEREAS**, after consulting with the M.T.U.D. Director, the M.T.U.D. Purchasing Manager, by copy of a letter dated December 23, 2021, has recommended the Council approval and award of a professional service contract to R3M ENGINEERING, INC. in accordance with the hourly rates and fees outlined within the attached Agreement, a copy of which is attached hereto as Exhibit "B"; and

**WHEREAS**, the services performed shall not exceed **\$200,000.00 per year** unless additional services are requested by the Township in writing and approved by Council; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds for, for the Utility Department, in Certificate No.M-220002, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with R3M ENGINEERING, INC., 1405 Route 18, Suite 208, Old Bridge, NJ, 08857, commencing January 1, 2022;

(2) The certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by R3M ENGINEERING, INC. in accordance with the attached agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contract Law;

(4) This contract is awarded with the stipulation that R3M ENGINEERING, INC., shall include the mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Monroe Township Utility Department any appropriate Affirmative Action documents

within the time period prescribed by law;

(5) A notice of this action will be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-025                    RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO LOUIS RAINONE, WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO P.C. AS TOWNSHIP UTILITY DEPARTMENT ATTORNEY FOR CALENDAR YEAR 2022.**  
(Not to exceed \$75,000)

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe solicited Statements of Qualifications for **ID# 22-29 – TOWNSHIP UTILITY DEPARTMENT ATTORNEY**, for various legal professional services required by the Township Utility Department (“M.T.U.D.”) for Calendar Year 2022; and

**WHEREAS**, Louis Rainone and Rainone, Coughlin, Minchello, P.C. and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

**WHEREAS**, after consulting with the M.T.U.D. Director, the M.T.U.D. Purchasing Manager, by copy of a letter dated December 23, 2020, has recommended the Council approval and award of a professional service contract to Louis Rainone and Rainone, Coughlin, Minchello P.C. in accordance with the hourly rates and fees outlined within the attached Agreement, a copy of which is attached hereto as Exhibit “B”; and

**WHEREAS**, legal fees shall not exceed **\$75,000.00 per year**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds for, for the Utility Department, in Certificate No. M-220001, a copy of which is attached hereto as Exhibit “A”; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Louis Rainone and Rainone, Coughlin, Minchello P.C., 1 Woodbridge Center, Suite 515, Woodbridge Twp., N.J. 07095, commencing January 1, 2022;
- (2) The certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Louis Rainone and Rainone, Coughlin, Minchello P.C. in accordance with the attached agreement;
- (3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contract Law;
- (4) This contract is awarded with the stipulation that Louis Rainone and Rainone, Coughlin, Minchello P.C., shall include the mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Monroe Township Utility Department any appropriate Affirmative Action documents within the time period prescribed by law;
- (5) A notice of this action will be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-026                    RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENT SELECTION OF QUALIFIED FIRMS TO PERFORM WATER AND/OR SEWER PROFESSIONAL ENGINEERING SERVICES FOR CALENDAR YEAR 2022 FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT.**  
(R3M, Weston & Sampson, H2M Associates, Jacobs Engineering Group, Remington & Vernick and Alaimo Group, as needed)

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.5, the Township of Monroe Utility Department, in the County of Middlesex, has solicited resumes setting forth qualifications for general water and sewer professional engineering services; and

**WHEREAS**, the review committee has, reviewed each proposal and the M.T.U.D. Director has recommended that each of the six (6) firms listed below be selected as qualified firms to perform water and/or sewer professional engineering services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Monroe Township Utility Department has qualified the following firms for general water and sewer professional engineering services as listed below:

- **Water & Sewer General Engineering Services**
  - R3M Engineering, Inc.
  - Weston & Sampson Engineers, PC
  - H2M Associates, Inc.
  - Jacobs Engineering Group, Inc.
  - Remington & Vernick Engineers
  - Alaimo Group

; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Monroe Township Utility Department is hereby authorized to solicit proposals for required professional services from the selected firms, as necessary, during the 2022 calendar.

**SO RESOLVED**, as aforesaid.

**R-1-2022-027                      RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2022.** (Not to exceed \$52,020.00)

**WHEREAS**, on December 2, 2021, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 22-30 – TOWNSHIP WEB HOSTING, MONITORING MAINTENANCE AND COMMUNICATION SERVICES** required by the Township for Calendar Year 2022; and

**WHEREAS**, Jaffe Communications satisfies the established criteria for said professional services; and

**WHEREAS**, the Township Business Administrator, by copy of letter dated December 20, 2021, recommends the Council approve and award this contract to **Jaffe Communications, Inc. 312 North Ave. E, Suite 5, Cranford, N.J. 07016** in accordance with the attached Agreement; and

**WHEREAS**, the annual fee shall not exceed **\$52,020.00**; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-2200015, a copy of which is attached hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one year professional service contract with Jaffe Communications Inc., commencing January 1, 2022;

(2) The Certified Municipal Finance Officer is authorized and directed to pay invoices for services rendered by Jaffe Communications Inc. in an amount not to exceed **\$52,020.00**; and

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Jaffe Communications Inc. shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-028                    RESOLUTION GRANTING THE ADVICE AND CONSENT  
TO THE REAPPOINTMENT OF DONNA LINKE  
AS MUNICIPAL COURT ADMINISTRATOR FOR THE  
TOWNSHIP OF MONROE.**

**WHEREAS**, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 28, 2021, has reappointed **DONNA LINKE** to serve as **MUNICIPAL COURT ADMINISTRATOR** for the Township of Monroe for a term of two (2) years, commencing January 1, 2022 and expiring December 31, 2023; and

**WHEREAS**, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the reappointment of **DONNA LINKE** as **MUNICIPAL COURT ADMINISTRATOR** for a two (2) year term commencing January 1, 2022 and expiring December 31, 2023.

