

MONROE TOWNSHIP, MIDDLESEX COUNTY

ORDINANCE NO.: O-11-2019-027

ORDINANCE OF THE TOWNSHIP OF MONROE  
AMENDING CHAPTER 78 OF THE CODE OF THE TOWNSHIP OF MONROE  
ENTITLED "PERSONNEL POLICIES AND PROCEDURES"

BE IT ORDAINED by the Township Council of the Township of Monroe, in the County of Middlesex, New Jersey as follows:

**Section 1.** Chapter 78 - of the Code of the Township of Monroe, which chapter establishes personnel policies and procedures within the Township of Monroe shall be amended as follows: (new text in **red** and **underlined**, text to be deleted is **struck**)

§ 78-45. Paydays.

Employees are paid weekly on Fridays. Each paycheck includes earnings for all work performed by the employee through the end of the previous payroll period, as certified by the employee's supervisor to the Finance Department.

It shall be mandatory all employees checks will be deposited directly into their bank account. The Finance Department computes all deductions and adjustments for all checks. Questions concerning deductions and net pay should be directed to the Finance Department. In the event that there are any verified discrepancies in an employee's pay, they will be corrected and adjusted in the next pay period after verification.

Effective January 1, 2020 all employees will be paid on a ~~semi-monthly~~ **bi-weekly** basis, which is ~~24~~ **26** pay periods per year. ~~Paydays will be on the 15th and 30th of every month, if that happens to be a holiday or weekend the payday will be the previous workday.~~ **Paydays will be every two weeks on a Friday.**

Special items such as a clothing allowance, if applicable, may be included in an employee's regular paycheck, in the township's discretion or as set forth in a collective bargaining agreement.

**Section 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 3.** If any section, paragraph, subsection, clause or provisions of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged, and the remainder of the Ordinance shall be deemed valid and effective.

**Section 4.** This Ordinance shall take effect upon final passage and publication as provided by law.

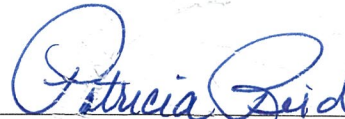
SO ORDAINED as aforesaid.

STEPHEN DALINA, Council President

RECORDED VOTE – INTRODUCTION – November 6, 2019						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin			X			
Councilwoman Cohen	X		X			
Councilman Dipierro			X			
Council V. President Schneider		X	X			
Council President Dalina			X			

**NOTICE**

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Monroe Township Council held on November 6, 2019. Said Ordinance will again be read and considered for final passage at the next scheduled meeting of the Monroe Township Council to be held on December 10, 2019 at 7:00 p.m. at the Monroe Township Municipal Building, 1 Municipal Plaza, Monroe Township, New Jersey 08831. At said time and place all persons having an interest in the foregoing Ordinance will be granted an opportunity to be heard concerning the same prior to consideration for final passage by the Council.

  
\_\_\_\_\_  
PATRICIA REID, Township Clerk

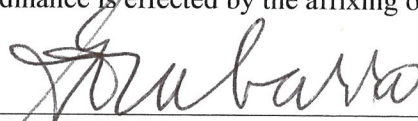
<b>RECORDED VOTE – SECOND READING &amp; FINAL ADOPTION – December 10, 2019</b>						
<b>COUNCIL</b>	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>Councilman Baskin</b>			X			
<b>Councilwoman Cohen</b>	X		X			
<b>Councilman Dipierro</b>			X			
<b>Council V. President Schneider</b>		X	X			
<b>Council President Dalina</b>			X			

**ORDINANCE NO.: O-11-2019-027**

**ORDINANCE OF THE TOWNSHIP OF MONROE  
AMENDING CHAPTER 78 OF THE TOWNSHIP CODE  
ENTITLED “PERSONNEL POLICIES AND PROCEDURES”**

**MAYORAL APPROVAL**

By virtue of the Optional Municipal Charter Law of 1950 and Chapter 3, Section 19 of the Code of the Township of Monroe, my approval of this Ordinance is effected by the affixing of my signature hereto.

  
\_\_\_\_\_  
GERALD W. TAMBURRO, Mayor

Date signed: 12/12/2019