

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**COMBINED AGENDA AND REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

JANUARY 8, 2020

AGENDA MEETING
AGENDA

1. Call to Order. (6:30 p.m.)
2. Salute to the Flag.
3. **ROLL CALL:**

Councilman Leonard Baskin
Councilman Stephen Dalina
Councilman Charles Dipierro
Council Vice-President Elizabeth Schneider
Council President Miriam Cohen
4. Council President Cohen to request the **SUNSHINE LAW** be read into the record.
5. **ORDINANCE(S)** for **INTRODUCTION** at the at the Monday, January 8, 2020 Regular Meeting:

O-1-2020-001 ORDINANCE AMENDING CHAPTER 122 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED “VEHICLES AND TRAFFIC”. (School speed limit on Perrineville Rd. - correcting verbiage for County)
6. **RESOLUTIONS** for **CONSIDERATION** under **CONSENT AGENDA** at the Monday, January 8, 2020 Regular Meeting: (R-1-2020-007 – R-1-2020-058)

R-1-2020-007 RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER.

R-1-2020-008 RESOLUTION FIXING THE INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2020.

R-1-2020-009 RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2020 WITH EXTENSIONS & ADDENDUMS.

R-1-2020-010 RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP’S BEHALF CONCERNING TAX APPEALS.

R-1-2020-011 RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2020.

R-1-2020-012 RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS PROPERTY.

R-1-2020-013 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF DONNA LINKE AS MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.

R-1-2020-014 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.

- R-1-2020-015** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.
- R-1-2020-016** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENTS OF HAROLD A. PARRA, ESQ. AND BENJAMIN H. ZILBERGELD, ESQ. AS ALTERNATE MUNICIPAL PROSECUTORS FOR THE TOWNSHIP OF MONROE.
- R-1-2019-017** RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF THOMAS P. ABODE, ESQ. AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.
- R-1-2020-018** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HODULIK AND MORRISON, P.A., A DIVISION OF PKF O'CONNOR DAVIES, AS MUNICIPAL AUDITOR FOR THE TOWNSHIP OF MONROE TO PERFORM AUDITING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$70,500)
- R-1-2020-019** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PHOENIX ADVISORS, LLC. AS FINANCIAL ADVISORS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (as needed basis per fee schedule)
- R-1-2020-020** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO WILENTZ, GOLDMAN & SPITZER, P.A., AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (as needed basis per fee schedule)
- R-1-2020-021** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC. AS LICENSED TREE EXPERTS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$30,000)
- R-1-2020-022** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO FOR GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (General Legal not to exceed \$286,560 annually; Township Attorney not to exceed \$27,347 annually)
- R-1-2020-023** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MAINTENANCE OF TAX MAPS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$63,000)
- R-1-2020-024** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$235,000)
- R-1-2020-025** RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR 2020 MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.
- R-1-2020-026** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$147,000)

- R-1-2020-027** **RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020.**
- R-1-2020-028** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO SHAIN SCHAFFER, P.C. FOR TAX APPEAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$195,000)**
- R-1-2020-029** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$49,980)**
- R-1-2020-030** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ARCARI & IOVINO ARCHITECTS, PC AS ARCHITECT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$5,000)**
- R-1-2020-031** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARGUERITE SCHAFFER, ESQ. OF THE FIRM SHAIN SCHAFFER, P.C. AS ASSISTANT TOWNSHIP ATTORNEY/SPECIAL COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$130,000)**
- R-1-2020-032** **RESOLUTION AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE AND MICHAEL J. BIENNAS WHO SHALL SERVE AS CHIEF OF POLICE.**
- R-1-2020-033** **RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF MARK RASIMOWICZ, P.E., C.M.E., C.P.W.M. AS DIRECTOR OF THE DEPARTMENT OF ENGINEERING AND SHALL THEREBY SERVE AS TOWNSHIP ENGINEER. (\$27,000)**
- R-1-2020-034** **RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF LOUIS BUONOCORE AS DIRECTOR OF CONSTRUCTION FOR THE TOWNSHIP OF MONROE.**
- R-1-2020-035** **RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF WAYNE HORBATT AS DIRECTOR OF PUBLIC WORKS FOR THE TOWNSHIP OF MONROE.**
- R-1-2020-036** **RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.**
- R-1-2020-037** **RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF LOU RAINONE, ESQ. WITH THE LAW FIRM RAINONE, COUGHLIN, MINCHELLO, AS DIRECTOR OF THE DEPARTMENT OF LAW AND SHALL THEREBY SERVE AS TOWNSHIP ATTORNEY.**
- R-1-2020-038** **RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF ALAN WEINBERG AS DIRECTOR OF THE DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE AND WHO SHALL SERVE AS BUSINESS ADMINISTRATOR.**
- R-1-2020-039** **RESOLUTION APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT AND SETTING THE BID THRESHOLD.**
- R-1-2020-040** **RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS DIRECTOR OF THE MONROE TOWNSHIP UTILITY DEPARTMENT.**

- R-1-2020-041** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENTS TO THE CABLE TELEVISION ADVISORY COMMITTEE (CTAC).
- R-1-2020-042** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO AS TOWNSHIP UTILITY DEPARTMENT ATTORNEY FOR CALENDAR YEAR 2020. (Not to exceed \$30,000)
- R-1-2020-043** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO R3M ENGINEERING, INC. AS TOWNSHIP UTILITY DEPARTMENT ENGINEER FOR CALENDAR YEAR 2020.
- R-1-2020-044** RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENTS SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS PROFESSIONAL SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT FOR CALENDAR YEAR 2020.
- R-1-2020-045** RESOLUTION AUTHORIZING THE BULK PURCHASE OF ROCK SALT UNDER THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM FOR CALENDAR YEAR 2020. (\$57.57 per ton)
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- R-1-2020-048** RESOLUTION AUTHORIZING THE DISCHARGE OF AFFORDABLE HOUSING LIEN GIVEN ON 1044 MORNING GLORY DRIVE.
- R-1-2020-049** RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE UPON THE ACCEPTANCE OF A MAINTENANCE GUARANTEE POSTED FOR BLOCK 17 ASSOCIATES – HIDDEN POND – PB-1132-13.
- R-1-2020-050** RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY Z BROTHERS IN CONNECTION WITH THE SCHOOLHOUSE ROAD IMPROVEMENTS PROJECT. (Decrease of \$64,511.99)
- R-1-2020-051** RESOLUTION RELEASE OF PERFORMANCE GUARANTEES POSTED BY Z BROTHERS IN CONNECTION WITH THE SCHOOLHOUSE ROAD IMPROVEMENTS PROJECT UPON THE POSTING OF A MAINTENANCE GUARANTEE.
- R-1-2020-052** RESOLUTION AUTHORIZING THE EXECUTION OF A DEVELOPERS AGREEMENT WITH COUNTRYSIDE DEVELOPERS, INC.
- R-1-2020-053** RESOLUTION AUTHORIZING THE EXECUTION OF A REIMBURSEMENT AGREEMENT BY AND BETWEEN LUCILLE DIPASQUALE AND THE TOWNSHIP OF MONROE.
- R-1-2020-054** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBER TO THE LIBRARY BOARD OF TRUSTEES. (Anne Corey – 5-year term)
- R-1-2020-055** RESOLUTION AUTHORIZING AWARD OF BID TO FARNSWORTH & SEMTIMHELTER, LLC. FOR MONROE TOWNSHIP MUNICIPAL AMBULANCE THIRD PARTY BILLING SERVICES.
- R-1-2020-056** RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR 2020. (Nomination process)

R-1-2020-057 RESOLUTION APPOINTING COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2020. (Nomination process)

R-1-2020-058 RESOLUTION APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT. (Nomination process)

7. Public Portion.
In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL

JANUARY 8, 2020

AGENDA

1. **PROCLAMATIONS and PRESENTATIONS:**

- Honoring Hometown Heroes – Mikey Nichols and Joseph Rooney for their fundraising efforts for the Reeve Foundation and their New York City Marathon achievement.

2. **APPROVAL OF MINUTES:**

MOTION to approve the **MINUTES** of the following Meeting as written and presented

December 10, 2019 – Regular Meeting

MOTION: _____ SECOND: _____

ROLL CALL: Ayes ___ Nays ___

3. **ORDINANCE(S) for INTRODUCTION:**

O-1-2020-001 ORDINANCE AMENDING CHAPTER 122 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED “VEHICLES AND TRAFFIC”. (School speed limit on Perrineville Rd. - correcting verbiage for County)

MOTION: _____ SECOND: _____

ROLL CALL: Ayes ___ Nays ___

4. **RESOLUTIONS for CONSIDERATION under the CONSENT AGENDA:**
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MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

5. Planning Board Nominations/Appointment:

Nominations are in order for the position of a **Class III Council Member** on the **Planning Board** for a term of one (1) year, expiring on December 31, 2020.

- 1. NOMINATION OF: _____
- 2. NOMINATION OF: _____
- NOMINATED BY: _____
- NOMINATED BY: _____
- SECONDED BY: _____
- SECONDED BY: _____

*Request for **ROLL CALL** on the Nomination(s) for position of Class III Council Member to the Planning Board. (ONLY USE #2 IF NEEDED)*

- 1. ROLL CALL: Ayes Nays ___
- 2. ROLL CALL: Ayes Nays ___

Request for a Motion to close the Nominations.

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

R-1-2020-056 RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR 2020. (Nomination process)

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

6. Middlesex County Housing and Community Development Committee Nominations/Appointment:

Nominations are in order for the position of **Council Member** to the **Middlesex County Housing and Community Development Committee** for a term of one (1) year, expiring on December 31, 2020.

- 1. NOMINATION OF: _____
- 2. NOMINATION OF: _____
- NOMINATED BY: _____
- NOMINATED BY: _____
- SECONDED BY: _____
- SECONDED BY: _____

*Request for **ROLL CALL** on the Nomination(s) for position of Council Member to the Middlesex County Housing and Community Development Committee. (ONLY USE #2 IF NEEDED)*

- 1. ROLL CALL: Ayes Nays ___
- 2. ROLL CALL: Ayes Nays ___

Request for a Motion to close the Nominations.

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

R-1-2020-057 RESOLUTION APPOINTING COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2020. (Nomination process)

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

7. **Zoning Board Nominations/Appointments:**

Nominations are in order for the position of **Alternate 3** member on the Zoning Board of Adjustment.

1. NOMINATION OF: _____ 2. NOMINATION OF: _____
NOMINATED BY: _____ NOMINATED BY: _____
SECONDED BY: _____ SECONDED BY: _____

*Request for **ROLL CALL** on the Nomination(s) for position of **Alternate 3** member on the Zoning Board of Adjustment. (ONLY USE #2 IF NEEDED)*

1. ROLL CALL: Ayes_Nays__ 2. ROLL CALL: Ayes_Nays__

Request for a Motion to close the Nominations

MOTION:____SECOND:____ ROLL CALL: Ayes__Nays__

Nominations are in order for the position of **Alternate 4** member on the Zoning Board of Adjustment.