**SO RESOLVED**, as aforesaid.

**R-1-2022-029                    RESOLUTION GRANTING THE ADVICE AND CONSENT  
TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL  
AS DEPUTY MUNICIPAL COURT ADMINISTRATOR  
FOR THE TOWNSHIP OF MONROE.**

**WHEREAS**, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 28, 2021, has reappointed **CHRISTINE CAMPBELL** to serve as **DEPUTY MUNICIPAL COURT ADMINISTRATOR** for the Township of Monroe for a term of two (2) years, commencing January 1, 2022 and expiring December 31, 2023; and

**WHEREAS**, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent to the reappointment of **CHRISTINE CAMPBELL** as **DEPUTY MUNICIPAL COURT ADMINISTRATOR** for a two (2) year term commencing January 1, 2022 and expiring December 31, 2023.

**SO RESOLVED**, as aforesaid.

**R-1-2022-030                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE  
APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS  
MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF  
MONROE.**

**WHEREAS**, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 29, 2021, has appointed **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2022 and expiring on December 31, 2022; and

**WHEREAS**, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the reappointment of **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2022 and expiring on December 31, 2022, *nunc pro tunc*.

**SO RESOLVED** as aforesaid.

**R-1-2022-031                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE  
APPOINTMENTS OF HAROLD A. PARRA, ESQ. AS  
ALTERNATE MUNICIPAL PROSECUTOR FOR THE  
TOWNSHIP OF MONROE.**

**WHEREAS**, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 29, 2021, has appointed **HAROLD A. PARRA, ESQ.** as **ALTERNATE MUNICIPAL**

**PROSECUTORS** for the Township of Monroe for a one (1) year term, commencing January 1, 2022 and expiring on December 31, 2022; and

**WHEREAS**, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the appointment of **HAROLD A. PARRA, ESQ.** as **ALTERNATE MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term commencing January 1, 2022 and expiring on December 31, 2022.

**SO RESOLVED**, as aforesaid.

**R-1-2022-032                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF F. KEVIN LYNCH, COUNSELOR AT LAW AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.**

**WHEREAS**, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 29, 2021, has appointed **F. KEVIN LYNCH, COUNSELOR AT LAW** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2022 and expiring December 31, 2022; and

**WHEREAS**, the Code of the Township of Monroe requires the Advice and Consent of the Township Council for such an appointment;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the reappointment of **F. KEVIN LYNCH, COUNSELOR AT LAW** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2022 and expiring December 31, 2022.

**SO RESOLVED**, as aforesaid.

**R-1-2022-033                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE CULTURAL ARTS COMMISSION.**

**WHEREAS**, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 28, 2021 has appointed the following members:

**Re- Appointments:**

Maria Naumik	Member	3-Year Term	1/1/22 – 12/31/24
Marilyn Gonyo	Member	3 Year Term	1/1/22 – 12/31/24
Barbara Bart	Member	3 Year Term	1/1/22 – 12/31/24
Tanya Mulligan	Alternate I	2 Year Term	1/1/22 – 12/31/23

**WHEREAS**, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for the above appointments.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the above re-appointments and new appointments to the **CULTURAL ARTS COMMISSION**.

**SO RESOLVED**, as aforesaid.

**R-1-2022-034                    RESOLUTION RE-APPOINTING MEMBERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**

**WHEREAS**, the term for member Vincent LaFata has expired and the Township Council, approves the **reappointment** of **Vincent LaFata** as a Member to fill a new four-year term commencing 1/1/2022, expiring 12/31/2025; and

**WHEREAS**, the term for member Gary Busman has expired and the Township Council, approves the **reappointment** of **Gary Busman** as a Member to fill a new four-year term commencing 1/1/2022,

expiring 12/31/2025; and

**WHEREAS**, the term for Alternate 2 Member Arnold Jaffe has expired and the Township Council approves the **reappointment** of **Arnold Jaffe** as Alternate 2 Member to fill a new two-year term commencing 1/1/2022, expiring 12/31/2023; and

**WHEREAS**, the term for Alternate 3 Member Nicholas Morolda has expired and the Township Council approves the **reappointment** of **Nicholas Morolda** as Alternate 3 Member to fill a new two-year term commencing 1/1/2022, expiring 12/31/2023; and

**WHEREAS**, the term for Alternate 4 Member Manmeet Singh Viridi has expired and the Township Council approves the **reappointment** of **Manmeet Singh Viridi** as Alternate 4 Member to fill a new two-year term commencing 1/1/2022, expiring 12/31/2023; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following membership of the Zoning Board of Adjustment have been duly moved, seconded and approved by the Monroe Township Council at its meeting held on January 5, 2022:

		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
Carol Damiani		01/01/2020	4 yrs.	12/31/2023
Louis Masters		01/01/2020	4 yrs.	12/31/2023
Marino Lupo		01/01/2019	4 yrs.	12/31/2022
Vincent LaFata		01/01/2022	4 yrs.	12/31/2025
Gary Busman		01/01/2022	4 yrs.	12/31/2025
Rajani Karuturi		01/01/2021	4 yrs.	12/31/2024
Donato Tanzi		01/01/2021	4 yrs.	12/31/2024
Richard Lans	-Alt. 1	01/01/2021	2 yrs.	12/31/2022
Arnold Jaffe	-Alt. 2	01/01/2022	2 yrs.	12/31/2023
Nicholas Morolda	-Alt. 3	01/01/2022	2 yrs.	12/31/2023
Manmeet Singh Viridi	-Alt. 4	01/01/2022	2 yrs.	12/31/2023

**SO RESOLVED**, as aforesaid.

**R-1-2022-035 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO AMBASSADOR MEDICAL SERVICES, INC. FOR MEDICAL, EDUCATIONAL AND ADMINISTRATIVE SERVICES RELATED TO THE DEVELOPMENT OF THE TOWNSHIP’S SUBSTANCE AND ALCOHOL MISUSE POLICY FOR CALENDAR YEAR 2022.**  
 (As needed basis - \$65.00 per collection)

**WHEREAS**, the Township of Monroe has a need to acquire medical, educational and administrative services related to the Township’s compliance with Federal laws and regulations in the development of its Substance and Alcohol Misuse policy and testing, under the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS, Ambassador Medical Services, Inc.** has submitted a proposal indicating the fees for such services shall be in accordance with the attached fee schedule and payment for such services shall be made on an “as needed” basis; and

**WHEREAS**, the fee for drug collection as-needed services shall be \$65.00 per collection; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township’s Certified Municipal Finance Officer has certified the availability of funds in **Certificate No. C-2200016**, a copy of which is attached hereto as Exhibit “A”; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township’s Certified Municipal Finance Officer has certified the availability of funds for the Township Utility Dept. in **Certificate No. M-220005**, copy of which is attached hereto as Exhibit “B”;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract with **Ambassador Medical Services, Inc. 651 Route 73 North, Suite 308, Marlton, N.J. 08053** in accordance with the proposal annexed hereto as Exhibit “C”, effective January 1, 2022 to December 31, 2022;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices



for as-needed services rendered by **Ambassador Medical Services, Inc.** on a unit price, open-ended contract basis;

(3) This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a)(I) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that the **Ambassador Medical Services, Inc.** contract shall include mandatory Affirmative Action language, New Jersey Business Registration Certificate and shall submit to the Township of Monroe all appropriate documentation within the time period prescribed by law;

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-036                    RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY P.M. CONSTRUCTION IN CONNECTION WITH THE 2021 ROADWAY IMPROVEMENTS PROJECT.** (Adjusted contract by +0.46% (Additional \$5,220.62)

**WHEREAS**, pursuant to Resolution No. R-6-2021-148, adopted by the Monroe Township Council at its meeting held on June 2, 2021, a contract was awarded to P.M. Construction in connection with the 2021 Roadway Improvements Project; and

**WHEREAS**, the original total contract amount was \$1,127,104.00; and

**WHEREAS**, the Township Engineer, in a letter dated December 28, 2021, requested approval of Change Order No. 1 and Final for the 2021 Roadway Improvements Project reflecting an **increase of \$5,220.62** in the contract amount, as the result of adjusted contract quantities, including reductions and increases, as described in the attached change order; and

**WHEREAS**, the current contract price including this change order is **\$1,132,324.62**; and

**WHEREAS**, the Township Council has reviewed the request and has found same to be reasonable; and

**WHEREAS**, the Certified Municipal Finance Officer has certified in Certificate No. C-2100032, a copy of which is attached hereto, that sufficient funds are available.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute Change Order No. 1 and Final, attached hereto and made a part hereof.

**SO RESOLVED**, as aforesaid.

**R-1-2022-037                    RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO DIRECT URGENT CARE, INC. AND CARBON HEALTH MEDICAL GROUP, INC. FOR OCCUPATIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2022.** (As needed basis per fee schedule)

**WHEREAS**, the Township of Monroe has a need to acquire Occupational Medical Services for its Employees under the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the term of this contract shall be one (1) year; and

**WHEREAS**, Direct Urgent Care, Inc and Carbon Health Medical Group, Inc. have submitted a proposal indicating the fees for such services which shall be in accordance with the attached fee schedule and payment for such services shall be made on an "as needed" basis; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township's Certified Municipal Finance Officer has certified the availability of funds in **Certificate No. C-2200017**, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township's Certified Municipal Finance Officer has certified the availability of funds for the Township Utility Dept. in **Certificate No. M-220006**, copy of which is attached hereto as Exhibit "B";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract for occupational medical services with **Direct Urgent Care, Inc** and **Carbon Health Medical Group, Inc.** physically located at **Carbon Health Medical Group, 298 Applegarth Road, Monroe Twp., N.J. 08831** in accordance with the proposal annexed hereto as Exhibit "B", effective January 1, 2022 to December 31, 2022;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for as-needed services rendered by Direct Urgent Care, Inc. and Carbon Health Medical Group, Inc. on a unit price, open-ended contract basis;