1. NOMINATION OF: _____ 2. NOMINATION OF: _____
NOMINATED BY: _____ NOMINATED BY: _____
SECONDED BY: _____ SECONDED BY: _____

*Request for **ROLL CALL** on the Nomination(s) for position of **Alternate 4** member on the Zoning Board of Adjustment. (ONLY USE #2 IF NEEDED)*

2. ROLL CALL: Ayes_Nays__ 2. ROLL CALL: Ayes_Nays__

Request for a Motion to close the Nominations

MOTION:____SECOND:____ ROLL CALL: Ayes__Nays__

R-1-2020-058 RESOLUTION APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT. (Nomination process)

MOTION:____SECOND:____ ROLL CALL: Ayes__Nays__

8. **RESOLUTIONS removed** from consent agenda for **CONSIDERATION (if needed)**.

9. Mayor's Report.

10. Administrator's Report.

11. Engineer's Report.

12. Council's Reports.

13. Adjournment. Time: _____

MOTION:____SECOND:____ ROLL CALL: Ayes__Nays__

TOWNSHIP OF MONROE
COUNCIL MEETING MINUTES
COMBINED AGENDA/REGULAR MEETING – JANUARY 8, 2020

The Council of the Township of Monroe met at the Monroe Township Municipal Building, 1 Municipal Plaza, for a Combined Agenda/Regular Meeting.

The Combined Agenda/Regular Meeting was Called to Order at 6:30 p.m. by Council President Miriam Cohen with a Salute to the Flag.

UPON ROLL CALL by the Township Clerk, Patricia Reid, the following members of Council were present: Councilman Leonard Baskin, Councilman Stephen Dalina, Councilman Charles Dipierro, Council Vice-President Elizabeth Schneider and Council President Miriam Cohen.

ALSO, PRESENT: Mayor Gerald W. Tamburro, Business Administrator Alan M. Weinberg, Township Attorney Lou Rainone, Engineer Mark Rasimowicz and Deputy Township Clerk Christine Robbins.

There were approximately fifteen (15) members of the Public present in the audience.

Council President Miriam Cohen requested a Moment of Silence for Robert “Bob” Sanderson who passed away on Monday. Mr. Sanderson retired from the Township in 2000 as the Superintendent of Public Works after nearly 40 years of service.

Council President Miriam Cohen requested the Township Clerk to read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on January 2, 2020 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and **CRANBURY PRESS** on January 3, 2020.
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

Township Clerk Patricia Reid read the following entitled **ORDINANCES** for **INTRODUCTION** at the **WEDNESDAY, JANUARY 8, 2020** Regular Council Meeting:

O-1-2020-001 ORDINANCE AMENDING CHAPTER 122 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED “VEHICLES AND TRAFFIC”. (School speed limit on Perrineville Rd. - correcting verbiage for County)

Township Clerk Patricia Reid read the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **WEDNESDAY, JANUARY 8, 2020** Regular Council Meeting (R-1-2020-007 – R-1-2020-058):

R-1-2020-007 RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER.

R-1-2020-008 RESOLUTION FIXING THE INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2020.

R-1-2020-009 RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2020 WITH EXTENSIONS & ADDENDUMS.

R-1-2020-010 RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO MAKE SETTLEMENTS ON THE TOWNSHIP’S BEHALF CONCERNING TAX APPEALS.

R-1-2020-011 RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX SALES DURING CALENDAR YEAR 2020.

- R-1-2020-012** RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS PROPERTY.
- R-1-2020-013** RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF DONNA LINKE AS MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.
- R-1-2020-014** RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.
- R-1-2020-015** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.
- R-1-2020-016** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENTS OF HAROLD A. PARRA, ESQ. AND BENJAMIN H. ZILBERGELD, ESQ. AS ALTERNATE MUNICIPAL PROSECUTORS FOR THE TOWNSHIP OF MONROE.
- R-1-2019-017** RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF THOMAS P. ABODE, ESQ. AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.
- R-1-2020-018** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HODULIK AND MORRISON, P.A., A DIVISION OF PKF O'CONNOR DAVIES, AS MUNICIPAL AUDITOR FOR THE TOWNSHIP OF MONROE TO PERFORM AUDITING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$70,500)
- R-1-2020-019** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PHOENIX ADVISORS, LLC. AS FINANCIAL ADVISORS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (as needed basis per fee schedule)
- R-1-2020-020** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO WILENTZ, GOLDMAN & SPITZER, P.A., AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (as needed basis per fee schedule)
- R-1-2020-021** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC. AS LICENSED TREE EXPERTS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$30,000)
- R-1-2020-022** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO FOR GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (General Legal not to exceed \$286,560 annually; Township Attorney not to exceed \$27,347 annually)
- R-1-2020-023** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MAINTENANCE OF TAX MAPS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$63,000)
- R-1-2020-024** RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$235,000)

- R-1-2020-025** RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR 2020 MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.
- R-1-2020-026** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020.
(Not to exceed \$147,000)
- R-1-2020-027** RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020.
- R-1-2020-028** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO SHAIN SCHAFFER, P.C. FOR TAX APPEAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$195,000)
- R-1-2020-029** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$49,980)
- R-1-2020-030** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ARCARI & IOVINO ARCHITECTS, PC AS ARCHITECT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020.
(Not to exceed \$5,000)
- R-1-2020-031** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARGUERITE SCHAFFER, ESQ. OF THE FIRM SHAIN SCHAFFER, P.C. AS ASSISTANT TOWNSHIP ATTORNEY/SPECIAL COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$130,000)
- R-1-2020-032** RESOLUTION AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT BY AND BETWEEN THE TOWNSHIP OF MONROE AND MICHAEL J. BIENNAS WHO SHALL SERVE AS CHIEF OF POLICE.
- R-1-2020-033** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF MARK RASIMOWICZ, P.E., C.M.E., C.P.W.M. AS DIRECTOR OF THE DEPARTMENT OF ENGINEERING AND SHALL THEREBY SERVE AS TOWNSHIP ENGINEER. (\$27,000)
- R-1-2020-034** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF LOUIS BUONOCORE AS DIRECTOR OF CONSTRUCTION FOR THE TOWNSHIP OF MONROE.
- R-1-2020-035** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF WAYNE HORBATT AS DIRECTOR OF PUBLIC WORKS FOR THE TOWNSHIP OF MONROE.
- R-1-2020-036** RESOLUTION PROVIDING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.
- R-1-2020-037** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF LOU RAINONE, ESQ. WITH THE LAW FIRM RAINONE, COUGHLIN, MINCHELLO, AS DIRECTOR OF THE DEPARTMENT OF LAW AND SHALL THEREBY SERVE AS TOWNSHIP ATTORNEY.

- R-1-2020-038** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF ALAN WEINBERG AS DIRECTOR OF THE DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND FINANCE AND WHO SHALL SERVE AS BUSINESS ADMINISTRATOR.
- R-1-2020-039** RESOLUTION APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT AND SETTING THE BID THRESHOLD.
- R-1-2020-040** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENT OF JOSEPH STROIN AS DIRECTOR OF THE MONROE TOWNSHIP UTILITY DEPARTMENT.
- R-1-2020-041** RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE APPOINTMENTS TO THE CABLE TELEVISION ADVISORY COMMITTEE (CTAC).
- R-1-2020-042** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO AS TOWNSHIP UTILITY DEPARTMENT ATTORNEY FOR CALENDAR YEAR 2020. (Not to exceed \$30,000)
- R-1-2020-043** RESOLUTION AUTHORIZING AWARD OF CONTRACT TO R3M ENGINEERING, INC. AS TOWNSHIP UTILITY DEPARTMENT ENGINEER FOR CALENDAR YEAR 2020.
- R-1-2020-044** RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENTS SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS PROFESSIONAL SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT FOR CALENDAR YEAR 2020.
- R-1-2020-045** RESOLUTION AUTHORIZING THE BULK PURCHASE OF ROCK SALT UNDER THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM FOR CALENDAR YEAR 2020. (\$57.57 per ton)
- R-1-2020-046** RESOLUTION AUTHORIZING THIRD PARTY TAX LIEN PREMIUM PAYMENTS.
- R-1-2020-047** RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.
- R-1-2020-048** RESOLUTION AUTHORIZING THE DISCHARGE OF AFFORDABLE HOUSING LIEN GIVEN ON 1044 MORNING GLORY DRIVE.
- R-1-2020-049** RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE UPON THE ACCEPTANCE OF A MAINTENANCE GUARANTEE POSTED FOR BLOCK 17 ASSOCIATES – HIDDEN POND – PB-1132-13.
- R-1-2020-050** RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY Z BROTHERS IN CONNECTION WITH THE SCHOOLHOUSE ROAD IMPROVEMENTS PROJECT. (Decrease of \$64,511.99)
- R-1-2020-051** RESOLUTION RELEASE OF PERFORMANCE GUARANTEES POSTED BY Z BROTHERS IN CONNECTION WITH THE SCHOOLHOUSE ROAD IMPROVEMENTS PROJECT UPON THE POSTING OF A MAINTENANCE GUARANTEE.
- R-1-2020-052** RESOLUTION AUTHORIZING THE EXECUTION OF A DEVELOPERS AGREEMENT WITH COUNTRYSIDE DEVELOPERS, INC.
- R-1-2020-053** RESOLUTION AUTHORIZING THE EXECUTION OF A REIMBURSEMENT AGREEMENT BY AND BETWEEN LUCILLE DIPASQUALE AND THE TOWNSHIP OF MONROE.

- R-1-2020-054 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBER TO THE LIBRARY BOARD OF TRUSTEES. (Anne Corey – 5-year term)**
- R-1-2020-055 RESOLUTION AUTHORIZING AWARD OF BID TO FARNSWORTH & SEMTIPHER, LLC. FOR MONROE TOWNSHIP MUNICIPAL AMBULANCE THIRD PARTY BILLING SERVICES.**
- R-1-2020-056 RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR 2020. (Nomination process)**
- R-1-2020-057 RESOLUTION APPOINTING COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2020. (Nomination process)**
- R-1-2020-058 RESOLUTION APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT. (Nomination process)**

Council President Cohen asked if there were any questions or concerns from the Council to which Councilman Baskin stated that he would like to welcome our new Township Attorney and Assistant Township Attorney.

PUBLIC:

Lucille Panos, 1208 Lindera Plz. – Ms. Panos stated that she has recently moved from Old Bridge where she was a councilwoman for 16 years and now is the current Chair of the Republican Committee of Middlesex County. She stated that she will now start attending meetings and hopes to learn a few things. She mentioned that when she went to the agenda on the website there was no link to view the resolutions. She stated that in government transparency is very important especially in a town with so many seniors.

Ms. Panos asked in regards to Resolutions R-1-2020-042, R-1-2020-043 and R-1-2020-044 why professionals were being hired for the Utility Department as they are not an Authority; Administrator Weinberg answered that they are a self-liquidating entity and they bring in and balance more then they spend and they certify their own budget items. Our professional services are hired through the Council and our employees are hired through the Administration. Township Attorney Rainone stated that the resolutions the Township Council is approving is awarding the professionals' contract.

Ms. Panos commented that the Tax Attorney being hired at an amount not to exceed \$195,000 is a lot and inquired about how many appeals were done as Old Bridge hires their Tax Attorney for no more than \$50,000. Administrator Weinberg answered that we have close to \$1 billion dollars in appeals. Ms. Panos asked how many appeals as she is sure Old Bridge has just as many.

Ms. Panos asked if the Council can comment on each agenda item as it comes up to which Council President Cohen stated that a presentation will not take place this evening.

Township Clerk Patricia Reid announced that Mikey Nichols and Joseph Rooney were unable to attend this meeting therefore the presentation honoring them for their fundraising efforts for the Reeve Foundation and their New York City Marathon achievement will be held at a later date.

UPON MOTION made by Councilman Cohen and seconded by Councilman Dalina, the **MINUTES** of the **December 10, 2019 Regular Meeting** were approved as written and presented.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilman Dalina and seconded by Councilman Baskin, an Ordinance of which the following is the title was introduced on first reading for Final Passage:

O-1-2020-001 ORDINANCE AMENDING CHAPTER 122 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED “VEHICLES AND TRAFFIC”.

(School speed limit on Perrineville Rd. - correcting verbiage for County)

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilman Dalina and seconded by Councilman Baskin the following Resolutions were moved for Adoption under the **CONSENT AGENDA:** (R-1-2020-007 – R-1-2020-055)

R-1-2020-007 RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER.

WHEREAS, pursuant to regulations promulgated by the State of New Jersey, Department of the Treasury, Office of Administrative Action, the Township is required to appoint a Public Agency Compliance Officer on an annual basis; and

WHEREAS, said position shall act as the liaison official for matters concerning P.L. 1975, c.127 (N.J.A.C. 17:27) and must have the authority to make the appropriate corrections to the Township's contracting procedures; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council hereby appoints **Alan M. Weinberg, Business Administrator**, to the position Public Agency Compliance Officer, effective January 1, 2020 and expiring December 31, 2020, *nunc pro tunc*;

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the State of New Jersey, Department of the Treasury, Office of Affirmative Action, CN 209, Trenton, New Jersey 08625-0209;

SO RESOLVED, as aforesaid.

R-1-2020-008 RESOLUTION FIXING THE INTEREST TO BE CHARGED ON DELINQUENT TAXES FOR CALENDAR YEAR 2020.

WHEREAS, *N.J.S.A. 54:4-67* permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessment, or other municipal liens or charges on or before the dates when they would become delinquent; and

WHEREAS, *N.J.S.A. 54:4-67* permits the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any delinquency in excess of \$1,500.00 to be calculated from the date the tax was payable until the date that actual payment to the Tax Collector is made, and if delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged.
- (2) A Delinquency shall mean the sum of all taxes, assessments, municipal liens and charges due on a given parcel of property covering any number of quarters or years.
- (3) Effective January 1, 2020, there will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.
- (4) Any payments not made in accordance with paragraph three of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

SO RESOLVED, as aforesaid.

R-1-2020-009 RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS MATERIALS AND SERVICES THROUGH THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR THE YEAR 2020 WITH EXTENSIONS & ADDENDUMS.

WHEREAS, various departments/divisions utilize open-ended contracts for routine, recurring items which may, in the aggregate, exceed \$40,000.00 per annum; and

WHEREAS, these purchases are permitted under N.J.S.A. 40A:11-12 of the New Jersey State Cooperative Purchasing Program; and

WHEREAS, these purchases are made on a unit price basis with the certification of availability of funds being provided by the Certified Municipal Finance Officer on each Purchase Order/Voucher for such items; and

WHEREAS, any contract for a purchase price of over \$40,000.00 must be approved by the Township Council;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Monroe authorizes purchases of various materials and services through the New Jersey State Cooperative Purchasing Program.

SO RESOLVED, as aforesaid.

**R-1-2020-010 RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR
TO MAKE SETTLEMENTS ON THE TOWNSHIP'S BEHALF
CONCERNING TAX APPEALS.**

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the Township of Monroe; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36 to set assessments for properties in the Township of Monroe under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

WHEREAS, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality.

WHEREAS, The Township of Monroe has tax appeals pending with the Middlesex County Tax Board for the year 2020; and

WHEREAS, the Tax Assessor must be consulted on any settlement of a tax appeal pending in the Tax Court; and

WHEREAS, the Township Council of the Township of Monroe desires to grant the authority to the Township Tax Assessor to settle Tax Appeals on behalf of the Township of Monroe.

NOW, THEREFORE, BE IT RESOLVED by the Township of Monroe in the County of Middlesex in the State of New Jersey that the Monroe Township Tax Assessor is hereby authorized to act as agent for the Taxing District without further governing body approval to:

- (a) determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regarding to any property located in the Township of Monroe and accordingly direct the attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate.
- (b) resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the attorney for the Taxing District to formalize such settlement in the appropriate Courts and/or County Tax Board, so long as such settlement does not result in a refund in excess of \$100,000.00.

SO RESOLVED, as aforesaid.

**R-1-2020-011 RESOLUTION AUTHORIZING TAX COLLECTOR TO HOLD TAX
SALES DURING CALENDAR YEAR 2020.**

BE IT RESOLVED by the Township Council of the Township of Monroe, that the Tax Collector is hereby authorized to conduct Tax Sales during Calendar Year 2020 for all prior year's delinquent taxes, pursuant to New Jersey Law, Chapter 99.

SO RESOLVED, as aforesaid.

**R-1-2020-012 RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS
ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON
BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF SURPLUS
PROPERTY.**

WHEREAS, the Business Administrator of the Township of Monroe, requests authorization from the Mayor and Council to sign applications for eligibility to purchase surplus property from the NJ State Agency for Surplus Property; and

WHEREAS, the Mayor and Township Council agree this authorization is warranted;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey that it hereby grants authorization to Alan Weinberg, Business Administrator to acquire Federal Surplus Property and will comply with the terms, conditions, reservations and restrictions which will apply to the receipt and use of Federal Surplus Property by the Township of Monroe.

SO RESOLVED, as aforesaid.

R-1-2020-013 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF DONNA LINKE AS MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 27, 2019, has reappointed **DONNA LINKE** to serve as **MUNICIPAL COURT ADMINISTRATOR** for the Township of Monroe for a term of two (2) years, commencing January 1, 2020 and expiring December 31, 2021; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the reappointment of **DONNA LINKE** as **MUNICIPAL COURT ADMINISTRATOR** for a two (2) year term commencing January 1, 2020 and expiring December 31, 2021.

SO RESOLVED, as aforesaid.

R-1-2020-014 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF CHRISTINE CAMPBELL AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF MONROE.

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 27, 2019, has reappointed **CHRISTINE CAMPBELL** to serve as **DEPUTY MUNICIPAL COURT ADMINISTRATOR** for the Township of Monroe for a term of two (2) years, commencing January 1, 2020 and expiring December 31, 2021; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent to the reappointment of **CHRISTINE CAMPBELL** as **DEPUTY MUNICIPAL COURT ADMINISTRATOR** for a two (2) year term commencing January 1, 2020 and expiring December 31, 2021.

SO RESOLVED, as aforesaid.

R-1-2020-015 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE.

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 27, 2019, has appointed **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2020 and expiring on December 31, 2020; and

WHEREAS, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the reappointment of **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2020 and expiring on December 31, 2020, *nunc pro tunc*.

SO RESOLVED as aforesaid.

R-1-2020-016 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENTS OF HAROLD A. PARRA, ESQ. AND BENJAMIN H. ZILBERGELD, ESQ. AS ALTERNATE MUNICIPAL PROSECUTORS FOR THE TOWNSHIP OF MONROE.

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 27, 2019, has appointed **HAROLD A. PARRA, ESQ.** and **BENJAMIN H. ZILBERGELD, ESQ.** as **ALTERNATE MUNICIPAL PROSECUTORS** for the Township of Monroe for a one (1) year term, commencing January 1, 2020 and expiring on December 31, 2020; and

WHEREAS, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the appointment of **HAROLD A. PARRA, ESQ.** and **BENJAMIN H. ZILBERGELD, ESQ.** as **ALTERNATE MUNICIPAL PROSECUTORS** for the Township of Monroe for a one (1) year term commencing January 1, 2020 and expiring on December 31, 2020.

SO RESOLVED, as aforesaid.

R-1-2019-017 RESOLUTION GRANTING THE ADVICE AND CONSENT TO THE REAPPOINTMENT OF THOMAS P. ABODE, ESQ. AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE.

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 27, 2019, has appointed **THOMAS P. ABODE, ESQ.** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2020 and expiring December 31, 2020; and

WHEREAS, the Code of the Township of Monroe requires the Advice and Consent of the Township Council for such an appointment;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the reappointment of **THOMAS P. ABODE, ESQ.** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2020 and expiring December 31, 2020.

SO RESOLVED, as aforesaid.

R-1-2020-018 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HODULIK AND MORRISON, P.A., A DIVISION OF PKF O'CONNOR DAVIES, AS MUNICIPAL AUDITOR FOR THE TOWNSHIP OF MONROE TO PERFORM AUDITING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$70,500)

WHEREAS, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1, et seq., requires the Township Council to cause an annual audit of its books, accounts and financial transactions to be made and completed within six (6) months after the close of its fiscal year, and for that purpose to employ a registered municipal accountant of New Jersey; and

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-16 – MUNICIPAL AUDITOR SERVICES** for auditing services required by the Township for Calendar Year 2020; and

WHEREAS, Hodulik & Morrison, P.A., a Division of PKF O'Connor Davies, satisfy the established criteria for said professional auditing services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 24, 2019, recommends the Council approve and award this contract to **Hodulik & Morrison, P.A., a Division of PKF O'Connor Davies, 1102 Raritan Avenue, P.O. Box 1450, Highland Park, NJ 08904** in accordance with the hourly rates and fees outlined within the attached Agreement; and

WHEREAS, the annual fee shall not exceed **\$70,500.00**; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-2000001, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available for the Utility Department, as set forth in Certificate No. M-200004, a copy of which is attached hereto as Exhibit "B"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with Hodulik & Morrison, P.A., a Division of PKF O'Connor Davies, commencing January 1, 2020, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is authorized and directed to pay invoices for services rendered by Hodulik & Morrison, P.A. in an amount not to exceed **\$70,500.00**; and

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Hodulik & Morrison, P.A., shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-019 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PHOENIX ADVISORS, LLC. AS FINANCIAL ADVISORS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (as needed basis per fee schedule)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-15 - FINANCIAL ADVISOR SERVICES** for various financial advisory services required by the Township for Calendar Year 2020; and

WHEREAS, Phoenix Advisors, LLC. satisfy the established criteria for said professional financial advisory services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 24, 2019, has recommended Council approval and award of a professional service contract to **Phoenix Advisors, LLC**, in accordance with the fee schedule contained within the Agreement attached hereto as Exhibit "A"; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2000002, a copy of which is attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with **Phoenix Advisors, LLC**, 4 West Park St., Bordentown, NJ, 08505 commencing January 1, 2020, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Phoenix Advisors, LLC**, on an as needed basis in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Phoenix Advisors, LLC shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-020 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO WILENTZ, GOLDMAN & SPITZER, P.A., AS BOND COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (as needed basis per fee schedule)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-4 – MUNICIPAL BOND COUNSEL**, for various bond services required by the Township for Calendar Year 2020; and

WHEREAS, the Firm **Wilentz, Goldman & Spitzer, P.A.** satisfy the established criteria for said professional services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 24, 2019, has recommended Council approval and award of a professional service contract to **Wilentz, Goldman & Spitzer, P.A.**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2000003, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a professional service contract with **Wilentz, Goldman & Spitzer, P.A., 90 Woodbridge Center, Woodbridge, NJ 07095-0958**, effective January 1, 2020, *nunc pro tunc*, in accordance with the Agreement attached hereto, subject to P.L. 2005, Chapter 271, as approved and signed into law on January 3, 2007; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Wilentz, Goldman & Spitzer, P.A.**, in accordance with the fee scheduled contained within the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Wilentz, Goldman & Spitzer, P.A.** shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-021 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHESTNUT ARBORICULTURAL & FORESTRY SERVICES, LLC. AS LICENSED TREE EXPERTS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$30,000)