(3) This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a)(I) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that the Direct Urgent Care, Inc. and Carbon Health Medical Group, Inc. contract shall include mandatory Affirmative Action language, New Jersey Business Registration Certificate and shall submit to the Township all appropriate documentation within the time period prescribed by law;

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-038                      RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.**

**WHEREAS**, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 30, 2019 has appointed **LOUIS BUONOCORE, CHRISTOPHER BEVINS and JOSEPH STROIN** to serve on the **PUBLIC OFFICERS BOARD** for a one (1) year term commencing January 1, 2022 and expiring December 31, 2022; and

**WHEREAS**, the Administrative Code of the Township of Monroe requires the Advice and Consent of Council for such appointments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent and confirms the appointment of **LOUIS BUONOCORE, CHRISTOPHER BEVINS and JOSEPH STROIN** to serve on the **PUBLIC OFFICERS BOARD** for a one (1) year term commencing January 1, 2022 and expiring December 31, 2022.

**SO RESOLVED**, as aforesaid.

**R-1-2022-039                      RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO HACKENSACK MERIDIAN HEALTH OCCUPATIONAL HEALTH FOR PROFESSIONAL MEDICAL SERVICES FOR CALENDAR YEAR 2022. (As needed basis per fee schedule)**

**WHEREAS**, the Township of Monroe has a need to acquire Professional Medical Services specifically workers compensation injury and illness treatment for its Employees under the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the term of this contract shall be one (1) year; and

**WHEREAS**, Hackensack Meridian Health Occupational Health has submitted a proposal indicating the fees for such services which shall be in accordance with the attached fee schedule and payment for such services shall be made on an "as needed" basis; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township's Certified Municipal Finance Officer has certified the availability of funds in **Certificate No. C-2200018**, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township's Certified Municipal Finance Officer has certified the availability of funds for the Township Utility Dept. in **Certificate No. M-220007** copy of which is attached hereto as Exhibit "B";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk be and are hereby authorized to enter into a contract for occupational medical services with **Hackensack Meridian Health Occupational Health, 2-12 Corbett Way, Suite 101, Eatontown, NJ 07724** in accordance with the proposal annexed hereto as Exhibit "B", effective January 1, 2022 to December 31, 2022;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for as-needed services rendered by Hackensack Meridian Health Occupational Health on a unit price, open-ended contract basis;

(3) This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a)(I) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that the Hackensack Meridian Health Occupational Health contract shall include mandatory Affirmative Action language, New Jersey Business Registration Certificate and shall submit to the Township all appropriate documentation within the time period prescribed by law;

(5) A notice of this action shall be printed once in the Home News Tribune.

**SO RESOLVED**, as aforesaid.

**R-1-2022-041                      RESOLUTION AUTHORIZING REFUND OF TAX  
OVERPAYMENTS.**

**WHEREAS**, the Tax Collector for the Township of Monroe has recommended this Council's approval to make refunds for tax overpayments in the amount of One Thousand Four Hundred Forty-Two dollars and Eighty-Seven cents (\$1,442.87) for the amounts described on Schedule A and attached hereto

**WHEREAS**, good cause has been shown

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe in the County of Middlesex and State of New Jersey that the Township's Certified Municipal Finance Officer be and is hereby directed to draw a check from the General Account refunding the Tax overpayments described above to be distributed as set forth on the attached Schedule A:

**SO RESOLVED**, as aforesaid.

**R-1-2022-042                      RESOLUTION AUTHORIZING THE RELEASE OF THE  
REHABILITATED AFFORDABLE HOUSING AGREEMENT AND  
LIEN ON BLOCK 169.19, LOT 7.**

**WHEREAS**, on November 22, 2011, Joseph & Dina Dimatteo Avitto ("Avitto's") entered into a Rehabilitated Affordable Housing Agreement with the Township of Monroe restricting the Caffrey's from selling or conveying title to the property for a period of ten years pursuant to Monroe Ordinance 131-8 and N.J.S.A. 52:27D-301 et seq, said Agreement having been recorded with the Middlesex County Clerk on January 9, 2012, in Mortgage Book 14570 on Page 0822; and

**WHEREAS**, the Affordable Housing Lien state that "the terms, restrictions and covenants of this Agreement shall automatically expire ten (10) years from the date that the housing rehabilitation work was completed"; and

**WHEREAS**, the Monroe Township Affordable Housing Board advises of the successful completion of the Affordable Housing Lien and has consented to the termination of the Affordable Housing Lien annexed hereto as Exhibit "A"; and

**NOW, THEREFORE, BE IT RESOLVED** that the Affordable Housing Lien held by Joseph & Mary Vena are hereby satisfied and the Mayor and Township Clerk are hereby authorized and directed to execute the Release of Rehabilitated Affordable Housing Agreement, annexed hereto as Exhibit "B".

**SO RESOLVED**, as aforesaid.

**R-1-2022-043                    RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS ACTING DEPARTMENT DIRECTOR FOR THE DEPARTMENT OF PLANNING AND ENVIRONMENTAL PROTECTION.**

**WHEREAS**, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 29, 2021, has appointed **Joseph Stroin** to serve as Acting Department Director for the Department of Planning and Environmental Protection, effective January 1, 2022 through December 31, 2022; and

**WHEREAS**, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

**THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent and confirms the appointment of **Joseph Stroin** to serve as Acting Department Director for the Department of Planning and Environmental Protection, effective January 1, 2022 through December 31, 2022.