WHEREAS, for calendar year 2020, the Township and the Monroe Township Shade Tree Commission seek professional consultant services in connection with the survey and evaluation of dead trees and the selection, identification, and planting of new stock, the inspection of proposed new development sites, the examination of citizen requests for planting and removal of trees, for general advice at Commission meetings, and advice regarding the planting of trees on municipal property and in connection with the administration and enforcement of Chapter 97 of the Monroe Township Code governing the preservation, protection and removal of trees; and

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-13 – LICENSED TREE EXPERT**, for various professional forestry/arboricultural advice and services required by the Township for Calendar Year 2020; and

WHEREAS, Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC, possesses professional expertise as a certified tree expert, holding State Certificate #273 and otherwise meets the established criteria; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 24, 2019, recommends that Council approve and award a professional service contract to Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC; and

WHEREAS, the annual fee shall not exceed \$30,000; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-2000004, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with **Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC, 151 Route 516 (P.O. Box 564), Old Bridge, NJ 08857**, in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2020, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC in an amount **not to exceed \$30,000.00**;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Gary Lovallo, of Chestnut Arboricultural & Forestry Services, LLC shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

R-1-2020-022 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, ESQ. WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO FOR GENERAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (General Legal not to exceed \$286,560 annually; Township Attorney not to exceed \$27,347 annually)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-1 – TOWNSHIP ATTORNEY**, for various legal professional services required by the Township for Calendar Year 2020; and

WHEREAS, Louis Rainone, Esq. of Rainone, Coughlin, Minchello and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 27, 2019, has recommended Council approval and award of a professional service contract to Louis Rainone, Esq. and Rainone, Coughlin, Minchello in accordance with the hourly rates and fees outlined within the attached Agreement; and

WHEREAS, the Director of Law, Township Attorney shall be paid **\$27,347.00 annually**; and

WHEREAS, the General legal fees shall not exceed **\$286,560.00 per year**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2000005, and C-2000006, copies of which are attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2020, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello, in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello, shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-023 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MAINTENANCE OF TAX MAPS FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$63,000)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-20 – TAX MAP MAINTENANCE**, for professional updating of the Township's tax maps required by the Township for Calendar Year 2020; and

WHEREAS, The Firm of **Center State Engineering Associates, Inc.** possesses the technical expertise required for such an engagement; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 30, 2019, has recommended Council approval and award of a professional service contract to **Center State Engineering Associates, Inc.** in accordance with the hourly rates and fees outlined within the attached Agreement; and

WHEREAS, the fee for such services shall **not exceed \$63,000.00**; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-2000007, a copy of which is attached hereto as Exhibit "B"; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with the Firm of **Center State Engineering Associates, Inc.**, 481 Spotswood-Englishtown Road, Monroe Township, New Jersey 08831 in accordance with the agreement annexed hereto, commencing January 1, 2020, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by the Firm of Center State Engineering Associates in an amount not to exceed \$63,000.

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Center State Engineering Associates' shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-024 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO THE FIRM OF CENTER STATE ENGINEERING ASSOCIATES, INC. FOR MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$235,000)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-17 TOWNSHIP ENGINEER – MUNICIPAL ENGINEERING SERVICES**, for various professional engineering services required by the Township for Calendar Year 2020; and

WHEREAS, the Firm of Center State Engineering Associates, Inc. satisfy the established criteria for said professional services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 30, 2019, has recommended Council approval and award of a professional service contract to Center State Engineering Associates, Inc; and

WHEREAS, the amount of the contract shall **not exceed \$235,000.00** for the twelve-month period commencing January 1, 2020, and in accordance with the hourly rates as per the attached contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No.C-2000008, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the award of contracts for "professional services" without competitive bids and further provides that the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Center State Engineering Associates, Inc. in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2020, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Center State Engineering Associates, Inc. accordance with the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Center State Engineering Associates, Inc. shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-025 RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS FOR CONFLICT OR ALTERNATE ENGINEER FOR 2020 MUNICIPAL ENGINEERING SERVICES FOR THE TOWNSHIP OF MONROE AND AUTHORIZING THE AWARD OF CONTRACTS ON AN AS NEEDED BASIS.

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-18 – TOWNSHIP CONFLICT/ALTERNATE ENGINEER**, for municipal engineering services as needed by the Township for Calendar Year 2020; and

WHEREAS, the Township of Monroe desires to create a pool of qualified professionals to serve as Township Conflict or Alternate Engineer for the Township as the need arises, using a fair and open process pursuant to the provisions of P.L. 2004, c19 (N.J.S.A. 19:44A-20.5 et seq.) and

WHEREAS, the Township of Monroe (the "Township") received and reviewed statements of qualifications from engineering firms determined to pre-qualify those firms that possess the professional and administrative capabilities to provide such services and that they offer the terms and conditions determined by the Township to provide the greatest benefit to the taxpayers of the Township, so that the Township may engage any one or more of the Qualified Firms when the need for such services arises; and

WHEREAS, such services are to be performed and rendered by a person or persons licensed and authorized to practice in the State of New Jersey and accordingly constitute professional series exempt from public bidding pursuant to the Local Public Contracts law, specifically N.J.S.A. 40A:11-5(1)(a); and

WHEREAS, certification of available funds shall be made by the Chief Financial Officer at the time that services, if any, are requested from the qualified professional; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, that the following qualified firms are hereby approved to provide Conflict or Alternate Engineering Services:

CME Associates
3141 Bordentown Avenue
Parlin, N.J. 08859

Delaware-Raritan Engineering
200 Daniels Way, Suite 230
Freehold Twp., N.J. 07728

Remington & Vernick
3 Jocama Blvd. Suite 300-400
Old Bridge, N.J. 08857

BE IT FURTHER RESOLVED, by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey that:

- 1- The Mayor and Township Clerk are hereby authorized and directed to execute contracts by and between the Township and the Qualified Firms, which contracts shall set forth the terms and conditions of, among other things, payment for services at such time as the Firms are called upon by the Township to render services; and
- 2- That the Contracts shall be awarded without competitive bidding as professional services in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a); and
- 3- That a copy of this resolution and the Contracts upon the execution shall be placed on file with the Municipal Clerk; and
- 4- That a notice in accordance with the Local Public Contracts Law shall be published in a local newspaper within (10) days of passage of this resolution.

SO RESOLVED, as aforesaid.

R-1-2020-026 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION FOR INSURANCE CONSULTING AND PRODUCER SERVICES FOR COMMERCIAL INSURANCE RISK MANAGEMENT AND EMPLOYEE BENEFITS INSURANCE FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$147,000)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-14 INSURANCE CONSULTING SERVICES/INSURANCE PRODUCER SERVICES** for various general employment law and collective negotiation services required by the Township for Calendar Year 2020; and

WHEREAS, **North American Insurance Management Corporation (hereinafter NAIMC), 1460 US Route 9 North, Suite 210, Woodbridge, NJ 07095** possesses the technical expertise required for such an engagement; and

WHEREAS, the Township Business Administrator, by copy of a letter dated December 24, 2019, recommends the Council approve and award the contract to **NAIMC**; and

WHEREAS, North American Insurance Management Corporation has indicated that the flat fee for their service will be **\$147,000**. payable in equal monthly installments; and

WHEREAS, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2000009, a copy of which is attached hereto as Exhibit "A";

WHEREAS, pursuant to *N.J.A.C. 5:30-5.4*, the Certified Municipal Finance Officer has certified the availability of funds, for the Utility Department, in Certificate No. M-2000001, a copy of which is attached hereto as Exhibit "B";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a (1) one-year contract with NAIMC for Insurance Consulting & Producer Services, in accordance with the proposal attached hereto as Exhibit C, commencing January 1, 2020, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by NAIMC for the Township at a cost **not to exceed \$119,070. and not to exceed \$27,930.** for MTUD – **Totaling \$147,000.** payable in equal monthly installments; and

(3) The contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that North American Insurance Management Corporation shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-027 RESOLUTION AUTHORIZING THE SELECTION OF QUALIFIED FIRMS TO PERFORM REAL ESTATE APPRAISAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020.

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-9 – APPRAISAL SERVICES**, for various real estate appraisal services required by the Township for Calendar Year 2020; and

WHEREAS, the review committee has, based on the judging criteria, thoroughly reviewed each proposal and made its selections for each solicitation; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 27, 2019, recommends the Council approve and qualify the following firms:

Bettina Durmaskin Sholk Real Estate Appraisal - 5 Rosemary Road, East Brunswick, N.J. 08816

Timothy Hoffman, Inc. - P.O. Box 3030, Westfield, N.J. 07091

Pyramid Consulting Group, LLC. - 9 Claire Court, East Hanover, N.J. 07936

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that Monroe Township is hereby authorized to solicit proposals as necessary for various real estate appraisal services required by the Township from the above selected firms for Calendar Year 2020.

SO RESOLVED, as aforesaid.

R-1-2020-028 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO SHAIN SCHAFFER, P.C. FOR TAX APPEAL LEGAL SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$195,000)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-3 – TAX APPEAL ATTORNEY**, for various tax appeal legal professional services required by the Township for Calendar Year 2020; and

WHEREAS, Greg Pasquale, Esq. of the firm Shain Schaffer P.C. satisfies the established criteria for said professional legal services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 27, 2019, has recommended Council approval and award of a professional service contract to Greg Pasquale, Esq. of the firm Shain Schaffer, P.C. in accordance with the hourly rates and fees outlined within the attached Agreement; and

WHEREAS, legal services shall be billed at the rate of \$199.00 per hour not to exceed **\$195,000.00** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2000010, a copy of which is attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Greg Pasquale, Esq. of the firm Shain Schaffer, P.C., 150 Morristown Rd. Suite 105, Bernardsville, N.J. 07924 in accordance with the proposal attached hereto as Exhibit "B" commencing January 1, 2020, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Greg Pasquale, Esq. of Shain Schaffer, P.C., in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Shain Schaffer, P.C., shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-029 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAFFE COMMUNICATIONS FOR TOWNSHIP WEB HOSTING, MONITORING, MAINTENANCE & COMMUNICATION SERVICES FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$49,980)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 20-24 – TOWNSHIP WEB HOSTING, MONITORING MAINTENANCE AND COMMUNICATION SERVICES** required by the Township for Calendar Year 2020; and

WHEREAS, Jaffe Communications satisfies the established criteria for said professional services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 31, 2019, recommends the Council approve and award this contract to **Jaffe Communications, Inc. 312 North Ave. E, Suite 5, Cranford, N.J. 07016** in accordance with the attached Agreement; and

WHEREAS, the annual fee shall not exceed **\$49,980.00**; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-2000011, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with Jaffe Communications Inc., commencing January 1, 2020, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is authorized and directed to pay invoices for services rendered by Jaffe Communications Inc. in an amount not to exceed **\$49,980.00**; and

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Jaffe Communications Inc. shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-030 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ARCARI & IOVINO ARCHITECTS, PC AS ARCHITECT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$5,000)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes’ setting forth qualifications for **ID # 20-21 – TOWNSHIP ARCHITECT**, for various architectural and construction services required by the Township for Calendar Year 2020; and

WHEREAS, the Firm **ARCARI & IOVINO ARCHITECTS, P.C.** satisfy the established criteria for said professional services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 31, 2019, has recommended Council approval and award of a professional service contract to **Arcari & Iovino Architects, P.C.**; and

WHEREAS, the annual fee shall not exceed **\$5,000.00**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2000016, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with **Arcari & Iovino Architects, P.C.**; **One Katherine Street Little Ferry, N.J. 07643**, commencing January 1, 2020, *nunc pro tunc*; and

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by **Arcari & Iovino Architects, P.C.**; in an amount not to exceed **\$5,000.00** in accordance with the fee scheduled contained within the attached proposal;

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that **Arcari & Iovino Architects, P.C.**; shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31 and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-031 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARGUERITE SCHAFFER, ESQ. OF THE FIRM SHAIN SCHAFFER, P.C. AS ASSISTANT TOWNSHIP ATTORNEY/SPECIAL COUNSEL FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2020. (Not to exceed \$130,000)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 20-1A – ASSISTANT TOWNSHIP ATTORNEY AND ID # 20-2 TOWNSHIP SPECIAL COUNSEL ATTORNEY**, for various legal professional services required by the Township for Calendar Year 2020; and

WHEREAS, Marguerite Schaffer, Esq. of the firm Shain Schaffer, P.C. and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

WHEREAS, the Township Business Administrator, by copy of letter dated December 27, 2019, has recommended Council approval and award of a professional service contract to Marguerite Schaffer, Esq. of the firm Shain Schaffer, P.C. in accordance with the hourly rates and fees outlined within the attached Agreement; and

WHEREAS, the hourly rate shall be \$199.00/hour; not to exceed \$130,000.00 for Assistant Township Attorney and Special Counsel as may be assigned by the Township Business Administrator; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2000012, a copy of which is attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) one-year professional service contract with Marguerite Schaffer, Esq. of the firm Shain Schaffer, P.C., 150 Morristown Rd. Suite 105, Bernardsville, N.J. 07924, commencing January 1, 2020, *nunc pro tunc*;

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Marguerite Schaffer, Esq. of the firm Shain Schaffer, P.C., in accordance with the attached Agreement;

(3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) This contract is awarded with the stipulation that Marguerite Schaffer, Esq. of the firm Shain Schaffer, P.C., shall include mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate Affirmative Action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

**R-1-2020-032 RESOLUTION AUTHORIZING THE EXECUTION OF AN
EMPLOYMENT AGREEMENT BY AND BETWEEN THE TOWNSHIP
OF MONROE AND MICHAEL J. BIENNAS WHO SHALL SERVE AS
CHIEF OF POLICE.**

WHEREAS, the Township of Monroe and Michael J. Biennas have reached agreement on a contract pursuant to which Michael J. Biennas shall serve as the Chief of Police and shall perform those duties as are required by the laws of the State of New Jersey and shall receive an annual salary consistent with the Township Salary and Wage Ordinance; and

WHEREAS, a copy of the referenced Employment Agreement is annexed hereto as Exhibit “A” and made a part hereof; and

WHEREAS, this Agreement shall be effective from January 1, 2020 through and including December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized and directed to execute the annexed Employment Agreement by and between the Township of Monroe and Police Chief Michael J. Biennas.

SO RESOLVED, as aforesaid.

**R-1-2020-033 RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE
APPOINTMENT OF MARK RASIMOWICZ, P.E., C.M.E., C.P.W.M. AS
DIRECTOR OF THE DEPARTMENT OF ENGINEERING AND SHALL
THEREBY SERVE AS TOWNSHIP ENGINEER. (\$27,000)**

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Articles V and XII of the Code of the Township of Monroe, has appointed *Mark Rasimowicz, P.E., C.M.E., C.P.W.M.*, as Director of the Department of Engineering and shall thereby serve as Township Engineer; and

WHEREAS, the appointment as Director of the Department of Engineering shall be coterminous with the term of Gerald W. Tamburro, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the appointment of Director of the Department of Engineering requires the advice and consent of the Township Council;

WHEREAS, in accordance with the Township Code, the Township Engineer shall receive **\$27,000.00** for the twelve-month period commencing January 1, 2020 expiring December 31, 2020; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2000013, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of *Mark Rasimowicz, P.E., C.M.E., C.P.W.M.*, as Director of the Department of Engineering and to thereby act as Township Engineer;

BE IT FURTHER RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Mark Rasimowicz, P.E., 14 Cottonwood Court Monroe Twp., N.J. 08831, in the form annexed hereto as Exhibit "A," commencing January 1, 2020, *nunc pro tunc*.

(2) The Certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Mark Rasimowicz, P.E. in accordance with the executed contract.

(3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law.

(4) This contract is awarded with the stipulation that Mark Rasimowicz, P.E. shall include mandatory affirmative action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Township of Monroe any appropriate affirmative action documents within the time period prescribed by law.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

**R-1-2020-034 RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE
APPOINTMENT OF LOUIS BUONOCORE AS DIRECTOR OF
CONSTRUCTION FOR THE TOWNSHIP OF MONROE.**

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, New Jersey, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article XX of the Code of the Township of Monroe has appointed Louis Buonocore as Director of the Department of Construction; and

WHEREAS, the appointment shall be coterminous with the term of Gerald W. Tamburro, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the appointment requires the advice and consent of the Township Council;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of Louis Buonocore as Director of the Department of Construction;

BE IT FURTHER RESOLVED that the term of appointment shall commence immediately and expire on December 31, 2023.

SO RESOLVED, as aforesaid.

**R-1-2020-035 RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE
APPOINTMENT OF WAYNE HORBATT AS DIRECTOR OF PUBLIC
WORKS FOR THE TOWNSHIP OF MONROE.**

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article VIII of the Code of the Township of Monroe has appointed *Wayne Horbatt, C.P.W.M.*, as Director of Public Works; and

WHEREAS, the appointment shall be coterminous with the term of Gerald W. Tamburro, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the appointment requires the Advice and Consent of the Township Council;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey, that it has rendered its advice and hereby consents to the appointment of *Wayne Horbatt, C.P.W.M.*, as Director of the Department of Public Works; and

BE IT FURTHER RESOLVED that the term of appointment shall commence immediately and expire on December 31, 2023.

SO RESOLVED, as aforesaid.

**R-1-2020-036 RESOLUTION PROVIDING ADVICE AND CONSENT TO THE
APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.**

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 30, 2019 has appointed ***LOUIS BUONOCORE, SALVATORE PROFACI and JOSEPH STROIN*** to serve on the **PUBLIC OFFICERS BOARD** for a one (1) year term commencing January 1, 2020 and expiring December 31, 2020; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent and confirms the appointment of ***LOUIS BUONOCORE, SALVATORE PROFACI and JOSEPH STROIN*** to serve on the **PUBLIC OFFICERS BOARD** for a one (1) year term commencing January 1, 2020 and expiring December 31, 2020.

SO RESOLVED, as aforesaid.

**R-1-2020-037 RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE
APPOINTMENT OF LOU RAINONE, ESQ. WITH THE LAW FIRM
RAINONE, COUGHLIN, MINCHELLO, AS DIRECTOR OF THE
DEPARTMENT OF LAW AND SHALL THEREBY SERVE AS
TOWNSHIP ATTORNEY.**

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40A:9-139 and Chapter 3, Articles V and XI of the Code of the Township of Monroe, has appointed Louis Rainone, Esq., with the firm Rainone, Coughlin, Minchello, as Director of the Department of Law and shall thereby serve as Township Attorney; and

WHEREAS, the appointment as Director of the Department of Law shall be coterminous with the term of Gerald W. Tamburro, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the appointment of the Director of the Department of Law requires the advice and consent of the Township Council;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of Louis Rainone, Esq. as Director of Law and to thereby serve as the Township Attorney;

SO RESOLVED, as aforesaid.

**R-1-2020-038 RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE
APPOINTMENT OF ALAN WEINBERG AS DIRECTOR OF THE
DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION AND
FINANCE AND WHO SHALL SERVE AS BUSINESS ADMINISTRATOR.**

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article VI of the Code of the Township of Monroe, has appointed Alan Weinberg as Director of the Department of Administration and Finance and shall thereby serve as Township Business Administrator; and

WHEREAS, the appointment as Director of the Department of Administration and Finance shall be coterminous with the term of Gerald W. Tamburro, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the appointment of Director of the Department of Administration and Finance requires the advice and consent of the Township Council;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of Alan Weinberg as Director of the Department of Administration and Finance and to thereby serve as the Business Administrator for the Township of Monroe.

**R-1-2020-039 RESOLUTION APPOINTING ALAN WEINBERG AS QUALIFIED
PURCHASING AGENT AND SETTING THE BID THRESHOLD.**

WHEREAS, pursuant to N.J.S.A. 40A:11-9(b), contracting units that have appointed a Qualified Purchasing Agent are authorized to take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3, giving municipalities the ability to increase their bid threshold to \$40,000.00; and

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 30, 2019, has requested the advice and consent of the Township Council to appoint **Alan Weinberg**, as Qualified Purchasing Agent, commencing January 1, 2020; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Alan Weinberg possesses the designation of Qualified Purchasing Agent; and

WHEREAS, the Township Council is desirous of appointing Alan Weinberg as the Qualified Purchasing Agent for Monroe Township, hereby authorizing him to exercise the duties of purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Township of Monroe as well as granting him authorization to negotiate and award such contracts below the bid threshold; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, County of Middlesex, and State of New Jersey, that they hereby consent to the appointment of Alan Weinberg as Qualified Purchasing Agent for the Township of Monroe and the bid threshold shall be set at \$40,000.00.

BE IT FURTHER RESOLVED, in accordance with N.J.A.C. 5:34-5.2, the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the Director of the Division of Local Government Services.

SO RESOLVED, as aforesaid.

**R-1-2020-040 RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE
APPOINTMENT OF JOSEPH STROIN AS DIRECTOR OF THE
MONROE TOWNSHIP UTILITY DEPARTMENT.**

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, in the County of Middlesex, pursuant to N.J.S.A. 40:69A-43 and Chapter 3, Article VIII of the Code of the Township of Monroe has appointed Joseph Stroin as *Director of the Monroe Township Utility Department* (M.T.U.D.); and

WHEREAS, the appointment of *Director of the Monroe Township Utility Department* shall be effective January 1, 2020 and shall run coterminous with the term of Gerald W. Tamburro, Mayor of the Township of Monroe, or until the appointment and qualification of their successor; and

WHEREAS, the appointment requires the Advice and Consent of the Township Council;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the appointment of Joseph Stroin as *Director of the Monroe Township Utility Department*.

SO RESOLVED, as aforesaid.

**R-1-2020-041 RESOLUTION GRANTING ITS ADVICE AND CONSENT TO THE
APPOINTMENTS TO THE CABLE TELEVISION ADVISORY
COMMITTEE (CTAC).**

WHEREAS, the Township Council, at a meeting held on March 5, 2018, adopted Ordinance No. O-2-2018-001 establishing a Cable Television Advisory Committee (CTAC); and

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 27, 2019 has made the following appointments to serve on the CTAC for a term of one-year, effective January 1, 2020 and expiring December 31, 2020:

Councilwoman Miriam Cohen, Chairperson

Anthony Zarillo, General Public Representative, Vice Chairperson

Reggie Washington, Board of Education Representative

Leah Wagner, Monroe Township Library Representative

Roslyn Brodsky, Mayor's Senior Advisory Committee Representative

Jeanne Crawley, Monroe Township Staff Representative

Richard Lans, General Public Representative

Tricia Derose, General Public Representative

Harold Klein, Secretary

WHEREAS, the appointments of the CTAC require the advice and consent of the Township Council;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the Mayor's appointments of the above listed members to the CTAC, effective immediately and expiring December 31, 2020.