**SO RESOLVED**, as aforesaid.

**R-1-2022-044                    RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT ADVISORY BOARD.**

**WHEREAS**, the Township Council, at a meeting held on June 2, 2021, adopted Ordinance No. O-5-2021-011 establishing an Economic Development Advisory Board; and

**WHEREAS**, the Advisory Board of Health shall consist of nine (9) members and two alternates and such representation shall be filled by appointments of the Mayor and Township Council; and

**WHEREAS**, the Council appointments to the Economic Development Advisory Board shall be as follows:

<u>Appointed</u>		<u>Term</u>	<u>Expiration</u>
Charles Dipierro, Council Representative	01/01/2022	1 yr.	12/31/2022
Oruj Qureshi	01/01/2022	1 yr.	12/31/2022
Steven Bloom	01/01/2022	1 yr.	12/31/2022
Paul Onish - Alternate	01/01/2022	2 yrs.	12/31/2023

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the above council membership of the Economic Development Advisory Board has been duly moved, seconded, and approved by the Monroe Township Council at its meeting held on January 5, 2022.

**SO RESOLVED**, as aforesaid.

**R-1-2022-045                    RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) 2022 FORD EXPLORERS FROM KOCH 33 FORD USING THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ) COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP POLICE DEPARTMENT.**  
(Vehicles -\$107,166 Equipment - \$46,218.15)

**WHEREAS**, the Monroe Township Police Department has the need for three (3) 2022 Ford Explorers (K8B) Base 4WD vehicle; and

**WHEREAS**, the State Approved Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program (Cooperative 65MCESCCPS) has awarded a contract for the Police vehicle under its contract number ESCNJ 20/21-09, from **Koch 33 Ford, 3810 Hecktown Road, Easton, PA 18045** for the purchase as follows:

**3            2022 Ford Explorers (K8B) Base 4WD (without equipment) - \$107,166.00; and**

**WHEREAS**, it is required by law that any “state contract” purchase which exceeds the bid threshold of the Township (\$40,000.00) in aggregate, be authorized by the governing body; and

**WHEREAS**, the total amount for these vehicles exceed the Township’s bid threshold in aggregate; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Financial Officer has certified availability of funds in Certificate No. C-2200019 copy of which is attached as Exhibit "A"; and

**WHEREAS**, the Township of Monroe, in the County of Middlesex, wishes to purchase *emergency vehicle equipment* to outfit three (3) of the new vehicles under Whelan, New Jersey State Contract (17-FLEET-00761), Havis New Jersey State Contract (17-FLEET-00719) and Progard New Jersey State Contract (17-FLEET-00768) with the installation to be performed by ***East Coast Emergency Lighting, 200 Meco Drive, Millstone Township, NJ 08535***, an authorized vendor under the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program (Cooperative 65MCESCCPS) contract number ESCNJ 20/21-09 , for the Monroe Township Police Department as hereinbelow set forth: **(\$15,406.15 each)**

**3        2022 Ford Explorers (K8B) Base 4WD (Equipment Only)        \$46,218.15**

**TOTAL COST:        \$46,218.15; and**

**WHEREAS**, the detailed accessories for each vehicle are attached hereto and made a part of; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are available, as set forth in **Certificate No. C2200020**, copies of which are attached hereto as Exhibit "B";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) Authorizes the Police Department to purchase said vehicles from Koch 33 Ford using the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program contract 20/21-09; and
- (2) Authorizes the Police Department to have the three (3) new Police Vehicles outfitted with emergency vehicle equipment by East Coast Emergency Lighting; and
- (3) The Township Chief Financial Officer is hereby authorized and directed to pay invoices for said vehicles delivered by Koch 33 Ford, respectively; and
- (4) The contracts are awarded through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program (Cooperative 65MCESCCPS) are considered fair and open contract in accordance with the Local Public Contracts Law, as well as being exempt from public bidding by the Township.

**SO RESOLVED**, as aforesaid.

**R-1-2022-046                      RESOLUTION AUTHORIZING THE SALE OF TAX SALE  
CERTIFICATE BY ASSIGNMENT. (Block 48.17 Lot 15)**

**WHEREAS**, the Township of Monroe, in the County of Middlesex, is the holder of a certain tax sale certificate acquired under and by virtue of N.J.S.A. 54:5-34; and

**WHEREAS**, it is deemed financially beneficial to and in the best interests of the Township of Monroe to sell such tax sale certificate by assignment, as hereinbelow listed:

<b>Block/Lot</b>	<b>Sale Date</b>	<b>TSC#</b>	<b>Assigned Amt.</b>	<b>Assessed to</b>
48.17/15	11/16/20	20-00028	\$210.76	Deary, C. c/o Catherine Cecere

**Property Location** - 1698 Perrineville Road

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey, on this 5<sup>th</sup> day of January 2022, that it does hereby authorize the sale of Tax Sale Certificate #20-00028 by assignment for the consideration as hereinabove set forth, which sum shall also include the lien for unpaid subsequent taxes for periods set forth, together with costs of advertisement and sale, all as provided for and permitted under N.J.S.A. 54:5-113; and

**BE IT FURTHER RESOLVED**, that the Mayor and Township Clerk be and are hereby authorized and empowered to make, execute and deliver any and all assignment forms or other legal documents which may be necessary to effectuate the sales permitted by this Resolution.