SO RESOLVED, as aforesaid.

R-1-2020-042 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LOUIS RAINONE, WITH THE FIRM RAINONE, COUGHLIN, MINCHELLO AS TOWNSHIP UTILITY DEPARTMENT ATTORNEY FOR CALENDAR YEAR 2020. (Not to exceed \$30,000)

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe solicited Statements of Qualifications for **ID# 20-23 – TOWNSHIP UTILITY DEPARTMENT ATTORNEY**, for various legal professional services required by the Township Utility Department ("M.T.U.D.") for Calendar Year 2020; and

WHEREAS, Louis Rainone and Rainone, Coughlin, Minchello, P.C. and other attorneys within the firm, satisfy the established criteria for said professional legal services; and

WHEREAS, The M.T.U.D. Purchasing Manager, by copy of a letter dated January 2, 2020, has recommended the Council approval and award of a professional service contract to Louis Rainone and Rainone, Coughlin, Minchello P.C. in accordance with the hourly rates and fees outlined within the attached Agreement, a copy of which is attached hereto as Exhibit "B"; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds for, for the Utility Department, in Certificate No. M-200002, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with Louis Rainone and Rainone, Coughlin, Minchello P.C., 1 Woodbridge Center, Suite 515, Woodbridge Twp., N.J. 07095, commencing January 1, 2020, *nunc pro tunc*;
- (2) The certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by Louis Rainone and Rainone, Coughlin, Minchello P.C. in accordance with the attached agreement;
- (3) The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contract Law;
- (4) This contract is awarded with the stipulation that Louis Rainone and Rainone, Coughlin, Minchello P.C., shall include the mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Monroe Township Utility Department any appropriate Affirmative Action documents within the time period prescribed by law;
- (5) A notice of this action will be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-043 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO R3M ENGINEERING, INC. AS TOWNSHIP UTILITY DEPARTMENT ENGINEER FOR CALENDAR YEAR 2020.

WHEREAS, on November 9, 2019, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe solicited Statements of Qualifications **ID# 20-22 – TOWNSHIP UTILITY DEPARTMENT ENGINEER**, for various engineering professional services required by the Township Utility Department (“M.T.U.D.”) for Calendar Year 2020; and

WHEREAS, R3M ENGINEERING, INC. and other engineers within the firm, satisfy the established criteria for said professional legal services; and

WHEREAS, The M.T.U.D. Purchasing Manager, by copy of a letter dated January 2, 2020, has recommended the Council approval and award of a professional service contract to R3M ENGINEERING, INC. in accordance with the hourly rates and fees outlined within the attached Agreement, a copy of which is attached hereto as Exhibit “B”; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds for, for the Utility Department, in Certificate No. **M-200003**, a copy of which is attached hereto as Exhibit “A”; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a one (1) year professional service contract with R3M ENGINEERING, INC., 1405 Route 18, Suite 208, Old Bridge, NJ, 08857, commencing January 1, 2020, *nunc pro tunc*;
- (2) The certified Municipal Finance Officer is hereby authorized and directed to pay invoices for services rendered by R3M ENGINEERING, INC. in accordance with the attached agreement;
- (3) The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contract Law;
- (4) This contract is awarded with the stipulation that R3M ENGINEERING, INC., shall include the mandatory Affirmative Action language pursuant to N.J.S.A. 10:5-31, and shall submit to the Monroe Township Utility Department any appropriate Affirmative Action documents within the time period prescribed by law;
- (5) A notice of this action will be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-1-2020-044 RESOLUTION RECOGNIZING THE TOWNSHIP UTILITY DEPARTMENTS SELECTION OF QUALIFIED FIRMS TO PERFORM VARIOUS PROFESSIONAL SERVICES FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT FOR CALENDAR YEAR 2020.

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Monroe Utility Department, in the County of Middlesex, has solicited resumes setting forth qualifications for various professional services; and

WHEREAS, the review committee has, based on the judging criteria, thoroughly reviewed each proposal and made its selections for each solicitation; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Monroe Township Utility Department has selected the following firms for professional services as listed below:

- **Water & Sewer General Engineering Services**
 - H2M Associates, Inc.
 - Weston & Sampson
 - R3M Engineers
 - Van Note-Harvey Associates
- **Hydrogeologist**
 - H2M Associates, Inc.
 - WSP-USA
 - Weston & Sampson

; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Monroe Township Utility Department is hereby authorized to solicit proposals for required professional services from the selected firms, as necessary, during the 2020 calendar.

SO RESOLVED, as aforesaid.

R-1-2020-045 RESOLUTION AUTHORIZING THE BULK PURCHASE OF ROCK SALT UNDER THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM FOR CALENDAR YEAR 2020. (\$57.57 per ton)

WHEREAS, the Township of Monroe, County of Middlesex, is a member of the Somerset County Cooperative Pricing System #2SOCCP; and

WHEREAS, the Township wishes to purchase bulk rock salt from Atlantic Salt Inc., 134 Middle Street, Suite 210, Lowell, MA 01852, an authorized vendor under the Somerset County Cooperative Pricing System #2SOCCP:

<u>Bid No.</u>	<u>Bid/Contract Title</u>	<u>Pricing Info.</u>
CC-0054-18	Rock Salt (Bulk)	\$57.57 /ton

; and

WHEREAS, the purchase of goods and services by local contracting units without public bidding is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-11; and

WHEREAS, the Certified Municipal Financial Officer has determined that sufficient funds are available, as set forth in Certificate No. C-2000014, a copy of which is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe that the Mayor and Municipal Clerk are hereby authorized to enter into a contract with Atlantic Salt, Inc. for the bulk purchase of rock salt for the Township of Monroe for calendar year 2020.

SO RESOLVED, as aforesaid.

R-1-2020-046 RESOLUTION AUTHORIZING THIRD PARTY TAX LIEN PREMIUM PAYMENTS.

WHEREAS, Premiums have been paid for various properties for the purchase of Tax Lien Certificates for properties listed on the Tax Map of the Township of Monroe, in the amount of Twenty-Seven Thousand Four-Hundred dollars and no cents (\$27,400.00),

WHEREAS, pursuant to N.J.S.A. 54: 5-33 said premiums must be returned to the purchasers upon redemption:

WHEREAS, The Tax Lien Certificates as outlined on Schedule A have been redeemed:

NOW, THEREFORE, BE IT RESOLVED by the Township of Monroe in the County of Middlesex in the State of New Jersey that the Township's Certified Municipal Financial Officer is hereby authorized and directed to draw a check from the Township's Trust Account in the amount listed on Schedule A and forward same to the Tax Collector for distribution to the purchasers.

SO RESOLVED, as aforesaid.

R-1-2020-047 RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.

WHEREAS, the Tax Collector for the Township of Monroe has recommended this Council's approval to make refunds for tax overpayments in the amount of Twenty-Five Thousand Three Hundred Thirty-Three dollars and Thirty-Four cents (\$25,333.34) for the amounts described on Schedule A and attached hereto

WHEREAS, good cause has been shown

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe in the County of Middlesex and State of New Jersey that the Township's Certified Municipal Finance Officer be and is hereby directed to draw a check from the General Account refunding the Tax overpayments described above to be distributed as set forth on the attached Schedule A:

SO RESOLVED, as aforesaid.

R-1-2020-048 RESOLUTION AUTHORIZING THE DISCHARGE OF AFFORDABLE HOUSING LIEN GIVEN ON 1044 MORNING GLORY DRIVE.

WHEREAS, on February 8, 2008, Amanda Hary (“Hary”) gave a recapture mortgage in accordance with the State’s Affordable Housing Program, to the Township of Monroe requiring Hary to pay the sum of \$85,000.00 to the Municipality upon the first non-exempt sale of their property having an address of 1044 Morning Glory Drive, (the “Property”) as provided under the rules of the New Jersey Housing and Mortgage Finance Agency set forth in N.J.A.C. 5:80-26.5(c), said mortgage having been recorded with the Middlesex County Clerk on February 19, 2008, in Mortgage Book 12837 on Page 0001 *et seq.* (the “Hary Affordable Housing Lien”); a copy of said mortgage is attached as Exhibit “A”; and

WHEREAS, on April 3, 2019, Hary sold the Property to Jonathan Frank, (“Frank”); Hary executed a deed in the mandatory form required for ownership units subject to restrictive covenant required by N.J.A.C. 5:80-26.5(d) transferring title to the Property to Frank for the sum of \$83,000.00, said deed having been recorded with the Middlesex County Clerk on April 15, 2019 in Deed Book 17470, page 744 *et seq.*; a copy of said deed is attached as Exhibit “B”; and

WHEREAS, on April 3, 2019, Frank gave a recapture mortgage in accordance with the State’s Affordable Housing Program to the Township of Monroe requiring Frank to pay the sum of \$52,000.00 to the Municipality upon the first non-exempt sale of their property having an address of 1044 Morning Glory Drive, as provided under the rules of the New Jersey Housing and Mortgage Finance Agency set forth in N.J.A.C. 5:80-26.5(c), said mortgage having been recorded with the Middlesex County Clerk on September 20, 2019, in Mortgage Book 17470 on Page 750 *et seq.*; a copy of said mortgage is attached as Exhibit “C”; and

WHEREAS, the Hary Affordable Housing Lien qualifies for discharge under the New Jersey Fair Housing Act, N.J.S.A. 52:27D-301 et seq. and the rules of the New Jersey Housing and Mortgage Finance agency set forth in N.J.A.C. 5:80-26.1 et seq.; and

WHEREAS, Hary sold the Property to Frank, and Frank executed a new affordable housing recapture mortgage in favor of the Township; accordingly, the Hary Affordable Housing Lien should be discharged; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Mayor and Township Clerk are authorized and directed to execute the Discharge of Mortgage, annexed hereto as Exhibit “D”.

SO RESOLVED, as aforesaid.

R-1-2020-049 RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE UPON THE ACCEPTANCE OF A MAINTENANCE GUARANTEE POSTED FOR BLOCK 17 ASSOCIATES – HIDDEN POND – PB-1132-13.

WHEREAS, **Block 17 Associates LLC.** has posted Performance Guarantees for the Hidden Pond project (PB-1132-13); and

WHEREAS, a request was made for the release of the Performance Guarantees posted for this project; and

WHEREAS, pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer, by copy of letter dated December 31, 2019, has recommended release of the Performance Guarantees; and

WHEREAS, the Township Council has reviewed and hereby approves the recommendations of the Township Engineer;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Performance Guarantees posted for the Hidden Pond project (PB-1132-13), be released as reflected in the Township Engineer’s letter dated December 31, 2019, attached hereto. This approval for release of the Performance Guarantee is conditioned upon the posting of a maintenance guarantee in the amount of **\$302,794.00**. Such maintenance guarantee shall run for a period of not less than two years from the date of memorialization of such action by the Council.

BE IT FURTHER RESOLVED, in accordance with the Monroe Township Code, the developer shall maintain funds in the engineering inspection escrow account in the amount of fifty percent (50%) of the original deposit” however in lieu of this, the Township Engineer’s office feels that the funds currently being held in escrow with the Township will be sufficient.

SO RESOLVED, as aforesaid.

R-1-2020-050 RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND FINAL SUBMITTED BY Z BROTHERS IN CONNECTION WITH THE SCHOOLHOUSE ROAD IMPROVEMENTS PROJECT.
(Decrease of \$64,511.99)

WHEREAS, pursuant to Resolution No. R-6-2019-192, adopted by the Monroe Township Council at its meeting held on June 24, 2019, a contract was awarded to Z Brothers Concrete Contractors in connection with the Schoolhouse Road Improvements Project; and

WHEREAS, the original total contract amount was \$455,841.19; and

WHEREAS, the Township Engineer, in a letter dated December 9, 2019, requested approval of Change Order No. 1 and Final for the Schoolhouse Road Improvements Project reflecting a decrease of \$64,511.99 in the contract amount, as the result of adjusted contract quantities, as described in the attached change order; and

WHEREAS, the current contract price including this change order is \$391,329.20; and

WHEREAS, the Township Council has reviewed the request and has found same to be reasonable; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute Change Order No. 1 and Final, attached hereto and made a part hereof.

SO RESOLVED, as aforesaid.

R-1-2020-051 RESOLUTION RELEASE OF PERFORMANCE GUARANTEES POSTED BY Z BROTHERS IN CONNECTION WITH THE SCHOOLHOUSE ROAD IMPROVEMENTS PROJECT UPON THE POSTING OF A MAINTENANCE GUARANTEE.

WHEREAS, **Z Brothers** has posted Performance Guarantees for the Schoolhouse Road Improvements Project; and

WHEREAS, **Z Brothers** has requested a release of the Performance Guarantees posted for this project; and

WHEREAS, pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer, by copy of letter dated December 9, 2019, has recommended, release of the Performance Guarantees; and

WHEREAS, the Township Council has reviewed and hereby approves the recommendations of the Township Engineer;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Performance Guarantees posted for the 2019 Phase 1 Roadway Improvements Project, be released as reflected in the Township Engineer's letter dated December 9, 2019, attached hereto. This approval for release of the Performance Guarantees is conditioned upon the posting of a maintenance guarantee in the amount of **\$39,132.92**. Such maintenance guarantee shall run for a period of not less than two years from the date of memorialization of such action by the Council.

SO RESOLVED, as aforesaid.

R-1-2020-052 RESOLUTION AUTHORIZING THE EXECUTION OF A DEVELOPERS AGREEMENT WITH COUNTRYSIDE DEVELOPERS, INC.

WHEREAS, Countryside Developers, Inc., ("Countryside") filed an application, PB 1213-18, with the Monroe Township Planning Board to develop property identified on the Township of Monroe ("Township") Tax Maps as Block 36, Lots 1.09, 3, 6, 9.01, 3.02 and 11.01 ("collectively referred to as the "Georgetown Estates"); and

WHEREAS, the Monroe Township Planning Board passed a resolution approving Countryside's Application on or about February 28, 2019, which was memorialized by resolution dated March 28, 2019; and

WHEREAS, the Planning Board's resolution approving the application requires that Countryside enter into a Developer's Agreement with the Township to provide municipal services pursuant to N.J.S.A. 40:67-23.3; and

WHEREAS, the Developer Agreement, attached hereto as Exhibit "A" has been reviewed and approved by the Township Attorney; and

WHEREAS, execution of the Developer Agreement is in the public interest;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that it has rendered its advice and hereby consents to the Agreement by and between Monroe and Countryside Developers, Inc., and the Agreement will become a part of this Resolution; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to execute a Developer's Agreement with Countryside Developers, Inc.

SO RESOLVED, as aforesaid.

**R-1-2020-053 RESOLUTION AUTHORIZING THE EXECUTION OF A
REIMBURSEMENT AGREEMENT BY AND BETWEEN LUCILLE
DIPASQUALE AND THE TOWNSHIP OF MONROE.**

WHEREAS, Lucille DiPasquale, having an address of 70 Avenue K, Monroe New Jersey is developed property on Garibaldi Avenue in the Township of Monroe; and

WHEREAS, Ms. DiPasquale has installed a water main which is capable of being used by other parties, making Ms. DiPasquale eligible for reimbursement pursuant the Monroe Township Utility Department's ("MTUD") Rules and Regulations; and

WHEREAS, Ms. DiPasquale has requested that the Township enter into a reimbursement agreement in the form attached hereto as Exhibit "A;" and

WHEREAS, the Reimbursement Agreement is in a form acceptable to the MTUD; and

WHEREAS, it is in the public interest to allow other parties to connect into the water main; and

WHEREAS, the Township attorney has reviewed and approved the proposed agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, as follows:

1. The Township Council hereby authorizes the Mayor and Township Clerk to execute a reimbursement agreement in substantially the form attached hereto as Exhibit A.

SO RESOLVED, as aforesaid.

**R-1-2020-054 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF MEMBER TO THE LIBRARY BOARD OF
TRUSTEES. (Anne Corey – 5-year term)**

WHEREAS, the Honorable Gerald W. Tamburro, Mayor of the Township of Monroe, by copy of letter dated December 30, 2019 has appointed Anne Corey to the **LIBRARY BOARD OF TRUSTEES** for a five (5) year term, commencing January 1, 2020 and expiring on December 31, 2024, *nunc pro tunc*; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for the above appointment.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the appointment of Anne Corey to the **LIBRARY BOARD OF TRUSTEES** for a five (5) year term, commencing January 1, 2020 and expiring on December 31, 2024, *nunc pro tunc*.

SO RESOLVED, as aforesaid.

R-1-2020-055 RESOLUTION AUTHORIZING AWARD OF BID TO FARNSWORTH & SEMTIPHER, LLC. FOR MONROE TOWNSHIP MUNICIPAL AMBULANCE THIRD PARTY BILLING SERVICES.

WHEREAS, on November 26, 2019 six (6) sealed proposals were received by Monroe Township regarding the Monroe Township Municipal Ambulance Third Party Billing Services; and

WHEREAS, the Monroe Township Business Administrator recommends in his letter dated January 8, 2020, a copy of which is attached hereto, that a three (3) year contract be awarded to **Farnsworth & Semtimphelter, LLC, 692 Main Street, Lumberton, N.J. 08048**, at a cost of 2.97% of revenue collected, commencing January 1, 2020 *nunc pro tunc*; and

WHEREAS, the Township Council has reviewed the recommendations made by the Business Administrator regarding said proposal; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-2000015, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, no contract that is subject to the requirements of Article 3 of the Affirmative Action Regulations pursuant to Public Law 1975, Chapter 127 (N.J.A.C. 17:27-1, et seq.) shall be awarded by the Township of Monroe, nor shall any monies be paid thereunder, to any contractor, subcontractor of business firm that has not agreed and guaranteed to comply with Affirmative Action Regulations and to afford equal opportunity in the performance of the contract in accordance with the affirmative action plan approved under the terms established in the above-cited regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of a three (3) year contract to **Farnsworth & Semtimphelter, LLC**, for the Monroe Township Municipal Ambulance Third Party Billing Services at the pricing provided by the bidder; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with **Farnsworth & Semtimphelter, LLC**, for a contract term ending on December 31, 2022; and

BE IT FURTHER RESOLVED that the Certified Municipal Finance Officer is hereby authorized and directed to pay **Farnsworth & Semtimphelter, LLC, Inc.** in accordance with the contract entered into between the parties; and

BE IT FURTHER RESOLVED that the contract is awarded with the stipulation that **Farnsworth & Semtimphelter, LLC** shall comply with Affirmative Action Regulations, including revising their contracts as necessary to add mandatory affirmative action language, and submitting either a letter of federal approval or a certificate of employee information report, or a completed form AA302 at the time the signed contracts are returned to the Township of Monroe, or seven (7) days thereafter, or risk being declared non-responsive and forfeiting the award.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Abstain
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

Township Clerk Patricia Reid announced Nominations were in order for the position of a **Class III Council Member** on the **Planning Board** for a term of one (1) year, expiring on December 31, 2020.

Councilman Dalina Nominated Council Vice-President Schneider to serve as a **Class III Council Member** on the **Planning Board** for a term of one (1) year, expiring on December 31, 2020.

Township Clerk Patricia Reid asked if there were any further Nominations, there being none, she requested a Motion to Close the Nominations.

UPON MOTION made by Council Vice-President Schneider and seconded by Councilman Dalina, the **NOMINATION** for the position of **Class III Council Member** on the **Planning Board** was closed and a Roll Call Vote was taken on the Nomination of Elizabeth Schneider to serve as **Class III Council Member** on the **Planning Board**.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilman Baskin and seconded by Councilman Dalina, the following entitled **RESOLUTION of APPOINTMENT** was adopted as herein below set forth:

RESOLUTIONS as follows:

**R-1-2020-056 RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE
MONROE TOWNSHIP PLANNING BOARD FOR CALENDAR YEAR
2020. (Nomination process)**

WHEREAS, the Township Council, pursuant to N.J.S.A. 40:55-1 et seq., and Article XIII of the Code of the Township of Monroe, appoints a Class III member to the Planning Board from one of the members of the Township Council for a one (1) year term; and

WHEREAS, the Council considered at its meeting held on January 8, 2020, nominations from its own members, for appointment as Class III Council Member to the Monroe Township Planning Board for Year 2020;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Monroe that **Council Vice President Elizabeth Schneider** be and is hereby appointed as the Class III member to the Planning Board for a one (1) year term effective January 1, 2020 and expiring on December 31, 2020 *nunc pro tunc*.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

Copy of Resolutions Duly Filed.

Township Clerk Patricia Reid announced Nominations were in order for the position of a **Council Member** to the **Middlesex County Housing and Community Development Committee** for a term of one (1) year, expiring on December 31, 2020.

Council Vice-President Schneider Nominated Councilman Dipierro to serve as a **Council Member** to the **Middlesex County Housing and Community Development Committee** for a term of one (1) year, expiring on December 31, 2020.

Township Clerk Patricia Reid asked if there were any further Nominations, there being none, she requested a Motion to Close the Nominations.

UPON MOTION made by Councilman Dalina and seconded by Council Vice-President Schneider, the **NOMINATION** for the position of **Council Member** to the **Middlesex County Housing and Community Development Committee** was closed and a Roll Call Vote was taken on the Nomination of Elizabeth Schneider to serve as **Council Member** to the **Middlesex County Housing and Community Development Committee**.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilman Dalina and seconded by Councilman Baskin, the following entitled **RESOLUTIONS of APPOINTMENT** were adopted as herein below set forth:

RESOLUTIONS as follows:

**R-1-2020-057 RESOLUTION APPOINTING COUNCIL MEMBER TO
THE MIDDLESEX COUNTY HOUSING AND COMMUNITY
DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2020.
(Nomination process)**

WHEREAS, each community in our Urban County Consortium is entitled to representation on the Middlesex County Housing and Community Development Committee; and

WHEREAS, Monroe Township is one of these communities; and

WHEREAS, such representation is filled by an appointment by the Mayor and Township Council;
and

WHEREAS, the Council considered at its meeting held on January 8, 2020 nominations from its own members, to make its appointment to the Middlesex County Housing and Community Development Committee for Year 2020; and

WHEREAS, the Council voted on the nomination(s) made;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that **Councilman Charles Dipierro** has been appointed to fill the vacancy of **Council Representative** to the **Middlesex County Housing and Community Development Committee** for a one (1) year term expiring December 31, 2020:

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

Copy of Resolution Duly Filed.