**SO RESOLVED**, as aforesaid.

**R-1-2022-047                    RESOLUTION AUTHORIZING THE PURCHASE OF NINE (9) COMPUTERS, MONITORS & SOUND BARS UNDER THE NEW JERSEY STATE CONTRACT FOR THE MONROE TOWNSHIP DEPARTMENT OF PUBLIC WORKS AND THE MONROE TOWNSHIP SENIOR CENTER. (\$10,412.20)**

**WHEREAS**, Dell has stopped supporting older operating systems and it has become necessary to upgrade the balance of the computers in various offices; and

**WHEREAS**, the Monroe Township Department of Public Works has the need to purchase five (5) Dell Optiplex 7090 computers, monitors and sound bars and the Monroe Township Senior Center has the need to purchase two (2) Dell Optiplex 7090 computers, monitors and sound bars; and

**WHEREAS**, this purchase is under the NJ State Contract No. M0483, Agreement No. 19TELE00656 from **Dell Technologies.**, an authorized vendor under the NJ State Contract, for the Monroe Township Department of Public Works and Senior Center for the purchase price of Ten thousand four hundred twelve dollars and twenty cents (**\$10,412.20**); and

**WHEREAS**, the nine (9) Dell Optiplex 7090 computers, monitors and sound bars will be purchased from Dell Technologies, One Dell Way, Bldg. 8, Box 872, Round Rock, TX 78682 as per the attached quote; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in **Certificate No. C-2200021**, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, that Dell Technologies is hereby awarded the contract for the purchase of nine (9) Dell Optiplex 7090 computers, monitors and sound bars at the total contract price of \$10,412.20.

**SO RESOLVED**, as aforesaid.

**R-1-2022-048                    RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEAR 2022.**

**WHEREAS**, the Township Council, pursuant to N.J.S.A. 40:55-1 et seq., and Article XIII of the Code of the Township of Monroe, appoints a Class III member to the Planning Board from one of the members of the Township Council for a one (1) year term; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Monroe that **Councilman Terence VanDzura** be and is hereby appointed as the Class III member to the Planning Board for a one (1) year term effective January 1, 2022 and expiring on December 31, 2022 *nunc pro tunc*.

**SO RESOLVED**, as aforesaid.

**R-1-2022-049                    RESOLUTION APPOINTING A COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR YEAR 2022.**

**WHEREAS**, each community in our Urban County Consortium is entitled to representation on the Middlesex County Housing and Community Development Committee; and

**WHEREAS**, Monroe Township is one of these communities; and

**WHEREAS**, such representation is filled by an appointment by the Mayor and Township Council; and

**WHEREAS**, the Councils consideration from its own members, is to appoint **Councilman Charles Dipierro** to the Middlesex County Housing and Community Development Committee for Year 2022; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that **Councilman Charles Dipierro** has been reappointed as **Council Representative** to the **Middlesex County Housing and Community Development Committee** for a one (1) year term expiring December 31, 2022:

**SO RESOLVED**, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Nay
	Councilwoman Elizabeth Schneider	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

**UPON MOTION** made by Council Vice-President Van Dzura and seconded by Councilwoman Schneider the following Resolution was removed from the consent agenda to be considered separately: (R-1-2022-040)

**R-1-2022-040                      RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT WITH POWER SAWS OF AMERICA INC. T/A RKD TREE SERVICE FOR MONROE TOWNSHIP TREE REMOVAL AND PRUNING.**  
(Per unit pricing through 7/31/22)

**WHEREAS**, on April 5, 2021 per Resolution No. R-4-2021-088, **Power Saws of America Inc. t/a RKD Tree Service** was awarded the Tree Removal and Pruning Services contract; and

**WHEREAS**, the current contract expired on December 31, 2021 and the Township has an option to extend for two additional one-year period; and

**WHEREAS**, the Township Qualified Purchasing Agent inquired as to the willingness of Power Saws of America Inc. to extend their current contract for 6 months, expiring July 31, 2022; and

**WHEREAS**, the attached letter dated December 23, 2021 and email dated December 22, 2021 indicates the willingness of **Power Saws of America** to extend the current contract from January 1, 2022 thru July 31, 2022, under the same terms, conditions and pricing contained within their original bid specification and contract; and

**WHEREAS**, the Certified Municipal Finance Officer has determined that sufficient funds are available as set forth in Certificate No C-2100026, a copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, the contract for Monroe Township Tree Removal and Pruning is being extended six (6) months to July 31, 2022 in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the six-month extension of contract with Power Saws of America, Inc. under the same terms, conditions and pricing within their original bid specification submitted for Tree Removal and Pruning; and

**BE IT FURTHER RESOLVED** that the Finance Department is hereby authorized and directed to pay Invoices for the above referenced vendor in accordance with the original terms, conditions and pricing contained within their original 2021 contract entered into between the parties;

**SO RESOLVED**, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Abstain
	Councilwoman Elizabeth Schneider	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Resolution Duly Filed.

**Administrator's Report** – Administrator Weinberg wished everyone a happy New Year and congratulated the Mayor and Council on their appointments.