Township Clerk Patricia Reid announced Nominations were in order for the position of an **Alternate 3** member on the Zoning Board of Adjustment.

Councilman Dalina Nominated Richard Lans to serve as an **Alternate 3** member on the Zoning Board of Adjustment.

Township Clerk Patricia Reid asked if there were any further Nominations, there being none, she requested a Motion to Close the Nominations.

UPON MOTION made by Councilman Dalina and seconded by Councilman Baskin, the **NOMINATION** for the position of an **Alternate 3** member on the Zoning Board of Adjustment was closed and a Roll Call Vote was taken on the Nomination of Richard Lans to serve as an **Alternate 3** member on the Zoning Board of Adjustment.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

Township Clerk Patricia Reid announced Nominations were in order for the position of an **Alternate 4** member on the Zoning Board of Adjustment.

Council Vice-President Schneider Nominated Arnold Jaffe to serve as an **Alternate 4** member on the Zoning Board of Adjustment.

Township Clerk Patricia Reid asked if there were any further Nominations, there being none, she requested a Motion to Close the Nominations.

UPON MOTION made by Councilman Baskin and seconded by Councilman Dalina, the **NOMINATION** for the position of an **Alternate 4** member on the Zoning Board of Adjustment was closed and a Roll Call Vote was taken on the Nomination of Arnold Jaffe to serve as an **Alternate 4** member on the Zoning Board of Adjustment.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilman Dalina and seconded by Council Vice-President Schneider, the following entitled **RESOLUTIONS** of **APPOINTMENT** were adopted as herein below set forth:

RESOLUTIONS as follows:

R-1-2020-058 RESOLUTION APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT. (Nomination process)

WHEREAS, the term for member Carol Damiani has expired and the Township Council, approves the **reappointment** of **Carol Damiani** as a Member to fill a new four-year term commencing 1/1/2020, expiring 12/31/2023; and

WHEREAS, Jennifer Hluchy’s term has expired creating a member vacancy; and

WHEREAS, current Alternate 1 member, **Louis Masters** will fill the vacancy for a new four-year term commencing 1/1/2020, expiring 12/31/2023; and

WHEREAS, on November 27, 2019 Dhaval Patel resigned from the Zoning Board of Adjustment effective December 31, 2019, creating a member vacancy; and

WHEREAS, current Alternate 2 member, **Gary Busman** will fill the unexpired term of Dhaval Patel effective immediately and expiring on 12/31/2021; and

WHEREAS, current Alternate 3 member, **Rajani Karuturi** shall move to the Alternate 1 vacancy to fill the unexpired term of Louis Masters effective immediately and expiring on 12/31/2020; and

WHEREAS, current Alternate 4 member, **Donato Tanzi** shall move to the Alternate 2 vacancy made by Gary Busman for a new two-year term commencing 1/1/2020, expiring 12/31/2021; and

WHEREAS, vacancies exist in the Alternate-3 and Alternate-4 Zoning Board positions; and

WHEREAS, after the nomination process was complete, the Township Council, approves the **appointment** of **Richard Lans** as Alternate 3 Member, to fill the two (2) year unexpired term effective immediately with the term expiring December 31, 2021; and

WHEREAS, after the nomination process was complete, the Township Council, approves the **appointment** of **Arnold Jaffe** as Alternate 4 Member, to fill the two (2) year unexpired term effective immediately with the term expiring December 31, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following membership of the Zoning Board of Adjustment have been duly moved, seconded and approved by the Monroe Township Council at its meeting held on January 8, 2020:

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
Carol Damiani	01/01/2020	4 yrs.	12/31/2023
Louis Masters	01/01/2020	4 yrs.	12/31/2023
Marino Lupo	01/01/2019	4 yrs.	12/31/2022
Vincent LaFata	01/01/2018	4 yrs.	12/31/2021
Gary Busman	01/01/2018	4 yrs.	12/31/2021
Michael Maiolo	01/01/2017	4 yrs.	12/31/2020
Henry C. Sloan	01/01/2017	4 yrs.	12/31/2020
Rajani Karuturi - Alt. 1	01/01/2019	2 yrs.	12/31/2020
Donato Tanzi - Alt. 2	01/01/2020	2 yrs.	12/31/2021
Richard Lans - Alt. 3	01/01/2020	2 yrs.	12/31/2021
Arnold Jaffe - Alt. 4	01/01/2020	2 yrs.	12/31/2021

SO RESOLVED, as aforesaid.

ROLL CALL: Councilman Leonard Baskin	Aye
Councilman Stephen Dalina	Aye
Councilman Charles Dipierro	Aye
Council Vice-President Elizabeth Schneider	Aye
Council President Miriam Cohen	Aye

Copy of Resolution Duly Filed.

REPORTS:

Mayor’s Report – Mayor Tamburro wished everyone a happy and healthy New Year and hopes that 2020 is better than 2019.

He stated that we have a new line of officials and thanked former Council President Dalina for his leadership over the past few years. He wished new Council President Cohen much success, as well as, Council Vice-President Schneider as she is the ambassador to the Township. He also welcomed our new Township Attorney, Lou Rainone, who is very experienced.

Administrator's Report – Administrator Weinberg congratulated everyone on their new roles and stated he is sure that everyone will do a great job. He added that it has been a great experience working with Council President Dalina.

The Mayor's Task Force met to continue their discussion about the bus service to New York. He explained that this Task Force started 1-2 years ago to begin a discussion between interested parties for those concerned about the level of service. The meetings have been very intense but significant progress has been made. In their latest report that the liability is improving and the express bus service has been well received. He thanked Garesh Patel for leading this and noted it is a positive step forward.

Reported that we have received a local aid grant and noted that we have been in good shape with local aid. This aid will be used for repairs on Costco Drive and \$475,000 in aid will be used for work needed in the Camelot neighborhood. This is the second local aid grant received in 6 months.

Engineer's Report – Engineer Rasimowicz congratulated Council President Cohen.

Reported that the Park and Ride is still waiting for the bus shelter to come in. He stated that it looks like that will be received and installed in February.

COUNCIL REPORTS:

Councilman Dipierro –

- Wished Council President Cohen and Council Vice-President Schneider good luck in leading the Council in 2020.
- Asked if there has been any progress made on the traffic signals at Mounts Mills Road, Old Bridge Englishtown Road and Matchaponix Road; Engineer Rasimowicz answered that the County is the lead agency in charge of that but he will get an update. He added that as far as the traffic signal on Matchaponix Road, it is anticipated that the Township will go out to bid for that project probably in February.
- Asked if the Open Space Report from Center State had been received; Administrator Weinberg answered that it is being worked on and as soon as that is received then it will be dispersed.
- Asked what the purchase price for the land on Perrineville Road is; Administrator Weinberg answered that we are still in negotiations with the land owner. Councilman Dipierro asked if we know what the purchase price is to which Administrator Weinberg answered that once an agreement is made it will come before Council. Councilman Dipierro stated he would like to see the appraisals. Township Attorney Rainone answered that those are confidential until the Mayor makes a negotiation. Councilman Dipierro responded that he has received appraisals on properties in the past and he would like to see copies of those appraisals. He added that he has a conflict with the Township Attorney that the Mayor has chosen just as he had a conflict with the former Township Attorney. He stated that if he is not going to receive an answer then he will file an OPRA request to get a copy of them.
- Asked about the Capital Improvement plans for 2020; Administrator Weinberg answered that that is a part of the budget process and he will receive them prior to the budget hearings. He added that there is no list to share yet.
- Suggested that in 2020 the Township build a special needs playground in Avenue K park as we have many children in the Township that could utilize this. He added that we could look for and apply for grants for special needs projects.
- Commented that we created a new position of Assistant Township Attorney to which Administrator Weinberg responded that the legal budget is the same for 2020, which is 1% of the budget. He added that there are no additional monies proposed for 2020 legal fees and stated that the Fire Districts use approximately 7-8% of their budget on legal fees.
- Commented that he reviewed the RFQ's and noticed that the majority of those awarded had given political contributions to everyone on Council. He added that he appreciates the honesty but some of the money contributed was above the allowable limit. He stated that everyone, except him, on Council received political contributions and were awarded contracts. Township Attorney Rainone responded that none of the contributions were over the limit but he did not analyze all of them. Councilman Dipierro responded that he was not going to argue about the facts as he reviewed the documents and have copies of all of them as well. He added that the contributions made by Lou Rainone and his firm, as well as, the contributions made by Center State exceeded what the allowable limit is. He stated that these documents should be made public since they are signed off on. Council President Cohen responded that the information Councilman Dipierro is sharing is not accurate and that the question asked has been answered and it is time to move on.

Council Vice-President Schneider –

- Attended Grandparent's Day on December 27th where there were over 600 attendees. The Key Club served the food and are a wonderful group of people. She shared that the Gardens at Monroe purchases the food and everyone receives a free movie ticket. In networking at the event, Council Vice-President Schneider shared that a lot of the grandparents, most of which do not live in Monroe, were surprised with what is offered.
- Reminded everyone that the Municipal Building will be closed on Martin Luther King Jr. Day.

- Attended two menorah lightings, adding that she does not understand where all of the anti-Semitism is coming from and why people are so angry and want to kill or hurt people. She added that we are all the same, if you cut we all bleed and we need more love. Lastly, she commented that even with the elections she does not understand the ugliness or bitterness. She hopes 2020 is a good year with peace and harmony and where people respect each other.

Councilman Dalina –

- Thanked everyone for allowing him to serve as Council President as it has been an honor. With all of the meetings he has realized his penmanship has gotten worse.
- Reminded everyone that Monroe Baseball has started registration for the season which has a very special place in his heart, you can apply online.

Councilman Baskin –

- Reported that the 2020 Recycling Schedule is updated on the Township’s website, as well as, the paint schedule.
- Stated in regards to Councilman Dipierro’s accusations, he feels an apology is owed to him as he was not a candidate in the 2019 election.
- Attended the Middlesex County Freeholder’s Meeting and it was announced that a newly formed Department of Transportation Committee was being formed and he asked how that was going to affect us; Administrator Weinberg answered that he appreciated the heads up and would be happy to look into it.

Council President Cohen –

- Thanked her colleagues for their support and stated that it will be hard to follow Councilman Dalina but she will strive to meet their standards.
- Welcomed the new Township Attorney Lou Rainone.
- Attended the Middlesex County Freeholder’s Meeting where it was discussed that our country is facing a rising tide of anti-Semitism, mentioned was occurred in Jersey City. She stated that we all need to do better to work and live well together. She added that she hopes to see initiatives so we can all work together.
- The Cultural Arts program is holding a Chamber of Music series at the Library on February 10th. She recommended those interested in attending to get there early.
- February 7th is National Wear Red Day which is to help raise awareness of heart disease in women.
- Announced this is the 100th anniversary of women’s suffrage.

UPON MOTION made by Councilman Baskin and seconded by Councilman Dalina, the Regular Meeting was Adjourned at 7:17pm.

ROLL CALL:	Councilman Leonard Baskin	Aye
	Councilman Stephen Dalina	Aye
	Councilman Charles Dipierro	Aye
	Council Vice-President Elizabeth Schneider	Aye
	Council President Miriam Cohen	Aye

Patricia Reid

PATRICIA REID, Township Clerk

Miriam Cohen

MIRIAM COHEN, Council President

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