He extended thanks to the Mayor, Council, OEM and all Township employees for all their hard work in continuing our municipal services through this latest surge with Omicron. He also extended a special thanks to our employees who are working outside, as it is a difficult task as the weather gets colder. Thanked the OEM for sharing information on vaccine availability and testing as there has been a challenge with the surge of Omicron to find testing availability.

Reported on the BFI landfill stating that construction will begin in the upcoming weeks on the force main and pump station.

Reported that we have a 99% tax collection rate which helps keeps our taxes stable and is part of our success in Monroe, special thanks to our Residents and the Tax Collector.

Lastly, regarding the refunding of bonds, tonight we introduced an Ordinance to refund some utility department bonds and commented that he hopes to refinance and save some money as well which is important in moving forward with the budget.

**Engineer's Report** – Engineer Rasimowicz wished everyone a happy New Year and congratulated the Mayor and Council. He also thanked everyone for reappointing him as the Township Engineer and looks forward to 2022.

## **COUNCIL REPORTS:**

### **Councilwoman Siegel –**

- Councilwoman Siegel thanked Council President Cohen, stated that she is honored to serve as Councilwoman for Ward 2 and noted that she has served on the Board of Education for the past 3 years and looks forward to collaborating with all involved.

### **Councilwoman Schneider –**

- Wished everyone a happy New Year and shared that she hopes to be back in her home by the end of the month.
- Commented that she looks forward to working with the Council and doing what we should for the residents.

### **Councilman Dipierro –**

- Wished everyone a happy New Year and extended thanks to our teachers and first responders for their hard work.
- Congratulated Officer Chris Mullens and the Senior Center's Jennifer Steinberg on their retirements and extended his well wishes to both.
- He appreciates our Employees, especially our DPW that plows over 150 miles of roadways within the Township and he asks Residents to be patient and work with our staff.
- Thanked Administrator Weinberg and CFO George Lang for the refinancing as it has saved the Township approximately \$800,000.
- Regarding the BFI landfill, residents have been sending emails as they are no longer receiving any information. He stated that he knows we are moving forward with the force main and pump station and commented that more transparency is needed for our residents, it has been going on for almost 2 years.
- Thanked the DPW for putting up the snowflake lights on Spotswood-Englishtown Rd, he loves seeing them as you drive into town, also commented on the Tree lighting and Menorah lighting.
- Commented on amending the ordinance regarding unregistered vehicles being parked on front yards, side yards or in the street and stated that he feels it should be amended so these vehicles are parked in the driveway. Attorney Rainone commented that he will talk to the Zoning Officer to see what they do from an enforcement perspective.

### **Council Vice-President Van Dzura –**

- Thanked Councilwoman Schneider for supporting me in his new role as Vice-President. He stated that he hopes he can live up to the standards that she has shown in this role.
- Commented that he is proud to be apart of the Council, which now includes Councilwoman Siegel, who is the first member of the South Asian Community to sit on Council. He stated that as a diverse community it is our job as Council to represent all members of the community and Monroe is very fortunate to have her on the Council. We are here to serve the Residents.
- Commented that he looks forward to working with the Councilmembers in 2022 as we all want what is best for Monroe.
- Lastly, he mentioned this is a long Agenda, the Council receives the agenda items and reviews them ahead of time and are able get any questions answered from the Business Administrator individually.

### **Council President Cohen –**

- Delighted to be Council President once again commenting that it is wonderful to be a part of such a diverse group.
- Welcomed Councilwoman Siegel.



- Commented that the Council can discuss the Agenda individually with the Business Administrator and or the professionals to get any questions answered prior to the meeting.
- Congratulated Mayor Dalina and wished everyone good health in the coming year.

**Mayor's Report** – Mayor Dalina wished everyone a happy New Year and congratulated the Council leadership along with all the elected officials. He stated that this past year highlights the need to work together as a team. Mentioned that a lot of work goes into the meeting's Agenda and being well educated on the items. He went on to say that the Council was in full support of the budget that was crafted and the Township employees did a great job providing services while safeguarding residents and themselves. On January 1, 2022, he had the honor of being sworn in by Senator Corey Booker, that was very exciting.

Mayor did a quick recap of 2021:

- Rely on Council to help me be the best Mayor for Monroe Township.
- On January 20, 2021, He was nominated for Mayor by Councilwoman Cohen and seconded by Councilman Dipierro, a bipartisan decision.
- COVID rollout – unity and togetherness with a collaborative effort with OEM, pharmacies, vaccine angels and Senior Center. True testament to teamwork. The homebound vaccination program, he took pride in reporting the vaccination stats on a weekly basis.
- Council voted on a budget which was again a bipartisan decision.
- The Senior Home situation which we cleared up at Meadowview.
- Storm Henri which resulted in flooding.
- Master Plan review and open meeting discussions.
- Board and Commission appointments – most were already full but received such a great response from Residents who wanted to get involved. Also thanked all the members for their time and effort.
- Administration and Employees – great job and applaud all your hard work and effort.
- OEM, Fire, EMS, first responders – thanked them for their daily efforts keeping us safe and helping the residents of Monroe.
- We now look ahead committed to public safety with the vaccination and booster programs and getting tested. We are looking into getting a County testing facility in Monroe Township at the Community Center next Wednesday.
- Working with the Council to get transportation for the disabled.
- Continue to have open communications with the Fire Districts and Board of Education.
- I am proud to be your Mayor but I can't do this alone.

**UPON MOTION** made by Council Vice-President Van Dzura and seconded by Councilwoman Schneider, the **PUBLIC COMMENTS** portion of the Meeting was **opened**. All were in favor, none opposed.

#### **PUBLIC COMMENTS:**

**Laurie Ann Winter, 308 Federal Rd.** – Mrs. Winter stated that an area around her farm was purchased by someone who wishes to build a home on that parcel. She asked what requirements or provisions does the Township have in place to protect her farm as she has animals on her farm and noted there is no buffer. She asked why there is not a buffer zone or ordinance to protect and safeguard her farm and she went on to state and has discussed this with members of the Master Plan Committee. She added that she knows there is an approval waiting from the County to bring water and sewer to this parcel and is shocked no one has intervened to put a stop to it, adding that she is only trying to protect her farm. Administrator Weinberg responded that he does not believe there is an application in yet, but it would need to go through the Planning and Zoning process first and residents would then have a chance to comment on it. Attorney Rainone added that it is dependent on whether this is a single-family lot and meets the setback requirements as they would then not need approval from the Planning and Zoning Boards but would need approval from Construction and Engineering.

Engineer Rasimowicz suggested to meet with the Zoning Officer and look at the lot information. Director Stroin stated that he is not aware of any application for this property yet and stated that when it is received he will reach out to Mrs. Winter so she has an opportunity to review it. Councilman Dipierro commented that in an R-30 Zone you must have water and sewer and there are requirements on frontage and depth. He commented that as far as he is concerned this lot is unbuildable and the Township should look into purchasing this lot as Open Space to create that buffer.

**Brian Fabiano, 19 Patricia Pl.** – Mr. Fabiano requested this be a new year with new faces and a new voice and ears for Monroe. He asked that the Council continue to push forward and not just rubber stamp things that are important to the residents. He added that he is happy to see Councilman Van Dzura as Vice-President and trusts that his capabilities will remain impartial.

Mr. Fabiano stated that overbuilding and the impact on our schools is one of the biggest concerns. He commented that Councilwoman Siegel sat on the Board of Education for many years, and it will be a true test to see if she bridges those gaps and bring these concerns to the Council.

Mr. Fabiano commented that he is surprised to see nothing come from the Township regarding indoor mask guidelines while knowing what we do about the spread. He asked where we stand with the guidance; Administrator Weinberg stated that we monitor the number of cases and of the 565 municipalities there are approximately 12 who have gone into mask mandates. He stated that every town is looking at their numbers and are determining guidance from that information.

**Gary Busman, 7 Monarch Rd.** – Mr. Busman wished everyone good health and harmony and thanked all for their service.

Mr. Busman commented that the Township look into the situation facing Mrs. Winter, as she is a great neighbor to the Stonebridge community and he wishes her well in her plight.

**Tim Eosso, 2 Allison Ct.** – Mr. Eosso asked how much the tax-funded newspaper costs, as well as, who the Chief Editor is, if there is a photographer and if we are looking for volunteers to take photos. Administrator Weinberg answered that it cost \$45,000 to do the newspaper last year and Stacey Kennedy is the Chief Editor. He stated that we take the photographs ourselves and currently have a college student taking photos. He added that people can submit pictures for consideration through the year. He then went onto ask if the Zoning Board and Planning Board will be held via Zoom, Alan Weinberg commented, yes.

**Frank Steinhauser, 19 Oliver St.** – Congratulated all the new council members, commenting that if you are successful than Monroe is successful.

Regarding the unregistered motor vehicles conversation earlier, Mr. Steinhauser stated that his wife is disabled and has issues backing out of the driveway due to an unregistered vehicle parked across the street as it blocks view of the traffic. He stated that to his credit, Zoning Officer Chris Bevins has worked tirelessly to resolve the issue but the residents remain uncooperative. He asked for the Council to consider amending the ordinance to state that unregistered vehicles must be parked in a driveway and must not impede on the view of traffic.

**Chrissy Skurbe, 21 Preakness Dr.** – Mrs. Skurbe commented regarding Covid testing, that if the Senior Center remains open, she cautions the administration to consider a different location for Covid testing; Administrator Weinberg stated that a section of the Community Center is going to be utilized instead. Mrs. Skurbe asked if we could possibly get information on the number of hospitalizations, the percentage of the community vaccinated, and the age breakdown as this would be helpful in sharing information without causing panic. Administrator Weinberg commented that we no longer receive that information as the Attorney General rescinded that guideline. He stated that in the next OEM outreach we will include the vaccination rate and noted that we are amongst the highest in the State.

Mrs. Skurbe congratulated everyone who was elected and commented that the Board of Education will be looking to the Council to advocate for impact fees.

**UPON MOTION** made by Councilman Dipierro and seconded by Councilwoman Schneider, the **PUBLIC COMMENTS** portion of the Meeting was **closed**. All were in favor, none opposed.

Councilman Dipierro Congratulated Karen, Chrissy and all he Board members on their Election and to make school aide a priority.

**UPON MOTION** made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the Regular Meeting was Adjourned at 8:12pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilwoman Elizabeth Schneider	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

*Patricia Reid*  
\_\_\_\_\_  
PATRICIA REID, Township Clerk

*Miriam Cohen*  
\_\_\_\_\_  
MIRIAM COHEN, Council President

Minutes were adopted on: February 7, 2022.